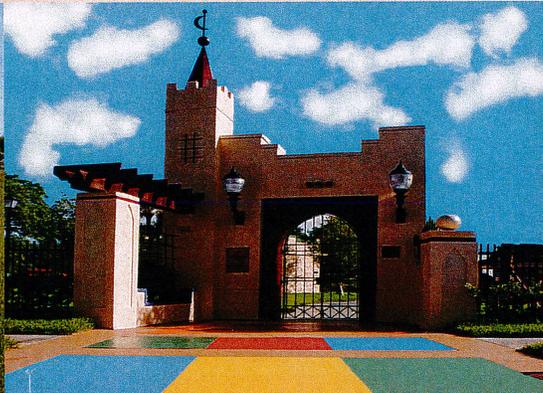


The City of

Opa-Locka



Adopted Operating Budget 2010-2011



Helen Miller
Segal Park

OPERATING HOURS

Monday through Friday
9:00 a.m. – 7:00 p.m.

Saturdays
11:00 a.m. – 6:00 p.m.

Closed on Sunday and all U.S. Holidays

The complex block features a large red sign for Segal Park. The sign has a white background with green and red text. Below the text are four white icons on a red background: a cyclist, a person walking, a picnic table, and a person sitting on a bench.



ADOPTED OPERATING BUDGET

City of Opa-locka, Florida

FISCAL YEAR 2010-2011

CITY COMMISSION

Mayor Joseph L. Kelley
Vice-Mayor Myra L. Taylor
Commissioner Timothy Holmes
Commissioner Dorothy "Dottie" Johnson
Commissioner Rose Tydus

CITY MANAGER

Clarence Patterson

CITY ATTORNEY

Joseph Geller

CITY CLERK

Deborah S. Irby

BUDGET TEAM

Faye C. Douglas – Budget Administrator
Shirley B. Freeman – Administrative Assistant



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Opa-Locka
Florida**

For the Fiscal Year Beginning

October 1, 2009

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Opa-Locka, Florida** for its annual budget for the fiscal year beginning **October 1, 2009**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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MISSION STATEMENT

The mission of the City of Opa-locka staff is to enhance the quality of life, environment, and safety of our customers and employees in an atmosphere of courtesy, integrity and quality service.

September 15, 2010

To the Honorable Mayor and members of the City Commission:

In accordance with Article VI, Section 40 of the City of Opa-Locka Code of Ordinances, I hereby submit the Proposed Operating Budget for all funds for the fiscal year beginning October 1, 2010 and ending September 30, 2011 for your review and consideration. The budget expresses the goals and objectives of the City Commission and is intended to establish the financial plan for delivering services to the community. The recommendations in this budget document is a result of your vision for the City communicated via Commission Meetings, Town Hall meetings with the City Commission and city residents, Budget Workshops with the City Commission, and meetings with the Department Heads to develop a strategic plan. Our citizens have also provided their input throughout the process and, as specified in Florida Statutes, during two public hearings in September.

We continue to face a tough economic challenge in the upcoming year and continue to feel the impact of the foreclosure crisis, mortgage crisis, and national recession. There are tough decisions ahead, but we believe this budget plan allows us to be fiscally responsible yet provide quality services to our citizenry.

The City has been forced to accommodate losses in our property tax revenue. Between the national recession and the voter approved constitutional amendments, the current year taxable value has decreased from \$932 million to \$785 million, a reduction of 15.8%. This reduction is on top of a reduction in property values from last year. In two years, the City's taxable value has reduced from \$974 million to \$785 million, a reduction of 19.5%.

The FY 2011 Adopted millage rate is 8.8000. This millage rate is less than the City's rolled back rate of 9.1052 will generate less revenue when compared to FY 2010. Most individuals will see a decrease in their property taxes.

BUDGET MESSAGE

In the beginning of the budget process, the General Fund budget initially faced a budget gap of \$3,146,562. The budget gap was later reduced to \$1,449,704 and finally to zero. Closing the budget gap was a team effort. Departments were directed to review their operations for potential efficiencies and opportunities to reduce costs with minimal impact to services.

In the end, revenues were increased in the amount of \$2,651,922 and expenses were reduced by \$494,640. The increase in revenues were driven by two major factors: (1) an increase in the estimate of red light camera receipts in the amount of \$1.3 million based upon warnings issued during the test period and (2) a one-time transfer from the FEMA fund to the General Fund in the amount of \$1,024,233 for expenses paid by the General Fund on behalf of the FEMA fund related to Hurricane Wilma. Expenses were reduced by \$494,640. Eight vacant positions and a 3% increase for general employees (AFSCME union) were eliminated. We will also continue to suspend the City's education reimbursement program for an additional year.

These actions were part of a global approach to closing the budget gap while still maintaining the City's commitment to providing services to our residents.

Significant FY 2010 accomplishments include:

- ▶ The assets of the City exceeded its liabilities at the close of FY 2009 by \$22.493 million (*net assets*). Of this amount, \$9.570 million (*unrestricted net assets*) may be used to meet the City's ongoing obligations to citizens and creditors.
- ▶ Received the Distinguished Budget Award for the FY 2010 Adopted Budget and received the Excellence in Financial Reporting Award for the FY 2009 Audit Report.
- ▶ The Police Department completed a successful FDLE (Florida Department of Law Enforcement) audit. The Police Department's performance was excellent.
- ▶ Installed Red Light Cameras at three critical intersections in the City.
- ▶ The City was awarded an Urban Forestry Grant for Phase III in the amount of \$18,500.
- ▶ A Finding of Necessity Study was adopted by the City Commission. The Evaluation and Appraisal Report (EAR) was also adopted by the City Commission and found sufficient by the South Florida Regional Planning Council.
- ▶ Developed a new City website that promotes the City with a friendly and professional feel.
- ▶ Completed over \$350,000 of improvements at Segal Park.
- ▶ Collaborated with South Florida Workforce and Youth Co-op for the placement of approximately 75 summer youths throughout City offices.
- ▶ Successfully complete the 2010 Census with significantly improved participation.
- ▶ Completed the demolition of the Old Water Plant.

BUDGET MESSAGE

- ▶ Completed the upgrade to the underground fuel tank at the Public Works Department.
- ▶ Received \$466,750 from the South Florida Regional Transportation Authority and JARC to assist in the development and implementation of bus circulator routes throughout the City.
- ▶ Received \$293,400 from the Miami Dade County Safe Neighborhood Parks towards Phase II of the Sherbondy Park project.
- ▶ Began work on the Ali-Baba improvement project. This project will replace existing ramps at intersections to make them ADA compliant, repair sidewalks, and conduct drainage repairs.
- ▶ Instituted an Employee Discount Program enhancing employee incentives and benefits.
- ▶ Established a City Telephone Job Hotline.
- ▶ Successfully adopted a revised Pay and Compensation Plan.
- ▶ Entered into a new Residential Waste Collection agreement with Choice Environmental services which provided 96-gallon green roll-out garbage cans that has standardized and more efficiently provided waste collection services.

THE CONTINUING CHALLENGE STATEMENT OF GOALS

As in recent years, the upcoming year will also be challenging as we continue making progress toward the following goals:

- Providing for increased public safety service
- Continue the beautification effort and Go Green Program
- Increase Development throughout the City
- Improve the City's Perception so as to attract more visitors to the City, and
- Increase revenue

Specifically, in the next year, we will:

- Continue to aggressively search and apply for grants to supplement City funds.
- Complete the construction and/or design of nine (9) pump stations. Completion of the repair of these pump stations will release the opportunity for development.
- Continue with Sherbondy Park renovations, a \$3.7 million undertaking. Construction has already begun.
- Complete improvements at Magnolia Park and the Ingram Park Lakefront.
- Install bus shelters throughout the City.
- Continue our beautification efforts via tree planting throughout the City.
- Develop and implement bus circulator routes throughout the City.
- Develop a destination plan to attract more visitors to the City.
- Continue seeking new ways to increase revenues.
- Fully deploy the Red Light Camera program to help deter traffic violators.

BUDGET MESSAGE

Long-term, we will be looking to:

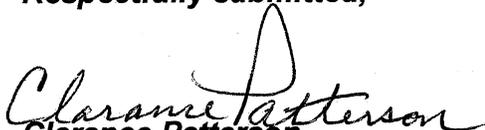
- Identify additional funding to complete Phase II of the Sherbondy Park renovations. The completed park will include a pool, gym facility that can be utilized as a hurricane shelter for City residents, landscaping, upgraded lighting, upgraded football field, upgraded baseball field and upgraded basketball courts.
- Eliminate fund balance deficits in several funds. The FY 2009 Audit Report noted deficits in the Safe Neighborhood Capital Projects Fund (\$8,841), Solid Waste Fund (\$521,856), Opa-Locka Youth Academy Fund (\$342,333), Crime Prevention Fund (\$173,603), and VAWA Fund (\$144,471). Beginning in FY 2012, the City will annually budget a transfer from the General Fund to these Special Revenue Funds until the deficits no longer exists.
- Identify a permanent location of the City of Opa-locka Administrative Offices and long term solution for the Police Department Headquarters. City Administration is currently renting office space at a cost of approximately \$450,000 annually and the Police Department is in need of a larger and more updated space to accommodate their needs.

We continue to deal with the impact of the national economic crisis and the effects of State mandated property tax reform that has eroded our property tax revenue. As a City, we are determined to do the best we can with what we have. We are committed to undertaking the best budgeting and fiscal management practices in order to continue the City's healthy economic condition. Cuts in employee positions and benefits are not popular; however they may be necessary to balance the budget.

This budget is a conservative and fiscally responsible financial plan for the City of Opa-locka. While I have presented you with a very conservative budget proposal, you, as the elected legislative body, have the difficulty of adopting a budget that truly reflects the needs and wants of our residents and at the same time balance that against limited resources. You must weigh the cost of government against the need for critical services that residents depend upon that ensure a high quality of life.

Considering the numerous challenges that presented themselves during this budget process, it would not have been possible to formulate a complete, thoughtful, and realistic budget without a dedicated team effort. On behalf of the many City employees who prepared this budget, I extend thanks to the Mayor and members of the City Commission for the many hours dedicated to overseeing the City's well-being. It has been a pleasure preparing this budget and we look forward to a successful 2010-2011 fiscal year.

Respectfully submitted,


Clarence Patterson
City Manager

COMMUNITY PROFILE

The City of Opa-locka, Florida (the "City") was founded in 1925 by Glen H. Curtiss, a pioneer aviator, airplane manufacturer and real estate developer, who in the early 1920's developed the cities of Hialeah and Miami Springs. The name Opa-locka, derived from the Seminole Indian word Opatishawockalocka, meaning "big island covered with many trees in the swamp" is located in the northwest area of Miami-Dade County. The City is envisioned by many as the Baghdad of Miami-Dade County. The city was incorporated in 1926.

The entire city was developed with an Arabian theme which was carried throughout all phases of the city's development, including streets named Aladdin, Sharazad, Sesame, Caliph, Ali Baba and Sinbad. Opa-locka's Moorish architecture is more of a design theme than a specific style. Architect Bernard E. Mueller collaborated upon the design of the City with planner Clinton McKenzie. Mueller's designs for the buildings were inspired by the book, The 1001 Tales of the Arabian Nights, from whose stories he created an elaborate architectural motif of domes, minarets and arches. Significantly, City Hall, the first major structure, was inspired from a description of the palace of Emperor Kosroushah in "The Talking Bird", from The 1001 Tales of the Arabian Nights. The mosque-like building, with its domes, minarets and arches, provides distinctive advertising for the City.

Opa-locka is primarily a residential community, 4.5 square miles in size, and assumes an irregular shape and has the following boundaries: N.W. 151 Street on the north; N.W. 135 Street, N.W. 127 Street and N.W. 119 Street on the south; N. W. 17 Avenue, N.W. 27 Avenue and N.W. 37 Avenue on the east and N.W. 47 Avenue on the west.

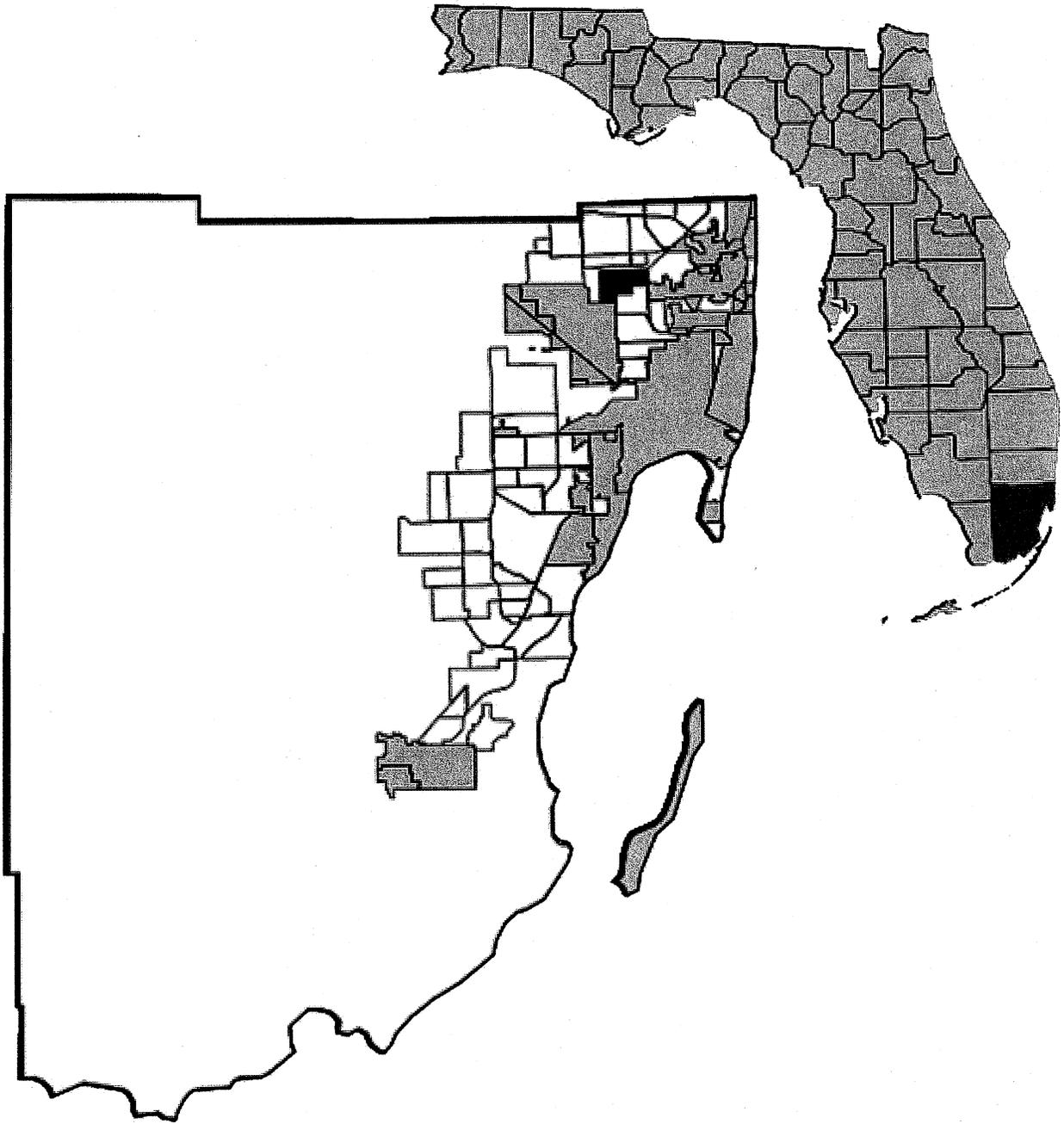
A commission-manager form of government governs the City. The City Commission is comprised of five members; the mayor, vice-mayor, and three commissioners. The city manager, city attorney, and city clerk are appointed by the commission. Collectively, the appointed officials are responsible for all administrative aspects of the government, with most of the administrative and operational functions falling under the purview of the city manager.

Opa-locka is a progressive city with approximately 186 employees. The City owns and operates three utilities: a water distribution system with customers in the City and adjacent areas, a sewer collection system and a storm water drainage utility serving customers exclusively within the corporate limits. A local franchised contractor handles residential and commercial waste. The City contracts with Miami-Dade County for recycling services. The City provides its own police service. Fire and ambulatory services are provided by Miami-Dade County.

The area's population is relatively young, energetic and willing to assume its place in the labor force. The median family income within the corporate City limits is \$19,631 and vigorous efforts are being made to attract higher paying jobs to the area.

The Opa-locka Airport, which is excluded from the reporting entity, is located within the geographic boundaries of the City on land owned by the federal government. The airport is managed by Miami-Dade County, Florida (the "County") through an agreement with the federal government. Therefore, the airport does not form part of the budget process.

Location of City of Opa-locka, Florida



MISCELLANEOUS STATISTICS

Year of incorporation:

1926

City Hall address (New):

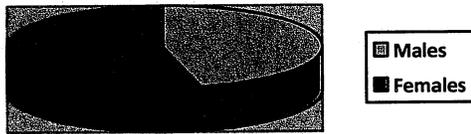
780 Fisherman Street
Fourth Floor
Opa-locka, FL 33054

Population:

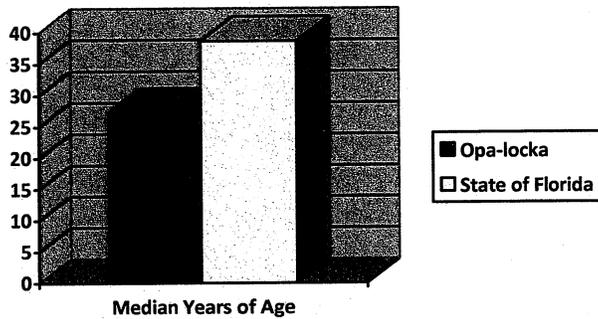
14,951

(source: www.city-data.com & www.maps-n-stats.com)

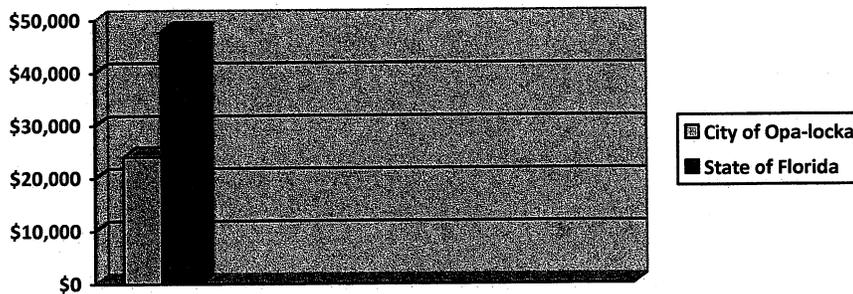
Males: 46%
Females: 54%



Median Resident Age: 27.3 years
Florida Median Age: 38.7 years

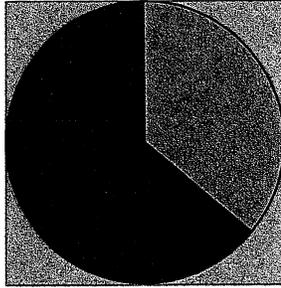


Estimated Median Resident Income in 2008 (estimate): \$24,053
Florida Median Resident Income in 2008 (estimate): \$47,778



MISCELLANEOUS STATISTICS

Number of households:	5,407
Number of Occupied households:	4,890
Owner Occupied households:	1,765 or 36%
Renter Occupied households:	3,125 or 64%



Form of government:	Commission/Manager
Area in square miles:	4.5
Miles of street:	36
Number of street lights:	625
Number of police stations:	1
Sewer system:	
Miles of sanitary sewer	77
Miles of storm sewer	14
Number of service connections	3,675
Water system:	
Miles of water mains	71
Number of fire hydrants	363
Number of service connections	6,500
Daily average consumption in gallons	2.6 million
Culture and Recreation:	
Number of Community Centers	1
Number of parks	3
Number of libraries	1
Number of tennis courts	1
Hospitals:	
Number of hospitals	1
Number of patient beds	75
Education:	
Number of Elementary Schools	2

MISCELLANEOUS STATISTICS

Principal Property Taxpayers as 09/30/2009

Taxpayer	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Creative Choice Homes II	\$32,445,013	1	3.36%
Bodwin LTD Partnership	15,663,494	2	1.62%
Lejeune-Douglas Industrial Park	14,673,645	3	1.52%
Florida Power & Light	11,595,330	4	1.20%
Thyssenkrupp Safway Inc	10,403,937	5	1.08%
J R Realty Corp.	10,214,976	6	1.06%
American Fruit & Produce	10,029,596	7	1.04%
Sahara Properties, Inc	9,991,856	8	1.04%
Avanti Press Inc	8,343,077	9	0.86%
Bellsouth Telecommunications	<u>8,290,844</u>	10	<u>0.86%</u>
Total	\$131,651,768		13.64%

Demographics and Economic Statistics as of 09/30/2009

Calendar Year	Population	Personal Income (\$ thousands)	Per Capita Personal Income	Media Age	School Enrollment	Unemployment Rate
2000	14,951	19,631	9,538	27.3	360,202	
2001	14,951	19,631	9,538	27.3	368,453	17.5
2002	14,951	19,631	9,538	27.3	374,725	17.5
2003	14,951	19,631	9,538	27.3	371,482	17.5
2004	14,951	19,631	9,538	27.3	369,578	17.5
2005	14,951	19,631	9,538	27.3	361,550	17.5
2006	14,951	19,631	9,538	27.3	365,784	17.5
2007	14,951	19,631	9,538	27.3	353,283	17.5
2008	14,951	19,631	9,538	27.3	385,655	17.5
2009	14,951	19,631	9,538	27.3	385,655	17.5

Principal Employers as of 09/30/2009

Employer	Employees	Rank	Percentage of Total City Employment
Jackson North Maternity	230	1	5%
Master North America	200	2	5%
Aramark Uniforms	160	3	4%
Don Greene Poultry	120	4	4%
Combined Services	98	5	2%
Miami Offset	75	6	2%
R. B. Ingram Elementary	73	7	2%
Nathan B. Young Elementary	66	8	1%
Alufab	50	9	1%
Kauff's Towing	<u>50</u>	10	<u>1%</u>
Total	1,122		22%

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EXPLANATION OF BUDGETARY POLICIES AND BASIS

BASIS OF BUDGETING

The basis of budgeting is the same as the basis of accounting. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) with the following exceptions:

- Advances from other funds are presented as revenues
- Encumbrances, advances to other funds, and principal on long-term debt of the proprietary funds are presented as expenditures or expenses.
- Depreciation and compensated absences are not budgeted.

The GAAP basis of accounting for governmental funds is modified accrual. Under the modified accrual basis, revenues are recognized when they become susceptible to accrual, i.e., measurable and available to finance the City's operations. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures (decrease in net financial resources) are recognized in the accounting period in which the related fund liabilities are incurred as long as it is measurable. An exception to this is long-term debt and the long-term portion of accumulated compensated absences and longevity pay, which are recognized when due.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as a guide. There are however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with prescribed compliance requirements. The resources are reflected as revenues at the time of receipt or earlier if susceptible to accrual.

The major utility and franchise taxes are recorded as revenues when earned. Licenses and permits, fines and forfeitures, charges for services, and other revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Property taxes are recorded as revenue in the fiscal year levied, provided they are collected in the current period or within sixty days thereafter. Those remaining uncollected are recorded as deferred revenues. Investment income is recorded as revenue when earned. Special assessments are recorded as revenues only to the extent that individual installments are considered available.

The accrual basis of accounting is utilized by proprietary funds and pension and nonexpendable trust funds. Under the accrual basis, revenues are recognized in the accounting period in which they are earned, if objectively measurable, whether collected

EXPLANATION OF BUDGETARY POLICIES AND BASIS

sooner or later. Expenses, not expenditures, are recognized when the benefits of costs incurred are deemed to have been consumed or expired. Long-term liabilities are accounted for through those funds. Depreciation of fixed assets is recorded in the accounts of these funds as well.

In the operating budget, revenues are equal to expenditures without the use of prior year fund balances. However, in the capital budget, particularly with projects which overlap different fiscal years, fund balance may be utilized to fund the completion of the project.

DEVELOPMENT PROCESS

The budget process is guided by direction from the City Commission as it strives to meet the needs of the community at a reasonable price. Every Commission meeting involves deliberation about what services the City should provide, at what level, and at what price. The decisions made by the Commission throughout the year provide a general path for the budget deliberations to follow. City employees provide the perspective of professionals as to the most efficient and effective way to implement Commission policy. Residents have the opportunity to express their preferences for City services and funding mechanisms through formal budget public hearings as well as individual agenda items during the year.

BUDGET PROCESS

The budget process is a formalized annual occurrence that requires the input and collaboration between the respective City departments, the City Manager, the City Commission, and citizens. In general, the budget development process and content requirements of the City's annual budget are stated in Article VI, Budget of the City Charter and consistent with these requirements, the City Manager prepares a proposed budget. Detailed budget requests are made by each department, and approved by the City Manager.

The City Manager's proposed budget is considered by the City Commission. At least two public hearings are scheduled. Prior to October 1, the City Commission must adopt a budget and this budget may be the same as that proposed by the City Manager or may contain those amendments which the City Commission approves. After City Commission action, the proposed budget is revised if necessary and is published as the adopted budget. Once all of these steps are taken, the result is a balanced budget. A budget is considered balance when the revenues of all funds equal expenditures of all funds.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

The specific steps taken to prepare the annual budget are as follows:

1. The City Manager meets with department heads to outline the general philosophy for the upcoming budget, to discuss financial and economic conditions and to establish budgetary guidelines.
2. The Budget Administrator conducts budget workshops for City departments to discuss and implement budget development schedules, budget forms and procedural guidelines.
3. City departments prepare budget forms and justification detail and submit them to the finance department.
4. The Budget Administrator reviews and organizes departments' forms and submits them for review and modification and approval by the City Manager.
5. The Budget Administrator estimates budgetary limits and prepares departmental line-item budgets within the constraints of available revenues. Based on established limits, departments will submit the final copy of their budget request and budget justification detail to the finance department.
6. The City receives a Certification of Taxable Value (Form DR 420) from the County's Property Appraiser which indicates the real and personal property values in the City.
7. The City Manager submits a proposed Millage rate and public hearing dates on the proposed budget to the City Commission.
8. The City Manager submits the budget estimate to the City Commission
9. The City advises the County's Property Appraiser and Tax Collector of the proposed Millage rate and the day, time and place of the first public hearing.
10. The Property Appraiser mails the notice of proposed property taxes and notification.
11. The first public hearing is held on the tentative budget and proposed Millage rate.
12. The second public hearing is advertised.
13. The second public hearing is held to adopt the final Millage rate and budget.
14. Upon final adoption, the budget is certified by the City Manager and the City Clerk and filed in the office of the City Clerk. A copy of the budget is made available to public libraries and newspapers located within the corporate limits.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

15. The County's Property Appraiser, the County's Tax Collector and the State's Department of Revenue are notified within three (3) days after adoption of the budget.

16. The Certification of Compliance with "TRIM", a copy of the adopted ordinances Millage rate, (general fund, special revenue funds, and proprietary funds), Form DR 420 and the public hearing advertisements are submitted to the State's Department of Revenue within 30 days after adoption of the budget.

FY 2010-2011 BUDGET CALENDAR

Budget Preparation Manual Distribution and Orientation	March 1, 2010
Departmental Budget Requests Due	April 9, 2010
Compilation by Finance Department (including meetings with City Manager and Department Heads)	April 1, 2010 to July 30, 2010
Receive Certification of Taxable Value	July 1, 2010
Submit Preliminary Proposed Budget to City Commission	July 30, 2010
City Commission Budget Workshop #1	July 6, 2010
City Commission Budget Workshop #2	July 26, 2010
City Commission Budget Workshop #3	August 9, 2010
Town Hall Meeting	September 1, 2010
First Budget Hearing	September 8, 2010
Second Budget Hearing	September 15, 2010
FY 2010-2011 Begins	October 1, 2010

AMENDMENT PROCESS

After the budget has been adopted in September, budgetary control is maintained at the departmental and fund level, with the finance department providing support to departments in the administration of their budgets. In accordance with the City's budget transfer policy, the City Manager is authorized to transfer budgeted amounts within any fund or function; however, any supplemental appropriations or revisions that amend the total expenditures of any fund must be approved by the City Commission.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

CAPITAL IMPROVEMENT PLAN

Expenditures for capital improvements are not included directly in the operating budget. The Annual Operating Budget includes and identifies amounts to be transferred to capital project funds from operating sources. The appropriation for capital improvements are budgeted as part of the Capital Improvement Plan (CIP) and prepared and approved separately. A separate CIP document is available which details each project, its purpose, funding sources, timetable, and its effect on future operating budgets. The first year of the CIP is referred to as the capital budget. The CIP and Annual Operating Budget are closely linked as the budget assumes the cost for maintaining and operating new facilities as they are constructed within the CIP.

There are many differences between the operating budget and the capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all City services, but does not result in the addition of major, physical assets for the community. The capital budget includes one-time costs for projects that may last several years and result in major physical assets being added in the community.

DEBT POLICY AND ADMINISTRATION

The debt policy is approved by the City Commission and implemented by the City Manager. Currently, there is no statutory or charter debt limitation. However, debt is limited by the City's revenue. The City is not subject to debt limits. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making capital expenditures. Because of the use of public capital stretched over many years, it is appropriate that those who enjoy the benefits should also pay the costs. This general principal of intergenerational equity, however, must be applied cautiously. The public capital of one generation may be regarded as a dubious asset by the next. Why should those who did not choose to make the expenditure pay for them? Any capital expenditures, the continuing merit of which is in doubt, might more appropriately be paid for by those who chose to make the expenditure. Moreover, this reservation accords with financial conservatism as a public debt based on unwanted capital expenditures is not of very good quality. Another more pragmatic qualification to this general principle is that short-lived capital expenditures may be more easily and appropriately fitted into current budgets than paid for by borrowing.

The City's long-term capital improvement debt as of October 1, 2009 is as follows:

	<u>Bonds</u>	<u>Interest</u>	<u>Final</u>	<u>BOND RATING</u>	
	<u>Outstanding</u>	<u>Rate</u>	<u>Maturity</u>	<u>Standard</u>	<u>Moody's</u>
		<u>Range</u>		<u>& Poors</u>	
1994 Cap. Imp. Revenue Bonds	\$5,815,000	5.0% to 6.125%	01-01-24	Aaa	AAA
TOTAL	\$5,815,000				

EXPLANATION OF BUDGETARY POLICIES AND BASIS

The 1994 Capital Improvement Bond Debt Service requirements are as follows and is accounted for in the Capital Improvement Debt Service fund:

Fiscal Year	Principal	Interest	Total Debt Payment
2011	255,000	342,475	597,475
2012	275,000	323,925	598,925
2013	290,000	304,150	594,150
2014	315,000	282,975	597,975
2015	335,000	261,691	596,691
2016	355,000	240,559	595,559
2017	375,000	218,203	593,203
2018	400,000	194,469	594,469
2019	425,000	169,203	594,203
2020	450,000	142,406	592,406
2021	480,000	113,925	593,925
2022	510,000	83,606	593,606
2023	540,000	51,450	591,450
2024	570,000	17,456	587,456

Other Long-Term Debt consists of the following:

- Settlement with Florida Department of Transportation (FDOT), due in 119 monthly payments of \$5,274.62, from January 2001 through November 2010. This is accounted for in the Water & Sewer Fund.

Fiscal Year	Principal	Interest	Total Debt Payment
2011	63,295	0	63,295
2012	63,295	0	63,295
2013	63,295	0	63,295
2014	10,549	0	10,549

- State Revolving Loan for \$480,816, bearing interest rates ranging from 2.89% to 3.75% due in 20 annual payments of \$32,365, including interest, from July 31, 1994 through July 31, 2013, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- State Revolving Loan for \$1.827 million, bearing interest at a rate of 2.56% and 1.54%, due in 40 semi-annual payments of \$53,240, including interest, from June 15, 2003 through December 15, 2022, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- State Revolving Loan for \$2.375 million, bearing interest at a rate of 1.53%, due in 40 semi-annual payments of \$71,143, including interest, from June 15, 2003 through December 15, 2022, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

The service requirements for the State Revolving Loan debt is as follows:

Fiscal Year	Principal	Interest	Total Debt Payment
2011	127,185	15,101	142,286
2012	128,160	14,126	142,286
2013	129,142	13,144	142,286
2014	130,132	12,154	142,286
2015	131,129	11,157	142,286
2016	132,135	10,151	142,286
2017	133,147	9,139	142,286
2018	134,168	8,118	142,286
2019	135,196	7,090	142,286
2020	136,232	6,054	142,286
2021	137,277	5,009	142,286
2022	138,329	3,957	142,286
2023	139,389	2,897	142,286
2024	140,457	1,829	142,286
2025	133,632	752	134,384

In FY 2011, the City will continue to explore the possibility of securing additional debt to fund capital improvement dollars. In FY 2010, the City concluded a water and sewer rate study that included the CIP in the analysis. The recommended rates were approved by the City Commission and will provide acceptable income required by lenders and sufficient revenues to cover the debt service.

RESERVE POLICY

The reserve policy is approved by the City Commission and implemented by the City Manager. The General Fund is required to reserve a minimum of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) shall be available for use, with City Commission approval, to fund unanticipated budget issues, emergencies/natural disasters which may arise or potential expenditure overruns which cannot be offset through other sources. This reserve level shall be replenished at the beginning of each fiscal year so it is available on an ongoing basis. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for year end reserve.

The City shall also provide a reserve for uncompensated absences and other employee benefit liabilities. The City is required to budget sixty-five thousand dollars (\$65,000) annually in the General Fund, seventeen thousand five hundred dollars (\$17,500) in the Water and Sewer Fund, and seventeen thousand five hundred dollars (\$17,500) in the Solid Waste Fund to build the reserves sufficient to cover base liabilities for each fund.

If a budget shortfall is determined, a written plan will be forwarded from the City Manager to the City Commission within a reasonable time frame that may include the reduction of services, increases in fees and rates, or some combination thereof.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

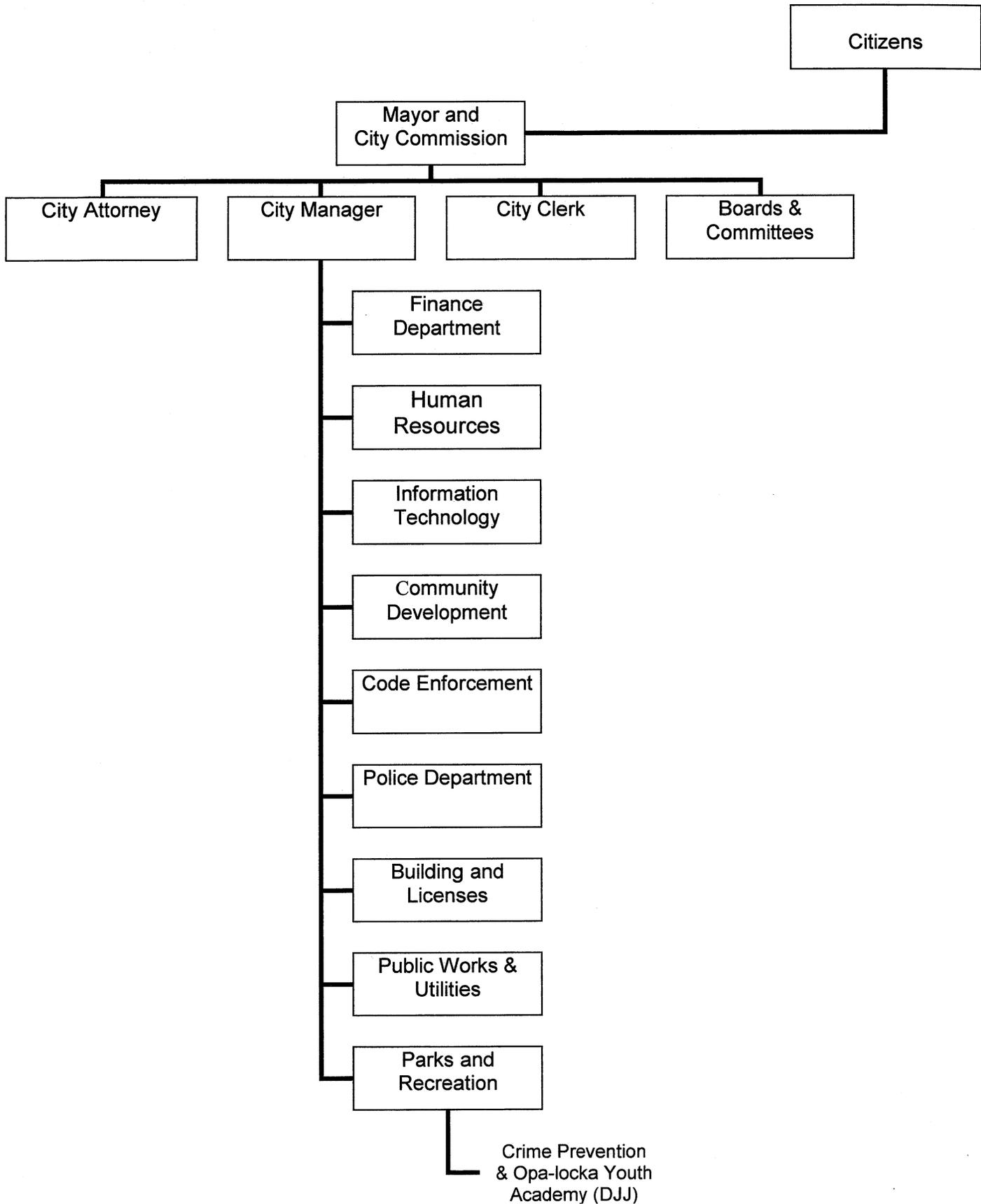
ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICY

An independent audit in accordance with Government Auditing Standards will be performed annually. Also, the City will produce financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Government Accounting Standards Board (GASB). The accounting, auditing, and financial reporting policy is considered administrative and is approved by the City Manager.

CAPITAL IMPROVEMENT PLAN (CIP)

The City will develop a five-year Capital Improvements Plan (CIP) and update it annually. The annual budget will incorporate the first year of the CIP. The capital improvement plan policy is considered administrative and is approved by the City Manager.

ORGANIZATIONAL CHART



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FUND DESCRIPTIONS

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities – identified as funds—based upon the purpose for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary.

GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Capital Projects funds, and Debt Service Funds.

General Fund – Accounts for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Funds – Accounts for financial resources to be used for the acquisition or construction of major capital facilities.

GENERAL FUND

The General Fund of a government unit serves as the primary reporting vehicle for current governmental operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are administrative: Mayor and City Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Parks and Recreation, Police, Public Works, and Building and Licenses.

FUND DESCRIPTIONS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific sources, other than expendable trusts or major capital projects that are legally restricted to expenditures for specific purposes.

Police – Special Law Enforcement Revenue Fund – This fund is used to account for the proceeds from the State’s special law enforcement trust fund, fines and forfeitures.

Boy Scouts Special Revenue Fund – This fund is used to account for the proceeds from donations to the City’s Police Explorer Program.

Opa-locka Youth Academy (DJJ) fund – This fund was established to account of the activities of this intervention/prevention program committed to reducing juvenile crime and delinquency by changing criminal behavior.

Crime Prevention Special Revenue Fund – This fund is used to account for special State grants to the City to develop a crime prevention program.

Federal Emergency Management Fund – This fund is used to account for special State grants to the City in connection with Hurricane Andrew and the like.

Safe Neighborhood-Nile Gardens Special Revenue Funds – This fund is used to account for grants to the City to provide service to the Department of Juvenile Justice court mandated juveniles for care after release from incarceration.

Stop/VAWA Grant Fund – This fund is used to account for a grant to the City to operate a program of violence against women.

Peoples Transportation Tax Fund – This fund is used to account for the proceeds derived from the transportation Transit Tax Surcharge.

DEP Wastewater Improvement Fund – This fund is used to account for funds received for sewer improvement projects.

Community Redevelopment Agency (CRA) Fund – This fund was established to account for community redevelopment activities.

FUND DESCRIPTIONS

DEBT SERVICE FUND

The fund accounts for the sinking fund requirements of the Series 1194A Capital Improvement revenue bonds. At Sept 30, 2009, the annual requirements to amortize the debt as follows:

Fiscal Year ending September 30,	Principal	Interest
2010	240,000	359,800
2011	255,000	342,475
2012	275,000	323,925
2013	290,000	304,150
2014	315,000	282,975
2015-2019	1,890,000	1,084,125
2020-2024	2,550,000	408,844
Thereafter	-	-
	\$5,815,000	\$3,106,294

CAPITAL PROJECTS FUNDS

Capital Project Funds are used to account for the acquisition of major facilities other than those financed by proprietary funds and trust funds. There are three funds in this group:

Capital Improvement Debt Service Capital Projects Fund – This fund is used to account for sinking fund requirements of the 1994 Series Capital Improvement Revenue Bonds.

Capital Acquisition Capital Projects Fund – This fund is used to account for capital assets (including infrastructure) acquisition and construction from proceeds of the 1994 Series Capital Improvement Revenue Bonds.

Safe Neighborhood Capital Improvement Capital Projects Fund – This fund is used to account for grants to be utilized for activities related to the Enterprise Zone Safe Neighborhood Capital Improvement Project.

FUND DESCRIPTIONS

PROPRIETARY FUND TYPES

Proprietary Fund Types consist of the Enterprise Funds.

Enterprise Funds – Accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. The City operates three funds in this category:

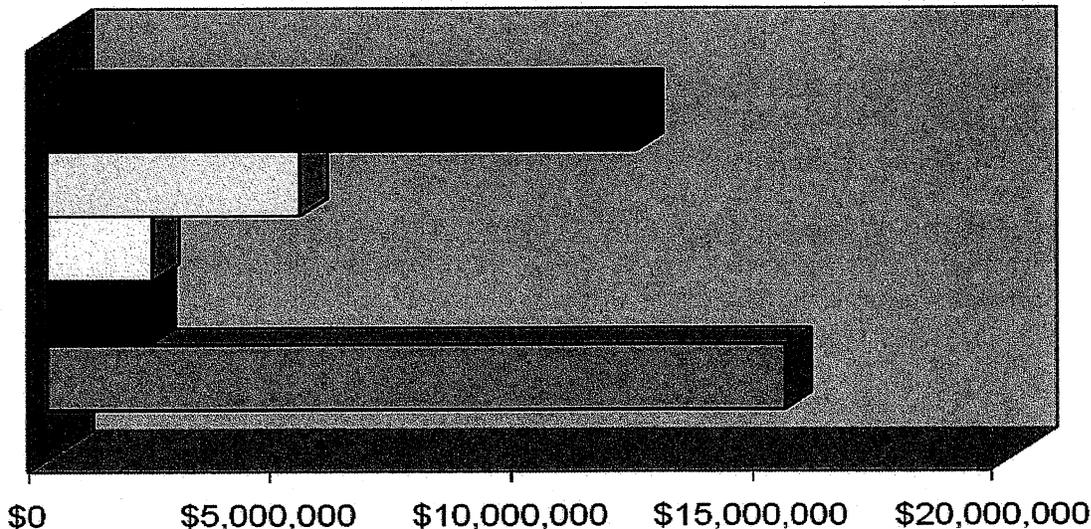
Solid Waste Management Enterprise Fund – This fund is used to account for the services of the City's Solid Waste Management Fund.

Water and Sewer Enterprise Fund – This fund is used to account for the activities of the City's Water and Sewer Fund.

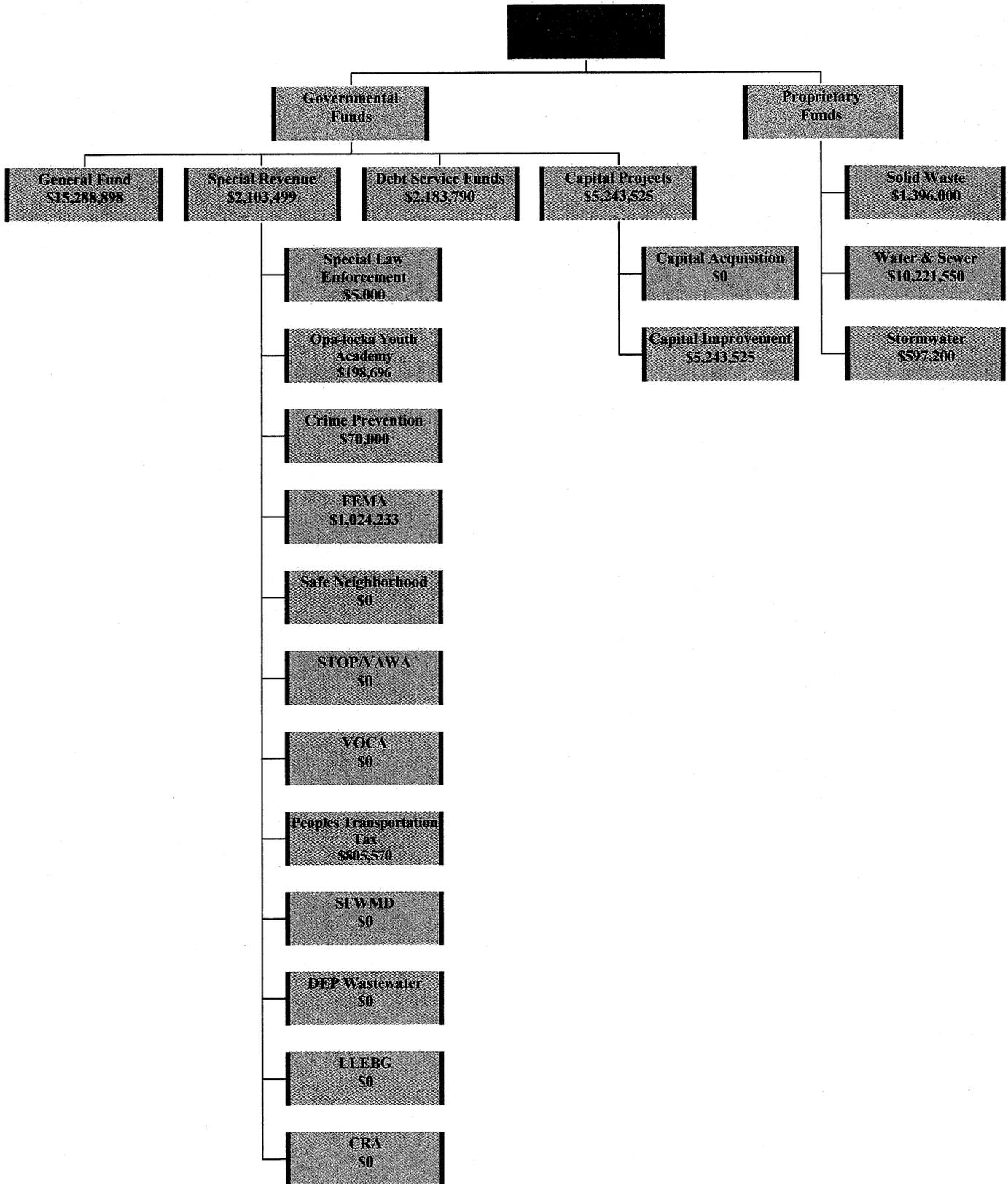
Stormwater Utility Management Fund - This fund is used to account for fees collected for Stormwater operations and capital costs.

FY 2011 Adopted Budget - \$37,034,462

■ Enterprise Funds - \$12,214,750	▣ Capital Projects Funds - \$5,243,525
□ Debt Service Fund - \$2,183,790	■ Special Revenue Funds - \$2,103,499
▣ General Fund - \$15,288,898	



FY 2011 BUDGET BY FUND



FUND BALANCE

Fund Balance represents the unencumbered cash remaining in a fund at the end of a specified time period, usually the end of the fiscal year. In the General Fund, the City budgets a reserve of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) of the reserve shall be available for use, with City Commission approval, during the fiscal year to fund unanticipated budget issues. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for the year-end reserve. The total reserve level shall be replenished at the beginning of each fiscal year so it is available on an on-going basis. In the Water & Sewer Fund and the Solid Waste Fund, the reserve policy states that the City shall retain at least a two (2) to five (5) percent reserve in these funds.

