

FY 20 Budget Amendment #5

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
<u>Budget Thru Amend #4</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,332,329	734,292	1,248,919	1,503,436	668,518	3,495,364	-	2,404,911	702,356	30,090,125
Fund Balance	-	78,055	536,181	280,637	-	-	28,000	-	-	922,873
Total Funding	19,332,329	812,347	1,785,100	1,784,073	668,518	3,495,364	28,000	2,404,911	702,356	31,012,998
Expenditure	19,332,329	812,347	1,785,100	1,784,073	668,518	3,495,364	28,000	2,404,911	702,356	31,012,998
<u>Amendment #5</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	401,308	-	-	-	31,200	-	-	-	-	432,508
Fund Balance	-	-	-	-	-	401,308	210,000	-	-	611,308
Total Funding	401,308	-	-	-	31,200	401,308	210,000	-	-	1,043,816
Expenditure	401,308	-	-	-	31,200	401,308	210,000	-	-	1,043,816
<u>Budget Thru Amend #5</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,733,637	734,292	1,248,919	1,503,436	699,718	3,495,364	-	2,404,911	702,356	30,522,633
Fund Balance	-	78,055	536,181	280,637	-	401,308	238,000	-	-	1,534,181
Total Funding	19,733,637	812,347	1,785,100	1,784,073	699,718	3,896,672	238,000	2,404,911	702,356	32,056,814
Expenditure	19,733,637	812,347	1,785,100	1,784,073	699,718	3,896,672	238,000	2,404,911	702,356	32,056,814

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General Fund

Funding

Revenue/Loans/Trans In
Fund Balance
Total Funding

Expenditure

Commission
CM - Executive
CM - General Government
CM - Reserve
CM - Emergency
CM - Interfund
Clerk
Attorney
Finance
Human Resources
Planning & Community Dev
Building & Licenses
Parks & Recreation
Police
Code Enforcement
Public Works - Admin
Public Works - Bldg Maintenance
Public Works - Streets
Public Works - Trash
Public Works - Vehicle Maintenance
Total Expenditure

Budget Thru Amend #4	Amendment #5	Budget Thru Amend #5
19,332,329	401,308	19,733,637
-	-	-
19,332,329	401,308	19,733,637
212,652	-	212,652
829,986	-	829,986
3,165,460	31,200	3,196,660
759,443	(112,200)	647,243
29,500	-	29,500
317,000	-	317,000
460,654	-	460,654
673,983	-	673,983
864,838	-	864,838
303,525	-	303,525
421,762	-	421,762
480,644	-	480,644
999,512	-	999,512
6,175,227	401,308	6,576,535
473,226	-	473,226
369,179	81,000	450,179
701,973	-	701,973
1,304,762	-	1,304,762
110,000	-	110,000
679,003	-	679,003
19,332,329	401,308	19,733,637

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Enterprise Funds			
	Water Sewer Fund	Storm Water Fund	Total Ent Funds
<u>Budget Thru Amend #4</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696
<u>Amendment #5</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	-	-	-
Fund Balance	-	-	-
Total Funding	-	-	-
Expenditure	-	-	-
<u>Budget Thru Amend #5</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696

