

FY 20 Budget Amendment #5

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
<u>Budget Thru Amend #4</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,332,329	734,292	1,248,919	1,503,436	668,518	3,495,364	-	2,404,911	702,356	30,090,125
Fund Balance	-	78,055	536,181	280,637	-	-	28,000	-	-	922,873
Total Funding	19,332,329	812,347	1,785,100	1,784,073	668,518	3,495,364	28,000	2,404,911	702,356	31,012,998
 <u>Expenditure</u>	 19,332,329	 812,347	 1,785,100	 1,784,073	 668,518	 3,495,364	 28,000	 2,404,911	 702,356	 31,012,998
 <u>Amendment #5</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	401,308	-	-	-	31,200	-	-	-	-	432,508
Fund Balance	-	-	-	-	-	401,308	210,000	-	-	611,308
Total Funding	401,308	-	-	-	31,200	401,308	210,000	-	-	1,043,816
 <u>Expenditure</u>	 401,308	 -	 -	 -	 31,200	 401,308	 210,000	 -	 -	 1,043,816
 <u>Budget Thru Amend #5</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,733,637	734,292	1,248,919	1,503,436	699,718	3,495,364	-	2,404,911	702,356	30,522,633
Fund Balance	-	78,055	536,181	280,637	-	401,308	238,000	-	-	1,534,181
Total Funding	19,733,637	812,347	1,785,100	1,784,073	699,718	3,896,672	238,000	2,404,911	702,356	32,056,814
 <u>Expenditure</u>	 19,733,637	 812,347	 1,785,100	 1,784,073	 699,718	 3,896,672	 238,000	 2,404,911	 702,356	 32,056,814

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General Fund

	Budget Thru Amend #4	Amendment #5	Budget Thru Amend #5
Funding			
Revenue/Loans/Trans In	19,332,329	401,308	19,733,637
Fund Balance	-	-	-
Total Funding	19,332,329	401,308	19,733,637
Expenditure			
Commission	212,652	-	212,652
CM - Executive	829,986	-	829,986
CM - General Government	3,165,460	31,200	3,196,660
CM - Reserve	759,443	(112,200)	647,243
CM - Emergency	29,500	-	29,500
CM - Interfund	317,000	-	317,000
Clerk	460,654	-	460,654
Attorney	673,983	-	673,983
Finance	864,838	-	864,838
Human Resources	303,525	-	303,525
Planning & Community Dev	421,762	-	421,762
Building & Licenses	480,644	-	480,644
Parks & Recreation	999,512	-	999,512
Police	6,175,227	401,308	6,576,535
Code Enforcement	473,226	-	473,226
Public Works - Admin	369,179	81,000	450,179
Public Works - Bldg Maintenance	701,973	-	701,973
Public Works - Streets	1,304,762	-	1,304,762
Public Works - Trash	110,000	-	110,000
Public Works - Vehicle Maintenance	679,003	-	679,003
Total Expenditure	19,332,329	401,308	19,733,637

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Enterprise Funds			
	Water Sewer Fund	Storm Water Fund	Total Ent Funds
<u>Budget Thru Amend #4</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696
 <u>Amendment #5</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	-	-	-
Fund Balance	-	-	-
Total Funding	-	-	-
Expenditure	-	-	-
 <u>Budget Thru Amend #5</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696

