

**ORDINANCE NO. 2021-14**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ESTABLISHING A CHARTER REVIEW BOARD FOR THE CITY OF OPA-LOCKA, FLORIDA; PROVIDING FOR METHOD OF APPOINTMENT AND COMPOSITION OF THE BOARD; ESTABLISHING MEMBERSHIP, TERM, DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Opa-Locka (“City”), by vote of the citizens, adopted a new Charter on November 6, 2012; and

**WHEREAS**, pursuant to Article III, Section 3.9 of the City Charter “All City boards or agencies existing prior to the adoption of this charter shall be de-authorized subject to reauthorization under the provisions of this charter. The Commission shall establish or terminate such boards and agencies as it may deem advisable from time to time. The boards and agencies shall report to the Commission”; and

**WHEREAS**, the City of Opa-Locka desires to create a Charter Review Board to review its Charter and propose any amendments or revisions that may be advisable for placement on the ballot.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, THAT:**

**Section 1:** The recitals to the preamble herein are incorporated by reference.

**Section 2: Creation of a Charter Review Board.** The City Commission of the City of Opa-Locka hereby creates an advisory board to the Commission to be known as the Charter Review Board (“Charter Review Board”).

**Section 3: Membership, Term, Duties and Responsibilities.**

A. **Membership.** The Charter Review Board shall consist of five (5) resident electors (each appointed by one member of the city commission) and two (2) advisory (non-voting) members appointed by a majority vote of the City Commission. Each Board member so appointed shall be a qualified elector of the city with an outstanding reputation for civic pride, interest, integrity, responsibility and business or professional ability. Advisory Board Members may reside outside of the City.

- B. Term. Upon City Commission appointment, the term of each individual member to the Charter Review Board shall commence. Each member so appointed shall be appointed for a term of (1) one year from the date of appointment. The Charter Review Board shall provide its Report and Recommendations to the City Clerk. Any recommended Charter changes shall be prepared for consideration by the City Commission.
- C. Duties. The Charter Review Board may provide recommendations to the City Commission regarding amendments and revisions to the Charter, which may be advisable for placement on the election ballot.
- D. Responsibilities.
  - 1. The Charter Review Board shall have an organization meeting. The Charter Review Board shall elect a Chair and a Vice Chair from among its membership. The meetings shall be held on the call of the Chair or a majority of its members at a noticed meeting. All meetings shall be open to the public and held in the City Commission Chambers. A majority of members shall constitute a quorum to do business.
  - 2. Notice of all meetings shall be posted at least 48 hours in advance in City Hall and on the City's Website. The City shall provide a written record of each meeting through summary minutes.
  - 3. The meetings shall be conducted governed by Robert's Rules of Order.
  - 4. The Charter Review Board shall make recommendations to the City Commission. No amendments or revisions to the Opa-Locka Charter shall be submitted to the City Commission for consideration unless favorably voted upon by an affirmative vote of a majority of the Board members.
    - (a) Any elector of the city who in good faith believes that an amendment should be made to the Charter of the city shall indicate his or her recommendation in writing and shall file the same with the clerk of the city who shall forward a copy of same to each of the members of the charter board and at the next regularly scheduled public meeting of the board, said elector shall be heard and may give evidence concerning his recommendations. The board shall also hear the recommendations of the city commission, the city attorney, the city manager and the city clerk, when presented.
    - (b) The board shall make all recommendations to the city commission as to revisions to the Charter within one hundred twenty (120) days from passage of said recommendations.
  - 5. The members shall serve without compensation but sufficient funds shall be provided by the city commission in the annual budget for reasonable

and necessary expenses to be incurred by the board in performance of its duties. The city manager shall provide such administrative and clerical staff as may be necessary in the proper performance of its duties.

**Section 4:** Effective Date. This Ordinance shall become effective immediately upon adoption.

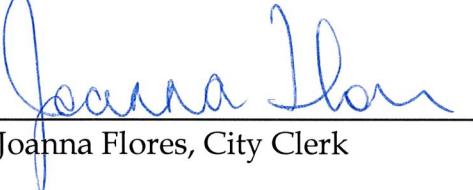
**PASSED FIRST READING** this 13<sup>th</sup> day of October, 2021.

**PASSED SECOND READING** this 10<sup>th</sup> day of November, 2021.



Veronica J. Williams, Vice Mayor

ATTEST:



Joanna Flores, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:



Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: Commissioner Taylor

Seconded by: Commissioner Bass

**VOTE:** **3-0**

|                     |        |
|---------------------|--------|
| Commissioner Taylor | YES    |
| Commissioner Bass   | YES    |
| Commissioner Davis  | YES    |
| Vice-Mayor Williams | ABSENT |

CITY OF OPA-LOCKA, FLORIDA  
NOTICE TO THE PUBLIC



MONDAY OCTOBER 31 2021

Florida will hold public hearings at 2:00 p.m. on Wednesday, November 10, 2010 at 215 Prairie Avenue, Opa-locka, Florida, to consider final adoption of the following proposed ordinance:

**SECOND ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA.**

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA.



Miami-Dade Fire Rescue BIG PINK Flight for a Cure Fire Truck joins the annual Making Strides Against Breast Cancer Walk.



# Making strides against breast cancer

MAMI-DADE COUNTY | AMERICAN CANCER SOCIETY

Making trades Against Breast Cancer Walk  
and MDR personnel along with their families get ready to participate in the annual

