

"The Great" City of

Opa-locka, Florida

The collage features a central yellow hard hat positioned over the official seal of the City of Opa-locka, Florida. The seal is circular with the text "FLORIDA CITY INCORPORATED 1926" and depicts a cityscape with a mosque. Below the seal is a black and white Opa-locka Police car with two motorcycles parked in front of it. The background includes a large white building with a sign that reads "OPA-LOCKA CITY HALL" and a sign that says "PLEASE EXCUSE OUR APPEARANCE WHILE WE'RE UNDER CONSTRUCTION". To the left, there are construction signs: "DANGER CONSTRUCTION ZONE", "DETOUR" with a right-pointing arrow, and "CAUTION CONSTRUCTION IN PROGRESS". To the right, there are more signs: "Sorry for any delay" with a worker icon, "End" with the Florida Turnpike logo, and a large sign for the "City of Opa-locka" project titled "CITY HALL RESTORATION CONTRIBUTING ORGANIZATIONS". This sign lists the Mayor as "Lady" Myra L. Taylor, Vice Mayor as Joseph L. Kelley, Commissioner as Timothy Holmes, and Commissioner as Dorothy Johnson. It also lists the project name, contributing organizations, and commencement date. At the bottom, a yellow and black striped banner contains the text "Fiscal Year 2014 - 2015 Adopted Operating Budget".

FLORIDA CITY INCORPORATED 1926

OPA-LOCKA CITY HALL

PLEASE EXCUSE OUR APPEARANCE WHILE WE'RE UNDER CONSTRUCTION

DANGER CONSTRUCTION ZONE

DETOUR

CAUTION CONSTRUCTION IN PROGRESS

Sorry for any delay

End

The Great City of Opa-locka

"We are working for you!"

MAYOR - "Lady" Myra L. Taylor
VICE MAYOR - Joseph L. Kelley
COMMISSIONER - Timothy Holmes
COMMISSIONER - Dorothy Johnson
COMMISSIONER - Luis R. Santiago

PROJECT:
CITY HALL RESTORATION

CONTRIBUTING ORGANIZATIONS:

COMMENCEMENT DATE:

FOR MORE INFORMATION CONTACT:
The Office of the City Manager
300 PALM BLVD.
OPA-LOCKA, FL 33453
www.opalocka.gov

Fiscal Year 2014 - 2015
Adopted Operating Budget

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City of Opa-locka, Florida

FISCAL YEAR 2014-2015



From left to right: Commissioner Luis B. Santiago, Vice Mayor Joseph L. Kelley, Mayor Myra L. Taylor, Commissioner Dorothy Johnson, and Commissioner Timothy Holmes

Kelvin Baker, Sr., City Manager
Joanna Flores, City Clerk
Joseph Geller, City Attorney

Faye Douglas, Budget Administrator
David Chiverton, Assistant City Manager
Susan Gooding-Liburd, Finance Director
Jeffrey Key, Chief of Police
Mohammad Nasir, Capital Improvement Projects/City Engineer
Esin Daniel Abia, Public Works Director
Gregory Gay, Community Development Director
Gregory Days, Code Enforcement Manager
T.C. Adderly, Human Resources Director
Nelson Rodriguez, Information Technology Director
Charles Brown, Parks & Recreation Director

Budget Cover provided by Christine Gordon, Media Coordinator
Budget Preparation Assistance provided by Giovanni Stephenson, College Intern, Florida Atlantic University

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VISION STATEMENT

“Opa-locka 2018 will be your safe and secure, culturally diverse, friendly and growing community which offers business prosperity with convenient services and unique history.”

Opa-locka 2020 Five-Year Strategic Plan

September 30, 2014

To the Honorable Mayor and members of the City Commission:

In accordance with Article VI, Section 40 of the City of Opa-locka Code of Ordinances, I hereby submit the FY 2014-2015 Operating Budget for all funds for the fiscal year beginning October 1, 2014 and ending September 30, 2015 for your review and consideration. The budget expresses the goals and objectives of the City Commission and is intended to establish the financial plan for delivering services to the community. The recommendations in this budget document are a result of your vision for the City communicated via Commission Meetings, Town Hall meetings with city residents, Budget Workshops, meetings with the Department Heads, and the Five Year Strategic Plan approved by the City Commission. Our citizens have also provided their input throughout the process and, as specified in Florida Statutes, during the two required public hearings in September.

Even though the City’s economy is still suffering under the affects of the national recession compounded by the State of Florida’s property tax reform, property values in the City have turned a corner. The City has experienced the first positive movement in property values in five years. Property values modestly increased by .02% from \$660 million to \$661 million. We will continue to see growth in this area as we expect to see the newly constructed Senior Housing Development with a value of over \$20 million hit the tax rolls next year. Also, as the City begins an aggressive capital improvement program in excess of \$80 million, implement a plan to immediately develop abandoned and vacant property throughout the City, and closely monitor the method of property valuation with the assistance of the Miami Dade County Property Appraisers Office, we can realistically expect double-digit increases in property values in the next two to three years.

The City’s immediate future will see both economic challenges due to the limited resources of the General Fund and infrastructure improvements on a scale never before seen in the City. We will continue to focus on the priorities of the City Commission and residents as detailed in the 2015-2020 Strategic Plan and see continued completion of goals and objectives that will ultimately lead to growth via increased boundaries, citywide infrastructure improvements, and economic development.

The three over-arching goals of the 2015-2020 Strategic Plan are: (1) Economic Development, (2) Community Development, and (3) City Leadership & Management.

Since the strategic plan was first adopted by the City Commission in the summer of 2013, we have diligently worked to implement and carry out the strategies of the plan. Specific successes include:

Economic Development

- Completion of the citywide Infrastructure Improvement Plan that identified more than \$50 million of needed improvements to the City's water, wastewater and storm water systems. This plan was then submitted to the Florida Department of Environmental Protection for funding. The City was subsequently successful in obtaining a \$40 million low interest loan from the State Revolving Loan Fund. We plan a dynamic approach to completing these projects by having several projects ongoing at the same time with construction timed to begin by December 2014 and all projects completed in three years.
- The City's efforts toward annexation will be decided within the coming months. Successful annexation of Areas A & B stands to increase the City's tax base by approximately 50% and will allow the City to reduce the millage rate to at least 7 mills with the desire to reduce it further if possible. Miami Dade County provided a report on the City's annexation application which revealed it is in the best interest of the County to approve annexing the areas to the City as the County currently spends more money in the areas than is collected from the property owners.
- After over five years of renting office space, we are one year away from completing construction and moving into the City's new City Hall. The City was successful in obtaining an \$8.5 million loan for the construction of a turn-key facility. The new City Hall will include a police sub-station that will increase public safety in the downtown area. Construction is expected to begin in January with an expected completion by August 1, 2015. We will move all City Administrative Offices and the Opa-locka Branch of the Miami Dade County Library to the new City Hall well before October 1, 2015 and avoid another year of rental commitments.

Community Development

- Completion of the City Gateway Roundabout project at the intersection of NW 135th Street and NW 27th Avenue will not only provide improvements to the existing roundabout but will also uplift and beautify this major intersection in the City.

City Leadership & Management

- We have implemented employee development and training sessions with over 20 courses held this year and over 350 participants in those courses. We have also implemented safety courses moderated by the Florida League of Cities with over 25 courses held this year and over 250 participants in those courses. We understand proper Customer Service is vital in this business; therefore we have set up mandatory Customer Service training for all employees.

- We have reinitiated the employee of the month program via the STAR of Excellence award that recognizes two employees each month for outstanding performance.
- Our relationships with the City’s lobbyist and County and State representatives are closer than ever. Working together has allowed the City to realize significant grant awards. State Senator Oscar Braynon recently presented the City with a check in the amount of \$1.35 million for infrastructure improvement projects.

As we began to plan the guide for the development of department goals and objectives for the upcoming fiscal, we were faced with a challenge that was, unfortunately, not unfamiliar. We were faced with yet another budget gap in the General Fund. The \$2.3 million budget gap was made up of a combination of reduced revenue with the primary cause a reduction in Red Light Camera revenue and an increase in expenses. The increase in expenses was primarily due to increased personnel costs due to additional personnel, increased retirement costs and increased health insurance costs. Included in the proposed budget was a 10% increase in health insurance with projections that indicated it may increase as much as 20%.

The General Fund budget gap was closed and balanced as follows:

Increased Revenue	
Red Light Camera Revenue	\$ 350,000
Ad Valorem Tax Revenue	(256,495)
Permit Revenue	25,000
Impact Fee	24,000
Lien Satisfaction	340,000
Updated Occupational License Fee Structure	145,000
Other Additional Revenue	400,000
Transfer In – CIP – New City Hall Project	275,000
Transfer In – General Fund – Fund Balance	440,000
Decreased Expenses	
Eliminated Car Wash Lease and move service in-house	\$(24,000)
Police Communications	(50,000)
Release twelve (12) temporary employees	410,095
Health Insurance Savings	100,000
Transfer employee to CIP	30,000
Increase fuel costs	(40,000)
Reduce Christmas Trimming expenses	10,000
Reduce advertising costs	20,000
Reduce Special Events budget	5,000
Reduce Commission travel budget	7,000
Eliminate car allowance for appointed employees	14,400
Reduce FY 2015 General Fund Reserve	100,000
Total	\$2,325,000

Due to the City’s continued struggling economic condition, we will also:

- Continue to suspend the City’s education reimbursement program and grandfathered annual leave payouts for an additional year.
- Continue to freeze all salaries that are not impacted by union negotiations.

Other Significant FY 2014 accomplishments include:

- ▶ The net position of the City at the close of the most recent fiscal year was \$27,224,607. Of this amount \$629,462 is unrestricted, \$3,624,156 is restricted for debt service and \$22,970,989 is invested in capital assets, net of related debt.
- ▶ Completion of Phase I of the Historical City Hall renovation. Phase I included assessment, design, and mitigation.
- ▶ Completed the rehabilitation of Pump Stations 5, 8 and 10. Bringing all of the City’s pump stations out of moratorium is one of the conditions of the City’s consent agreement with DERM. There are three pump stations remaining: Pump Station 11C is 98% complete and Pump Stations 7 & 11B will be complete by December 2014.
- ▶ Completed the construction of the Helen Miller Center at Segal Park, a \$2.7 million design-build project.
- ▶ Completed a parking project at Sherbondy Village Community Center that included paved on-street parking and the installation of a new playground.
- ▶ Replaced over 30,000 sq. ft of sidewalks.
- ▶ Executed a Job Initiative Program for city residents that see employment and training in four areas: Sidewalk improvement, Fire Hydrant & Valve maintenance, Alleyway maintenance, and Car Wash.
- ▶ Submitted more than 30 Federal, State and County grant applications. Grant awards include:
 - * Burlington Canal Dredging Slope Restoration (\$700,000)
 - * CDBG NW 38th Ave Improvement (\$319,412)
 - * CDBG Pump Station 11B (\$100,000)
 - * State Historic Preservation Grant (\$350,000) and a small matching grant (\$50,000) for Historic City Hall
 - * National Endowment for the Arts (\$130,000)
 - * FDEP NW 127th St/Cairo Lane (\$400,000)
 - * FDEP NW 135th St/Cairo Lane (\$600,000)

Significant pending grant applications include:

- * CDBG Ingram Park rehabilitation (\$100,000)
- * CDBG Fire Station Improvements (\$350,000)
- * Miami Dade County TAP Grant (\$2,600,000)
- * TIGER Grant (\$20,600,000)
- * State of Florida Cultural Affairs Office – Segal Park Cultural Center (\$500,000)

- ▶ Information Technology successfully implemented a Wi-Fi pilot program at City Hall for possible citywide use, implemented e-citation for electronic submission of traffic tickets to Dade County, completed a technical audit from the Florida Department of Law Enforcement, and completed the software upgrade of the Pentamation operating system that will allow for online payment of utility bills.
- ▶ Successfully relocated all City Administrative offices from 780 Fisherman Street to a temporary location and set up the Chambers, including “live” streaming, at Sherbondy Village.
- ▶ Implemented a college intern program at the City which has brought us an influx of fresh, young, educated, motivated and technology focused individuals who have brought innovative approaches and ideas to the City. We have also continued the Summer Youth Employment program with over 30 teenagers hired.
- ▶ Completed studies of the City’s water, sewer, and storm water fees that will provide the fees sufficient to recover revenues to pay the debt service on the State Revolving Loan. Also completed an impact fee study that will allow the City to collect the proper fees from developers.

THE CONTINUED CHALLENGE – STATEMENT OF GOALS

As in recent years, the upcoming year will also be challenging as we continue making progress toward the following goals:

- Providing for increased public safety service
- Continue the beautification effort
- Increase Development throughout the City
- Improve the City’s Perception so as to attract more visitors to the City, and
- Increase revenue

Specifically, in the next year, and in accordance with the Strategic Plan, we will:

Economic Development:

- Begin construction of the SRF projects with the first priority those projects that will immediately result in significant lower operating expenses such as a reduction in inflow and infiltration into the sewer system and water loss from leaky pipes.
- Complete the rehabilitation of all remaining pump stations in accordance with the City’s consent decree with Miami Dade County DERM
- Complete the annexation process.
- Complete construction and move into the new City Hall.
- Complete Phase II and construction of Historic City Hall.

Community Development

- Through the Community Redevelopment Agency (CRA), complete a Downtown Master Plan.
- Utilizing the City’s SRF funding, prioritize completion of infrastructure improvements in the NW 147th Street Industrial Area. Alleviating the flooding and improving the roads in this area will make it a desirable place for business and increase property values.
- Complete the Burlington Canal Dredging Slope Restoration project.

City Leadership & Management

- Continue employee development and safety training.
- Continue working closely with the City's lobbyist, County, State and Federal legislators, networking with our "sister" cities.

Long-term, we will be looking to:

- Using the CRA and other tools, continue redevelopment opportunities throughout the City including along NW 22nd Ave, Cuyahoga property, sidewalk construction, and downtown Opa-locka.
- Identify funding to renovate the Public Works building and make it ADA compliant and a long term solution for the Police Department Headquarters.

CONCLUSION

We continue to deal with the impact of the national economic crisis and the effects of State mandated property tax reform that has eroded our property tax base. As a City, we are determined to do the best we can with what we have. We are committed to undertaking the best budgeting and fiscal management practices in order to continue the City's healthy economic condition. Cuts in employee positions and benefits are not popular; however, those options cannot be taken off the table.

The budget is a conservative and fiscally responsible financial plan for the City of Opa-locka. While I have presented you with a very conservative budget plan, you, as the elected legislative body, have the difficulty of adopting a budget that truly reflects the needs and wants of our residents and at the same time balance that against limited resources. You must weigh the cost of government against the need for critical services that residents depend upon that ensure a high quality of life.

Considering the numerous challenges that presented themselves during this budget process, it would not have been possible to formulate a complete, thoughtful, and realistic budget without a dedicated team effort. On behalf of the many City employees who participated in this budget process, I extend thanks to the Mayor and members of the City Commission for the many hours dedicated to overseeing the City's well-being. It has been a pleasure preparing this budget and we look forward to a successful 2014-2015 fiscal year.

Respectfully submitted,

Kelvin Baker, Sr.
City Manager

Community Profile

The City of Opa-locka, Florida (the "City") was founded in 1925 by Glen H. Curtiss, a pioneer aviator, airplane manufacturer and real estate developer, who in the early 1920's developed the cities of Hialeah and Miami Springs. The name Opa-locka, derived from the Seminole Indian word Opatishawockalocka, meaning "big island covered with many trees in the swamp" is located in the northwest area of Miami-Dade County. The City is envisioned by many as the Baghdad of Miami-Dade County. The city was incorporated in 1926.

The entire city was developed with an Arabian theme which was carried throughout all phases of the city's development, including streets named Aladdin, Sharazad, Sesame, Caliph, Ali Baba and Sinbad. Opa-locka's Moorish architecture is more of a design theme than a specific style. Architect Bernard E. Mueller collaborated upon the design of the City with planner Clinton McKenzie. Mueller's designs for the buildings were inspired by the book, The 1001 Tales of the Arabian Nights, from whose stories he created an elaborate architectural motif of domes, minarets and arches. Significantly, City Hall, the first major structure, was inspired from a description of the palace of Emperor Kosroushah in "The Talking Bird", from The 1001 Tales of the Arabian Nights. The mosque-like building, with its domes, minarets and arches, provides distinctive advertising for the City.

Opa-locka is primarily a residential community, 4.5 square miles in size, and assumes an irregular shape and has the following boundaries: N.W. 151 Street on the north; N.W. 135 Street, N.W. 127 Street and N.W. 119 Street on the south; N. W. 17 Avenue, N.W. 27 Avenue and N.W. 37 Avenue on the east and N.W. 47 Avenue on the west.

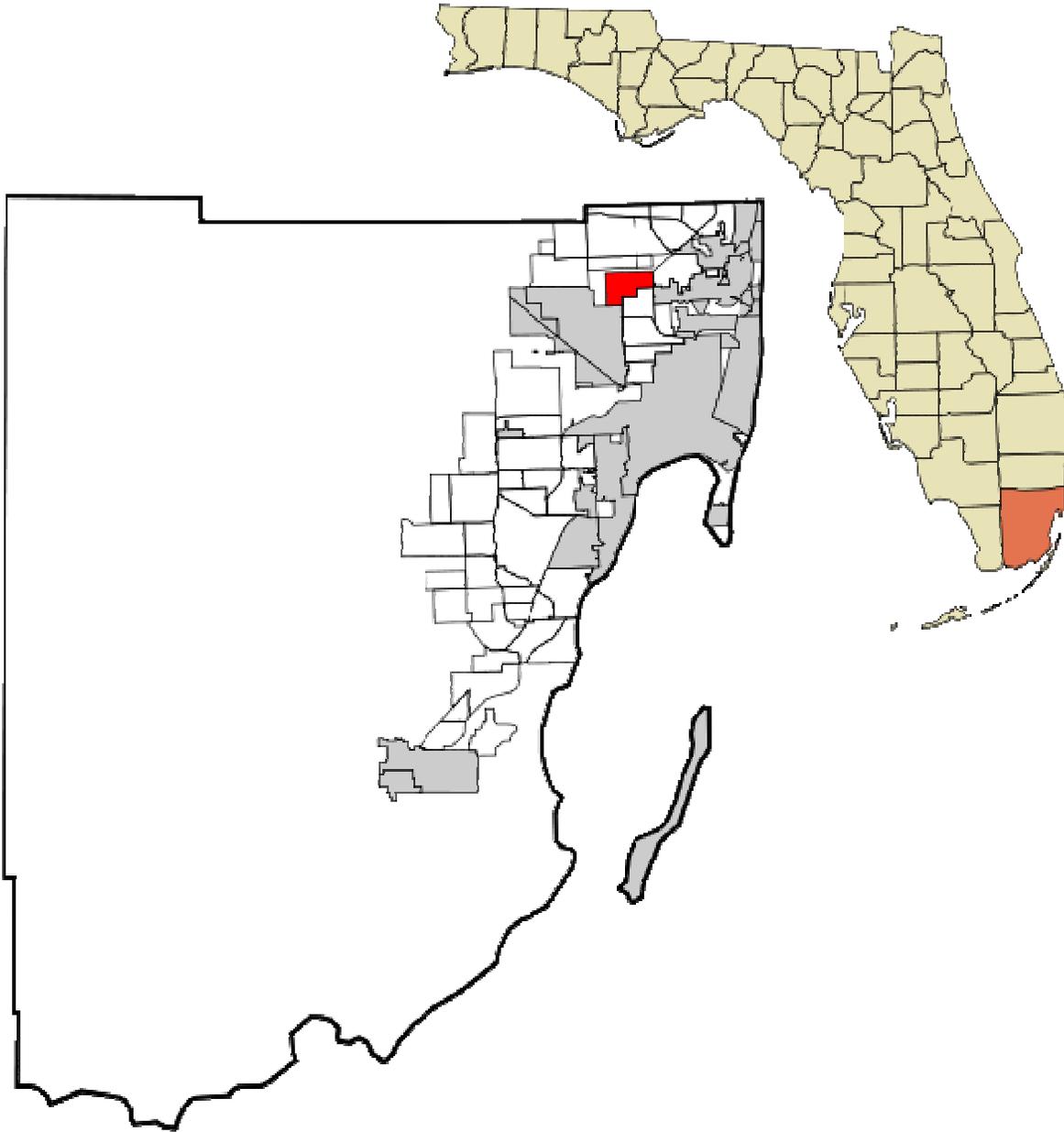
A commission-manager form of government governs the City. The City Commission is comprised of five members; the mayor, vice-mayor, and three commissioners. The city manager, city attorney, and city clerk are appointed by the commission. Collectively, the appointed officials are responsible for all administrative aspects of the government, with most of the administrative and operational functions falling under the purview of the city manager.

Opa-locka is a progressive city with approximately 200 employees. The City owns and operates three utilities: a water distribution system with customers in the City and adjacent areas, a sewer collection system and a storm water drainage utility serving customers exclusively within the corporate limits. A local franchised contractor handles residential and commercial waste. The City contracts with Miami-Dade County for recycling services. The City provides its own police service. Fire and ambulatory services are provided by Miami-Dade County.

The area's population is relatively young, energetic and willing to assume its place in the labor force. The median family income within the corporate City limits is \$19,631 and vigorous efforts are being made to attract higher paying jobs to the area.

The Opa-locka Airport, which is excluded from the reporting entity, is located within the geographic boundaries of the City on land owned by the federal government. The airport is managed by Miami-Dade County, Florida (the "County") through an agreement with the federal government. Therefore, the airport does not form part of the budget process.

