

FY 20 Budget Amendment #3

Governmental Funds										
<u>Budget Thru Amend #2</u> <u>Funding</u>	General	CRA	Safe	People's	Town	Debt	Special Law	Insurance	Information	Total
	Fund	Fund	Neighborhood	Transportation						
Revenue/Loans/Trans In Fund Balance	19,332,329	734,292	1,231,469	1,643,987	668,518	3,495,364	-	2,404,911	695,356	30,206,226
	-	78,055	536,631	-	-	-	10,000	-	-	624,686
Total Funding	19,332,329	812,347	1,768,100	1,643,987	668,518	3,495,364	10,000	2,404,911	695,356	30,830,912
Expenditure	19,332,329	812,347	1,768,100	1,643,987	668,518	3,495,364	10,000	2,404,911	695,356	30,830,912
<u>Amendment (3)</u> <u>Funding</u>										
Revenue/Loans/Trans In Fund Balance			17,000	(140,551)					7,000	(116,551)
				280,637						280,637
Total Funding	-	-	17,000	140,086	-	-	-	-	7,000	164,086
Expenditure	-	-	17,000	140,086					7,000	164,086
<u>Budget Thru Amend #3</u> <u>Funding</u>										
Revenue/Loans/Trans In Fund Balance	19,332,329	734,292	1,248,469	1,503,436	668,518	3,495,364	-	2,404,911	702,356	30,089,675
	-	78,055	536,631	280,637	-	-	10,000	-	-	905,323
Total Funding	19,332,329	812,347	1,785,100	1,784,073	668,518	3,495,364	10,000	2,404,911	702,356	30,994,998
Expenditure	19,332,329	812,347	1,785,100	1,784,073	668,518	3,495,364	10,000	2,404,911	702,356	30,994,998

Exhibit "A"

FY 20 Budget Amendment #3

Enterprise Funds			
	Water Sewer Fund	Storm Water Fund	Total Ent Funds
<u>Budget Thru Amend #2</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	-	-
Total Funding	17,350,384	1,466,312	18,816,696
Expenditure	17,350,384	1,466,312	18,816,696
<u>Amendment #3</u>			
<u>Funding</u>			
Revenue/Loans/Trans In			
Fund Balance	136,000		136,000
Total Funding	-	136,000	136,000
Expenditure	136,000		136,000
<u>Budget Thru Amend #3</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696

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General Fund

	Budget Thru Amend #2	Amendment #3	Budget Thru Amend #3
Funding			
Revenue/Loans/Trans In	19,332,329	-	19,332,329
Fund Balance	-	-	-
Total Funding	19,332,329	-	19,332,329
Expenditure			
Commission	212,652	-	212,652
CM - Executive	829,986	-	829,986
CM - General Government	3,140,960	-	3,140,960
CM - Reserve	853,943	-	853,943
CM - Emergency	29,500	-	29,500
CM - Interfund	300,000	17,000	317,000
Clerk	460,654	-	460,654
Attorney	673,983	-	673,983
Finance	744,838	120,000	864,838
Human Resources	303,525	-	303,525
Planning & Community Dev	421,762	-	421,762
Building & Licenses	520,644	(40,000)	480,644
Parks & Recreation	999,512	-	999,512
Police	6,225,227	(50,000)	6,175,227
Code Enforcement	473,226	-	473,226
Public Works - Admin	299,179	-	299,179
Public Works - Bldg Maintenance	701,973	-	701,973
Public Works - Streets	1,304,762	-	1,304,762
Public Works - Trash	110,000	-	110,000
Public Works - Vehicle Maintenance	726,003	(47,000)	679,003
Total Expenditure	19,332,329	-	19,332,329

