

**FY 20 Budget Amendment #2**

<b>Governmental Funds</b>										
<b><u>BUDGET</u></b> <b><u>Funding</u></b>	<b>General</b>	<b>CRA</b>	<b>Safe</b>	<b>People's</b>	<b>Town</b>	<b>Debt</b>	<b>Special Law</b>	<b>Insurance</b>	<b>Information</b>	<b>Total</b>
	<b>Fund</b>	<b>Fund</b>	<b>Neighborhood</b>	<b>Capital</b>						
Revenue/Loans/Trans In	19,117,946	734,292	766,719	1,643,987	668,518	3,495,364	-	2,404,911	674,856	29,506,593
Fund Balance	-	78,055	536,631	-	-	-	-	-	-	614,686
<b>Total Funding</b>	<b>19,117,946</b>	<b>812,347</b>	<b>1,303,350</b>	<b>1,643,987</b>	<b>668,518</b>	<b>3,495,364</b>	<b>-</b>	<b>2,404,911</b>	<b>674,856</b>	<b>30,121,279</b>
 <b>Expenditure</b>	 <b>19,117,946</b>	 <b>812,347</b>	 <b>1,303,350</b>	 <b>1,643,987</b>	 <b>668,518</b>	 <b>3,495,364</b>	 <b>-</b>	 <b>2,404,911</b>	 <b>674,856</b>	 <b>30,121,279</b>
 <b><u>Amendment</u></b> <b><u>Funding</u></b>										
Revenue/Loans/Trans In	214,383	-	464,750	-	-	-	-	-	20,500	699,633
Fund Balance	-	-	-	-	-	-	10,000	-	-	10,000
<b>Total Funding</b>	<b>214,383</b>	<b>-</b>	<b>464,750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>20,500</b>	<b>709,633</b>
 <b>Expenditure</b>	 <b>214,383</b>	 <b>-</b>	 <b>464,750</b>	 <b>-</b>	 <b>-</b>	 <b>-</b>	 <b>10,000</b>	 <b>-</b>	 <b>20,500</b>	 <b>709,633</b>
 <b><u>Amended Budget</u></b> <b><u>Funding</u></b>										
Revenue/Loans/Trans In	19,332,329	734,292	1,231,469	1,643,987	668,518	3,495,364	-	2,404,911	695,356	30,206,226
Fund Balance	-	78,055	536,631	-	-	-	10,000	-	-	624,686
<b>Total Funding</b>	<b>19,332,329</b>	<b>812,347</b>	<b>1,768,100</b>	<b>1,643,987</b>	<b>668,518</b>	<b>3,495,364</b>	<b>10,000</b>	<b>2,404,911</b>	<b>695,356</b>	<b>30,830,912</b>
 <b>Expenditure</b>	 <b>19,332,329</b>	 <b>812,347</b>	 <b>1,768,100</b>	 <b>1,643,987</b>	 <b>668,518</b>	 <b>3,495,364</b>	 <b>10,000</b>	 <b>2,404,911</b>	 <b>695,356</b>	 <b>30,830,912</b>

**Exhibit "A"**

FY 20 Budget Amendment #2

Enterprise Funds			
	Water Sewer Fund	Storm Water Fund	Total Ent Funds
<b><u>BUDGET</u></b>			
<b><u>Funding</u></b>			
Revenue/Loans/Trans In	17,005,412	1,112,936	18,118,348
Fund Balance	-	-	-
<b>Total Funding</b>	<b>17,005,412</b>	<b>1,112,936</b>	<b>18,118,348</b>
Expenditure	17,005,412	1,112,936	18,118,348
<b><u>Amendment</u></b>			
<b><u>Funding</u></b>			
Revenue/Loans/Trans In	344,972	353,376	698,348
Fund Balance	-	-	-
<b>Total Funding</b>	<b>344,972</b>	<b>353,376</b>	<b>698,348</b>
Expenditure	344,972	353,376	698,348
<b><u>Amended Budget</u></b>			
<b><u>Funding</u></b>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	-	-
<b>Total Funding</b>	<b>17,350,384</b>	<b>1,466,312</b>	<b>18,816,696</b>
Expenditure	17,350,384	1,466,312	18,816,696

Exhibit "A"