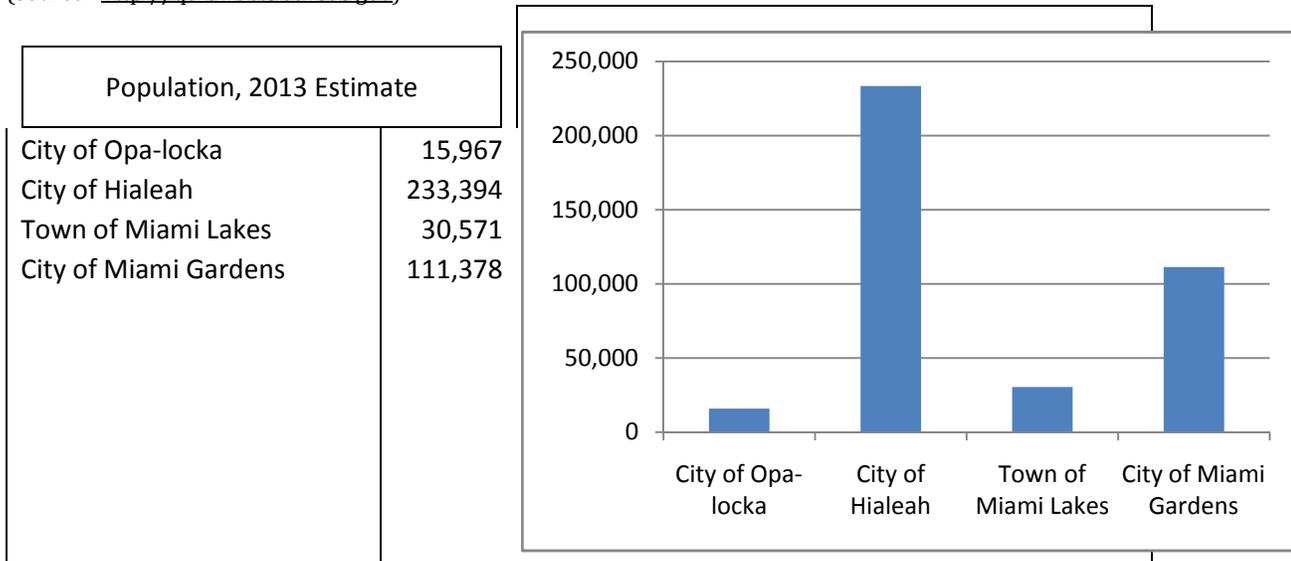
Location of City of Opa-locka, Florida



Miscellaneous Statistics

Year of incorporation: 1926
 City Hall address: 3400 NW 135th Street, Bldg B
 Opa-locka, FL 33054
 Form of government: Commission/Manager

Demographic Information:
 (source: <http://quickfacts.census.gov>)

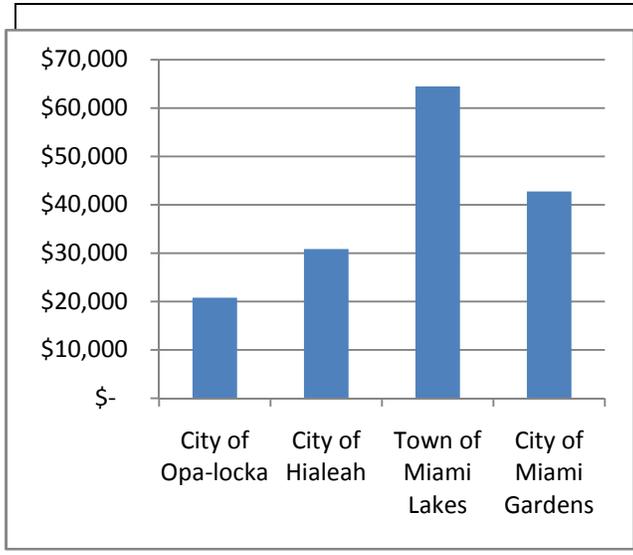


Race% (2010)	City of Opa-locka	City of Hialeah	Town of Miami Lakes	City of Miami Gardens
White (a)	27.7%	92.6%	91.7%	18.3%
\Black (a)	65.8%	2.7%	3.3%	76.3%
Hispanic (b)	35.3%	94.7%	81.1%	22.0%
American Indian & Alaskan Native (a)	0.2%	0.1%	0.1%	0.2%
Asian (a)	0.2%	0.4%	1.5%	0.6%
Hawaiian or Other Pacific Islander (a)	0.2%	-	-	-
Two or More Races	2.1%	1.6%	1.6%	2.2%
White, not Hispanic	2.1%	4.2%	14.4%	2.6%

(a) Includes persons reporting only one race.
 (b) Hispanics may be of any race, so also included in applicable race categories.

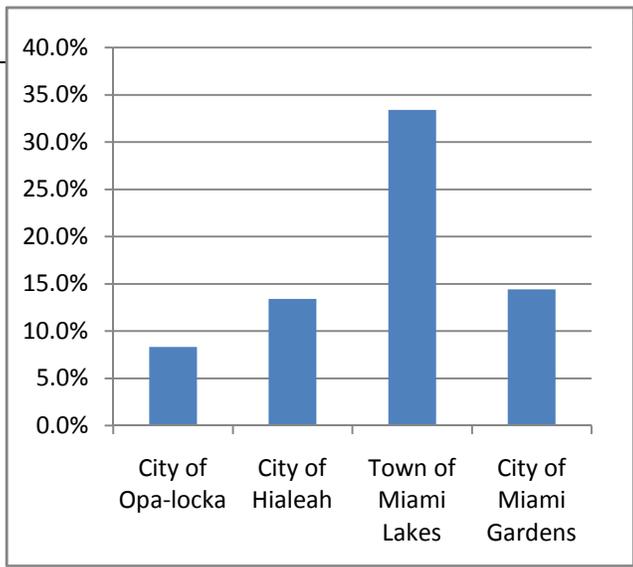
Median Household Income, 2008-2012

City of Opa-locka	\$	20,757
City of Hialeah	\$	30,883
Town of Miami Lakes	\$	64,497
City of Miami Gardens	\$	42,742



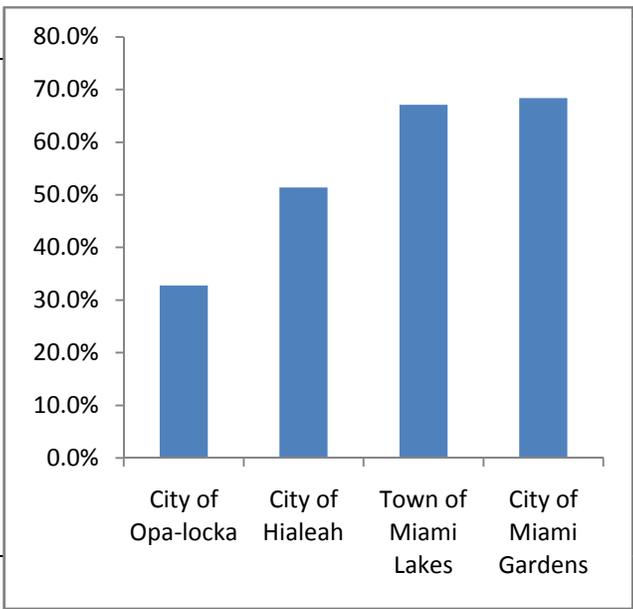
Bachelor's Degree or Higher, percent of persons age 25+, 2008-2012

City of Opa-locka	8.3%
City of Hialeah	13.4%
Town of Miami Lakes	33.4%
City of Miami Gardens	14.4%



Home Ownership Rate, 2008-2012

City of Opa-locka	32.8%
City of Hialeah	51.4%
Town of Miami Lakes	67.1%
City of Miami Gardens	68.4%



Miscellaneous Statistics

PROPERTY TAX RATES, DIRECT AND OVERLAPPING GOVERNMENTS (PER \$1,000 OF ASSESSED VALUE)							
Fiscal Year	City of Opa-locka, Florida			Overlapping Rates			
	Operating Millage	Debt Service Millage	Total Millage	Miami-Dade County	School District	State	Total
2004	9.8000	-	9.8000	9.578	9.250	0.736	29.364
2005	9.8000	-	9.8000	9.325	8.687	0.736	28.548
2006	9.8000	-	9.8000	9.210	8.438	0.736	28.184
2007	9.8000	-	9.8000	9.459	8.105	0.736	28.100
2008	8.0084	-	8.0084	7.920	7.948	0.659	24.535
2009	8.2084	-	8.2084	8.153	7.797	0.659	24.817
2010	8.3000	-	8.3000	8.232	7.995	0.658	25.185
2011	9.1052	-	9.1052	8.232	8.005	0.471	25.813
2012	9.1526	-	9.1526	7.732	8.476	0.500	25.861
2013	9.1000	-	9.1000	8.461	7.624	0.500	25.685

DEMOGRAPHIC AND ECONOMIC STATISTICS, LAST TEN YEARS						
Calendar Year	(1) (6) Population	Personal Income (thousands of dollars)	(2) (6) Per Capita Personal Income	(3) (7) Median Age	(4) School Enrollment	(5) Unemployment Rate
2004	14,951	19,631	9,538	27.3	369,578	17.5
2005	14,951	19,631	9,538	27.3	361,550	17.5
2006	14,951	19,631	9,538	27.3	365,784	17.5
2007	14,951	19,631	9,538	27.3	353,283	17.5
2008	14,951	19,631	9,538	27.3	385,655	17.5
2009	14,951	19,631	9,538	27.3	385,655	17.5
2010	14,951	19,631	9,538	27.3	341,051	17.5
2011	15,219	19,631	9,538	27.3	368,453	17.5
2012	15,718	20,757	11,375	31.5	349,945	17.5
2013	15,967	20,757	11,375	31.5	352,790	17.5

(1) University of Florida, Bureau of Economic & Business Research
 (2) U.S. Census Bureau, Census 2000. Data for 1999 - U.S. Census Bureau, Census 1990.
 (3) U.S. Census Bureau, Census 2000. Data for 1999 - U.S. Census Bureau, Census 1990.
 (4) Source: Miami-Dade County School Board. Data is for Miami-Dade county.
 (5) U.S. Census Bureau, Census 2000. Data for 1999 - U.S. Census Bureau, Census 1990.
 (6) U.S. Census Bureau, Census 2010.
 (7) American Community Survey 2008-2012. (5 year estimate)

Miscellaneous Statistics

FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM										
<u>Function</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Governmental activities:										
General Government	41	45	48	56	49	48	49	64	43	39
Public Safety	83	76	80	88	59	65	62	73	68	79
Highways & Streets	15	19	22	27	26	29	29	6	21	29
Culture & Recreation	6	6	14	7	11	11	15	14	12	18
Human services (1)	0	0	0	0	0	8	8	4	4	4
Business-type activities:										
Water & sewer utility	11	15	15	17	15	15	12	17	21	22
Solid waste (2)	0	0	0	0	0	0	0	0	0	1
Stormwater	2	2	2	2	4	4	4	3	3	3
Total	158	163	181	197	164	180	179	181	172	195

PRINCIPAL EMPLOYERS, FISCAL YEAR 2013 AND NINE YEARS AGO							
<u>Employer</u>	<u>2013</u>			<u>2004</u>			
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>	
Master North America	200	1	4%	N/A	N/A	N/A	
Aramark	160	2	3%	N/A	N/A	N/A	
Sherwood Food Dist FKA Don Greene Poultry	140	3	3%	N/A	N/A	N/A	
American Fruit	105	4	2%	N/A	N/A	N/A	
Combined Services	98	5	2%	N/A	N/A	N/A	
Republic Metals	95	6	2%	N/A	N/A	N/A	
Miami Offset	75	7	2%	N/A	N/A	N/A	
Choice Environmental	75	7	2%	N/A	N/A	N/A	
Florida International Academy	75	7	2%	N/A	N/A	N/A	
Robert B. Ingram Elementary	73	8	1%	N/A	N/A	N/A	
Nathan B. Young Elementary	<u>66</u>	9	1%	N/A	N/A	N/A	
Total	<u>1,162</u>		22%				

Budget Development Process

DEVELOPMENT PROCESS

The budget process is guided by direction from the City Commission as it strives to meet the needs of the community at a reasonable price. Every Commission meeting involves deliberation about what services the City should provide, at what level, and at what price. The decisions made by the Commission throughout the year provide a general path for the budget deliberations to follow. City employees provide the perspective of professionals as to the most efficient and effective way to implement Commission policy. Residents have the opportunity to express their preferences for City services and funding mechanisms through formal budget public hearings as well as individual agenda items during the year.

BUDGET PROCESS

The budget process is a formalized annual occurrence that requires the input and collaboration between the respective City departments, the City Manager, the City Commission, and citizens. In general, the budget development process and content requirements of the City's annual budget are stated in Article VI, Budget of the City Charter and consistent with these requirements, the City Manager prepares a proposed budget. Detailed budget requests are made by each department, and approved by the City Manager.

The City Manager's proposed budget is considered by the City Commission. At least two public hearings are scheduled. Prior to October 1, the City Commission must adopt a budget and this budget may be the same as that proposed by the City Manager or may contain those amendments which the City Commission approves. After City Commission action, the proposed budget is revised if necessary and is published as the adopted budget. Once all of these steps are taken, the result is a balanced budget. A budget is considered balance when the revenues of all funds equal expenditures of all funds. Section 166.241 of Florida Statutes requires that all budgets be balance.

Budget Development Process

The specific steps taken to prepare the annual budget are as follows:

1. The City Manager meets with department heads to outline the general philosophy for the upcoming budget, to discuss financial and economic conditions and to establish budgetary guidelines.
2. The Budget Administrator conducts budget workshops for City departments to discuss and implement budget development schedules, budget forms and procedural guidelines.
3. City departments prepare budget requests and submit them to the City Manager's Office.
4. The Budget Administrator estimates budgetary limits and prepares departmental line-item budgets within the constraints of available revenues. Based on established limits, departments will submit the final copy of their budget request and budget justification detail to the City Manager's Office.
5. On July 1st, the City receives a Certification of Taxable Value (Form DR 420) from the County's Property Appraiser which indicates the real and personal property values in the City.
6. The City Manager submits a proposed Millage rate and public hearing dates on the proposed budget to the City Commission.
7. The City Manager submits the Proposed Budget to the City Commission.
8. The City advises the County's Property Appraiser and Tax Collector of the proposed Millage rate and the day, time and place of the first public hearing.
9. The Property Appraiser mails the notice of proposed property taxes and notification.
10. The first public hearing is held on the tentative budget and proposed Millage rate.
11. The second public hearing is advertised.
12. The second public hearing is held to adopt the final Millage rate and budget.
13. Upon final adoption, the budget is certified by the City Manager and the City Clerk and filed in the office of the City Clerk. The Adopted Budget is made available on the city's website.
14. The County's Property Appraiser, the County's Tax Collector and the State's Department of Revenue are notified within three (3) days after adoption of the budget.

Budget Development Process

15. The Certification of Compliance with “TRIM”, a copy of the adopted ordinances Millage rate, (general fund, special revenue funds, and proprietary funds), Form DR 420 and the public hearing advertisements are submitted to the State’s Department of Revenue within 30 days after adoption of the budget.

FY 2014-2015 BUDGET CALENDAR

Budget Preparation Manual Distribution and Orientation	April 9, 2014
Departmental Budget Requests Due	May 6, 2014
Compilation by Budget Administrator (including meetings with City Manager and Department Heads)	May 7 thru July 30, 2014
Certification of Taxable Value Available	July 1, 2014
City Commission Budget Workshop	July 16, 2014
Special Commission Meeting : Setting of Tentative Millage Rate	July 30, 2014
Submit Preliminary Proposed Budget to City Commission	July 31, 2014
First Budget Hearing	September 10, 2014
Second Budget Hearing	September 24, 2014, Continued September 29, 2014
FY 2014-2015 Begins	October 1, 2014

Budget Development Process

AMENDMENT PROCESS

After the budget has been adopted in September, budgetary control is maintained at the departmental and fund level, with the Budget Administrator providing support to departments in the administration of their budgets. Adjustments within the same fund to departmental appropriations may be approved by the City Manager or by Resolution of the City Commission. The City Manager is authorized to approve adjustments to expenditure code allocations, within the limit of departmental appropriations. Any supplemental appropriations or revisions that will amend total revenues or total expenses of any fund must be approved by the City Commission. The budget is typically amended mid-year; however that budget can be amended at any time during the fiscal year.

BASIS OF BUDGETING

The basis of budgeting is the same as the basis of accounting. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) with the following exceptions:

- Advances from other funds are presented as revenues
- Encumbrances, advances to other funds, and principal on long-term debt of the proprietary funds are presented as expenditures or expenses.
- Depreciation and compensated absences are not budgeted.

The GAAP basis of accounting for governmental funds is modified accrual. Under the modified accrual basis, revenues are recognized when they become susceptible to accrual, i.e., measurable and available to finance the City's operations. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures (decrease in net financial resources) are recognized in the accounting period in which the related fund liabilities are incurred as long as it is measurable. An exception to this is long-term debt and the long-term portion of accumulated compensated absences and longevity pay, which are recognized when due.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as a guide. There are however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with prescribed compliance requirements. The resources are reflected as revenues at the time of receipt or earlier if susceptible to accrual.

Budget Development Process

The major utility and franchise taxes are recorded as revenues when earned. Licenses and permits, fines and forfeitures, charges for services, and other revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Property taxes are recorded as revenue in the fiscal year levied, provided they are collected in the current period or within sixty days thereafter. Those remaining uncollected are recorded as deferred revenues. Investment income is recorded as revenue when earned. Special assessments are recorded as revenues only to the extent that individual installments are considered available.

The accrual basis of accounting is utilized by proprietary funds and pension and nonexpendable trust funds. Under the accrual basis, revenues are recognized in the accounting period in which they are earned, if objectively measurable, whether collected sooner or later. Expenses, not expenditures, are recognized when the benefits of costs incurred are deemed to have been consumed or expired. Long-term liabilities are accounted for through those funds. Depreciation of fixed assets is recorded in the accounts of these funds as well.

In the operating budget, revenues are equal to expenditures without the use of prior year fund balances. However, in the capital budget, particularly with projects which overlap different fiscal years, fund balance may be utilized to fund the completion of the project.

CAPITAL IMPROVEMENT PLAN

Expenditures for capital improvements are not included directly in the operating budget. The Annual Operating Budget includes and identifies amounts to be transferred to capital project funds from operating sources. The appropriation for capital improvements are budgeted as part of the Capital Improvement Plan (CIP) and prepared and approved separately. A separate CIP document is available which details each project, its purpose, funding sources, timetable, and its effect on future operating budgets. The first year of the CIP is referred to as the capital budget. The CIP and Annual Operating Budget are closely linked as the budget assumes the cost for maintaining and operating new facilities as they are constructed within the CIP.

There are many differences between the operating budget and the capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all City services, but does not result in the addition of major, physical assets for the community. The capital budget includes one-time costs for projects that may last several years and result in major physical assets being added in the community.

Financial Policies

DEBT POLICY AND ADMINISTRATION

The debt policy is approved by the City Commission and implemented by the City Manager. Currently, there is no statutory or charter debt limitation. However, debt is limited by the City’s revenue. The City is not subject to debt limits. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making capital expenditures. Because of the use of public capital stretched over many years, it is appropriate that those who enjoy the benefits should also pay the costs. This general principal of intergenerational equity, however, must be applied cautiously. The public capital of one generation may be regarded as a dubious asset by the next. Why should those who did not choose to make the expenditure pay for them? Any capital expenditures, the continuing merit of which is in doubt, might more appropriately be paid for by those who chose to make the expenditure. Moreover, this reservation accords with financial conservatism as a public debt based on unwanted capital expenditures is not of very good quality. Another more pragmatic qualification to this general principle is that short -lived capital expenditures may be more easily and appropriately fitted into current budgets than paid for by borrowing.

The City’s long-term capital improvement debt as of October 1, 2013 is as follows:

		Interest		<i>BOND RATING</i>	
	Bonds	Rate	Final		
	<i>Outstanding</i>	<i>Range</i>	<i>Maturity</i>	<i>Standard & Poors</i>	<i>Moody’s</i>
2011A&B Capital Improvement Revenue and Revenue Refunding Bonds			01-01-26	Withdrawn	WR
TOTAL					

The 2011A&B Capital Improvement Revenue and Revenue Refunding Bonds requirements are as follows and are accounted for in the Capital Improvement Debt Service fund:

Financial Policies

Fiscal Year	Principal	Interest	Total Debt Payment
2015	416,000	222,854	638,854
2016	430,000	208,621	638,621
2017	445,000	193,889	638,889
2018	510,000	177,679	687,679
2019	527,000	159,957	686,957
2020	545,000	141,635	686,635
2021	564,000	122,683	686,683
2022	583,000	103,086	686,086
2023	603,000	82,816	685,816
2024	624,000	61,832	685,832
2025	645,000	38,608	683,608
2026	670,000	13,032	683,032

Other Long-Term Debt consists of the following:

- State Revolving Loan for \$480,816, bearing interest rates ranging from 2.89% to 3.75% due in 20 annual payments of \$32,365, including interest, from July 31, 1994 through July 31, 2013, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- State Revolving Loan for \$1.827 million, bearing interest at a rate of 2.56% and 1.54%, due in 40 semi-annual payments of \$53,240, including interest, from June 15, 2003 through December 15, 2022, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- State Revolving Loan for \$2.375 million, bearing interest at a rate of 1.53%, due in 40 semi-annual payments of \$71,143, including interest, from June 15, 2003 through December 15, 2022, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.

The service requirements for the State Revolving Loan debt are as follows:

Financial Policies

Fiscal Year	Principal	Interest	Total Debt Payment
2015	131,129	11,157	142,286
2016	132,135	10,151	142,286
2017	133,147	9,139	142,286
2018	134,168	8,118	142,286
2019	135,196	7,090	142,286
2020	136,232	6,054	142,286
2021	137,277	5,009	142,286
2022	138,329	3,957	142,286
2023	139,389	2,897	142,286
2024	140,457	1,829	142,286
2025	133,632	752	134,384

In FY 2014, the City was successful in obtaining additional loans from the State Revolving Loan fund for approximately \$40 million. The City also secured an \$8.5 million loan to construct a new turn-key City Hall.

RESERVE POLICY

The reserve policy is approved by the City Commission and implemented by the City Manager. The General Fund is required to reserve a minimum of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) shall be available for use, with City Commission approval, to fund unanticipated budget issues, emergencies/natural disasters which may arise or potential expenditure overruns which cannot be offset through other sources. This reserve level shall be replenished at the beginning of each fiscal year so it is available on an ongoing basis. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for yearend reserve.