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#	Requested Amendment			Budget	Adj	Revised	Comments	
1	<u>People's Transportation Plan - Infrastructure</u>							
	PTP	Rev	176-334951	County Trans Sys - Roads	1,495,390	(140,551)	1,354,839	Revenue anticipated to be reduced due to COVID-19.
	PTP	Exp	47-541340	Other Contracted Service	1,438,140	116,933	1,555,073	Other Contracted Services to increase due to additional infrastructure improvement of roads and sidewalks.
	PTP	Exp	47-541342	Circulator Bus	180,000	29,000	209,000	Cost of bus higher than budget, but consistent with prior years. FY 18 audit indicates \$1.34 million of available fund balance for infrastructure projects within this fund. It is estimated that \$135,388 (unaudited) was used in FY 19, leaving \$1.21 million for use in FY 20 and beyond. This use of fund balance will leave \$0.93 million for further use.
	PTP	Exp	47-541992	Contingency	5,847	(5,847)	-	
	PTP	Bal	176-271000	Fund Balance	-	280,637	280,637	
2	<u>Finance - Other Contracted Services</u>							
	Finan	Exp	17-513340	Other Contract Services	160,000	130,000	290,000	Finance budget assumed presence of a new Finance Director and a lesser role for financial consultants.
	Finan	Exp	17-513110	Salaries - Executive	22,500	(10,000)	12,500	
	Bus & L	Exp	30-524110	Salaries - Executive	121,500	(25,000)	96,500	Although actively recruited, City has been unable to hire for this position, necessitating additional effort
	Bus & L	Exp	30-524130	Salaries - Part-Time	105,281	(15,000)	90,281	from the financial consultants. The savings from this vacant position would offset the additional consultant effort. However a prior budget amendment didn't acknowledge this trade-off and used these savings for other items, now necessitating identification of alternate savings.
	Pol Adm	Exp	36-521130	Salaries - Part-Time	165,954	(50,000)	115,954	
	Veh Mnt	Exp	49-541450	Gas, Oil & Grease *	286,000	(30,000)	256,000	
		Exp						
	* Assumes \$25,000 In Amendment # 2 Approved							

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<u>#</u>	<u>Requested Amendment</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>	
3	<u>Safe Neighborhood - 2105 Ali Baba</u>							
	Veh Mnt	Exp	49-541450	Gas, Oil & Grease *	256,000	(17,000)	239,000	2105 Ali Baba project has committed \$461,750 against a budget of \$464,750, (including two change order requests to be presented at this meeting). This leaves \$3,000 available. If this budget amendment is approved in July (second reading), two additional change orders will then be presented for approval. 1. Additional Parking Lot (\$15,000), 2. Window Replacement - Phase 2 (\$5,000) - Total of \$20,000. With \$3,000 already available, \$17,000 will be required to fund these additional change orders. Low gas prices and reduced City driving due to COVID-19 stand-down provide savings.
	Gen Fnd	Trf Out	80-581920	From Gen Fund To Safe Nei	300,000	17,000	317,000	
	Safe Nei	Trf In	320-381001	From Gen Fund To Safe Nei	300,000	17,000	317,000	
	Safe Nei	Exp	44-541818	2105 Ali Baba Project	464,750	17,000	481,750	
	* Adjusted Due To Item # 2							
4	<u>Community Development - Miscellaneous Expense</u>							
	CD	Exp	37-515440	Rentals & Leases	3,560	1,800	5,360	Miscellaneous minor adjustments
	CD	Exp	37-515470	Office Supplies	1,000	300	1,300	
	CD	Exp	37-515530	Advertisements	5,000	4,000	9,000	
	CD	Exp	37-515540	Pubs/Subs/Memberships	3,600	(2,100)	1,500	
	CD	Exp	37-515541	Education	5,000	(4,000)	1,000	
5	<u>Parks & Recreation - Office Supplies</u>							
	P & R	Exp	72-572510	Office Supplies	1,500	1,500	3,000	Miscellaneous minor adjustments
	P & R	Exp	72-572403	Special Events	26,000	(1,500)	24,500	
6	<u>Wastewater Collection & Transmission</u>							
	Sewer	Exp	35-535430	Electric, Gas, Water	78,500	11,500	90,000	Brings utility budget in line with prior year expenditures. Pump station roof repair is now required.
	Sewer	Exp	35-535461	Repair & Maintenance - Bldg	15,000	14,000	29,000	
	Sewer	Exp	35-535260	Rentals & Leases	25,000	(12,000)	13,000	
	Sewer	Exp	35-535312	Other Professional Services	28,000	(13,500)	14,500	
7	<u>Stormwater - Other Professional Services</u>							
	Storm	Exp	43-538312	Other Professional Services	-	100,000	100,000	Initiation of a stormwater master plan. As per FY 18 Annual Financial Report, \$1,335,524 available fund balance.
	Storm	Bal	450-271000	Fund Balance	-	100,000	100,000	