**FY 20 Budget Amendment #2**

**General Fund**

	Budget	Amendment #2	Revised Budget
<b>Funding</b>			
Revenue/Loans/Trans In	19,117,946	214,383	19,332,329
Fund Balance	-	-	-
<b>Total Funding</b>	<b>19,117,946</b>	<b>214,383</b>	<b>19,332,329</b>
<b>Expenditure</b>			
Commission	212,652	-	212,652
CM - Executive	829,986	-	829,986
CM - General Government	2,772,020	468,940	3,240,960
CM - Reserve	1,100,000	-	1,100,000
CM - Emergency	50,000	(266,557)	(216,557)
CM - Interfund	300,000	-	300,000
Clerk	448,654	12,000	460,654
Attorney	673,983	-	673,983
Finance	888,838	(144,000)	744,838
Human Resources	303,525	-	303,525
Planning & Community Dev	421,762	-	421,762
Building & Licenses	520,644	-	520,644
Parks & Recreation	999,512	-	999,512
Police	5,981,227	144,000	6,125,227
Code Enforcement	473,226	-	473,226
Public Works - Admin	299,179	-	299,179
Public Works - Bldg Maintenance	701,973	-	701,973
Public Works - Streets	1,304,762	-	1,304,762
Public Works - Trash	110,000	-	110,000
Public Works - Vehicle Maintenance	726,003	-	726,003
<b>Total Expenditure</b>	<b>19,117,946</b>	<b>214,383</b>	<b>19,332,329</b>

Exhibit "A"

**FY 20 Budget Amendment #2**

#	<u>Requested Amendment</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
<b>1</b>	<b><u>Safe Neighborhood CIP - 2105 Ali Baba Renovation</u></b>						
	Rev 320-331696	Grant-CDBG AL		-	464,750	464,750	Renovation of 2105 Ali Baba, funded by a grant. Omitted from original budget
	Exp 44-541818	2105 Ali Baba Improvements		-	464,750	464,750	
<b>2</b>	<b><u>Commission - Travel</u></b>						
	Exp 10-511400	Travel		-	3,500	3,500	To cover possible travel requirements for trips to
	Exp 10-511341	Recruiting		30,000	(3,500)	26,500	Tallahassee
<b>3</b>	<b><u>City Manager - Office Supplies</u></b>						
	Exp 12-512510	Office Supplies		3,500	1,500	5,000	Higher level of activity has generated need for slight increase in Office Supplies
	Exp 12-512420	Postage & Freight		1,500	(1,000)	500	
	Exp 12-512528	Software Licensing		500	(500)	-	
<b>4</b>	<b><u>Red Light Camera State &amp; Court Revenue Share</u></b>						
	Rev 001-354140	Red Light Camera Revenue		1,869,900	202,383	2,072,283	An in-depth study of payment content and cost structure from the red light camera service provider and from analysis of revenue received from the County Court for locally adjudicated violations has provided a much better understanding of revenue and expense relationships.
	Exp 19-519994	State & Court Rev Share		580,000	541,483	1,121,483	
	Exp 19-512497	Red Light Camera Srv Fees		725,500	(339,100)	386,400	
<b>5</b>	<b><u>Clerk - Legal Advertising</u></b>						
	Exp 16-512490	Legal Advertising		33,000	12,000	45,000	Amended Legal Advertising budget will be 14% greater than FY 19 - Higher rates. County Court Fines revenue
	Rev 001-351100	County Court Fines		100,000	12,000	112,000	- was under budget and after five months, exceeds annual budget
<b>6</b>	<b><u>Clerk - Computers</u></b>						
	Exp 16-512646	Computer Equipment		1,000	1,000	2,000	Purchase of an additional computer.
	Exp 16-581920	City Clerk Reserve		3,000	(1,000)	2,000	

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#	<u>Requested Amendment</u>		<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
7	<u>Attorney - Reclassification Of Expense</u>					
	Exp 28-514312	Other Professional Services	-	200,000	200,000	
	Exp 28-514390	Contingency	450,000	(200,000)	250,000	This is additional legal services and should have been budgeted as Other Professional Services rather than Contingency in the original budget since it is incurred every year. Only a portion is being reclassified since some expense has already been charged to Contingency.
8	<u>Not Used</u>					
9	<u>Building &amp; Licenses - Professional Services</u>					
	Exp 30-524312	Other Professional Services	-	19,500	19,500	
	Exp 30-581920	Bldg & Licenses Reserve	30,500	(19,500)	11,000	Includes: State & County Fees charged with permits (\$10,000), external engineering plan review - complex projects (\$2,000) and County Unsafe Structure Board fees (\$7,500)
10	<u>HR - Other Contracted Services</u>					
	Exp 13-513440	Rentals & Leases	10,500	3,000	13,500	Under budgeted for copier and timeclock rental fees
	Exp 13-513120	Salaries - Regular	76,958	(3,000)	73,958	
11	<u>Police - Chief - Memberships</u>					
	Exp 26-521540	Memberships	-	720	720	
	Exp 36-521440	Rentals (Police Admin)	16,000	(720)	15,280	Memberships include: FBI National Academy (\$120), National Organization of Black Law Enforcement (\$150), International Association of Police Chiefs (\$150) and Miami-Dade Chiefs Association (\$300). Offset taken from Police Admin division Rentals.
12	<u>Police - Admin - Professional Services</u>					
	Exp 36-521312	Other Professional Services	-	1,600	1,600	
	Exp 36-521521	Clothing & Uniform	5,000	(1,600)	3,400	Psychiatric (\$1,000) and polygraph (\$600) services associated with hiring process