GOVERNMENTAL FUNDS ANALYSIS

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year. In FY 2009, total fund balance of the governmental funds was \$6,389,811, an increase of \$.458 million in comparison with the prior year. Approximately 26% of this amount (\$1.7 million) constitutes unreserved, undesignated fund balance, which is available for spending at the City's discretion. The remainder of the fund balance is reserved or designated to indicate that it is not available for new spending because it has already been committed to 1) pay debt service (\$.363 million), 2) pay capital projects costs (\$1.061 million), or 3) various other restricted purposes (\$3.3 million).

Changes in Fund Balance - GENERAL FUND

	2007-08 Actual	2008-09 Actual	2009-10 Projected*	2010-11 Budget
Beginning Balance	\$ 7,152,608	\$ 5,249,028	\$ 4,661,755	\$ 3,826,841
Revenues	12,268,958	12,911,208	12,261,931	12,856,050
Expenditures	13,285,486	13,769,505	15,715,650	15,288,898
Other Financing Sources	(887,052)	271,024	2,618,805	2,432,848
Excess (deficiency) of revenues over expenditures and other financing sources	(1,903,580)	(587,273)	(834,914)	-
Ending Balance	\$ 5,249,028	\$ 4,661,755	\$ 3,826,841	\$ 3,826,841

*Un-Audited

FUND BALANCE

Changes in Fund Balance – FEMA FUND

	2007-08 Actual	2008-09 Actual	2009-10 Projected*	2010-11 Budget
Beginning Balance	\$ 611,028	\$ 598,535	\$ 598,535	\$ 1,150,205
Revenues	269,061	-	551,670	-
Expenditures	281,554	-	-	1,024,233
Other Financing Sources	-	-	-	-
Excess (deficiency) of revenues over expenditures and other financing sources	(12,493)	-	551,670	(1,024,233)
Ending Balance	\$ 598,535	\$ 598,535	\$ 1,150,205	\$ 125,972

Changes in Fund Balance – CAPITAL PROJECTS FUND

	2007-08 Actual	2008-09 Actual	2009-10 Projected*	2010-11 Budget
Beginning Balance	\$ (417,272)	\$ (664,346)	\$ (8,841)	\$ (404,834)
Revenues	1,243,419	541,600	760,830	4,848,359
Expenditures	3,598,128	277,083	1,156,823	5,243,525
Other Financing Sources	2,107,635	390,988	-	800,000
Excess (deficiency) of revenues over expenditures and other financing sources	(247,074)	655,505	(395,993)	404,834
Ending Balance	\$ (664,346)	\$ (8,841)	\$ (404,834)	\$ -

Changes in Fund Balance – OTHER GOVERNMENTAL FUNDS

	2007-08 Actual	2008-09 Actual	2009-10 Projected*	2010-11 Budget
Beginning Balance	\$ 729,053	\$ 748,593	\$ 1,138,362	\$ 445,871
Revenues	2,340,640	2,245,831	2,604,020	5,873,104
Expenditures	1,148,167	1,126,500	2,571,871	4,287,289
Other Financing Sources	(1,172,933)	(729,562)	(724,640)	(1,585,815)
Excess (deficiency) of revenues over expenditures and other financing sources	19,540	389,769	(692,491)	-
Ending Balance	\$ 748,593	\$ 1,138,362	\$ 445,871	\$ 445,871

*Un-Audited

FUND BALANCE

PROPRIETARY FUNDS ANALYSIS

Proprietary or Enterprise Funds are used to account for the City's business-type activities. In FY 2009, proprietary funds increased by \$.662 million due to a combination of an increase in water and sewer rates, an increase in water purchase and sewer treatment costs, and the settlement of a water and sewer utility lawsuit of \$.275 million.

Changes in Fund Net Assets – WATER & SEWER FUND

	2007-08 Actual	2008-09 Actual	2009-10 Projected	2010-11 Budget
Beginning Net Assets	\$ 8,440,688	\$ 10,247,125	\$ 11,053,855	\$ 11,934,014
Revenues	6,963,170	7,224,495	7,866,844	10,211,550
Expenditures	5,134,890	6,289,091	7,001,685	10,221,550
Non-operating revenues/expenses	(21,843)	(128,674)	15,000	10,000
Change in Net Assets	1,806,437	806,730	880,159	-
Ending Net Assets	\$ 10,247,125	\$ 11,053,855	\$ 11,934,014	\$ 11,934,014

Changes in Fund Net Assets – SOLID WASTE FUND

	2007-08 Actual	2008-09 Actual	2009-10 Projected	2010-11 Budget
Beginning Net Assets	\$ (100,751)	\$ (482,581)	\$ (521,856)	\$ (499,056)
Revenues	793,534	885,964	1,100,300	1,396,000
Expenditures	1,175,364	1,047,524	1,077,500	1,396,000
Non-operating revenues/expenses	-	122,285	-	-
Change in Net Assets	(381,830)	(39,275)	22,800	-
Ending Net Assets	\$ (482,581)	\$ (521,856)	\$ (499,056)	\$ (499,056)

Changes in Fund Net Assets – STORMWATER FUND

	2007-08 Actual	2008-09 Actual	2009-10 Projected	2010-11 Budget
Beginning Net Assets	\$ 1,522,680	\$ 1,227,254	\$ 1,122,181	\$ 911,256
Revenues	271,277	283,731	260,000	275,400
Expenditures	566,703	388,804	470,925	597,200
Non-operating revenues/expenses	-	-	-	321,800
Change in Net Assets	(295,426)	(105,073)	(210,925)	-
Ending Net Assets	\$ 1,227,254	\$ 1,122,181	\$ 911,256	\$ 911,256

* Un-Audited

EXECUTIVE SUMMARY

We are continuing to see a decline in General Fund revenues primarily due to the decrease in property taxes. The City's property values declined by 15.8% from last year. We have seen small growth in other areas; however the decline in property values overwhelms those small instances. The FY 2011 Proposed Budget balances our obligation to continue to provide services to our residents with our fiscal responsibility to remain within available resources.

The FY 2011 Budget for all funds totals \$37,034,462. This represents an increase of approximately \$865,419, or 2.4% when compared with the FY 2010 Amended Budget of \$36,169,043. This increase is due to an increase in capital projects, primarily due to the Sherbondy Park project.

Direct and Indirect Expenses

In FY 2011, we are also amending the way we account for direct and indirect expenses in the Enterprise Funds. In previous years, expenses that were shared between funds were charged 100% in the General Fund and an administrative reimbursement was then made from the Enterprise Funds to the General Fund. We will now charge direct expenses (those that are specifically associated to a program and clearly identifiable) to the Enterprise Funds and specifically identify indirect costs that will be an administrative charge payable from the Enterprise Funds to the General Fund.

Direct Expenses that were previously charged 100% in the General Fund and will now be charged to Enterprise Funds as clearly identifiable expenses include:

- Utility Billing staff and operating costs
- Pentamation software maintenance costs – the maintenance costs for the Utility Billing system can be charged directly to the Water & Sewer Fund
- FPL Costs – the energy costs for the pump stations can be charged to the Water & Sewer Fund and since the Opa-locka Youth Academy grant personnel uses the Young, Bowers & Brown building for their operations, a portion of the energy costs for that building can be charged to the grant.
- Fuel Costs – the new fuel master system will allow us to charge the fuel used for programs directly to the appropriate fund. For example, the fuel used in the meter reader trucks will be charged directly to the Water & Sewer Fund and the fuel used in the garbage truck will be charged directly to the Solid Waste Fund.

The following Indirect Expenses will be an administrative charge payable from the Enterprise Funds to the General Fund.

- A percentage of the Finance Department administration and the Public Works Department administration time that supports Enterprise Fund activities.
- The City Manager's staff time will be allocated to the Enterprise Funds based on the proportion of the Enterprise Funds budget to the total budget.
- The Accounts Payable Clerk and the Purchasing Officer's time will be allocated based on the number of checks printed and purchase orders issued.

EXECUTIVE SUMMARY

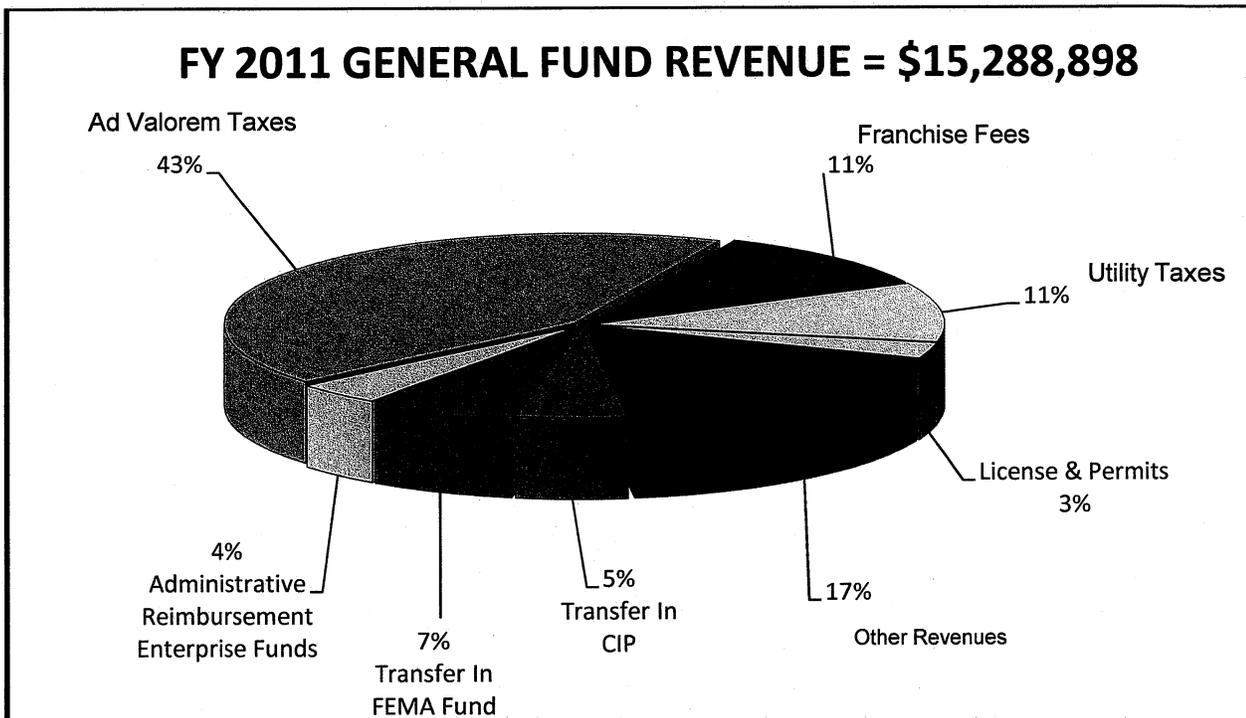
- The Human Resources staff time will be allocated based on the number of employees in the Enterprise Funds.
- The Information Technology director time will be allocated based a percentage of time that supports Enterprise Fund activities.

The net impact of this change on the General Fund is a reduction in expenses (direct expenses that are specifically associated to a program and clearly identifiable are now charged to the Enterprise Funds) and a reduction in revenue (since direct expenses will now be charged directly to the Enterprise Funds, the administrative charge for these expenses is eliminated). In the Enterprise Funds, direct expenses will increase expenses and the reduction in the administrative charge will reduce expenses.

This change in our methodology is compliant with Generally Accepted Account Principles (GAAP) and will allow for consistency from year to year.

GENERAL FUND REVENUE ESTIMATES

General Fund revenue estimates from all sources show an increase of \$34,662 or 2.7% when compared to the amended FY 2010 budget to \$15,254,236. The adopted millage rate is 8.8000. This rate is lower than the rolled back rates of 9.1052 (the rate which would bring in the same revenues as last year). Most residents will see a decrease in their property tax bills. The graph below depicts the major general fund categories. All other revenue categories are grouped together under "Other Revenues". FY 2010 General Fund revenue estimates are based on historical trend unless otherwise stated.



EXECUTIVE SUMMARY

GENERAL FUND - MAJOR REVENUE SOURCES

Ad Valorem Tax Revenue

The Miami-Dade County Property Appraiser's office sets the assessed and taxable values of the property in the City of Opa-locka. Each year during September, the City sets a millage rate at which property owners are taxed according to the adopted budget. Taxable value of a property may differ from the assessed value because of exemptions. The maximum millage a city can levy is 10 mills.

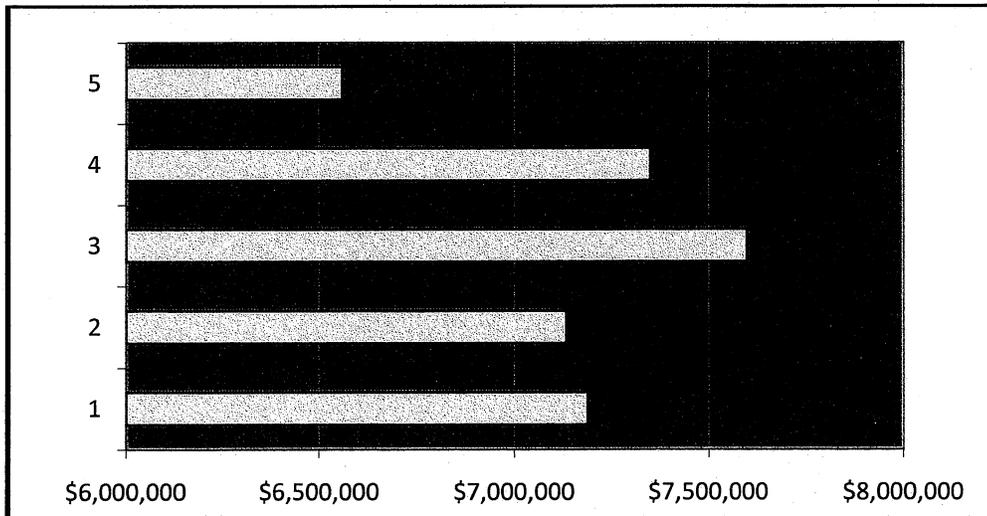
The City of Opa-locka FY 2011 taxable value for operating purposes is \$784,617,230. This is a 15.8% decrease compared to the FY 2010 taxable value. This is a direct result of our slumping economy (increased foreclosures, high unemployment, and frozen credit markets).

Based on the rules to calculate the City's millage rate, the rolled back rate (the rate that generates the same level of revenues as the previous year) for the City is 9.1052, which results in ad valorem tax revenue of \$6,786,900. The FY 2010 adopted millage rate is 8.8000. Below you will find a schedule depicting the change in gross taxable revenue over five years and a schedule showing the affect of different millage rates on ad valorem tax revenue. The proposed budget proposes the rolled back rate of 8.8000 and ad valorem tax revenue funds 43% of the FY 2011 General Fund expenditures.

Below is a schedule depicting the change in gross taxable value over the past five (5) years:

Number	Fiscal Year	Millage	Gross Taxable Value	Revenue
1	2007	9.8000	772,006,060	\$ 7,187,380
2	2008	8.0084	937,633,178	\$ 7,133,530
3	2009	8.2084	974,444,294	\$ 7,598,700
4	2010	8.3000	932,162,334	\$ 7,350,100
5	2011	8.8000	784,617,230	\$ 6,559,400

Below is a graph depicting the ad valorem tax revenue over the last five years:

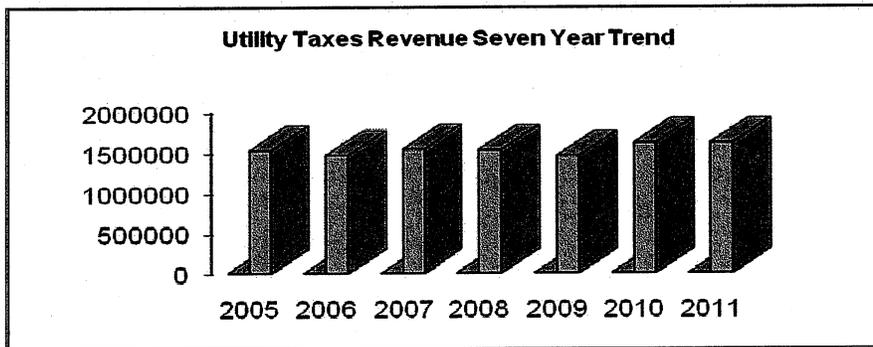


EXECUTIVE SUMMARY

Utility Taxes/Telecommunications Services Tax

The City collects utility taxes from companies who charge residents or businesses for utilities such as electricity, gas, water and telecommunications. This category of revenues is estimated to provide for \$1,619,250 or 11% of the FY 2011 General Fund revenues. This is an increase of .01 % from last year's projected revenue. The increase in revenue in FY 2011 is due to the expected increase in rates from Florida Power and Light.

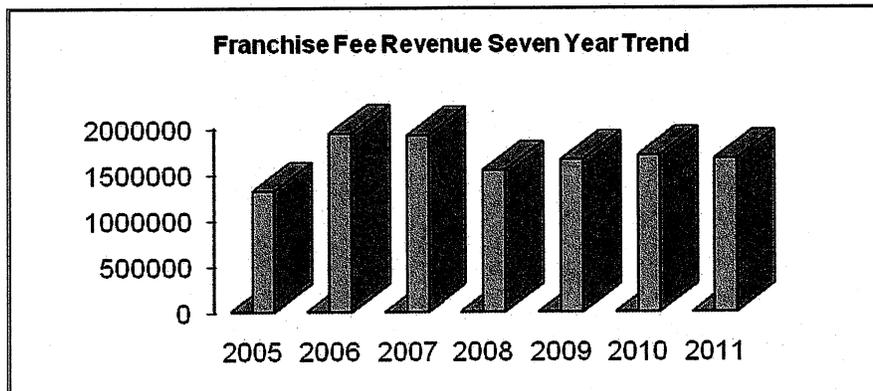
2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$1,527,801	\$1,467,039	\$1,544,532	\$1,532,071	\$1,459,022	\$1,617,625	\$1,619,250



Franchise Fees

The City assesses a fee on corporations in return for granting them a privilege to exclusive rights to provide services to residents and businesses (FPL, Waste Management, BFI, and City Gas). Estimates from this category are estimated at \$1,667,000 or 11% of total projected revenue and represents a 2.2% decrease from last year. This decrease is due to lower revenue projections from Waste Management franchise fee due to changing multi-family properties up to four units from commercial status to residential status.

2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$1,313,694	\$1,941,939	\$1,919,542	\$1,540,751	\$1,656,094	\$1,703,900	\$1,667,000

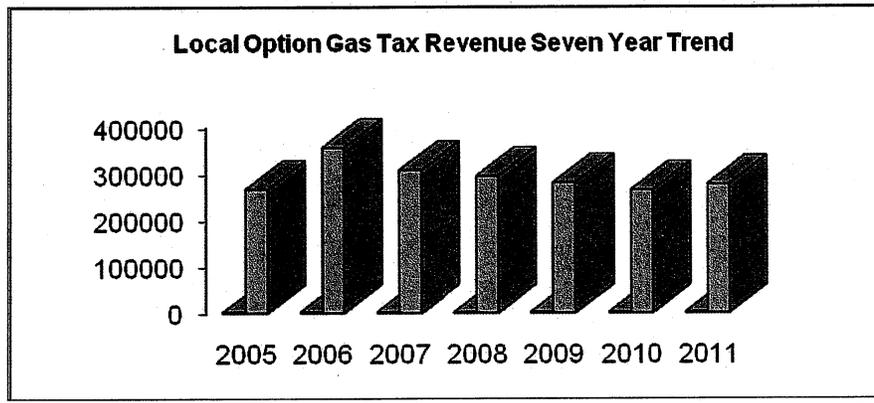


EXECUTIVE SUMMARY

Local Option Fuel Taxes

Local Option Fuel Taxes are collected by the State of Florida and is levied on every net gallon of gasoline and diesel fuel sold in the county. The proceeds may be used to fund transportation expenditures. The City estimates to receive \$277,390 in FY 2011, an increase of 4.6% from last year and 1.8% of the total budget. These revenue estimates are provided by the Florida Department of Revenue, Office of Tax Research.

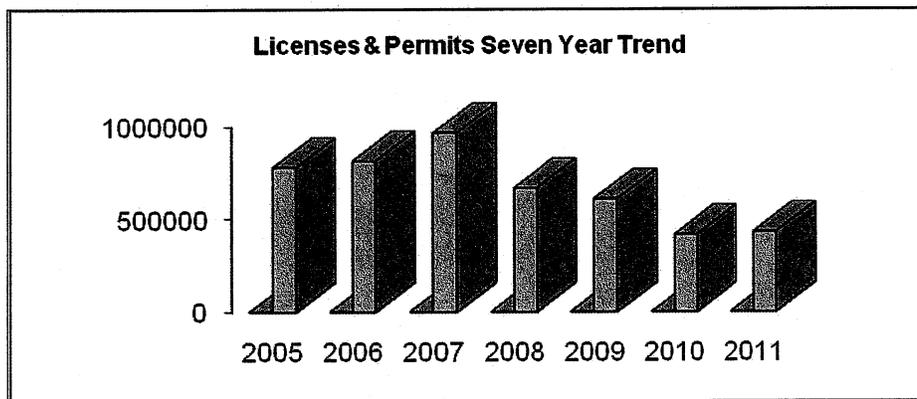
2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$267,045	\$356,931	\$308,171	\$295,194	\$281,095	\$265,165	\$277,390



Licenses and Permits

This category accounts for revenues collected by the City for the issuance of occupational licenses to businesses and the cost of building, electrical, alarm and plumbing permitting, in addition to, certificates of occupancy and inspections. It is estimated that this category would provide for \$430,500 or 2.8% of the FY 2011 general fund revenues and is 3.7% more than last year. This increase is due to the expected occupational license fees the City will receive from the Opa-locka Flea Market. Management has come to a tentative agreement of the process of collecting fees directly from the vendors.

2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$779,404	\$813,503	\$965,593	\$667,098	\$607,713	\$415,000	\$430,500



EXECUTIVE SUMMARY

GENERAL FUND - OTHER REVENUE SOURCES

State Grants

This category includes funding for several grants: COPPS Grant revenue (\$186,810), Weed & Seed Grant (\$157,000), Byrne Grant (\$90,490), and a JAG Grant for computer equipment (\$84,810). The total revenue in this category is estimated at \$519,110 or 3.4% of total revenue. This category is 31.4% less than FY 2010 projected due to the closeout of several grants. This category could increase due to pending grant applications that are awaiting decisions.

Intergovernmental Revenue

The City receives revenues from the State of Florida and Miami-Dade County. The State of Florida distributes cigarette taxes, gas tax rebates, and alcoholic beverage taxes. State Shared Revenue is estimated at \$21,500, less than 1% of the general fund budget for FY 2011 and an 18% decrease from last year. The County distributes school crossing guard revenues and county occupational license revenue. County Shared Revenue is estimated at \$44,900, less than 1% of the general fund budget for FY 2011. The City's share in these categories increases with the growth of the economy and the growth of the City's population.

Charges for Services

This category includes fees from services which the City provides, such as zoning and subdivision fees, rental of park facilities, police reports, and other miscellaneous charges. An estimate of \$21,000 is anticipated to be received in FY 2011, less than 1% of the total budget. The small decrease is due to a combination of increases and decreases in different line items within this category.

Fines and Forfeitures

This category accounts for revenues received from Miami-Dade County for court fines, city issued citations, city code violations and returned check fines/penalties. Approximately \$1,600,000 is estimated to be received in FY 2011. This is 10.5% of the general fund revenues and is 784% more than last year. The increase is primarily due to Red Light Camera proceeds.

Interest

Interest revenue in the amount of \$10,000 is estimated to be received for funds held at Bank Atlantic, less than 1.0% of general fund revenue. Interest revenue has suffered tremendously due to the recession. The City's interest revenue is based on the Federal Funds rate and this year we saw the rate decline to less than 1%.

EXECUTIVE SUMMARY

Other Revenues

This category includes revenues such as copies, towing revenues, notary fees, etc. The FY 2011 estimate for this category is \$86,000 or .6% of the budget and represents a 10.2% decrease from FY 2010 projected revenue. The decrease is due to not budgeting for sponsorship for a July 4th event since it is not planned for FY 2011 at this time.

Other Financing Sources

This category is comprised of transfers in from the Capital Improvement Debt Service Fund and the FEMA Fund. State shared revenues and sales taxes are recorded in the Capital Improvement Debt Service Fund to pay the debt service on the 1994 Capital Improvement Bonds. The residual is transferred by the Paying Agent to the General Fund. In FY 2011, \$786,315 will be transferred. This is an increase of 8.5% from last year due to an increase in the estimate for state revenue sharing and sales tax proceeds. These revenue estimates are provided by the Florida Department of Revenue, Office of Tax Research. Also, the FEMA Fund will be performing a one-time transfer in the amount of \$1,024,233 to the General Fund in repayment of Hurricane Wilma expenses the General Fund paid on behalf of the FEMA fund.

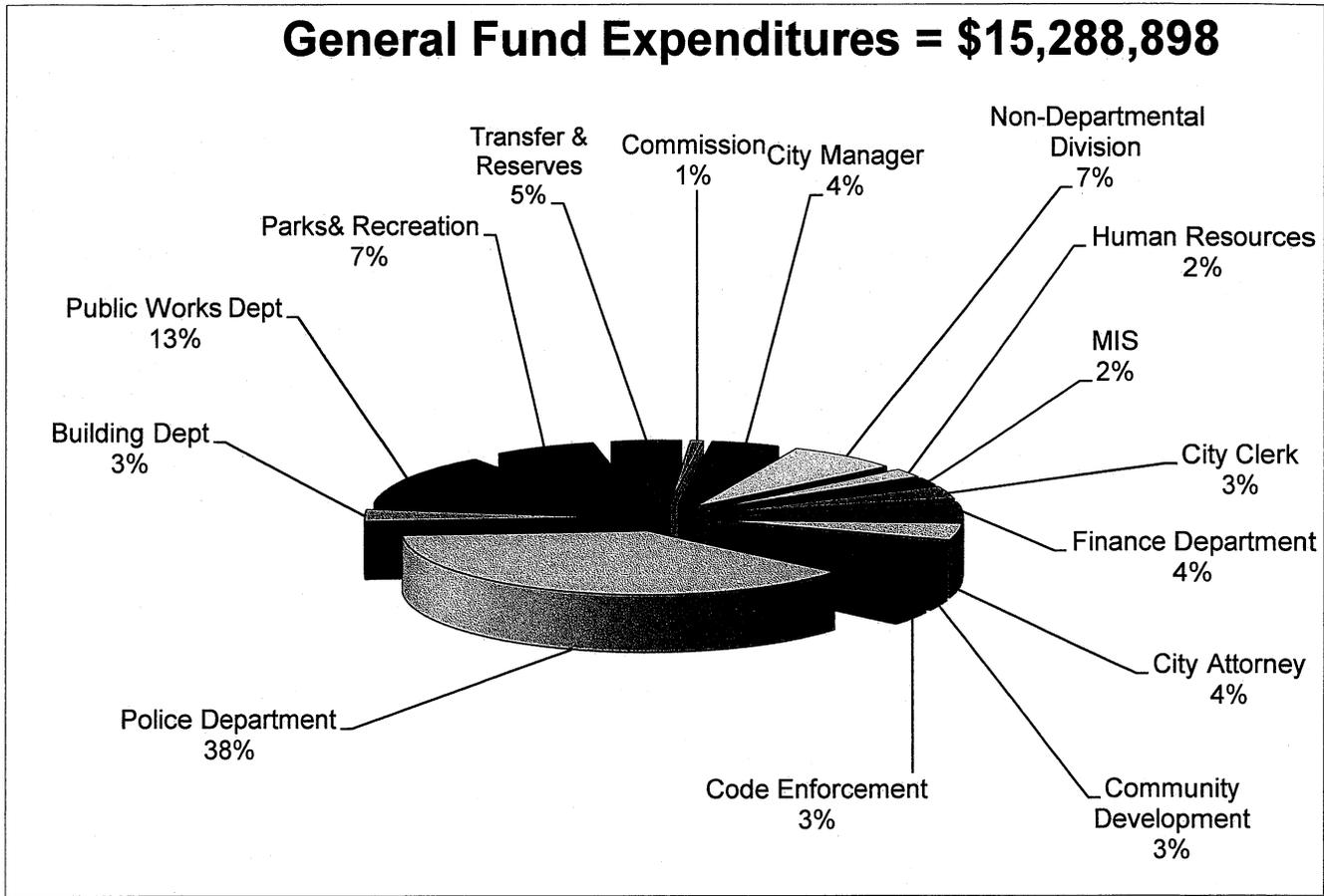
This category also includes reimbursements from the Enterprise Funds (\$622,300) for expenditures incurred in the general fund to provide support to the Enterprise Funds. This reimbursement is calculated based on an estimate of the percentage of indirect costs the General Fund provides to the Enterprise Funds. This reimbursement is expected to decrease by 60% due to a change in methodology.

This category accounts for \$2,432,848, 15.9% of expenditures for FY 2011. This represents a decrease of \$185,957 or 7.1% from the FY 2010 projected budget.

AD VALOREM TAXES	\$ 7,126,600	\$ 6,559,400	-8.0%
FRANCHISE FEES	1,703,900	1,667,000	-2.2%
UTILITY TAXES	1,617,625	1,619,250	0.1%
LOCAL OPTION GAS TAXES	265,165	277,390	4.6%
LICENSES & PERMITS	415,000	430,500	3.7%
STATE GRANTS	756,921	519,110	-31.4%
STATE SHARED REVENUE	26,500	21,500	-18.9%
OTHER SHARED REV/COUNTY	42,330	44,900	6.1%
CHARGES FOR SERVICES	21,090	21,000	-0.4%
FINES & FORFEITURES	181,000	1,600,000	784.0%
INTEREST	10,000	10,000	0.0%
OTHER REVENUES	95,800	86,000	-10.2%
OTHER FIN SOURCES	2,618,805	2,432,848	-7.1%
TOTAL REVENUE	\$14,880,736	\$15,288,898	2.7%

EXECUTIVE SUMMARY

GENERAL FUND EXPENDITURES



City Commission – The FY 2011 budget of \$131,965 reflects a decrease of \$4,560 or 3.3% compared to the FY 2010 amended budget and less than 1% of the total budget. This budget provides for the City Commission’s salary, health insurance, monthly allocation, and travel allocation.

City Manager’s Office – Executive – The FY 2011 budget of \$573,140 reflects an increase of \$92,350 or 19.2% when compared to the FY 2010 amended budget and is 3.7% of the total budget. The increase is due to compensation expenses for the City Manager and the movement of the Budget Administrator from the Finance Department to the City Manager’s Office.

Non-Departmental Division – This division provides for city-wide expenses that cannot be attributable to any particular department and also provides for the maintenance of City Hall. This division is expected to decrease by \$324,370 to \$1,142,405, or 22.1%, due to the charging of electricity expenses for the pump stations directly to the Water & Sewer Fund and the decrease in cell phone expenses.

EXECUTIVE SUMMARY

Workers Compensation Claims	\$10,000
Verizon Cellular Service	\$21,000
Suncom	\$40,000
FPL	\$296,205
City Hall Maintenance	\$40,000
Rentals and Leases (Town Center 4 th Floor, Library, etc.)	\$485,000

City Manager's Office – Interfund Transfers – The Capital Projects Fund requires a transfer out of \$150,000. These dollars are transferred for improvements to Magnolia Park (\$50,000) and city-wide roof repair (\$100,000). This division accounts for 1% of the total budget.

City Manager's Office – Reserves – As recommended by the City's Financial Integrity Policies, the City has set aside the required operating reserves and sick/annual leave reserves. The General Fund reserve is approved at the required \$500,000 level and \$65,000 is approved for the sick/annual leave reserve. This division accounts for 3.7% of the total budget.

City Manager's Office – Emergency & Disaster – This category provides \$25,000 for contingency items (hurricane preparedness, etc.) and \$25,000 for discretionary items.

City Manager's Office – Special Events – The City has allocated \$55,000 special events. The budget includes \$5,000 for each member of the City Commission and \$30,000 for city sponsored events. This division accounts for less than 1% of the total budget.

City Attorney – The City Attorney's budget of \$646,000 provides for legal contractual services of \$225,000 and also a pro-rata share of general liability insurance costs in the amount of \$370,000. Also included is a \$50,000 provision in contingencies for lawsuit settlements and/or other legal expenses. The budget is 29% more than last year due to insurance. Insurance is shared between the General Fund and the Enterprise Funds and the General Fund will be assuming the greater portion of the costs.

City Clerk – The City Clerk's budget is approved at \$490,425, which represents a .4% increase and is 3.2% of the total budget. The increase is due to expenses related to the general election in November 2010.

Human Resources – The FY 2011 budget of \$337,100 is 28.7% more than last year and represents 2.2% of the total budget. The payroll administrative expenses in the amount of \$32,100 will now be charged to the Department and also the Director came in mid year last year and will now be budgeted for the entire year.

Finance Department – The Finance Department budget of \$680,910 is \$310,640 or 31.3% less than FY 2010. This is due to moving Utility Billing expenses (staff, supplies, etc) directly related to the Water & Sewer Fund and moving the Budget Administrator to the City Manager's Office.

EXECUTIVE SUMMARY

IT – The budget of \$284,705 represents 21.7% decrease from the FY 2010 Budget and is 1.9% of the total budget. The decrease is due to moving software licensing costs related to the Utility Billing system to the Water and Sewer Fund. Also, the website expenses are no longer budgeted since that project is now complete. Also, all computer equipment for the City (with the exception of the Police Department) will be purchased through this Department. There is \$25,000 budgeted for computer equipment.

Community Development Department – Funding for FY 2011 is \$402,645. This is an increase of 49.3% from FY 2010 and represents 2.6% of the General Fund budget. Included in this division is \$110,000 in funding for the development of the CRA master plan and the EAR update. The increase is due to the increase in professional services to complete these projects.

Code Enforcement Department –The FY 2011 budget is \$524,665 and is 6% more than FY 2010 and represents 3.4% of the budget. The increase in funding is due to the addition of a supervisor for the urban rangers, a special labor force developed to address critical debris removal throughout the City as well as a quick-response litter control team.

Building, Permitting and License Department – The FY 2011 budget of \$468,465 represents a 17.6% increase from the previous year, and is 3.1% of the total budget. The increase is due to increased personnel costs at the executive level due to increased responsibilities. The budget also includes \$50,000 to pay for permit inspector services.

Parks & Recreation – Funding for FY 2011, \$1,017,195 is \$20,865 or 2.1% more than the previous year. This is due to the inclusion of \$80,000 for playground equipment, fencing and bleachers at the parks. This budget also includes a total of \$64,000 contracted services related to tutoring and park maintenance, \$75,000 for recreational activities and programs and \$30,000 for promotional special event activities specifically related to park services.

Public Works – (Physical Environment) Department – The Public Works Department's budget of \$1,993,370 is 11.4% less than last year and represents 13% of the General Fund budget and is comprised of the following divisions:

Administrative Division	\$ 442,495
Building Maintenance	289,090
Roads and Streets	745,860
Vehicle Maintenance	515,925
Total	\$1,993,370

The FY 2011 budget includes:

- \$322,000 in contracted services for landscaping and FL Dept. of Corrections services
- \$20,000 in machinery & equipment to purchase a new lift for the garage
- \$190,000 for fuel costs
- Funding to purchase new vehicles for the Department

EXECUTIVE SUMMARY

- Dollars to purchase an asphalt paving machine to begin a program to repave small roadway sections every year.
- \$85,000 for vehicle maintenance supplies

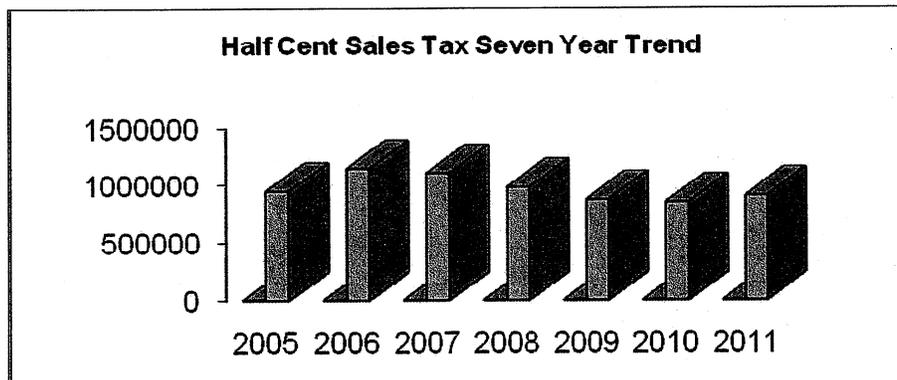
Police Department – The budget for the department in the amount of \$5,775,908 and represents 37.8% of the total general fund budget and is 5.5% more than FY 2010. Included in the FY 2011 budget is funding for:

- Forty-nine (49) sworn police officer positions
- \$203,160 in vehicle lease costs and the purchase of an additional seven vehicles (five of which were approved in FY 2010).
- \$84,810 in grant funding to be used towards computer equipment and \$45,112 in grant funding to purchase traffic signal tasers.
- \$50,000 in professional services including, but not limited to, the grant consultant.
- Weed & Seed funding in the amount of \$157,000

CAPITAL IMPROVEMENT FUND

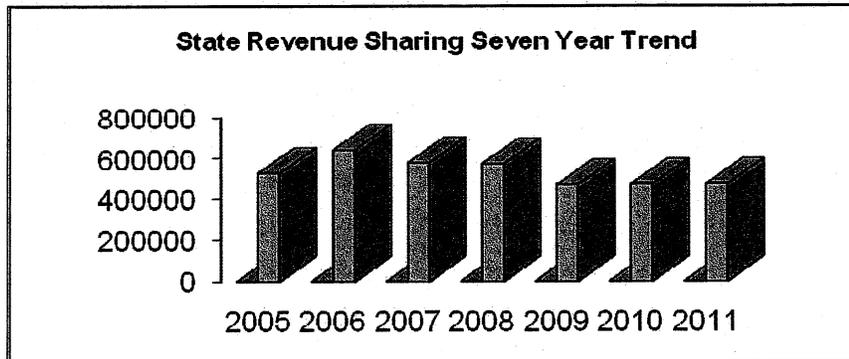
Capital Improvement Debt Service – The City has pledged receipts from two (2) revenue streams to re-pay 1994 Capital Improvement Revenues Bonds. After paying the debt service charges, the balance remaining is transferred-out to the General Fund. The table below summarizes budget estimates for FY 2011. These revenue estimates are provided annually by the Florida Department of Revenue, Office of Tax Research. In FY 2011, Half Cent Sales Tax revenue is expected to increase by 6.7% and State Revenue Sharing is expected to increase by .2%. We are seeing a small increase in these categories for the first time in two years.

2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$949,591	\$1,146,689	\$1,104,690	\$983,202	\$874,614	\$850,400	\$907,800



EXECUTIVE SUMMARY

2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$530,192	\$643,904	\$580,911	\$575,081	\$471,927	\$474,990	\$475,990



Revenue	FY 2010 Projected	FY 2011 Estimated
Half-Cent Sales Tax	\$850,400	\$907,800
State Revenue Sharing	474,990	475,990
Bond Refunding Proceeds	0	800,000
Interest	50	-
Total	\$1,325,440	\$2,183,790
Expenditure		
Principal	\$240,000	\$255,000
Interest	359,800	342,475
Other Debt Service Costs	1,000	500
Transfer to General Fund	724,640	785,815
Transfer to Capital Projects Fund		800,000
Total	\$1,325,440	\$2,183,790

The increase in the Capital Improvement Debt Service Fund is attributable to the refinancing of the 1991 Series A Bond. The City expects to receive \$800,000 in proceeds that will be then transferred to the Capital Projects Fund to fund several projects, primarily the Sherbondy Park project.

Safe Neighborhood Capital Improvement Projects – The FY 2011 budget includes revenues which the City anticipates are forthcoming from Miami-Dade County G. O. Bonds, Community Development Block Grants – OCED, and other sources. The table shown below details these estimates.

Sherbondy Park Improvement Project	\$3,753,400
Ali- Baba Avenue Project	207,880
NW 139 th Street Improvements	8,995
Rutland Street Improvements	60,570
NW 143 rd Street Improvements	407,500
Bus Circulator	383,195
Magnolia Park North Improvements	50,000
Ingram Park Lakefront	101,710
Building Improvements – Roof Repair	100,000
Bus Shelters	152,275
Tree Planting	18,000
Totals	\$5,243,525

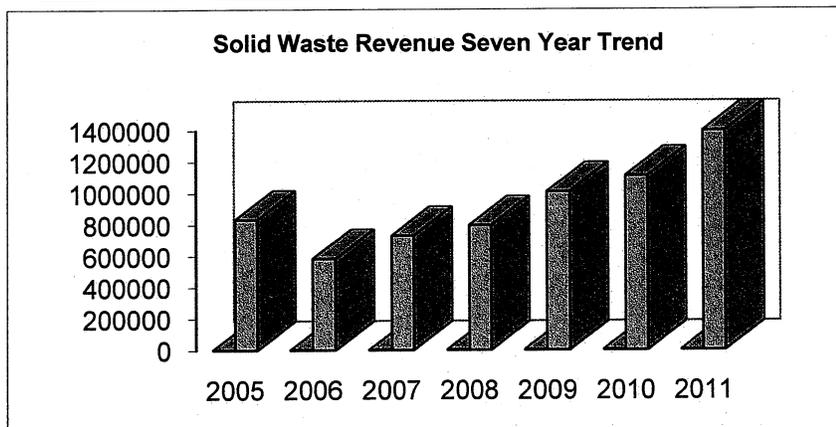
EXECUTIVE SUMMARY

ENTERPRISE FUNDS

Solid Waste Fund – The Solid Waste operations proposed budget is \$1,396,000. Waste and Garbage Fee revenue is estimated to increase by \$295,700 or 22%. This increase is attributable to an increase in the residential solid waste collection rate from \$472.00 to \$500.00 per year and an increase in the number of residential properties due to changing the status of multi-family properties up to four units from commercial to residential. The fee for this service is assessed as a non - ad valorem assessment to all single-family homeowners. Solid Waste revenues are received from Miami- Dade County as residents pay their tax bills. The City has outsourced the collection of residential and commercial waste.

SOLID WASTE FUND - MAJOR REVENUE SOURCE

2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$830,956	\$583,123	\$728,162	\$793,534	\$1,008,249	\$1,108,300	\$1,396,000



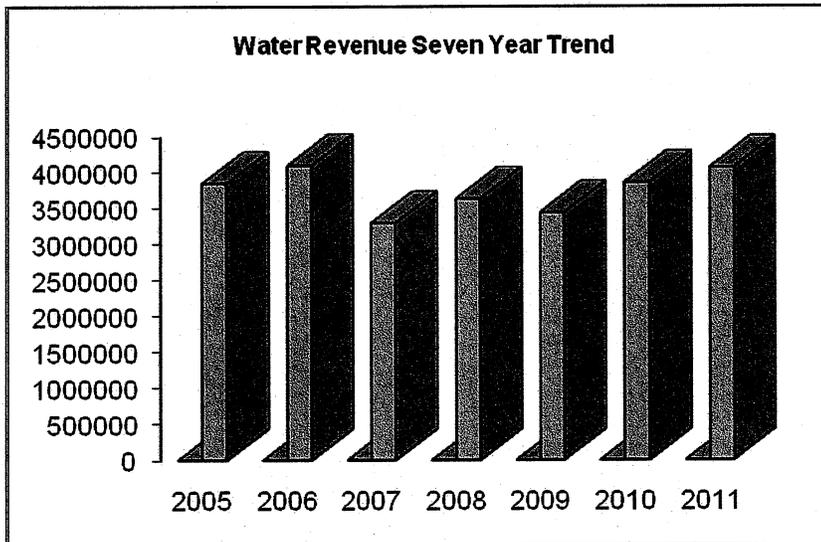
	2010	2011	Change
Sanitation Fees	\$1,100,300	\$1,396,000	\$295,700
Delinquent Service Charges	-	-	-
Transfer-In from General Fund	8,000	-	(8,000)
Interest	-	-	-
Total	\$1,108,300	\$1,396,000	\$287,700
Contracted Services	\$960,000	\$1,086,400	\$126,400
Reimbursement of Administrative Costs	0	78,500	78,500
Solid Waste Disposal - City Public Works Dept	52,800	60,000	7,200
Curbside Recycling - Miami Dade County	78,000	80,000	2,000
Insurance	-	6,100	6,100
Worker's Compensation	-	55,000	55,000
Fuel Expenses	-	12,500	12,500
Reserve - Sick and Annual Leave	17,500	17,500	-
Total	\$1,108,300	\$1,396,000	\$287,700

The increase in the Solid Waste rates is necessary so the revenues generated in the fund can pay the expenses of the fund, rely less on the General Fund for assistance, and eventually pay off the deficit in the fund. As you can see, the transfer in from the General Fund has been eliminated in FY 2011.

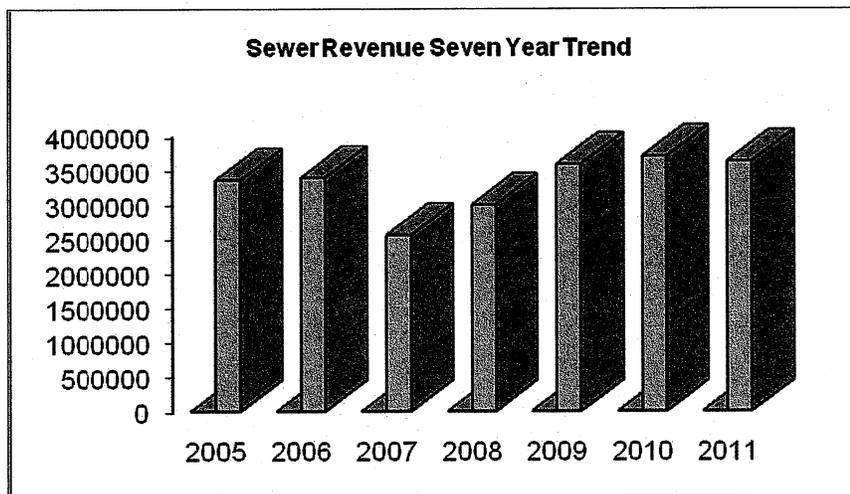
EXECUTIVE SUMMARY

Water and Sewer Fund – The City supplies water and sewer to over 5,000 customers. Areas serviced by the City’s water distribution system include outside customers in the City of Miami Gardens and parts of unincorporated Miami-Dade County. The total FY 2011 budget estimated for water and sewer operations is \$10,221,550.

WATER REVENUE						
2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$3,859,259	\$4,107,045	\$3,304,616	\$3,643,565	\$3,448,348	\$3,870,450	\$4,079,300



SEWER REVENUE						
2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$3,370,486	\$3,404,909	\$2,568,333	\$3,007,793	\$3,598,709	\$3,715,000	\$3,641,350



EXECUTIVE SUMMARY

Below is a schedule summarizing the Water & Sewer Fund revenues and expenditures:

Revenues			
Water Revenue	\$3,870,450	\$4,079,300	\$208,850
Sewer Revenue	3,715,000	3,641,350	-73,650
Grants	17,254	500,000	482,746
Interest	15,000	10,000	-5,000
Other	264,140	190,900	-73,240
Trans In - Fund Balance	0	0	0
State Revolving Loan	0	1,800,000	1,800,000
Total	\$7,881,844	\$10,221,550	\$2,339,706
Expenditures			
Finance-Utility Billing	\$1,003,800	\$1,104,725	\$100,925
Meter Readers	188,240	190,090	1,850
Water Services	2,324,780	2,173,015	-151,765
Sewer Services	3,359,390	6,635,180	3,275,790
Customer Services	125,475	118,540	-6,935
Total	\$7,001,685	\$10,221,550	\$3,219,865

There is a \$2,339,706 estimated increase in Water & Sewer revenue from FY 2010 to FY 2011. This increase is primarily due to the acquiring of debt in the amount of \$1.8 million and grant dollars in the amount of \$500,000 for infrastructure improvements. There is a total of \$4,085,000 in Water & Sewer projects funded in FY 2011. The remaining dollars will come from current year revenues. The new water and sewer rate structure allows the City to finance debt to cover infrastructure improvements and also incorporates a conservation element to encourage users to take measures to conserve water. The City recently completed and implemented a revised rate study to ease the burden on residents.