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#	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
1	Vehicle Maintenance - Contracted Services						
	Veh Mnt	Exp 49-541340	Other Contract Services	70,000	25,000	95,000	Higher than normal amount of repairs. Offset by gasoline and tire savings.
	Veh Mnt	Exp 49-541450	Gas, Oil, Grease	239,000	(12,000)	227,000	
	Veh Mnt	Exp 49-541543	Tires & Wheels	30,000	(13,000)	17,000	
2	Vehicle Maintenance - Parts						
	Veh Mnt	Exp 49-541542	Parts & Repairs	80,000	8,000	88,000	Higher than normal amount parts requirement. Offset by gasoline savings.
	Veh Mnt	Exp 49-541450	Gas, Oil, Grease *	227,000	(8,000)	219,000	
	* Reduced budget due to Item #1						
3	Roads & Streets - Contracted Services						
	Rds & St	Exp 41-541340	Other Contracted Services	298,480	80,000	378,480	Additional requirements for fencing, road repair, sidewalk replacement, street pressure cleaning and park clean-up not in current forecast. Also, debris removal from Cairo Lane. Offsetting saving from machinery & equipment
	Rds & St	Exp 41-541640	Machinery & Equipment	158,358	(65,000)	93,358	
	Rds & St	Exp 41-541530	Road Materials & Supplies	59,000	(15,000)	44,000	
4	Roads & Streets - Equipment Rental						
	Rds & St	Exp 41-541440	Rentals & Leases	15,000	5,000	20,000	Additional requirements to rent dozers & boom lifts, offset by savings in road materials
	Rds & St	Exp 41-541530	Road Materials & Supplies *	44,000	(5,000)	39,000	
	* Reduced budget due to Item #3						
5	Roads & Streets - Miscellaneous Expense						
	Rds & St	Exp 41-541520	Operating Expense	15,000	4,000	19,000	Unbudgeted expenditure for tents (\$3,750) and masks (4,469), 90% reimbursable, results in need for small budget amendment.
	Rds & St	Exp 41-541530	Road Materials & Supplies *	39,000	(4,000)	35,000	
	* Reduced budget due to Item #3 & #4						
6	Peoples' Transportation Plan - Community Bus						
	PTP	Exp 47-541342	Community Bus Service	209,000	5,000	214,000	Cost varies slightly by month and will come in around \$209,000. This amendment will ensure account won't be overspent.
	PTP	Exp 47-541816	Bus Shelters	20,000	(5,000)	15,000	

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#	<u>Amendment Details</u>		<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
7	<u>Special Law Enforcement - Public Safety Equipment</u>					
	Sp Law	Exp 65-521644	Public Safety Equipment	-	100,000	100,000
	Sp Law	Fnd 1165-383010	Transfer In - Fund Balance	-	100,000	100,000
						Replenishment of supplies related to evidence gathering, flares, body armor, ammunition, test kits, first aid kits, batteries and battery chargers. Available fund balance - \$670,730.
8	<u>Police - Patrol - Communication Equipment Repair</u>					
	Ptrl	Exp 22-521643	Communication Equipment	-	3,000	3,000
	Ptrl	Exp 22-521648	Auto Lease/Purchase	21,900	(3,000)	18,900
						* Reduced budget due to Item #7
9	<u>Special Law Enforcement - Clothing</u>					
	Ptrl	Exp 65-521521	Clothing & Uniform Expense	19,040	110,000	129,040
	Sp Law	Fnd 1165-383010	Transfer In - Fund Balance	100,000	110,000	210,000
						* Reduced budget due to Item #8
10	<u>Police - Patrol - Moved To Correct Account</u>					
	Ptrl	Exp 22-521466	Repair & Maint - Veh & Equip	-	13,500	13,500
	Ptrl	Exp 22-521648	Auto Lease/Purchase	18,900	(13,500)	5,400
						Moving charge for vehicle maintenance to correct account.
11	<u>Police - Patrol - Vehicle Decontamination</u>					
	Ptrl	Exp 22-521340	Other Contracted Services	-	300	300
	Ptrl	Exp 22-521648	Auto Lease/Purchase *	5,400	(300)	5,100
						* Reduced budget due to Item #10
12	<u>City Manager - Overtime</u>					
	Mgr	Exp 12-512140	Salaries - Overtime	-	50	50
	Mgr	Exp 12-512541	Education	1,170	(50)	1,120
						Minor overtime adjustment
13	<u>Finance - Overtime</u>					
	Finan	Exp 17-513140	Salaries - Overtime	-	150	150
	Finan	Exp 17-513110	Salaries - Executive	12,000	(150)	11,850
						Minor overtime adjustment