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#	<u>Requested Amendment</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
13	<u>Police - Criminal Investigation Division - Compensation</u>						
	Exp 20-521120 Salaries Regular			246,483	120,000	366,483	The Criminal Investigation Division budget was unrealistically low for a division of six mid-range to senior Police Officers. Compensation adjustment increase in this department offset by compensation savings in Finance (Division 17) due to being unable to fill senior positions and to savings in the Police Patrol Division (Division 22) due to filling open positions more slowly than anticipated. Overall, the City is forecasted to save at least \$750,000 in compensation this year in comparison to the current amended budget
	Exp 20-521150 Longevity			-	4,000	4,000	
	Exp 20-521210 FICA			18,856	11,000	29,856	
	Exp 20-521220 Retirement			55,702	35,000	90,702	
	Exp 20-521230 Life And Health Insurance			36,675	6,000	42,675	
	Exp 17-513110 Salaries - Executive			112,500	(90,000)	22,500	
	Exp 17-513120 Salaries - Regular			314,101	(25,000)	289,101	
	Exp 17-513210 FICA			32,635	(8,000)	24,635	
	Exp 17-513220 Retirement			36,133	(9,000)	27,133	
	Exp 17-513230 Life And Health Insurance			44,302	(12,000)	32,302	
	Exp 22-521230 Life And Health Insurance			278,518	(32,000)	246,518	
14	<u>Police - Patrol - Operating Expense - Radio Repair</u>						
	Exp 22-521520 Operating Expense			-	6,500	6,500	Reclassification of repair of radios. Incorrectly budgeted as capital expenditure
	Exp 22-521644 Public Safety Equipment			10,000	(6,500)	3,500	
15	<u>Police - Patrol - Operating Expense - Consumables</u>						
	Exp 22-521520 Operating Expense			6,500	10,600	17,100	Consumables (bullets, Taser cartridges, etc.) incorrectly budgeted as capital expenditure. Lease of ten police vehicles deferred to next fiscal year due to COVID-19 impact on vehicle production.
	Exp 22-521648 Auto Lease/Purchase			32,500	(10,600)	21,900	
16	<u>Police - Patrol - Overtime &amp; Longevity Pay</u>						
	Exp 22-521140 Salaries - Overtime			75,000	75,000	150,000	Police overtime up significantly due to additional COVID-19 requirements. Will be submitted to FEMA for potential reimbursement. Longevity bonus covered by PBA contract not budgeted. Encumbrance reserve was established for unbudgeted FY 19 purchase orders that remained open past the end of FY 19. Not required this year.
	Exp 22-521150 Longevity			-	25,000	25,000	
	Exp 19-519992 Encumbrance Reserve			150,000	(100,000)	50,000	

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#	<u>Requested Amendment</u>		<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
17	<u>People's Transportation Program - Road Remilling &amp; Sidewalks</u>					
	Exp	47-541340	Other Contracted Services	901,000	537,140	1,438,140
	Exp	47-541992	Working Capital Reserve	542,987	(537,140)	5,847
						Increase in roadway to be milled (\$199,000) and increasing the sidewalk replacement from 2.0 miles to 2.6 miles (total \$338,140 for 2.6 miles) Previously was going to be funded through Safe Neighborhood Fund. Funding offset from available Working Capital Reserve.
18	<u>Special Law Enforcement Fund</u>					
	Bal	165-270000	Fund Balance	-	10,000	10,000
	Exp	65-521541	Educational Costs	-	10,000	10,000
						Fund has in excess of \$100,000 in fund balance from prior year proceeds received from prosecution of criminal activity which can only be spent for specialized police activities, including training. \$10,000 of available fund balance to be used for that purpose
19	<u>Safe Neighborhood CIP - Historic City Hall</u>					
	Exp	44-541823	Historic City Hall	1,000	99,000	100,000
	Exp	44-541992	Working Capital Reserve	624,516	(99,000)	525,516
						Historic City Hall budget of \$1,000 increased to \$100,000 to permit reevaluation of building condition. Resurfacing Improvement reduced by transfer of a portion of this activity to the People's Transportation Plan fund with dedicated revenue for roadway improvement.
20	<u>Safe Neighborhood CIP - Ingram Park - Renovation</u>					
	Exp	44-541811	Ingram Park	390,000	20,000	410,000
	Exp	44-541992	Working Capital Reserve *	525,516	(20,000)	505,516
	* Reduced from original budget due to Amendment #19					
21	<u>Water Distribution - Fire Hydrant Maintenance</u>					
	Exp	64-5336309	Fire Hydrants	93,122	156,878	250,000
	Exp	64-533433	Purchase Of Water	1,657,138	(156,878)	1,500,260
						Funding available to accelerate program of renovating City fire hydrants to ensure reliability. Purchase of water savings available due to County rebate adjusting for prior year costs