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#	Amendment Details				Budget	Adj	Revised	Comments
1	<u>Vehicle Maintenance - Contracted Services</u>							
	Veh Mnt	Exp	49-541340	Other Contract Services	70,000	25,000	95,000	Higher than normal amount of repairs. Offset by gasoline and tire savings.
	Veh Mnt	Exp	49-541450	Gas, Oil, Grease	239,000	(12,000)	227,000	
	Veh Mnt	Exp	49-541543	Tires & Wheels	30,000	(13,000)	17,000	
2	<u>Vehicle Maintenance - Parts</u>							
	Veh Mnt	Exp	49-541542	Parts & Repairs	80,000	8,000	88,000	Higher than normal amount parts requirement. Offset by gasoline savings.
	Veh Mnt	Exp	49-541450	Gas, Oil, Grease *	227,000	(8,000)	219,000	
	* Reduced budget due to Item #1							
3	<u>Roads & Streets - Contracted Services</u>							
	Rds & St	Exp	41-541340	Other Contracted Services	298,480	80,000	378,480	Additional requirements for fencing, road repair, sidewalk replacement, street pressure cleaning and park clean-up not in current forecast. Also, debris removal from Cairo Lane. Offsetting saving from machinery & equipment
	Rds & St	Exp	41-541640	Machinery & Equipment	158,358	(65,000)	93,358	
	Rds & St	Exp	41-541530	Road Materials & Supplies	59,000	(15,000)	44,000	
4	<u>Roads & Streets - Equipment Rental</u>							
	Rds & St	Exp	41-541440	Rentals & Leases	15,000	5,000	20,000	Additional requirements to rent dozers & boom lifts, offset by savings in road materials
	Rds & St	Exp	41-541530	Road Materials & Supplies *	44,000	(5,000)	39,000	
	* Reduced budget due to Item #3							
5	<u>Roads & Streets - Miscellaneous Expense</u>							
	Rds & St	Exp	41-541520	Operating Expense	15,000	4,000	19,000	Unbudgeted expenditure for tents (\$3,750) and masks (4,469), 90% reimbursable, results in need for small budget amendment.
	Rds & St	Exp	41-541530	Road Materials & Supplies *	39,000	(4,000)	35,000	
	* Reduced budget due to Item #3 & #4							
6	<u>Peoples' Transportation Plan - Community Bus</u>							
	PTP	Exp	47-541342	Community Bus Service	209,000	5,000	214,000	Cost varies slightly by month and will come in around \$209,000. This amendment will ensure account won't be overspent.
	PTP	Exp	47-541816	Bus Shelters	20,000	(5,000)	15,000	

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<u>#</u>	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
7	<u>Special Law Enforcement - Public Safety Equipment</u>						
	Sp Law	Exp 65-521644	Public Safety Equipment	-	100,000	100,000	Replenishment of supplies related to evidence gathering, flares, body armor, ammunition, test kits, first aid kits, batteries and battery chargers. Available fund balance - \$670,730.
	Sp Law	Fnd 165-383010	Transfer In - Fund Balance	-	100,000	100,000	
8	<u>Police - Patrol - Communication Equipment Repair</u>						
	Ptrl	Exp 22-521643	Communication Equipment	-	3,000	3,000	Repair of radio equipment
	Ptrl	Exp 22-521648	Auto Lease/Purchase	21,900	(3,000)	18,900	
	* Reduced budget due to Item #7						
9	<u>Special Law Enforcement - Clothing</u>						
	Ptrl	Exp 65-521521	Clothing & Uniform Expense	19,040	110,000	129,040	Replenishment of uniforms and other clothing
	Sp Law	Fnd 165-383010	Transfer In - Fund Balance	100,000	110,000	210,000	
	* Reduced budget due to Item #8						
10	<u>Police - Patrol - Moved To Correct Account</u>						
	Ptrl	Exp 22-521466	Repair & Maint - Veh & Equip	-	13,500	13,500	Moving charge for vehicle maintenance to correct account.
	Ptrl	Exp 22-521648	Auto Lease/Purchase	18,900	(13,500)	5,400	
11	<u>Police - Patrol - Vehicle Decontamination</u>						
	Ptrl	Exp 22-521340	Other Contracted Services	-	300	300	Decontamination of vehicle
	Ptrl	Exp 22-521648	Auto Lease/Purchase *	5,400	(300)	5,100	
	* Reduced budget due to Item #10						
12	<u>City Manager - Overtime</u>						
	Mgr	Exp 12-512140	Salaries - Overtime	-	50	50	Minor overtime adjustment
	Mgr	Exp 12-512541	Education	1,170	(50)	1,120	
13	<u>Finance - Overtime</u>						
	Finan	Exp 17-513140	Salaries - Overtime	-	150	150	Minor overtime adjustment
	Finan	Exp 17-513110	Salaries - Executive	12,000	(150)	11,850	