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#	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>	
14	Police - Admin - Overtime							
	Pol - Ad	Exp	36-521140	Salaries - Overtime	1,000	2,000	3,000	Minor overtime adjustment
	Pol - Ad	Exp	36-521130	Salaries - Part Time	115,954	(2,000)	113,954	
15	Parks & Recreation - Compensation							
	Prk & Rec	Exp	72-572110	Salaries - Executive	70,304	2,000	72,304	Minor compensation adjustment
	Prk & Rec	Exp	72-572140	Salaries - Overtime	1,000	3,000	4,000	
	Prk & Rec	Exp	72-572120	Salaries - Regular	247,889	(5,000)	242,889	
16	Building Maintenance - Compensation							
	Bldg Mnt	Exp	39-541120	Salaries-Regular	109,554	22,000	131,554	Compensation during first six months greater than appropriate for the three employees assigned to division. Budget amendment submitted in case issue not resolved by November 30, 2020 when fiscal year is considered closed.
	Bldg Mnt	Exp	39-541140	Salaries - Overtime	2,000	1,500	3,500	
	Bldg Mnt	Exp	39-541210	FICA	8,381	1,900	10,281	
	Bldg Mnt	Exp	39-541220	Retirement	9,279	2,100	11,379	
	Bldg Mnt	Exp	39-541230	Life And Health Insurance	31,034	4,500	35,534	
	Bldg Mnt	Exp	39-541992	Building Maint Reserve	41,985	(32,000)	9,985	
17	PW - Administration - Unallocated Compensation							
	PW - Ad	Exp	32-541110	Salaries - Executive	160,000	28,500	188,500	Compensation not allocated as budgeted.
	PW - Ad	Exp	32-541120	Salaries - Regular	55,702	27,500	83,202	Compensation expense budgeted to allocate
	PW - Ad	Exp	32-541210	FICA	11,147	11,000	22,147	compensation to Building & Licenses, Vehicle
	PW - Ad	Exp	32-541220	Retirement	12,341	12,000	24,341	Maintenance and Water-Sewer CIP, but did not occur.
	PW - Ad	Exp	32-541230	Life And Health Insurance	21,511	2,000	23,511	
	GF Res	Exp	81-581992	General Fund Reserves	500,000	(81,000)	419,000	

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#	Amendment Details			Budget	Adj	Revised	Comments	
18	Police - Patrol - Compensation							
	Ptrl	Exp	22-521120	Salaries - Regular	2,099,566	450,000	2,549,566	Salaries are increased for several reasons.
	Ptrl	Exp	22-521210	FICA	177,384	14,108	191,492	1. Compensation costs which should be going to various compensation accounts are all going to the Regular Salaries account. Overtime, Longevity Compensation and Unused Leave Pay-Out account budgets adjusted downward to reflect these charges are going into the Regular Salaries account.
	Ptrl	Exp	22-521220	Retirement	590,815	32,200	623,015	
	Ptrl	Exp	22-521140	Salaries - Overtime	150,000	(70,000)	80,000	
	Ptrl	Exp	22-521150	Longevity	25,000	(25,000)	-	
	Gen Fund	Tran	001-381230	Trans-In From Debt Service	2,285,508	401,308	2,686,816	
	Debt Svc	Tran	83-513910	Trans-Out To Gen Fund	2,285,508	401,308	2,686,816	
	Debt Svc	Func	83-381010	Fund Balance Usage	-	401,308	401,308	2. Base hours per week for most officers changed from 40 hours per week to 42 hours per week due to new duty rotation. Additional 3% premium provided to officers on night duty section.
							3. Overtime hours (most of which reported in Regular Salaries) were higher than budgeted.	
							4. Budget didn't recognize that officers receive holiday pay in addition to base pay.	
							Compensation coverage funded by a portion of the additional revenue received when bank released \$5.2 million of retained surplus revenue, half of which went to General Fund.	
19	Sewer - Small Tools							
	Sewer	Exp	35-535555	Small Tools & Supplies	500	1,000	1,500	Minor adjustment to Small Tools & Supplies
	Sewer	Exp	35-535340	Other Contracted Services	310,000	(1,000)	309,000	
20	Town Center - Water							
	Twn Ctr	Exp	62-519430	Electric, Gas, Water	85,000	15,000	100,000	Increased water cost. Previous water billing was significantly understated. Funded by contribution from General Fund
	Twn Ctr	Trf-Dr	490-381001	Transfer In To Fund	379,155	15,000	394,155	
	Gen Fund	Trf-C	19-519448	Transfer Out To Town Center	-	15,000	15,000	
	GF Res	Exp	81-581992	General Fund Reserves *	419,000	(15,000)	404,000	
							* Reduced budget due to Item #17	