There are five divisions in the Water & Sewer Fund:

1. Finance – Utility Billing – The FY 2011 budget for this division is \$1,104,725, and increase of 10%. This increase is due moving Utility Billing expenses from the General Fund to the Water & Sewer Fund.
2. Meter Readers – Funding has been provided for four (4) meter readers. Also included is \$20,000 in operating supplies for meter repair and replacement and \$11,500 for vehicle lease payments.
3. Water Services – Funding has been provided for the existing four (4) personnel in this division. Funding in the amount of \$75,000 has been provided for the development of the first phase of an updated water atlas and \$55,000 is included for fire hydrant repair. Provision has also been made in the amount of \$1,350,500 to pay Miami-Dade County Water and Sewer Authority for the purchase of water.

EXECUTIVE SUMMARY

4. Sewer Services – Included in this budget is sewer treatment costs payable to Miami-Dade County in the amount of \$1,130,500 and a reserve of \$500,000. Also included is \$3,780,000 in infrastructure improvement projects.
5. Customer Service – This division will handle all customer service calls and requests for service in the Public Utilities Department. The FY 2011 budget for this division is \$118,540.

The following Water & Sewer capital projects are funded in the FY 2011 Budget:

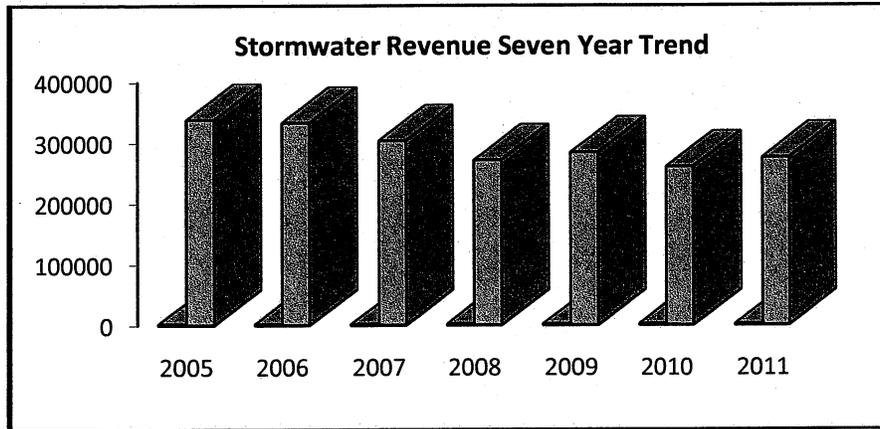
Capital Project	Operating Funds	Grant Funds	Total Cost
Wastewater Improvements - Pump St 11A	\$200,000	\$250,000	\$450,000
Wastewater Improvements - Pump St 14	125,000	-	125,000
Wastewater Improvements - Pump St 11B	100,000	250,000	350,000
Wastewater Improvements - Pump St 8	340,000	-	340,000
Wastewater Improvements - Pump St 7	315,000	-	315,000
Wastewater Improvements - Pump St 9	315,000	-	315,000
Wastewater Improvements - Pump St 11C	700,000	-	700,000
Wastewater Improvements - Pump St 1	315,000	-	315,000
Wastewater Improvements - Pump St 2	315,000	-	315,000
SSES Phase III	500,000	-	500,000
New Sewer Atlas Phase I	75,000	-	75,000
Control and Monitoring System /SCADA	90,000	-	90,000
Fire Hydrant & Valve Repair/Replacement	55,000	-	55,000
New Water Atlas Phase I	75,000	-	75,000
Leak Detection Program	40,000	-	40,000
Rain Peak Flow Study	25,000	-	25,000
Total	\$3,585,000	\$500,000	\$4,085,000

STORMWATER FUND - MAJOR REVENUE SOURCE

Stormwater Utility Fund – Revenues collected are used to fund operating expenses and capital improvements which are directly related to management of stormwater. This utility is currently staffed with three (3) employees and the contract with Miami-Dade County for canal cleaning services. The FY 2011 estimated budget is \$597,200 and is comprised as shown in the following table. The FY 2011 budget includes \$346,500 to pay Miami Dade County for canal cleaning services and \$100,000 for drain repair and improvement.

EXECUTIVE SUMMARY

2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Audited	2010 Projected	2011 Proposed
\$337,874	\$332,821	\$303,309	\$271,277	\$283,731	\$260,000	\$275,400



Stormwater Revenues and Expenditures		
Revenues	FY 2010 Projected	FY 2011 Estimated
User Fees	\$260,000	\$275,400
Transfer from Net Earnings	210,925	321,800
Total	\$470,925	\$597,200
Expenditures		
Salaries and Benefits	\$83,200	\$103,900
Operating expenses	387,725	393,300
Capital Outlay	0	100,000
Total	\$470,925	\$597,200

SPECIAL REVENUE FUNDS

Public Safety – The City has three (3) Special Revenue Funds which receive funding from outside sources. These programs enhance the principal public safety component which is funded by the General Fund and must operate within their funding level.

Special Revenue Fund	Grant/Revenue	City's Contribution	Total
Special Law Enforcement	\$ 5,000	\$ ----	\$ 5,000
FEMA Fund	1,024,233	----	1,024,233
Department. of Justice – Aftercare	198,696	----	198,696
Crime Prevention**	70,000	----	70,000
Totals	\$ 1,506,779	\$ ----	\$1,506,779

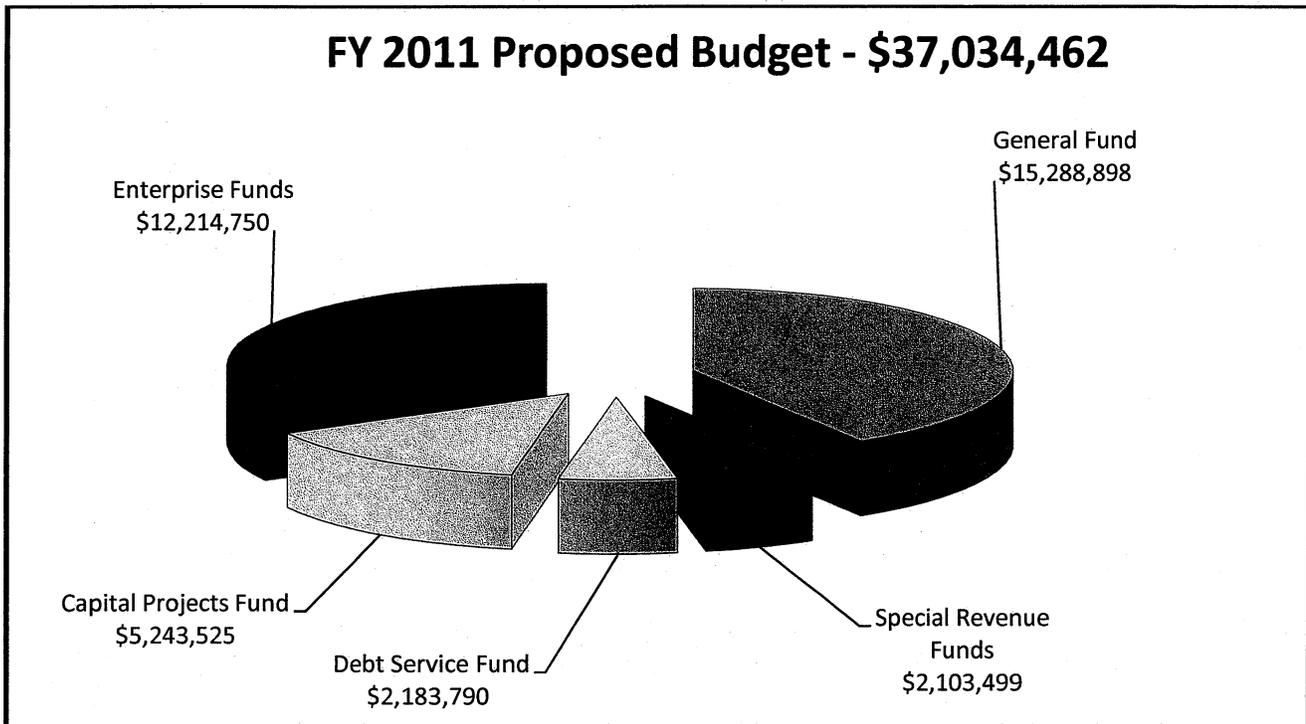
EXECUTIVE SUMMARY

Peoples Transportation Tax (PTT) Fund –The City has budgeted \$805,570 in the Peoples' Transportation Tax Fund to fund the following projects:

Bus Circulator (match)	\$145,123
NW 139 th Street Improvements (match)	5,447
NW 143 rd Street Improvements (match)	160,000
City Sidewalk repair/construction	300,000
Roundabout Engineering & Construction	195,000
Total	\$805,570

The City is anticipating \$450,000 in current year PTT proceeds and will carry forward the unused portion from the FY 2010 proceeds (\$355,570) to FY 2011 to complete the above mentioned projects.

The FY 2011 Budget for all funds totals \$37,034,462. The graph below summarizes and illustrates by fund level the total FY 2011 Budget.



**CITY OF OPA-LOCKA
SUMMARY OF ALL FUNDS OPERATING REVENUE
FY 2010-2011**

19-Nov-10

REVENUE SOURCE BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 ADOPTED
AD VALOREM TAXES	\$ 7,441,926	\$ 7,667,287	\$ 7,350,100	\$ 7,350,100	\$ 7,126,600	\$ 6,559,400
FRANCHISE FEES	1,540,751	1,656,094	1,663,900	1,703,900	1,703,900	1,667,000
UTILITY TAXES	1,532,071	1,459,022	1,542,625	1,617,625	1,617,625	1,619,250
LOCAL OPTION GAS TAXES	295,194	281,095	265,165	265,165	265,165	277,390
LICENSES & PERMITS	667,098	607,713	575,000	415,000	415,000	430,500
STATE GRANTS	232,573	528,264	543,611	756,921	756,921	519,110
STATE SHARED REVENUE	23,034	24,417	26,500	26,500	26,500	21,500
OTHER SHARED REV/COUNTY	36,845	50,991	42,330	42,330	42,330	44,900
CHARGES FOR SERVICES	35,881	25,731	21,090	21,090	21,090	21,000
FINES & FORFEITURES	216,124	438,244	296,000	321,000	181,000	1,600,000
INTEREST	113,163	17,450	35,000	10,000	10,000	10,000
OTHER REVENUES	160,760	209,635	105,800	105,800	95,800	86,000
OTHER FINANCING SOURCES	2,895,313	2,676,441	2,618,805	2,618,805	2,618,805	2,432,848
TOTAL GENERAL FUND	15,190,732	15,642,384	15,085,926	15,254,236	14,880,736	15,288,898
NON GENERAL FUND REVENUES						
FUND 230 CAP. IMP. DEBT SVC	1,564,210	1,346,563	1,825,440	1,825,440	1,325,440	2,183,790
FUND 310 CAPITAL ACQUISITION	377	(26)	-	-	-	-
FUND 320 CAPITAL PROJECT	3,351,054	932,588	4,377,092	4,352,092	760,830	5,243,525
TOTAL CAPITAL PROJECTS FUND	4,915,641	2,279,124	6,202,532	6,177,532	2,086,270	7,427,315
FUND 410 SOLID WASTE	793,534	1,008,249	1,108,300	1,108,300	1,108,300	1,396,000
FUND 440 WATER & SEWER	7,148,929	7,267,409	12,254,590	12,254,590	7,881,844	10,221,550
FUND 450 STORM WATER UTILITY	271,277	283,731	667,475	667,475	470,925	597,200
TOTAL ENTERPRISE FUNDS	8,213,740	8,559,389	14,030,365	14,030,365	9,461,069	12,214,750
FUND 165 SPECIAL LAW ENF	22,399	46,862	14,600	14,600	14,600	5,000
FUND 167 BOY SCOUT	-	-	-	-	-	-
FUND 169 FEDERAL EMER.GENCY	269,061	-	-	-	551,670	1,024,233
FUND 171 DEPT OF JUSTICE AFTER CARE	146,733	225,410	198,310	198,310	198,310	198,696
FUND 172 CRIME PREVENTION	157,535	174,166	59,500	74,000	74,000	70,000
FUND 173 S/N HOOD CRIME PREVENTION	-	-	-	-	-	-
FUND 174 STOP/VAWA	-	-	-	-	-	-
FUND 176 PEOPLES' TRANS PLAN	456,062	462,851	420,000	420,000	440,000	805,570
FUND 177 DEP WASTE WATER	-	-	-	-	-	-
FUND 178 SFWMD CANAL MTCE	-	-	-	-	-	-
FUND 179 LOCAL LAW ENFORC BLK GRANT	-	-	-	-	-	-
FUND 180 COMM REDEV AGENCY GRANT	-	-	-	-	-	-
FUND 181 VOCA GRANT	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	1,051,790	909,290	692,410	706,910	1,278,580	2,103,499
TOTAL REVENUE ALL FUNDS	\$ 29,371,903	\$ 27,390,186	\$ 36,011,233	\$ 36,169,043	\$ 27,706,655	\$ 37,034,462

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS - EXPENDITURES
FY 2010-2011

19-Nov-10

EXPENDITURES BY DEPARTMENT	FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
	ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
CITY COMMISSION	\$ 144,922	\$ 145,732	\$ 127,125	\$ 136,525	\$ 125,025	\$ 120,125	\$ 131,965
OFFICE OF THE CITY MANAGER	620,419	833,803	509,880	480,790	513,040	574,902	573,140
NON DEPARTMENTAL DIVISION	1,733,164	1,840,878	1,431,020	1,466,775	1,478,775	1,644,020	1,142,405
HUMAN RESOURCES	268,920	252,510	294,310	261,970	264,470	306,150	337,100
OFFICE OF THE CITY CLERK	543,210	474,803	446,195	488,255	502,630	552,970	490,425
INFORMATION TECHNOLOGY	359,404	262,639	411,030	363,770	341,820	339,473	284,705
FINANCE/ UTILITY BILLING	938,855	1,003,466	981,135	991,550	1,038,040	811,090	680,910
OFFICE OF THE CITY ATTORNEY	999,334	898,511	551,500	500,750	595,250	676,000	646,000
COMMUNITY DEVELOPMENT	361,805	385,544	346,185	269,735	285,635	409,645	402,645
CODE ENFORCEMENT	347,033	345,317	497,325	494,975	519,805	576,365	524,665
CONTINGENCIES	5,125	11,438	110,000	45,000	40,000	130,000	50,000
POLICE	5,036,870	5,318,381	5,225,261	5,474,451	5,537,700	5,997,256	5,775,908
BUILDING & LICENCES	363,989	377,971	404,645	398,335	416,770	560,490	468,465
ADMIN, BLDG MTCE,ROADS, V/MTCE	2,180,521	2,385,010	2,081,425	2,249,995	2,386,750	2,234,895	1,993,370
SPECIAL EVENTS - C/MGR DEPT	76,870	59,138	30,000	70,030	74,630	70,000	55,000
PARKS & RECREATION	1,027,425	1,104,763	848,890	996,330	1,030,310	1,094,425	1,017,195
TRANSFERS OUT - OPERATIONS	2,107,635	523,273	225,000	-	-	-	150,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	565,000	565,000	565,000	565,000	565,000
TOTAL GENERAL FUND	\$ 17,115,501	\$ 16,223,178	\$ 15,085,926	\$ 15,254,236	\$ 15,715,650	\$ 16,662,806	\$ 15,288,898
SOLID WASTE	1,175,364	1,047,524	1,108,300	1,108,300	1,077,500	1,150,000	1,396,000
WATER & SEWER	5,477,904	6,460,679	12,254,590	12,254,590	7,001,685	8,584,658	10,221,550
STORMWATER UTILITY	566,703	388,805	667,475	667,475	470,925	983,828	597,200
TOTAL ENTERPRISE FUND	7,219,971	7,897,008	14,030,365	14,030,365	8,550,110	10,718,486	12,214,750
CAPITAL IMP DEBT SERVICE	1,772,153	1,343,600	1,825,440	1,825,440	1,324,440	597,475	2,183,790
CAPITAL ACQUISITION	-	-	-	-	20	-	-
CAPITAL IMPROVEMENTS	3,598,128	277,081	4,377,092	4,352,092	1,156,823	-	5,243,525
TOTAL CAPITAL PROJECTS FUND	5,370,281	1,620,681	6,202,532	6,177,532	2,481,283	597,475	7,427,315
SPECIAL LAW ENFORCEMENT	7,296	14,823	14,600	14,600	6,000	-	5,000
LLEBG	-	-	-	-	-	-	-
POLICE EXPLORERS	-	-	-	-	-	-	-
OPALOCKA YOUTH ACADEMY / DJJ	362,045	289,603	198,310	198,310	197,055	212,845	198,696
VAWA	-	-	-	-	-	-	-
CRIME PREVENTION	179,809	218,033	59,500	74,000	72,685	42,025	70,000
FEMA	281,554	-	-	-	551,671	-	1,024,233
SOUTH FLORIDA WATER MGMT	-	-	-	-	-	-	-
PEOPLES TRANSPORTATION PLAN	-	-	420,000	420,000	-	420,000	805,570
DEP WASTEWATER	-	-	-	-	-	-	-
CRA	-	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	830,704	522,459	692,410	706,910	827,411	674,870	2,103,499
TOTAL EXPENDITURES ALL FUNDS	30,536,457	26,263,325	36,011,233	36,169,043	27,574,454	28,653,637	37,034,462

CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2010-2011

19-Nov-10

REVENUE SOURCE BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 ADOPTED
311100 AD VALOREM TAXES	\$ 7,441,926	\$ 7,667,287	\$ 7,350,100	\$ 7,350,100	\$ 7,126,600	\$ 6,559,400
314100 UTILITY TAX - FPL	851,004	710,579	850,000	925,000	925,000	930,000
314400 UTILITY TAX - CITY GAS	17,157	16,371	19,245	19,245	19,245	19,750
314900 UTILITY TAX - OTHER	26,198	14,214	23,380	23,380	23,380	19,500
314500 UTILITY TAX - T/COM	637,712	717,858	650,000	650,000	650,000	650,000
UTILITY TAXES	1,532,071	1,459,022	1,542,625	1,617,625	1,617,625	1,619,250
312410 LOCAL OPTION GAS TAX -(3)	82,612	78,746	74,590	74,590	74,590	76,830
312405 LOCAL OPTION GAS TAX (5)	212,582	202,350	190,575	190,575	190,575	200,560
LOCAL GAS TAXES	295,194	281,095	265,165	265,165	265,165	277,390
TOTAL TAXES	9,269,191	9,407,404	9,157,890	9,232,890	9,009,390	8,456,040
313100 FRANCHISE FEE - FPL	872,976	1,075,527	980,000	1,120,000	1,120,000	1,130,000
313400 FRANCHISE FEE - CITY GAS	25,198	27,961	30,300	30,300	30,300	24,500
313600 FRANCHISE FEE - BENCH ADS	800	1,300	2,000	2,000	2,000	2,000
313170 FRANCHISE FEE - WASTE	612,815	537,357	630,000	530,000	530,000	495,000
313700 FRANCHISE FEE - BFI	28,962	13,950	21,600	21,600	21,600	15,500
FRANCHISE FEES	1,540,751	1,656,094	1,663,900	1,703,900	1,703,900	1,667,000
321050 OCCU LICENSES - CITY	268,234	219,979	250,000	200,000	200,000	200,000
322110 BLDG PERMITS	275,702	294,800	220,000	120,000	120,000	145,000
322200 ELEC PERMITS	55,109	46,435	40,000	40,000	40,000	35,000
322300 PLUMB PERMITS	36,193	22,592	30,000	20,000	20,000	15,500
322500 LANDLORD PERMITS	8,765	5,595	10,000	10,000	10,000	10,000
322130 ALARM PERMITS	7,350	5,900	10,000	10,000	10,000	10,000
322400 CERT OF OCCUPANCY	2,004	2,763	1,500	1,500	1,500	2,000
321150 OCC LIC FIELD INSP	6,543	5,205	6,500	6,500	6,500	5,500
321200 OCC LIC - LATE PENALTIES	7,199	4,443	7,000	7,000	7,000	7,500
LICENSES & PERMITS	667,098	607,713	575,000	415,000	415,000	430,500
331510 FEDERAL DISASTER RELIEF	-	-	-	-	-	-
335150 ALCOHOLIC BEV	5,569	5,569	6,000	6,000	6,000	1,000
335490 GAS TAX REBATE	10,643	11,877	10,500	10,500	10,500	10,500
335140 MOBILE HOME LICENSES	6,821	6,971	10,000	10,000	10,000	10,000
TOTAL STATE SHARED REV	\$ 23,034	\$ 24,417	\$ 26,500	\$ 26,500	\$ 26,500	\$ 21,500
334721 GRANTS-BYRNE	\$ -	\$ 1,373	\$ 49,973	\$ 49,973	\$ 49,973	\$ 90,490
334720 GRANTS-VOCA	-	-	-	-	-	-
334700 GRANTS-OTHER (JAG)	-	25,000	-	-	-	84,810
334722 GRANTS-CHILDRENS TRUST	39,006	35,167	-	-	-	-
334750 GRANTS-COPPS	98,422	273,583	298,638	298,638	298,638	186,810
334723 GRANTS-URBAN FORESTRY	-	17,200	-	-	-	-
334728 GRANTS-SEGAL PARK CONSULTIN	-	-	20,000	-	-	-
334729 GRANTS-WEED & SEED	-	-	100,000	100,000	100,000	157,000
334730 GRANTS-POLICE TECHNOLOGY	-	-	75,000	75,000	75,000	-
334724 GRANTS-FRDAP	95,145	17,355	-	-	-	-
334725 GRANTS-UASI SECURITY	-	-	-	-	-	-
334726 GRANTS-DADE COUNTY PARKS	-	158,586	-	-	-	-
GRANTS - BACK TO WORK	-	-	-	233,310	233,310	-
334950 SO. FL REGIONAL PL GRANT	-	-	-	-	-	-
TOTAL STATE GRANTS	232,573	528,264	543,611	756,921	756,921	519,110

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2010-2011**

19-Nov-10

REVENUE SOURCE BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 ADOPTED
338200 OCC LICENSES - COUNTY	12,927	23,642	17,405	17,405	17,405	19,500
338110 SCH CROS GUARD PRG	23,918	27,348	24,925	24,925	24,925	25,400
TOTAL SHARED REV/COUNTY	36,845	50,991	42,330	42,330	42,330	44,900
341200 ZONING & SUB DIV FEES	13,525	5,100	5,000	5,000	5,000	5,000
342100 POLICE A/R & O/R	4,722	4,699	6,000	6,000	6,000	8,500
342110 CIVILIAN ID	-	-	-	-	-	-
343910 LOT MOWING & CLEARING	1,331	-	1,200	1,200	1,200	-
343920 OTHER CHRGs FOR SRVS	-	-	-	-	-	-
347150 LIBRARY BOOK SALE	-	-	-	-	-	-
347210 RECR ACTIVITIES FEES	5,981	4,179	5,500	5,500	5,500	5,500
347250 RECREATION SUMMER PGM	5,567	9,898	1,590	1,590	1,590	2,000
347260 RECREATION DONATIONS	1,285	-	-	-	-	-
347900 DONATIONS	2,432	-	-	-	-	-
347230 RENTAL PARK FAC	1,038	530	800	800	800	-
349100 BID SPEC FEE	-	1,325	1,000	1,000	1,000	-
CHARGES FOR SERVICES	35,881	25,731	21,090	21,090	21,090	21,000
351100 COURT FINES - COUNTY	52,616	45,841	75,000	75,000	75,000	125,000
354100 VIOLATION OF CODES/ORD	155,598	390,033	120,000	120,000	80,000	85,000
359120 RET CKS PENALTIES	335	120	-	-	-	-
354120 CODE ENF BRD ADM FEES	7,575	2,050	5,000	5,000	-	-
354130 FALSE ALARM PENALTY FEE	-	200	1,000	1,000	1,000	-
342120 OFF DUTY REVENUE	-	-	-	25,000	25,000	40,000
354140 RED LIGHT CAMERA FINE	-	-	95,000	95,000	-	1,350,000
FINES & FORFEITURES	216,124	438,244	296,000	321,000	181,000	1,600,000
361100 INTEREST EARNED	113,163	17,450	35,000	10,000	10,000	10,000
369904 TOWING	5,575	13,475	20,000	20,000	10,000	10,000
362100 LEASES & RENTALS/APTS	27,257	20,759	2,800	2,800	2,800	7,500
366903 FOURTH OF JULY SPONSER	8,050	-	5,000	5,000	5,000	-
369905 D & R TOWING	-	-	-	-	-	-
341400 NOTARY FEES	380	380	500	500	500	500
364100 SALE OF FIXED ASSETS	-	-	-	-	-	-
364110 RE-IMB LOSS OF FIXED ASSETS	-	-	-	-	-	-
369100 JURY DUTY	-	-	-	-	-	-
369200 WORKERS COMP	17,659	5,286	7,500	7,500	7,500	5,000
369950 WITNESS FEES	-	8	-	-	-	-
369960 LIEN RELEASES	1,990	6,262	5,000	5,000	5,000	2,000
369970 QUALIFYING FEES	1,785	-	-	-	-	-
341300 XEROX COPIES	284	7,372	5,000	5,000	5,000	1,000
369900 MISC REVENUES	50,130	101,360	60,000	60,000	60,000	60,000
399010 LOAN PROCEEDS-LEASES	47,650	54,734	-	-	-	-
OTHER MISC REVENUES	\$ 160,760	\$ 209,635	\$ 105,800	\$ 105,800	\$ 95,800	\$ 86,000
381010 TRANSFER IN -FUND BAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
381220 TRANS IN - UNRES CIP	1,172,933	739,562	724,640	724,640	724,640	786,315
381176 TRANS IN - PTP FUND	-	-	-	-	-	-
381169 TRANS IN - FEMA FUND	-	-	-	-	-	1,024,233
389030 ADM RE-IMBURSEMENT S/W	-	-	-	-	-	78,500
389040 ADM RE-IMBURSEMENT W/S	1,399,630	1,708,480	1,673,550	1,673,550	1,673,550	530,000
389050 ADM RE-IMBURSEMENT ST/WTR	322,750	228,399	220,615	220,615	220,615	13,800
389060 TRANS - CAP. ACQ. FUND BALANC	-	-	-	-	-	-
TOTAL TRANSFERS	2,895,313	2,676,441	2,618,805	2,618,805	2,618,805	2,432,848
TOTAL GEN FUND REVENUES	\$ 15,190,732	\$ 15,642,384	\$ 15,085,926	\$ 15,254,236	\$ 14,880,736	\$ 15,288,898

**CITY OF OPA-LOCKA
CAPITAL IMPROVEMENT FUND OPERATING REVENUE SUMMARY
FY 2010-2011**

19-Nov-10

REVENUE SOURCE BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2009 PROJECTED	FY 2011 ADOPTED
230 CAPITAL IMPROVEMENT DEBT SERVICE						
335120 STATE SHARED REV	\$ 575,081	\$ 471,927	\$ 474,990	\$ 474,990	\$ 474,990	\$ 475,990
335180 LOCAL GOVERNMENT SALES TAX	983,202	874,614	850,400	850,400	850,400	907,800
361100 INT EARNED	5,927	-	50	50	50	-
385010 BOND REFUNDING PROCEEDS	-	22	500,000	500,000	-	800,000
381010 TRANS IN	-	-	-	-	-	-
TOTAL CAPITAL IMPROV D/SERV	1,564,210	1,346,563	1,825,440	1,825,440	1,325,440	2,183,790
310 CAPITAL ACQUISITION FUND						
361100 INT EARNED	377	(26)	-	-	-	-
369900 OTHER MISC REV	-	-	-	-	-	-
383020 TRANSFER IN- G/F D/REDUCTION	-	-	-	-	-	-
TOTAL CAPITAL ACQUISITION	377	(26)	-	-	-	-
320 S/HOOD CAPITAL PROJ FUND						
331691 GRANTS - COUNTY	1,108,319	541,600	2,854,311	3,054,311	500,000	2,760,555
331692 GRANTS - GOB	-	-	609,000	609,000	-	609,000
334727 GRANTS-MPO	-	-	-	-	-	-
331740 LANDSCAPING 22 AVENUE	-	-	-	-	-	-
334930 STATE GRANTS	135,100	-	188,781	188,781	260,830	357,327
334733 SFRTA/JARC	-	-	-	-	-	238,073
334723 DEPT OF AGR-DIVISION OF FORESRTY	-	-	-	-	-	18,000
361100 INTEREST	-	-	-	-	-	-
369900 OTHER MISC REV	-	-	-	-	-	-
383020 TRANSFER IN - GENERAL FUND	2,107,635	390,988	225,000	-	-	150,000
381230 TRANSFER IN - CAPITAL IMP DEBT SVC	-	-	500,000	500,000	-	800,000
381176 TRANSFER IN - PTP FUND	-	-	-	-	-	310,570
TOTAL S/N HOODCAPITAL PROJ	3,351,054	932,588	4,377,092	4,352,092	760,830	5,243,525
TOTAL CAPITAL PROJECTS FUNDS	\$ 4,915,641	\$ 2,279,124	\$ 6,202,532	\$ 6,177,532	\$ 2,086,270	\$ 7,427,315

CITY OF OPA-LOCKA
ENTERPRISE FUND OPERATING REVENUE SUMMARY
FY 2010-2011

19-Nov-10

REVENUE SOURCE BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 ADOPTED
410 SOLID WASTE FUND						
331690 FEDERAL GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
343390 DELINQ SERV CHRGS	-	-	-	-	-	-
343400 WASTE & GARBAGE FEES	793,534	885,964	1,100,300	1,100,300	1,100,300	1,396,000
313170 FRANCHISE FEES	-	-	-	-	-	-
381001 TRANSFER IN FROM G/F	-	122,285	8,000	8,000	8,000	-
364100 SALE OF FIXED ASSETS	-	-	-	-	-	-
361100 INTEREST	-	-	-	-	-	-
TOTAL SOLID WASTE FUND	793,534	1,008,249	1,108,300	1,108,300	1,108,300	1,396,000
440 WATER AND SEWER FUND						
331690 FEDERAL GRANTS	-	-	-	-	-	-
334700 STATE GRANTS	-	-	500,000	500,000	17,254	500,000
343310 WATER REVENUE	3,643,565	3,448,348	3,870,450	3,870,450	3,870,450	4,079,300
343330 FIRE LINE CHARGES	2,634	2,455	2,500	2,500	2,500	2,500
343340 FIRE HYDRANT CHARGES	73,150	71,927	89,140	89,140	89,140	80,900
343350 WATER SRV INSTAL	18,876	7,482	5,000	5,000	5,000	-
343341 RETURNED CHECKS	83,307	-	-	-	-	-
343343 RE-CONNECT FEE	72,746	60,868	75,000	75,000	75,000	78,000
343344 LOCK METER FEE	7,955	8,216	6,500	6,500	6,500	5,000
343345 REMOVE METER FEE	8,335	1,320	1,000	1,000	1,000	1,000
343346 PLUG LINE FEE	14,525	7,300	5,000	5,000	5,000	1,000
343347 BROKEN LOCK FEE	60	110	-	-	-	-
343390 DELINQ SERV CHRGS	-	-	-	-	-	-
WATER SERVICES	3,925,152	3,608,026	4,554,590	4,554,590	4,071,844	4,747,700
343510 SEWER REVENUE	3,007,793	3,598,709	3,715,000	3,715,000	3,715,000	3,641,350
361100 INT EARNED	185,759	42,915	40,000	40,000	15,000	10,000
361040 LIEN INT	-	-	-	-	-	-
343342 RETURN CK CHRG	9,394	3,017	-	-	-	5,000
369960 LIEN SEARCH/RELEASES	11,730	12,862	15,000	15,000	15,000	12,500
369900 MISC REV	9,101	1,881	5,000	5,000	65,000	5,000
369901 DERM	-	-	-	-	-	-
369902 EXCISE TAX	-	-	-	-	-	-
383010 TRANSFERS FROM FUND BAL	-	-	2,000,000	2,000,000	-	-
MISCELLANEOUS	30,225	17,760	2,020,000	2,020,000	80,000	22,500
WATER AND SEWER OPERATIONS	7,148,929	7,267,409	10,329,590	10,329,590	7,881,844	8,421,550
STATE REVOLVING LOAN PROGRAM						
384110 STATE REV LOAN-WTR	-	-	-	-	-	-
384120 STATE REV LOAN-SWR	-	-	1,925,000	1,925,000	-	1,800,000
TOTAL STATE REVOLVING LOANS	-	-	1,925,000	1,925,000	-	1,800,000
TOTAL WATER AND SEWER	7,148,929	7,267,409	12,254,590	12,254,590	7,881,844	10,221,550
450 STORM WATER UTILITY FUND						
343800 STORM WATER REVENUE	271,277	283,731	275,400	275,400	260,000	275,400
361100 INT EARNED	-	-	-	-	-	-
369900 MISC REVENUE	-	-	-	-	-	-
331690 GRANT	-	-	-	-	-	-
383010 TRANSFERS FROM RET. EARN	-	-	392,075	392,075	210,925	321,800
TOTAL STORM WATER REV	271,277	283,731	667,475	667,475	470,925	597,200
TOTAL ENTERPRISE FUND	\$ 8,213,740	\$ 8,559,389	\$ 14,030,365	\$ 14,030,365	\$ 9,461,069	\$ 12,214,750

CITY OF OPA-LOCKA
SPECIAL REVENUE FUNDS OPERATING REVENUE SUMMARY
FY 2010-2011

19-Nov-10

REVENUE SOURCE BY LINE ITEM	FY 2010							FY 2011 ADOPTED
	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	7 MONTHS ACTUAL	FY 2010 PROJECTED		
165 POLICE - SPEC LAW ENF FUND								
335210 LAW ENF TRNG	\$ 2,921	\$ 3,815	\$ 3,600	\$ 3,600	\$ 2,889	\$ 3,600	\$ 5,000	
338100 COURT FORFEITURES	15,162	42,454	10,000	10,000	-	10,000	-	
361100 INT EARNED	4,316	593	1,000	1,000	175	1,000	-	
369900 OTHER MISC REVENUES	-	-	-	-	-	-	-	
381010 TRANSFER IN	-	-	-	-	-	-	-	
383020 TRANS IN - GENERAL FUND	-	-	-	-	-	-	-	
TOTAL SPEC LAW ENFORCEMENT	22,399	46,862	14,600	14,600	3,064	14,600	5,000	
173 SAFE N/HOOD YOUTH CRIME/PRE								
381010 TRANSFER IN -G/F FOR D/REDUCTI	-	-	-	-	-	-	-	
167 POLICE EXPLORER								
366920 CONTR EXPLORER PRG	-	-	-	-	-	-	-	
366920 CONTR BOYSCOUT PRG	-	-	-	-	-	-	-	
361100 INTEREST	-	-	-	-	-	-	-	
383020 TRANS IN - GENERAL FUND	-	-	-	-	-	-	-	
TOTAL BOY SCOUTS	-	-	-	-	-	-	-	
169 FEDERAL EMERGENCY ASSISTANCE								
331510 FEDERAL DISASTER ELIEF	261,375	-	-	-	551,670	551,670	-	
334930 STATE GRANTS	-	-	-	-	-	-	-	
361100 INTEREST	7,686	-	-	-	-	-	-	
369900 MISC REV	-	-	-	-	-	-	-	
383020 TRANSFER IN - FUND BALANCE	-	-	-	-	-	-	1,024,233	
TOTAL FEDERAL EMERGENCY ASST.	269,061	-	-	-	551,670	551,670	1,024,233	
172 CRIME PREV PROGRAM								
334722 GRANT REV-CHILDRENS TRUST	28,188	74,705	-	14,500	26,823	14,500	10,500	
337500 CRIME PREV GR - COUNTY	-	80,962	59,500	59,500	22,942	59,500	59,500	
337510 GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-	-	
347900 DONATIONS	-	8,500	-	-	1,189	-	-	
369900 MISC REV	-	-	-	-	-	-	-	
381010 TRANS IN - G/F FOR OPERATION	129,347	10,000	-	-	-	-	-	
383020 TRANS IN - DEFICIT REDUCTION	-	-	-	-	-	-	-	
TOTAL CRIME PREV PRG	157,535	174,166	59,500	74,000	50,954	74,000	70,000	
174 STOP / VAWA								
334780 STATE GRANT	-	-	-	-	-	-	-	
381010 TRANS IN - DEFICIT REDUCTION	-	-	-	-	-	-	-	
TOTAL STOP VAWA GRANT	-	-	-	-	-	-	-	
171 DJJ AFTER-CARE FUND								
334920 FEDERAL GRANT	146,733	225,113	198,310	198,310	121,884	198,310	198,696	
334722 GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-	-	
369900 OTHER MISC REVENUES	-	297	-	-	1,000	-	-	
383020 TRANS IN- DEFICIT REDUCTION	-	-	-	-	-	-	-	
TOTAL D.J.J. AFTER CARE FUND	\$ 146,733	\$ 225,410	\$ 198,310	\$ 198,310	\$ 122,884	\$ 198,310	\$ 198,696	

CITY OF OPA-LOCKA
SPECIAL REVENUE FUNDS ESTIMATED OPERATING REVENUE SUMMARY
FY 2010-2011

19-Nov-10

REVENUE SOURCE BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 7 MONTHS ACTUAL	FY 2010 PROJECTED	FY 2011 ADOPTED
176 PEOPLES' TRANS PLAN FUND							
334950 STATE GRANT -	\$ 456,062	\$ 462,851	\$ 420,000	\$ 420,000	\$ 253,390	\$ 440,000	\$ 450,000
369900 MISC REV	-	-	-	-	-	-	-
383010 TRANSFER IN - FUND BALANCE	-	-	-	-	-	-	355,570
TRANSFER IN - CAP IMP DEBT SVC	-	-	-	-	-	-	-
TOTAL PEOPLES' TRANS TAX FUND	456,062	462,851	420,000	420,000	253,390	440,000	- 805,570
177 DEP WASTE WATER							
334790 STATE GRANT -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
369900 MISC REV	-	-	-	-	-	-	-
381010 TRANSFER IN	-	-	-	-	-	-	-
383010 TRANSFER IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL DEP WASTE WATER	-	-	-	-	-	-	-
178 SO FL WATER MGMNT CANAL MTCE							
334000 SWWMD / STATE GRANT	-	-	-	-	-	-	-
361100 INTEREST EARNED	-	-	-	-	-	-	-
381010 TRANS IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL SO FL WATER MGMNT CANAL MTCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
179 LOCAL LAW ENFORCEMENT BLOCK GRANT							
334770 FEDERAL GRANT	-	-	-	-	-	-	-
361100 INTEREST EARNED	-	-	-	-	-	-	-
381010 TRANS IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL LOCAL LAW ENFORCEMENT BLOCK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES
FY 2010-2011

19-Nov-10

EXPENDITURES BY FUND	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
GENERAL FUND	\$ 17,115,501	\$ 16,223,178	\$ 15,085,926	\$ 15,254,236	\$ 15,715,650	\$ 16,662,806	\$ 15,288,898
ENTERPRISE FUND							
Solid Waste	1,175,364	1,047,524	1,108,300	1,108,300	1,077,500	1,150,000	1,396,000
Water and Sewer	5,477,904	6,460,679	12,254,590	12,254,590	7,001,685	8,584,658	10,221,550
Stormwater Utility	566,703	388,805	667,475	667,475	470,925	983,828	597,200
TOTAL ENTERPRISE FUND	<u>7,219,971</u>	<u>7,897,008</u>	<u>14,030,365</u>	<u>14,030,365</u>	<u>8,550,110</u>	<u>10,718,486</u>	<u>12,214,750</u>
CAPITAL PROJECTS FUNDS							
Capital Improvement Debt Service	1,772,153	1,343,600	1,825,440	1,825,440	1,324,440	597,475	2,183,790
Capital Acquisition	-	-	-	-	20	-	-
Capital Improvements	3,598,128	277,081	4,377,092	4,352,092	1,156,823	-	5,243,525
TOTAL CAPITAL PROJECT FUNDS	<u>5,370,281</u>	<u>1,620,681</u>	<u>6,202,532</u>	<u>6,177,532</u>	<u>2,481,283</u>	<u>597,475</u>	<u>7,427,315</u>
SPECIAL REVENUE FUNDS							
Public Safety							
Special Police Law Enforcement	7,296	14,823	14,600	14,600	6,000	-	5,000
Local Law Enforcement Block Grant	-	-	-	-	-	-	-
Police Explorers	-	-	-	-	-	-	-
After Care Program - Dept. of Justice	362,045	289,603	198,310	198,310	197,055	212,845	198,696
Stop Violence Against Women - VAWA	-	-	-	-	-	-	-
Crime Prevention - CDBG	179,809	218,033	59,500	74,000	72,685	42,025	70,000
S/ Hood Crime Prevention Fund	-	-	-	-	-	-	-
Physical Environment							
Federal Emergency Management	281,554	-	-	-	551,671	-	1,024,233
South Florida Water Management Canal Mtc	-	-	-	-	-	-	-
Peoples' Transportation Plan Fund	-	-	420,000	420,000	-	420,000	805,570
Dep Waste Water	-	-	-	-	-	-	-
Community Redevelopment Agency	-	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	<u>830,704</u>	<u>522,459</u>	<u>692,410</u>	<u>706,910</u>	<u>827,411</u>	<u>674,870</u>	<u>2,103,499</u>
TOTAL EXPENDITURES	<u>\$ 30,536,457</u>	<u>\$ 26,263,325</u>	<u>\$ 36,011,233</u>	<u>\$ 36,169,043</u>	<u>\$ 27,574,454</u>	<u>\$ 28,653,637</u>	<u>\$ 37,034,462</u>

CITY OF OPA - LOCKA
GENERAL FUND SUMMARY OF EXPENDITURES
FY 2010-2011

EXPENDITURES BY DEPARTMENT	FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
	ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
CITY COMMISSION	\$ 144,922	\$ 145,732	\$ 127,125	\$ 136,525	\$ 125,025	\$ 120,125	\$ 131,965
OFFICE OF THE CITY MANAGER	620,419	833,803	509,880	480,790	513,040	574,902	573,140
NON DEPARTMENTAL DIVISION	1,733,164	1,840,878	1,431,020	1,466,775	1,478,775	1,644,020	1,142,405
HUMAN RESOURCES	268,920	252,510	294,310	261,970	264,470	306,150	337,100
OFFICE OF THE CITY CLERK	543,210	474,803	446,195	488,255	502,630	552,970	490,425
INFORMATION TECHNOLOGY	359,404	262,639	411,030	363,770	341,820	339,473	284,705
FINANCE/ UTILITY BILLING	938,855	1,003,466	981,135	991,550	1,038,040	811,090	680,910
OFFICE OF THE CITY ATTORNEY/ RISK	999,334	898,511	551,500	500,750	595,250	676,000	646,000
COMMUNITY DEVELOPMENT	361,805	385,544	346,185	269,735	285,635	409,645	402,645
CODE ENFORCEMENT	347,033	345,317	497,325	494,975	519,805	576,365	524,665
TOTAL GENERAL GOVERNMENT	6,317,066	6,443,204	5,595,705	5,455,095	5,664,490	6,010,740	5,213,960
PUBLIC SAFETY							
CONTINGENCIES	5,125	11,438	110,000	45,000	40,000	130,000	50,000
POLICE	5,036,870	5,318,381	5,225,261	5,474,451	5,537,700	5,997,256	5,775,908
BUILDING & LICENCES	363,989	377,971	404,645	398,335	416,770	560,490	468,465
TOTAL PUBLIC SAFETY	5,405,984	5,707,790	5,739,906	5,917,786	5,994,470	6,687,746	6,294,373
PUBLIC WORKS							
ADMIN, BLDG MTCE,ROADS & STREETS, V/M	2,180,521	2,385,010	2,081,425	2,249,995	2,386,750	2,234,895	1,993,370
TOTAL PUBLIC WORKS	2,180,521	2,385,010	2,081,425	2,249,995	2,386,750	2,234,895	1,993,370
CULTURE & RECREATION							
SPECIAL EVENTS - C/MGR DEPT	76,870	59,138	30,000	70,030	74,630	70,000	55,000
PARKS & RECREATION	1,027,425	1,104,763	848,890	996,330	1,030,310	1,094,425	1,017,195
TOTAL CULTURE & RECREATION	1,104,295	1,163,901	878,890	1,066,360	1,104,940	1,164,425	1,072,195
TRANSFERS OUT - OPERATIONS	2,107,635	523,273	225,000	-	-	-	150,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	565,000	565,000	565,000	565,000	565,000
*****GRAND TOTAL	\$ 17,115,501	\$ 16,223,178	\$ 15,085,926	\$ 15,254,236	\$ 15,715,650	\$ 16,662,806	\$ 15,288,898

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES BY CATEGORY
FY 2010-2011

19-Nov-10

EXPENDITURES BY DEPARTMENT/FUND	PERSONNEL SERVICES	OPERATING COSTS	CAPITAL OUTLAYS	DEBT SERVICE	OTHER USES	TOTAL
GENERAL FUND						
CITY COMMISSION	\$ 86,465	\$ 45,500	\$ -	\$ -	\$ -	\$ 131,965
OFFICE OF THE CITY MANAGER	556,140	17,000	-	-	-	573,140
GENERAL GOVERNMENT	11,900	1,112,505	18,000	-	-	1,142,405
HUMAN RESOURCES	271,600	65,500	-	-	-	337,100
INFORMATION TECHNOLOGY	177,185	79,000	28,520	-	-	284,705
OFFICE OF THE CITY CLERK	354,425	136,000	-	-	-	490,425
FINANCE/ UTILITY BILLING	557,910	123,000	-	-	-	680,910
OFFICE OF THE CITY ATTORNEY	-	646,000	-	-	-	646,000
COMMUNITY DEVELOPMENT	277,945	123,200	1,500	-	-	402,645
CODE ENFORCEMENT	472,165	38,500	14,000	-	-	524,665
CONTINGENCIES	-	-	-	-	50,000	50,000
POLICE	4,865,018	450,730	460,160	-	-	5,775,908
BUILDING & LICENCES	407,965	60,500	-	-	-	468,465
PUBLIC WORKS	1,095,150	803,500	94,720	-	-	1,993,370
SPECIAL EVENTS - C/MGR DEPT	-	55,000	-	-	-	55,000
PARKS & RECREATION	676,975	247,000	93,220	-	-	1,017,195
TRANSFERS OUT - OPERATIONS	-	-	-	-	150,000	150,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	-	-	565,000	565,000
TOTAL GENERAL FUND	9,810,843	4,002,935	710,120	-	765,000	15,288,898
PERCENTAGE OF TOTAL	64.2%	26.2%	4.6%	0.0%	5.0%	100.0%
ENTERPRISE FUND						
SOLID WASTE	55,000	1,323,500	-	-	17,500	1,396,000
WATER AND SEWER	981,870	3,763,880	3,986,500	-	1,489,300	10,221,550
STORMWATER UTILITY	103,900	393,300	100,000	-	-	597,200
TOTAL ENTRPRISE FUND	1,140,770	5,480,680	4,086,500	-	1,506,800	12,214,750
CAPITAL PROJECTS FUNDS						
CAPITAL IMPROV DEBT SERVICE	-	-	-	2,183,790	-	2,183,790
CAPITAL ACQUISITION	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	-	-	5,243,525	-	-	5,243,525
TOTAL CAPITAL PROJECT FUNDS	-	-	5,243,525	2,183,790	-	7,427,315
SPECIAL REVENUE FUNDS						
SPECIAL LAW ENFORCEMENT	-	5,000	-	-	-	5,000
LOCAL LAW ENF BLOCK GRANT	-	-	-	-	-	-
POLICE EXPLORERS	-	-	-	-	-	-
AFTERCARE PROGRAM - DJJ	172,310	16,886	9,500	-	-	198,696
VAWA	-	-	-	-	-	-
CRIME PREVENTION - CDBG	41,405	28,595	-	-	-	70,000
S/HOOD CRIME PREVENTION	-	-	-	-	-	-
FEMA	-	-	-	-	1,024,233	1,024,233
SFWMD - CANAL MAINTENANCE	-	-	-	-	-	-
PEOPLES TRANSPORTATION TAX	-	-	495,000	-	310,570	805,570
DEP WASTEWATER	-	-	-	-	-	-
CRA	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	213,715	50,481	504,500	-	1,334,803	2,103,499
TOTAL ESTIMATED EXPENDITURES	\$ 11,165,328	\$ 9,534,096	\$ 10,544,645	\$ 2,183,790	\$ 3,606,603	\$ 37,034,462
PERCENTAGE OF TOTAL	30.1%	25.7%	28.5%	5.9%	9.7%	100.0%

PERSONNEL SUMMARY

(Position Count)

GENERAL FUND

City Commission	5	5	5	5
City Manager	6	6	7	7
City Attorney	0	0	0	0
City Clerk	4	4	4	4
Human Resources	3	5	4	4
Finance	11	11	10	10
IT	3	3	3	3
Building & Licenses	6	6	6	6
Community Development	3	3	3	3
Community Development - Code Enf	12	12	12	12
Sub-Total	53	55	54	54
Public Works - Admin	6	6	4	4
Public Works - Bldg Mtce	9	9	7	7
Public Works - Roads & Streets	6	6	6	6
Public Works - Veh Mtce	4	4	4	4
Sub-Total	25	25	21	21
Police Sworn	45	51	47	49
Police Civilians (P/T)	7	7	8	8
Police Civilians (F/T)	14	15	13	16
Total Police	66	73	68	73
Parks & Recreation (F/T)	12	15	14	14
Parks & Recreation (P/T)	0	0	0	0
Sub Total	12	15	14	14
Total General Fund	156	168	157	162
SOLID WASTE FUND	0	0	0	0
WATER & SEWER FUND				
Customer Service	2	2	2	2
Meter Readers	4	4	4	4
Water Service	4	4	4	4
Sewer Service	5	5	7	7
Total Water and Sewer Fund	15	15	17	17
STORMWATER MANAGEMENT FUND	3	3	3	3
CRIME PREVENTION	4	1	1	1
DJJ AFTERCARE PROGRAM	5	3	3	3
PEOPLES TRANSPORTATION TAX FUND	0	0	0	0
Grand Total	183	190	181	186

FTE Reconciliation

Citywide Full Time Equivalent (FTE) Reconciliation	179.5	186.5	177	182
Change From FY 2010 Projected to FY 2011 Budget =	Two (2) Police Officer positions One (1) vacant Crime Scene Investigator position Two (2) vacant Dispatchers			

PERSONNEL SUMMARY

Explanation of changes to personnel:

Police Department

The Police Department will increase the sworn police personnel to forty-nine. This will be an addition of two officers when compared to FY 2010 projected. These additional officers will supplement the existing force to provide public safety services including, but not limited to, responding for calls for service, criminal apprehension and suppression of unlawful activity.