The City shall also provide a reserve for uncompensated absences and other employee benefit liabilities. The City is required to budget sixty-five thousand dollars (\$65,000) annually in the General Fund, seventeen thousand five hundred dollars (\$17,500) in the Water and Sewer Fund, and seventeen thousand five hundred dollars (\$17,500) in the Solid Waste Fund to build the reserves sufficient to cover base liabilities for each fund.

If a budget shortfall is determined, a written plan will be forwarded from the City Manager to the City Commission within a reasonable time frame that may include the reduction of services, increases in fees and rates, or some combination thereof.

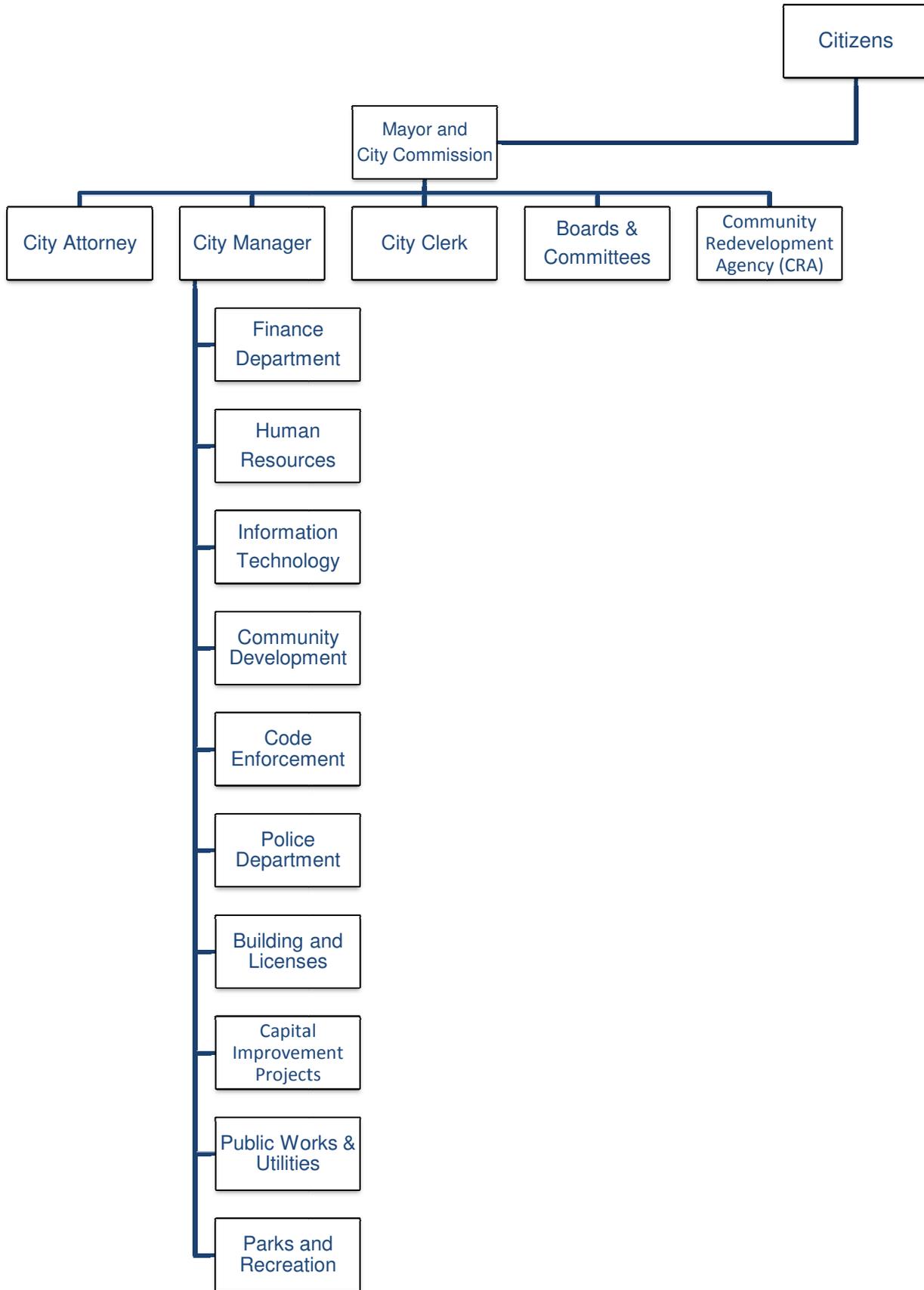
Financial Policies

ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICY

An independent audit in accordance with Government Auditing Standards will be performed annually. Also, the City will produce financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Government Accounting Standards Board (GASB). The accounting, auditing, and financial reporting policy is considered administrative and is approved by the City Manager.

CAPITAL IMPROVEMENT PLAN (CIP)

The City will develop a five-year Capital Improvements Plan (CIP) and update it annually. This first year of the plan is the only year that is approved by the City Commission during the annual budget process and those projects are included in the budget. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The City Commission makes the final approval about whether and when to fund a project.



Fund Descriptions

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities – identified as funds—based upon the purpose for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary.

GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Capital Projects funds, and Debt Service Funds.

General Fund – Accounts for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Funds – Accounts for financial resources to be used for the acquisition or construction of major capital facilities.

Fund Descriptions

GENERAL FUND

The General Fund of a government unit serves as the primary reporting vehicle for current governmental operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are administrative: Mayor and City Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Parks and Recreation, Police, Public Works, and Building and Licenses.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific sources, other than expendable trusts or major capital projects that are legally restricted to expenditures for specific purposes.

Police – Special Law Enforcement Revenue Fund – This fund is used to account for the proceeds from the State’s special law enforcement trust fund, fines and forfeitures.

Boy Scouts Special Revenue Fund – This fund is used to account for the proceeds from donations to the City’s Police Explorer Program.

Opa-locka Youth Academy (DJJ) fund – This fund was established to account of the activities of this intervention/prevention program committed to reducing juvenile crime and delinquency by changing criminal behavior.

Crime Prevention Special Revenue Fund – This fund is used to account for special State grants to the City to develop programs to prevent at risk youths from becoming involved in or returning to criminal activities.

Federal Emergency Management Fund – This fund is used to account for special State grants to the City in connection with hurricanes.

Safe Neighborhood-Nile Gardens Special Revenue Funds – This fund is used to account for grants to the City to provide service to the Department of Juvenile Justice court mandated juveniles for care after release from incarceration.

Fund Descriptions

Peoples Transportation Tax Fund – This fund is used to account for the proceeds derived from the transportation Transit Tax Surcharge. Eighty percent of these funds are used for transportation related projects and twenty percent of these funds are used for transit related projects.

DEP Wastewater Improvement Fund – This fund is used to account for funds received for sewer improvement projects.

Community Redevelopment Agency (CRA) Fund – This fund was established to account for community redevelopment activities. This redevelopment will include not only physical improvement of the community but also economic development and empowerment of the residents. Redevelopment is ultimately about helping a community meet its fullest potential.

DEBT SERVICE FUND

The fund accounts for the sinking fund requirements of the Series 2011A&B Capital Improvement revenue bonds. At October 1, 2014, the annual requirement to amortize the debt was as follows:

Fiscal Year	Principal	Interest	Total Debt Payment
2015	416,000	222,854	638,854
2016	430,000	208,621	638,621
2017	445,000	193,889	638,889
2018	510,000	177,679	687,679
2019	527,000	159,957	686,957
2020	545,000	141,635	686,635
2021	564,000	122,683	686,683
2022	583,000	103,086	686,086
2023	603,000	82,816	685,816
2024	624,000	61,832	685,832
2025	645,000	38,608	683,608
2026	670,000	13,032	683,032

Fund Descriptions

CAPITAL PROJECTS FUNDS

Capital Project Funds are used to account for the acquisition of major facilities other than those financed by proprietary funds and trust funds. There are three funds in this group:

Capital Improvement Debt Service Capital Projects Fund – This fund is used to account for sinking fund requirements of the 2011A&B Series Capital Improvement Revenue Bonds.

Capital Acquisition Capital Projects Fund – This fund is used to account for capital assets (including infrastructure) acquisition and construction from proceeds of the 1994 Series Capital Improvement Revenue Bonds.

Safe Neighborhood Capital Improvement Capital Projects Fund – This fund is used to account for grants to be utilized for activities related to governmental capital improvement projects such as a new Police Station or roadway construction.

PROPRIETARY FUNDS

Enterprise Funds – Accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. The City operates three funds in this category:

Solid Waste Management Enterprise Fund – This fund is used to account for solid waste collection services. The City has contracted with private companies to collect residential and commercial trash and garbage. Miami Dade County is responsible for collecting recycling.

Water and Sewer Enterprise Fund – This fund is used to account for the delivery of water and sewer services. The four components of the fund are meter reading, water services, sewer services, and customer services.

Stormwater Utility Management Fund - This fund is used to account for fees collected for Stormwater operations and capital costs. Activities in this fund include maintenance of the storm drains, canals, and street and curb sweeping.

Fund Balance

Section 166.241 of Florida Statutes requires budgets to be balanced, meaning total revenues must equal total estimated expenditures for each fund. Therefore, if anticipated revenues equal estimated expenses, it can be assumed that the beginning and ending balance will be the same.

A major indicator of a City's financial fiscal health is the reserve balance in the General Fund. The Government Finance Officers Association (GFOA) recommends maintaining an unreserved fund balance in the General Fund of no less than five to fifteen percent of regular operating expenses, or of no less than one to two months of regular operating expenditures, for all general-purpose governments, regardless of size.

The City's Reserve Policy requires the General Fund to reserve a minimum of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) shall be available for use, with City Commission approval, to fund unanticipated budget issues, emergencies/natural disasters which may arise or potential expenditure overruns which cannot be offset through other sources. This reserve level shall be replenished at the beginning of each fiscal year so it is available on an ongoing basis. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for yearend reserve.

The Fund Balance schedule on the following page shows the fund balance (or the net position in the case of the proprietary funds) of all governmental funds that have balance. In FY 2014-2015, the City Commission authorized the use of \$440,000 of the fund balance of the General Fund to fund current year operations. The General Fund reserve for the current year was also reduced by \$100,000. A total of \$400,000 is anticipated to be reserved and added to the fund balance in FY 2014-2015.

Fund Balance

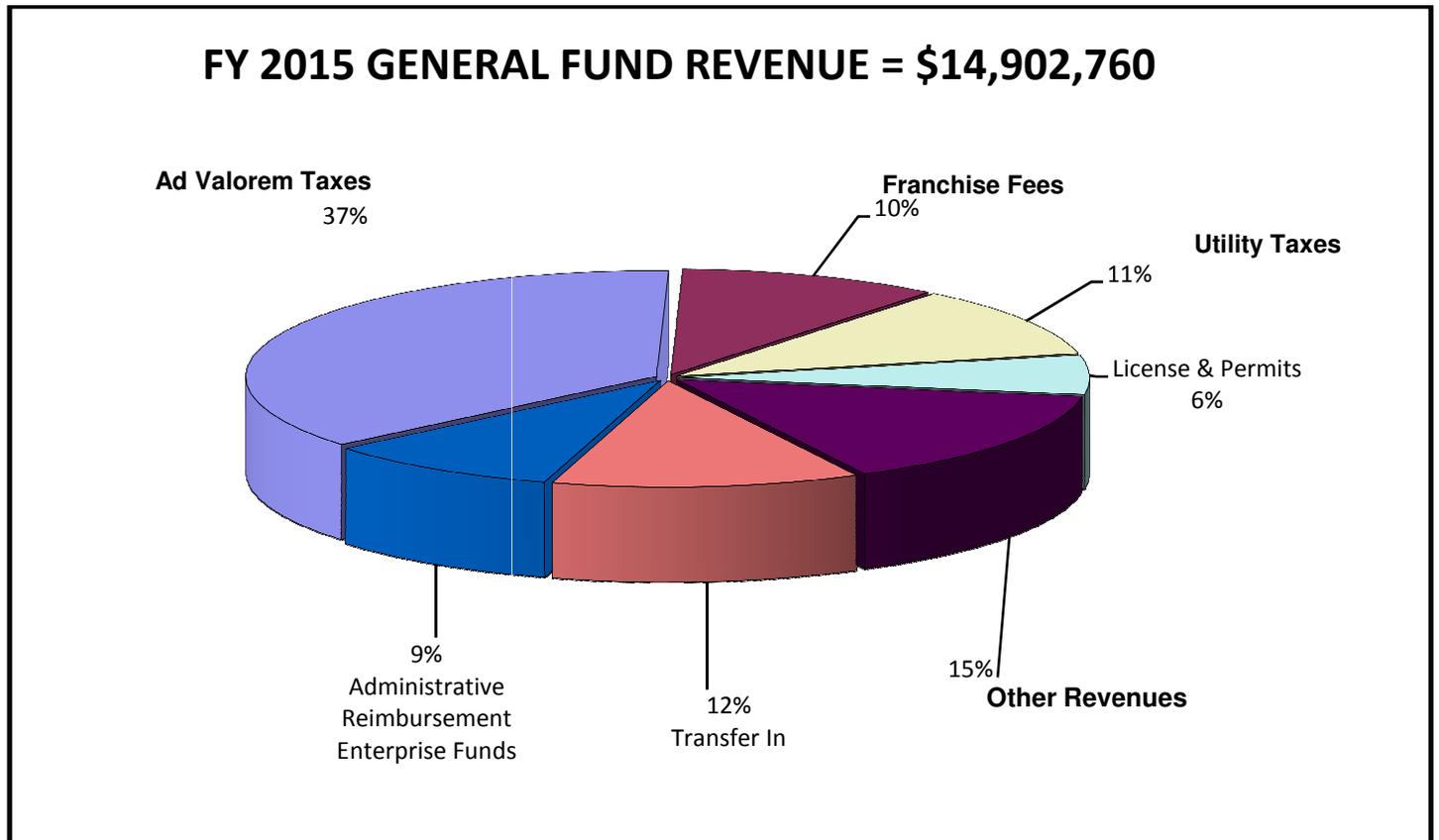
Fund	Actual Fund Balance 09/30/2012	Actual Fund Balance 09/30/2013	Estimated Fund Balance 09/30/2014	Budgeted Change FY 2014-2015	Projected Balance FY 2014-2015
General Fund	\$1,233,985	\$1,225,310	\$785,310	\$400,000	\$1,185,310
Solid Waste Fund	(522,835)	(762,192)	(762,192)	220,990	(541,202)
Water & Sewer Fund	15,892,519	14,014,371	14,014,371	500,000	14,514,371
Stormwater Utility Fund	690,405	633,824	633,824	-	633,824
Debt Service Fund	1,128,608	1,123,862	1,123,862	-	1,123,862
Capital Projects Fund	(289,718)	(545,688)	(545,688)	-	(545,688)
Special Law Enforcement Fund	60,102	97,067	97,067	-	97,067
Boy Scouts Fund	17,395	17,395	17,395	-	17,395
Opa-locka Youth Academy	(345,566)	(344,328)	(344,328)	-	(344,328)
Crime Prevention Fund	(311,017)	(383,016)	(383,016)	-	(383,016)
FEMA Fund	55,046	55,046	55,046	-	55,046
STOP/VAWA Program	(144,471)	(151,738)	(151,738)	-	(151,738)
PTP Fund	2,162,715	1,339,427	-	-	-
South Florida Water Management	263,012	263,012	263,012	-	263,012
CRA Fund	(32,226)	(62,790)	(197,790)	(135,000)	(332,790)
Total All Funds	\$19,857,954	\$16,519,562	\$14,605,135	\$985,990	\$15,591,125

Executive Summary

The FY 2015 Budget for all funds totals \$71,043,425. This represents an increase of \$37,825,015, or 114% when compared with the FY 2014 Projected Budget of \$32,218,410. The increase is entirely due to the City’s successful Capital Projects program. After completion of a comprehensive citywide Infrastructure Improvement Plan, the City submitted the plan to the State Revolving Loan Fund. The City was awarded a low interest loan close to \$40 million to complete the projects which we project to finish within the next three to five years. The City also obtained a loan in the amount of \$8.5 million to build a new turn-key City Hall. While the City’s Capital Projects program is flourishing, the General Fund continues to suffer challenges related to property values and increased employee benefit costs, which is discussed further below.

GENERAL FUND REVENUE ESTIMATES

General Fund revenue estimates of \$14,902,760 show an increase of \$1,019,085 or 7.3% when compared to the adopted FY 2014 budget of \$13,883,674. This is primarily due to an increase in other financing sources. The graph below depicts the major general fund categories. All other revenue categories are grouped together under “Other Revenues”. FY 2015 General Fund revenue estimates are based on historical data and the current economic environment unless otherwise stated.



GENERAL FUND - MAJOR REVENUE SOURCES

Ad Valorem Tax Revenue

The Miami-Dade County Property Appraiser’s office sets the assessed and taxable values of the property in the City of Opa-locka. Each year during September, the City sets a millage rate at which property owners are taxed according to the adopted budget. Taxable value of a property may differ from the assessed value because of exemptions. The maximum millage a city can levy is 10 mills.

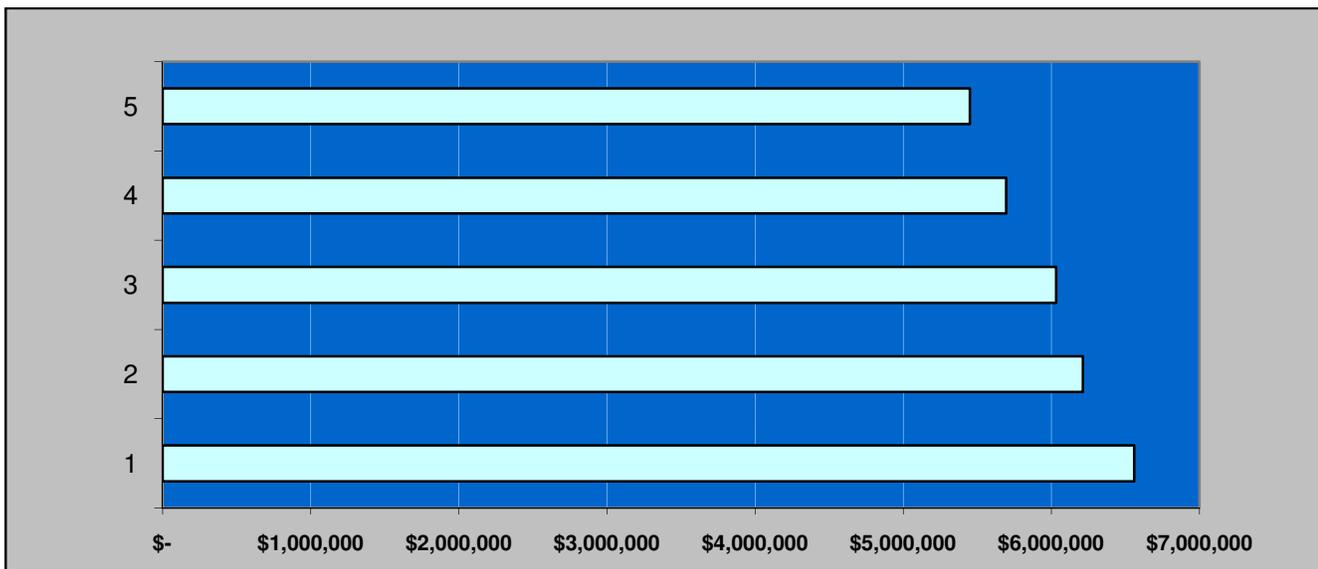
The City of Opa-locka FY 2015 taxable value for operating purposes is \$661,065,490. This is a 0.2% increase compared to the FY 2014 taxable value but a 16% decrease from FY 2011 values. The City is slowly recovering from the slumping economy (increased foreclosures, high unemployment, and frozen credit markets).

Based on the rules to calculate the City’s millage rate, the rolled back rate (the rate that generates the same level of revenues as the previous year) for the City is 8.5454, which results in ad valorem tax revenue of \$5,479,596. The FY 2015 adopted millage rate is 8.5000. Below you will find schedules depicting the change in gross taxable revenue over five years and ad valorem tax revenue over the past five years.

Below is a schedule depicting the change in gross taxable value over the past five (5) years:

Number	Fiscal Year	Millage	Gross Taxable Value	Revenue
1	2011	8.8000	784,617,230	\$ 6,559,400
2	2012	9.1526	714,677,660	\$ 6,214,101
3	2013	9.1000	697,830,150	\$ 6,032,745
4	2014	9.0890	659,709,852	\$ 5,696,300
5	2015	8.5000	661,065,490	\$ 5,450,485

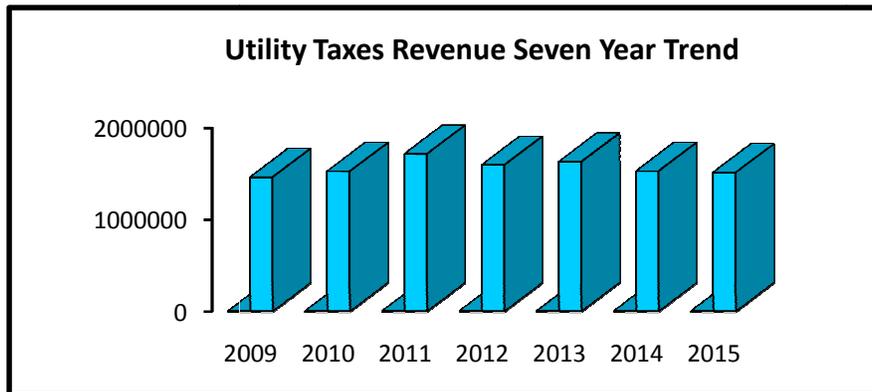
Below is a graph depicting the ad valorem tax revenue over the last five years:



Utility Taxes/Telecommunications Services Tax

The City collects utility taxes from companies who charge residents or businesses for utilities such as electricity, gas, water and telecommunications. This category of revenues is estimated to provide for \$1,611,900 or 10.8% of the FY 2015 General Fund revenues. This is a increase of 5.7% from last year’s projected revenue. The increase in revenue in FY 2015 is due to conservative projections of revenue.

