



## CITY OF OPA-LOCKA NOTICE OF QUALIFYING PERIOD

**NOTICE IS HEREBY GIVEN THAT** the City of Opa-locka, Florida will hold a **General Election on Tuesday, November 5, 2024** for the purpose of electing the following:

- Two (2) City Commissioners – four (4) year term

The qualifying period shall run from **9:00 a.m. on Monday, August 5, 2024 through noon (12:00 p.m.) on Friday, August 16, 2024** for all persons interested in qualifying as candidates for the above-referenced seats during the 2024 City of Opa-locka General Election. The requirements for qualifying, as specified in the City of Opa-locka Charter, City of Opa-locka Code of Ordinances, and Florida Statutes are as follows:

Candidates for City Commissioner shall at the time of qualifying:

1. Be registered and qualified electors of the city.
2. Have legally resided within the City **more than 365 days** prior to the day of the election.  
*Note: Proof of legal residence **must** be presented at the time the candidate qualifies.*
3. File the “**Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates**” (DS-DE9) *(if not already on file)*
4. File a “**Statement of Candidate**” (DS-DE 84) *(if not already on file)*
5. File a “**Candidate Oath**” (DS-DE 302 NP)
6. File a “**Affidavit of Candidacy and Residency**”
7. File a “**Voluntary Declaration for Candidates – Fair Campaign Practices**”
8. **FORM 6** *Full and Public Disclosure of Financial Interests* - Effective January 1, 2024, elected members of the governing body of a municipality, **as well as candidates for such offices**, will be required to file an annual Full and Public Disclosure of Financial Interests (Form 6) **ELECTRONICALLY** via the Florida Commission on Ethics Website: [Electronic Financial Disclosure Management System](#) **Once filed, a COPY of BOTH the Submission and Verification Receipt is to be provided to the Qualifying Officer.**

9. Provide Voter Registration Card

10. **QUALIFYING FEE** - In accordance with Section 5.1(d) of the City Charter, a fee in the amount of \$250, payable to the City of Opa-locka, from the Candidate's Campaign Account must be submitted.

11. **STATE ASSESSMENT FEE** - In accordance with State Statute, candidates must file an assessment fee in the amount of 1% of the annual salary of the office being sought. The annual salary for Mayor and Commissioners is \$6,600. The amount of \$66.00 payable to the City of Opa-locka from the Candidate's Campaign Account must be submitted.

**The forms required can be found on the City's Election page:**

[Candidate Qualifying Information | Opa-Locka, FL \(opalockafl.gov\)](http://opalockafl.gov)

In order to provide sufficient time to file the necessary documents, kindly schedule an appointment with the City Clerk by calling 305.953.2800 or emailing [jflores@opalockafl.gov](mailto:jflores@opalockafl.gov).

**Joanna Flores, CMC, City Clerk**

Office of the City Clerk

780 Fisherman Street, 4<sup>th</sup> Floor

Opa-locka, FL 33054

Office: 305.953.2800

Email: [jflores@opalockafl.gov](mailto:jflores@opalockafl.gov)

Website: [www.opalockafl.gov](http://www.opalockafl.gov)