The Police Department will also fill the vacant Crime Scene Investigator position and two vacant dispatcher positions. The Crime Scene Investigator is responsible for processing scenes where criminal acts have occurred. There is only one position and it is currently vacant. When the two dispatcher positions are filled, it will bring the total City dispatchers to six. These positions are needed to satisfy a twenty-four hour, 3-shift police operation.

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CITY COMMISSION

DEPARTMENT DESCRIPTION

The City of Opa-locka, Florida ("City") in Miami-Dade County, Florida ("County") was incorporated in 1926 and comprises 4.5 square miles. The City operates under a Commissioner/City Manager form of government with the Commission functioning as the governing body. Under the expression of the City's Charter, the City Commission, which consists of a Mayor, a Vice-Mayor, and three Commissioners, is responsible for the determination of all matters of policy as implemented by the City Manager and City's employees.

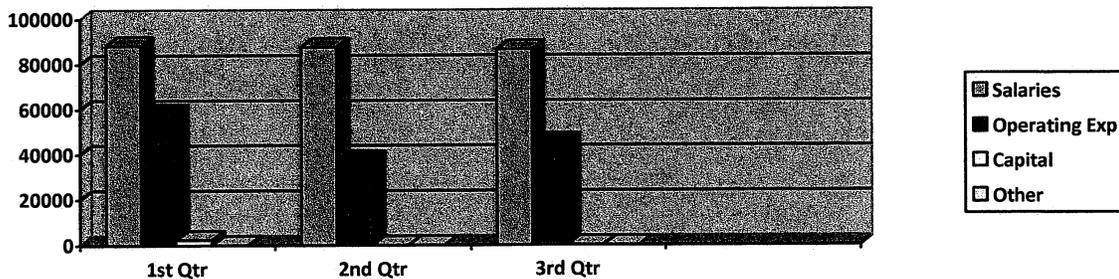
The Commission meets on the second and fourth Wednesday of the month to discuss regular business issues. The Mayor presides at meetings and is recognized as head of the City's government for all ceremonial purposes and by the Governor for purposes of military law and civil disasters.

SERVICES

- | | |
|---|---|
| <ul style="list-style-type: none"> * Establishes the goals and priorities of the City * Adopts and amends legislation * Promotes effective and efficient government * Provides for an independent annual budget | <ul style="list-style-type: none"> * Appoints City board members * Sets the City millage rate * Appoints City Manager, City Clerk, and City Attorney |
|---|---|

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$88,235	\$87,525	\$86,465
Operating Expenses	58,232	37,500	45,500
Capital Outlay	2,265	-	-
Other	-	-	-
Total	\$145,732	\$125,025	\$131,965



CITY COMMISSION

GOALS

Increase Revenue

- Continue to guide the City along a path that allows for the most effective use of the City's resources.
- Establish priorities that protect and promote the fiscal well being of the City.

DEPARTMENT STAFFING

Position Title	Number Budgeted
Mayor	1
Vice – Mayor	1
Commissioner	3
Total	5

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
	ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 001 GENERAL FUND							
DEPT 10 CITY COMMISSION							
DIV 10 LEGISLATIVE							
511110 SALARIES-EXECUTIVE	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
511120 REGULAR SALARIES	-	-	-	-	-	-	-
511210 F. I. C. A. TAXES	-	-	-	-	-	-	-
511220 RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
511230 LIFE & HEALTH INSURANCE	55,735	52,235	45,125	54,525	54,525	45,125	53,465
511240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
511245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
511250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS	88,735	85,235	78,125	87,525	87,525	78,125	86,465
511306 MONTHLY ALLOCATION-MAYOR	2,400	2,400	2,400	2,400	2,400	1,400	2,400
511307 MONTHLY ALLOWANCE - COMMISSIONERS	9,600	9,600	9,600	9,600	9,600	5,600	9,600
511312 OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
511390 CONTINGENCIES	-	-	-	-	-	-	-
511400 TRAVEL & PER DIEM	-	-	-	-	-	-	-
511401 TRAVEL & PER DIEM- VM Pinder	-	-	-	-	-	-	-
511402 TRAVEL & PER DIEM - Mayor Kelly	9,280	9,747	8,000	8,000	5,000	8,000	8,000
511404 TRAVEL & PER DIEM- Vice Mayor Taylor	-	3,922	5,000	5,000	3,500	5,000	5,000
511405 TRAVEL & PER DIEM- Com Tydus	1,276	7,217	5,000	5,000	4,000	5,000	5,000
511408 TRAVEL & PER DIEM - Com Miller	12,349	2,530	-	-	-	-	-
511406 TRAVEL & PER DIEM -Com Holmes	1,594	122	5,000	5,000	-	5,000	5,000
511407 TRAVEL & PER DIEM -Com Johnson	3,281	11,945	5,000	5,000	5,000	5,000	5,000
511412 TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
511420 POSTAGE AND FREIGHT	-	-	-	-	-	-	-
511440 RENTALS & LEASES	-	-	-	-	-	-	-
511461 REPAIRS & MAINT BLDG	-	-	-	-	-	-	-
511465 REPAIRS & MAINT OFFICE EQUIP	-	-	-	-	-	-	-
511470 PRINTING & BINDING	-	-	-	-	-	-	-
511480 PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
511491 OTHER ADVERTISING	-	-	-	-	-	-	-
511493 GENERAL EXPENSES	5,087	3,855	5,000	5,000	5,000	3,000	1,500
511450 GAS/OIL/GREASE	-	-	-	-	-	-	-
511510 OFFICE SUPPLIES & EXPENSES	2,148	222	1,000	1,000	500	1,000	1,000
511520 OPERATING SUPPLIES	607	695	-	-	-	-	-
511540 PUBL/SUBS/MEMBERSHIPS	3,659	5,977	3,000	3,000	2,500	3,000	3,000
OPERATING EXPENSES	51,281	58,232	49,000	49,000	37,500	42,000	45,500
511546 BOOKS	-	-	-	-	-	-	-
511642 OFFICE FURN & EQUIP	870	1,399	-	-	-	-	-
511646 COMPUTER EQUIPMENT	4,037	866	-	-	-	-	-
CAPITAL OUTLAYS	4,907	2,265	-	-	-	-	-
TOTAL MAYOR AND CITY COMMISSION	\$ 144,922	\$ 145,732	\$ 127,125	\$ 136,525	\$ 125,025	\$ 120,125	\$ 131,965

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CITY MANAGER

DEPARTMENT DESCRIPTION

The City Manager, as the administrative head of the City Government, provides the primary source of leadership and is responsible for the efficiency of all departments. The City Manager is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission. The Office of the City Manager is the liaison for administrative functions and the legislative body.

The Office of the City Manager executes all City laws and ordinances; appoints and removes all subordinate officers and employees; directs and controls all departments created by the City Commission; attends Commission meetings with the right to take part in discussions, but does not have a vote. The City Manager makes recommendations to the City Commission to adopt measures which are necessary or urgent and performs other duties which are required by ordinances and resolutions of the City Commission. The City Manager also develops programs tailored toward implementing the policy that the City Commission has established for the City.

SERVICES

- * Carries out Commission Directives
- * Assesses major issues facing the City
- * Focuses on organizational improvement
- * Coordinates all special events
- * Prepares the annual operating and capital budgets
- * Keeps Commission advised of future needs and provides recommendations

MAJOR ACCOMPLISHMENTS

- * Began construction on the Sherbondy Park Phase I project. Construction costs are \$3.7 million. The newly constructed park will include a gym, pool, and silver certified green building facility.
- * Completed renovation of Segal Park with \$350,000 in grant funding from the County and the State.
- * The assets of the City exceeded its liabilities at the close of FY 2009 by \$22.493 million (*net assets*). Of this amount, \$9.570 million (*unrestricted net assets*) may be used to meet the City's ongoing obligations to citizens and creditors.

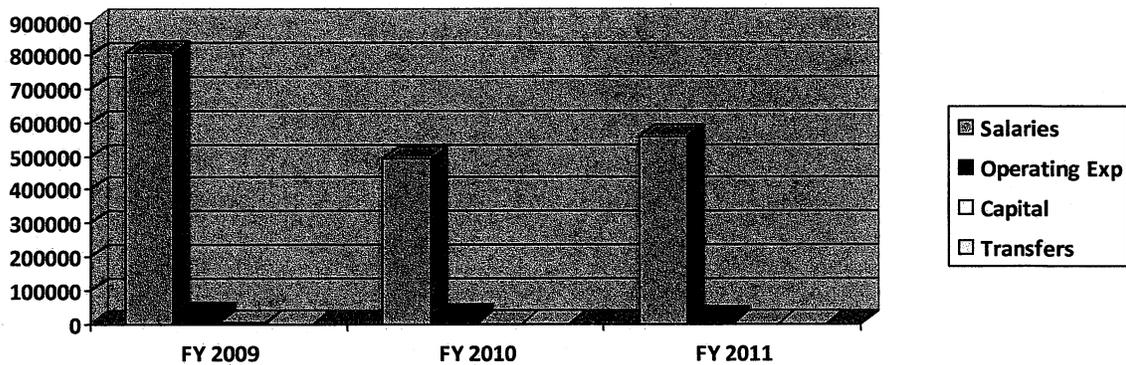
CITY MANAGER

GOALS

- * Maintain the City's long-term financial stability
- * Increase the public safety presence throughout the City
- * Continue to aggressively apply for grants for park improvements, infrastructure improvements and additional police resources.
- * Direct resources towards becoming a Green Local Government

RESOURCE SUMMARY

Category	FY 2009	FY 2010	FY 2011
	Actual	Projected	Budget
Salaries & Benefits	\$806,738	\$490,740	\$556,140
Operating Expenses	24,308	22,300	17,000
Capital Outlay	2,758	-	-
Transfers	-	-	-
Total	\$833,803	\$513,040	\$573,140



DEPARTMENT STAFFING

Position Title	Number Budgeted
City Manager	1
Budget Administrator	1
Executive Secretary	1
Secretary	1
Media Coordinator	1
OCS Coordinator	1
OCS Outreach Specialist	1
Total	7

CITY MANAGER

FY 2011 DEPARTMENT HIGHLIGHTS

- Funding is included in the amount of \$55,000 is included for special events; \$5,000 for each member of the City Commission and \$30,000 for City sponsored events.
- The General Fund reserve is budgeted at \$500,000, the level required by the City's Financial Integrity Principles. The reserve for sick and annual leave is budgeted at \$65,000.
- Transfers out to the Capital Projects Fund in the amount of \$150,000 is included for several capital projects
 - * Magnolia Park Improvements \$50,000
 - * Building Imp – Citywide Roof Repair \$100,000
- The Contingencies line item in Emergencies & Disaster Relief is funded at \$25,000. The Discretionary Items line item is budgeted at \$25,000.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
	ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 001 GENERAL FUND							
DEPT 20 CITY MANAGER							
DIV 12 EXECUTIVE							
512110 SALARIES-EXECUTIVE	\$ 426,959	\$ 569,194	\$ 327,330	\$ 300,500	\$ 324,000	\$ 309,235	\$ 309,235
512120 SALARIES-REGULAR	6,482	70,941	24,670	41,000	48,000	81,640	81,640
512130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
512140 OVERTIME	-	357	-	200	200	-	-
512210 F. I. C. A. TAXES	31,986	36,844	26,930	27,750	29,500	30,435	29,900
512220 RETIREMENT CONTRIBUTION	47,996	70,027	48,165	39,300	39,300	58,620	59,865
512230 LIFE & HEALTH INSURANCE	50,856	46,262	63,485	37,000	37,000	66,760	47,300
512240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499 VEHICLE ALLOWANCE	13,302	13,112	7,200	12,740	12,740	13,200	28,200
SALARIES AND RELATED COSTS	577,581	806,738	497,780	458,490	490,740	559,890	556,140
512311 EMPLOYEE PHYSICALS	200	105	-	-	-	-	-
512400 TRAVEL & PER DIEM	13,382	8,704	5,000	9,500	9,500	7,327	7,000
512412 TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
512420 POSTAGE & FREIGHT	108	684	100	300	300	185	500
512440 RENTALS & LEASES	-	-	-	-	-	-	-
512461 REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
512470 PRINTING & BINDING	-	-	-	-	-	-	-
512465 REPAIR & MAINT-OFFICE EQUIP	88	32	-	-	-	-	-
512480 PROMOTIONAL ACTIVITIES	8,160	4,179	2,500	4,000	4,000	2,500	2,500
512493 GENERAL EXPENSES	2,236	666	1,500	1,000	1,000	1,000	1,000
512450 GAS/OIL/GREASE	-	-	-	-	-	-	-
512510 OFFICE SUPPLIES & EXPENSES	3,301	5,111	2,000	6,500	6,500	2,500	2,500
512520 OPERATING SUPPLIES	1,634	1,671	1,000	1,000	1,000	1,000	1,000
512540 PUBL/SUBS/MEMBERSHIPS	1,765	1,993	-	-	-	500	500
512541 EDUCATIONAL COSTS	3,880	1,164	-	-	-	-	2,000
OPERATING EXPENSES	34,754	24,308	12,100	22,300	22,300	15,012	17,000
512646 COMPUTER EQUIPMENT	8,085	1,851	-	-	-	-	-
512642 OFFICE FURN & EQUIP	-	907	-	-	-	-	-
CAPITAL OUTLAYS	8,085	2,758	-	-	-	-	-
D I V T O T A L S:	\$ 620,419	\$ 833,803	\$ 509,880	\$ 480,790	\$ 513,040	\$ 574,902	\$ 573,140

**CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011**

11/19/2010

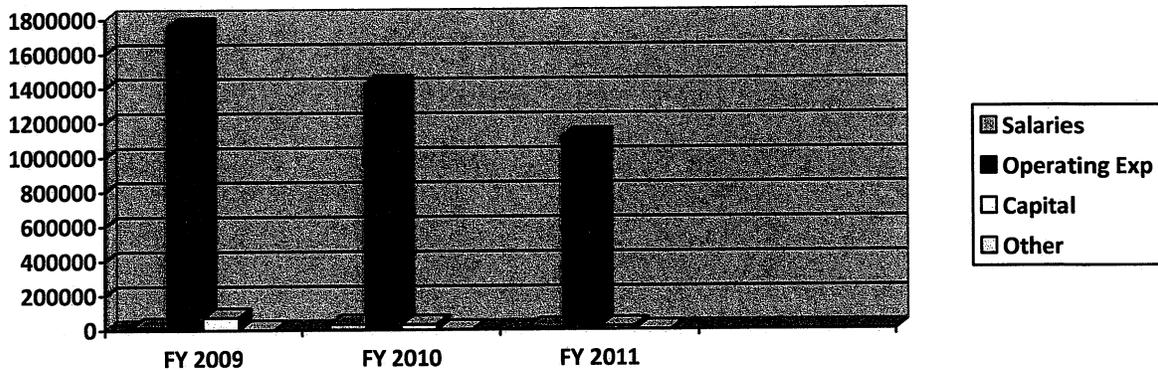
EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND 001 GENERAL FUND								
DEPT 20 CITY MANAGER								
DIV 25 EMERGENCY & DISASTER RELIEF								
525390	CONTINGENCIES/CAPITAL IMP	\$ 5,125	\$ 11,438	\$ 80,000	\$ 45,000	\$ 40,000	\$ 80,000	\$ 25,000
525990	DISCRETIONARY ITEMS	-	-	30,000	-	-	50,000	25,000
DIV TOTALS:		5,125	11,438	110,000	45,000	40,000	130,000	50,000
FUND 001 GENERAL FUND								
DEPT 20 CITY MANAGER								
DIV 79 SPECIAL EVENTS								
579390	MULTICULTURAL HERITAGE DAY	-	-	-	-	-	-	-
579391	HEALTH INITIATIVE	9,765	8,535	-	1,000	1,000	-	-
579392	ARABIAN NIGHTS FESTIVAL	-	-	-	-	-	-	-
579395	JULY FOURTH EVENT	30,410	(5,000)	-	-	-	-	-
579396	M.L.K. WALK	5,571	6,100	-	-	-	-	-
579397	EMPLOYEES APPRECIATION	3,642	-	-	-	-	-	-
579398	EMPLOYEE RECOGNITION	1,650	-	-	-	-	-	-
579399	JAZZ ON BURLINGTON	2,190	5,051	-	-	-	-	15,000
579400	CHRISTMAS EVENT	13,658	5,000	-	-	-	-	-
579401	SENIORS CHRISTMAS BALL	9,986	-	-	-	-	-	15,000
579380	BLACK HISTORY MONTH	-	7,471	-	-	-	-	-
579381	70's COSTUME BALL	-	15,721	5,000	18,630	18,630	-	-
579402	HOLIDAY IN THE PARK	-	16,259	-	-	-	-	-
579403	SPECIAL EVENTS	-	-	25,000	50,400	55,000	70,000	25,000
DIV TOTALS:		76,870	59,138	30,000	70,030	74,630	70,000	55,000
FUND 001 GENERAL FUND								
DEPT 20 CITY MANAGER								
DIV 80 INTERFUND TRANSFERS								
581910	TRANS OUT CRIME PREVENTION	-	10,000	-	-	-	-	-
581911	TRANS OUT VAWA	-	-	-	-	-	-	-
581912	TRANS OUT LLEBG	-	-	-	-	-	-	-
581913	TRANS OUT CRA	-	-	-	-	-	-	-
581914	TRANS OUT FEMA	-	-	-	-	-	-	-
581915	TRANS OUT DJJ	-	-	-	-	-	-	150,000
581916	TRANS OUT CAPITAL PROJECTS	2,107,635	390,988	225,000	-	-	-	-
581917	TRANS OUT SOLID WASTE	-	122,285	-	-	-	-	-
581918	TRANS OUT SPECIAL LAW	-	-	-	-	-	-	-
581919	TRANS OUT POLICE EXPLORER	-	-	-	-	-	-	-
	TRANS OUT SAFE NHD CAP IMP FUND	-	-	-	-	-	-	-
NON-OPERATING EXPENSES		2,107,635	523,273	225,000	-	-	-	150,000
DIV TOTALS:		2,107,635	523,273	225,000	-	-	-	150,000
FUND 001 GENERAL FUND								
DEPT 20 CITY MANAGER								
DIV 81 RESERVES								
581920	GENERAL FUND RESERVE	-	-	500,000	500,000	500,000	500,000	500,000
581921	FUND BALANCE RESERVES	-	-	-	-	-	-	-
581922	RESERVE FOR SICK/ANNUAL LEAVE	-	-	65,000	65,000	65,000	65,000	65,000
581923	RESERVE ADDL W/COMP CLAIMS	-	-	-	-	-	-	-
NON-OPERATING EXPENSES		-	-	565,000	565,000	565,000	565,000	565,000
DIV TOTALS:		-	-	565,000	565,000	565,000	565,000	565,000
TOTAL OFFICE OF THE CITY MANAGER		\$ 4,543,213	\$ 3,268,530	\$ 2,870,900	\$ 2,627,595	\$ 2,671,445	\$ 2,983,922	\$ 2,535,545

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GENERAL GOVERNMENT

This division is a part of the City Manager's Office but is separated to account for City-wide expenses.

Category	FY 2009	FY 2010	FY 2011
	Actual	Projected	Budget
Salaries & Benefits	\$15,951	\$31,500	\$11,900
Operating Expenses	1,754,277	1,419,000	1,112,205
Capital Outlay	70,650	28,275	18,000
Other	-	-	-
Total	\$1,840,878	\$1,478,775	\$1,142,405



FY 2011 DEPARTMENT HIGHLIGHTS

	FY 2010 Amended	FY 2011 Budget
Cellular Telephone	\$105,000	\$35,000
Worker's Compensation	67,000	10,000
Electric, Gas, & Water	300,000	296,205
Rentals and Leases (Town Center I, Library, copier)	540,000	485,000

* Several costs have decreased substantially due to a revised methodology of accounting for direct and indirect costs of other funds. Those costs that can be directly charged to other funds will now be charged directly to that fund. For example, Worker's Compensation expenses have decreased from \$67,000 to \$10,000. We will now charge the electricity expense for the pump stations directly to the Water and Sewer Fund (\$52,000) and the Opa-locka Youth Academy portion of the Young, Bower, & Brown building to the DJJ Fund (\$4,020).

GENERAL GOVERNMENT

The same was also done for the lease payment for Town Center I. The Utility Billing portion of the lease was charged to the Water & Sewer Fund.

- * In an effort to reduce costs, the following line items are pooled in the General Government division and are no longer funded in the separate departments. Those line items are Travel & Per Diem (\$15,000), Publications & Subscriptions (\$15,000), and Education (\$15,000).

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	0 01 GENERAL FUND							
DEPT	020 CITY MANAGER							
DIV	19 GENERAL GOVERNMENT							
519110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
519120	SALARIES-REGULAR	-	-	-	-	-	-	-
	CITY-WIDE MERIT/COLA	-	-	-	-	-	225,000	-
519140	OVERTIME	-	-	-	-	-	-	-
519210	F. I. C. A. TAXES	-	-	-	-	-	-	-
519220	RETIREMENT CONTRIBUTION	1,321	-	-	-	-	-	-
519230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
519240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
519245	ACCIDENTAL DEATH	-	-	2,400	1,500	1,500	2,400	2,400
519250	UNEMPLOYMENT COMPENSATION	27,886	15,951	9,500	30,000	30,000	9,500	9,500
	SALARIES AND RELATED COSTS	29,207	15,951	11,900	31,500	31,500	236,900	11,900
519240	WORKER'S COMPENSATION	249,968	94,912	100,000	67,000	67,000	75,000	10,000
519312	OTHER PROFESSIONAL SERVICES	75,615	91,925	50,000	50,000	50,000	50,000	40,000
519340	OTHER CONTRACTED SERVICES	64,990	30,792	-	45,000	45,000	25,000	18,800
519390	CONTINGENCIES	-	-	-	-	-	-	-
519400	TRAVEL & PER DIEM	-	-	15,000	9,000	9,000	15,000	15,000
519411	TELEPHONE - CELLULAR	149,588	143,942	85,000	105,000	105,000	85,000	21,000
519413	TELEPHONE - SUNCOM	64,678	85,023	50,000	70,000	70,000	50,000	40,000
519414	TELEPHONE - MCI, AT&T, COMCAST	101,008	53,426	20,000	34,000	39,000	20,000	40,000
519420	POSTAGE & FREIGHT	1,608	821	5,000	5,000	5,000	5,000	5,000
519430	ELECTRIC., GAS & WATER	343,559	380,150	355,000	300,000	300,000	355,000	296,205
519440	RENTALS & LEASES	133,515	536,063	510,000	540,000	540,000	510,000	485,000
519461	REPAIR & MAINT-BLDG & EQUIP	126,711	51,461	50,000	50,000	50,000	50,000	40,000
519465	REPAIR & MAINT-OFFICE EQUIP	10,340	60,333	5,000	1,300	1,300	5,000	1,500
519470	PRINTING & BINDING	2,260	8,623	2,500	-	-	2,500	2,500
519480	PROMOTIONAL ACTIVITIES	30,423	111,689	30,000	37,700	37,700	30,000	25,000
519493	GENERAL EXPENSES	51,742	53,009	30,000	18,000	18,000	30,000	20,000
519450	GAS/OIL/GREASE	-	-	-	-	-	-	-
519499	TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-
519510	OFFICE SUPPLIES & EXPENSES	1,443	5,962	2,500	7,000	7,000	2,500	2,500
519520	OPERATING SUPPLIES	28,765	31,160	30,000	23,000	23,000	30,000	20,000
519526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-
519540	PUBL/SUBS/MEMBERSHIPS	5,616	6,048	15,000	20,000	20,000	15,000	15,000
519541	EDUCATIONAL COSTS	5,166	5,639	15,000	15,000	22,000	15,000	15,000
519554	DONATIONS TO NON-PROFITS	2,240	3,300	12,000	10,000	10,000	-	-
519556	EMPLOYEE BONUS	-	-	-	-	-	-	-
519555	GRANTS FOR SCHOOLS	-	-	-	-	-	-	-
	OPERATING EXPENSES	1,449,236	1,754,277	1,382,000	1,407,000	1,419,000	1,370,000	1,112,505
519640	MACHINERY & EQUIP (UASI GRANT)	55,007	3,693	-	-	-	-	-
519642	OFC FURN & EQUIP	41,388	36,834	-	6,000	6,000	-	-
519644	COMMUNICATION EQUIP (RADIOS)	99,690	4,028	-	3,000	3,000	-	-
519720	INTEREST	-	-	-	-	-	-	-
519730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
519648	AUTO LEASE	58,635	26,095	37,120	19,275	19,275	37,120	18,000
519646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	254,721	70,650	37,120	28,275	28,275	37,120	18,000
519970	PRO FOR BAD DEBTS	-	-	-	-	-	-	-
519980	DEPRECIATION	-	-	-	-	-	-	-
	DIV TOTALS:	\$ 1,733,164	\$ 1,840,878	\$ 1,431,020	\$ 1,466,775	\$ 1,478,775	\$ 1,644,020	\$ 1,142,405

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CITY CLERK

DEPARTMENT DESCRIPTION

The Office of the City Clerk is the custodian of the City's Official Seal. The office records and maintains a record of the actions of the City Commission and Boards. The City Clerk is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission.

The Office of the City Clerk responds to requests for research and public records and coordinates City events directly related to the City Commission including the Mayor's State of the City Address, Board and Committee Members Appreciation Banquet and other related events.

SERVICES

- | | |
|--|---|
| <ul style="list-style-type: none"> * Supervises all City Elections * Complies with legal requirements for public requests, advertisements, & record retention. * Prepares commission meeting agendas * Coordinates various Commission events | <ul style="list-style-type: none"> * Codifies all laws adopted by City Commission * Countersigns official documents * Attests to all documents * Publish all legal notices * Administers oath to elected and appointed officials |
|--|---|

MAJOR ACCOMPLISHMENTS

- * Met open law requirements for City Commission meetings
- * Updated legislative history on a continuing basis
- * Successfully completed the 2010 Census with increased participation

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 AUDITED	FY 2010 PROJECTED	FY 2011 BUDGET
Records requests completed within 24 hours	100%	100%	100%
Timely distribution of agenda to Commission	100%	100%	100%
Number of resolutions prepared	130	150	150
Number of ordinances prepared	20	30	30

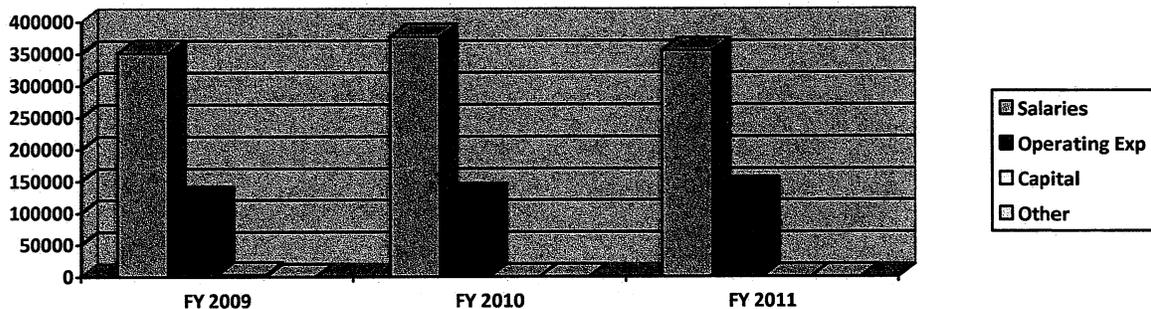
CITY CLERK

GOALS

- * **Improve Customer Service**
- Advertise non-legal information.
 - Have records automated into a system where all official documents are identified, classified, and archived.
 - Publish Commission meeting minutes and post board and committee meeting minutes.
 - Ensure that the City population is accounted for correctly in the 2010 Census.

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$350,355	\$376,200	\$354,425
Operating Expenses	121,614	126,430	136,000
Capital Outlay	2,834	-	-
Other			
Total	\$474,803	\$502,630	\$490,425



DEPARTMENT STAFFING

Position Title	Number Budgeted
City Clerk	1
Deputy City Clerk	1
Executive Secretary to City Commission/Deputy City Clerk	1
Receptionist/Clerk	1
Totals	4

FY 2011 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$40,000 is included for legal advertising.
- Funding in the amount of \$20,000 is included in Other Contracted Services for expenses related to the November 2010 mid-term election.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	
						DEPT REQUESTS	FY 2011 ADOPTED
FUND 001 GENERAL FUND							
DEPT 30 CITY CLERK							
DIV 16 LEGISLATIVE SUPPORT							
512110 SALARIES-EXECUTIVE	\$ 131,448	\$ 146,080	\$ 146,620	\$ 174,500	\$ 181,000	\$ 166,215	\$ 166,215
512120 SALARIES-REGULAR	96,323	93,052	79,875	81,225	84,500	116,015	82,265
512130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
512140 SALARIES - OVERTIME	2,726	7,125	5,000	8,700	9,500	5,000	4,000
512210 F. I. C. A. TAXES	17,164	18,799	17,700	20,300	21,500	21,975	19,090
512220 RETIREMENT CONTRIBUTION	33,849	37,806	34,300	36,500	36,500	42,000	41,200
512230 LIFE & HEALTH INSURANCE	50,263	34,286	33,300	28,700	30,000	42,365	28,455
512240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499 VEHICLE ALLOWANCE	9,609	13,207	13,200	13,200	13,200	13,200	13,200
SALARIES AND RELATED COSTS	341,382	350,355	329,995	363,125	376,200	406,770	354,425
512311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
512312 OTHER PROFESSIONAL SERVICES	43,317	5,431	10,000	1,600	1,500	10,000	10,000
512340 OTHER CONTRACTED SERVICES	400	-	-	8,600	13,500	20,000	20,000
512400 TRAVEL & PER DIEM	302	1,123	2,500	2,500	-	2,500	2,500
512412 TELEPHONE	-	-	-	-	-	-	-
512420 POSTAGE	17,428	14,426	15,000	15,000	15,000	15,000	15,000
512440 RENTALS & LEASES	17,124	15,622	12,500	12,500	12,500	12,500	12,500
512461 REPAIR & MAINT-BLDG EQUIP	-	-	-	-	-	-	-
512465 REPAIR & MAINT-OFFICE EQUIP	160	382	-	-	-	-	-
512470 PRINTING & BINDING	-	-	-	-	-	-	-
512480 PROMOTIONAL ACTIVITIES	200	-	-	-	-	10,000	-
512482 STATE OF THE CITY ADDRESS	-	-	17,500	19,730	19,730	17,500	17,500
512490 LEGAL ADVERTISING	78,959	53,749	40,000	40,000	42,000	40,000	40,000
512491 OTHER ADVERTISING	7,500	9,916	2,500	5,200	5,200	2,500	2,500
512493 GENERAL EXPENSES	5,206	5,805	7,000	7,000	4,000	7,000	7,000
512450 GAS/OIL/GREASE	-	-	-	-	-	-	-
512510 OFFICE SUPPLIES & EXPENSES	10,892	10,652	7,500	11,500	11,500	7,500	7,500
512520 OPERATING SUPPLIES	5,373	3,569	1,500	1,500	1,500	1,500	1,500
512546 BOOKS	-	-	200	-	-	200	-
512540 PUBL/SUBS/MEMBERSHIPS	998	575	-	-	-	-	-
512541 EDUCATIONAL COSTS	1,371	365	-	-	-	-	-
512467 REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
512466 REPAIR & MAINT-VEH. & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES	189,231	121,614	116,200	125,130	126,430	146,200	136,000
512646 COMPUTER EQUIP	3,839	142	-	-	-	-	-
512642 OFFICE FURN & EQUIPMENT	8,757	2,691	-	-	-	-	-
CAPITAL OUTLAYS	12,597	2,834	-	-	-	-	-
TOTAL LEGISLATIVE SUPPORT	\$ 543,210	\$ 474,803	\$ 446,195	\$ 488,255	\$ 502,630	\$ 552,970	\$ 490,425

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CITY ATTORNEY

DEPARTMENT DESCRIPTION

The Office of the City Attorney provides legal support and advice to the City Commission and City Manager on all legal matters involving the City. The City Attorney is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission.

SERVICES

- * Reviews and prepares all resolutions, ordinances, and contracts
- * Represent the City in union negotiations
- * Represent the City in all litigations
- * Handles all risk management issues
- * Represent the City at public hearings and meetings
- * Furnishes opinion on question of law

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 AUDITED	FY 2010 PROJECTED	FY 2011 BUDGET
Number of Commission Meetings attended	26	28	26
Number of resolutions processed	130	130	130
Number of ordinances processed	20	20	20
Respond to Commission requests within 24 hours	100%	100%	100%

GOALS

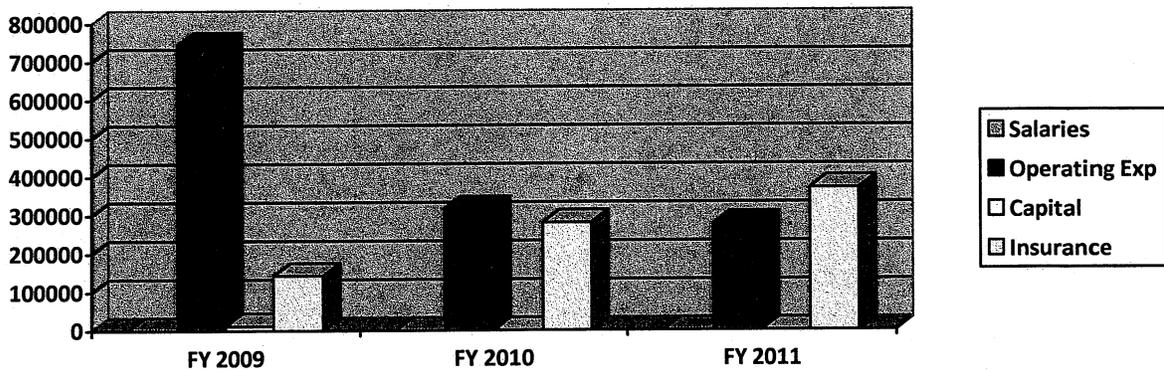
Increase Revenues

- Initiate and prosecute litigation by the City.
- Aggressively negotiate contracts with vendors and consultants.
- Continue to use a preventable law approach to lessen the City's risk and litigation exposure.
- Update the City's code to eliminate outdated and inconsistent provisions.

CITY ATTORNEY

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$ -	\$ -	\$ -
Operating Expenses	743,507	315,250	276,000
Capital Outlay	11,857	-	-
Insurance	143,148	280,000	370,000
Total	\$898,511	\$595,250	\$646,000



DEPARTMENT STAFFING

Note: The City Attorney's office has been contracted out to a local law firm.

FY 2011 DEPARTMENT HIGHLIGHTS

- In the Other Contracted Services line item, funding is included for the contracted legal services.
- In the Contingencies line item, funding is included for other legal obligations.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	40 CITY ATTORNEY							
DIV	28 LEGAL COUNSEL							
514110	SALARIES-EXECUTIVE	\$ 49,747	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
514120	SALARIES-REGULAR	-	-	-	-	-	-	-
514210	F. I. C. A. TAXES	1,352	-	-	-	-	-	-
514220	RETIREMENT CONTRIBUTION	10,725	-	-	-	-	-	-
514230	LIFE & HEALTH INSURANCE	4,998	-	-	-	-	-	-
514240	WORKMEN'S COMPENSATION	-	-	-	-	-	-	-
514245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
514250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
514499	TRAVEL-PRIVATE	2,000	-	-	-	-	-	-
SALARIES AND RELATED COSTS		68,822	-	-	-	-	-	-
514310	LEGAL SERVICES	-	-	-	-	-	-	-
514320	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
514312	OTHER PROFESSIONAL SERVICES	20,516	300	-	-	-	-	-
514340	OTHER CONTRACTED SERVICES	50,000	205,024	200,000	200,000	225,000	225,000	225,000
514390	CONTINGENCIES	251,632	537,256	150,000	100,000	90,000	150,000	50,000
514400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
514421	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
514420	POSTAGE & FREIGHT	916	-	-	-	-	-	-
514451	INSURANCE	-	-	-	-	-	-	-
514461	REPAIR & MAINT- BLDG	-	-	-	-	-	-	-
514465	REPAIR & MAINT-OFFICE EQUIP	173	-	-	-	-	-	-
514470	PRINTING & BINDING	-	-	-	-	-	-	-
514490	LEGAL ADVERTISING	-	-	-	-	-	-	-
514491	OTHER ADVERTISING	-	-	-	-	-	-	-
514493	GENERAL EXPENSES	1,191	-	-	-	-	-	-
514510	OFFICE SUPPLIES & EXPENSES	828	852	1,500	750	250	1,000	1,000
514520	OPERATING SUPPLIES	-	-	-	-	-	-	-
514540	PUBL/SUBS/MEMBERSHIPS	1,506	-	-	-	-	-	-
514541	EDUCATIONAL COSTS	-	75	-	-	-	-	-
OPERATING EXPENSES		326,762	743,507	351,500	300,750	315,250	376,000	276,000
514646	COMPUTER EQUIPMENT	2,551	(37)	-	-	-	-	-
514642	OFFICE FURN & EQUIP	-	11,894	-	-	-	-	-
514546	BOOKS	1,155	-	-	-	-	-	-
CAPITAL OUTLAYS		3,706	11,857	-	-	-	-	-
TOTAL CITY ATTORNEY DEPARTMEN		\$ 399,290	\$ 755,363	\$ 351,500	\$ 300,750	\$ 315,250	\$ 376,000	\$ 276,000

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	40 CITY ATTORNEY							
DIV	18 RISK MANAGEMENT							
513312	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
513400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
513451	INSURANCE	600,045	143,148	200,000	200,000	280,000	300,000	370,000
513465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513551	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-
513540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
OTHER OPERATING EXPENSES		600,045	143,148	200,000	200,000	280,000	300,000	370,000
TOTAL CITY ATTY DEPARTMENT		\$ 999,334	\$ 898,511	\$ 551,500	\$ 500,750	\$ 595,250	\$ 676,000	\$ 646,000

HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The Human Resource Department is responsible for providing administrative direction to departments on matters of employee recruitment and selection, policies and procedure development, problem resolution, employee performance evaluation, position classification, compensation and benefits, negotiating and administering labor agreements and equal opportunity. The department is equally committed to providing essential training opportunities for City employees.

The Human Resources Department is dedicated to attracting, developing and retaining talented individuals who are committed to building a healthy, safe and vibrant community.

SERVICES

- Administrative Policy and Procedures impacting employees city wide
- Recruitment and Placement of employees (externally and internally)
- Consultation to address personnel related matters and compliance with the City Personnel Rules, collective bargaining contracts.
- Compliance with local, state and federal law
- Employee recognition program
- Benefit and contract administration
- Support for labor relations/collective bargaining with the City's two unions
- Liaison to the Personnel Board
- Employee Communications
- Employee relations and conflict resolution
- Risk Management/Safety
- Coordination of the City Volunteer Program for High School youth and individuals who must fulfill court mandated community services.
- Summer youth Employment Program and other types of internships

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 ACTUAL	FY 2010 PROJECTED	FY 2011 BUDGET
Number of positions recruited for	-	26	10
Number of trainings	-	5	8
Number of Random Drug Tests	-	2	3
Number of Employee files audited	-	86	86
Number of Personnel Board meetings	-	14	12
Percentage of payrolls processed timely	100%	100%	100%
Percentage of Employee conflicts resolved	-	70%	90%

HUMAN RESOURCES

MAJOR ACCOMPLISHMENTS

- Facilitated the Commission's adoption of the City revised Pay and Compensation Plan
- Re-structured fringe benefits for unclassified and confidential employees
- Implemented a Safety Program and re-activated the Safety Committee
- Coordinated the examination process for promotion of sergeants
- Hosted an Employee Appreciation Picnic
- Streamlined employee benefits' billing, elimination of duplication to coincide with the City's fiscal year and billing schedule
- Published an annual benefit brochure
- Established a City Telephone 24 hour Job Line
- Spearheaded a Youth Employment Summer Program, placing over 40 students in City Jobs
- Developed the following administrative policies and procedures: Workplace Injury, City Vehicles, and Cell phones and electronic devices
- Instituted mechanism to implement various aspects of the Personnel Code while ensuring concurrence with the Personnel Board as provided by the Charter and the Personnel Rules
- Created an effective New Hire orientation process
- Developed and distributed an employee satisfaction survey to gauge areas of opportunity for improvement in the delivery of human resources services

GOALS

* **Provide for Increased Public/Employee Safety Service**

- Foster a work environment where employees feel engaged and take responsibility for productivity and safety within their respective areas.
- Promote safety to reduce the economic hardship which results from accidents and claims.
- Inform management and general employees of the importance of safety awareness, aggressive management of submitted claims and the impact that neglect and carelessness has on benefits and wages.

* **Increase Services to Internal Customers**

- Provide training sessions in the areas of Ethics, Preventing Discrimination and Harassment in the workplace, OSHA, CPR, Employee Coaching, and training for first line supervisors.
- Facilitate "Lunch and Learn" informational sessions for employees to maximize understanding about benefits and programs related to employee's quality of life.
- Publish four quarterly employee newsletters to enhance employee productivity and cohesiveness city-wide.

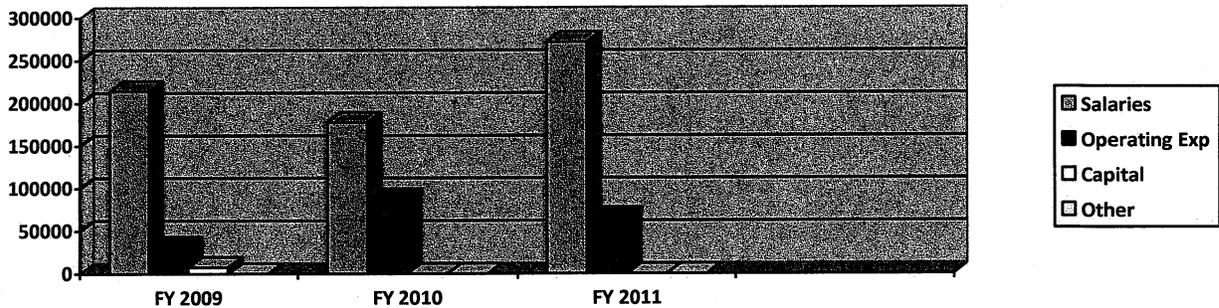
* **Increase Revenues**

- Add the Human Resources/Safety Specialist position to the department that will lead to fewer employee injuries and claims reducing the costs associated with these activities substantially.

HUMAN RESOURCES

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$214,062	\$177,370	\$271,600
Operating Expenses	31,050	87,100	65,500
Capital Outlay	7,398	-	-
Other	-	-	-
Total	\$252,510	\$264,470	\$337,100



DEPARTMENT STAFFING

Position Title	Number Budgeted
Human Resources Director	1
Human Resources Specialist II	1
Human Resources Specialist I / Safety	1
Administrative Assistant	1
Total	4

FY 2011 DEPARTMENT HIGHLIGHTS

- Funding is included for professional services related to pre-employment screening and drug testing.
- "Employee of the Month" program expenses are included.
- Funding is included for a Human Resource Specialist 1 / Safety position.
- Funding is included for ADP expenses.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	60 HUMAN RESOURCES							
DIV	13 PERSONNEL							
513110	SALARIES-EXECUTIVE	\$ 102,569	\$ 65,036	\$ 91,000	\$ 37,000	\$ 38,000	\$ 66,955	\$ 96,955
513120	SALARIES-REGULAR	77,222	96,107	102,420	95,500	95,500	126,390	107,640
513140	OVERTIME	769	242	-	-	-	-	-
513210	F. I. C. A. TAXES	14,307	12,750	14,795	11,440	11,440	14,790	15,650
513220	RETIREMENT CONTRIBUTION	14,243	16,168	19,050	13,730	13,730	19,045	22,035
513230	LIFE & HEALTH INSURANCE	23,442	17,756	25,745	15,200	15,200	30,670	23,320
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
513499	VEHICLE ALLOWANCE	6,046	6,003	6,000	3,500	3,500	7,000	6,000
SALARIES AND RELATED COSTS		238,599	214,062	259,010	176,370	177,370	264,850	271,600
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
513312	OTHER PROFESSIONAL SERVICES	626	-	18,000	54,500	58,500	13,000	10,000
513340	OTHER CONTRACTED SERVICES	840	-	1,500	12,000	12,000	-	32,100
513390	CONTINGENCY	-	-	-	-	-	-	-
513397	EMPLOYEE APPRECIATION	-	7,956	-	-	-	-	-
513398	EMPLOYEE RECOGNITION	-	1,227	2,000	2,000	2,000	10,000	9,000
513400	TRAVEL & PER DIEM	963	1,499	-	-	-	-	-
513421	TELEPHONE	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	877	1,050	500	100	100	1,500	150
513430	ELECTRIC AND GAS	-	-	-	-	-	-	-
513440	RENTAL & LEASES	4,571	4,586	4,800	9,800	10,800	6,800	5,500
513461	REPAIRS & MAINT - BULDINGS	-	-	-	-	-	-	-
513465	REPAIR & MAINT-OFFICE EQUIP	141	-	-	-	-	-	-
513470	PRINTING & BINDING	1,340	-	500	-	-	2,500	2,500
513480	PROMOTIONAL ACTIVITIES	1,378	-	500	-	-	500	500
513491	OTHER ADVERTISING	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	8,102	9,431	3,500	3,500	500	3,500	3,000
513450	GAS/OIL/GREASE	-	-	-	-	-	-	-
513510	OFFICE SUPPLIES & EXPENSES	3,420	2,457	2,500	2,700	2,700	2,500	2,000
513520	OPERATING SUPPLIES	2,892	1,041	1,500	1,000	500	1,000	750
513540	PUBL/SUBS/MEMBERSHIPS	449	555	-	-	-	-	-
513541	EDUCATIONAL COSTS	721	1,248	-	-	-	-	-
OPERATING EXPENSES		26,319	31,050	35,300	85,600	87,100	41,300	65,500
513642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
513646	COMPUTER EQUIP	4,002	7,398	-	-	-	-	-
CAPITAL OUTLAYS		4,002	7,398	-	-	-	-	-
TOTAL HUMAN RESOURCES DEPARTM		\$ 268,920	\$ 252,510	\$ 294,310	\$ 261,970	\$ 264,470	\$ 306,150	\$ 337,100

FINANCE DEPARTMENT

DEPARTMENT DESCRIPTION

The Finance Department provides centralized financial, accounting, cash investment, purchasing and debt management services for the City. The goal of the department is to manage the City's financial resources in the most cost effective and efficient manner. The mission is to provide accurate financial support in a timely manner.