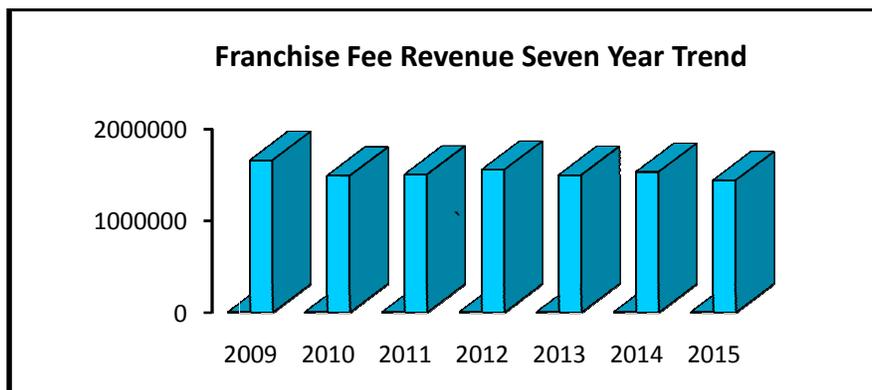
2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$1,459,022	\$1,524,326	\$1,712,345	\$1,591,401	\$1,649,298	\$1,519,690	\$1,611,900



Franchise Fees

The City assesses a fee on corporations in return for granting them a privilege to exclusive rights to provide services to residents and businesses (FPL, Ecological Waste, BFI, and City Gas). Estimates from this category are estimated at \$1,538,100 or 10% of total projected revenue and represents a 0.7% increase from last year. The City entered into an agreement with Ecological Waste for residential and commercial waste collection. The contract provided lower rates for customers.

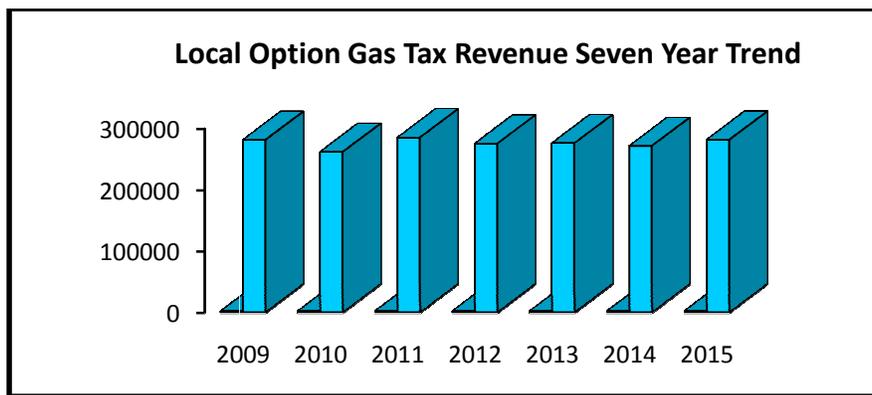
2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$1,656,094	\$1,487,056	\$1,499,292	\$1,550,892	\$1,446,218	\$1,526,790	\$1,538,100



Local Option Fuel Taxes

Local Option Fuel Taxes are collected by the State of Florida and is levied on every net gallon of gasoline and diesel fuel sold in the county. The proceeds may be used to fund transportation expenditures. The City estimates to receive \$281,210 in FY 2015, an increase of 3.7% from last year and 1.89% of the total budget. These revenue estimates are provided annually by the Florida Department of Revenue, Office of Tax Research.

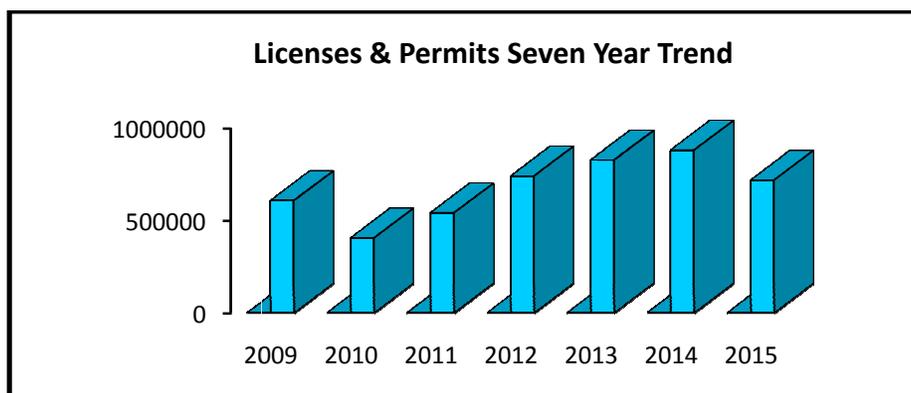
2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$281,095	\$261,643	\$284,901	\$275,054	\$275,189	\$271,205	\$281,210



Licenses and Permits

This category accounts for revenues collected by the City for the issuance of occupational licenses to businesses and the cost of building, electrical, alarm and plumbing permitting, in addition to, certificates of occupancy and inspections. It is estimated that this category would provide for \$887,800 or 6% of the FY 2015 general fund revenues and is 0.8% more than last year. FY 2014 revenue included permit fees from a major development project (a Senior Housing facility) that was completed earlier this year. In FY 2015, we expect a permit fees for a new Supermarket, Family Dollar Store and Phase II of the Senior Housing Facility.

2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$607,713	\$404,169	\$541,636	\$739,872	\$683,509	\$880,940	\$887,800



GENERAL FUND - OTHER REVENUE SOURCES

State Grants

This category includes funding for several grants including: COPPS Grant revenue (\$85,000), Byrne Grant (\$32,645), JARC Grant (\$125,000), and a Community Challenge Grant (\$200,000). The total revenue in this category is estimated at \$442,645 or 3% of total revenue. This category is 28% less than FY 2014 projected due to the City's focus on infrastructure capital projects. This category could increase due to pending grant applications that are awaiting decisions.

Intergovernmental Revenue

The City receives revenues from the State of Florida and Miami-Dade County. The State of Florida distributes cigarette taxes, gas tax rebates, and alcoholic beverage taxes. State Shared Revenue is estimated at \$28,300, less than 1% of the general fund budget for FY 2015 and a 0% increase from last year. The County distributes school crossing guard revenues and county occupational license revenue. County Shared Revenue is estimated at \$49,000, less than 1% of the general fund budget for FY 2015. The City's share in these categories increases with the growth of the economy and the growth of the City's population.

Charges for Services

This category includes fees from services which the City provides, such as zoning and sub-division fees, rental of park facilities, police reports, and other miscellaneous charges. An estimate of \$82,500 is anticipated to be received in FY 2015 or .55% of the total budget and 50% less than last year.

Fines and Forfeitures

This category accounts for revenues received from Miami-Dade County for court fines, city issued citations, city code violations and returned check fines/penalties. Approximately \$1,114,600 is estimated to be received in FY 2015. This is 7.5% of the general fund revenues and is 16.9% more than last year. The increase is due to a projected increase in code enforcement violation revenue.

Interest

Interest revenue in the amount of \$8,000 is estimated to be received for funds held at the City's bank, less than 1.0% of general fund revenue. Interest revenue has suffered tremendously due to the recession. A new investment policy is currently under review and could allow for a potential increase.

Other Revenues

This category includes revenues such as copies, towing revenues, notary fees, etc. The FY 2015 estimate for this category is \$212,360, 1.4% of the budget and represents a 40% increase from FY 2014. The City entered into an agreement with a Marketing Firm to bring a "Signature Event" to the City. A two-day concert/festival is planned in Spring 2015 from which the City expects to receive proceeds.

Other Financing Sources

Included in this category are transfers from the Capital Improvement Debt Service Fund. State shared revenues and sales taxes are recorded in the Capital Improvement Debt Service Fund to pay the debt service on the 2011A&B Capital Improvement Bonds. After those payments are made, the residual is transferred by the Paying Agent to the General Fund. In FY 2015, \$1,088,535 will be transferred. This is an increase of 18% from last year due to an increase in state revenues.

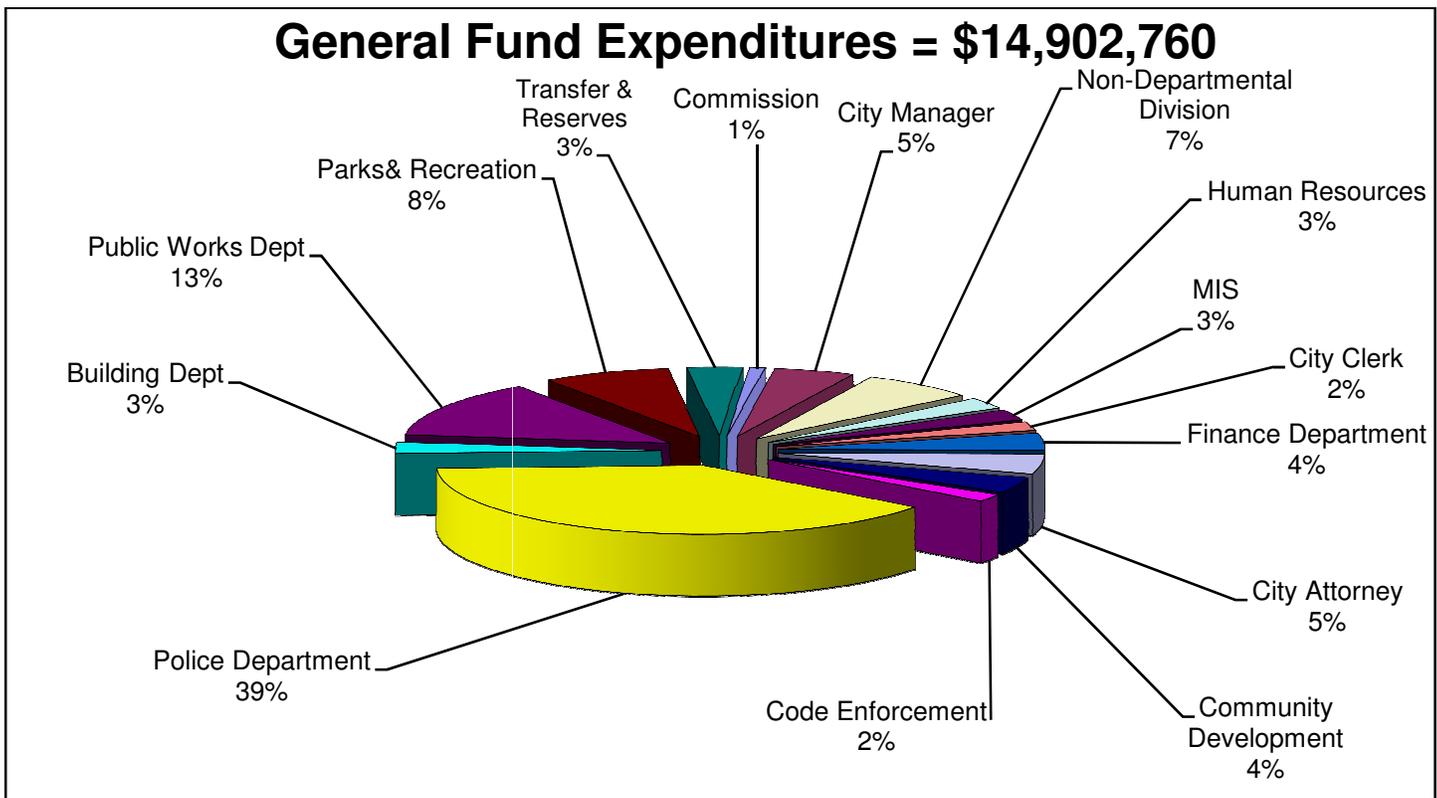
This category also includes reimbursements from the Enterprise Funds (\$1,392,325) for expenditures incurred in the general fund to provide support to the Enterprise Funds. This reimbursement is calculated based on an estimate of the percentage of indirect costs the General Fund provides to the Enterprise Funds. Direct expenses attributable to any enterprise fund are charged directly to that fund.

Other financing sources also includes a transfer in from the Capital Projects Fund in the amount of \$275,000 for efforts to build the new city hall and a transfer in from the fund balance of the General Fund in the amount of \$440,000.

This category accounts for \$3,195,860, 21% of revenue for FY 2015. This represents an increase of \$281,245 or 60% from the FY 2014 adopted budget.

GENERAL FUND REVENUE SOURCE	2014 ADOPTED	2015 ESTIMATED	% Increase/ Decrease
AD VALOREM TAXES	\$ 5,696,300	\$ 5,450,485	-4.3%
FRANCHISE FEES	1,526,790	1,538,100	0.7%
UTILITY TAXES	1,524,690	1,611,900	5.7%
LOCAL OPTION GAS TAXES	271,205	281,210	3.7%
LICENSES & PERMITS	880,940	887,800	0.8%
STATE GRANTS	612,134	442,645	-27.7%
STATE SHARED REVENUE	28,300	28,300	0.0%
OTHER SHARED REV/COUNTY	65,100	49,000	-24.7%
CHARGES FOR SERVICES	165,300	82,500	-50.1%
FINES & FORFEITURES	953,500	1,114,600	16.9%
INTEREST	8,000	8,000	0.0%
OTHER REVENUES	151,800	212,360	39.9%
OTHER FIN SOURCES	1,999,615	3,195,860	59.8%
TOTAL REVENUE	\$13,883,674	\$14,902,760	7.3%

GENERAL FUND EXPENDITURES



Personnel Costs are the driving force of the General Fund expense budget and account for 67.8% of General Fund expenses. A summary of department budgets are provided below:

City Commission – The FY 2015 budget of \$135,000 reflects a decrease of \$32,920 or -19.6% compared to the FY 2014 projected budget and 0.9% of the total budget. This budget provides for the City Commission’s salary, health insurance, monthly allocation, and travel allocation. The decrease is due to decreases in health insurance and the travel budgets of the Mayor, Vice Mayor and Commissioners.

City Manager’s Office – Executive – The FY 2015 budget of \$678,315 reflects a decrease of \$16,180 or -2.3% when compared to the FY 2014 projected budget and is 5% of the total budget. The decrease is primarily due to decreased benefit costs.

Non-Departmental Division – This division provides for city-wide expenses that cannot be attributable to any particular department and also provides for the maintenance of City Hall. This division is expected to increase by \$89,160 to \$1,023,045, or 9.5%.

City Manager’s Office – Interfund Transfers –This division accounts for less than 1% of the total budget. The City will continue to transfer \$25,000 to the Water and Sewer Fund to continue repaying a \$560,000 loan from FY 2012 and a \$275,000 loan from FY 2011.

City Manager's Office - Reserves – As recommended by the City's Financial Integrity Policies, the City has set aside the required operating reserves and sick/annual leave reserves. The General Fund reserve is approved at \$400,000 level and \$65,000 is approved for the sick/annual leave reserve. This division accounts for 3.1% of the total budget.

City Manager's Office - Emergency & Disaster – There is currently \$10,000 budgeted in this area.

City Manager's Office - Special Events – The City has allocated \$35,000 for special events. The budget includes \$4,000 for each member of the City Commission, \$5,000 for the MLK Walk, and \$10,000 for Christmas Trimming citywide. This division accounts for less than 1% of the total budget.

City Attorney – The City Attorney's budget of \$690,000 provides for legal contractual services of \$200,000 plus an additional \$25,000 for possible litigation costs and also a pro-rata share of general liability insurance costs in the amount of \$415,035. Also included is a \$50,000 provision in contingencies for lawsuit settlements and/or other legal expenses. Insurance is shared between the General Fund and the Enterprise Funds and the Enterprise Funds are assessed a greater portion of the costs based on the proportion of net assets.

City Clerk – The City Clerk's budget is proposed at \$379,800, which represents a 12.6% decrease for FY 2015 and is 2.5% of the total budget. The decrease is due to the transfer of one employee to another department.

Human Resources –The FY 2015 budget of \$393,350 is a 20.8% increase and represents 2.6% of the total budget. The increase is due to additional personnel costs.

Finance Department – The Finance Department budget of \$595,050 is \$78,055 or 12.9% more than FY 2014. The increase is due to the addition of a Payroll Clerk to the department.

IT – The budget of \$301,950 represents 8.8% increase from the FY 2014 and is 2% of the total budget. The increase is due to increased benefit and operating costs. Also, all computer equipment for the City (with the exception of the Police Department) will be purchased through this Department. There is \$30,000 budgeted for computer equipment and \$77,250 budgeted for software license payments.

Community Development Department – Funding for FY 2015 is \$557,255. This is a decrease of 4.4% from FY 2014 and represents 3.7% of the General Fund budget. Included in this division is \$200,000 in grant expenses for the Community Challenge grant. This grant will be used to update the City's comprehensive plans, zoning ordinances, and land development code.

Code Enforcement –The FY 2015 budget is \$266,835 and is 1.9% more than FY 2014 and represents 1.8% of the budget.

Building, Permitting and License Department – The FY 2015 budget of \$396,075 represents a 7.9% decrease from previous year, and is 2.7% of the total budget. The decrease is primarily due to a reduction in operating costs.

Parks & Recreation – Funding for FY 2015, \$1,149,255, is \$192,805 or 20% more than the previous year. The increase is due primarily to the cost of security at Sherbondy Village Community Center and Segal Park. Personnel expenses for the department have also increased due to an additional position and increased health insurance and retirement costs

Public Works– The Public Works Department’s budget of \$2,010,335 is 18% or \$259,120 more than last year primarily due to security services at the facility, increased health insurance and retirement costs, and additional vehicle maintenance costs (one additional mechanic hired in FY 2014 and increased operating expenses from additional vehicles).

Administrative Division	\$ 405,945
Building Maintenance	231,985
Roads and Streets	520,175
Vehicle Maintenance	<u>852,230</u>
Total	<u>\$2,010,335</u>

The FY 2015 budget includes:

- \$57,000 for FL Dept. of Corrections services
- \$99,260 for the City’s share of bus circulator costs
- \$200,000 for vehicle maintenance supplies
- \$20,000 for an in-house car wash system
- The lease-purchase of a vehicle for the Department Director
- \$328,000 for the General Fund portion of fuel costs. There is \$32,800 budgeted for fuel costs in the Solid Waste fund due to increase solid waste collection by City staff and \$64,800 in the Water & Sewer fund.

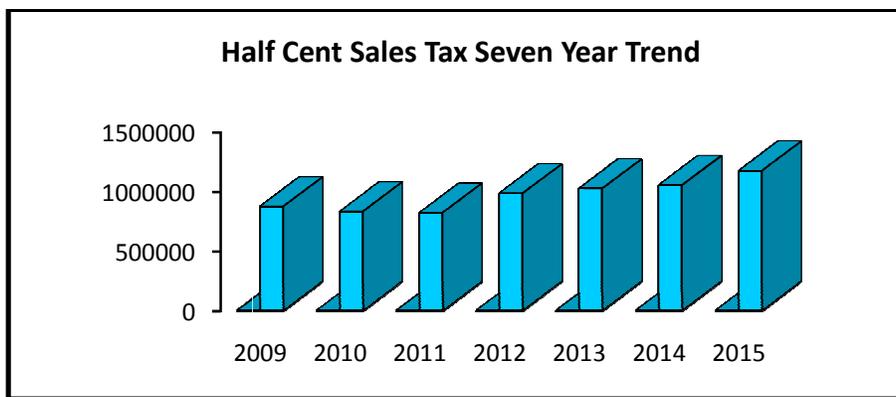
Police Department – The budget for the department is in the amount of \$5,791,525 and represents 38.9% of the total general fund budget and is 10.7% more than FY 2015. The increase is due increased health insurance costs and an additional three (3) police officers hired in FY 2014.

- Fifty-seven (57) sworn police officer positions
- \$176,830 in vehicle lease/purchase payments for the existing 7 Ford Interceptors, 2 Expeditions, 10 Ford Fusions and 10 Chevy Tahoes.
- Grant funding in the amount of \$32,650 for police radios.
- \$62,800 in software maintenance expenses
- Retirement expenses in the Police Department have a greater financial impact to the City due to high risk nature of the positions.
- \$8,000 in funding for the Canine Unit.
- \$50,000 towards the purchase of software to link Miami Dade Communications system to the City of Opa-locka CAD system.
- \$25,000 towards the purchase of laptops for the police officers as the existing laptops are out of warranty.

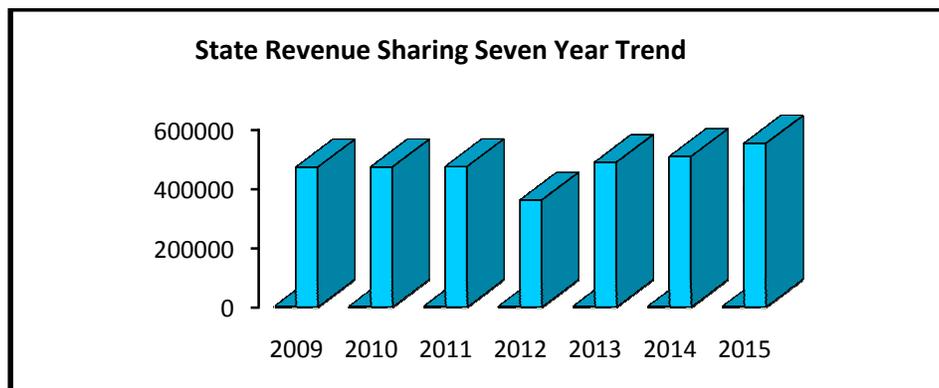
CAPITAL IMPROVEMENT FUND

Capital Improvement Debt Service – The City has pledged receipts from two (2) revenue streams to repay 2011A&B Capital Improvement Revenue Bonds. After paying the debt service charges, the balance remaining is transferred-out to the General Fund. The table below summarizes budget estimates for FY 2015. These revenue estimates are provided annually by the Florida Department of Revenue, Office of Tax Research.