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#	<u>Requested Amendment</u>		<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
<b>22</b>	<b><u>Wastewater Collection - Wastewater Processing</u></b>					
	Exp 35-535432	Sewage Disposal	2,205,000	90,000	2,295,000	
	Exp 35-535340	Other Contracted Services	400,000	(90,000)	310,000	Wastewater processed up 8% over prior year. (Three collection basins being relined in FY 20 to mitigate.) Offset from Other Contracted Services which was over budgeted.
<b>23</b>	<b><u>Wastewater Collection - Pump Station #4 Collection Basin Relining</u></b>					
	Exp 75-5356314	SRF Projects - Wastewater	548,970	600,000	1,148,970	
	Exp 75-5356318	Zone 6	1,727,669	(600,000)	1,127,669	Funding required to reline the sewer mains in the Pump Stations # 4 collection basin. Zone 6 project deferred for this year.
<b>24</b>	<b><u>Stormwater - Burlington Canal</u></b>					
	Rev 450-334700	State Grants (LP13035)	-	353,376	353,376	
	Exp 43-5356327	Burlington Canal	-	447,526	447,526	This is a stormwater project originally budgeted in the Water-Sewer Fund. Transferred to Stormwater Fund.
	Exp 43-538992	Working Capital Reserve	425,310	(94,150)	331,160	
<b>25</b>	<b><u>PW Admin - Laundry Contract Fees</u></b>					
	Exp 32-541340	Other Contracted Services	-	300	300	
	Exp 32-581920	PW Admin Reserve	20,000	(300)	19,700	Fees associated with new department uniform laundry contract
<b>26</b>	<b><u>PW Vehicle Maintenance - Vehicle Repairs</u></b>					
	Exp 49-541340	Other Contracted Services	45,000	25,000	70,000	
	Exp 49-541450	Gas, Oil, Grease	336,000	(25,000)	311,000	Maintenance Division down one employee with increased outsourcing of vehicle repairs. Year-to-date activity indicates need for increased budget. Offset saving from reduced gasoline prices and reduced driving
<b>27</b>	<b><u>Risk Management - Workers Compensation</u></b>					
	Exp 84-513240	Worker's Compensation	22,000	13,000	35,000	
	Exp 84-513452	General Liability - Deductible	150,000	(13,000)	137,000	Increase in claims from prior worker out on lifetime disability when City was self-insured.

**FY 20 Budget Amendment #2**

#	<u>Requested Amendment</u>		<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
28	<u>IT Expense - Telephone Expense</u>					
	Exp 85-512411 Telephone		106,500	18,000	124,500	Transition costs in moving to new improved phone service at lower FY 21 costs than current service.
	Exp 85-512413 Internet		38,400	(18,000)	20,400	
29	<u>CRA - Downtown Master Plan &amp; Facades Projects</u>					
	Exp 77-515312 Other Professional Services		5,000	170,000	175,000	Unbudgeted CRA FY 20 projects of \$175,000 for a downtown master plan and \$200,000 for a plan to promote façade improvements.
	Exp 77-515480 Promotional Activities (Facades		-	200,000	200,000	
	Exp 77-581950 CRA Reserve		730,289	(370,000)	360,289	
30	<u>Water-Sewer Finance - Other Contracted Services</u>					
	Exp 61-513340 Other Contracted Services		300,000	180,000	480,000	County Billing Services not budgeted. Offset from legal services due slow movement of litigation process and no major settlements anticipated for this year.
	Exp 61-514380 Legal Settlements		550,000	(180,000)	370,000	
31	<u>Water-Sewer Finance - Other Contracted Services</u>					
	Exp 61-513343 Utility Excise Tax		-	15,000	15,000	Utility excise tax unbudgeted.
	Exp 61-514380 Legal Settlements*		370,000	(15,000)	355,000	
	* Reduced from original budget due to Amendment #30					
32	<u>Stormwater - Small Projects</u>					
	Exp 43-5386317 Sharazad Project		-	13,420	13,420	Small additional projects not recognized at time of original budget.
	Exp 43-5386318 Ali Baba Project		-	13,870	13,870	
	Exp 43-538992 Working Capital Reserve *		331,160	(27,290)	303,870	
	* Reduced from original budget due to Amendment #24					
33	<u>PW - Roads &amp; Street - Hurricane Irma Debris Removal</u>					
	Exp 41-541340 Other Contracted Services		242,680	55,800	298,480	Unpaid Hurricane Irma debris removal bills
	Exp 41-581920 PW Streets Reserve		108,056	(55,800)	52,256	
34	<u>Commission - Furniture</u>					
	Exp 10-511642 Office Furniture & Equipment		-	1,631	1,631	Prior year purchase with late billing.
	Exp 10-511646 Computer		3,000	(1,631)	1,369	