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<u>#</u>	<u>Amendment Details</u>				<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
14	<u>Police - Admin - Overtime</u>							
	Pol - Ad	Exp	36-521140	Salaries - Overtime	1,000	2,000	3,000	Minor overtime adjustment
	Pol - Ad	Exp	36-521130	Salaries - Part Time	115,954	(2,000)	113,954	
15	<u>Parks & Recreation - Compensation</u>							
	Prk & Rec	Exp	72-572110	Salaries - Executive	70,304	2,000	72,304	Minor compensation adjustment
	Prk & Rec	Exp	72-572140	Salaries - Overtime	1,000	3,000	4,000	
	Prk & Rec	Exp	72-572120	Salaries - Regular	247,889	(5,000)	242,889	
16	<u>Building Maintenance - Compensation</u>							
	Bldg Mnt	Exp	39-541120	Salaries-Regular	109,554	22,000	131,554	Compensation during first six months greater than appropriate for the three employees assigned to division. Budget amendment submitted in case issue not resolved by November 30, 2020 when fiscal year is considered closed.
	Bldg Mnt	Exp	39-541140	Salaries - Overtime	2,000	1,500	3,500	
	Bldg Mnt	Exp	39-541210	FICA	8,381	1,900	10,281	
	Bldg Mnt	Exp	39-541220	Retirement	9,279	2,100	11,379	
	Bldg Mnt	Exp	39-541230	Life And Health Insurance	31,034	4,500	35,534	
	Bldg Mnt	Exp	39-541992	Building Maint Reserve	41,985	(32,000)	9,985	
17	<u>PW - Administration - Unallocated Compensation</u>							
	PW - Ad	Exp	32-541110	Salaries - Executive	160,000	28,500	188,500	Compensation not allocated as budgeted. Compensation expense budgeted to allocate compensation to Building & Licenses, Vehicle Maintenance and Water-Sewer CIP, but did not occur.
	PW - Ad	Exp	32-541120	Salaries - Regular	55,702	27,500	83,202	
	PW - Ad	Exp	32-541210	FICA	11,147	11,000	22,147	
	PW - Ad	Exp	32-541220	Retirement	12,341	12,000	24,341	
	PW - Ad	Exp	32-541230	Life And Health Insurance	21,511	2,000	23,511	
	GF Res	Exp	81-581992	General Fund Reserves	500,000	(81,000)	419,000	

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#	Amendment Details			Budget	Adj	Revised	Comments
18	Police - Patrol - Compensation						
	Ptrl	Exp 22-521120	Salaries - Regular	2,099,566	450,000	2,549,566	<p>Salaries are increased for several reasons.</p> <p>1. Compensation costs which should be going to various compensation accounts are all going to the Regular Salaries account. Overtime, Longevity Compensation and Unused Leave Pay-Out account budgets adjusted downward to reflect these charges are going into the Regular Salaries account.</p> <p>2. Base hours per week for most officers changed from 40 hours per week to 42 hours per week due to new duty rotation. Additional 3% premium provided to officers on night duty section.</p> <p>3. Overtime hours (most of which reported in Regular Salaries) were higher than budgeted.</p> <p>4. Budget didn't recognize that officers receive holiday pay in addition to base pay.</p> <p>Compensation overage funded by a portion of the additional revenue received when bank released \$5.2 million of retained surplus revenue, half of which went to General Fund.</p>
	Ptrl	Exp 22-521210	FICA	177,384	14,108	191,492	
	Ptrl	Exp 22-521220	Retirement	590,815	32,200	623,015	
	Ptrl	Exp 22-521140	Salaries - Overtime	150,000	(70,000)	80,000	
	Ptrl	Exp 22-521150	Longevity	25,000	(25,000)	-	
	Gen Fund	Tran 001-381230	Trans-In From Debt Service	2,285,508	401,308	2,686,816	
	Debt Svc	Tran 83-513910	Trans-Out To Gen Fund	2,285,508	401,308	2,686,816	
	Debt Svc	Func 83-381010	Fund Balance Usage	-	401,308	401,308	
19	Sewer - Small Tools						
	Sewer	Exp 35-535555	Small Tools & Supplies	500	1,000	1,500	Minor adjustment to Small Tools & Supplies
	Sewer	Exp 35-535340	Other Contracted Services	310,000	(1,000)	309,000	
20	Town Center - Water						
	Twn Ctr	Exp 62-519430	Electric, Gas, Water	85,000	15,000	100,000	Increased water cost. Previous water billing was significantly understated. Funded by contribution from General Fund
	Twn Ctr	Trf-1490-381001	Transfer In To Fund	379,155	15,000	394,155	
	Gen Fund	Trf-C 19-519448	Transfer Out To Town Center	-	15,000	15,000	
	GF Res	Exp 81-581992	General Fund Reserves *	419,000	(15,000)	404,000	
	* Reduced budget due to Item #17						