2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$874,614	\$831,768	\$821,820	\$985,399	\$1,056,466	\$1,055,200	\$1,174,685



2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$471,927	\$472,220	\$473,933	\$360,663	\$550,414	\$507,830	\$552,705



Revenue	FY 2014 Projected	FY 2015 Estimated
Half-Cent Sales Tax	\$1,055,200	\$1,174,685
State Revenue Sharing	507,830	552,705
Bond Refunding Proceeds	0	0
Transfer from Fund Balance	0	0
Interest	0	0
Total	\$1,563,030	\$1,727,390
Expenditure		
Principal	\$403,000	\$416,000
Interest	236,625	222,855
Other Debt Service Costs	0	0
Transfer to General Fund	923,405	1,088,535
Transfer to Capital Projects Fund	0	0
Total	\$1,563,030	\$1,727,390

In FY 2011, the City refinanced the Series 1994A Capital Improvement Revenue Bonds to take advantage of lower interest rates and immediately financed several capital projects. In the end, the refinancing was successful and the City received \$2,320,000 to apply towards capital projects. As a result of refinancing, the principal and interest payments to the new 2011A&B Capital improvement bonds will be lower and the transfer to the General Fund will be higher.

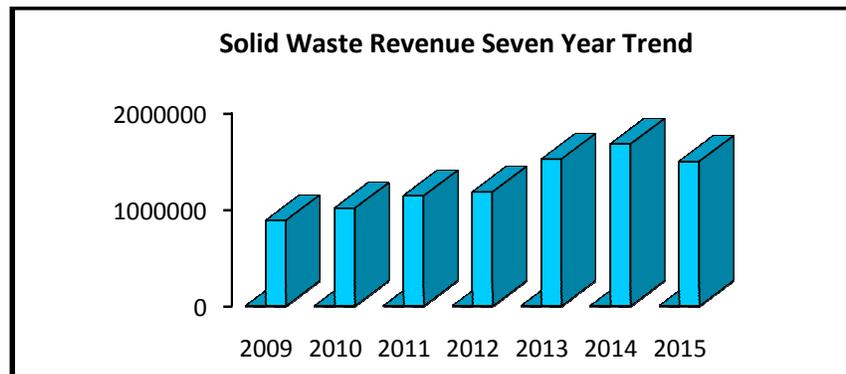
Safe Neighborhood Capital Improvement Projects – The FY 2015 budget includes revenues which the City anticipates are forthcoming from Miami-Dade County G. O. Bonds, a bank loan to construct the new City Hall and funding from the State for the Helen Miller Cultural Center and historical preservation dollars to complete the renovation of Historical City Hall. The table shown below details these estimates.

Capital Project	Operating Funds	Loan Funds	Grant Funds	Total Cost
Parks & Recreation				
Helen Miller Cultural Center	\$0	\$0	\$500,000	\$500,000
Community Development				
Historical City Hall Rehabilitation	\$0	\$0	\$1,900,000	\$1,900,000
New City Hall Construction and Equipping	\$0	\$8,500,000	\$0	\$8,500,000
TOTAL	\$0	\$8,500,000	\$2,400,000	\$10,900,000

Solid Waste Fund – The Solid Waste operations adopted budget is \$1,500,000. Waste and Garbage Fee revenue is estimated to decrease by \$180,000 or 11%. This decrease is attributable to a decrease in the residential solid waste collection rate from the anticipated \$630 for FY 2015 to \$530 per unit this fiscal year. The City lowered the rate for FY 2015 with the understanding a rate study would be done immediately. There is \$20,000 budgeted for the rate study. The solid waste fee for is assessed as a non - ad valorem assessment to all residential properties up to four units. Solid Waste revenues are received from Miami- Dade County as residents pay their tax bills. The City has outsourced the collection of residential and commercial waste to private contractors.

SOLID WASTE FUND - MAJOR REVENUE SOURCE

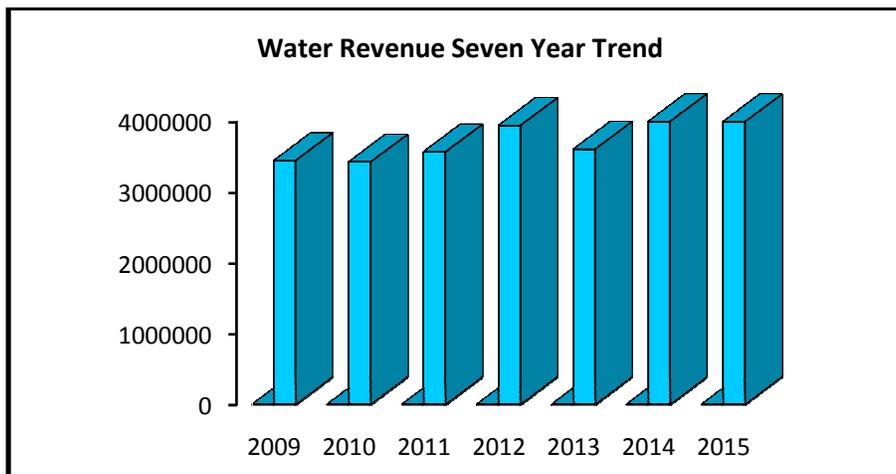
2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$885,964	\$1,014,623	\$1,142,853	\$1,181,452	\$975,544	\$1,680,000	\$1,500,000



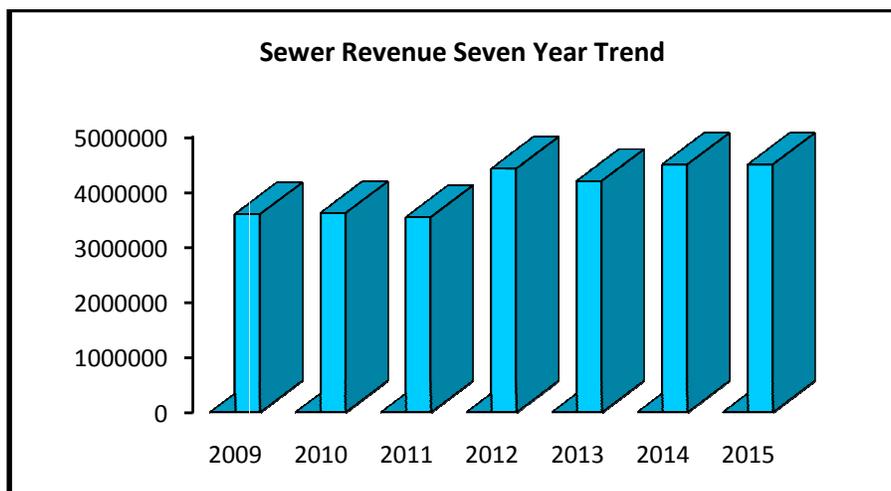
Revenue	FY 2014	FY 2015	Difference
Sanitation Fees	\$1,680,000	\$1,500,000	(\$180,000)
Delinquent Service Charges	-	-	-
Transfer-In from General Fund	-	-	-
Interest	-	-	-
Total	\$1,680,000	\$1,500,000	(\$180,000)
Expenditure			
Salaries & Benefits	\$32,770	\$32,215	\$(555)
Other Professional Services	-	20,000	20,000
Contracted Services	1,143,475	903,450	(240,025)
Reimbursement of Administrative Costs	121,160	129,445	8,285
Solid Waste Disposal - City Public Works Dept	59,200	80,000	20,800
Curbside Recycling - Miami Dade County	63,000	63,600	600
Insurance	-	-	-
Fuel Expenses	12,500	32,800	20,300
Repair & Maintenance - Machinery & Equip	-	-	-
Reserve - Sick and Annual Leave	17,500	17,500	-
Deficit Reduction	230,395	220,900	(9,405)
Total	\$1,680,000	\$1,500,000	(\$180,000)

Water and Sewer Fund – The City supplies water and sewer to over 5,000 customers. Areas serviced by the City’s water distribution system include outside customers in the City of Miami Gardens and parts of unincorporated Miami-Dade County. Miami Dade County has increased sewer costs by 4%. The City recently engaged a consultant to perform a rate study to possibly establish new water and sewer rates to account for the increases from Miami Dade County and the new \$40 million SRF loan for infrastructure projects. Once the rates are approved by the City Commission, revenue for FY 2015 will increase.

WATER REVENUE						
2009	2010	2011	2012	2013	2014	2015
Audited	Audited	Audited	Audited	Un-Audited	Projected	Adopted
\$3,448,348	\$3,429,197	\$3,572,075	\$3,944,441	\$3,654,373	\$4,000,000	\$4,000,000



SEWER REVENUE						
2009	2010	2011	2012	2013	2014	2015
Audited	Audited	Audited	Audited	Un-Audited	Projected	Adopted
\$3,598,709	\$3,616,621	\$3,542,249	\$4,425,562	\$4,087,920	\$4,200,000	\$4,500,000



Below is a schedule summarizing the Water & Sewer Fund revenues and expenditures:

Water and Sewer	FY 2014 Projected	FY 2015 Proposed	Difference
Revenues			
Water Revenue	\$4,000,000	\$4,000,000	\$0
Sewer Revenue	4,200,000	4,500,000	300,000
Grants	1,370,000	1,211,000	-159,000
Interest	1,000	0	-1,000
Other	192,600	203,500	10,900
Trans In - Fund Balance	0	1,748,810	1,748,810
State Revolving Loan	2,400,000	13,586,860	11,186,860
Total	\$12,163,600	\$25,250,170	\$13,086,570
Expenditures			
Finance-Utility Billing	\$1,985,410	\$2,153,740	\$168,330
Meter Readers	425,145	549,685	124,540
Water Services	2,165,355	9,629,500	7,664,145
Sewer Services	7,347,045	12,778,865	5,231,820
Customer Services	144,530	138,380	(6,150)
Total	\$12,067,485	\$25,250,170	\$13,182,685

There is a \$13,000,000 estimated increase in Water & Sewer expenses from FY 2014 to FY 2015. This increase is due capital projects. The City was recently awarded close to \$40 million in new SRF loan funding to complete projects identified in the citywide Infrastructure Improvement plan. There is a total of \$13.5 million in Water & Sewer projects funded in FY 2015. The new water and sewer rate structure to be approved by the City Commission allows the City to finance debt to cover infrastructure improvements and also incorporates a conservation element to encourage users to take measures to conserve water.

There are five divisions in the Water & Sewer Fund:

1. Finance – Utility Billing – The FY 2015 budget for this division is \$2,153,740, an increase of \$168,330. The increase is due to increases in property liability insurance costs with the Florida League of Cities and an increase in debt service costs due to the new funding. The City will also continue to transfer dollars to the CRA fund in the amount of \$250,000 to fund those expenses until the CRA can generate their own revenue.
2. Meter Readers – Funding has been provided for two (2) meter readers, six (7) part-time employees working on the Automatic Meter Reading (AMR) project, and seven maintenance workers to cut the alleys. Also included is \$100,000 for software and equipment for the AMR project and \$30,000 in operating supplies for the division.
3. Water Services – Funding has been provided for the existing five (5) personnel, two (2) additional Utility Mechanics and five (5) Fire Hydrant part-time employees. Projects in this division include fire hydrant valve repair and replacement and a leak detection program. Provision has also been

made in the amount of \$1,615,000 to pay Miami-Dade County Water and Sewer Authority for the purchase of water.

4. Sewer Services – Included in this budget is sewer treatment costs payable to Miami-Dade County in the amount of \$2,516,620 and a reserve of \$500,000. Also included is \$7,285,095 in infrastructure improvement projects.

Included in this division is the Capital Improvement Project (CIP) team overseen by the City Manager. Due to the extent of projects funded by the State Revolving Fund (SRF) loan, as well as those funded by grants, it was necessary to set up a group to oversee project management and compliance. The team consists of the following positions: an Assistant to the City Manager responsible for capital projects, the City Engineer, four (4) Project Managers, a CAD analyst, an Administrative Assistant, a Purchasing Clerk, a Budget Analyst, a Maintenance Worker and an Accountant.

5. Customer Service –This division will handle all customer service calls and requests for service in the Public Utilities Department. The FY 2015 budget for this division is \$138,380.

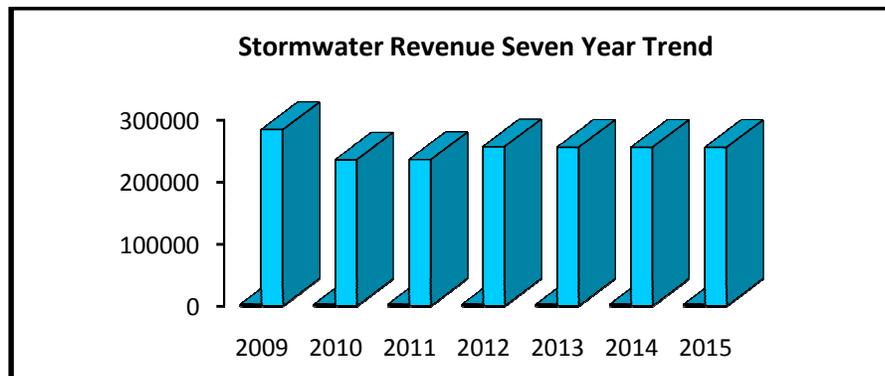
The following Water & Sewer capital projects are funded in the FY 2015 Budget:

Capital Project	Operating Funds	Loan Funds	Grant Funds	Total Cost
<i>Public Utilities</i>				
Drinking Water - Zone 1	\$0	\$1,605,857	\$0	\$1,605,857
Drinking Water - Zone 2	0	467,785	0	467,785
Drinking Water - Zone 3	0	2,742,909	0	2,742,909
Drinking Water - Zone 4	0	107,389	0	107,389
Drinking Water - Zone 5	0	967,464	0	967,464
Drinking Water - Zone 6	0	1,410,365	0	1,410,365
Waste Water - Zone 1	0	1,344,322	0	1,344,322
Waste Water - Zone 2	0	1,133,575	0	1,133,575
Waste Water - Zone 3	0	1,541,802	0	1,541,802
Waste Water - Zone 4	0	309,173	0	309,173
Waste Water - Zone 5	0	850,322	0	850,322
Waste Water - Zone 6	0	1,105,895	0	1,105,895
Pump Station #7 Improvements	310,000	0	390,000	700,000
Pump Station #11C Improvements	0	0	421,000	421,000
Pump Station #11B Improvements	0	0	400,000	400,000
Fire Hydrant & Valve Repair/Replacement	60,000	0	0	60,000
Total	\$370,000	\$13,586,858	\$1,211,000	\$15,167,858

STORMWATER FUND - MAJOR REVENUE SOURCE

Stormwater Utility Fund – Revenues collected are used to fund operating expenses and capital improvements which are directly related to management of storm water. This utility is currently staffed with two (2) employees and includes the contract with Miami-Dade County for canal cleaning services. The FY 2015 estimated budget is \$13,794,775 and is comprised as shown in the following table. The FY 2015 budget includes \$346,325 to pay Miami Dade County for canal cleaning services, \$68,020 for the lease and maintenance costs of the street sweeper, and \$13,325,725 in capital projects funded by SRF dollars. The City recently engaged a consultant to perform a rate study. Stormwater fees had not been adjusted since 1993. Once the rates are approved by the City Commission, user fee revenue will increase and eliminate the transfer from the fund balance.

2009 Audited	2010 Audited	2011 Audited	2012 Audited	2013 Un-Audited	2014 Projected	2015 Adopted
\$283,731	\$234,934	\$235,424	\$256,289	\$242,628	\$255,000	\$255,000



Stormwater Revenues and Expenditures		
Revenues	FY 2014 Projected	FY 2015 Adopted
User Fees	\$255,000	\$255,000
Transfer from Net Earnings	546,260	282,070
Grant Revenue	0	1,019,413
State Revolving Loan	0	12,238,292
Total	\$801,260	\$13,794,775
Expenditures		
Salaries and Benefits	\$126,105	\$75,965
Operating expenses	595,155	393,085
Capital Outlay	80,000	13,325,725
Total	\$801,260	\$13,794,775

The City has two (2) Special Revenue Funds which are receiving funding from outside sources. These programs enhance the principal public safety and the physical environment components which are funded by the General Fund.

Special Revenue Fund	Grant/Revenue	City's Contribution	Total
Special Law Enforcement	\$5,000	\$ ----	\$5,000
Peoples' Transportation Tax	2,713,330	----	2,713,330
Totals	\$2,718,330	\$ ----	\$2,718,330

The **Special Law Enforcement Fund** accounts for proceeds from the State's law enforcement trust fund, fines, and forfeitures. Dollars from monthly fine proceeds are primarily used towards training. The FY 2015 revenue budget includes \$5,000 from the State.

Peoples Transportation Tax (PTT) Fund –The City has budgeted \$2,713,330 in the Peoples' Transportation Tax Fund to fund the following projects:

Perviz Avenue Resurfacing	\$700,000
Citywide Sidewalk Improvements	431,590
Roadway Milling and Resurfacing	600,000
Bus Shelters	60,000
Sharar Ave Sidewalk Project - NW 27th Ave to Ali Baba Ave	868,410
Bus Circulator Costs	53,330
Total Projects	\$2,713,330

The City is anticipating \$460,000 in current year PTT proceeds and will carry forward the unused portion from prior years' proceeds (currently estimated at \$2.3 million) to FY 2015 to complete the above mentioned projects. Revenue estimates are provided by Miami Dade County and any used dollars will be carried forward to be used within the next five years.

The **Crime Prevention** program has been incorporated into the Parks & Recreation Department funded in the General Fund.

Community Redevelopment Agency (CRA Fund) – The CRA fund was established to account for activities of the Community Redevelopment Agency. This plan and agency was approved by the City Commission in FY 2011 to spearhead physical and economic development in the City of Opa-locka. Until the agency generates its own funding, it will be supported by the City's Water & Sewer Fund. In FY 2015, \$250,000 will be transferred from the Water & Sewer Fund to the CRA Fund.

Direct and Indirect Expenses

In FY 2011, we amended the way we account for direct and indirect expenses in the Enterprise Funds. In previous years, expenses that were shared between funds were charged 100% in the General Fund and an administrative reimbursement was then made from the Enterprise Funds to the General Fund. We are now charging direct expenses (those that are specifically associated to a program and clearly identifiable) to the Enterprise Funds and specifically identify indirect costs that will be an administrative charge payable from the Enterprise Funds to the General Fund.

Direct Expenses that were previously charged 100% in the General Fund and now charged to Enterprise Funds as clearly identifiable expenses include:

- Utility Billing staff and operating costs
- Pentamation software maintenance costs – the maintenance costs for the Utility Billing system can be charged directly to the Water & Sewer Fund
- FPL Costs – the energy costs for the pump stations can be charged to the Water & Sewer Fund and since the Opa-locka Youth Academy grant personnel uses the Young, Bowers & Brown building for their operations, a portion of the energy costs for that building can be charged to the grant.
- Fuel Costs – the new fuel master system will allow us to charge the fuel used for programs directly to the appropriate fund. For example, the fuel used in the meter reader trucks will be charged directly to the Water & Sewer Fund and the fuel used in the garbage truck will be charged directly to the Solid Waste Fund.

The following Indirect Expenses are an administrative charge payable from the Enterprise Funds to the General Fund.

- A percentage of the Finance Department administration and the Public Works Department administration time that supports Enterprise Fund activities.
- The City Manager's staff time will be allocated to the Enterprise Funds based on the proportion of the Enterprise Funds budget to the total budget.
- The Accounts Payable Clerk and the Purchasing Officer's time will be allocated based on the number of checks printed and purchase orders issued.
- The Human Resources staff time will be allocated based on the number of employees in the Enterprise Funds.
- The Information Technology director time will be allocated based a percentage of time that supports Enterprise Fund activities.
- The City Clerk's office based on the number of resolutions and ordinances developed pertaining to those funds.
- The Code Enforcement Division based on the number of citations written.

This change in our methodology is compliant with Generally Accepted Account Principles (GAAP) and will allow for consistency from year to year.