The Department is also responsible for the development of the Comprehensive Annual Financial Report and the Annual Operating and Capital Budget.

SERVICES

Financial Administration

- * Providing financial advice to City Commission, City Manger and departments
- * Encourage professional growth in finance personnel
- * Develop citywide financial policies
- * Manage all banking relationships and maintains bank balances and bank accounts
- * Manage the investment of City funds
- * Improve the financial reporting system to provide more timely reports

Accounting

- * Monitor revenues and expenditures and provide monthly reports
- * Posting of all financial data to the general ledger
- * Processing and payment of all financial obligations
- * Coordinate with external auditors in the preparation of CAFR and Single Audit Report

Utility Billing/Collections

- * Operates and manages all billing and customer service activities
- * Provides for collection activities related to delinquent monies owed to the City
- * Places and releases liens on property

Purchasing

- * Centralized procurement of materials, supplies, services, and equipment for all City departments
- * Maintenance of fixed assets and the disposal of City-owned equipment
- * Coordinates the most cost-effective procurements of goods at the quality needed
- * Ensures that supplies are available for the use of departments
- * Process Requests for Proposals and Bids

FINANCE DEPARTMENT

MAJOR ACCOMPLISHMENTS

- * Received the Distinguished Budget Presentation Award for the FY 2010 Budget.
- * Received the Excellence in Financial Reporting Award for the FY 2009 Audit Report.
- * Coordinated with external auditors and completed FY 2009 audit before March 31, 2010.
- * Submitted over nine (9) Federal, State, and County grant applications totaling over \$4 million. None have been rejected. Also submitted two (2) Appropriation requests to Senator Bill Nelson and U.S. Representative Kendrick B. Meek offices in the amount of \$400,000 each.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 AUDITED	FY 2010 PROJECTED	FY 2011 BUDGET
Improvement in the level of customer service by reducing the number mis-bills	3%	3%	3%
Improve the level of customer service by ensuring that all vendors are paid within 30 days	99%	99%	99%
Improve the collection on delinquent accounts	95%	95%	98%
Timely preparation of the month-end and quarterly financial results	15 TH of subsequent month	15 TH of subsequent month	15 TH of subsequent month
Timely preparation of year end financial results	December 31, 2008	December 31, 2009	December 31, 2010
Eliminate repeated findings in financial statements	0	0	0
Processing RFPs/Bids	90%	90%	95%
Compete Procurement Manual	90%	90%	100%

FINANCE DEPARTMENT

GOALS

* **Increase Revenues**

- Continue to improve internal controls.
- Continue to identify cost saving ideas in the way the City does business.
- Work with departments to ensure expenditures stay within budget.
- Explore creative ways to increase revenues on a recurring basis.
- Upgrade the Pentamation software to the most current version that will provide for greater efficiencies.
- Fully automate the purchase requisition/purchase order process.

* **Improve Overall City Perception**

- Introduce the ability of customers to pay online.
- Implement the automatic reading of water meters and uploading of reads directly into the utility billing system providing for greater efficiency in the billing process.
- Continue customer service training in order to provide superior service to customers.

DEPARTMENT STAFFING

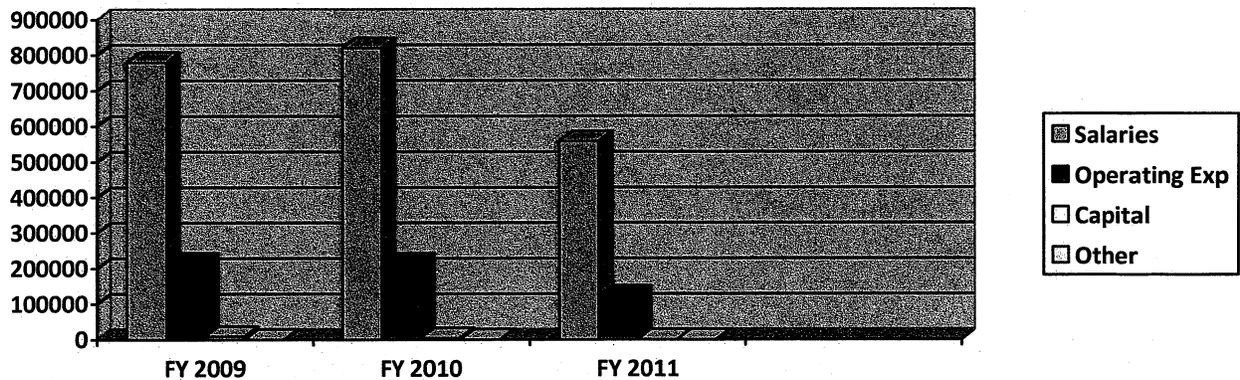
Position Title	Number Budgeted
Finance Director	1
Assistant Finance Director	1
Accountant	1
Administrative Assistant	1
Grant Writer	1
Purchasing Officer	1
Utility Billing Supervisor	1
Utility Billing Specialist	1
Central Cashier	1
Accounts Payable Clerk	1
Total	10

FINANCE DEPARTMENT

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
<u>Administration</u>			
Salaries & Benefits	\$ 779,988	\$ 819,820	\$ 557,910
Operating Expenses	214,638	214,100	123,000
Capital Outlay	8,840	4,120	-
Other			
Sub-Total	\$ 1,003,466	\$ 1,038,040	\$ 680,910
<u>Utility Billing Water & Sewer</u>			
Salaries & Benefits	\$ -	\$ -	\$ 183,700
Operating Expenses	412,125	295,800	249,225
Capital Outlay	-	4,000	-
Other	176,463	704,000	671,800
Sub-Total	\$ 588,588	\$1,003,800	\$1,104,725
<u>Capital Imp Debt Service</u>	\$1,343,600	\$1,324,440	\$2,183,790
Total Finance Department	\$2,935,654	\$3,366,280	\$3,969,425

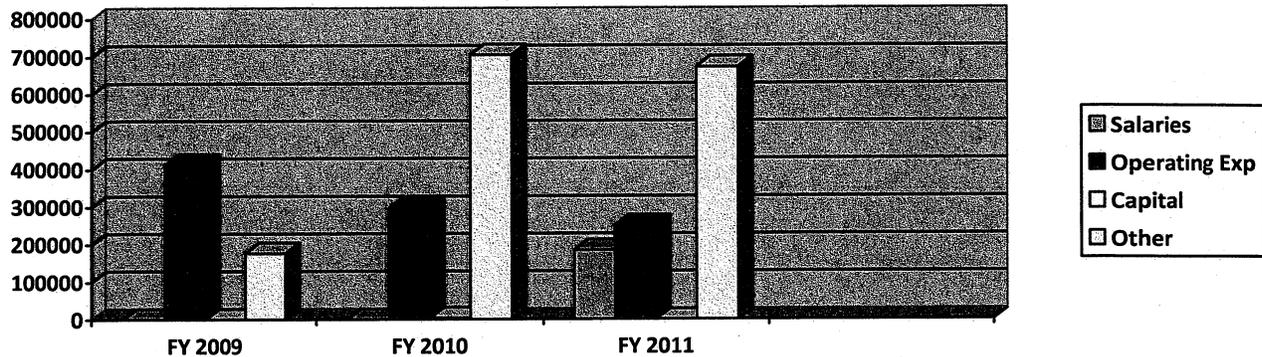
Administration



Included in the Administration Division are all of the personnel, operating and capital expenses of the day to day operations of the Finance Department. The Utility Billing employees are moved to the Water and Sewer fund and the Budget Administrator is moved to the City Manager's Office in FY 2011.

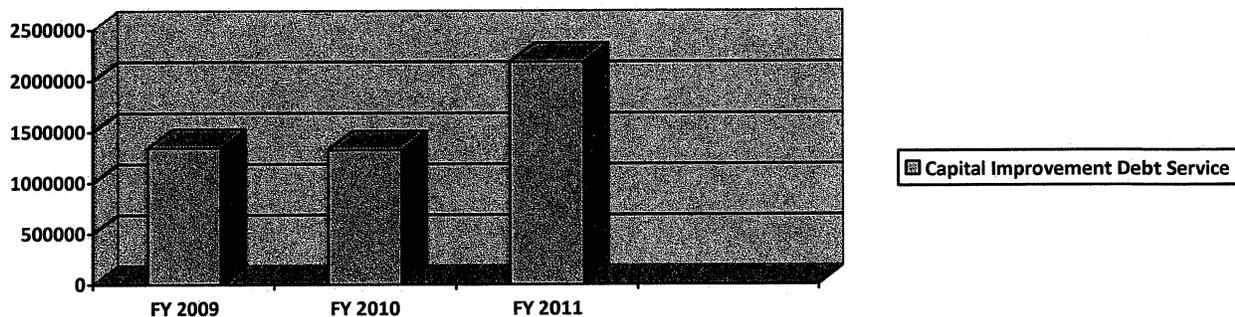
FINANCE DEPARTMENT

Utility Billing



Included in Utility Billing Division are the Utility Billing employee costs (\$183,700), the Water and Sewer Fund's portion of the City's liability insurance (\$90,000), the FY 2011 State Revolving Loan payment (\$248,800), and the annual Suntrust Loan payment (\$423,000). The loan payments are included in the "Other" category.

Capital Improvement Debt Service



Included in Capital Improvement Debt Service is the 1994 Capital Improvement bond interest payment (\$342,475), principal payment (\$255,000) and a transfer out to the Capital Projects Fund (\$800,000). The dollars transferred to the Capital Projects Fund are bond refunding proceeds used to fund primarily the Sherbondy Park project.

FY 2011 DEPARTMENT HIGHLIGHTS

- * Funding for the completion of the annual financial audit is included.
- * Those expenses that can be directly charged to the Water & Sewer Fund (i.e. Utility Billing expenses, lease payment for Town Center I 1st floor, etc.) will now be charged to the Water & Sewer Fund instead of the General Fund.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
						DEPT REQUESTS	ADOPTED
FUND 001 GENERAL FUND							
DEPT 60 FINANCE/ADMIN							
DIV 17 FINANCIAL & ADMIN							
513110 SALARIES-EXECUTIVE	\$ 264,947	\$ 272,921	\$ 320,860	\$ 326,730	\$ 339,500	\$ 252,495	\$ 252,495
513120 SALARIES-REGULAR	253,080	294,077	257,485	253,200	273,300	156,125	157,935
513130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
513140 OVERTIME	13,666	2,884	7,000	6,000	7,000	-	-
513210 F. I. C. A. TAXES	40,314	44,217	44,780	44,155	47,500	31,260	31,400
513220 RETIREMENT CONTRIBUTION	67,551	66,094	63,555	64,720	64,720	46,325	50,275
513230 LIFE & HEALTH INSURANCE	79,661	81,231	87,935	71,625	74,000	59,385	53,805
513240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
513499 VEHICLE ALLOWANCE	6,046	18,564	18,000	13,800	13,800	12,000	12,000
SALARIES AND RELATED COSTS	725,265	779,988	799,615	780,230	819,820	557,590	557,910
513311 EMPLOYEE PHYSICALS	245	177	-	-	-	-	-
513312 OTHER PROFESSIONAL SERVICES	91,486	32,696	-	30,000	38,900	40,000	40,000
513320 ACCOUNTING & AUDITING	9,223	81,450	75,000	66,000	66,000	100,000	54,000
513340 OTHER CONTRATED SERVICES	-	9,862	75,000	50,000	49,000	41,000	-
513400 TRAVEL & PER DIEM	2,102	4,926	-	-	-	5,000	-
513412 TEL - TEL	-	-	-	-	-	-	-
513420 POSTAGE & FREIGHT	43,668	35,604	6,000	24,000	25,000	26,000	2,500
513430 ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
513440 RENTALS & LEASES	9,021	6,403	6,000	6,000	8,000	9,000	9,000
513461 REPAIR & MAINT-BLDG & EQUIP	2,209	80	-	-	-	-	-
513465 REPAIR & MAINT-OFFICE EQUIP	868	-	-	-	-	-	-
513470 PRINTING & BINDING	3,824	3,073	4,000	4,000	4,000	3,500	3,500
513493 GENERAL EXPENSES	8,823	6,629	2,000	2,000	2,000	2,000	2,000
513510 OFFICE SUPPLIES & EXPENSES	15,049	13,866	4,000	9,500	8,000	7,000	6,000
513511 LIEN RECORDING/RELEASE CHARGES	-	-	4,000	9,500	7,000	10,000	4,000
513520 OPERATING SUPPLIES	12,743	7,296	2,000	6,200	6,200	3,000	2,000
513540 PUBL/SUBS/MEMBERSHIPS	2569.84	3,195	-	-	-	2,000	-
513541 EDUCATIONAL COSTS	4,105	9,380	-	-	-	5,000	-
513546 BOOKS	-	-	-	-	-	-	-
OPERATING EXPENSES	205,936	214,638	178,000	207,200	214,100	253,500	123,000
513642 OFFICE FURN & EQUIP	1,139	4,191	-	600	600	-	-
513646 COMPUTER EQUIP	2,994	1,422	-	-	-	-	-
513648 AUTO LEASE	3,521	3,227	3,520	3,520	3,520	-	-
513837 INTEREST	-	-	-	-	-	-	-
513594 INVENTORY OFFICE SUPPLIES	-	-	-	-	-	-	-
CAPITAL OUTLAYS	7,654	8,840	3,520	4,120	4,120	-	-
DIV T O T A L S:	\$ 938,855	\$ 1,003,466	\$ 981,135	\$ 991,550	\$ 1,038,040	\$ 811,090	\$ 680,910

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	
						DEPT REQUESTS	FY 2011 ADOPTED
FUND 410 SOLID WASTE MGMT							
DEPT 60 FINANCE							
DIV 31 UTILITY BILLING							
513110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513120 SALARIES-REGULAR	-	-	-	-	-	-	-
513140 OVERTIME	-	-	-	-	-	-	-
513210 F. I. C. A. TAXES	-	-	-	-	-	-	-
513220 RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
513230 LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
513240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COST	-	-	-	-	-	-	-
513311 EMPLOYEE PHYSICAL	-	-	-	-	-	-	-
513312 OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-
513320 ACCOUNTING & AUDITING	-	-	-	-	-	-	-
513499 TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
513412 TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
513420 POSTAGE & FREIGHT	-	-	-	-	-	-	-
513430 ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
513451 INSURANCE	-	-	-	-	-	-	-
513461 REPAIR & MAINT-BLDG & EQUIPMEN	-	-	-	-	-	-	-
513465 REPAIR & MAINT-OFFICE EQUIPMEN	-	-	-	-	-	-	-
513470 PRINTING AND BINDING	-	-	-	-	-	-	-
513493 GENERAL EXPENSES	-	-	-	-	-	-	-
513510 OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-
513511 LIEN REL/REC	-	-	-	-	-	-	-
513520 OPERATING SUPPLIES	-	-	-	-	-	-	-
513541 EDUCATIONAL COST	-	-	-	-	-	-	-
OPERATING EXPENSES	-	-	-	-	-	-	-
513642 OFFICE FURN & EQUIP	-	-	-	-	-	-	-
613646 EQUIPMENT LEASE	-	-	-	-	-	-	-
CAPITAL OUTLAYS	-	-	-	-	-	-	-
513720 INTEREST	-	-	-	-	-	-	-
513914 OPERATION RESERVE	-	-	-	-	-	-	-
NON-OPERATING EXPENSES	-	-	-	-	-	-	-
DEPARTMENT TOTALS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND	440 WATER & SEWER							
DEPT	60 FINANCE							
DIV	61 UTILITY BILLING							
513110	EXECUTIVE SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513120	SALARIES-REGULAR	-	-	-	-	-	108,035	130,535
513130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
513140	OVERTIME	-	-	-	-	-	7,000	7,000
513210	F.I.C.A. TAXES	-	-	-	-	-	8,800	10,520
513220	RETIREMENT CONTRIBUTION	-	-	-	-	-	11,330	14,815
513230	LIFE & HEALTH INSURANCE	-	-	-	-	-	19,400	20,830
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	-	-	-	-	-	154,565	183,700
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
513312	OTHER PROFESSIONAL SRVS	-	-	20,000	5,000	-	-	35,000
513340	OTHER CONTRATED SERVICES	-	-	-	-	-	31,000	31,000
513320	ACCOUNTING & AUDITING	-	-	-	-	-	40,000	21,600
513390	CONTINGENCIES	-	-	-	-	-	-	-
513499	TRAVEL PRIVATE	-	-	-	-	-	-	-
513411	TELEPHONE VERIZON	-	-	-	-	-	-	-
513413	TELEPHONE SUNCOM	-	-	-	-	-	-	-
513420	POSTAGE	-	-	-	-	-	25,000	25,000
513421	TEL & TEL	-	-	-	-	-	-	-
513430	SUNCOM	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
513430	ELECTRIC, GAS & WATER	-	-	-	-	-	-	-
513440	RENTALS & LEASES	-	-	-	-	-	-	36,000
513450	VEHICLE MAINTENANCE	-	-	-	-	-	-	-
513451	INSURANCE	403,344	403,344	250,000	250,000	287,000	60,000	90,000
513461	REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
513465	REP & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513470	PRINTING & BINDING	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	5,762	8,781	3,000	18,000	8,800	-	-
513510	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	2,000	2,625
513511	LIEN RECORDING CHARGES	-	-	-	-	-	6,000	6,000
513520	OPERATING SUPPLIES	-	-	-	-	-	2,000	2,000
513522	CITY HARDSHIP PROGRAM	-	-	-	-	-	-	-
513541	EDUCATIONAL COST	-	-	-	-	-	-	-
	OPERATING EXPENSES	409,106	412,125	273,000	273,000	295,800	166,000	249,225
513642	OFFICE FURN & EQUIP	-	-	-	-	4,000	-	-
513646	COMPUTER EQUIP	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	4,000	-	-
513720	INTEREST	-	-	-	-	-	-	-
513723	STATE REVOLVING LOAN	69,108	281,131	248,800	248,800	281,000	248,800	248,800
513724	MASTER LEASE INTEREST	-	-	-	-	-	-	-
513730	OTHER DEBT SVC COSTS	2,403	-	-	-	-	-	-
513733	MDWSA LOAN PAYMENT	-	(218,369)	-	-	-	-	-
513734	SUNTRUST LOAN PAYMENT	138,493	113,701	423,000	423,000	423,000	423,000	423,000
513970	BAD DEBTS	-	-	-	-	-	-	-
	NON-OPERATING EXPENSES	210,004	176,463	671,800	671,800	704,000	671,800	671,800
TOTAL FINANCE/ UTILITY BILLING		\$ 619,110	\$ 588,588	\$ 944,800	\$ 944,800	\$ 1,003,800	\$ 992,365	\$ 1,104,725

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT	ADOPTED
							REQUESTS	
FUND	230 CAPITAL IMPROVEMENT DEBT SERVICE							
DEPT	60 FINANCE							
DIV	83 REDEMPTION-S/T DEBT							
513731	DOT LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513720	BOND INTEREST	389,044	376,075	359,800	359,800	359,800	342,475	342,475
513710	BOND PRINCIPAL	210,000	225,000	240,000	240,000	240,000	255,000	255,000
513723	STATE REVOLVING LOAN	-	-	-	-	-	-	-
513730	OTHER DEBT SERVICE COSTS	175	2,963	1,000	1,000	-	-	500
513910	TRANS OUT - UNRESTR REV	1,172,933	739,562	724,640	724,640	724,640	-	785,815
513916	TRANS OUT - CAPITAL PROJECTS	-	-	500,000	500,000	-	-	800,000
	DEBT SERVICE EXPENSES	1,772,153	1,343,600	1,825,440	1,825,440	1,324,440	597,475	2,183,790
	TOTAL CAPITAL IMPROVEMENT DEBT SERVICE	1,772,153	1,343,600	1,825,440	1,825,440	1,324,440	597,475	2,183,790

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INFORMATION TECHNOLOGY

DEPARTMENT DESCRIPTION

The Information Technology Department (IT) focuses on meeting the cities strategic business and technology goals. The department delivers quality service and innovative information technology solutions to provide the citizens, business community and City staff with convenient access to the appropriate information and services. The ever increasing demands for information access have caused dramatic changes in the basic approach to information technologies.

In the past, Information Technology (IT) was largely driven by a departmental-centric perspective. The Department has changed that model to a customer-centric approach which is better suited for the delivery of information and IT required services to each customer site. Effort is now focused on new initiatives to upgrade infrastructure, improve security, and implement common IT solutions. Work is additionally being done in the general manner by which to plan and manage IT systems and services for the future. Much like the rest of the IT industry, the IT department has structured itself to align expenditures with business objectives. IT is also responsible for providing the basic framework for the City's computer system and operational plans.

SERVICES

IT provides technology in the broad area of Administration, Server Support, Desktop and Education, including Network Communications, Document Management, Enterprise Application, Department Specific Applications, Web Infrastructure, OPATV Operations, and Motorola Digital Radio Service.

Information Technology Administration

Develops and Implements an overall information technology strategy, architecture and support structure for the operating departments in the City of Opa-locka.

- To develop information management solutions that enable City of Opa-locka government work smarter (leadership).
- To provide an integrated computing system that provides efficient and productive information tools for the city to conduct it's business (Integration).
- To deliver a top level of support services to the city departments (Service).
- To make government information more available, accessible, and affordable (Access).
- To align IT investment with organizations needs (Strategy).
- To minimize the cost of technology and information management (Cost of Ownership).

-
- To transform business practices to capture the benefits of automation (Process Redesign).

Server Support

- To provide server support services fundamental to supporting City of Opa-locka information services environment for the City and the Police Department while ensuring that all computer infrastructure remains highly available, reliable, and serviceable.

Desktop and Educational Support

- To provide superior customer service through high level software and hardware support, which meet the professional needs and objectives of city staff.

Communications

- To support, implement, develop and maintain communication system for the City of Opa-locka. Communication systems include telephone services, wireless technology services, Local Area Networks (LAN) and Wide Area Networks (WAN) data communications, two way radio communications, camera surveillance systems, and network security systems.

OPATV

- Continue to produce high quality information through the City of Opa-locka's OPATV operations and all elements related to effective communications from government to the citizens of the City of Opa-locka.

MAJOR ACCOMPLISHMENTS

-
- Development and release of new City website (www.opalockafl.gov)
 - Provided network connectivity to Ingram Park via wireless connection
 - Reduced amount of network printers citywide
 - Eliminated redundant network connectivity cost for remote city buildings
 - Facilitated update of Fuel Master at the Public Works Department
 - Installed and maintained security cameras citywide
 - Introduced network scanning to departments to help reduce the amount of printed documents
 - Facilitated and developed system to provide water bill information to MCCA for printing
 - Programmed and distributed 40 new Dell laptops for the Police Department
 - Implemented new secure police network allowing officers to access vital police information from the road

INFORMATION TECHNOLOGY

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 AUDITED	FY 2010 PROJECTED	FY2011 BUDGET
Number of workstations maintained	125	145	150
Number of laptops maintained	60	75	115
Number of servers maintained	18	27	27
Number of network printers maintained	20	15	12
Number of wireless Air Cards maintained	90	60	70
Number of Copiers maintained	5	7	7
Number of cell phones/PDA's maintained	50	50	10
Number of Telephone lines maintained	100	80	80
Number of radios maintained	62	62	62
Number of Surveillance Cameras maintained	28	28	28
Wireless Point to Point Links maintained	15	15	17

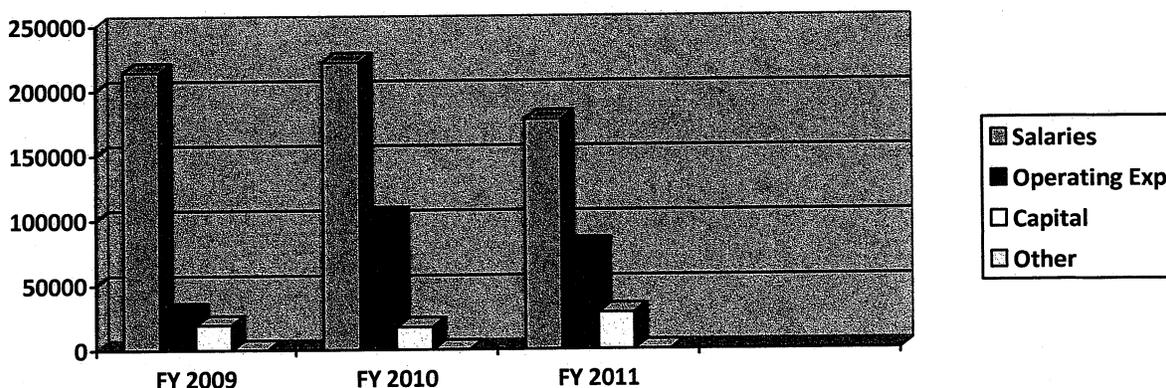
GOALS

- Continue to enhance and develop content to be placed on the city's new website.
- The implementation of a wireless network that will be solely used for surveillance cameras.
- Continued support for the police department's new applications (CAD, accident modules)
- Upgrade ageing critical city servers using virtualization technology which provides an instant savings when compared to traditional servers.
- Implement an offsite location to backup all stored data. Currently all data is being stored locally at the City hall location. In the event of flood, fire, or theft, the City could lose all critical information.
- Initiate a cell phone and toner recycling program.
- Centralized printing to reduce costs.
- Increase turnaround time on all IT related service calls.
- "Go green" in all possible situations where the department can.
- Design, install, and maintain a free public City Wi-Fi at all parks.
- Install and maintain a computer lab at the Senior's Center.
- To effectively utilize multiple methods of delivering the same message to the public recognizing the diversity of methods by which the public receives information.
- Use new technology to effectively relay new information to residents.

INFORMATION TECHNOLOGY

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$214,297	\$221,800	\$177,185
Operating Expenses	28,903	102,500	79,000
Capital Outlay	19,438	17,520	28,520
Other	-	-	-
Total	\$262,639	\$341,820	\$284,705



DEPARTMENT STAFFING

Position Title	Number Budgeted
IT Director	1
Information Systems Specialist	1
TV/Video Production Assistant	1
Total	3

FY 2011 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$45,000 is included for software licensing.
- In the Computer Equipment line item, funding is included for city wide computer needs. With the exception of the Police Department and grant programs, funding for computer equipment is pooled in the Information Technology budget.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND 001	GENERAL FUND							
DEPT 20	CITY MANAGER							
DIV 14	INFORMATION TECHNOLOGY							
512110	SALARIES-EXECUTIVE	\$ 75,254	\$ 75,754	\$ 75,710	\$ 65,500	\$ 67,500	\$ 62,775	\$ 62,775
512120	SALARIES-REGULAR	66,468	67,900	66,830	81,830	85,000	69,390	69,390
512130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
512140	OVERTIME	6,774	8,233	5,000	10,000	10,000	5,000	5,000
512210	F. I. C. A. TAXES	11,791	12,016	11,285	21,450	22,500	10,500	10,500
512220	RETIREMENT CONTRIBUTION	16,317	15,653	14,530	15,940	16,500	13,510	14,775
512230	LIFE & HEALTH INSURANCE	28,569	28,737	29,155	16,530	18,300	17,185	14,745
512240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499	VEHICLE ALLOWANCE	6,046	6,003	6,000	2,000	2,000	-	-
	SALARIES AND RELATED COSTS	211,219	214,297	208,510	213,250	221,800	178,360	177,185
512311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
512340	OTHER CONTRACTED SERVICES	6,010	8,350	30,000	26,000	26,000	30,000	15,000
512528	SOFTWARE LICENSING	-	-	100,000	90,000	63,000	100,000	45,000
512400	TRAVEL & PER DIEM	5	12	-	-	-	-	-
512412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
512420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
512440	RENTALS & LEASES	-	-	-	-	-	-	-
512461	REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
512470	PRINTING & BINDING	-	-	-	-	-	-	-
512465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
512480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
512493	GENERAL EXPENSES	-	-	-	-	-	-	-
512450	GAS/OIL/GREASE	-	-	-	-	-	-	-
512510	OFFICE SUPPLIES & EXPENSES	2,153	3,286	4,000	1,000	1,000	4,000	4,000
512520	OPERATING SUPPLIES	14,637	16,440	15,000	15,000	12,500	15,000	15,000
512540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
512541	EDUCATIONAL COSTS	1,499	816	-	-	-	-	-
	OPERATING EXPENSES	24,303	28,903	149,000	132,000	102,500	149,000	79,000
512642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
512648	AUTOMOTIVE LEASE	3,521	3,227	3,520	3,520	3,520	2,347	3,520
512646	COMPUTER EQUIPMENT	120,361	16,211	50,000	15,000	14,000	9,766	25,000
	CAPITAL OUTLAYS	123,882	19,438	53,520	18,520	17,520	12,113	28,520
	DIV TOTALS:	\$ 359,404	\$ 262,639	\$ 411,030	\$ 363,770	\$ 341,820	\$ 339,473	\$ 284,705

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COMMUNITY DEVELOPMENT

DEPARTMENT DESCRIPTION

The Planning & Community Development Department is the central synergist of growth for the City of Opa-locka. Its mission is to "Build a sustainable community with a strong, diverse and inclusive economy that is fortified by a holistic and people centered approach, conducive to the present needs and the long-term quality of life of future generations".

The Department will continue strengthening the local economy through meticulous planning and the expansion and retention of businesses activities for the overall betterment of the city and its residents.

SERVICES

- * Coordinates the City's planning activities
- * Recommends updates and amendments to the Comprehensive Master Plan
- * Prepares reports and analysis of applications to the Planning Council and Zoning Board of Appeals
- * Collects and maintains demographic data applicable to the development of the city
- * Provides recommendations related to business development within the city

MAJOR ACCOMPLISHMENTS

- * The department has processed a total of 340 occupational licenses and building related permits. Additionally, staff provided technical assistance to 200 walk-in customers.
- * The City was awarded an Urban Forestry Grant for Phase III of the Urban and Forestry Grant Program in the amount of \$18,500.
- * RFP to execute Phase II of the Urban & Community Forestry Grant Program was completed and submitted for approval. Reports were submitted to the funding agency for review and reimbursement.
- * A Finding of Necessity Study was adopted by the City Commission during the year.
- * The Evaluation and Appraisal Report (EAR) was adopted by the City Commission and found sufficient by the South Florida Regional Planning Council.

COMMUNITY DEVELOPMENT

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 ACTUAL	FY 2010 PROJECTED	FY 2011 BUDGET
Occupational license applications reviewed	240	340	600
Building permit applications reviewed	257	304	400
Planning Council meetings	5	8	12
Zoning Board of Appeals meetings	5	8	12
Citizen inquiries	2000	1890	2000

GOALS

* Increase Revenues

- Secure more government (County, State & Federal) grant money for local projects such as; business development, commercial revitalization, streetscape improvement, capital improvement, city beautification projects, and Public Parks.

* Increase Development

- Further the initiative to establish a CRA district to revitalize underutilized areas. This activity will require the development of a master plan and the creation of a CRA agency.
- Continue to monitor community and economic development climate to better enhance business retention and attraction.
- Analyze, define select and prepare specific area redevelopment studies.
- Continue to recommend changes in the Zoning Regulations to carry out the intent of the Comprehensive Plan.
- Initiate the process for the latest cycle of the Evaluation and Appraisal Report due in 2012.
- Implement a "first Step" program that will reduce the development review time for persons or groups desiring to locate a new business in Opa-locka and create a more user friendly system for our current businesses.

* Improve Overall City Perception

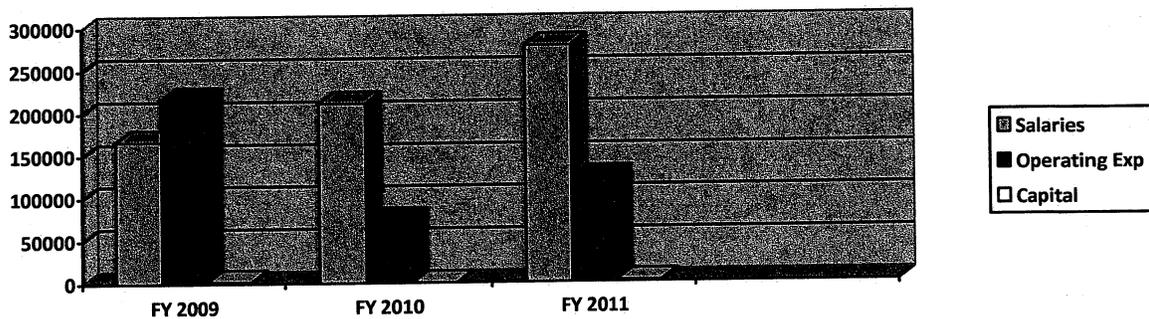
- Proactively increase awareness in the open market that "Opa-locka is the great destination for conducting business and good living", because of its location and competitive rates.

COMMUNITY DEVELOPMENT

- Implement the third phase of the City's Cleaner and Greener Project by promoting beautification through the increase of green-space in the city, designed to instill pride in the community and to make the City more appealing to residents, visitors, and investors.

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$166,871	\$211,300	\$277,945
Operating Expenses	216,885	74,335	123,200
Capital Outlay	1,789	-	1,500
Total	\$385,544	\$285,635	\$402,645



DEPARTMENT STAFFING

Position Title	Number Budgeted
Community Development Director	1
Planner	1
Executive Secretary	1
Totals	3

FY 2011 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, funding in the amount of \$110,000 is included for the preparation of a CRA Master Plan (Community Redevelopment Agency) and 2012 EAR update.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	
						DEPT REQUESTS	FY 2011 ADOPTED
FUND 001 GENERAL FUND							
DEPT 15 COMMUNITY DEV							
DIV 37 COMPREHENSIVE PLANNING							
515110 SALARIES-EXECUTIVE	\$ 205,831	\$ -	\$ 145,500	\$ 93,300	\$ 100,800	\$ 135,820	\$ 145,820
515120 SALARIES-REGULAR	39,452	89,371	47,735	51,735	60,100	49,175	64,200
515140 OVERTIME	3,231	4,712	-	-	-	-	-
515210 F. I. C. A. TAXES	19,660	17,446	14,780	11,880	12,500	14,150	16,070
515220 RETIREMENT CONTRIBUTION	16,144	25,860	19,035	18,800	19,500	18,225	21,000
515230 LIFE & HEALTH INSURANCE	22,239	23,477	17,735	13,735	13,100	16,025	24,855
515240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
515245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
515250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
515499 VEHICLE ALLOWANCE	6,046	6,003	6,000	4,650	5,300	6,000	6,000
SALARIES AND RELATED COSTS	312,605	166,871	250,785	194,100	211,300	239,395	277,945
515311 EMPLOYEE PHYSICALS	-	129,962	-	-	-	-	-
515312 OTHER PROFESSIONAL SERVICES	31,159	69,151	82,500	58,735	58,735	150,000	110,000
515400 TRAVEL - PER DIEM	11	45	-	-	-	1,500	-
515421 TEL & TEL	-	-	-	-	-	-	-
515420 POSTAGE & FREIGHT	653	73	400	-	-	1,000	500
515430 ELECTRIC WATER & GAS	-	-	-	-	-	-	-
515440 RENTALS & LEASES	11,720	13,063	7,500	11,200	11,200	6,500	7,500
515461 REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
515465 REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	600	-
515470 PRINTING & BINDING	60	542	1,500	1,000	1,000	2,000	2,000
515490 LEGAL ADVERTISING	-	-	-	-	-	-	-
515491 OTHER ADVERTISING	-	-	-	-	-	-	-
515493 GENERAL EXPENSES	177	194	1,000	600	800	2,300	1,250
515510 OFFICE SUPPLIES & EXPENSES	1,543	3,131	1,500	3,100	2,100	1,200	1,200
515520 OPERATING SUPPLIES	-	-	1,000	1,000	500	1,000	750
515540 PUBL/SUBS/MEMBERSHIPS	425	400	-	-	-	150	-
515541 EDUCATIONAL COSTS	729	324	-	-	-	2,500	-
515546 BOOKS	-	-	-	-	-	-	-
OPERATING EXPENSES	46,476	216,885	95,400	75,635	74,335	168,750	123,200
515640 MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
515642 OFFICE FURN & EQUIP	713	1,789	-	-	-	-	-
515643 COMMUNICATION EQUIP	-	-	-	-	-	-	-
515646 COMPUTER EQUIPMENT	2,010	-	-	-	-	1,500	1,500
515648 AUTOMOTIVE LEASE	-	-	-	-	-	-	-
515641 AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAYS	2,723	1,789	-	-	-	1,500	1,500
DIV TOTAL:	\$ 361,805	\$ 385,544	\$ 346,185	\$ 269,735	\$ 285,635	\$ 409,645	\$ 402,645

CODE ENFORCEMENT

DEPARTMENT DESCRIPTION

The City of Opa-locka Code Enforcement Division is responsible for enforcement of the City's Code of Ordinance which includes inspections for occupational license. Codes have been adopted over the years to protect the health, safety, and welfare of all who live, work, or visit in the City. They also establish standards to ensure a positive effect on property value, community appearance, and neighborhood pride.

Adherence to City Codes and maintenance of property is the responsibility of each and every citizen. Structures that are not maintained...deteriorate; devalue neighborhoods, and encourage crime; contributing to the blight in a community. As the City ages, it becomes more critical for property owners to be aware and comply with the City's codes. Code Enforcement provides an effective means of educating and enforcing the Code of Ordinance to ensure that the City ages gracefully and maintains its quality of life.

The primary objectives of the Code Enforcement Department personnel is to patrol the City on a daily basis and monitor for City Ordinance compliance, and where there are violations, provide ample opportunity for the subject violator to come into compliance in a reasonable time period. In circumstances where violations are deemed egregious or repetitive, immediate punitive fines are assessed. The Department is also charged with the responsibility of performing outreach to all of the residents, business leaders, and visitors to the City and informing them of the importance of adherence to the City Ordinances and how these rules benefit them as valued City stakeholders.

While punitive measures are available means to persuade conformity, it is the goal of the City to encourage voluntary compliance. However, to enforce the codes and ordinances, governing legislation has provided several tools to accomplish this task through both quasi-judicial and judicial means.

SERVICES

- * Educate the public on minimum property maintenance standards, zoning regulations and sources of assistance.
- * Inspect properties for maintenance and zoning regulations.
- * Enforce compliance through voluntary efforts, City Abatement and/or legal action.
- * Resolve citizen's complaints in regards to illegal dumping, property maintenance, etc.
- * Monitor signage and weed control issues that affect City beautification.

CODE ENFORCEMENT

MAJOR ACCOMPLISHMENTS

- * The addition of the Urban Rangers is a very important part of the City's nuisance abatement program. The Urban rangers is a special labor force and quick response team created to address critical debris removal and litter control throughout the five (5) zones of the City.
- * Initiated enhanced beautification enforcement for commercial and industrial areas.
- * Provided additional training for Code Enforcement Officers.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 ACTUAL	FY 2010 PROJECTED	FY 2011 BUDGET
Code Enforcement citations/warnings	2,493	2,630	2,800
Special Magistrate Hearings	5	12	12
Citation Fines imposed by Special Magistrate	\$48,931	\$160,000	\$160,000
Code Enforcement Meetings in office	1,040	1,200	1,200

DEPARTMENT STAFFING

Position Title	Number Budgeted
Neighborhood Improvement Supervisor	1
Code Enforcement Officer	5
Urban Rangers	6
Total	12

GOALS

- * **Increase Revenues**
 - Follow due process to assure revenues invested in prosecuting violators are properly recovered in accordance to city, state and federal laws, and state and respecting the rights of all residents.
 - Continue Special Master proceedings, especially commercial and industrial properties and occupational license holders having outstanding City debts.

CODE ENFORCEMENT

* **Improve Overall City Perception**

- Develop an Operations Manual to create and maintain a highly professional and systematic agency that provides services and activities based on benchmarked policy and procedures.
- Work in collaboration with the Police Department, Public Works and Utilities Department, and the Building and Licensing departments to facilitate mandatory compliance with City ordinances and codes to promote and maintain a safe and desirable living and working environment.

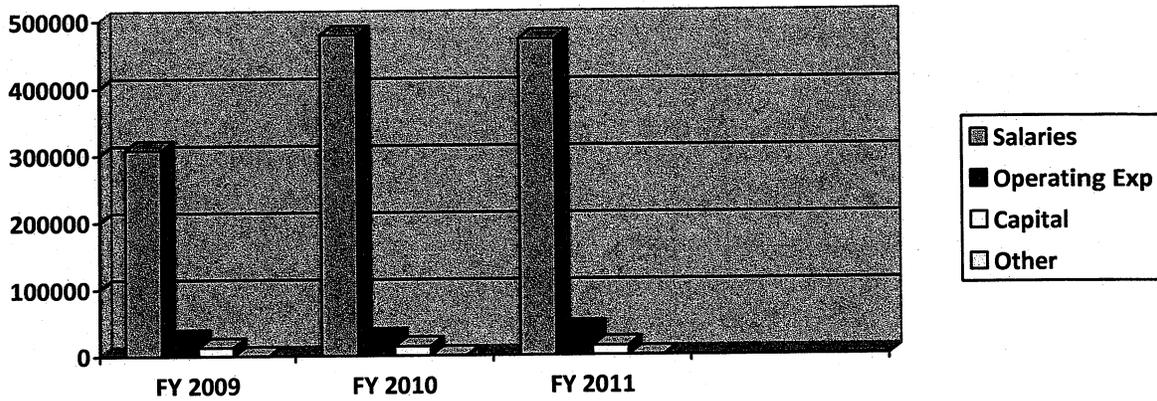
GOALS

- Maintain an attractive, safe, and healthy environment in order to provide a high quality of life for our residents and visitors;
- Improve both the appearance and value of residential and business property;
- Provide timely professional code enforcement to the citizens of the City of Opa-locka;
- Help ensure neighborhoods are improved and stabilized through the code enforcement program;
- Seek voluntary compliance with the provisions of the City Code; and
- Provide an efficient and consistent process for the investigation, notification of, and conformance with City Code.

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$307,517	\$478,605	\$472,165
Operating Expenses	24,944	27,200	38,500
Capital Outlay	12,857	14,000	14,000
Other	-	-	-
Total	\$345,317	\$519,805	\$524,665

CODE ENFORCEMENT



FY 2011 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, funding is included for the Special Master Services.
- Funding is included for a Supervisor (Neighborhood Improvement Specialist) for the Urban Rangers.

CODE ENFORCEMENT REVENUES

Revenue Source	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Code Violations	\$390,033	\$80,000	\$85,000
Code Enf Board Adm Fees	2,050	-	-
Total	\$392,083	\$80,000	\$85,000

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND 001	GENERAL FUND							
DEPT 15	CODE ENFORCEMENT							
DIV 23	CODE ENFORCEMENT							
515110	SALARIES-EXECUTIVE	\$ -	\$ 24,926	\$ 72,000	\$ 21,065	\$ 21,065	\$ -	\$ -
515120	SALARIES-REGULAR	190,595	178,795	260,850	300,630	317,630	369,075	341,020
515125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
515130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
515140	OVERTIME	53,300	23,563	5,000	20,000	23,500	5,000	5,000
515210	F. I. C. A. TAXES	18,509	17,294	25,845	26,461	28,000	28,615	26,470
515220	RETIREMENT CONTRIBUTION	21,616	23,634	33,280	30,209	32,000	36,845	37,265
515230	LIFE & HEALTH INSURANCE	23,010	39,305	62,850	55,460	55,460	71,080	62,410
515240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
515245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
515250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
515499	TRAVEL - PRIVATE VEHICLE	-	-	-	950	950	-	-
SALARIES AND RELATED COSTS		307,031	307,517	459,825	454,775	478,605	510,615	472,165
515311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
515312	OTHER PROFESSIONAL SERVICES	4,011	9,331	10,000	16,000	16,000	30,000	28,000
515390	CONTINGENCIES	-	-	-	-	-	-	-
515400	TRAVEL & PER DIEM	35	444	-	-	-	1,500	-
515420	POSTAGE	1,557	-	-	-	-	2,000	1,000
515421	TELEPHONE	-	-	-	-	-	-	-
515440	RENTALS & LEASES	-	-	-	-	-	-	-
515470	PRINTING & BINDING	1,212	30	500	-	-	1,500	500
515493	GENERAL EXPENSES	1,975	3,657	2,000	2,700	2,700	2,000	2,000
515450	GAS/OIL/GREASE	-	-	-	-	-	-	-
515510	OFFICE SUPPLIES & EXPENSES	4,597	6,124	5,000	2,000	3,000	3,000	3,000
515521	CLOTHING & UNIFORM EXPENSES	2,896	2,277	2,000	2,500	2,500	-	2,000
515520	OPERATING SUPPLIES	1,469	659	-	3,000	3,000	2,000	2,000
515540	PUBL/SUBS/MEMBERSHIPS	424	-	-	-	-	250	-
515541	EDUCATIONAL COSTS	1,504	2,422	-	-	-	2,500	-
515467	REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-
515466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		19,680	24,944	19,500	26,200	27,200	44,750	38,500
515641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
515642	OFFICE FURNITURE & EQUIP	3,077	-	-	-	-	-	-
515644	COMMUNICATION EQUIP	-	-	-	-	-	-	-
515646	COMPUTER EQUIPMENT	1,729	214	-	-	-	3,000	-
515648	AUTOMOTIVE LEASE	15,516	12,643	18,000	14,000	14,000	18,000	14,000
CAPITAL OUTLAYS		20,322	12,857	18,000	14,000	14,000	21,000	14,000
521980	DEPRECIATION	-	-	-	-	-	-	-
OTHER EXPENSES		-	-	-	-	-	-	-
TOTAL CODE COMPLIANCE		\$ 347,033	\$ 345,317	\$ 497,325	\$ 494,975	\$ 519,805	\$ 576,365	\$ 524,665

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BUILDING & LICENSES

DEPARTMENT DESCRIPTION

The Building and Licensing Department issues occupational licenses, building, electrical, mechanical, roofing, plumbing permits and certificates of occupancy in the City. In addition, the department enforces building and zoning codes in accordance with local City codes and south Florida Building Codes, to protect the health, welfare and safety of the City residents and visitors of the city.

Our mission is to provide safe and healthy structures through the effective application of construction code standards, professional inspections and quality service to the citizens of the City of Opa-locka.

SERVICES

- * Provide review of City Codes, Florida Building & Zoning Codes and County Land Development.
- * Review building/land development applications to ensure consistency with Comprehensive Master Plan.
- * Provide inspections to ensure compliance with the occupational license ordinance.
- * Provide inspections of building construction activity for compliance with codes
- * Review building plans.
- * Issue permits and certificates of occupancy.
- * Issue notices to owners of 40-year old buildings to comply with the structural and electrical inspection for building recertification and review consultant's reports.

ACCOMPLISHMENTS

- Submitted recommendations to the Miami Dade County Unsafe Structures Board for the demolition of thirteen properties in the City. Demolition of these blighted structures improved the image of the neighborhoods, removed a safety hazard from the community and eliminated a possible refuge for vagrants and unlawful activities.
- Achieved business friendly customer service.
- Quickly responded to assess the fire damage to a property in the City and worked with the property owner to expedite repairs to the property.
- Streamlined information on the City's website related o permitting and business licensing.