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#	<u>Amendment Details</u>		<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
21	<u>Town Center - Other Contracted Services</u>					
	Twn Ctr	Exp 62-519340	Other Contracted Services	263,000	15,000	278,000
	Twn Ctr	Trf-It 490-381001	Transfer In To Fund	394,155	15,000	409,155
	Gen Fund	Trf-C 19-519448	Transfer Out To Town Center	15,000	15,000	30,000
	GF Res	Exp 81-581992	General Fund Reserves *	404,000	(15,000)	389,000
	* Reduced budget due to Item #17 & #20					
22	<u>General Fund - Non-Department</u>					
	Non-Dpt	Exp 19-519430	Electric Gas Water	267,000	21,000	288,000
	Non-Dpt	Exp 19-519994	State -RLC Fees - Cur Year	1,121,483	(21,000)	1,100,483
	Increase in water charges due to large retroactive water bill recently received. Amount due to State for current year red light camera fees over budgeted by \$90,000.					
23	<u>Sewer - Electricity</u>					
	Sewer	Exp 35-535430	Electric Gas Water	90,000	2,000	92,000
	Sewer	Exp 35-535340	Other Contracted Services *	309,000	(2,000)	307,000
	* Reduced budget due to Item #19					
24	<u>Town Center - Compensation</u>					
	Twn Ctr	Exp 62-519120	Salaries - Regular	29,120	1,000	30,120
	Twn Ctr	Exp 62-519140	Salaries - Overtime	-	200	200
	Twn Ctr	Trf-It 490-381001	Transfer In To Fund	409,155	1,200	410,355
	Gen Fund	Trf-C 19-519448	Transfer Out To Town Center	30,000	1,200	31,200
	GF Res	Exp 81-581992	General Fund Reserves *	389,000	(1,200)	387,800
	* Reduced budget due to Item #17, #20 & #21					
25	<u>Police - Administration</u>					
	Pol Ad	Exp 36-521461	Repair & Maintenance - Bldg	-	300	300
	Pol Ad	Exp 36- 521340	Other Contracted Services	10,000	(300)	9,700
	Paint for office					
26	<u>Police - Administration</u>					
	Pol Ad	Exp 36-521462	Office Furniture & Equip	-	1,500	1,500
	Pol Ad	Exp 36- 521340	Other Contracted Services *	9,700	(1,500)	8,200
	Shredder equipment					
	* Reduced budget due to Item #25					

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#	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
27	<u>Water-Sewer Finance - Legal Fees</u>						
	WS Fin Exp 61-514370 Legal Counsel			150,000	50,000	200,000	To cover possibility that legal expense in regard to utility billing issue may exceed budget
	WS Fin Exp 61-514380 Legal Settlements			355,000	(50,000)	305,000	
28	<u>Building Maintenance</u>						
	Bldg Mnt Exp 39-541340 Other Contracted Services			-	3,000	3,000	Fence repair
	Bldg Mnt Exp 39-541992 PW Building Maint Reserve *			9,985	(3,000)	6,985	
	* Reduced budget due to Item #16						
29	<u>City Clerk - Temporary Staff</u>						
	Clerk Exp 16-512312 Other Professional Services			24,538	5,500	30,038	Temporary staff to prepare minutes
	Clerk Exp 16- 512528 Software Licensing			7,500	(5,500)	2,000	
30	<u>Information Technology - Postage</u>						
	IT Exp 85-512420 Postage			-	100	100	Minor adjustment for postage
	IT Exp 85-512528 Software Licensing			181,505	(100)	181,405	
31	<u>HR - ADP Charges</u>						
	HR Exp 13-513340 Other Contracted Services			25,800	18,000	43,800	Unknown additional ADP charges are occurring. This is being researched, but a budget amendment is being submitted in the event that not resolved by November 30th, the closing date for FY 20
	HR Exp 13-513120 Salaries - Regular			71,458	(18,000)	53,458	