Performance Measures

City Goal	Performance Measure	Unit	2012 Actual	2013 Actual	2014 Estimate	2015 Target	Responsible Department
Economic Development	What percentage of the projects supported by the \$40M State Revolving Fund project(s) has been completed?	%	New Measure	New Measure	0%	30%	Capital Improvement Projects (CIP) / Public Works
	What percentage of Cairo Lane improvement projects has been completed?	%	New Measure	New Measure	0%	100%	Capital Improvement Projects (CIP) / Public Works
	What percentage of citywide pump stations are not under FDEP/DERM moratorium?	%	40%	75%	95%	100%	Capital Improvement Projects (CIP) / Public Works
	What percentage of NW 147 th Street improvements has been completed?	%	New Measure	New Measure	0%	100%	Capital Improvement Projects (CIP) / Public Works
	Has an economic development ambassador been assigned/ appointed?	Yes or No	New Measure	New Measure	No	Yes	Community Development
	Jobs Initiative Program: Sidewalks repaired/ replaced (sf)	#	New Measure	30,000	32,000	35,000	Public Works
	Jobs Initiative Program: Alleys maintained monthly	#	New Measure	166	168	168	Public Works
	Jobs Initiative Program: Number of City vehicles washed	#	New measure	377	1,506	1,520	Public Works
	Jobs Initiative Program: New of times fire hydrants painted	3	New Measure	250	254	260	Public Works

Performance Measures							
City Goal	Performance Measure	Unit	2012 Actual	2013 Actual	2014 Estimate	2015 Target	Responsible Department
	What percentage of regulatory/inspection staff (building, inspectors, planning) have completed continuing education and training?	%	New Measure	New Measure	100%	100%	Building
	Percent complete with development of the CRA – City Center/ Downtown Master?	%	New Measure	New Measure	0%	100%	Community Redevelopment Agency (CRA)
	Percent complete with development of the CRA – NW 147 th Street Master Plan?	%	New Measure	New Measure	0%	100%	Community Redevelopment Agency (CRA)
	Determine the percent complete of land to be annexed in Areas A and B after obtaining a super majority approval vote of the Miami Dade Board of County Commissioners.	%	0%	10%	80%	100%	Community Redevelopment Agency (CRA)
Community Development	What portion (percent) of the new urgent care center will be completed?	%	New Measure	0%	0%	30%	City Manager
	What portion (percent) of the Social Service Center will be completed?	%	New Measure	New Measure	0%	20%	City Manager
	Will a second wireless camera be installed in Magnolia North by 2015?	Yes or No	New Measure	New Measure	Yes	Yes	Information Technology
	What is the value of funding received for a new Cultural Center at Segal Park?	\$	New Measure	0\$	\$500,000	\$2 million	CIP
	What is the percent complete of construction of a new Cultural Center at Segal Park?	%	New Measure	0%	0%	0%	CIP
	What is the percent complete of renovation of Historic City Hall?	%	0%	0%	0%	100%	CIP

Performance Measures							
City Goal	Performance Measure	Unit	2012 Actual	2013 Actual	2014 Estimate	2015 Target	Responsible Department
Community Development	How many new properties were developed in the new Transit Overlay District?	#	New Measure	New Measure	1	2	Community Development
	Number of New Occupational Licenses/ Number of Occupational Licenses renewals	#	New Measure	107 / 2,655	110 / 2,660	115 / 2,880	Building
	Number of Certificates of Occupancy (CO) or Temporary CO	#	New Measure	17	20	30	Building
	Number of Building, Electrical, Plumbing, Mechanical & Public Works Permits	#	New Measure	997	752	840	Building
	What percent complete is the Gateway project at NW 135th Street?	%	New Measure	0%	95%	100%	CIP
	Will a new Festival by Spring 2015 be conducted and evaluated as successful based on cost vs. benefit?	Yes or No	New Measure	New Measure	Yes	Yes	City Manager
	Is there an increase in the percentage of home ownership in the City?	%	New Measure	New Measure	New Measure	5%	Community Development
	Percent change in total City Crime Index (per FDLE UCR reports)	%	1.5%	5.5%	-1.1%	-1.7%	Police
	Percent change in Crime Rate per 100,000 persons (per FDLE UCR reports)	%	0.2%	2.5%	-1.3%	-2.0%	Police

Performance Measures							
City Goal	Performance Measure	Unit	2012 Actual	2013 Actual	2014 Estimate	2015 Target	Responsible Department
City Leadership & Management	Does the current year budget include funding to make salary adjustments to bring lower salaried employees in line with industry standards?	Yes or No	New Measure	No	No	Yes	Budget
	What percentage of management employees has completed ethics training?	%	New Measure	New Measure	100%	100%	Human Resources
	Number of sworn law enforcement officers on staff?	#	55	55	57	57	Police Department
	Has the Strategic Plan with performance measures been incorporated into the City's Operating Budget?	Yes or No	New Measure	Yes	Yes	Yes	Budget
	Is the funding increasing in the current fiscal year which is secured from State/Federal grants with assistance from the City's lobbyists?	Yes or No	New Measure	New Measure	Yes	Yes	Grants / Finance Department
	Have City representatives attended key FLC and other association workshops and conferences and reported back results?	Yes or No	New Measure	New Measure	Yes	Yes	City Manager
	Were the City administrative personnel rules adopted?	Yes or No	New Measure	New Measure	No	Yes	Human Resources
	Dollar value of overtime paid?	\$	\$382,556	\$535,847	\$522,122	\$261,000	Finance Department / Budget
	Number of Worker's Compensation claims filed.	#	41	43	20	36	Human Resources
	Provide quarterly legislative updates to City Commission on issues that may have a direct impact on City residents.	%	New Measure	New Measure	No	Yes	City Manager

Performance Measures							
City Goal	Performance Measure	Unit	2012 Actual	2013 Actual	2014 Estimate	2015 Target	Responsible Department
	Ensure that the City has a representative on the Florida League of Cities board as well as other key governmental boards.	Yes or No	New Measure	New Measure	Yes	Yes	City Manager
	Ensure that Opa-locka representatives are “at the table” when state leaders act on city related issues.	Yes or No	New Measure	New Measure	Yes	Yes	City Manager
	In FY 2014, select and budget for staff and Commissioner attendance at training workshops through FLC and other key associations/ organizations.	%	New Measure	New Measure	Yes	Yes	Human Resources

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CITY OF OPA - LOCKA							
SUMMARY OF ALL FUNDS - EXPENDITURES							
FY 2014-2015							
EXPENDITURES BY LINE ITEM	FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
CITY COMMISSION	\$ 102,998	\$ 177,377	\$ 167,920	\$ 167,920	\$ 167,920	\$ 173,890	\$ 135,000
OFFICE OF THE CITY MANAGER	530,122	752,802	694,495	694,495	694,495	898,130	678,315
NON DEPARTMENTAL DIVISION	1,283,329	1,692,784	933,884	933,884	933,884	1,127,660	1,023,045
HUMAN RESOURCES	282,737	357,079	325,625	325,625	325,625	499,460	393,350
OFFICE OF THE CITY CLERK	584,951	464,953	434,315	434,315	434,315	416,065	379,800
INFORMATION TECHNOLOGY	259,635	285,427	277,655	277,655	277,655	618,830	301,950
FINANCE ADMINISTRATION	472,993	589,927	527,055	527,055	527,055	615,460	595,050
OFFICE OF THE CITY ATTORNEY	497,190	1,068,031	690,035	690,035	690,035	695,000	690,000
COMMUNITY DEVELOPMENT	389,997	513,469	582,985	582,985	582,985	731,575	557,255
CODE ENFORCEMENT	430,658	342,328	261,895	261,895	261,895	360,805	266,835
CONTINGENCIES	-	-	-	-	-	25,000	10,000
POLICE	5,268,392	5,609,832	5,230,155	5,230,155	5,230,155	6,761,523	5,791,525
BUILDING & LICENCES	585,178	344,719	430,020	430,020	430,020	398,385	396,075
PUBLIC WORKS	1,825,520	2,459,592	1,751,215	1,751,215	1,751,215	2,111,205	2,010,335
SPECIAL EVENTS - C/MGR DEPT	48,449	86,517	30,000	30,000	30,000	30,000	35,000
PARKS & RECREATION	773,825	1,033,783	956,420	956,420	956,420	975,185	1,149,225
TRANSFERS OUT - OPERATIONS	-	48,492	25,000	25,000	25,000	25,000	25,000
RESERVES INCL SICK/ANNUAL LEAVE	200,000	-	565,000	565,000	565,000	565,000	465,000
TOTAL GENERAL FUND	\$ 13,535,975	\$ 15,827,112	\$ 13,883,674	\$ 13,883,674	\$ 13,883,674	\$ 17,028,172	\$ 14,902,759
SOLID WASTE	1,145,855	1,214,900	1,680,000	1,680,000	1,700,800	1,231,080	1,500,000
WATER & SEWER	8,510,481	7,625,137	12,463,600	12,463,600	12,067,485	24,923,369	25,250,170
STORMWATER UTILITY	322,901	298,337	801,260	801,260	801,260	13,794,775	13,794,775
TOTAL ENTERPRISE FUND	9,979,236	9,138,374	14,944,860	14,944,860	14,569,545	39,949,225	40,544,946
CAPITAL IMP DEBT SERVICE	620,649	1,606,880	1,563,030	1,563,030	1,563,030	1,727,390	1,727,390
CAPITAL ACQUISITION	-	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	1,097,552	3,020,864	20,050,000	20,050,000	1,649,400	10,000,000	10,900,000
TOTAL CAPITAL PROJECTS FUND	1,718,201	4,627,744	21,613,030	21,613,030	3,212,430	11,727,390	12,627,390
SPECIAL LAW ENFORCEMENT	96,887	5,657	5,000	5,000	5,000	5,000	5,000
LLEBG	-	-	-	-	-	-	-
POLICE EXPLORERS	20	-	-	-	-	-	-
OPALOCKA YOUTH ACADEMY / DJJ	153,868	(1,239)	-	-	-	-	-
VAWA	-	-	-	-	-	-	-
CRIME PREVENTION	198,506	126,514	-	-	-	-	-
FEMA	5,495	-	-	-	-	-	-
SOUTH FLORIDA WATER MGMT	-	-	-	-	-	-	-
PEOPLES TRANSPORTATION PLAN	74,743	1,418,509	725,000	725,000	725,000	1,014,150	2,713,330
DEP WASTEWATER	-	-	-	-	-	-	-
CRA	55,733	135,401	250,000	250,000	135,870	250,000	250,000
TOTAL SPECIAL REVENUE FUNDS	585,251	1,684,842	980,000	980,000	865,870	1,269,150	2,968,330
TOTAL EXPENDITURES ALL FUNDS	\$ 25,818,664	\$ 31,278,072	\$ 51,421,564	\$ 51,421,564	\$ 32,531,519	\$ 69,973,937	\$ 71,043,425

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2014-2015**

REVENUE SOURCE BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 ADOPTED
311100	AD VALOREM TAXES	\$ 6,656,167	\$ 5,842,217	\$ 5,696,300	\$ 5,696,300	\$ 5,696,300	\$ 5,450,485
314100	UTILITY TAX - FPL	980,143	1,080,088	980,000	980,000	980,000	1,100,000
314400	UTILITY TAX - CITY GAS	20,477	18,285	16,900	16,900	16,900	18,900
314500	UTILITY TAX - T/COM	559,299	526,127	502,790	502,790	502,790	475,000
314900	UTILITY TAX - OTHER	31,482	24,798	25,000	25,000	20,000	18,000
UTILITY TAXES		1,591,401	1,649,298	1,524,690	1,524,690	1,519,690	1,611,900
312405	LOCAL OPTION GAS TAX (5)	198,237	198,817	195,500	195,500	195,500	202,840
312410	LOCAL OPTION GAS TAX -(3)	76,817	76,372	75,705	75,705	75,705	78,370
LOCAL GAS TAXES		275,054	275,189	271,205	271,205	271,205	281,210
TOTAL TAXES		8,522,622	7,766,704	7,492,195	7,492,195	7,487,195	7,343,595
313100	FRANCHISE FEE - FPL	1,046,267	926,365	1,016,250	1,016,250	1,016,250	1,185,000
313170	FRANCHISE FEE - WASTE	391,744	480,195	462,340	462,340	462,340	300,000
313400	FRANCHISE FEE - CITY GAS	22,808	21,623	22,100	22,100	22,100	28,000
313600	FRANCHISE FEE - BENCH ADS	2,500	3,600	13,000	13,000	13,000	3,600
313700	FRANCHISE FEE - BFI	87,572	14,435	13,100	13,100	13,100	21,500
FRANCHISE FEES		1,550,892	1,446,218	1,526,790	1,526,790	1,526,790	1,538,100
321050	OCCU LICENSES - CITY	107,203	118,767	216,315	216,315	216,315	355,000
321150	OCC LIC FIELD INSP	3,952	4,530	5,500	5,500	5,500	5,500
321200	OCC LIC - LATE PENALTIES	4,045	7,812	6,100	6,100	6,100	11,500
322110	BLDG PERMITS	375,731	336,562	260,400	260,400	260,400	210,000
322130	ALARM PERMITS	775	1,450	1,200	1,200	1,200	1,800
322200	ELEC PERMITS	113,290	71,704	80,000	80,000	80,000	52,000
322300	PLUMB PERMITS	58,300	43,687	40,000	40,000	40,000	35,000
322400	CERT OF OCCUPANCY	2,100	2,952	1,900	1,900	1,900	2,000
	CERT OF USE	-	36,400	210,000	210,000	210,000	100,000
322500	LANDLORD PERMITS	74,475	59,645	59,525	59,525	59,525	115,000
LICENSES & PERMITS		739,872	683,509	880,940	880,940	880,940	887,800
331510	FEDERAL DISASTER RELIEF	-	-	-	-	-	-
335140	MOBILE HOME LICENSES	7,800	9,026	9,800	9,800	9,800	9,900
335150	ALCOHOLIC BEV	5,824	5,115	6,000	6,000	6,000	6,500
335490	GAS TAX REBATE	8,286	-	12,500	12,500	12,500	11,900
TOTAL STATE SHARED REV		21,911	14,141	28,300	28,300	28,300	28,300
334700	GRANTS-OTHER (JAG)	-	-	8,740	8,740	8,740	-
334721	GRANTS-BYRNE	4,500	5,855	72,820	72,820	72,820	32,645
334722	GRANTS-CHILDRENS TRUST	56	-	-	-	-	-
334724	GRANTS-FRDAP	-	-	-	-	-	-
334730	GRANTS-POLICE TECHNOLOGY	-	-	970	970	970	-
334734	GRANTS-COMMUNITY CHALLEN	-	196,355	200,000	200,000	200,000	200,000
334735	GRANTS-WAR ON POVERTY	-	-	15,000	15,000	15,000	-
334750	GRANTS-COPPS	-	260,124	121,040	121,040	121,040	85,000
337500	GRANTS-CRIME PREVENTION	-	-	40,000	40,000	-	-
334727	GRANTS-MPO	-	54,304	54,304	54,304	54,304	-
334733	GRANTS-JARC & NEW FREEDOM	-	151,038	99,260	99,260	99,260	125,000
334950	SO. FL REGIONAL PL GRANT	-	-	-	-	-	-
TOTAL STATE GRANTS		4,555	667,676	612,134	612,134	572,134	442,645

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2014-2015**

REVENUE SOURCE BY LINE ITEM		FY 2012 AUDITED	FY 2013 UN-AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 PROPOSED
338110	SCH CROS GUARD PRG	55,318	49,245	44,000	44,000	44,000	45,000
338200	OCC LICENSES - COUNTY	3,332	-	21,100	21,100	21,100	4,000
	POLICE OPERATIONS SHARE	-	-	-	-	-	-
TOTAL SHARED REV/COUNTY		58,651	49,245	65,100	65,100	65,100	49,000
341200	ZONING & SUB DIV FEES	12,450	14,732	8,000	8,000	8,000	12,000
341210	IMPACT FEES	-	-	25,000	25,000	25,000	39,000
341299	OTHER COMMUNITY DEV REV	-	-	50,000	50,000	50,000	10,000
342100	POLICE A/R & O/R	4,821	6,179	5,000	5,000	5,000	5,000
343299	OTHER PUBLIC WORKS REV	-	-	40,000	40,000	40,000	5,000
343910	LOT MOWING & CLEARING	-	1,153	-	-	-	-
343920	OTHER CHRGS FOR SRVS	-	-	-	-	-	-
347210	RECR ACTIVITIES FEES	7,586	3,150	7,800	7,800	7,800	3,500
347230	RENTAL PARK FAC	320	290	12,500	12,500	12,500	2,000
347250	RECREATION SUMMER PGM	7,513	587	7,000	7,000	7,000	-
347260	RECREATION DONATIONS	-	9,065	10,000	10,000	10,000	-
247270	REC FOOTBALL PROGRAM	-	10,485	-	-	-	6,000
CHARGES FOR SERVICES		32,690	45,641	165,300	165,300	165,300	82,500
342120	OFF DUTY REVENUE	-	1,612	45,000	45,000	45,000	20,000
351100	COURT FINES - COUNTY	122,967	133,394	120,000	120,000	70,000	75,000
354100	VIOLATION OF CODES/ORD	232,051	110,450	265,000	265,000	265,000	540,000
354110	CODE ENF LATE FEE	-	-	-	-	-	5,000
354111	CODE ENF PENALTY FEE	-	-	-	-	-	5,000
354112	CODE ENF POSTAGE FEE	-	-	-	-	-	1,000
354113	CODE ENF NUISANCE ABATEMEN	-	-	-	-	-	2,500
354115	CODE ENF LANDLORD TENANT	-	-	-	-	-	100
354116	CODE ENF RELEASE FEE	-	-	-	-	-	3,500
354120	CODE ENF BRD ADM FEES	3,969	272	3,500	3,500	3,500	2,500
354130	FALSE ALARM PENALTY FEE	-	-	20,000	20,000	-	10,000
354140	RED LIGHT CAMERA FINE	(290,826)	67,089	500,000	500,000	-	450,000
359120	RET CKS PENALTIES	1,085	140	-	-	-	-
FINES & FORFEITURES		69,246	312,957	953,500	953,500	383,500	1,114,600
361100	INTEREST EARNED	558	8,000	8,000	8,000	8,000	8,000
341300	XEROX COPIES	-	1,193	-	-	-	500
341400	NOTARY FEES	98	-	200	200	200	50
362100	LEASES & RENTALS/APTS	13,180	12,663	3,600	3,600	3,600	-
364100	SALE OF FIXED ASSETS	-	249,361	50,000	50,000	50,000	-
364110	RE-IMB LOSS OF FIXED ASSETS	90,427	92,608	-	-	-	-
366999	OTHER CONT & DONATIONS	45,440	31,335	35,000	35,000	35,000	35,000
369100	JURY DUTY	-	-	-	-	-	-
369200	WORKERS COMP	3,308	22,499	5,000	5,000	5,000	5,000
369900	MISC REVENUES	126,213	73,524	43,990	43,990	43,990	40,100
366903	JULY FOURTH SPONSORSHIP	-	17,990	-	-	-	20,000
366904	MAYORS WOMENS INITIATIVE	-	320	-	-	-	200
366905	MARTIN LUTHER KING OBSERV FESTIVAL PROCEEDS	-	-	-	-	-	1,000
369904	TOWING	12,248	5,007	11,500	11,500	7,000	10,500
369950	WITNESS FEES	265	-	10	10	10	10
369960	LIEN RELEASES	2,713	2,430	2,500	2,500	2,500	25,000
369970	QUALIFYING FEES	2,040	-	-	-	-	-
OTHER MISC REVENUES		295,931	508,930	151,800	151,800	147,300	212,360
381010	TRANS IN - FUND BAL	-	-	-	-	-	440,000
381220	TRANS IN - UNRES CIP	-	969,100	922,060	922,060	923,405	1,088,535
381320	TRANS IN - CAP PRJ FUND	-	90,000	-	-	-	275,000
381440	TRANS IN - WATER & SEWER	-	-	-	-	-	-
389030	ADM RE-IMBURSEMENT S/W	18,876	63,990	121,160	121,160	121,160	129,445
389040	ADM RE-IMBURSEMENT W/S	119,076	290,942	942,500	942,500	942,500	1,249,550
389050	ADM RE-IMBURSEMENT ST/WTR	3,237	8,506	13,895	13,895	13,895	13,330
TOTAL TRANSFERS		141,189	1,422,538	1,999,615	1,999,615	2,000,960	3,195,860
399010	LOAN PROCEEDS	-	162,963	-	-	-	-
TOTAL NON OPERATING REVENUE		-	162,963	-	-	-	-
TOTAL GEN FUND REVENUES		\$ 11,438,116	\$ 13,088,522	\$ 13,883,674	\$ 13,883,674	\$ 13,265,519	\$ 14,902,760

FY 2014-2015

1,392,325

CITY OF OPA-LOCKA							
CAPITAL PROJECTS FUNDS OPERATING REVENUE SUMMARY							
FY 2014-2015							
REVENUE SOURCE BY LINE ITEM	FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 ADOPTED	
230	CAPITAL IMPROVEMENT DEBT SERVICE						
335120	STATE SHARED REV	\$ 360,663	\$ 550,414	\$ 507,830	\$ 507,830	\$ 507,830	\$ 552,705
335180	LOCAL GOVERNMENT SALES TAX	985,399	1,056,466	1,055,200	1,055,200	1,055,200	1,174,685
361100	INT EARNED	-	-	-	-	-	-
385010	BOND REFUNDING PROCEEDS	-	-	-	-	-	-
381010	TRANS IN	-	-	-	-	-	-
TOTAL CAPITAL IMPROV D/SERV		1,346,063	1,606,880	1,563,030	1,563,030	1,563,030	1,727,390
310	CAPITAL ACQUISITION FUND						
361100	INT EARNED	-	-	-	-	-	-
369900	OTHER MISC REV	-	-	-	-	-	-
383020	TRANSFER IN- G/F D/REDUCTION	-	-	-	-	-	-
TOTAL CAPITAL ACQUISITION		-	-	-	-	-	-
320	S/HOOD CAPITAL PROJ FUND						
331691	GRANTS - COUNTY	-	332,734	2,750,000	2,750,000	2,750,000	-
331692	GRANTS - GOB	-	(316,000)	-	-	-	1,900,000
331740	LANDSCAPING 22 AVENUE	-	-	-	-	-	-
334723	DEPT OF AGR-DIVISION OF FORESRT	-	-	-	-	-	-
334727	GRANTS-MPO	-	-	-	-	-	-
334733	SFRTA/JARC	12,466	(75,664)	-	-	-	-
334930	STATE GRANTS	469,708	122,304	17,300,000	17,300,000	-	500,000
361100	INTEREST	7	-	-	-	-	-
369900	OTHER MISC REV	-	-	-	-	-	-
384010	BONDS	-	-	-	-	-	-
	BANK LOAN	-	-	-	-	-	8,500,000
381176	TRANSFER IN - PTP FUND	-	-	-	-	-	-
381230	TRANSFER IN - CAPITAL IMP DEBT SV	-	-	-	-	-	-
381440	TRANSFER IN - WATER & SEWER FUN	2,000,000	-	-	-	-	-
383020	TRANSFER IN - GENERAL FUND	-	-	-	-	-	-
TOTAL S/N HOODCAPITAL PROJ		2,482,180	63,374	20,050,000	20,050,000	2,750,000	10,900,000
TOTAL CAPITAL PROJECTS FUNDS		\$ 3,828,243	\$ 1,670,254	\$ 21,613,030	\$ 21,613,030	\$ 4,313,030	\$ 12,627,390