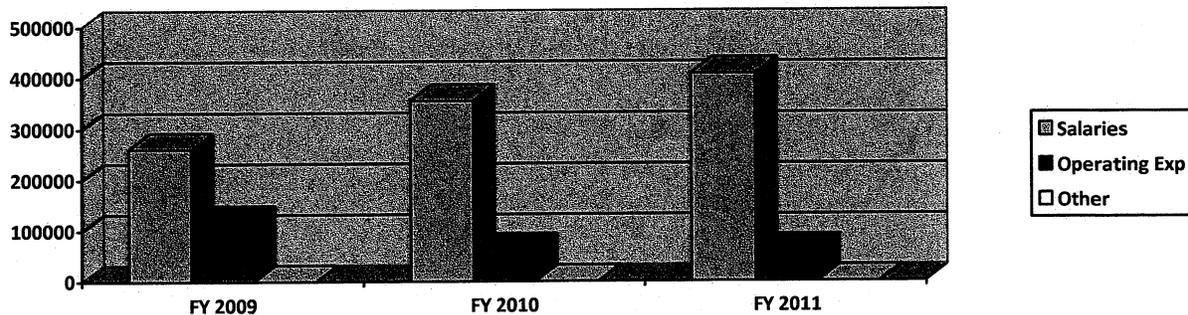
BUILDING & LICENSES

GOALS

- Provide timely plan review and inspections
- Implement a Certificate of Occupancy Program geared to life safety.
- Promote voluntary correction of code violations and property maintenance standards.
- Implement new Annual Business Inspection Program to ensure code compliance and safety of aging buildings.
- Continue professional development to maintain competent and responsive building department

RESOURCE SUMMARY

Category	FY 2009	FY 2010	FY 2011
	Actual	Projected	Budget
Salaries & Benefits	\$260,839	\$354,870	\$407,965
Operating Expenses	117,132	61,900	60,500
Capital Outlay	-	-	-
Other	-	-	-
Total	\$377,971	\$416,770	\$468,465



DEPARTMENT STAFFING

Position Title	Number Budgeted
Building Director	1
Chief Building Inspector/Structural Plans Processor	1
Administrative Assistant	2
Building Clerk	1
Minimum Housing Inspector	1
Total	6

BUILDING & LICENSES

FY 2011 DEPARTMENT HIGHLIGHTS

- In Other Professional Services, \$50,000 is included for costs related to electrical, mechanical and plumbing permit inspectors and consultants to perform 40-year building recertifications.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	24 BUILDING & OCC. LICENCES							
DIV	30 PROTECTIVE INSPECTIONS							
524110	SALARIES-EXECUTIVE	\$ 31,051	\$ 87,661	\$ 88,210	\$ 98,900	\$ 100,500	\$ 171,495	\$ 171,500
524120	SALARIES-REGULAR	108,054	109,337	134,745	154,930	165,500	138,800	138,800
524130	SALARIES-P/TIME & TEMP	-	-	37,450	-	-	-	-
524140	OVERTIME	-	877	-	1,700	1,800	-	-
524210	F. I. C. A. TAXES	10,540	14,775	19,920	20,030	21,300	23,735	23,740
524220	RETIREMENT CONTRIBUTION	5,348	19,742	25,650	29,650	31,000	30,565	33,420
524230	LIFE & HEALTH INSURANCE	24,160	25,397	29,170	26,670	26,670	34,895	29,505
524240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
524245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
524250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
524499	TRAVEL-PRIVATE VEHICLE	-	3,049	6,000	8,100	8,100	6,000	11,000
	SALARIES AND RELATED COSTS	179,153	260,839	341,145	339,980	354,870	405,490	407,965
524311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
524312	OTHER PROFESSIONAL SERVICES	161,216	96,791	50,000	47,000	50,200	150,000	50,000
524340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
524390	CONTINGENCIES	-	-	-	-	-	-	-
524400	TRAVEL-PER DIEM	845	966	-	-	-	-	-
524421	TELEPHONE	-	-	-	-	-	-	-
524420	POSTAGE	-	-	-	-	-	-	-
524440	RENTALS & LEASES	2,702	3,253	3,000	4,000	4,200	-	4,000
524461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
524465	REPAIR & MAINT-OFFICE EQUIP	176	271	-	-	-	-	-
524246	REPAIR & MAINT MACH & eQUIP	-	-	-	-	-	-	-
524470	PRINTING & BINDING	1,658	848	2,000	1,000	1,000	-	1,000
524493	GENERAL EXPENSES	10,665	5,524	5,000	3,000	3,000	-	2,500
524450	GAS/OIL/GREASE	-	-	-	-	-	-	-
524510	OFFICE SUPPLIES & EXPENSES	2,164	5,090	2,000	2,855	3,000	-	2,000
524341	CLOTHING & UNIFORM ALLOWANCE	-	-	-	-	-	-	-
524520	OPERATING SUPPLIES	1,506	592	1,500	500	500	-	1,000
524540	PUBL/SUBS/MEMBERSHIPS	2,880	1,095	-	-	-	-	-
524541	EDUCATIONAL COSTS	350	2,701	-	-	-	-	-
524546	BOOKS	-	-	-	-	-	2,000	-
	OPERATING EXPENSES	184,161	117,132	63,500	58,355	61,900	152,000	60,500
524642	OFFICE FURN & EQUIP	675	-	-	-	-	-	-
524630	COMMUNICATION EQUIP	-	-	-	-	-	-	-
524644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	500	-
524646	COMPUTER EQUIP	-	-	-	-	-	2,500	-
	CAPITAL OUTLAYS	675	-	-	-	-	3,000	-
	TOTAL BUILDING & OCC. LICENSES,	\$ 363,989	\$ 377,971	\$ 404,645	\$ 398,335	\$ 416,770	\$ 560,490	\$ 468,465

PARKS & RECREATION

DEPARTMENT DESCRIPTION

The Parks and Recreation Department provides oversight to recreation facilities, activities, and programs to meet the demands for leisure time opportunities for Opa-locka residents. The department plays a major role in maintaining a sense of community pride and providing quality of life expected by the residents. This role is exemplified through the department's delivery of programs and services that enhance the city's attractiveness as a desired place to live, work, and visit.

Sherbondy, Segal, and Ingram Parks provide open spaces and avenues for participation and enjoyment of leisure, fitness and cultural programs offered by the department.

SERVICES

- * Football & Cheerleading Program - In its fourth (4th) year under City control, the football program is well on its way to becoming the C.O.O.L PARKS signature sporting program. In the summer of 2008, there were over two hundred (200) youth who participated in the cheerleading and football programs. The programs included youth ages four through fifteen years of age (4yrs – 15yrs).
- * Girl Scouts – This program is dedicated solely to girls—all girls—where, in an accepting and nurturing environment, girls build character and skills for success in the real world. In partnership with committed adult volunteers, girls develop qualities that will serve them all their lives, like leadership, strong values, social conscience, and conviction about their own potential and self-worth.
- * Baseball - The Baseball Program is currently in its third (3rd) year of operation as its own league within the City of Opa-locka. This program had over fifty (50) youth ages four through fifteen (4yrs – 15yrs) participating in 2008 with expectations to recruit even more in 2009.
- * Arts Programs - A music and dance program was started within our developing cultural arts division of the department. This program focuses on youth thirteen through twenty-one years old who has interest in the performing arts. It targets at-risk youth, in providing innovative after-school programming.
- * Seniors on the Move - The Seniors Program helps improve the quality of life for seniors and their communities – from enabling seniors to share their knowledge, wisdom and experiences with others, to improving facilities for seniors' programs and activities, to raising awareness of elder abuse. They frequently attend city sponsored field trips and activities.

PARKS & RECREATION

* Camps (Spring, Summer, & Winter) - These camps are designed to assist youth in programming while out of school by providing structured activities that includes arts and crafts, field trips, and other recreational outings.

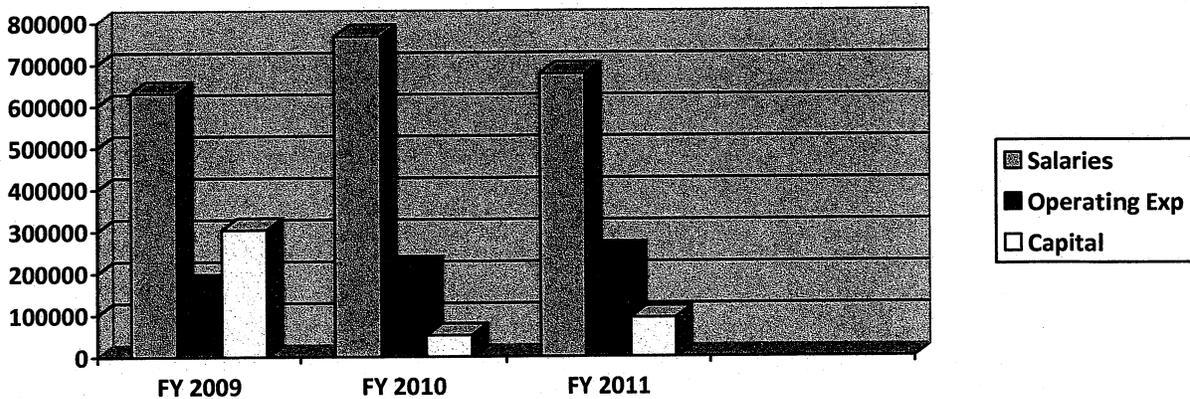
* Special Events - The City prides itself on our special events. Signature events include the Easter Egg Hunt and the Christmas Toy giveaway.

MAJOR ACCOMPLISHMENTS

- Completed the building renovations at Ingram Park.
- Began the construction of the Sherbondy Park Improvement projects; a \$3.7 million project that will include a gym, pool, and silver certified green building facility.
- Completed the upgrade of Segal Park. This was completed with \$350,000 in grants received from the County and the State.
- Improved program services by way of increasing residential participation.

RESOURCE SUMMARY

	FY 2009	FY 2010	FY 2011
Category	Actual	Projected	Budget
Salaries & Benefits	\$631,427	\$766,730	\$676,975
Operating Expenses	169,298	212,160	247,000
Capital Outlay	304,039	51,420	93,220
Total	\$ 1,104,763	\$ 1,030,310	\$1,017,195



PARKS & RECREATION

DEPARTMENT STAFFING

Position Title	Number Budgeted
Department Director	1
Assistant Director	1
Senior Citizens Coordinator	1
Recreation Supervisor	3
Recreation Leader	3
Counselor I	2
Executive Secretary	1
Administrative Assistant	1
Driver	1
Total	14

FY 2011 DEPARTMENT HIGHLIGHTS

- The Seniors Program has an operating budget of \$20,000.
- In the Other Contracted Services line item, \$64,000 is included for tutoring services and park maintenance.
- Recreation Programs are funded at \$50,000 and Recreational activities are funded at \$25,000.
- Promotional Activities are funded at \$30,000 for special events specifically geared towards parks participants.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	72 PARKS & RECREATION							
DIV	72 PARKS & RECREATION							
572110	SALARIES-EXECUTIVE	\$ 93,869	\$ 70,343	\$ 66,540	\$ 134,830	\$ 140,600	\$ 130,355	\$ 130,355
572120	SALARIES-REGULAR	284,943	332,297	396,490	375,490	400,000	333,550	355,515
572130	SALARIES-PART TIME	-	-	-	-	-	18,000	-
572140	OVERTIME	47,222	61,321	15,000	25,000	28,500	15,000	15,000
572210	F. I. C. A. TAXES	32,419	35,244	36,570	41,900	44,200	38,015	38,315
572220	RETIREMENT CONTRIBUTION	39,908	46,221	47,085	56,500	59,500	48,945	53,945
572230	LIFE & HEALTH INSURANCE	55,565	86,000	93,930	93,930	93,930	92,160	83,845
572240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
572245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
572250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		553,926	631,427	655,615	727,650	766,730	676,025	676,975
572311	EMPLOYEE PHYSICALS	440	105	-	-	-	-	-
572312	OTHER PROFESSIONAL SERVICES	6,452	3,950	19,000	16,500	16,500	23,000	23,000
572340	OTHER CONTRACTED SERVICES	-	10,850	20,000	5,000	5,000	90,000	64,000
572341	UNIFORM RENTAL/LAUNDRY	1,084	45	3,500	-	-	-	-
572400	TRAVEL AND PER DIEM	2,690	-	-	-	-	-	-
572412	TELEPHONE	-	-	-	-	-	-	-
572420	POSTAGE	-	-	-	-	-	-	-
572430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
572440	RENTALS & LEASES	102,642	27,171	3,000	43,000	43,000	-	-
572461	REPAIR & MAINT-BLDG & EQUIP	23,762	30,746	20,000	17,000	15,000	20,000	20,000
572465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
572467	REPAIR & MAINT MACH/EQUIP	1,458	-	-	905	905	-	-
572480	PROMOTIONAL ACTIVITIES	-	1,500	20,000	27,000	27,000	75,000	30,000
572481	RECREATION PROGRAMS	55,219	54,581	30,000	37,000	50,000	69,000	50,000
572485	RECREATIONAL ACTIVITIES (SPORTS)	4,254	95	19,800	20,800	17,000	26,400	25,000
572493	GENERAL EXPENSES	8,572	16,365	5,000	9,500	9,500	-	-
572450	GAS/OIL/GREASE	-	-	-	-	-	-	-
572510	OFFICE SUPPLIES & EXPENSES	2,207	4,964	2,000	4,300	4,300	-	-
572520	OPERATING SUPPLIES	2,024	9,694	5,000	4,000	4,000	15,000	15,000
572541	EDUCATIONAL COSTS	7,129	135	-	-	-	-	-
572552	ELDERLY SERVICES	20,289	7,188	15,000	19,500	19,500	20,000	20,000
572525	CHEMICAL SUPPLIES	693	1,908	1,855	455	455	-	-
572526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-
572527	COMMUNITY RELATIONS BOARD EXPENSES	-	-	1,500	-	-	-	-
572466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		238,915	169,298	165,655	204,960	212,160	338,400	247,000
572630	IMPROV OTHER THAN BLDG (FRDAP GRANT)	154,829	278,440	-	-	-	-	-
572630	IMPROV OTHER THAN BLDG (COUNTY GRANT)	-	-	-	-	-	-	-
572630	IMPROV OTHER THAN BLDG (OTHER)	-	-	-	35,200	35,200	80,000	80,000
572640	MACHINERY & EQUIP	52,700	3,478	-	14,300	2,000	-	-
572642	OFFICE FURN & EQUIP	3,663	3,115	-	1,000	1,000	-	-
572646	COMPUTER EQUIPMENT	3,488	993	-	-	-	-	-
572750	INTEREST	-	-	-	-	-	-	-
572730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
572740	E- LIBRARY	-	-	-	-	-	-	-
572648	AUTOMOTIVE LEASE	19,905	18,012	27,620	13,220	13,220	-	13,220
572980	DEPRECIATION	-	-	-	-	-	-	-
TOTAL OUTLAY		234,583	304,039	27,620	63,720	51,420	80,000	93,220
TOTAL PARKS AND RECREATION DEPARTMENT		\$ 1,027,425	\$ 1,104,763	\$ 848,890	\$ 996,330	\$ 1,030,310	\$ 1,094,425	\$ 1,017,195

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION

The Police Department is responsible for enforcing the laws of the State, county and the Code of Ordinances of the City of Opa-locka. The purpose of the Police Department is to protect and serve. These services include, but are not limited to, response to calls for service, preparation of reports documenting events, investigation of crime scenes, conduction of investigations to apprehend individuals who have committed crimes within the boundaries of the City, suppression of unlawful activity, development of intelligence related to the offenses conducted, or to be conducted, and those committing them with the intent of preventing their occurrence or ensuring the offenders apprehension.

The Police Department is divided into six bureaus: Office of the Chief, Professional Compliance, Vice, Intelligence and Narcotics Unit/Crime Suppression Team, Operations (Uniform Patrol) Division, Traffic Unit, and Community Service Officers.

OFFICE OF THE CHIEF

The Office of the Chief is responsible for overall management and supervision of the operations of the Police Department. The Office is supervised by the Police Chief and is staffed by the Assistant Chief of Police and the Executive Secretary. The Professional compliance Bureau reports directly the Assistant Chief of Police. The Vice, Intelligence and Narcotics Unit report directly to the City Manager but are still a part of the Police Department and, as such, are under the Chief of Police.

Professional Compliance Bureau - Formerly known as Internal Affairs, the Professional Compliance Bureau (PCB) is tasked with Professional Integrity investigations of all Police Department personnel, as well as employees of other City entities as necessary. In addition, the Unit handles background investigations as deemed necessary by the Chief of Police. The PCB also coordinates State and Federally mandated training for sworn personnel in order to insure that their police certifications are maintained and current.

Vice , Intelligence and Narcotics Unit/Crime Suppression Team (VIN/CST) - The VIN/CST Unit is an expansion of the current 2 Investigator Unit. The unit is responsible for undercover investigations relating, but not limited to, drug sales. They also coordinate with other Federal, State, County and Municipal law enforcement agencies conducting similar investigations. They gather information and plan and execute special anti crime operations. They share pertinent information with other Departmental Divisions/Units as well as outside agencies when appropriate. They report directly to the City Manager.

POLICE DEPARTMENT

OPERATIONS (UNIFORM PATROL) DIVISION

The Operations Uniform Patrol Division is responsible for providing uniformed services to the public, including patrol, preliminary investigation, traffic enforcement, and accident investigation. The personnel in this unit are usually the first contact a citizen has with the police. Their ability to mediate disputes, calm nervous or distraught victims and, at the same time, get the information necessary to make an informed decision as to what course of action to pursue is critical to the effectiveness of the Department as a whole. They generate the reports concerning criminal activity that are the first step in the investigative process.

Uniform patrol officers are the foundation upon which the Department is built. Each officer is assigned to a specific zone or area to patrol. The purpose of the increased number of officers for this division is to provide a swift and safe response to calls for police service and to render aid and assistance to victims of criminal activity or accidents.

The Operations Uniform Patrol Division is supervised by a Major and broken up into three (3) platoons that work an eight hour shift. Each platoon is supervised by a Captain in order to provide Command Staff continuity at all hours. The actual road patrol is supervised by a Sergeant for each platoon. The Sergeant is responsible for direct supervision of assigned personnel, reviewing all reports generated by the platoon, and completing necessary summaries at the end of the work shift. Corporals patrol the City at large and handle calls when the Sergeant is present. In the absence of the Sergeant, the Corporal assumes the duties and responsibilities of the Sergeant.

Each platoon is comprised of eight (8) police officers who are assigned responsibility for one of four zones. Additional personnel are assigned to cover areas of immediate concern, as well as support VIN/CST should the need arise.

Traffic Unit - A part of the Operations (Uniform Patrol) Division, the Traffic Unit, is comprised of two (2) police officers specifically assigned to enforce the traffic laws within the City. They are deployed during hours and in locations that an analysis of traffic crashes and noted repeat violations indicate they would have the greatest impact on public safety. The Unit also handles traffic crashes if a Community Service Officer is not available. The unit reports to the Day Shift Captain but is responsible for instructions by the Day Shift Supervisor.

Community Service Officers - Non-sworn Community Service Officers (CSO) are assigned to the Operations (Uniform Patrol) Division. When in the field, they shall report to the Shift Supervisor for their particular work hours, but are ultimately responsible to the Special Units Captain – the Day Shift Captain. CSOs are trained and responsible to complete preliminary reports on traffic accidents and routine incidents where there is no danger of the criminal returning to the scene. This includes, but is not limited to, burglaries where the suspect is known to be gone, thefts and civil incidents (other than disputes). They are also cross trained to function as back-up Crime Scene Investigators.

POLICE DEPARTMENT

GENERAL INVESTIGATIVE DIVISION

The General Investigative Division Unit (GIU) is responsible for the follow up investigation of crimes originally reported to the Operations Division. They gather the necessary information and evidence to clear pending cases and secure arrests where appropriate. The Division is commanded by a Captain who assigns and follows up on special investigations. Detectives perform the bulk of the investigations in the field, including victim and subject interviews, photo lineups, taking witness statements and, when necessary or expedient, processing a crime scene for physical evidence.

Crime Scene - The Crime Scene Investigator is responsible for processing (photographing, fingerprinting, evidence collection, etc) scenes where criminal acts have occurred, or vehicles and/or items which were involved in such crimes.

Part Time Reserve Officer Program - The reserve officer program is a means of augmenting available sworn personnel in case of Special Operations, Special Events, civil disorder, or other emergency operations. The program is staffed by certified law enforcement officers who volunteer twenty (20) hours of their time per month in order to assist the Police Department and retain their Florida Department of Law Enforcement Division of Standards and Training Police Certification. All Reserve Officers are subject to the direction and instructions of full-time sworn police personnel. Reserve Officers are compensated \$1 per year.

ADMINISTRATIVE DIVISION

The Administrative Division is responsible for the daily internal operations of the Police Department as well as general services provided to the public from Police Headquarters. Emergency Management and Homeland Security functions also fall under this Division.

Records Section - The Records Section is responsible for the maintenance of all police reports generated by the various operational and investigative sections where a case number has been issued. The Communications Section receives call for service from the public and dispatches calls for service to patrol units. Dispatchers handle electronic communications with other agencies as well as conduct criminal records and driver information checks.

Communications Section – The Communications Section receives calls for service from the public and dispatches calls for service to available patrol units. Dispatchers also handle electronic communications from other agencies as well as conduct criminal records and driver licenses checks. They enter information regarding stolen vehicles and other property into the National Florida Crime Information Center database and remove the item from the database if recovered.

School Crossing Guards – School Crossing Guards assure the safety of our school children as they cross busy intersections and roadways on their way to and from school.

POLICE DEPARTMENT

SPECIAL OPERATIONS DIVISION

The Special Operations Division functions as the Police Department's coordination center for various community empowerment and outreach projects.

Community Empowerment Team (CET) – The Community Empowerment Team approach to problematic areas within the community is to coordinate sufficient personnel and resources to a specific location until residents and businesses feel they have the power to take their neighborhood from thugs and criminals.

Weed & Seed Program – This is a new grant program designed to address a multitude of environmental and socioeconomic conditions that breed crime in specific areas.

MAJOR ACCOMPLISHMENTS

- OLPD completed a successful FDLE audit in the following departments: dispatch, property and evidence and records on 6/17/10. The FDLE raters stated that the department performance was excellent.
- Reorganized and streamlined Property and Evidence (P&E) collection station. This action has made operations more efficient and brought OLPD P&E into full compliance with FDLE standards 3/24/10
- Established the "Red Light Project". An effort to minimize traffic accidents and increase traffic safety throughout the City. Currently, three (3) cameras are installed and they have significantly reduced traffic accidents at these intersections 10/2009
- OLPD instituted an Off-Duty Surcharge. The surcharge is collected by OLPD as an administrative charge for the use of police officers and the funds will be deposited into the City's General Fund. OLPD anticipates approximately \$5,000 per month contribution 4/2009
- Installed new procedures that provide sufficient controls for Property and Evidence retention 5/2009
- Established the CET Advisory Board and CET is conducting monthly board meetings
- Executed Equitable Sharing Agreement with USDOJ in order to receive appropriate portion of seizures/forfeitures as a result of Multi-Agency Joint Task Force Operations 1/2010

POLICE DEPARTMENT

GOALS

* **Increase Revenue**

- Continue the development and implementation of the red light camera system.
- Implement a Traffic Unit focusing on traffic enforcement where specific problems are noted.
- Continue to utilize the services of the grant writer to enhance the acquisition of grants that will support the efforts to acquire equipment and hire additional personnel, as well as support community service, delinquency prevention and drug and crime prevention.
- Sponsor curbstoning ordinance. Curbstoning is a term given to the practice of buying and selling automobiles without a dealer license and legally established place of business. Curbstoners usually park and display their vehicles for sale in high traffic locations which presents a public safety issue. Additionally, a curbstoning ordinance would generate revenue the City.
- Conduct forfeited/seized property auction
- Suggested Alarm ordinance revision and implementation strategy to generate additional revenue
- Conduct forfeited/seized property auction
- Increase the department's Motor/Traffic Unit to one (1) supervisor and four (4) officers (higher volume ticket revenue)
- Increase efforts pertaining to drug seizures and asset forfeitures working with Multi Joint Task Force Agencies

* **Provide for Increased Public Safety Service**

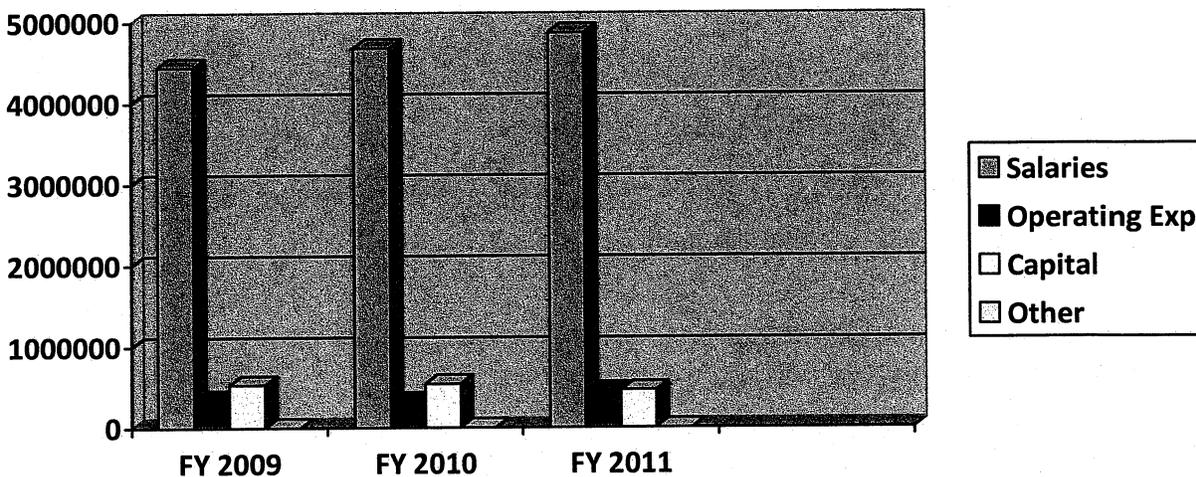
- To create an environment in which OLPD enhances the quality of life for the City's residents, businesses and employees
- To provide OLPD with quality leadership that encourages individual development, productivity, integrity and commitment to being recognized as one of the finest police departments within the State of Florida
- To enhance public safety partnerships through community policing; building a safer and more secure environment for the City's residents
- To increase call response time by utilizing zone integrity strategies

POLICE DEPARTMENT

- Establish a Crime Suppression Team, Bicycle Unit, and K-9 Unit.
- Recommit OLPD to previously implemented but lapsed programs focusing on preventing violence against woman.
- Increase crime awareness by implementing crime watch neighborhood groups in all areas within the City by conducting monthly crime watch meetings and regular training sessions
- Increase Community Policing by conducting regular patrols within the Community; improving interaction with the business community, apartment owners/managers, civic organizations, faith-based institutions and the citizens of the Community to maintain an atmosphere of trust to successfully combat crime within the City
- Combat drug trafficking through the combined efforts of city, county, state, federal and international (multi agency) task forces focusing on money laundering, racketeering and other illegal activities

RESOURCE SUMMARY

Category	FY 2009	FY 2010	FY 2011
	Actual	Projected	Budget
Salaries & Benefits	\$4,443,544	\$4,677,525	\$4,865,018
Operating Expenses	344,339	321,400	450,730
Capital Outlay	530,498	538,775	460,160
Other			
Total	\$5,318,381	\$5,537,700	\$5,775,908



POLICE DEPARTMENT

DEPARTMENT STAFFING

Position Title	Number Budgeted
Police Chief	1
Assistant Police Chief	1
Police Major	2
Police Captain	6
Police Sergeant	4
Police Corporal	2
Police Officer	33
Police Civilian Investigator	1
Community Service Officer	1
Crime Scene Investigator	1
Police Reserves	*
Crime Analyst	1
Communication Operators	6
Community Outreach Coordinator	1
Community Outreach Assistant	1
School Crossing Guard Supervisor	1
School Crossing Guard	7
Executive Secretary	1
Clerk Typist	1
Records Specialist	1
Property Specialist	1
Total Police	73

FY 2011 DEPARTMENT HIGHLIGHTS

- Funding is included for forty-nine (49) sworn police officers.
- Grant funds in the amount of \$84,810 is included to be used towards computer equipment and \$45,112 in grant funding to purchase traffic signal tasers.

PUBLIC SAFETY REVENUES

Revenue Source	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Reports	\$4,699	\$6,000	\$8,500
Court Fines	45,841	75,000	125,000
Towing	13,475	10,000	10,000
Red Light Camera Fine	-	-	1,350,000
Special Law Enforcement Fund	46,862	14,600	5,000
Explorer Program	-	-	-
Total	\$110,877	\$105,600	\$1,498,500

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	20 CRIMINAL INVESTIGATION							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	225,040	-	-	-	-	-	-
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	15,000	-	-	-	-	-	-
521210	F. I. C. A. TAXES	19,100	-	-	-	-	-	-
521220	RETIREMENT CONTRIBUTION	45,625	-	-	-	-	-	-
521230	LIFE & HEALTH INSURANCE	28,230	-	-	-	-	-	-
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
****SALA SALARIES AND RELATED COSTS		332,995	-	-	-	-	-	-
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
521421	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	-	-	-	1,000	-
521465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	-	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	2,500	-	-	-	-	-	-
521521	CLOTHING & UNIFORM EXPENSES	5,000	-	3,600	-	-	3,600	-
521520	OPERATING SUPPLIES	2,500	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	844	-	-	-	5,000	-
521467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		10,000	844	3,600	-	-	9,600	-
521642	OFFICE FURN & EQUIPMENT	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE	-	-	-	-	-	8,400	-
521644	PUBLIC SAFETY & EQUIP	-	-	-	-	-	-	-
521641	VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	8,400	-
DIV T O T A L S:		\$ 342,995	\$ 844	\$ 3,600	\$ -	\$ -	\$ 18,000	\$ -

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	36 ADMINISTRATION							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ 2,700	\$ -	\$ -
521120	SALARIES-REGULAR	100,400	-	365,895	570,100	596,000	545,938	434,215
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	61,025	-	79,415	12,915	12,915	91,800	91,800
521140	OVERTIME	2,500	-	-	61,000	68,000	-	20,000
521210	F. I. C. A. TAXES	12,910	-	34,065	48,115	52,750	51,080	41,770
521220	RETIREMENT CONTRIBUTION	16,375	-	52,450	53,230	44,900	79,775	58,810
521230	LIFE & HEALTH INSURANCE	16,135	-	75,740	71,705	71,705	95,695	70,815
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
521499	TRAVEL - PRIVATE VEHICLE	-	-	-	3,000	3,000	6,000	6,000
	SALARIES AND RELATED COSTS	209,345	-	607,565	820,065	851,970	870,288	717,410
521311	EMPLOYEE PHYSICALS	12,000	1,191	15,000	2,000	2,000	17,300	15,000
521312	OTHER PROFESSIONAL SERVICES	25,000	(646)	70,000	40,000	41,500	73,200	50,000
521340	OTHER CONTRACTED SERVICES	437,500	-	21,325	1,325	2,200	38,000	35,000
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	1,800	-	-	-	-	3,000	3,000
521421	TEL & TEL	-	-	-	-	-	-	-
521420	POSTAGE	-	-	-	-	-	-	-
521440	RENTALS & LEASES	15,000	2,500	8,000	8,000	44,000	18,000	63,800
521461	REPAIR & MAINT-BLDG & EQUIP	10,000	781	-	20,000	23,000	50,000	50,000
521465	REPAIR & MAINT-OFFICE EQUIP	3,000	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	35,000	461	25,000	34,000	35,000	25,000	25,000
521467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	4,000	-
521470	PRINTING & BINDING	-	-	3,500	3,500	3,500	-	-
521493	GENERAL EXPENSES	5,000	1,074	18,000	15,000	17,500	25,000	25,000
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	7,000	117	-	21,000	22,900	20,000	20,000
521521	CLOTHING & UNIFORM EXPENSES	1,500	-	2,000	14,500	14,500	1,976	11,100
521520	OPERATING SUPPLIES	20,000	1,000	30,000	32,500	38,500	35,000	35,000
521525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	2,100	500	1,000
521541	EDUCATIONAL COSTS	7,000	-	-	-	5,100	7,000	10,000
521546	BOOKS	-	-	6,000	1,150	1,150	2,500	2,000
521555	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
	OPERATING EXPENSES	579,800	6,477	198,825	192,975	252,950	320,476	345,900
521641	AUTOMOTIVE EQUIPMENT	-	-	-	13,000	13,000	25,000	25,000
521642	FURNITURE/ OFFICE EQUIPMENT	-	-	-	39,000	39,000	7,000	5,000
521643	COMMUNICATION EQUIPMENT	-	-	25,000	7,000	7,000	57,000	20,000
521644	PUBLIC SAFETY EQUIP	-	-	20,000	17,500	17,500	20,000	15,000
521646	COMPUTER EQUIP	240,000	-	306,375	266,375	266,375	100,000	175,300
521648	AUTOMOTIVE LEASE/PURCHASE	-	-	160,000	207,000	185,000	148,400	203,160
	CAPITAL OUTLAYS	240,000	-	511,375	549,875	527,875	357,400	443,460
	DIV TOTALS:	\$ 1,029,145	\$ 6,477	\$ 1,317,765	\$ 1,562,915	\$ 1,632,795	\$ 1,548,164	\$ 1,506,770

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	22 PATROL							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	1,703,265	-	2,109,080	2,027,080	2,091,500	2,364,025	2,320,450
521125	SALARIES - PBA NEGOTIATIONS	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	100,000	-	290,000	277,000	287,000	290,000	160,000
521210	F. I. C. A. TAXES	142,950	-	183,530	172,530	179,000	203,035	184,400
521220	RETIREMENT CONTRIBUTION	375,005	-	483,030	511,030	533,200	536,370	563,712
521230	LIFE & HEALTH INSURANCE	193,600	-	316,271	260,991	256,500	335,585	288,435
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	2,514,820	-	3,381,911	3,248,631	3,347,200	3,729,015	3,516,997
521311	EMPLOYEE PHYSICALS	6,000	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
521421	TELEPHONE	-	-	-	-	-	-	-
524440	RENTALS & LEASES	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	3,000	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	3,500	-	-	-	-	-	-
521521	CLOTHING & UNIFORM EXPENSES	35,000	-	35,000	45,000	45,000	22,892	30,000
521520	OPERATING SUPPLIES	10,000	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	1,000	-	-	1,800	1,800
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	8,000	8,000
521467	REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	57,500	-	36,000	45,000	45,000	32,692	39,800
521641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
521642	OFFICE FURNITURE & EQUIP	-	-	-	-	-	-	-
521643	COMMUNICATION EQUIP	5,000	-	-	-	-	-	-
521644	PUBLIC SAFETY EQUIP	50,000	-	-	-	-	-	-
521645	CANINE UNIT	-	-	-	-	-	6,500	6,500
521646	COMPUTER EQUIPMENT	50,000	-	-	-	-	-	-
521546	BOOKS	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE/PURCHASE	145,000	-	-	-	-	-	-
521730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
521649	MOTORCYCLE LEASE	8,400	-	10,200	10,200	10,200	6,800	10,200
521747	AUTOMOTIVE LEASE	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	258,400	-	10,200	10,200	10,200	13,300	16,700
521720	INTEREST	-	-	-	-	-	-	-
521980	DEPRECIATION	-	-	-	-	-	-	-
521730	OTHER DEBT SERVICE	-	-	-	-	-	-	-
	OTHER EXPENSES	-	-	-	-	-	-	-
DIV T O T A L S:		\$ 2,830,720	\$ -	\$ 3,428,111	\$ 3,303,831	\$ 3,402,400	\$ 3,775,007	\$ 3,573,497

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	001 GENERAL FUND							
DEPT	210 POLICE							
DIV	26 CHIEF OF POLICE OFFICE							
521110	SALARIES - EXECUTIVE	\$ 282,855	\$ -	\$ 189,150	\$ 163,280	\$ 169,000	\$ 194,835	\$ 194,835
521120	SALARIES - REGULAR	70,000	-	45,000	98,000	107,500	46,345	46,345
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	1,500	-	-	-	-	-	-
521210	F. I. C. A. TAXES	28,050	-	17,910	20,870	21,000	18,450	18,450
521220	RETIREMENT CONTRIBUTION	72,290	-	44,000	45,030	45,030	45,325	50,290
521230	LIFE & HEALTH INSURANCE	47,990	-	28,585	15,500	11,500	36,225	23,090
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		502,685	-	324,645	342,680	354,030	341,180	333,010
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	50,000	-	1,500	-	-	1,500	1,500
521340	OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	2,500	-	-	-	-	7,000	-
521420	POSTAGE	-	-	-	-	-	-	-
521421	TEL & TEL	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	1,500	-	-	1,000	1,000
521465	REPAIR MAIN - OFFICE EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	2,000	-	-	-	-	6,000	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	1,500	-	-	-	-	-	2,500
521521	CLOTHING & UNIFORM EXPENSES	5,000	-	6,000	2,000	1,500	3,700	3,700
521520	OPERATING SUPPLIES	-	-	-	-	-	-	4,000
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	2,000	-
521541	EDUCATIONAL COSTS/TRAINING	5,000	-	-	-	-	3,000	-
521466	REPAIR & MAIN - VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		66,000	-	9,000	2,000	1,500	24,200	12,700
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
521643	COMMUNICATION EQUIP	-	-	-	-	-	-	-
521644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-
521646	COMPUTER EQUIP	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE	13,500	-	-	-	-	8,400	-
521546	BOOKS	-	-	-	-	-	-	-
CAPITAL OUTLAYS		13,500	-	-	-	-	8,400	-
DIV TOTALS:		\$ 582,185	\$ -	\$ 333,645	\$ 344,680	\$ 355,530	\$ 373,780	\$ 345,710

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND 001 GENERAL FUND							
DEPT 210 POLICE DEPARTMENT							
DIV 27 SPECIAL OPERATIONS							
521110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120 SALARIES-REGULAR	-	-	99,695	99,695	103,000	105,600	105,600
521130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140 OVERTIME	-	-	-	-	-	-	-
521210 F. I. C. A. TAXES	-	-	7,625	3,625	3,625	8,080	8,080
521220 RETIREMENT CONTRIBUTION	-	-	9,820	9,820	10,100	10,400	11,375
521230 LIFE & HEALTH INSURANCE	-	-	11,600	7,600	7,600	11,890	10,030
521240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS	-	-	128,740	120,740	124,325	135,970	135,085
521311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521312 OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
521400 TRAVEL & PER DIEM	-	-	-	-	-	-	-
521412 TEL - TEL	-	-	-	-	-	-	-
521420 POSTAGE & FREIGHT	-	-	-	-	-	-	-
521440 RENTALS & LEASES	-	-	-	-	-	-	-
521461 REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
521465 REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
521470 PRINTING & BINDING	-	-	-	-	-	-	-
521470 PROMOTIONAL ACTIVITIES	-	-	2,000	1,000	500	-	-
521485 RECREATIONAL ACTIVITIES	-	-	-	-	-	-	-
521493 GENERAL EXPENSES	-	-	-	-	-	-	-
521510 OFFICE SUPPLIES & EXPENSES	-	-	5,000	6,000	6,000	-	5,000
521520 OPERATING SUPPLIES	-	-	-	-	-	-	-
521521 CLOTHING & UNIFORM EXPENSES	-	-	1,400	-	-	3,000	1,500
521540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541 EDUCATIONAL COSTS	-	-	-	-	-	-	-
521546 BOOKS	-	-	-	-	-	-	-
OPERATING EXPENSES	-	-	8,400	7,000	6,500	3,000	6,500
521642 OFFICE FURN & EQUIP	-	-	5,000	1,500	700	-	-
521646 COMPUTER EQUIP	-	-	-	-	-	-	-
521648 AUTOMOTIVE LEASE/PURCHASE	-	-	-	-	-	10,000	-
CAPITAL OUTLAYS	-	-	5,000	1,500	700	10,000	-
DIV T O T A L S:	\$ -	\$ -	\$ 142,140	\$ 129,240	\$ 131,525	\$ 148,970	\$ 141,585

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT	ADOPTED
							REQUESTS	
FUND	181 SUPPLEMENTAL GRANTS							
DEPT	21 POLICE							
DIV	29 SUPP GRANTS							
529110	SALARIES-REGULAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	99,000
529140	OVERTIME	-	-	-	-	-	-	39,000
529210	F. I. C. A. TAXES	-	-	-	-	-	-	7,497
529220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	5,127
529230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	8,295
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	3,254
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	343
	SALARIES AND RELATED COSTS	-	-	-	-	-	-	162,516
529311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
529529	GRANT EXPENSES - Weed & Seed	-	-	-	133,335	15,000	133,335	45,830
529831	GRANT EXPENSES- voca	-	-	-	-	-	-	-
529832	GRANT EXPENSES - byrne	27,390	22,707	-	450	450	-	-
529833	GRANT EXPENSES- copps	-	-	-	-	-	-	-
	OPERATING EXPENSES	27,390	22,707	-	133,785	15,450	133,335	45,830
	DIV T O T A L S:	27,390	22,707	-	133,785	15,450	133,335	208,346
	TOTAL PUBLIC SAFETY DEPARTMENT	\$ 5,036,870	\$ 5,318,381	\$ 5,225,261	5,474,451	5,537,700	5,997,256	5,775,908

Note: In FY 2006 Code Enforcement was a division of the Police Department. It was moved to Community Development in FY 2007.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND 165	SPEC LAW ENFORCEMENT							
DEPT 21	POLICE							
DIV 65	ADMINISTRATION							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	-	-	-	-	-	-	-
521210	F.I.C.A. TAXES	-	-	-	-	-	-	-
521220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
521230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		-	-	-	-	-	-	-
521310	LEGAL SRVS	-	-	-	-	-	-	-
521311	EMPLOYEE PHYSICAL	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521490	LEGAL ADVERTISING	-	-	-	-	-	-	-
521492	AUCTION RELATED EXPENSES	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	7,296	14,823	14,600	14,600	6,000	-	5,000
521510	OFFICE SUPPLIES	-	-	-	-	-	-	-
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
521466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
521595	TOWING SERVICES	-	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-
OPERATING EXPENSES		7,296	14,823	14,600	14,600	6,000	-	5,000
521641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
521747	EQUIPMENT LEASE	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	-	-
521970	BAD DEBTS	-	-	-	-	-	-	-
OTHER USES		-	-	-	-	-	-	-
TOTAL SPECIAL POLICE LAW ENF		\$ 7,296	\$ 14,823	\$ 14,600	\$ 14,600	\$ 6,000	\$ -	\$ 5,000

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM	FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
	ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 167 POLICE EXPLORERS							
DEPT 21 POLICE							
DIV 67 ADMINISTRATION							
521521 CLOTHING & UNIFORM EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521493 GENERAL EXPENSES	-	-	-	-	-	-	-
521540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541 EDUCATIONAL COSTS/TRAINING	-	-	-	-	-	-	-
OPERATING EXPENSES	-	-	-	-	-	-	-
** TOTAL POLICE EXPLORERS FUND	\$ -	\$ -					

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OPA-LOCKA POLICE YOUTH ACADEMY

DEPARTMENT DESCRIPTION

The Opa-locka Police Youth Academy is an intervention/prevention program committed to reducing juvenile crime and delinquency by changing criminal behavior. The program envisions a safe environment where people experience the benefits of life resulting from reduced risk of harm caused by juvenile delinquency. The program also envisions that children and families will live in a safe, nurturing community that provide for their needs, recognize their strengths, and supports their successes. The program serves youths in a non residential, non secure environment to transition back to the community The program is an aftercare conditional release program serving youths fourteen (14) to twenty one (21) years of age.

The Opa-locka Police Youth Academy is committed to providing a well structured academic, instructional and behavioral program. The program offers a full range of activities and services to motivate youth released from residential commitment programs to improve delinquent behaviors. The program is designed to promote successful, responsible citizens in a world of continuing change. In partnership with families, schools, communities, and other agencies, the program anticipates increasing public safety while simultaneously decreasing juvenile delinquency. Students are encouraged to make better life choices and to develop leadership roles.

The program is funded by the Florida Department of Juvenile Justice and is limited to the funding received. The program is combining services with the Parks & Recreation Department due to their decreased funding and in order to more efficiently provide services.

SERVICES

- * Transition Planning – assist youth in making a smooth transition back into the community.
- * Academic/Leadership Services – ensure that youth is enrolled in school and provide mentoring, tutoring and testing services to assist with job placement.
- * Case Management – monitor youth and families, attend court, and coordinate community and recreational activities.
- * Self Sufficiency Enhancement – life skills needed to function in society; social skills needed to enhance interpersonal skills.
- * Mental Health/Substance Abuse/Health – provide mental health services, substance abuse education, screening, evaluations, and basic health service.
- * Behavioral Management – behavioral modification through counseling; provides for rewards, privileges and consequences.
- * Transportation – facilitate transportation to program related activities.
- * Vocational Services – ensure that youth receive vocational services.
- * Educational Filed Trips – College tours, cultural awareness, etc.
- * Community Service – Youth participate in city wide community service projects.

MAJOR ACCOMPLISHMENTS

OPA-LOCKA POLICE YOUTH ACADEMY

- One youth enrolled in the School for Advanced studies at Miami Dade County Full Time Dual enrollment public high school.
- Program has 75% success rate for youth not re-violating.
- Participant GPA increased by 5%.

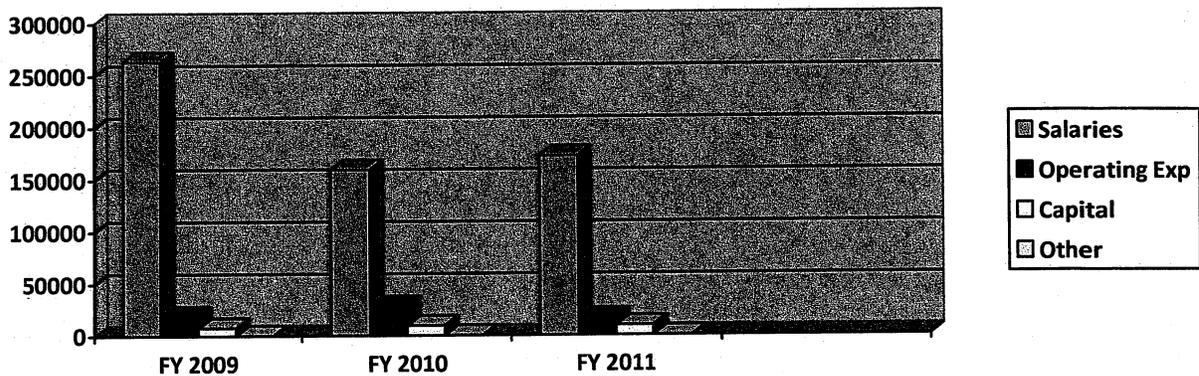
KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 ACTUAL	FY 2010 PROJECTED	FY 2011 BUDGET
Percentage of youth having supervision plan within 14 days of admission	100%	100%	100%
Percentage of youth participating in an academic or vocational program (excluding youths that have obtained a diploma of GED)	100%	100%	100%
Percentage of youths that have obtained a diploma or GED employed or enrolled in a higher education or vocational program	100%	100%	100%
Percentage of youths demonstrating improved behavioral and social skills	94%	94%	94%
Percentage of youths not arrested while in program	92%	95%	95%
Percentage of youths not arrested within one year of successfully completing program	96%	96%	96%

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Salaries & Benefits	\$263,335	\$159,235	\$172,310
Operating Expenses	18,817	28,320	16,886
Capital Outlay	7,451	9,500	9,500
Other			
Total	\$289,603	\$197,055	\$198,696

OPA-LOCKA POLICE YOUTH ACADEMY



GOALS

* **Improve Overall Perception of the City**

- Have youth participants of the program perform community service within the City to continue work towards beautification.

* **Increase Revenue**

- Actively seek grants that would assist the City with for at risk youth services that would help reduce truancy and decrease juvenile delinquency.
- The program will decrease the amount of utility usage (electric, gas, & water) and will recycle in an effort to "go green".