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#	<u>Requested Amendment</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
8	<u>Stormwater - Machinery & Equipment</u>						
Storm	Exp	43-538640	Machinery & Equipment	20,000	36,000	56,000	Additional funding required to procure a pump on a trailer to deal with City flooding.
Storm	Bal	450-271000	Fund Balance	100,000	36,000	136,000	
* Adjusted budget due to Item #7							
9	<u>Building Maintenance - Air Conditioning Unit Replacement</u>						
Bldg Mn	Exp	39-541640	Machinery & Equipment	43,745	90,000	133,745	Replace six air conditioning units at Sherbondy Village
Bldg Mn	Exp	39-541493	Building Maint Reserve	266,985	(90,000)	176,985	Recreation Center which are extremely old with ongoing significant maintenance expense.
10	<u>General Government - Rentals & Leases</u>						
Gen Gov	Exp	19-519440	Rentals & Leases	33,800	4,000	37,800	Copier expense under budgeted. Budget now in line
Gen Gov	Exp	19-519997	Tax Payments	24,000	(4,000)	20,000	
11	<u>Parks & Recreation - Office Supplies</u>						
Prk Rec	Exp	72-572510	Office Supplies	1,500	1,500	3,000	Additional office supplies offset by reduced recreational
Prk Rec	Exp	72-572485	Recreational Activities	13,000	(1,500)	11,500	activities due to COVID 19
12	<u>IT - Parks Personal Temperature Monitors</u>						
Gen Gov	Exp	19-519997	Tax Payments *	20,000	(7,000)	13,000	Acquisition of personal temperature monitors to
Gen Gov	Trf Out	19-519441	To IT Services **	80,235	7,000	87,235	monitor participants in Parks & Recreation programs.
IT	Trf In	119-383030	Into IT Services**	677,707	7,000	684,707	
IT	Exp	85-512646	Computer Equipment **	111,900	7,000	118,900	
* Reduced budget due to Item #10							
** Budget increased in Amendment #2							
13	<u>Parks & Recreation - Senior Bus</u>						
Prk Rec	Exp	72-572648	Vehicle Lease/Purchase	-	21,350	21,350	Purchase of senior bus charged to an incorrect account
Prk Rec	Exp	72-581920	Parks & Recreation Reserve	217,144	(21,350)	195,794	

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#	Requested Amendment			Budget	Adj	Revised	Comments	
14	<u>City Clerk - Minor Account Adjustments</u>							
	Clerk	Exp	16-512120	Salaries - Regular	137,714	2,000	139,714	Minor account adjustments to facilitate bill payment
	Clerk	Exp	16-512230	Life And Health Insurance	21,530	9,000	30,530	
	Clerk	Exp	16-512646	Computers	2,000	1,000	3,000	
	Clerk	Exp	16-512540	Memberships	600	50	650	
	Clerk	Exp	16-512312	Other Professional Services	25,538	(1,000)	24,538	
	Clerk	Exp	16-512420	Postage & Freight	3,000	(2,250)	750	
	Clerk	Exp	16-512440	Rentals & Leases	12,000	(2,300)	9,700	
	Clerk	Exp	16-512520	Software Licensing	10,000	(2,500)	7,500	
	Clerk	Exp	16-512541	Education	2,000	(2,000)	-	
	Clerk	Exp	16-581920	Reserve	2,000	(2,000)	-	
15	<u>City Clerk - Minor Account Adjustments</u>							
	Pol Ptrl	Exp	22-521520	Operating Expense	17,100	(6,500)	10,600	Reverses Budget Amendment # 2, Item 14, which had been set up to better classify expenditures. However funds were expended against the old account before the amendment was approved. Prior amendment reversed to minimize administrative workload
	Pol Ptrl	Exp	22-521644	Public Safety Equipment	3,500	6,500	10,000	