CITY OF OPA-LOCKA							
ENTERPRISE FUNDS OPERATING REVENUE SUMMARY							
FY 2014-2015							
REVENUE SOURCE BY LINE ITEM	FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 ADOPTED	
410 SOLID WASTE FUND							
331690	FEDERAL GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
343400	WASTE & GARBAGE FEES	1,181,452	975,544	1,680,000	1,680,000	1,680,000	1,500,000
313170	FRANCHISE FEES	-	-	-	-	-	-
381001	TRANSFER IN FROM G/F	-	-	-	-	-	-
TOTAL SOLID WASTE FUND		1,181,452	975,544	1,680,000	1,680,000	1,680,000	1,500,000
440 WATER AND SEWER FUND							
331690	FEDERAL GRANTS	-	-	-	-	-	-
334700	STATE GRANTS	-	-	1,370,000	1,370,000	1,370,000	1,211,000
343310	WATER REVENUE	3,944,441	3,654,373	4,000,000	4,000,000	4,000,000	4,000,000
343330	FIRE LINE CHARGES	2,171	2,093	2,000	2,000	2,000	2,000
343340	FIRE HYDRANT CHARGES	73,015	58,447	75,000	75,000	75,000	95,000
343350	WATER SRV INSTAL	2,475	5,085	3,000	3,000	3,000	1,000
343341	RETURNED CHECKS	20,783	(18,665)	10,000	10,000	10,000	-
343343	RE-CONNECT FEE	51,525	46,152	50,000	50,000	50,000	45,000
343344	LOCK METER FEE	975	3,865	1,000	1,000	1,000	2,000
343345	REMOVE METER FEE	310	490	100	100	100	300
343346	PLUG LINE FEE	800	2,550	500	500	500	700
343347	BROKEN LOCK FEE	-	80	-	-	-	-
WATER SERVICES		4,096,494	3,754,470	5,511,600	5,511,600	5,511,600	5,357,000
343510	SEWER REVENUE	4,425,562	4,087,920	4,500,000	4,500,000	4,200,000	4,500,000
361100	INT EARNED	341	-	1,000	1,000	1,000	-
361050	LIEN INT	-	-	-	-	-	-
343342	RETURN CK CHR	4,635	68,083	5,000	5,000	5,000	1,500
369960	LIEN SEARCH/RELEASES	15,673	38,008	20,000	20,000	20,000	30,000
369900	MISC REV	925	7,174	1,000	1,000	1,000	1,000
369901	DERM	604,835	548,969	-	-	-	-
369902	EXCISE TAX	(1)	-	-	-	-	-
369961	MDC LIEN RELEASE	-	-	-	-	-	-
369962	OPA-LOCKA LIEN RELEASE	-	-	-	-	-	-
381001	TRANS IN - GENERAL FUND	-	10,416	25,000	25,000	25,000	25,000
383010	TRANSFERS FROM FUND BAI	-	-	-	-	-	1,748,810
MISCELLANEOUS		626,408	672,650	52,000	52,000	52,000	1,806,310
WATER AND SEWER OPERATIONS		9,148,464	8,515,040	10,063,600	10,063,600	9,763,600	11,663,310
384110	STATE REV LOAN-WTR	-	-	-	-	-	7,301,770
384120	STATE REV LOAN-SWR	-	-	2,400,000	2,400,000	2,400,000	6,285,090
TOTAL STATE REVOLVING LOANS		-	-	2,400,000	2,400,000	2,400,000	13,586,860
TOTAL WATER AND SEWER		9,148,464	8,515,040	12,463,600	12,463,600	12,163,600	25,250,170
450 STORM WATER UTILITY FUND							
343800	STORM WATER REVENUE	256,289	242,628	255,000	255,000	255,000	255,000
331690	GRANT	-	-	-	-	-	1,019,413
383010	TRANSFERS FROM FUND BAI	-	-	546,260	546,260	546,260	282,070
384130	STATE REV LON - STRM WTR	-	-	-	-	-	12,238,292
TOTAL STORM WATER REV		256,289	242,628	801,260	801,260	801,260	13,794,775
TOTAL ENTERPRISE FUND		\$ 10,586,205	\$ 9,733,212	\$ 14,944,860	\$ 14,944,860	\$ 14,644,860	\$ 40,544,945

**CITY OF OPA-LOCKA
SPECIAL REVENUE FUNDS OPERATING REVENUE SUMMARY
FY 2014-2015**

REVENUE SOURCE BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 ADOPTED
165 POLICE - SPEC LAW ENF FUND							
335210	LAW ENF TRNG	\$ 7,045	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000	\$ 5,000
338100	COURT FORFEITURES	-	37,622	-	-	5,000	-
361100	INT EARNED	-	-	-	-	-	-
369900	OTHER MISC REVENUES	-	-	-	-	-	-
381010	TRANSFER IN - FUND BALANCE	-	-	-	-	-	-
383020	TRANS IN - GENERAL FUND	-	-	-	-	-	-
TOTAL SPEC LAW ENFORCEMENT		\$ 7,045	\$ 42,622	\$ 5,000	\$ 5,000	\$ 20,000	\$ 5,000
173 SAFE N/HOOD YOUTH CRIME/PRE							
381010	TRANSFER IN -G/F FOR D/REDUC	-	-	-	-	-	-
167 POLICE EXPLORER							
366920	CONTR EXPLORER PRG	-	-	-	-	-	-
366920	CONTR BOYSCOUT PRG	-	-	-	-	-	-
361100	INTEREST	-	-	-	-	-	-
383020	TRANS IN - GENERAL FUND	-	-	-	-	-	-
TOTAL BOY SCOUTS		\$ -	\$ -				
169 FEDERAL EMERGENCY ASSISTANCE							
331510	FEDERAL DISASTER ELIEF	-	-	-	-	-	-
334930	STATE GRANTS	-	-	-	-	-	-
361100	INTEREST	-	-	-	-	-	-
369900	MISC REV	-	-	-	-	-	-
383020	TRANS IN - GENERAL FUND	-	-	-	-	-	-
383010	TRANSFER IN - FUND BALANCE	-	-	-	-	-	-
TOTAL FEDERAL EMERGENCY ASST.		\$ -	\$ -				
172 CRIME PREV PROGRAM							
334722	GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-
334735	GRANT REV-WAR ON POVERTY	-	9,000	-	-	-	-
337500	CRIME PREV GR - COUNTY	14,295	7,846	-	-	-	-
337510	GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-
347900	DONATIONS	35,670	345	-	-	-	-
369900	MISC REV	-	-	-	-	-	-
381010	TRANS IN - G/F FOR OPERATIO	-	38,075	-	-	-	-
383020	TRANS IN - DEFICIT REDUCTIO	-	-	-	-	-	-
TOTAL CRIME PREV PRG		\$ 49,965	\$ 55,266	\$ -	\$ -	\$ -	\$ -
174 STOP / VAWA							
334780	STATE GRANT	-	-	-	-	-	-
381010	TRANS IN - DEFICIT REDUCTION	-	-	-	-	-	-
TOTAL STOP VAWA GRANT		\$ -	\$ -				
171 DJJ AFTER-CARE FUND							
334920	FEDERAL GRANT	93,001	-	-	-	-	-
334722	GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-
369900	OTHER MISC REVENUES	-	-	-	-	-	-
383020	TRANS IN- DEFICIT REDUCTION	-	-	-	-	-	-
TOTAL D.J.J. AFTER CARE FUND		\$ 93,001	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF OPA-LOCKA
SPECIAL REVENUE FUNDS OPERATING REVENUE SUMMARY
FY 2014-2015**

REVENUE SOURCE BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 ADOPTED
176 PEOPLES' TRANS PLAN FUND							
334950	STATE GRANT -	\$ 510,081	\$ 603,115	\$ 420,000	\$ 420,000	\$ 420,000	\$ 460,000
369900	MISC REV	-	-	-	-	-	-
383010	TRANSFER IN - FUND BALANCE	-	-	305,000	305,000	305,000	2,253,330
	TRANSFER IN - CAP IMP DEBT SV	-	-	-	-	-	-
TOTAL	PEOPLES' TRANS TAX FUND	\$ 510,081	\$ 603,115	\$ 725,000	\$ 725,000	\$ 725,000	\$ 2,713,330
177 DEP WASTE WATER							
334790	STATE GRANT -	-	-	-	-	-	-
369900	MISC REV	-	-	-	-	-	-
381010	TRANSFER IN	-	-	-	-	-	-
383010	TRANSFER IN - FUND BALANCE	-	-	-	-	-	-
TOTAL	DEP WASTE WATER	\$ -	\$ -				
178 SO FL WATER MGMNT CANAL MTCE							
334000	SWWMD / STATE GRANT	-	-	-	-	-	-
361100	INTEREST EARNED	-	-	-	-	-	-
381010	TRANS IN - FUND BALANCE	-	-	-	-	-	-
TOTAL	SO FL WATER MGMNT CANAL MTCE	\$ -	\$ -				
179 LOCAL LAW ENFORCEMENT BLOCK GRANT							
334770	FEDERAL GRANT	-	-	-	-	-	-
361100	INTEREST EARNED	-	-	-	-	-	-
381010	TRANS IN - FUND BALANCE	-	-	-	-	-	-
TOTAL	LOCAL LAW ENFORCEMENT BLOC	\$ -	\$ -				
180 COMM REDEV AGENCY GRANT							
381010	TRANS IN - FUND BALANCE	-	-	-	-	-	-
	TRANS IN - WATER & SEWER F	200,000	104,167	250,000	250,000	250,000	250,000
TOTAL	COMM REDEV AGENCY GRANT	\$ 200,000	\$ 104,167	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES
FY 2014-2015

EXPENDITURES BY FUND	FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
GENERAL FUND	\$ 13,535,975	\$ 15,827,112	\$ 13,883,674	\$ 13,883,674	\$ 17,028,172	\$ 14,902,759
ENTERPRISE FUND						
Solid Waste	1,145,855	1,214,900	1,680,000	1,680,000	1,231,080	1,500,000
Water and Sewer	8,510,481	7,625,137	12,463,600	12,463,600	24,923,369	25,250,170
Stormwater Utility	322,901	298,337	801,260	801,260	13,794,775	13,794,775
TOTAL ENTRPRISE FUND	9,979,236	9,138,374	14,944,860	14,944,860	39,949,225	40,544,946
CAPITAL PROJECTS FUNDS						
Capital Improvement Debt Sevice	620,649	1,606,880	1,563,030	1,563,030	1,727,390	1,727,390
Capital Acquisition	-	-	-	-	-	-
Capital Improvement Projects	1,097,552	3,020,864	20,050,000	20,050,000	10,000,000	10,900,000
TOTAL CAPITAL PROJECT FUNDS	1,718,201	4,627,744	21,613,030	21,613,030	11,727,390	12,627,390
SPECIAL REVENUE FUNDS						
Public Safety						
Special Police Law Enforcement	96,887	5,657	5,000	5,000	5,000	5,000
Local Law Enforcement Block Grant	-	-	-	-	-	-
Police Explorers	20	-	-	-	-	-
After Care Program - Dept. of Justice	153,868	(1,239)	-	-	-	-
Stop Violence Against Women - VAWA	-	-	-	-	-	-
Crime Prevention - CDBG	198,506	126,514	-	-	-	-
Physical Environment						
Federal Emergency Management	5,495	-	-	-	-	-
South Florida Water Management Canal M	-	-	-	-	-	-
Peoples' Transportation Plan Fund	74,743	1,418,509	725,000	725,000	1,014,150	2,713,330
Dep Waste Water	-	-	-	-	-	-
Community Redevelopment Agency	55,733	135,401	250,000	250,000	250,000	250,000
TOTAL SPECIAL REVENUE FUNDS	585,251	1,684,842	980,000	980,000	1,269,150	2,968,330
TOTAL EXPENDITURES	\$ 25,818,664	\$ 31,278,072	\$ 51,421,564	\$ 51,421,564	\$ 69,973,937	\$ 71,043,425

CITY OF OPA-LOCKA							
EXPENDITURES BY FUND / DEPARTMENT							
FY 2014-2015							
EXPENDITURES BY LINE ITEM	FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
CITY COMMISSION	\$ 102,998	\$ 177,377	\$ 167,920	\$ 167,920	\$ 167,920	\$ 173,890	\$ 135,000
OFFICE OF THE CITY MANAGER	530,122	752,802	694,495	694,495	694,495	898,130	678,315
NON DEPARTMENTAL DIVISION	1,283,329	1,692,784	933,884	933,884	933,884	1,127,660	1,023,045
HUMAN RESOURCES	282,737	357,079	325,625	325,625	325,625	499,460	393,350
OFFICE OF THE CITY CLERK	584,951	464,953	434,315	434,315	434,315	416,065	379,800
INFORMATION TECHNOLOGY	259,635	285,427	277,655	277,655	277,655	618,830	301,950
FINANCE/ UTILITY BILLING	472,993	589,927	527,055	527,055	527,055	615,460	595,050
OFFICE OF THE CITY ATTORNEY/ RISK	497,190	1,068,031	690,035	690,035	690,035	695,000	690,000
COMMUNITY DEVELOPMENT	389,997	513,469	582,985	582,985	582,985	731,575	557,255
CODE ENFORCEMENT	430,658	342,328	261,895	261,895	261,895	360,805	266,835
TOTAL GENERAL GOVERNMENT	4,834,611	6,244,177	4,895,864	4,895,864	4,895,864	6,136,875	5,020,600
PUBLIC SAFETY							
CONTINGENCIES	-	-	-	-	-	25,000	10,000
POLICE	5,268,392	5,609,832	5,230,155	5,230,155	5,230,155	6,761,523	5,791,525
BUILDING & LICENCES	585,178	344,719	430,020	430,020	430,020	398,385	396,075
TOTAL PUBLIC SAFETY	5,853,570	5,954,551	5,660,175	5,660,175	5,660,175	7,184,908	6,197,600
PUBLIC WORKS							
ADMIN, BLDG MTCE,ROADS & STREETS, V/	1,825,520	2,459,592	1,751,215	1,751,215	1,751,215	2,111,205	2,010,335
TOTAL PUBLIC WORKS	1,825,520	2,459,592	1,751,215	1,751,215	1,751,215	2,111,205	2,010,335
CULTURE & RECREATION							
SPECIAL EVENTS - C/MGR DEPT	48,449	86,517	30,000	30,000	30,000	30,000	35,000
PARKS & RECREATION	773,825	1,033,783	956,420	956,420	956,420	975,185	1,149,225
TOTAL CULTURE & RECREATION	822,274	1,120,300	986,420	986,420	986,420	1,005,185	1,184,225
TRANSFERS OUT - OPERATIONS	-	48,492	25,000	25,000	25,000	25,000	25,000
RESERVES INCL SICK/ANNUAL LEAVE	200,000	-	565,000	565,000	565,000	565,000	465,000
****GRAND TOTAL	\$ 13,535,975	\$ 15,827,112	\$ 13,883,674	\$ 13,883,674	\$ 13,883,674	\$ 17,028,172	\$ 14,902,759

CITY OF OPA-LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES BY CATEGORY
FY 2014-2015

EXPENDITURES BY DEPARTMENT/FUND	PERSONNEL SERVICES	OPERATING COSTS	CAPITAL OUTLAYS	DEBT SERVICE	OTHER USES	TOTAL
GENERAL FUND						
CITY COMMISSION	\$ 94,900	\$ 40,100	\$ -	\$ -	\$ -	\$ 135,000
OFFICE OF THE CITY MANAGER	658,715	18,100	1,500	-	-	678,315
GENERAL GOVERNMENT	16,500	956,770	49,775	-	-	1,023,045
HUMAN RESOURCES	315,085	78,265	-	-	-	393,350
INFORMATION TECHNOLOGY	169,000	98,750	34,200	-	-	301,950
OFFICE OF THE CITY CLERK	263,600	116,200	-	-	-	379,800
FINANCE ADMINISTRATION	523,500	71,550	-	-	-	595,050
OFFICE OF THE CITY ATTORNEY	-	690,000	-	-	-	690,000
COMMUNITY DEVELOPMENT	328,555	228,700	-	-	-	557,255
CODE ENFORCEMENT	234,335	32,500	-	-	-	266,835
CONTINGENCIES	-	-	-	-	10,000	10,000
POLICE	5,133,750	331,145	326,630	-	-	5,791,525
BUILDING & LICENCES	381,675	14,400	-	-	-	396,075
PUBLIC WORKS	1,114,245	872,340	23,750	-	-	2,010,335
SPECIAL EVENTS - C/MGR DEPT	-	35,000	-	-	-	35,000
PARKS & RECREATION	864,475	284,750	-	-	-	1,149,225
TRANSFERS OUT - OPERATIONS	-	-	-	-	25,000	25,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	-	-	465,000	465,000
TOTAL GENERAL FUND	10,098,335	3,868,570	435,855	-	500,000	14,902,759
PERCENTAGE OF TOTAL	67.8%	26.0%	2.9%	0.0%	3.4%	100.0%
ENTERPRISE FUND						
SOLID WASTE	32,215	1,229,295	-	-	238,490	1,500,000
WATER AND SEWER	2,232,880	6,652,240	14,754,549	-	1,610,500	25,250,169
STORMWATER UTILITY	75,965	393,085	13,325,725	-	-	13,794,775
TOTAL ENTERPRISE FUND	2,341,060	8,274,620	28,080,275	-	1,848,990	40,544,946
CAPITAL PROJECTS FUNDS						
CAPITAL IMPROV DEBT SERVICE	-	-	-	1,727,390	-	1,727,390
CAPITAL ACQUISITION	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	-	-	10,900,000	-	-	10,900,000
TOTAL CAPITAL PROJECT FUNDS	-	-	10,900,000	1,727,390	-	12,627,390
SPECIAL REVENUE FUNDS						
SPECIAL LAW ENFORCEMENT	-	5,000	-	-	-	5,000
POLICE EXPLORERS	-	-	-	-	-	-
AFTERCARE PROGRAM - DJJ	-	-	-	-	-	-
CRIME PREVENTION - CDBG	-	-	-	-	-	-
S/HOOD CRIME PREVENTION	-	-	-	-	-	-
FEMA	-	-	-	-	-	-
PEOPLES TRANSPORTATION TAX	160,415	124,505	2,428,410	-	-	2,713,330
DEP WASTEWATER	-	-	-	-	-	-
CRA	227,200	22,800	-	-	-	250,000
TOTAL SPECIAL REVENUE FUNDS	387,615	152,305	2,428,410	-	-	2,968,330
TOTAL ESTIMATED EXPENDITURES	\$ 12,827,010	\$ 12,295,495	\$ 41,844,539	\$ 1,727,390	\$ 2,348,990	\$ 71,043,425
PERCENTAGE OF TOTAL	18.1%	17.3%	58.9%	2.4%	3.3%	100.0%

Personnel Summary

(Position Count)

DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 PROJECTED	FY 2015 BUDGET
GENERAL FUND				
City Commission	5	5	5	5
City Manager	7	9	9	8
City Attorney	0	0	0	0
City Clerk	4	5	5	4
Human Resources	3	4	7	5
Finance - Administration	6	6	7	7
IT	3	3	4	3
Building & Licenses	2	8	8	8
Community Development	4	7	7	5
Code Enforcement	5	5	7	5
Public Works - Admin	2	2	3	3
Public Works - Bldg Maintenance	5	4	4	4
Public Works - Roads & Streets	18	12	12	9
Public Works – Vehicle Maintenance	4	4	5	5
Police Sworn	55	55	57	57
Police Civilians (P/T)	12	13	12	12
Police Civilians (F/T)	12	12	14	15
Parks & Recreation (F/T)	16	16	21	20
Parks & Recreation (P/T)	2	2	1	1
Total General Fund	167	174	190	176
SOLID WASTE FUND	1	1	1	1
WATER & SEWER FUND				
Utility Billing	5	6	6	6
Customer Service	2	2	2	2
Meter Readers	3	10	16	17
Water Service	5	10	8	12
Sewer Service	7	6	5	5
Sewer Service - Capital Projects	0	4	5	12
Total Water and Sewer Fund	22	38	42	54
STORMWATER MANAGEMENT FUND	3	3	2	2
COMMUNITY REDEVELOPMENT AGENCY (CRA)	1	3	1	3
CRIME PREVENTION	3	0	0	0
PEOPLES TRANSPORTATION TAX FUND	0	7	8	8
Grand Total	197	226	243	244

Personnel Summary

FTE Reconciliation

FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 PROJECTED	FY 2015 BUDGET
186	213.5	232.5	237.5

Change From FY 2014 Projected to FY 2015 Budget

City Manager – One media specialist position was eliminated.

Human Resources – Two temporary HR Administrator positions eliminated.

Information Technology – Temporary Data Entry Clerk position eliminated.

City Clerk's Office - OCS Outreach Manager position eliminated. Employee moved to Capital Projects.

Community Development – Two internship positions eliminated.

Code Enforcement – One employee transferred to another Department and one Administrative Assistant position eliminated.

Public Works Roads & Streets - Car Wash program eliminated. Employees moved to Fire Hydrant maintenance.

Police Civilians (F/T) - Crime Scene Technician position included.

Water Services - Four Fire Hydrant positions included.

Sewer Services Capital Projects - Positions added for support:

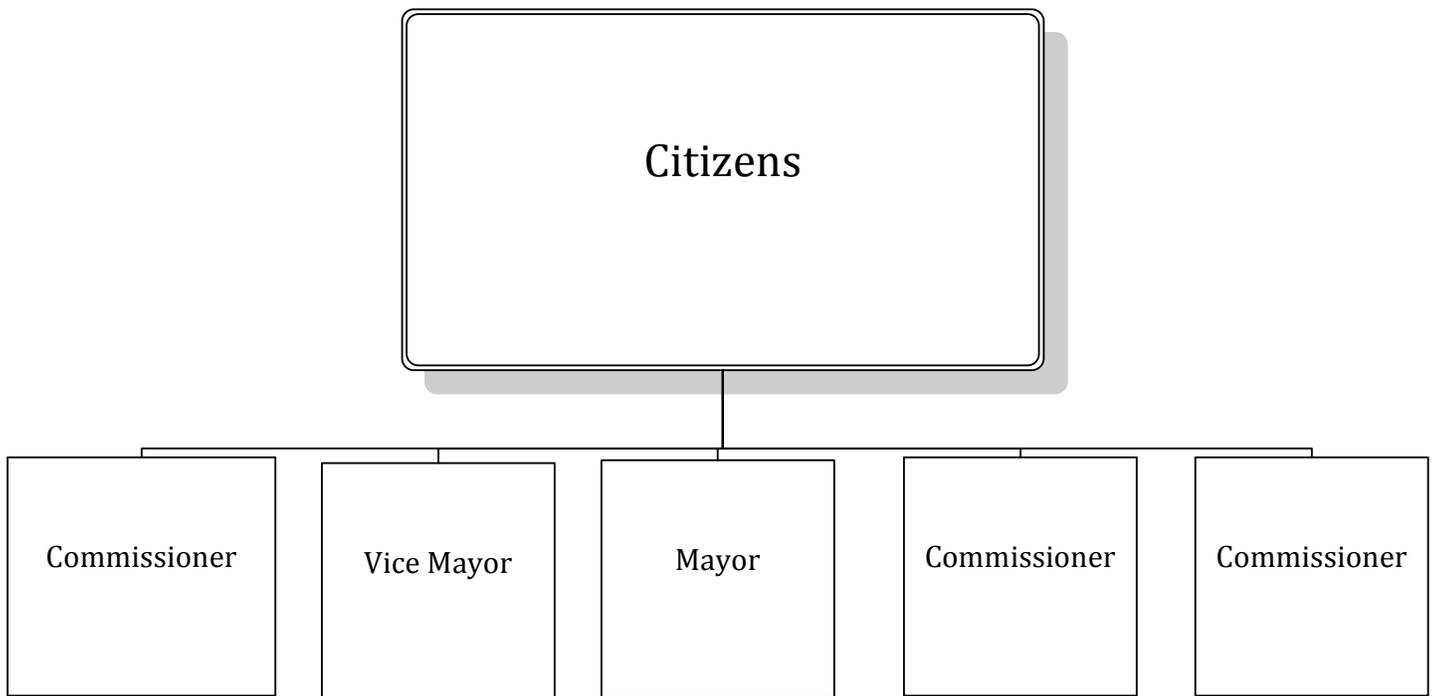
- * Assistant City Manager - Capital Projects
- * Project Manager
- * CAD Analyst
- * Accountant
- * Budget Analyst
- * Purchasing Clerk
- * Maintenance Worker

CRA - Administrative Assistant and Outreach Coordinator positions included.