DEPARTMENT STAFFING

Position Title	Number Budgeted
Program Director	1
Administrative Assistant	1
Case Manager	1
Total	3

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
			ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	171	DEPARTMENT OF JUSTICE- GRANT							
DEPT	21	POLICE							
DIV	68	OPA LOCKA YOUTH ACADEMY							
529110	SALARIES-EXECUTIVE	\$	202,513	\$ 85,870	\$ -	\$ -	\$ -	\$ -	\$ -
529120	SALARIES-REGULAR		-	113,678	120,910	120,910	120,910	133,285	133,285
529130	SALARIES-PART TIME		-	-	-	-	-	-	-
529140	SALARIES-OVERTIME		-	-	-	-	-	-	-
529210	F.I.C.A. TAXES		15,486	15,208	9,250	9,250	9,250	10,195	10,200
529220	RETIREMENT		45,362	20,186	11,910	11,910	11,910	13,130	14,355
529230	LIFE & HEALTH INSURANCE		28,936	28,393	17,165	17,165	17,165	17,160	14,470
529240	WORKER'S COMPENSATION		-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH		-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION		-	-	-	-	-	-	-
SALARIES AND RELATED COST			292,297	263,335	159,235	159,235	159,235	173,770	172,310
529312	OTHER PROFESSIONAL SERVICES		-	-	-	-	-	-	-
529340	OTHER CONTRACTED SERVICES		16,993	404	1,200	1,200	700	1,200	1,200
529400	TRAVEL		810	-	-	-	-	-	-
529411	TELEPHONE AND NEXTEL		-	-	-	-	-	-	-
529499	TRAVEL - PRIVATE VEHICLE		-	-	-	-	-	-	-
529421	TEL - TEL		-	-	1,900	1,900	1,900	1,900	1,900
529420	POSTAGE & FREIGHT		168	-	300	300	300	300	150
529430	ELEC/GAS/WATER		-	3,327	2,100	2,100	2,100	2,100	4,000
529440	RENTALS & LEASES		16,500	10,829	10,000	10,000	10,000	10,000	1,500
529451	INSURANCE		-	-	-	-	-	-	-
529461	REP & MAINT-BLDG & EQUIP		975	80	-	-	-	-	-
529465	REP & MAINT-OFFICE EQUIP		-	-	500	500	-	500	-
529470	PRINTING		-	-	-	-	-	-	-
529485	PROGRAM ACTIVITIES		-	-	-	-	-	-	-
529493	GENERAL EXPENSES		24,427	3,632	11,320	11,320	11,320	11,320	6,136
529450	GAS OIL GREASE		-	-	-	-	-	-	-
529510	OFFICE SUPPLIES & EXP		1,746	546	1,500	1,500	1,500	1,500	1,500
529520	OPERATING SUPPLIES		-	-	755	755	500	755	500
529541	EDUCATIONAL COSTS		-	-	-	-	-	-	-
OPERATING EXPENSES			61,619	18,817	29,575	29,575	28,320	29,575	16,886
529642	OFFICE FURN AND EQUIP		-	-	-	-	-	-	-
529646	COMPUTER EQUIP		-	-	-	-	-	-	-
529648	AUTOMOTIVE LEASE		8,128	7,451	9,500	9,500	9,500	9,500	9,500
CAPITAL OUTLAYS			8,128	7,451	9,500	9,500	9,500	9,500	9,500
DEFICIT REDUCTION			-	-	-	-	-	-	-
TOTAL DJJ- AFTER CARE GRANT FUND			\$ 362,045	\$ 289,603	\$ 198,310	\$ 198,310	\$ 197,055	\$ 212,845	\$ 198,696

CRIME PREVENTION PROGRAM

DEPARTMENT DESCRIPTION

The overall goal of the Youth Crime Prevention Program is to prevent youth at risk, ages eight (8) to eighteen (18), from becoming involved in or returning to criminal activities. The Program's activities, trainings, and workshops include multiple partnerships and endeavors to curtail juvenile crime. Its concept embodies social and behavioral applications rather than law enforcement. This project combines counseling, tutorial, educational and recreational activities designed to empower participants, enhance self-esteem and self-confidence, and to develop survival and leadership skills.

Referrals are received from the Department of Juvenile Justice, Miami Dade County Public Schools, Miami Dade Post-Arrest Diversion Program & Delinquency Prevention Services, parents and other community members. Program activities, trainings, and workshops comprise over fifty events annually.

The Program has been in operation for over 30 years within the City of Opa-locka and surrounding neighborhoods. Many young people have benefited from the vital social services provided from this program. Our program has operated through the fiscal support of grants and the general fund of the City of Opa-locka. There are over five (5) distinct programs that we provide to our youth and their families within the City of Opa-locka. Each program along with its accomplishments and futuristic activities are listed below:

SERVICES

City of Opa-locka Youth Employment Initiative (Project O.Y.E.I) - In its inaugural year of 2007 the Opa-locka Youth Employment Initiative, or Project O.Y.E.I was begun to address the issue of youth unemployment within the City of Opa-locka. Working with the Office of the Mayor, this program has raised eight thousand dollars so far in our efforts to employ youth in the summer of 2009. We are planning for constant growth in job placement and raised funds to employ 35 youth in the summer of 2010. This program emphasizes the goal of the City to Increase Revenue. This program has brought close to \$50,000.00 to the City in the form of donations to assist youth receive vital services and employment during the school year and summer months.

City of Opa-locka P.E.A.R.L.S Program - The P.E.A.R.L.S Program is a collaborative endeavor along with the Parks and Recreation Department after school program. This program works with young ladies ages 12 – 18 years of age on improving employability skills, etiquette, social and academic skills. Field trips, workshops, and recreational activities are a frequent occurrence that serves as incentives for program participants. This program emphasizes the beautification goal of the City, as youth in this program continue their positive community service through tree planting and community clean ups.

CRIME PREVENTION PROGRAM

City of Opa-locka Teens (C.O.O.L Teens) - This program was begun as a byproduct of the 2007 Opa-locka Youth Employment Initiative (Project OYEI). Youth who were employed as a part of the OYEI received academic tutoring during the summer and when school began, these youth continued to receive academic assistance from city staff and as a result, the COOL TEENS Program was born. Youth between the ages of 11-19 come to the Administrative Complex and receive academic assistance, Conflict Resolution, Substance Abuse Education, Life Skills and Mentoring by the Crime Prevention staff between the hours of 4:00 p.m. – 8:00 p.m. Youth are also provided the opportunity to receive after school jobs that focus on City beautification. We currently have 15 youth enrolled in this program and are growing daily. Any support will be greatly appreciated. A physical fitness and nutritional component occurs daily with you running at Florida International University, North Campus and receiving a balanced meal daily. This program emphasizes the beautification goal of the City, as youth in this program continue their positive community service through tree planting and community clean ups.

City of Opa-locka Alternative to Outdoor Suspension Program - The School Suspension Program (SSP) was derived from the overwhelming number of students who are suspended in the Opa-locka/Miami Gardens area within Miami-Dade County Public Schools at all grade levels. The Suspension Program was created in response to the need of placing these students in a productive environment, assisting them academically, socially, and emotionally. The School Suspension Program takes place Monday – Friday at the Opa-locka Crime Prevention Program between the hours of 8:30 a.m. – 4:00 p.m. This program emphasizes the beautification goal of the City as youth in this program continue their positive community service through tree planting and community clean ups.

City of Opa-locka Kids Program (C.O.O.L KIDS) - The C.O.O.L KIDS Program is a collaborative endeavor along with the Parks and Recreation Department after school program. This program targets at-risk elementary school aged youth within the City of Opa-locka in providing mentors along with academic and social intervention with an emphasis placed on mentoring. The students meet every Saturday from 10:30 a.m. – 4:00 p.m. Field trips and other recreational activities are a frequent occurrence within this program to produce desired outcome. The program currently has 30 youth enrolled. We would like to grow our numbers of participants for this program to 50 youth. We will also establish a partnership with Florida International University (FIU).

City of Opa-locka Youth Crime Prevention - The Youth Crime Prevention Program is designed to assist youth who have received civil citations from law enforcement officers or is ungovernable as determined by parental referrals or walk ins. We assist these youth with anger management, decisions making, and deterrence from criminal activities. The first stage of the program is 9 weeks. Youth are required to attend community service projects as well as workshops that assist them in making good choices. Once youth complete the 9 week stage of the program, their grades, behavior, and attitude is reviewed and if applicable, will begin either the P.E.A.R.L.S Program or the C.O.O.L TEENS. This program emphasizes the goal of the City of increase public safety service. This program is a juvenile delinquency prevention program that assists in keeping youth from becoming negative members of society and breaking the law.

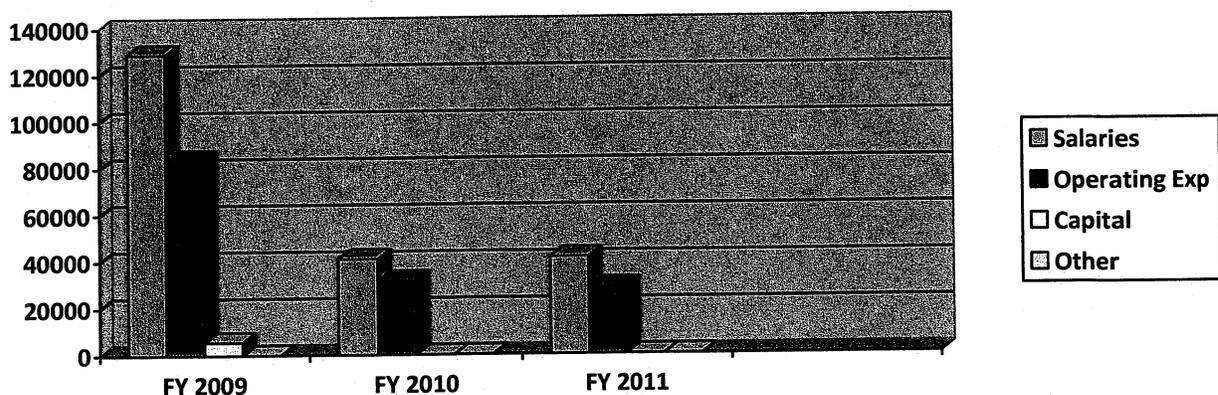
CRIME PREVENTION PROGRAM

ACCOMPLISHMENTS

- * Improved youth participants academic performance by 40% as measured by reports cards
- * Hosted 3rd Annual Teen Summit
- * Decreased youth arrest in 2008 by 20%
- * Worked with Miami Dade County Public Schools in serving suspended youth within the City of Opa-locka and Miami Gardens
- * Received \$5,000.00 in donations from local businesses for Employment Initiative
- * Worked with the group of concerned Opa-locka parents (COP) group which meets monthly.
- * Provided tutors and academic support to non profits within City limits
- * Hosted and planned 2010 Black History Events for the City
- * Provided youth volunteers for City functions and events
- * Participated and organized citywide clean up event
- * Assisted youths graduating from high school in college applications and SAT preparation
- * Increased behavior grades of 80% of youth as measured by report cards

RESOURCE SUMMARY

Category	FY 2009	FY 2010	FY 2011
	Actual	Projected	Budget
Salaries & Benefits	\$128,919	\$40,975	\$41,405
Operating Expenses	83,649	31,710	28,595
Capital Outlay	5,465	-	-
Other	-	-	-
Total	\$218,033	\$72,685	\$70,000



CRIME PREVENTION PROGRAM

GOALS

→ **Improve academic efficiency**

- Provide tutoring services
- Provide homework assistance to improve reading and writing skills
- Increase cultural knowledge, awareness and pride
- Provide for educational field trips

→ **Encourage positive behaviors**

- Improve social and personal etiquette
- Provide lessons in anger management
- Prevent the entering or return to criminal behavior

→ **Introduce Skills to Prepare for Independent Living**

- Increase knowledge of life skills
- Provide for career exploration and internship opportunities
- Provide summer and in-school employment

DEPARTMENT STAFFING

Position Title	Number Budgeted
Program Director	*
Counselor	1
Total	1

* Program managed by the Parks and Recreation Department.

FY 2011 DEPARTMENT HIGHLIGHTS

- Only one position is funded in the Department. The other activities will be provided through the Parks and Recreation Department.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	172 CRIME PREV PROGRAM							
DEPT	21 POLICE DEPARTMENT							
DIV	74 OTHER PUBLIC SAFETY							
529110	SALARIES-EXECUTIVE	\$ 92,215	\$ 12,896	\$ -	\$ -	\$ -	\$ -	\$ -
529120	SALARIES-REGULAR	-	87,098	30,000	30,000	30,000	30,890	30,890
529140	OVERTIME	1,224	1,055	-	-	-	-	-
529210	F.I.C.A. TAXES	7,133	8,122	2,295	2,295	2,295	2,365	2,365
529220	RETIREMENT	7,300	7,919	2,955	2,955	2,955	3,040	3,330
529230	LIFE & HEALTH INSURANCE	7,463	11,828	5,725	5,725	5,725	5,730	4,820
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	115,335	128,919	40,975	40,975	40,975	42,025	41,405
529311	EMPLOYEES PHYSICALS	896	70	-	-	-	-	-
529312	OTHER PROFESSIONAL SERVICES	1,740	9,726	-	-	-	-	-
529400	TRAVEL	5,167	-	-	-	-	-	-
529499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
529421	TEL - TEL	-	-	-	-	-	-	-
529420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
529430	ELEC/GAS/WATER	-	-	-	-	-	-	-
529440	RENTALS & LEASES	-	-	-	-	-	-	-
529451	INSURANCE	-	-	-	-	-	-	-
529461	REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
529465	REP & MAINT-OFFICE EQUIP	42	160	-	-	-	-	-
529470	PRINTING & BINDING	-	-	-	-	-	-	-
529485	PROGRAM ACTIVITIES	37,926	65,669	14,210	28,710	28,710	-	23,595
529491	OTHER ADVERTISING	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	-	135	-	-	-	-	-
529510	OFFICE SUPPLIES & EXP	1,538	3,208	4,315	4,315	3,000	-	5,000
529520	OPERATING SUPPLIES	5,391	4,293	-	-	-	-	-
529540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	9,529	387	-	-	-	-	-
	OPERATING EXPENSES	62,229	83,649	18,525	33,025	31,710	-	28,595
529642	OFFICE FURN AND EQUIP	2,245	2,255	-	-	-	-	-
529646	COMPUTER EQUIP	-	3,211	-	-	-	-	-
	CAPITAL OUTLAYS	2,245	5,465	-	-	-	-	-
	DEFICIT REDUCTION	-	-	-	-	-	-	-
	TOTAL CRIME PREVENTION GRANT FU	\$ 179,809	\$ 218,033	\$ 59,500	\$ 74,000	\$ 72,685	\$ 42,025	\$ 70,000

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PUBLIC WORKS

DEPARTMENT DESCRIPTION

The Public Works and Utilities Department plays a critical role in the operation, maintenance, and development of capital infrastructure as well as meeting the goals of protecting health and safety of residents and businesses. The Department provides planning, supervision, and management of four divisions: Administration, Building Maintenance, Roads & Streets, and Vehicle Maintenance.

Administration

The Administration Division is responsible for the overall monitoring of the department's operating and capital budgets and providing technical support to the other divisions within the department. To this end, included in the FY 2009 budget is the position of a Project Engineer. This individual will assist with the demanding workload of project management, oversight of inspections, technical reports, utilities' permitting and grant writing support.

Building Maintenance

The Building Maintenance Division is responsible for the maintenance, repair, renovation and cleaning of all City facilities. The Department is working towards increasing the effectiveness and capabilities of the division by providing better services for our physical assets.

Roads and Streets

The Roads and Streets Division is responsible for the maintenance, repair and construction activities for all City dedicated streets, alleys and right-of-ways. Street resurfacing and paving are the most important issue facing the division this year.

Vehicle Maintenance

The Vehicle Maintenance Division has a major responsibility in the delivery of maintenance service for all city vehicles and heavy equipment. Staff is also required to assemble/modify equipment or tools and assist in the repairs of other ancillary equipment.

The Department also supervises the City's utilities including solid waste contract and water and sewer system.

SERVICES

- | | |
|---------------------------------------|------------------------------------|
| * Maintenance of all City buildings | * Maintenance of all City vehicles |
| * Street resurfacing | * Monitor capital budget programs |
| * Cutting of right-of-ways and alleys | * Pothole and sidewalk repair |

PUBLIC WORKS

DEPARTMENT STAFFING

Position Title	Number Budgeted
<u>Administration</u>	
Director	*
Assistant Director	1
Operations Manager	1
Secretary	1
Project Coordinator	1
<u>Building Maintenance</u>	
Supervisor	1
Custodian	3
Carpenter	1
Maintenance Worker	2
<u>Roads and Streets</u>	
Supervisor	1
Maintenance Worker	5
<u>Vehicle Maintenance</u>	
Supervisor	1
Mechanic	3
Total Public Works Department	21

* The Director is shared with the Building & Licenses Department.

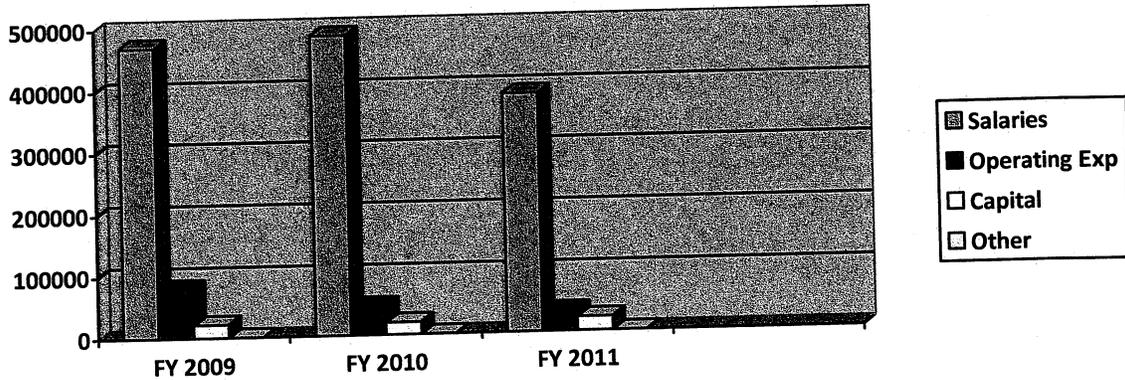
FY 2011 DEPARTMENT HIGHLIGHTS

- Funding is included to purchase an asphalt and paving machine that will allow for roadway repairs.
- Dollars are included for the landscape contractor and the contract with the Florida Department of Corrections for inmate services.
- Funding in the amount of \$190,000 is included for fuel costs.
- In the People's Transportation Plan Fund (PTP), the City plans to carry forward approximately \$355,570 from FY 2010 to complete qualified PTP capital projects.

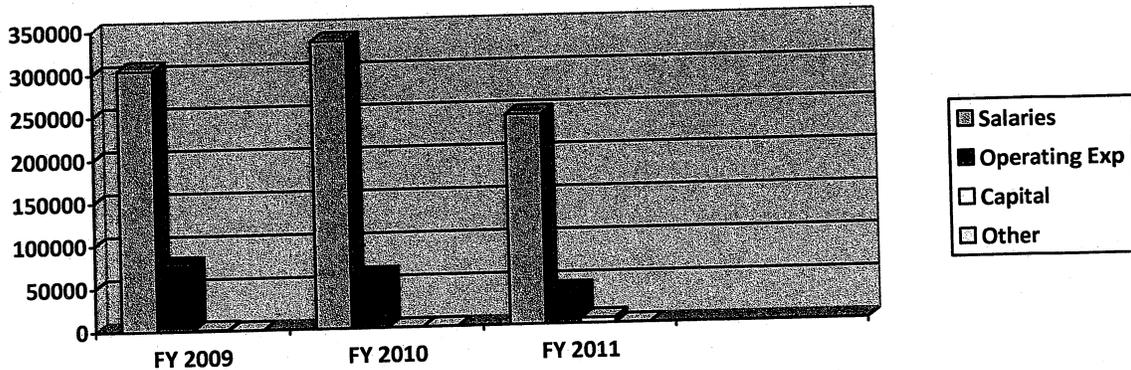
PUBLIC WORKS

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Administration			
Salaries & Benefits	\$ 470,307	\$486,000	\$386,275
Operating Expenses	80,205	47,050	33,500
Capital Outlay	21,581	20,020	22,720
Other	-	-	-
Sub-Total	572,093	553,070	442,495

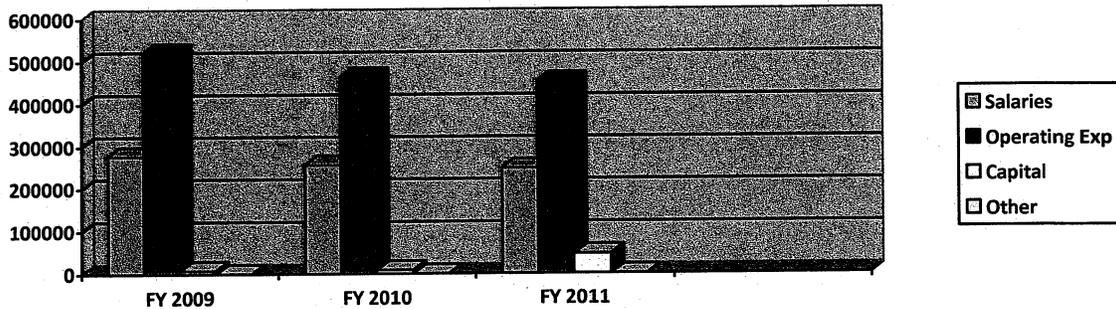


Building Maintenance			
Salaries & Benefits	304,312	335,200	244,790
Operating Expenses	75,762	60,400	38,500
Capital Outlay	1,082	-	5,800
Other	-	-	-
Sub-Total	381,156	395,600	289,090

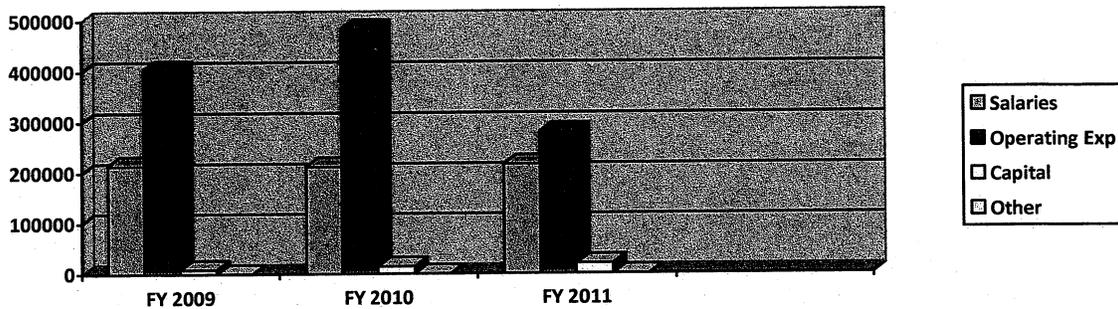


PUBLIC WORKS

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Roads and Streets			
Salaries & Benefits	276,906	256,330	247,660
Operating Expenses	520,967	463,000	452,000
Capital Outlay	7,641	8,250	46,200
Other	-	-	-
Sub-Total	805,514	727,580	745,860



Vehicle Maintenance			
Salaries & Benefits	214,304	212,145	216,425
Operating Expenses	403,334	484,000	279,500
Capital Outlay	8,608	14,355	20,000
Other	-	-	-
Sub-Total	626,247	710,500	515,925



Total Public Works Department	\$2,385,010	\$2,386,750	\$1,993,370
FEMA Fund	\$ -	\$ 551,671	\$ 1,024,233
Peoples Transportation Plan	-	-	805,570

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	32 ADMINISTRATION							
541110	SALARIES- EXECUTIVE	\$ 204,750	\$ 189,355	\$ 231,065	\$ 167,095	\$ 177,000	\$ 160,745	\$ 220,745
541120	SALARIES- REGULAR	67,743	156,292	112,140	156,990	196,500	112,840	87,840
541140	OVERTIME	423	1,826	-	7,000	7,500	-	-
541210	F. I. C. A. TAXES	20,878	26,952	26,255	29,945	31,500	20,930	23,605
541220	RETIREMENT CONTRIBUTION	28,390	36,716	33,085	35,850	37,300	26,945	26,775
541230	LIFE & HEALTH INSURANCE	38,984	54,452	48,805	34,000	34,000	41,645	27,310
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
541499	TRAVEL - PRIVATE VEHICLE	-	4,714	6,000	2,200	2,200	-	-
	SALARIES AND RELATED COSTS	361,168	470,307	457,350	433,080	486,000	363,105	386,275
541311	EMPLOYEE PHYSICALS	6,133	4,033	5,000	-	-	-	-
541312	OTHER PROFESSIONAL SERVICES	12,746	56,823	10,000	25,665	30,500	10,000	10,000
541341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
541340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
541400	TRAVEL & PER DIEM	1,097	1,018	-	-	-	-	-
541499	TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541420	POSTAGE & FREIGHT	922	140	2,000	250	250	1,500	1,500
541430	ELECTRIC, GAS & WATER	-	-	-	-	-	-	-
541440	RENTALS & LEASES	8,801	5,573	5,000	7,100	7,100	6,500	6,000
541461	REPAIR & MAINT-BLDG & EQUIP	2,080	855	-	700	700	35,000	10,000
541465	REPAIR & MAINT - OFFICE EQUIP	160	456	500	-	-	1,000	1,000
541470	PRINTING	8	147	-	-	-	-	-
541493	GENERAL EXPENSES	8,919	2,693	-	3,000	3,000	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541510	OFFICE SUPPLIES *& EXPENSE	4,298	1,531	2,000	3,000	2,000	2,000	2,000
541520	OPERATING SUPPLIES	6,001	6,736	4,000	4,000	3,500	-	-
541540	PUBL/SUBS/MEMEBRSHIPS	460	-	-	-	-	1,000	1,000
541541	EDUCATIONAL COSTS	4,357	200	-	-	-	2,000	2,000
	OPERATING EXPENSES	55,982	80,205	28,500	43,715	47,050	59,000	33,500
541640	MACHINERY & EQUIP	-	1,875	-	-	-	-	-
541642	OFFICE FURN & EQUIP	-	1,268	-	-	-	-	-
541646	COMPUTER EQUIPMENT	5,687	7,264	-	820	820	-	-
541648	VEHICLE LEASE	-	11,174	19,200	19,200	19,200	26,000	22,720
	CAPITAL OUTLAYS	5,687	21,581	19,200	20,020	20,020	26,000	22,720
	DEPRECIATION	-	-	-	-	-	-	-
	DIV TOTALS:	\$ 422,837	\$ 572,093	\$ 505,050	\$ 496,815	\$ 553,070	\$ 448,105	\$ 442,495

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	39 BUILDING MAINTENANCE							
541120	SALARIES-REGULAR	\$ 151,334	\$ 220,347	\$ 229,840	\$ 229,840	\$ 234,700	\$ 211,380	\$ 170,665
541140	OVERTIME	6,802	6,539	7,500	7,500	7,500	7,500	7,500
541210	F. I. C. A. TAXES	12,032	17,302	18,155	18,155	18,155	16,745	13,630
541220	RETIREMENT CONTRIBUTION	22,622	19,914	23,380	23,380	24,500	21,560	19,190
541230	LIFE & HEALTH INSURANCE	39,896	40,210	58,345	50,345	50,345	50,140	33,805
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	232,686	304,312	337,220	329,220	335,200	307,325	244,790
541311	EMPLOYEE PHYSICALS	-	738	4,500	500	500	4,500	4,500
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	3,599	4,243	4,000	6,000	6,000	4,000	4,000
541340	OTHER CONTRACTED SERVICES	-	6,219	-	-	1,400	-	-
541390	CONTINGENCIES	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541440	RENTALS & LEASES	-	-	-	-	1,000	-	-
541461	REPAIR & MAINT-BLDG & EQUIP	-	224	-	-	-	-	-
541465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	1,500	-
541461	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	2,500	-
541493	GENERAL EXPENSES	1,555	5,804	-	3,700	4,500	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	36,765	58,215	15,000	43,000	47,000	25,000	25,000
541541	EDUCATIONAL COSTS	-	320	-	-	-	2,500	-
541550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	20,000	5,000
	OPERATING EXPENSES	41,919	75,762	23,500	53,200	60,400	60,000	38,500
541640	MACHINERY & EQUIP	-	1,082	-	-	-	25,000	-
541733	STEP TRUCK & PICK-UP LEASE	-	-	-	-	-	-	-
541643	COMM EQUIP	-	-	-	-	-	-	-
541641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	20,000	-
541631	LIBRARY RENOVATIONS	-	-	-	-	-	-	-
541648	AUTOMOTIVE LEASE	-	-	-	-	-	-	5,800
	CAPITAL OUTLAYS	-	1,082	-	-	-	45,000	5,800
	DIV TOTALS:	\$ 274,605	\$ 381,156	\$ 360,720	\$ 382,420	\$ 395,600	\$ 412,325	\$ 289,090

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011	FY 2011
							DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	41 ROADS AND STREETS							
541120	SALARIES-REGULAR	\$ 145,568	\$ 190,734	\$ 164,090	\$ 175,090	\$ 185,000	\$ 168,355	\$ 178,355
541130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	8,855	7,246	5,000	5,000	5,000	5,000	5,000
541210	F. I. C. A. TAXES	11,557	15,171	12,935	12,935	14,500	13,260	14,030
541220	RETIREMENT CONTRIBUTION	16,590	19,997	16,655	16,655	17,500	17,075	18,670
541230	LIFE & HEALTH INSURANCE	28,468	43,758	36,830	34,330	34,330	36,825	31,605
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		211,038	276,906	235,510	244,010	256,330	240,515	247,660
541311	EMPLOYEE PHYSICALS	-	-	2,000	-	-	2,000	2,000
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	2,664	4,848	4,000	4,000	4,000	4,000	4,000
541340	OTHER CONTRACTED SERVICES	380,652	388,636	335,000	365,000	365,000	335,000	322,000
541390	CONTINGENCIES	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541440	RENTALS & LEASES	34	3,050	-	-	-	-	-
541467	REP & MAINT - MACH & EQUIP	3,902	11,605	8,000	9,000	9,000	8,000	8,000
541470	PRINTING	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	7,951	8,858	-	10,000	10,000	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	61,335	74,556	60,000	45,000	50,000	65,000	60,000
541530	ROAD MATERIALS & SUPPLIES	22,929	29,414	25,000	25,000	25,000	35,000	55,000
541541	EDUCATIONAL COSTS	75	-	-	-	-	-	-
541550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	1,000	1,000
541466	REP & MAINT - VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		479,541	520,967	434,000	458,000	463,000	450,000	452,000
541640	MACHINERY & EQUIP	-	-	40,000	8,250	8,250	70,000	29,000
541641	AUTOMOTIVE EQUIPMENT	-	6,385	-	-	-	46,080	-
541630	IMPROV OTHER THAN BLDG	1,612	1,256	-	-	-	-	-
541648	AUTO LEASE	147,662	-	-	-	-	-	17,200
541643	COMM EQUIP	-	-	-	-	-	-	-
541980	DEPRECIATION	-	-	-	-	-	-	-
CAPITAL OUTLAYS		149,274	7,641	40,000	8,250	8,250	116,080	46,200
DIV TOTALS:		\$ 839,853	\$ 805,514	\$ 709,510	\$ 710,260	\$ 727,580	\$ 806,595	\$ 745,860

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	49 VEHICLE MAINT							
541110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
541120	SALARIES-REGULAR	114,510	158,498	154,775	155,775	155,775	159,435	159,435
541130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	2,987	573	500	500	500	500	500
541210	F. I. C. A. TAXES	9,021	12,169	11,880	11,880	11,880	12,235	12,235
541220	RETIREMENT CONTRIBUTION	16,845	16,084	15,295	15,295	15,295	15,755	17,225
541230	LIFE & HEALTH INSURANCE	24,837	26,980	25,695	28,695	28,695	25,695	27,030
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		168,200	214,304	208,145	212,145	212,145	213,620	216,425
541311	EMPLOYEE PHYSICALS	-	-	-	-	-	2,250	-
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	3,523	4,201	3,000	4,000	4,000	3,000	3,000
541340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
541440	RENTALS & LEASES	-	-	-	-	-	-	-
541461	REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
541467	REP & MAINT - MACH & EQUIP	-	-	-	-	-	2,500	-
541493	GENERAL EXPENSES	-	-	-	-	-	-	-
541450	GAS/OIL/GREASE	341,454	241,291	200,000	255,000	290,000	225,000	190,000
541510	OFFICE SUPPLIES	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	130,049	157,842	80,000	175,000	190,000	95,000	85,000
541541	EDUCATIONAL COSTS	-	-	-	-	-	1,500	1,500
541550	SMALL TOOLS	-	-	-	-	-	-	-
541466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		475,026	403,334	283,000	434,000	484,000	329,250	279,500
541640	MACHINERY & EQUIP	-	8,608	15,000	-	-	20,000	20,000
541642	OFFICE FURNITURE & EQUIP	-	-	-	-	-	-	-
541646	COMPUTER EQUIPMENT	-	-	-	14,355	14,355	5,000	-
CAPITAL OUTLAYS		-	8,608	15,000	14,355	14,355	25,000	20,000
DIV TOTALS:		643,226	626,247	506,145	660,500	710,500	567,870	515,925
TOTAL PUBLIC WORKS DEPARTMENT		\$ 2,180,521	\$ 2,385,010	\$ 2,081,425	\$ 2,249,995	\$ 2,386,750	\$ 2,234,895	\$ 1,993,370

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	169	FEDERAL EMERGENCY MGMNT							
DEPT	50	PUBLIC WORKS							
DIV	45	PUBLIC WORKS ADMINISTRATION							
538312		OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
538340		OTHER CONT SERVICES	281,554	-	-	-	551,671	-	-
538469		DEBRIS REMOVAL HURRICANE IREN	-	-	-	-	-	-	-
538493		GENERAL EXPENSES	-	-	-	-	-	-	-
		OPERATING EXPENSES	281,554	-	-	-	551,671	-	-
538914		FUND DEFICIT RESERVE	-	-	-	-	-	-	-
538909		TRANSFER OUT - GENERAL FUND							1,024,233
		NON-OPERATING EXPENSES	-	-	-	-	-	-	1,024,233
		TOTAL FEMA GRANT FUND	\$ 281,554	\$ -	\$ -	\$ -	551,671	\$ -	\$ 1,024,233

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	176 PEOPLES' TRANSPORTATION PLAN FUND							
DEPT	50 PUBLIC WORKS ADMINISTRATION							
DIV	47 PEOPLES' TRANSPORTATION PLAN							
541110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
541120	SALARIES-REGULAR	-	-	-	-	-	-	-
541130	SALARIES-P/T & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	-	-	-	-	-	-	-
541210	F.I.C.A. TAXES	-	-	-	-	-	-	-
541220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
541230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	-	-	-	-	-	-
541340	OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
541400	TRAVEL - PER DIEM	-	-	-	-	-	-	-
541420	POSTAGE	-	-	-	-	-	-	-
541421	TELE & TELEGRAPH	-	-	-	-	-	-	-
541430	ELECTRIC/GAS/WATER	-	-	-	-	-	-	-
541440	RENTALS & LEASES	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	-	-	-	-	-	-	-
541450	GAS OIL GREASE	-	-	-	-	-	-	-
541510	OFFICES SUPPLIES & EXPENSE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	-	-	-	-	-	-	-
541461	REP MAINT BLDG-EQUIP	-	-	-	-	-	-	-
541541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
	OPERATING EXPENSES	-	-	-	-	-	-	-
541646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
541630	IMPROV OTHER THAN BLDGS	-	-	420,000	420,000	-	420,000	495,000
541641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAY	-	-	420,000	420,000	-	420,000	495,000
541909	TRANSFER OUT - GENERAL FUND	-	-	-	-	-	-	-
541916	TRANSFER OUT - CAP PROJ FUND	-	-	-	-	-	-	310,570
	NON OPERATING EXPENSES	-	-	-	-	-	-	310,570
	TOTAL PEOPLES' TRANS TAX FUND	\$ -	\$ -	\$ 420,000	\$ 420,000	\$ -	\$ 420,000	\$ 805,570

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
			ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT	ADOPTED
								REQUESTS	
FUND	310	CAPITAL ACQUISITION							
DEPT	50	PUBLIC WORKS							
DIV	42	STREETS/DRAINAGE MAINT							
541748		INFRA-STRUCTURE IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		CAPITAL OUTLAY	-	-	-	-	-	-	-
		DIV. TOTALS:	-	-	-	-	-	-	-
FUND	310	CAPITAL ACQUISITION							
DEPT	50	PUBLIC WORKS							
DIV	33	ADMINISTRATION							
541493		GENERAL EXPENSES	-	-	-	-	20	-	-
541804		DEMOLITION	-	-	-	-	-	-	-
		CAPITAL OUTLAY	-	-	-	-	20	-	-
		FUND BALANCE RESERVE	-	-	-	-	-	-	-
		I DIV. TOTAL	\$ -	\$ -	\$ -	\$ -	20	\$ -	\$ -
		TOTAL CAPITAL ACQUISITION FUND	\$ -	\$ -	\$ -	\$ -	20	\$ -	\$ -

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PUBLIC UTILITIES – SOLID WASTE

DEPARTMENT DESCRIPTION

The City recently renewed the contract with Waste Management, Inc. for collection and disposal of commercial solid waste. The collection of Residential Waste is handled by Choice Environmental. The City currently receives a 26% franchise fee for commercial solid waste collected and disposed of by Waste Management.

The City continues to face many challenges in the area of illegal dumping all over the City. Provisions have been made with Code Enforcement to identify and prosecute alleged trash dumpers. Additionally, the Florida Department of Corrections Worker Program continues to assist with the collection of illegally dumped solid waste.

The City has an inter-local agreement with Miami-Dade County for residential recycling services.

SERVICES

- * Monitor garbage and trash collection by contractors
- * Pick up illegally dumped trash

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 ACTUAL	FY 2010 PROJECTED	FY 2011 BUDGET
Number of single-family residential units	2,331	2,331	2,331
Percentage of households participating in recycling program	50%	52%	52%

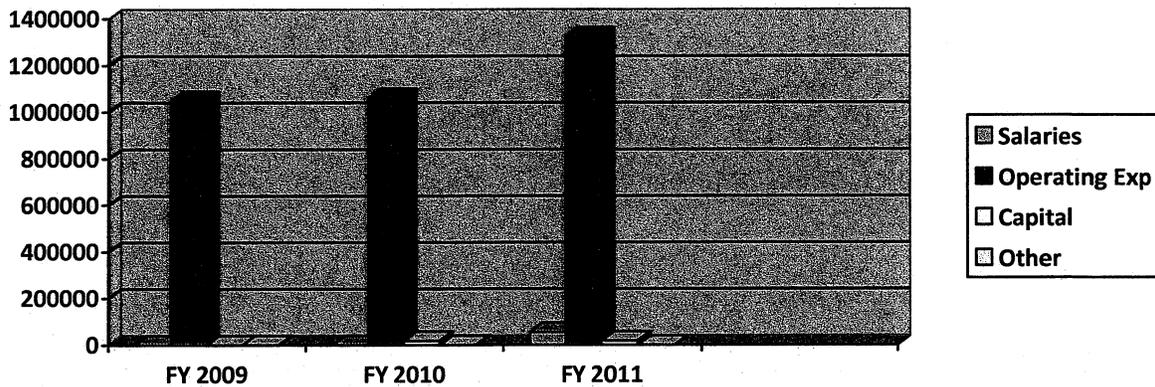
GOALS

- * **Increase Revenues**
 - Work with Waste Management to ensure that all commercial industries are being serviced and billed.
- * **Improve Overall City Perception**
 - Continue to work with Code Enforcement to reduce illegal dumping throughout the City.
 - Continue residential trash container program to reduce litter and improve the image of the City.

PUBLIC UTILITIES – SOLID WASTE

RESOURCE SUMMARY

Category	FY 2009	FY 2010	FY 2010
	Actual	Projected	Budget
Salaries & Benefits	\$ -	\$ -	\$ 55,000
Operating Expenses	1,047,524	1,060,000	1,323,500
Capital Outlay	-	-	-
Other		17,500	17,500
Total	\$ 1,047,524	\$ 1,077,500	\$ 1,396,000



FY 2011 DEPARTMENT HIGHLIGHTS

→ Funding is included in Other Contracted Services to pay Choice Environmental Services for residential waste collection services.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
			ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	410	SOLID WASTE MGMT							
DEPT	50	PUBLIC UTILITIES							
DIV	34	GARBAGE/SOLID WASTE DISPOSAL							
534110		SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
534120		SALARIES-REGULAR	-	-	-	-	-	-	-
534140		OVERTIME	-	-	-	-	-	-	-
534210		F. I. C. A. TAXES	-	-	-	-	-	-	-
534220		RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
534230		LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
534240		WORKER'S COMPENSATION	-	-	-	-	-	-	55,000
534245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
534250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COST			-	-	-	-	-	-	55,000
534311		EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
534340		OTHER CONTRACTED SERVICES	1,031,743	917,745	960,000	960,000	960,000	1,000,000	1,086,400
534341		UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
534391		RE-IMBUESE ADMIN. COSTS G/F	-	-	-	-	-	-	78,500
534340		CONTRACTED SERVICES	-	-	-	-	-	-	-
534421		TEL & TEL	-	-	-	-	-	-	-
534431		SOLID WASTE DISPOSAL	64,489	54,505	52,800	52,800	40,000	70,000	60,000
534440		RENTALS & LEASES	-	-	-	-	-	-	-
534451		INSURANCE	-	-	-	-	-	-	6,100
534493		GENERAL EXPENSES	-	-	-	-	-	-	-
534450		GAS/OIL/GREASE	-	-	-	-	-	-	12,500
534520		OPERATING SUPPLIES	-	-	-	-	-	-	-
534541		EDUCATIONAL COSTS	-	-	-	-	-	-	-
534467		REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
534466		REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
534592		CURBSIDE RECYCLING	79,132	75,274	78,000	78,000	60,000	80,000	80,000
OPERATING EXPENSES			1,175,364	1,047,524	1,090,800	1,090,800	1,060,000	1,150,000	1,323,500
534641		AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
534641		AUTOMOTIVE LEASE	-	-	-	-	-	-	-
CAPITAL OUTLAYS			-	-	-	-	-	-	-
534720		INTEREST	-	-	-	-	-	-	-
534916		RESERVE FOR SICK/ANNUAL LEAVE	-	-	17,500	17,500	17,500	-	17,500
534920		LOSS ON DISP OF FIXED ASSETS	-	-	-	-	-	-	-
534980		DEPRECIATION	-	-	-	-	-	-	-
NON - OPERATING EXPENSES			-	-	17,500	17,500	17,500	-	17,500
DEFICIT REDUCTION			-	-	-	-	-	-	-
DIVISION TOTALS:			1,175,364	1,047,524	1,108,300	1,108,300	1,077,500	1,150,000	1,396,000
DEPT TOTAL			1,175,364	1,047,524	1,108,300	1,108,300	1,077,500	1,150,000	1,396,000
TOTAL SOLID WASTE FUND			\$ 1,175,364	\$ 1,047,524	\$ 1,108,300	\$ 1,108,300	\$ 1,077,500	\$ 1,150,000	\$ 1,396,000

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PUBLIC UTILITIES – WATER & SEWER

DEPARTMENT DESCRIPTION

The Utility Division is responsible for delivery of water and sewer services to the City. The City buys water and disposes sewer under an inter-local agreement with Miami-Dade County. The City owns approximately 50 miles of water mains and provides water to all areas in the city. Complete infrastructure construction, repairs and maintenance are performed as part of the service.

The City is mandated to operate this fund along with some other enterprise funds in a business-like manner and assures operating reserves are sufficient to cover all costs of operations and depreciation. In addition, progress must be continually made to eliminate deficits over the next 10 years.

The four components of the division are meter reading, water, customer service, and sewer.

SERVICES

- | | |
|--------------------------------------|--|
| * Read meters for monthly billing | * Maintain sewer lines, pump stations, and force mains |
| * Validate and/or Repair meters | * Establish new residential or business services |
| * Maintain water distribution system | |

MAJOR ACCOMPLISHMENTS

- * Completed the demolition of the Old Water Plant

GOALS

- Monitor Water Supply and Sewer Operations
 - Increase frequency of testing and provide additional sampling points.
 - Add monitoring capabilities (SCADA) to all new pump stations.
 - Continue the upgrade and rehabilitation program for the sewer system by lining sewer pipes to prevent potential leaks and sewer back-up creating a health hazard.
 - Continue replacement and repair of existing hydrants because they are a key component of the City's Fire Safety and Protection as well as a major liability for the City.

PUBLIC UTILITIES – WATER & SEWER

- Sewer Services – Complete design and/or construction on nine (9) pump stations:

Pump Station #1	Design and Construction
Pump Station #2	Design and Construction
Pump Station #7	Design and Construction
Pump Station #8	Construction Only; Design Complete
Pump Station #9	Design and Construction
Pump Station #11A	Construction Only; Design Complete
Pump Station #11B	Construction Only; Design Complete
Pump Station #11C	Construction Only; Design Complete
Pump Station #14	Will be built by Atlas Packaging; the City has agreed to repay the company one half of the amount each year for two years upon completion of work.

- Meter readers – Transition from manual meter reading to fully automated electronic meter reading installed by Johnson Controls, Inc. Continue to improve the automated system to generate more cost savings.
- Water Services – Continue with the fire hydrant replacement program throughout the City. Continue maintaining leak detection and repair for all residents in the distribution system. Provide water services to new customers. Regular testing to ensure drinking water is within DEP guidelines.