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#	Amendment Details			Budget	Adj	Revised	Comments
21	<u>Town Center - Other Contracted Services</u>						
	TwN Ctr	Exp 62-519340	Other Contracted Services	263,000	15,000	278,000	Increased costs to address mold remediation, building disinfection and services to resolve tenant issue. Funded by contribution from General Fund
	TwN Ctr	Trf-It 490-381001	Transfer In To Fund	394,155	15,000	409,155	
	Gen Fund	Trf-C 19-519448	Transfer Out To Town Center	15,000	15,000	30,000	
	GF Res	Exp 81-581992	General Fund Reserves *	404,000	(15,000)	389,000	
	* Reduced budget due to Item #17 & #20						
22	<u>General Fund - Non-Department</u>						
	Non-Dpt	Exp 19-519430	Electric Gas Water	267,000	21,000	288,000	Increase in water charges due to large retroactive water bill recently received. Amount due to State for current year red light camera fees over budgeted by \$90,000.
	Non-Dpt	Exp 19-519994	State -RLC Fees - Cur Year	1,121,483	(21,000)	1,100,483	
23	<u>Sewer - Electricity</u>						
	Sewer	Exp 35-535430	Electric Gas Water	90,000	2,000	92,000	Minor adjustment to prevent overspend
	Sewer	Exp 35-535340	Other Contracted Services *	309,000	(2,000)	307,000	
	* Reduced budget due to Item #19						
24	<u>Town Center - Compensation</u>						
	TwN Ctr	Exp 62-519120	Salaries - Regular	29,120	1,000	30,120	Minor adjustment to prevent overspend. Funded from General Fund.
	TwN Ctr	Exp 62-519140	Salaries - Overtime	-	200	200	
	TwN Ctr	Trf-It 490-381001	Transfer In To Fund	409,155	1,200	410,355	
	Gen Fund	Trf-C 19-519448	Transfer Out To Town Center	30,000	1,200	31,200	
	GF Res	Exp 81-581992	General Fund Reserves *	389,000	(1,200)	387,800	
	* Reduced budget due to Item #17, #20 & #21						
25	<u>Police - Administration</u>						
	Pol Ad	Exp 36-521461	Repair & Maintenance - Bldg	-	300	300	Paint for office
	Pol Ad	Exp 36- 521340	Other Contracted Services	10,000	(300)	9,700	
26	<u>Police - Administration</u>						
	Pol Ad	Exp 36-521462	Office Furniture & Equip	-	1,500	1,500	Shredder equipment
	Pol Ad	Exp 36- 521340	Other Contracted Services *	9,700	(1,500)	8,200	
	* Reduced budget due to Item #25						

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<u>#</u>	<u>Amendment Details</u>				<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
27	<u>Water-Sewer Finance - Legal Fees</u>							
	WS Fin	Exp	61-514370	Legal Counsel	150,000	50,000	200,000	To cover possibility that legal expense in regard to utility billing issue may exceed budget
	WS Fin	Exp	61-514380	Legal Settlements	355,000	(50,000)	305,000	
28	<u>Building Maintenance</u>							
	Bldg Mnt	Exp	39-541340	Other Contracted Services	-	3,000	3,000	Fence repair
	Bldg Mnt	Exp	39-541992	PW Building Maint Reserve *	9,985	(3,000)	6,985	
	* Reduced budget due to Item #16							
29	<u>City Clerk - Temporary Staff</u>							
	Clerk	Exp	16-512312	Other Professional Services	24,538	5,500	30,038	Temporary staff to prepare minutes
	Clerk	Exp	16- 512528	Software Licensing	7,500	(5,500)	2,000	
30	<u>Information Technology - Postage</u>							
	IT	Exp	85-512420	Postage	-	100	100	Minor adjustment for postage
	IT	Exp	85-512528	Software Licensing	181,505	(100)	181,405	
31	<u>HR - ADP Charges</u>							
	HR	Exp	13-513340	Other Contracted Services	25,800	18,000	43,800	Unknown additional ADP charges are occurring. This is being researched, but a budget amendment is being submitted in the event that not resolved by November 30th, the closing date for FY 20
	HR	Exp	13-513120	Salaries - Regular	71,458	(18,000)	53,458	