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#	<u>Requested Amendment</u>		<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
<u>35</u>	<u>Parks &amp; Recreation - Prior Year Security Services</u>					
	Exp 72-572340	Other Contracted Services	8,325	52,000	60,325	\$58,711 of unpaid prior year security services for Sherbondy Park & Helen Miller Center.
	Exp 72-581920	Parks & Recreation Reserve	269,144	(52,000)	217,144	
<u>36</u>	<u>Town Center - Building Repairs</u>					
	Exp 62-519461	Repair & Maintenance - Buildin,	50,000	17,000	67,000	Additional maintenance for AC repairs and also to correct water damage in IT spaces after repair of roof leak.
	Exp 62-519340	Other Contracted Services	280,000	(17,000)	263,000	
<u>37</u>	<u>Stormwater - Other Contracted Services - County Billing Services</u>					
	Exp 43-538340	Other Contracted Services	223,625	14,000	237,625	County fees for billing stormwater fees on the water bill.
	Exp 43-538992	Working Capital Reserve *	303,870	(14,000)	289,870	
	* Reduced from original budget due to Amendment #24 & #32					
<u>38</u>	<u>Stormwater - Vehicle Lease / Purchase</u>					
	Exp 43-538648	Vehicle Lease/Purchase	-	68,938	68,938	City has acquired a vacuum truck on a lease to purchase
	Exp 43-538440	Rentals And Leases	73,297	(68,938)	4,359	contract. Transaction incorrectly budgeted as a rental.
<u>39</u>	<u>I.T. - Computer Equipment - COVID-19 Expenditures</u>					
	Exp 85-512646	Computer Equipment	101,400	20,500	121,900	City has purchased 15 laptops (\$10,000) for essential
	Rev 119-383030	Info Tech Transfer-In	657,207	20,500	677,707	employees who were required to work at home, and will
	Exp 19-519441	Info Tech Transfer-Out	59,735	20,500	80,235	purchase a personnel entrance temperature monitor
	Exp 25-525390	Emergency Contingency	50,000	(20,500)	29,500	system (\$10,500) due COVID-19 response. I.T. is an internal service fund funded by other divisions. Funding increase from the General Fund with an offsetting reduction to the General Fund Emergency Contingency. This will be submitted to FEMA for possible reimbursement

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40	<b>General Government - Settlement</b>					
	Exp 19-519312	Other Professional Services	45,000	246,057	291,057	
	Exp 81-581920	General Fund Reserve	500,000	(246,057)	253,943	City has reached a settlement with the prior City Attorney in regard to disputed fees related to services, severance pay and statutory interest. Contract was terminated as of May, 2019. Reserve utilized to offset.
41	<b>CRA - Return Of Water-Sewer Funds</b>					
	Exp 77-581950	CRA Reserve *	360,289	(344,972)	15,317	In FY 13 through FY 15, City transferred \$344,972 into the CRA Fund from the Water-Sewer Fund to fund CRA operations since no TIF revenue had yet been received.
	Tr-Out 77-515321	Trans Out To Water Sewer	-	344,972	344,972	Water-Sewer Fund isn't responsible for funding CRA
	* Reduced from original budget due to Amendment #29					Fund and funds are being returned. CRA Reserve is reduced to fund transfer. Funds transferred into Water-Sewer Fund increases Water-Sewer CIP Reserves
	Trf In 440-389xxx	Transfer In From CRA	-	344,972	344,972	
	Exp 75-535992	Water-Sewer CIP Reserve	-	344,972	344,972	