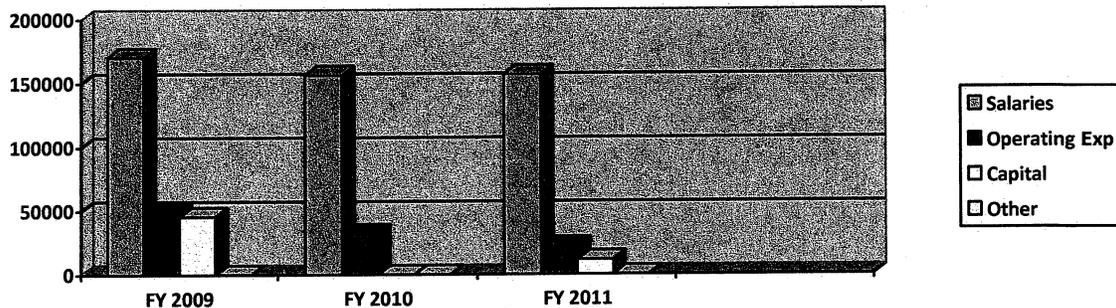
DEPARTMENT STAFFING

Position Title	Number Budgeted
Project/Utilities Engineer	2
Meter Reader Supervisor	1
Meter Reader	3
Water Services Supervisor	1
Water Services Utility Mechanic	3
Sewer Services Supervisor	1
Sewer Services Utility Mechanic	4
Customer Care	2
Total	17

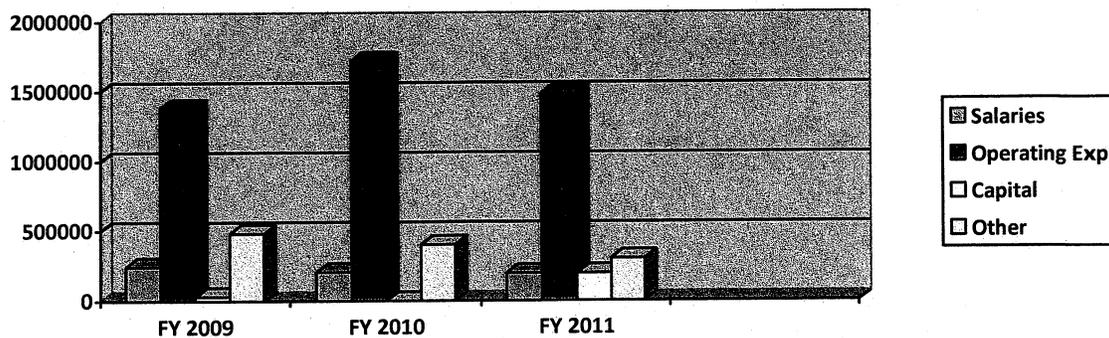
PUBLIC UTILITIES – WATER & SEWER

RESOURCE SUMMARY

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Meter Readers			
Salaries & Benefits	\$170,149	\$156,240	\$156,590
Operating Expenses	48,916	32,000	22,000
Capital Outlay	45,333	-	11,500
Other	-	-	-
Sub-Total	264,398	188,240	190,090

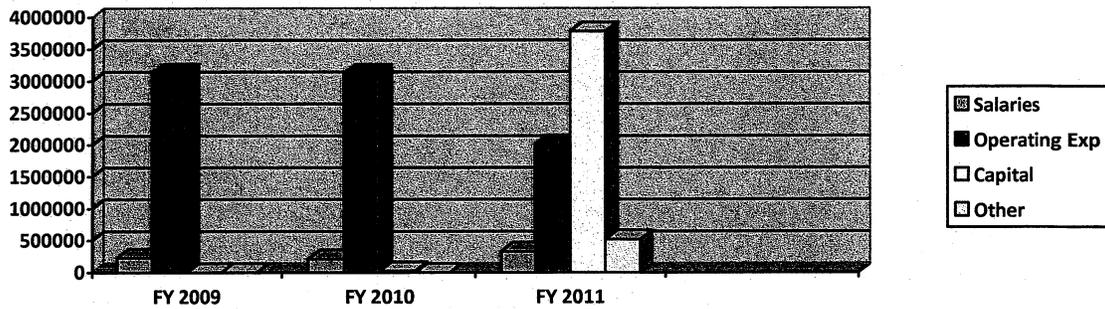


Water Services			
Salaries & Benefits	\$243,664	\$204,880	\$195,515
Operating Expenses	1,381,622	1,717,400	1,482,500
Capital Outlay	31,000	-	195,000
Other	480,323	402,000	300,000
Sub-Total	2,136,610	2,324,780	2,173,015

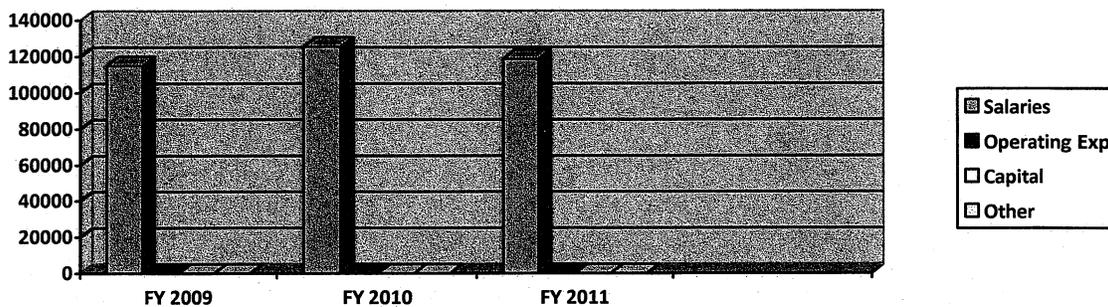


PUBLIC UTILITIES – WATER & SEWER

Category	FY 2009 Actual	FY 2010 Projected	FY 2011 Budget
Sewer Services			
Salaries & Benefits	\$229,062	\$211,605	\$327,525
Operating Expenses	3,127,146	3,122,785	2,010,155
Capital Outlay	-	25,000	3,780,000
Other	-	-	517,500
Sub-Total	3,356,207	3,359,390	6,635,180



Customer Service			
Salaries & Benefits	\$114,877	\$125,475	\$118,540
Operating Expenses	-	-	-
Capital Outlay	-	-	-
Other	-	-	-
Sub-Total	\$114,877	\$125,475	\$118,540



Utility Billing (Finance Dept)	\$588,588	\$1,003,800	\$1,104,725
Total Water and Sewer Department	\$6,460,679	\$7,001,685	\$10,221,550

PUBLIC UTILITIES – WATER & SEWER

2011 DEPARTMENT HIGHLIGHTS

→ Water & Sewer Capital Projects includes the following:

- Wastewater Infrastructure Improvements - Pump St 11A
- Wastewater Infrastructure Improvements - Pump St 14
- Wastewater Infrastructure Improvements - Pump St 11B
- Wastewater Infrastructure Improvements - Pump St 8
- Wastewater Infrastructure Improvements - Pump St 7
- Wastewater Infrastructure Improvements - Pump St 9
- Wastewater Infrastructure Improvements - Pump St 11C
- Wastewater Infrastructure Improvements - Pump St 1
- SSES Phase III
- New Sewer Atlas Phase I
- Control and Monitoring System - SCADA
- Fire Hydrant/Valve Repair/Replacement
- New Water Atlas Phase I
- Leak Detection Program
- Rain Peak Flow Study

→ A Water and Sewer reserve of \$500,000 is funded and a sick/vacation leave reserve is funded at \$17,500.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM		FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
		ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT	ADOPTED
							REQUESTS	
FUND	440 WATER & SEWER							
DEPT	50 PUBLIC UTILITIES							
DIV	63 METER READERS							
533110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120	SALARIES-REGULAR	125,432	123,877	107,245	107,245	111,500	110,450	110,450
533130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140	OVERTIME	4,558	2,868	5,000	5,000	4,000	5,000	5,000
533210	F.I.C.A. TAXES	10,033	8,663	8,585	8,585	8,585	8,830	8,850
533220	RETIREMENT CONTRIBUTION	16,532	11,641	11,055	11,055	11,055	11,370	12,435
533230	LIFE & HEALTH INSURANCE	20,441	23,100	23,610	23,610	21,100	23,610	19,855
533240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	176,994	170,149	155,495	155,495	156,240	159,260	156,590
533311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
533340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
533341	UNIFORM RENTAL/LAUNDRY	2,351	1,680	2,000	2,000	2,000	2,000	2,000
533440	RENTALS & LEASES	-	-	-	-	-	-	-
533493	GENERAL EXPENSES	-	-	-	-	-	-	-
533450	GAS/OIL/GREASE	-	-	-	-	-	-	-
533510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520	OPERATING SUPPLIES	32,243	47,236	21,500	21,500	30,000	20,000	20,000
533541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
533550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533466	REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	34,594	48,916	23,500	23,500	32,000	22,000	22,000
533630	IMPROV OTHER THAN BLDGS	-	45,455	150,000	150,000	-	-	-
533640	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
533648	AUTO LEASE	-	(122)	11,500	11,500	-	-	11,500
533643	COMM EQUIP	-	-	-	-	-	-	-
533720	INTEREST	-	-	-	-	-	-	-
533730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	45,333	161,500	161,500	-	-	11,500
533980	DEPRECIATION	-	-	-	-	-	-	-
	DEPRECIATION	-						
	DIVISION TOTALS:	\$ 211,588	\$ 264,398	\$ 340,495	\$ 340,495	\$ 188,240	\$ 181,260	\$ 190,090

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	440	WATER & SEWER							
DEPT	50	PUBLIC UTILITIES							
DIV	64	WATER SRVS							
533110		SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120		SALARIES-REGULAR	113,453	174,181	135,325	145,325	145,325	139,400	139,400
533130		SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140		OVERTIME	11,766	7,852	5,000	7,500	7,500	5,000	5,000
533210		F.I.C.A. TAXES	9,482	13,121	10,735	10,935	10,935	11,045	11,050
533220		RETIREMENT CONTRIBUTION	16,631	16,654	13,820	15,120	15,120	14,235	15,560
533230		LIFE & HEALTH INSURANCE	33,268	31,854	28,200	26,000	26,000	28,200	24,505
533240		WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
		SALARIES AND RELATED COST	184,599	243,664	193,080	204,880	204,880	197,880	195,515
533311		EMPLOYEE PHYSICALS	1,805	-	2,000	-	-	2,000	2,000
533312		OTHER PROFESSIONAL SERVICES	15,450	27,135	8,000	11,500	11,500	10,000	10,000
533341		UNIFORM RENTAL/LAUNDRY	4,536	5,984	5,000	10,000	10,000	5,000	5,000
533340		OTHER CONTRACTED SERVICES	10,816	11,606	10,000	11,300	11,300	10,000	10,000
533400		TRAVEL & PER DIEM	-	-	-	-	-	-	-
533421		TEL & TEL	-	-	-	-	-	-	-
533420		POSTAGE	-	-	-	-	-	-	-
533430		ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
533433		PURCHASE OF WATER	1,056,414	1,239,148	1,727,100	1,679,565	1,600,000	1,500,000	1,350,500
533440		RENTALS & LEASES	17,937	9,511	18,000	18,000	5,000	20,000	20,000
533461		REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
533467		REP & MAINT-MACH & EQUIP	1,675	-	-	-	-	10,000	10,000
533466		REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
533493		GENERAL EXPENSES	2,854	4,861	2,500	4,100	4,100	-	-
533450		GAS/OIL/GREASE	-	-	-	-	-	-	-
533510		OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520		OPERATING SUPPLIES	35,781	58,684	45,400	45,400	45,000	50,000	50,000
533522		HARDSHIP ASSISTANCE PROGRAM	25,085	24,048	15,000	20,500	20,500	15,000	15,000
533523		EQUIP REPLACEMENT RESERVE	-	-	10,000	10,000	10,000	-	10,000
533524		OPERATING RESERVE	-	48	-	-	-	-	-
533540		PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
533541		EDUCATIONAL COSTS	-	598	-	-	-	2,500	-
533555		SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533525		CHEMICAL SUPPLIES	-	-	-	-	-	-	-
		OPERATING EXPENSES	1,172,354	1,381,622	1,843,000	1,810,365	1,717,400	1,624,500	1,482,500
533630		IMPROV OTHER THAN BLDGS	-	31,000	50,000	50,000	-	100,000	55,000
533640		MACHINERY & EQUIPMENT	-	-	50,000	50,000	-	65,000	65,000
533646		COMPUTER EQUIPMENT	-	-	75,000	75,000	-	75,000	75,000
533648		AUTO LEASE	-	-	2,000	2,000	-	-	-
533643		COMM EQUIP	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	-	31,000	177,000	177,000	-	240,000	195,000
533822		DEMOLITION	-	34,243	120,000	120,000	102,500	-	-
533980		DEPRECIATION	314,539	446,080	300,000	300,000	300,000	-	300,000
		DEPRECIATION	314,539	480,323	420,000	420,000	402,500	-	300,000
		TOTAL WATER SERVICES	\$ 1,671,492	\$ 2,136,610	\$ 2,633,080	\$ 2,612,245	\$ 2,324,780	\$ 2,062,380	\$ 2,173,015

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
			ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	440	WATER & SEWER							
DEPT	50	PUBLIC UTILITIES							
DIV	38	CUSTOMER SERVICE							
533110		SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120		SALARIES-REGULAR	63,991	95,837	87,235	94,235	97,250	91,960	91,960
533130		SALARIES-P/TIME & TEMP	-	100	-	-	-	-	-
533140		OVERTIME	8,810	-	-	500	500	-	-
533210		F.I.C.A. TAXES	8,143	6,623	6,675	7,275	7,600	7,035	7,035
533220		RETIREMENT CONTRIBUTION	2,649	6,010	8,595	9,095	9,400	9,055	9,900
533230		LIFE & HEALTH INSURANCE	3,951	6,305	11,710	10,710	10,725	11,710	9,645
533240		WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
		SALARIES AND RELATED COST	87,544	114,877	114,215	121,815	125,475	119,760	118,540
533311		EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
533340		OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
533341		UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
533391		REIMBURSEMENT ADMIN COSTS	-	-	-	-	-	-	-
533440		RENTALS & LEASES	-	-	-	-	-	-	-
533493		GENERAL EXPENSES	-	-	-	-	-	-	-
533450		GAS/OIL/GREASE	-	-	-	-	-	-	-
533510		OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520		OPERATING SUPPLIES	-	-	-	-	-	-	-
533541		EDUCATIONAL COSTS	-	-	-	-	-	-	-
533550		SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533466		REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-
		OPERATING EXPENSES	-	-	-	-	-	-	-
533630		IMPROV OTHER THAN BLDGS	-	-	-	-	-	-	-
533640		MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
533648		AUTO LEASE	-	-	-	-	-	-	-
533643		COMM EQUIP	-	-	-	-	-	-	-
533720		INTEREST	-	-	-	-	-	-	-
533730		OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	-	-	-	-	-	-	-
533980		DEPRECIATION	-	-	-	-	-	-	-
		DEPRECIATION	-	-	-	-	-	-	-
DIVISION TOTALS:			\$ 87,544	\$ 114,877	\$ 114,215	\$ 121,815	\$ 125,475	\$ 119,760	\$ 118,540

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ADOPTED	FY 2010 AMENDED	FY 2010 PROJECTED	FY 2011 DEPT REQUESTS	FY 2011 ADOPTED
FUND	440	WATER & SEWER							
DEPT	50	PUBLIC UTILITIES							
DIV	35	SEWER SERVICES							
535110		SALARIES-EXECUTIVE	\$ -	\$ 10,882	\$ 61,505	\$ 61,505	\$ 61,505	\$ 108,360	\$ 108,355
535120		SALARIES-REGULAR	97,530	151,861	134,390	134,390	90,500	158,000	134,140
535130		SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
535140		OVERTIME	14,036	8,472	5,000	5,000	5,000	5,000	5,000
535210		F.I.C.A. TAXES	8,535	12,270	13,600	13,600	13,600	20,758	18,935
535220		RETIREMENT CONTRIBUTION	5,811	15,208	17,510	17,510	16,000	26,730	26,655
535230		LIFE & HEALTH INSURANCE	17,147	30,369	31,470	31,470	25,000	48,245	34,440
535240		WORKER'S COMPENSATION	-	-	-	-	-	-	-
535245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
535250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
		SALARIES AND RELATED COST	143,058	229,062	263,475	263,475	211,605	367,093	327,525
535311		EMPLOYEE PHYSICALS	-	-	-	35	35	2,000	2,000
535340		OTHER CONTRACTED SERVICES	20,840	17,127	15,000	28,000	35,000	25,000	20,000
535341		UNIFORM RENTAL/LAUNDRY	3,103	1,866	3,000	3,000	2,000	3,000	3,000
535391		REIMBURSEMENT OF ADMIN COSTS	1,399,630	1,708,489	1,673,550	1,673,550	1,673,550	-	650,000
535390		CONTINGENCIES	-	275,000	63,300	63,300	63,300	63,300	63,300
535400		TRAVEL AND PER DIEM	-	-	-	-	-	-	-
535499		TRAVEL-PRIVATE VEHICLE	-	-	-	-	-	-	-
535421		TEL & TEL	-	-	-	-	-	-	-
535430		ELECTRIC., GAS & WATER	-	-	-	-	-	-	52,000
535432		SEWAGE DISPOSAL	1,021,626	1,063,778	1,275,200	1,275,200	1,275,200	1,130,500	1,130,500
535440		RENTALS & LEASES	48,490	28,388	40,000	40,000	40,000	40,000	40,000
535461		REP & MAINT-BLDG & EQUIP	-	1,450	2,500	2,500	2,500	-	-
535493		GENERAL EXPENSES	923	6,372	10,000	10,000	1,000	-	-
535450		GAS/OIL/GREASE	-	-	-	-	-	-	-
535510		OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
535520		OPERATING SUPPLIES	25,874	24,427	30,975	30,975	30,000	40,000	40,000
535540		PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
535541		EDUCATIONAL COSTS	-	249	-	-	-	2,000	2,000
535550		SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
535525		CHEMICAL SUPPLIES	-	-	-	-	-	-	-
535467		REP & MAINT-MACH & EQUIP	49	-	-	200	200	10,000	7,355
535466		REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
535595		TOWING	-	-	-	-	-	-	-
		OPERATING EXPENSES	2,520,535	3,127,146	3,113,525	3,126,760	3,122,785	1,315,800	2,010,155
535630		IMPROV OTHER THAN BLDGS	87,076	-	4,075,000	4,075,000	25,000	3,000,000	3,585,000
535640		MACHINERY & EQUIP	-	-	-	-	-	471,000	-
535646		COMPUTER EQUIPMENT	-	-	75,000	75,000	-	75,000	195,000
535648		AUTO LEASE	-	-	20,000	20,000	-	-	-
535752		PUMP STATION 7	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	87,076	-	4,170,000	4,170,000	25,000	3,546,000	3,780,000
535980		DEPRECIATION	137,500	-	-	-	-	-	-
535914		RESERVE FOR DEFICIT REDUCTION	-	-	-	-	-	-	-
535915		CONTINGENCY RESERVE	-	-	675,000	675,000	-	-	500,000
535916		RESERVE FOR SICK/ANNUAL LEAVE	-	-	-	-	-	-	17,500
		TOTAL NON- OPERATING EXPENSES	137,500	-	675,000	675,000	-	-	517,500
		TOTAL SEWER SERVICES	2,888,169	3,356,207	8,222,000	8,235,235	3,359,390	5,228,893	6,635,180
		TOTAL WATER AND SEWER FUND	\$ 5,477,904	\$ 6,460,679	\$ 12,254,590	\$ 12,254,590	\$ 7,001,685	\$ 8,584,658	\$ 10,221,550

(Total Water and Sewer Fund includes the Finance/Utility Billing Division)

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PUBLIC UTILITIES - STORMWATER

DEPARTMENT DESCRIPTION

The Public Works (Utilities) Division is responsible for the maintenance of stormwater drains, accrual basis and street and curb sweeping.

In addition, the division samples, monitors and tests stormwater outfalls in order to identify and eliminate stormwater pollution sources so as to obtain National Pollution Discharge Elimination System (NPDES) permit as mandated by provisions in the Clean Water Act. The City currently charges \$1.90 per Environmental Residential Unit (ERU). No increase is proposed in FY 2011.

SERVICES

- * Ensure the City has adequate conveyance of storm runoffs
- * Collect and dispose of litter and trash thrown into canals
- * Maintain and clean canals and area around the canals
- * Maintenance of storm drains
- * Street and curb sweeping

KEY PERFORMANCE INDICATORS

MEASURE	FY 2009 ACTUAL	FY 2010 PROJECTED	FY 2011 BUDGET
Number of canal segments cleaned	8	8	8
Miles of canals cleaned	60	60	60
Number of canals cleaned per employee	1.0	1.0	1.0
Miles of canals cleaned per employee	7.5	7.5	7.5

GOALS

- * **Improve Overall City Perception**
 - The City has renewed its Interlocal agreement with Miami-Dade County to maintain the canals city-wide. Clean canals translate into more pleasant and aesthetical settings, safer open waters, and a better quality of life particularly for those residents living in close proximity to the canals.
 - Continue the storm drain cleaning program combined with regular street sweepings in order to avoid any problem during the rainy season; while meeting the reporting requirements of DERM including NPDES Report.

PUBLIC UTILITIES - STORMWATER

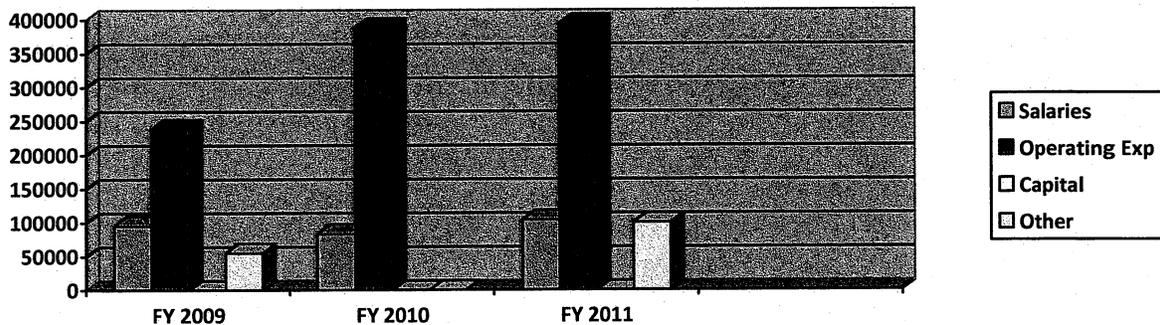
→ Make a determination on a way to increase canal cleaning activities. One option is to negotiate with Miami Dade County for more than four (4) cleaning times per year or supplement the Miami Dade contract with City efforts. These efforts may include additional staff and equipment.

* **Increase Revenues**

→ The City will continue to seek funding to repair streets and roadways with poor drainage conditions. Rain water sits for days and weeks causing distress and inconvenience to residents, business owners, customers, and visitors.

RESOURCE SUMMARY

Category	FY 2009	FY 2010	FY 2011
	Actual	Projected	Budget
Salaries & Benefits	\$ 95,260	\$83,200	\$103,900
Operating Expenses	238,304	387,725	393,300
Capital Outlay	-	-	-
Other	55,241	-	100,000
Total	\$388,805	\$470,925	\$597,200



DEPARTMENT STAFFING

Position Title	Number Budgeted
Heavy Equipment Operator	3
Total	3

FY 2011 DEPARTMENT HIGHLIGHTS

- Funding is included for the agreement with Miami-Dade County for city-wide canal maintenance.
- Funding is included for drainage repair and improvements.

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2010-2011

11/19/2010

EXPENDITURES BY LINE ITEM			FY 2008	FY 2009	FY 2010	FY 2010	FY 2010	FY 2011	FY 2011
			ACTUAL	ACTUAL	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 450	STORM WATER UTILITY								
DEPT 50	PUBLIC UTILITIES								
DIV 43	STORM WATER MGMNT								
538110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
538120	SALARIES-REGULAR	109,956	62,445	73,070	62,070	59,000	93,340	74,590	
538140	OVERTIME	13,818	4,107	5,000	5,000	2,700	5,000	5,000	
538210	F.I.C.A. TAXES	9,641	4,923	5,975	5,975	4,900	7,520	6,090	
538220	RETIREMENT CONTRIBUTION	12,403	8,841	7,690	7,690	5,600	9,685	8,575	
538230	LIFE & HEALTH INSURANCE	23,077	14,944	17,155	17,155	11,000	21,440	9,645	
538240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	
538245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	
538250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	
	SALARIES AND RELATED COST	168,896	95,260	108,890	97,890	83,200	136,985	103,900	
538311	EMPLOYEE PHYSICALS	-	-	-	-	-	1,500	-	
538312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	
538320	ACCOUNTING & AUDITING	-	-	-	-	-	-	-	
538341	UNIFORM RENTAL/LAUNDRY	1,788	1,651	1,500	1,500	1,500	1,500	1,500	
538340	OTHER CONTRACTED SERVICES	-	-	261,400	261,400	137,610	261,343	346,500	
538390	CONTINGENCIES	-	-	-	-	-	-	-	
538411	TELEPHONE - NEXTEL	-	-	-	-	-	-	-	
538413	TELEPHONE - SUNCOM	-	-	-	-	-	-	-	
538420	POSTAGE	-	-	-	-	-	-	-	
538430	ELECTRIC, GAS, WATER	-	-	-	-	-	-	-	
538440	RENTALS & LEASES	-	-	10,000	10,000	3,000	5,000	5,000	
538391	REIMBURSEMENT OF ADM COSTS	322,750	228,400	220,615	220,615	220,615	-	13,800	
538493	GENERAL EXPENSES	-	-	-	-	-	-	-	
538490	LEGAL ADVERTISING	-	-	-	-	-	-	-	
538450	GAS/OIL/GREASE	-	-	-	-	-	-	-	
538461	REPAIR & MAINT BLDG & EQUIP	-	-	-	-	-	-	-	
538465	REPAIR & MAINT OFFICE EQUIP	-	-	-	-	-	-	-	
538520	OPERATING SUPPLIES	17,778	5,083	12,500	12,500	8,000	15,000	15,000	
538541	EDUCATIONAL EXPENSES	249	747	-	-	-	1,500	1,500	
538550	SMALL TOOLS	-	-	-	-	-	-	-	
538467	REPAIR & MAINT MACH & EQUIP	-	2,423	2,570	13,570	17,000	10,000	10,000	
	OPERATING EXPENSES	342,565	238,304	508,585	519,585	387,725	295,843	393,300	
538630	IMPROVEMENT OTHER THAN BLDG	-	-	50,000	50,000	-	80,000	100,000	
538640	MACHINERY & EQUIPMENT	-	-	-	-	-	471,000	-	
538641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-	
538644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-	
	CAPITAL OUTLAYS	-	-	50,000	50,000	-	551,000	100,000	
538970	BAD DEBTS	-	-	-	-	-	-	-	
538980	DEPRECIATION	55,242	55,241	-	-	-	-	-	
	DRAIN MAINTENANCE	-	-	-	-	-	-	-	
	OTHER	55,242	55,241	-	-	-	-	-	
	TOTAL STORMWATER MGMNT	\$ 566,703	\$ 388,805	\$ 667,475	\$ 667,475	\$ 470,925	\$ 983,828	\$ 597,200	

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CAPITAL PROJECTS

The Capital Projects Fund includes capital improvement projects such as:

- a. New and expanded physical facilities for the community,
- b. Large scale rehabilitation or replacement of existing facilities,
- c. Major pieces of equipment which have a relatively long period of usefulness,
- d. Equipment for any public facility or improvement when first erected or acquired,
- e. The cost of engineering or architectural studies and services related to the improvement, and
- f. The acquisition of land for a community facility such as a park, sewer line, etc.

The project must exceed \$10,000 in cost with an anticipated life exceeding one year.

Normal replacement of vehicles or equipment and normal recurring renovations which are funded in departmental operating budgets are generally excluded from the Capital Projects Fund.

Capital Projects are funded in either the Capital Projects Fund or the Water & Sewer Fund.

CAPITAL PROJECT DESCRIPTION

Project #PR-1 - Sherbondy Park Renovations (Phase I)

Scope - A complete renovation of the park to include: demolition of exiting structures, vacating a street, a community pool, and a community center that will be used for park offices, recreation center, and hurricane shelter.

Estimated Cost - \$ 3,760,000.00

Funding Sources - Miami Dade County GOB \$ 609,000.00
Miami Dade County CDBG \$ 2,472,000.00
City of Opa-locka \$ 679,000.00

Future Impact on Operating Budget – Once completed, personnel costs and maintenance costs will increase by approximately \$300,000 annually to maintain the new facilities.

CAPITAL PROJECTS

Project #PR-2 - Sherbondy Park Renovations (Phase II)

Scope - A complete update to the lighting around the park baseball and football works and renovation of the fields.

Estimated Cost - \$ 586,800.00

Funding Sources - Miami Dade County SNP \$ 293,400.00
City of Opa-locka \$ 293,400.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal. We do expect some savings in electrical costs due to the more efficient field lighting.

Project #PR3 - Ingram Park Lakefront

Scope - Upgrades to the park include the construction of a new pavilion, roof repair of the existing pavilions, re-paving of the parking lot, new landscaping and irrigation.

Estimated Cost - \$101,708.00

Funding Sources - FRDAP Grant \$ 76,281.00
City of Opa-locka \$ 25,427.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

Project #PR-4 - Magnolia Park Improvements

Scope - Miami Dade County donated land adjacent to the existing Magnolia Park that has doubled the size of the park. Upgrades to the park include landscaping, irrigation, fencing, and new playground equipment.

Estimated Cost - \$75,000.00

Funding Sources - City of Opa-locka \$75,000.00

Future Impact on Operating Budget – Once completed, maintenance costs will increase an estimated \$10,000 per year.

CAPITAL PROJECTS

Project #CD-1 - Beautification Enhancement Program Citywide

Scope - Enhancing overall appearance including landscaping, lighting, tree planting, sidewalks, signs, as well as entrances to the City. In FY 2011, the City will focus our efforts on complying with a grant from the Division of Forestry to plant trees throughout the City.

Estimated Cost - \$2,318,000.00

Funding Sources - Division of Forestry Grant \$ 18,000.00
Unfunded \$2,300,000.00

Future Impact on Operating Budget – This project will have a minimal effect on the operating budget.

Project #CD-3 - Bus Shelters

Scope -

Estimated Cost - \$152,275.00

Funding Sources - Miami Dade County \$152,275.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

Project #CD-4 - Roundabout Design & Construction

Scope -

Estimated Cost - \$215,000.00

Funding Sources - City of Opa-locka \$215,000.00

Future Impact on Operating Budget –. Once completed, the future impact on the operating budget is nominal and will include maintenance of the roundabouts.

Project #CD-5 - Bus Circulator

Scope - The City has received funding from the South Florida Regional Transportation Authority (SFRTA) and JARC to fund a local bus circulator in the City with two routes (North and South). The City will be issuing a RFP to seek a qualified operator as a turnkey service provider. Oversight, monitoring and quality control will be

CAPITAL PROJECTS

provided by City senior staff. The City will enter into an inter-local agreement with Miami Dade Transit Authority to ensure the County's guidelines on local circulators are followed. The City does not expect to hire additional staff. The City received funding for the North route. Total North route project cost for two (2) years is \$375,800.00 of which the grant provides 50% of net operating cost (\$187,900.00) with the City providing an equal match. The budget also includes \$4,000.00 for marketing for the two (2) years.

SFRTA, a consultant, submitted an application for the South Route. The Total South Route project cost for two (2) years is \$371,800.00 of which the grant will provide 50% of net operating cost (\$185,900.00) with SFRTA providing a 25% match of \$92,950.00 and the City providing a 25% match of \$92,950.00.

After 2 years, the project will be funded by Peoples Transportation Plan funds. The City will also apply for other grant funding and a minimum fare may be introduced.

Estimated Cost – (for two years)	\$747,600.00
Funding Sources - SFRTA	\$ 92,950.00
JARC	\$373,800.00
City of Opa-locka	\$280,850.00

Future Impact on Operating Budget – Once the initial two years have expired, if additional grant funding is not identified, the City will be responsible for maintaining the system. We will be utilizing Peoples Transportation Tax proceeds to operate the system.

Project #BD-1 - Inspection / Repair and Building Recertification Program

Scope - This program consists of the inspection of existing City owned buildings in order to effect repairs due to age, renovations (in compliance with applicable codes) and various improvement for continued and/or recertification.

Estimated Cost -	\$500,000.00
Funding Sources - Unfunded	\$500,000.00

Future Impact on Operating Budget – The project will reduce maintenance costs. Specific cost savings cannot be determined.

CAPITAL PROJECTS

Project #BD-3 - Building Improvements – Roof Repair

Scope - Roof repair of City buildings (Historic City Hall, Police Department, Young Bowers & Brown Bldg, and Public Works Department)

Estimated Cost - \$300,000.00

Funding Sources - City of Opa-locka \$100,000.00
Unfunded \$200,000.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

Project #PD-1 - Police Fleet Replacement

Scope - Replacement of police fleet for improved safety and reduced costs, financed over four years.

Estimated Cost - \$270,000.00

Funding Sources - **Unfunded** \$270,000.00

Future Impact on Operating Budget – The project will reduce maintenance costs. Specific cost savings cannot be determined.

Project #PW-1 - NW 128th Street Drainage Improvements

Scope - Drainage improvements along NW 128th Street

Estimated Cost - \$1,664,458.00

Funding Sources - State of Florida
Department of Environmental Resources
FY 2005-2006 Legislative Appropriation \$ 161,458.00
FY 2006-2007 Legislative Appropriation 620,000.00
Unfunded 883,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #PW-2 - NW 139th Street Improvements

Scope - Drainage improvements along NW 139th Street

Estimated Cost - \$ 1,473,995.00

Funding Sources- State of Florida
Department of Environmental Resources
FY 2005-2006 Legislative Appropriation \$ 8,995.00
Unfunded 1,465,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #PW-3 - NW 143rd Street Stormwater Drainage Improvements

Scope - Drainage improvements along NW 143rd Street

Estimated Cost - \$ 1,128,070.00

Funding Sources - State of Florida
Department of Environmental Resources
FY 2006-2007 Legislative Appropriation \$ 147,500.00
DEP 2008-2009 Appropriation 100,000.00
City of Opa-locka 160,000.00
Unfunded 720,570.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #PW-4 - Rutland Street Improvements

Scope - Drainage and roadway improvements along Rutland Street

Estimated Cost - \$1,380,830.00

Funding Sources - State of Florida
Department of Environmental Resources
FY 2005-2006 Legislative Appropriation \$ 60,414.00
City of Opa-locka 60,986.00
Unfunded 1,259,430.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #PW-5 - NW 147th Street Improvements (NW 27th Ave to NW 22nd Ave)

Scope - Drainage and roadway improvements along NW 147th Street between NW 27th Ave and NW 22 Ave.

Estimated Cost - \$2,500,000.00

Funding Sources - **Unfunded** \$2,500,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #PW-6 - Cairo Lane Improvements

Scope - Drainage and roadway improvements along Cairo Lane

Estimated Cost - \$3,300,000.00

Funding Sources - State of Florida
Department of Environmental Resources
FY 2007-2008 Legislative Appropriation \$ 100,000.00
Unfunded \$3,200,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #PW-7 - Ali Baba Avenue Improvements

Scope -

Estimated Cost - \$407,882.00

Funding Sources - Miami Dade – MPO \$342,882.00
City of Opa-locka \$ 65,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined

CAPITAL PROJECTS

Project #PW-8 - Sidewalk Construction & Repair

Scope -

Estimated Cost - \$2,596,205.00

Funding Sources - City of Opa-locka \$,300,000.00
Unfunded \$2,296,205.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined

Project #PU-6- Wastewater Infrastructure Improvements

Scope - Pump Station #11A – Upgrade/repairs to pump station #11A to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$450,000.00

Funding Sources - City of Opa-locka \$450,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #PU-7 - Wastewater Infrastructure Improvements

Scope - Pump Station #14 – Upgrade/repairs to pump station #14 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$250,000.00

Funding Sources - City of Opa-locka – FY 2011 \$125,000.00
City of Opa-locka – FY 2012 \$125,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #PU-8 - Wastewater Infrastructure Improvements

Scope - Pump Station #11B – Upgrade/repairs to pump station #10 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$350,000.00

Funding Sources - City of Opa-locka \$350,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #PU-9 - Wastewater Infrastructure Improvements

Scope - Pump Station #8 – Upgrade/repairs to pump station #8 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$340,000.00

Funding Sources - City of Opa-locka \$340,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #PU-10 - Wastewater Infrastructure Improvements

Scope - Pump Station #7 – Upgrade/repairs to pump station #7 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$315,000.00

Funding Sources - City of Opa-locka \$315,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #PU-11 - Wastewater Infrastructure Improvements

Scope - Pump Station #9 – Upgrade/repairs to pump station #9 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$315,000.00

Funding Sources - City of Opa-locka \$315,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #PU-12 - Wastewater Infrastructure Improvements

Scope - Pump Station #11C – Upgrade/repairs to pump station #11C to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$700,000.00

Funding Sources - City of Opa-locka \$700,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #PU-13 - Wastewater Infrastructure Improvements

Scope - Pump Station #1 – Upgrade/repairs to pump station #1 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$315,000.00

Funding Sources - City of Opa-locka \$315,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #PU-14 - Wastewater Infrastructure Improvements

Scope - Pump Station #2 – Upgrade/repairs to pump station #1 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$315,000.00

Funding Sources - City of Opa-locka \$315,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #PU-15 - I/I Repairs-Laterals and Manhole Repairs (Citywide) - SSES

Scope - Continue with infrastructure repairs to wastewater system in compliance with SSES conditions and DERM requirements.

Estimated Cost - \$2,500,000.00

Funding Sources - City of Opa-locka \$ 500,000.00
Unfunded \$2,500,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced infiltration. The amount of savings cannot be determined.

Project #PU-16 - New Sewer Atlas – Phase 1

Scope - Commissioning of a new sewer atlas to accurately account for City's critical infrastructure and schedule effective future maintenance. Current atlas is nearly 50 years old and information is inaccurate not reflecting new improvements undertaken over the past decades.

Estimated Cost - \$275,000.00

Funding Sources - City of Opa-locka \$ 75,000.00
Unfunded \$ 200,000.00

Future Impact on Operating Budget - None

CAPITAL PROJECTS

Project #PU-17 - Control & Monitoring System for Wastewater Pump Stations (Telemetry)

Scope - This system will be a tool to oversee sewer pump stations or other critical assets in our collection network. The telemetry system will enable the City to monitor real time assets operations and performances citywide.

Estimated Cost - \$180,000.00

Funding Sources - City of Opa-locka \$ 90,000.00
Unfunded \$ 90,000.00

Future Impact on Operating Budget - None

Project #PU-18 - Water Distribution System Improvements (Fire Hydrant Repair Replacement Program)

Scope - Establish a leak detection and repair program to mitigate losses due to unaccounted for water usage as well as bring the system into regulatory compliance.

Estimated Cost - \$165,000.00

Funding Sources - City of Opa-locka \$ 55,000.00
Unfunded \$110,000.00

Future Impact on Operating Budget - None

Project #PU-19 - New Water Meter Atlas – Phase I

Scope - Commissioning of a new water atlas to accurately account for City's critical infrastructure and schedule effective future maintenance. Current atlas is nearly 50 years old and information is inaccurate not reflecting new improvements undertaken over the past decades.

Estimated Cost - \$275,000.00

Funding Sources - City of Opa-locka \$ 75,000.00
Unfunded \$200,000.00

Future Impact on Operating Budget – None

CAPITAL PROJECTS

Project #PU-20 - Leak Detection Program

Scope - Program that will detect leaks in the water and sewer distribution system that will allow for early repairs and prevent need for costly improvements.

Estimated Cost - \$90,000.00

Funding Sources - City of Opa-locka \$40,000.00
Unfunded \$50,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced infiltration. The amount of savings cannot be determined.

Project #PU-21 - Rain Peak Flow Study

Scope -

Estimated Cost - \$25,000.00

Funding Sources - City of Opa-locka \$25,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced infiltration. The amount of savings cannot be determined.

**FY 2010-2011 FUNDED PROJECTS
SUMMARY BY FUNDING SOURCE**

	Prior Year Expense	General Fund	Water & Sewer	Bond Refinancing	FDEP	CDBG/GOB
Parks & Recreation Projects						
Sherbondy Park Renovations (Phase I)	300,000	-	-	679,000	-	2,781,000
Sherbondy Park Renovations (Phase II)	293,400	-	-	-	-	-
Ingram Park Lakefront	-	-	-	25,430	-	-
Magnolia Park Improvements	25,000	50,000	-	-	-	-
Community Development Projects						
Beautification and Enhancement	-	-	-	-	-	-
Bus Shelters	-	-	-	-	-	-
Bus Circulator	-	-	-	-	-	-
Building Department Projects						
Inspection/Repair & Building Certification P	-	-	-	-	-	-
City Building - Roof Repair	-	100,000	-	-	-	-
Police Department Projects						
Fleet Replacement/Acquisition Program	-	-	-	-	-	-
Public Works Projects						
NW 128th Street Drainage Imp	-	-	-	-	781,458	-
NW 139th Street Drainage Imp	-	-	-	-	3,547	-
NW 143rd Street Drainage Imp	-	-	-	-	247,500	-
Rutland Street Improvements	60,830	-	-	30,570	30,000	-
NW 147th Street Improvements	-	-	-	-	-	-
Cairo Lane Improvements	-	-	-	-	100,000	-
Ali-Baba Avenue Improvements	200,000	-	-	65,000	-	-
Sidewalk Construction and Repair	-	-	-	-	-	-
Roundabout Design & Construction	-	-	20,000	-	-	-
Sub-Total Capital Projects	879,230	150,000	20,000	800,000	1,162,505	2,781,000

**FY 2010-2011 FUNDED PROJECTS
SUMMARY BY FUNDING SOURCE**

SNP	PTP	ARRA	FRDAP	Forestry	JARC	SFRTA	TOTAL	
Parks & Recreation Projects								
-	-	-	-	-	-	-	3,760,000	Sherbondy Park (Phase I)
293,400	-	-	-	-	-	-	586,800	Sherbondy Park (Phase II)
-	-	-	76,281	-	-	-	101,711	Ingram Park lakefront
-	-	-	-	-	-	-	75,000	Magnolia Park Improvements
Community Dev Projects								
-	-	-	-	18,000	-	-	18,000	Beautification
-	-	152,275	-	-	-	-	152,275	Bus Shelters
-	145,123	-	-	-	92,950	145,123	383,195	Bus Circulator
Building Department Projects								
-	-	-	-	-	-	-	-	Insp/Repair & Bldg Certification
-	-	-	-	-	-	-	100,000	City Building - Roof Repair
Police Department Projects								
-	-	-	-	-	-	-	-	Fleet Replacement
Public Works Projects								
-	-	-	-	-	-	-	781,458	NW 128th Street Drainage Imp
-	5,447	-	-	-	-	-	8,994	NW 139th Street Drainage Imp
-	160,000	-	-	-	-	-	407,500	NW 143rd Street Drainage Imp
-	-	-	-	-	-	-	121,400	Rutland Street Improvements
-	-	-	-	-	-	-	-	NW 147th Street Improvements
-	-	-	-	-	-	-	100,000	Cairo Lane Improvements
-	-	142,882	-	-	-	-	407,882	Ali-Baba Avenue Improvements
-	300,000	-	-	-	-	-	300,000	Sidewalk Construction and Repair
-	195,000	-	-	-	-	-	215,000	Roundabout Design & Construction
293,400	805,570	295,157	76,281	18,000	92,950	145,123	7,519,215	Sub-Total Capital Projects

**FY 2010-2011 FUNDED PROJECTS
SUMMARY BY FUNDING SOURCE**

	Prior Year Expense	General Fund	Water & Sewer	Bond Refinancing	FDEP	CDBG/GOB
Public Utilities						
Wastewater Improv - Pump St 11A	-	-	200,000	-	250,000	-
Wastewater Improv - Pump St 14	-	-	125,000	-	-	-
Wastewater Improv - Pump St 11B	-	-	100,000	-	250,000	-
Wastewater Improv - Pump St 8	-	-	340,000	-	-	-
Wastewater Improv - Pump St 7	-	-	315,000	-	-	-
Wastewater Improv - Pump St 9	-	-	315,000	-	-	-
Wastewater Improv - Pump St 11C	-	-	700,000	-	-	-
Wastewater Improv - Pump St 1	-	-	315,000	-	-	-
Wastewater Improv - Pump St 2	-	-	315,000	-	-	-
SSES Phase III	-	-	500,000	-	-	-
New Sewer Atlas Phase I	-	-	75,000	-	-	-
Control and Monitoring System /SCADA	-	-	90,000	-	-	-
Fire Hydrant & Valve Repair/Replacement	-	-	55,000	-	-	-
New Water Atlas Phase I	-	-	75,000	-	-	-
Leak Detection Program	-	-	40,000	-	-	-
Rain Peak Flow Study	-	-	25,000	-	-	-
Sub-Total Water/Sewer Capital Projects	-	-	3,585,000	-	500,000	-
TOTAL CAPITAL PROJECTS	879,230	150,000	3,605,000	800,000	1,662,505	2,781,000

**FY 2010-2011 FUNDED PROJECTS
SUMMARY BY FUNDING SOURCE**

SNP	PTP	ARRA	FRDAP	Forestry	JARC	SFRTA	TOTAL	
								Public Utilities
-	-	-	-	-	-	-	450,000	Wastewater Improv - Pump St 11A
-	-	-	-	-	-	-	125,000	Wastewater Improv - Pump St 14
-	-	-	-	-	-	-	350,000	Wastewater Improv - Pump St 11B
-	-	-	-	-	-	-	340,000	Wastewater Improv - Pump St 8
-	-	-	-	-	-	-	315,000	Wastewater Improv - Pump St 7
-	-	-	-	-	-	-	315,000	Wastewater Improv - Pump St 9
-	-	-	-	-	-	-	700,000	Wastewater Improv - Pump St 11C
-	-	-	-	-	-	-	315,000	Wastewater Improv - Pump St 1
-	-	-	-	-	-	-	315,000	Wastewater Improv - Pump St 2
-	-	-	-	-	-	-	500,000	SSES Phase III
-	-	-	-	-	-	-	75,000	New Sewer Atlas Phase I
-	-	-	-	-	-	-	90,000	Control/Monitor System /SCADA
-	-	-	-	-	-	-	55,000	Hydrant & Valve Repair/Replace
-	-	-	-	-	-	-	75,000	New Water Atlas Phase I
-	-	-	-	-	-	-	40,000	Leak Detection Program
-	-	-	-	-	-	-	25,000	Rain Peak Flow Study
-	-	-	-	-	-	-	4,085,000	Sub-Total Water/Sewer Capital Projects
293,400	805,570	295,157	76,281	18,000	92,950	145,123	11,604,215	TOTAL CAPITAL PROJECTS

GLOSSARY

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when the cash is received or spent.

Adopted Budget - The original budget as approved by the City Commission at the beginning of the fiscal year.

Ad Valorem Taxes - Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Amended Budget – The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

Annualize – Taking changes that occurred mid-year and calculating their costs for a full year, for the purpose of preparing an annual budget.

Appropriation – A legal authorization to incur obligations and make expenditures for specific purposes.

Assessed Valuation – The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

Asset – Resources owned or held by a government which have monetary value.

Authorized Positions – Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance – This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

Balanced Budget – A budget is considered balanced when the revenues of all funds equal the expenditures of all funds.

Base Budget – Projected cost of continuing the existing levels of service in the current budget year.

Bond – A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond – This type of bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond – This type of bond is backed only by revenues, which come from a specified enterprise or project, such as a hospital or toll road.

GLOSSARY

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budgetary Basis – This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of the three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget – The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Expenditures – Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government – sometime referred to as infrastructure.

Capital Improvement Program (C.I.P.) – An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay – Fixed assets which have a value of \$750 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project - Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis – A basis of accounting which recognizes transactions only when cash is increased or decreased.

GLOSSARY

Collective Bargaining Agreement – A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of all employees).

Constant or Real Dollars – The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

Consumer Price Index (CPI) – A statistical description of price levels provided by the U. S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to a government by private firms, individuals, or other government agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit – The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department – The basic organizational unit of a government which is functionally unique in its delivery of services.

Depreciation - A noncash expense that reduces the value of an asset as a result of wear and tear, age, or obsolescence.

Employee (or Fringe) Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the governments share of the costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

GLOSSARY

Expenditure – The payment of cash or the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy – A governments policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For the City of Opa-locka, this twelve (12) month period is October 1 to September 30.

Fixed Assets – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Franchise Fee – Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. water, electricity, cable television.

Full Faith and Credit – A pledge of a government's taxing power to repay debt obligations.

Fund – A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Find Balance – The excess of the assets of a fund over its liabilities, reserves, and carry-over.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Grants – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Intergovernmental Revenue – Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

GLOSSARY

Levy – To impose taxes in support of government activities.

Line-item Budget – A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt – Debt with a maturity date of more than one year after the date of issuance.

Mill – The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure - The physical assets of a government (e.g. streets, water, sewer, public building and parks).

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Object of Expenditures – An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective – Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Personnel Services – Expenditures for salaries, wages, and fringe benefits of a government's employees.

GLOSSARY

Prior-year Encumbrances – Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Purpose – A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue – Sources of income financing the operations of government.

Rolled-back Rate - The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

Source of Revenue – Revenues are classified according to their source or point of origin.

Taxes – Compulsory charges levied by government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Temporary Positions – An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in millage (Section 200.065, Florida Statute)

GLOSSARY

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of public service by the party who benefits from the service.

Utility Taxes – Municipal charges on consumers or various utilities such as electricity, gas, water, and telecommunications.

ACRONYMS

- ADA** – Americans With Disabilities Act
- ARRA** – American Recovery & Reinvestment Act of 2009
- CAD** – Computer Aided Dispatch
- CAFR** – Comprehensive Annual Financial Report
- CDBG** – Community Development Block Grant
- CET** – Community Empowerment Team
- CIP** – Capital Improvement Plan
- COLA** – Cost of Living Adjustment
- CPI** – Consumer Price Index
- CRA** – Community Redevelopment Agency
- DARE** – Drug Awareness Resistance Education
- DEP** – Department of Environmental Protection
- DJJ** – Department of Juvenile Justice (Opa-locka Police Youth Academy)
- EEOC** – Equal Employment Opportunity Commission
- ERU** – Environmental Resource Unit
- FDEP** – Florida Department of Environmental Protection
- FDLE** – Florida Department of Law Enforcement
- FDOT** – Florida Department of Transportation
- FEMA** – Federal Emergency Management Association
- FMLA** – Family Medical Leave Act
- FPL** – Florida Power & Light
- FRDAP** – Florida Recreation Development Assistance Program
- FTE** – Full Time Equivalent
- FY** – Fiscal Year
- GAAP** – Generally Accepted Accounting Principles
- GASB** – Government Accounting Standards Board
- GFOA** – Government Finance Officers Association

ACRONYMS

GIS – Geographic Information System

GOB – General Obligation Bond

GUI – General Investigative Unit

HUD – Housing and Urban Development

ICAM – International City/County Management Association

IT – Information Technology

JARC – Job Access Reverse Commute

LCIR – Legislative Committee on Intergovernmental Relations

LLEBG – Local Law Enforcement Block Grant

MLK – Martin Luther King

MOU – Memorandum of Understanding

M/WBE – Minority and Women Business Enterprise

NACSLB – National Advisory Council on State and Local Budgeting

NPDES – National Pollution Discharge Elimination System

OCED – Office of Community and Economic Development

P/T – Part time

PTP – People's Transportation Plan

R & R – Repair and Replacement

RFQ/RFP – Request for Qualifications/Request for Proposal

ROW – Right of Way

SEA – Service Efforts and Accomplishments

SFWMD – South Florida Water Management District

SFRTA – South Florida Regional Transit Authority

SLE – Special Law Enforcement

ACRONYMS

SNP – Safe Neighborhood Parks (Miami Dade County)

TIF – Tax Increment Financing

TRIM – Truth in millage

VAWA – Violence Against Women Act

VOCA – Victims of Crime Act