City Commission

City Commission



City Commission

DEPARTMENT DESCRIPTION

The City of Opa-locka, Florida (“City”) in Miami-Dade County, Florida (“County”) was incorporated in 1926 and comprises 4.5 square miles. The City operates under a Commissioner/City Manager form of government with the Commission functioning as the governing body. Under the expression of the City’s Charter, the City Commission, which consists of a Mayor, a Vice-Mayor, and three Commissioners, is responsible for the determination of all matters of policy as implemented by the City Manager and City’s employees.

The Commission meets on the second and fourth Wednesday of the month to discuss regular business issues. The Mayor presides at meetings and is recognized as head of the City’s government for all ceremonial purposes and by the Governor for purposes of military law and civil disasters.

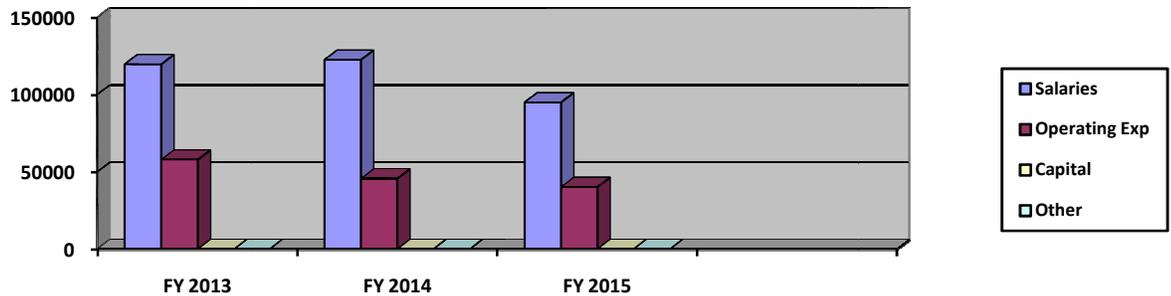
SERVICES

- * Establishes the goals and priorities of the City
- * Adopts and amends legislation
- * Promotes effective and efficient government
- * Provides for an independent annual budget
- * Appoints City board members
- * Sets the City millage rate
- * Appoints City Manager, City Clerk, and City Attorney

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$119,544	\$122,420	\$94,900
Operating Expenses	57,833	45,500	40,100
Capital Outlay	0	0	0
Other	-	-	-
Total	\$177,377	\$167,920	\$135,000

City Commission



GOALS

Economic Development

- Continue to guide the City along a path that allows for the most effective use of the City's resources.
- Establish priorities that protect and promote the fiscal well being of the City.
- Continue to monitor and update the Five-Year Strategic Plan ensuring that it is followed and meets the current expectation of city residents.

DEPARTMENT STAFFING

Position Title	Number Budgeted
Mayor	1
Vice - Mayor	1
Commissioner	3
Total	5

FY 2015 DEPARTMENT HIGHLIGHTS

- Travel expenses included for the Mayor in the amount of \$5,000 and for the Vice-Mayor and Commissioners in the amount of \$4,000 each.
- In November 2014, elections will be held for the Mayor and two City Commission seats. Also on the ballot is an item for approval limiting the terms of elected officials to two terms, retroactively.

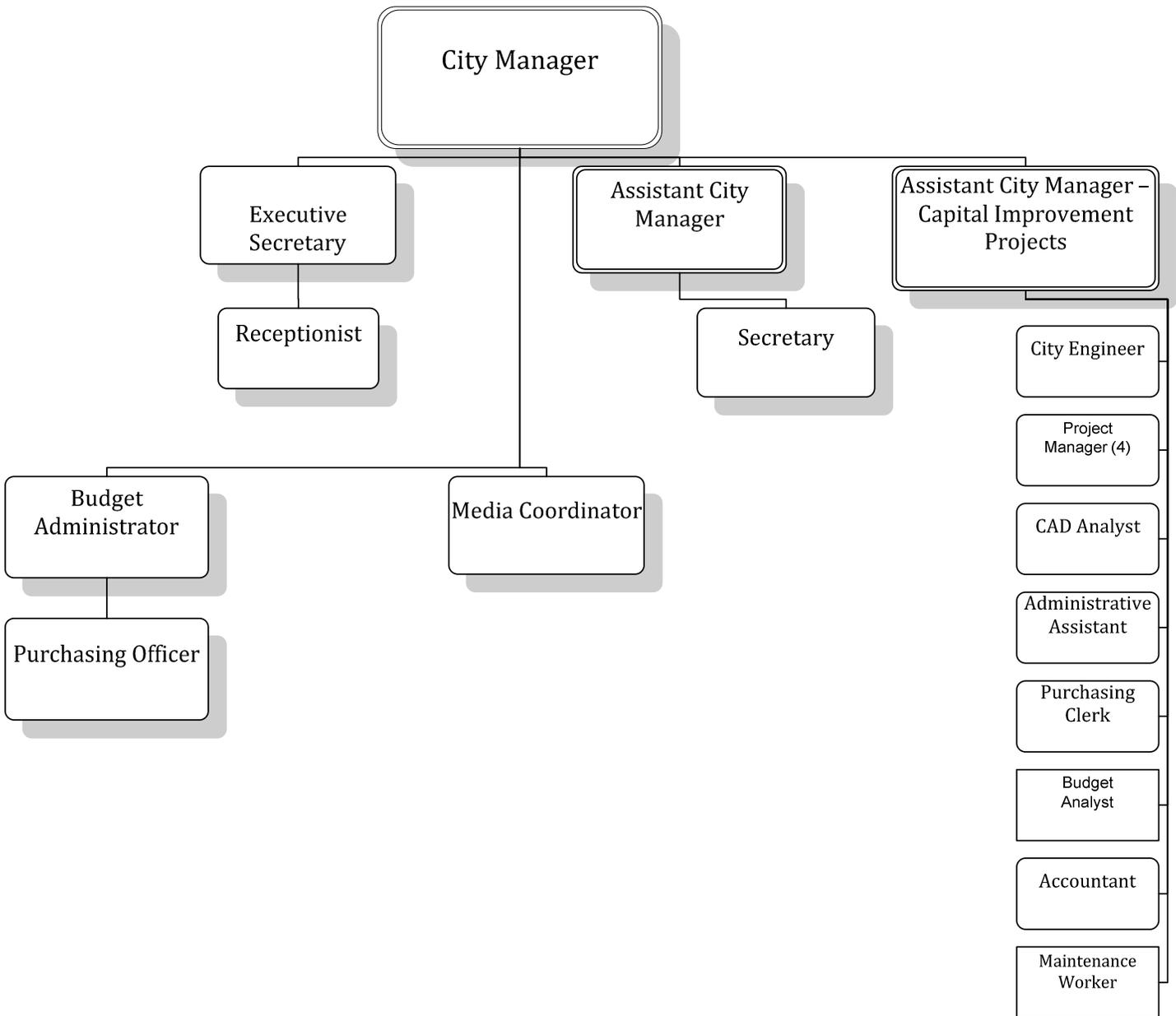
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	10 CITY COMMISSION							
DIV	10 LEGISLATIVE							
511110	SALARIES-EXECUTIVE	\$ 30,250	\$ 33,923	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
511120	REGULAR SALARIES	-	-	-	-	-	-	-
511210	F. I. C. A. TAXES	1,052	2,643	2,525	2,525	2,525	2,525	2,525
511220	RETIREMENT CONTRIBUTION	1,175	34,589	10,900	10,900	10,900	14,270	14,270
511230	LIFE & HEALTH INSURANCE	25,244	48,299	75,995	75,995	75,995	75,995	45,105
511240	WORKER'S COMPENSATION	-	90	-	-	-	-	-
511245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
511250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	57,721	119,544	122,420	122,420	122,420	125,790	94,900
511306	MONTHLY ALLOCATION-MAYOR	2,400	2,400	2,400	2,400	2,400	2,400	2,400
511307	MONTHLY ALLOWANCE - COMMISSIONER	9,600	9,200	9,600	9,600	9,600	9,600	9,600
511312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
511390	CONTINGENCIES	-	-	-	-	-	-	-
511400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
511401	TRAVEL & PER DIEM- VM Pinder	-	-	-	-	-	-	-
511402	TRAVEL & PER DIEM - Mayor Kelly	-	254	5,000	5,000	5,000	5,000	4,000
511404	TRAVEL & PER DIEM- Mayor Taylor	4,015	1,818	8,000	8,000	8,000	8,000	5,000
511405	TRAVEL & PER DIEM- Com Tydus	510	1,673	-	-	-	-	-
511408	TRAVEL & PER DIEM - Com Miller	5,423	1,290	-	-	-	-	-
511406	TRAVEL & PER DIEM -Com Holmes	383	13	5,000	5,000	5,000	5,000	4,000
511407	TRAVEL & PER DIEM -Vice Mayor Johnson	1,579	5,190	5,000	5,000	5,000	5,000	4,000
511409	TRAVEL & PER DIEM -Comm Santiago	-	4,854	5,000	5,000	5,000	5,000	4,000
511412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
511420	POSTAGE AND FREIGHT	-	-	-	-	-	-	-
511440	RENTALS & LEASES	-	-	-	-	-	-	-
511461	REPAIRS & MAINT BLDG	-	-	-	-	-	-	-
511465	REPAIRS & MAINT OFFICE EQUIP	-	-	-	-	-	-	-
511470	PRINTING & BINDING	-	-	-	-	-	-	-
511480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
511491	OTHER ADVERTISING	-	-	-	-	-	-	-
511493	GENERAL EXPENSES	13,380	24,073	1,500	1,500	1,500	2,000	2,000
511450	GAS/OIL/GREASE	-	-	-	-	-	-	-
511510	OFFICE SUPPLIES & EXPENSES	125	893	1,000	1,000	1,000	1,100	1,100
511520	OPERATING SUPPLIES	-	-	-	-	-	-	-
511540	PUBL/SUBS/MEMBERSHIPS	4,881	6,175	3,000	3,000	3,000	5,000	4,000
	OPERATING EXPENSES	42,296	57,833	45,500	45,500	45,500	48,100	40,100
511546	BOOKS	-	-	-	-	-	-	-
511642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
511646	COMPUTER EQUIPMENT	2,981	-	-	-	-	-	-
	CAPITAL OUTLAYS	2,981	-	-	-	-	-	-
	TOTAL MAYOR AND CITY COMMISSION	\$ 102,998	\$ 177,377	\$ 167,920	\$ 167,920	\$ 167,920	\$ 173,890	\$ 135,000

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City Manager

City Manager



City Manager

DEPARTMENT DESCRIPTION

The City Manager, as the administrative head of the City Government, provides the primary source of leadership and is responsible for the efficiency of all departments. The City Manager is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission. The Office of the City Manager is the liaison for administrative functions and the legislative body.

The Office of the City Manager executes all City laws and ordinances; appoints and removes all subordinate officers and employees; directs and controls all departments created by the City Commission; attends Commission meetings with the right to take part in discussions, but does not have a vote. The City Manager makes recommendations to the City Commission to adopt measures which are necessary or urgent and performs other duties which are required by ordinances and resolutions of the City Commission. The City Manager also develops programs tailored toward implementing the policy and Strategic Plan that the City Commission has established for the City.

SERVICES

- * Carries out Commission Directives
- * Assesses major issues facing the City
- * Focuses on organizational improvement
- * Coordinates all special events
- * Prepares the annual operating and capital budgets
- * Coordinates the procurement of materials, supplies, services and equipment for all City departments.
- * Keeps Commission advised of future needs and provides recommendations

MAJOR ACCOMPLISHMENTS

- * Completed construction of the Helen Miller Center, a \$2.7 million design build project.
- * Secured approximately \$40 million State Revolving loan for infrastructure improvements, \$8.5 million loan to build a new City Hall, and over \$3 million is State and County grant funding for various projects.
- * Completed the rehabilitation of Pump Stations 5, 8, and 10. Pump Station 11C is 98% complete and the remaining two Pump Stations (7 & 11B) will be complete by December 2014. This will bring all pump stations out of moratorium and in compliance with the Miami Dade County DERM consent decree.
- * The net position of the City at the close of the most recent fiscal year was \$27,224,607. Of this amount \$629,462 is unrestricted, \$3,624,156 is restricted for debt service and \$22,970,989 is invested in capital assets, net of related debt.

City Manager

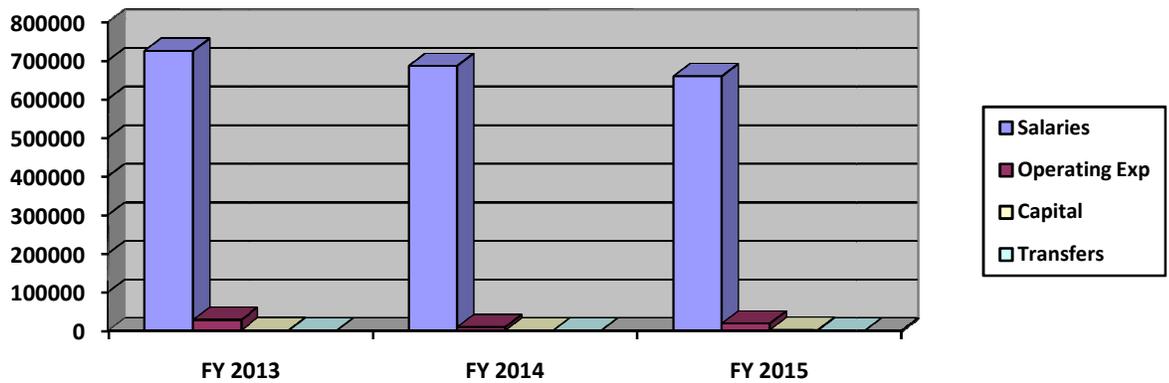
GOALS

City Goals	Department Goals
Economic Development	<ul style="list-style-type: none"> • Maintain the City’s long-term financial stability • Continue to aggressively apply for grants for park improvements, infrastructure improvements and additional police resources. • Complete annexation process expeditiously in time to see increased property tax revenue next fiscal year. • Continue redevelopment efforts throughout the City by providing an attractive environment ready for investment • Increase beautification efforts throughout the City.
Community Development	<ul style="list-style-type: none"> • Increase the public safety presence throughout the City. • Complete the restoration of Historic City Hall and the design/building of a new City Hall for City Administration that will include a police sub-station for more downtown police visibility. • Complete discussions and agreement with Jackson Health system to bring an Urgent Care Center to the City.
City Leadership and Management	<ul style="list-style-type: none"> • Work closely with the City’s lobbyist in the upcoming legislative session to obtain maximum grant funding. • Closely monitor the FY 2014-2015 by controlling expenses, maximizing revenues, and curtailing non-budgeted items.

City Manager

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$724,329	\$685,545	\$658,715
Operating Expenses	27,804	8,950	18,100
Capital Outlay	669	0	1,500
Other	-	-	-
Total	\$752,802	\$694,495	\$678,315



DEPARTMENT STAFFING

Position Title	Number Budgeted
Administrative Staff	
City Manager	1
Assistant City Manager	1
Budget Administrator	1
Executive Secretary	1
Media Coordinator	1
Purchasing Officer	1
Secretary	1
Receptionist	1

City Manager	
Capital Improvements Projects (CIP) Team	
Assistant City Manager – CIP	1
City Engineer	1
Administrative Assistant	1
CAD Analyst	1
Project Manager	4
Purchasing Clerk	1
Budget Analyst	1
Accountant	1
Maintenance Worker	1
Total	20

FY 2015 DEPARTMENT HIGHLIGHTS

- Funding is included in the amount of \$35,000 is included for special events; \$4,000 for each member of the City Commission, \$5,000 for the MLK Walk and \$10,000 for Christmas Tree Lighting & Trimming, citywide.
- The General Fund reserve is budgeted at \$400,000. The City’s Financial Integrity Principles requires the budget of \$500,000 annually; however, at the Final Budget Hearing, the City Commission approved the use of \$100,000 of the General Fund reserve for current year operations. The reserve for sick and annual leave is budgeted at \$65,000.
- A Transfer out to the Water & Sewer Fund in the amount of \$25,000 is included in repayment of loans provided in FY 2011 and FY 2012.

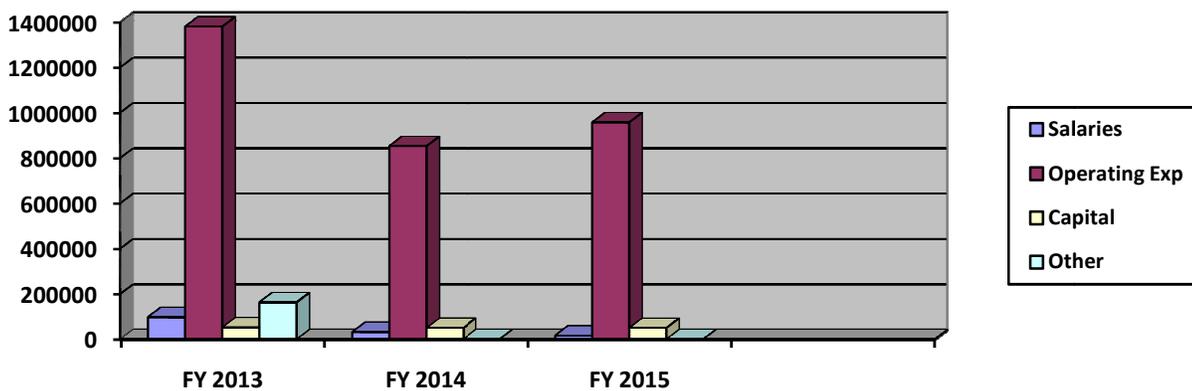
**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2014-2015**

EXPENDITURES BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	25 EMERGENCY & DISASTER RELIEF							
525390	CONTINGENCIES/CAPITAL IMP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
525990	DISCRETIONARY ITEMS	-	-	-	-	-	15,000	-
D I V T O T A L S:		-	-	-	-	-	25,000	10,000
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	79 SPECIAL EVENTS							
579390	MULTICULTURAL HERITAGE DAY	-	-	-	-	-	-	-
579392	ARABIAN NIGHTS FESTIVAL	-	-	-	-	-	-	-
579395	JULY FOURTH EVENT	-	38,493	-	-	-	5,000	4,000
579396	M.L.K. WALK	-	6,923	5,000	5,000	5,000	5,000	5,000
579399	JAZZ ON BURLINGTON	-	-	-	-	-	-	-
579380	BLACK HISTORY MONTH	-	-	-	-	-	-	-
579402	HOLIDAY IN THE PARK	-	10,143	-	-	-	5,000	4,000
579403	SPECIAL EVENTS	20,200	5,832	25,000	25,000	25,000	5,000	-
579404	HOLIDAY FOOD GIFT GIVING	6,075	24,826	-	-	-	5,000	4,000
579405	SCHOLARSHIP BANQUET	22,174	-	-	-	-	-	-
579406	MAYORS WOMES INITIATIVE	-	300	-	-	-	-	-
579407	HISPANIC HERITAGE	-	-	-	-	-	5,000	4,000
579408	MOTHERS/ FATHERS DAY	-	-	-	-	-	-	4,000
	CHRISTMAS LIGHTING & TRIMMING	-	-	-	-	-	-	10,000
D I V T O T A L S:		\$ 48,449	\$ 86,517	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 35,000
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	80 INTERFUND TRANSFERS							
581910	TRANS OUT CRIME PREVENTION	-	38,075	-	-	-	-	-
581913	TRANS OUT CRA	-	-	-	-	-	-	-
581914	TRANS OUT FEMA	-	-	-	-	-	-	-
581915	TRANS OUT DJJ	-	-	-	-	-	-	-
581916	TRANS OUT CAPITAL PROJECTS	-	-	-	-	-	-	-
581917	TRANS OUT SOLID WASTE	-	-	-	-	-	-	-
581918	TRANS OUT SPECIAL LAW	-	-	-	-	-	-	-
581919	TRANS OUT POLICE EXPLORER	-	-	-	-	-	-	-
581925	TRANS OUT WATER & SEWER	-	10,417	25,000	25,000	25,000	25,000	25,000
	TRANS OUT SAFE NHD CAP IMP FUND	-	-	-	-	-	-	-
NON-OPERATING EXPENSES		-	48,492	25,000	25,000	25,000	25,000	25,000
D I V T O T A L S:		\$ -	\$ 48,492	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	81 RESERVES							
581920	GENERAL FUND RESERVE	200,000	-	500,000	500,000	500,000	500,000	400,000
581921	FUND BALANCE RESERVES	-	-	-	-	-	-	-
581922	RESERVE FOR SICK/ANNUAL LEAVE	-	-	65,000	65,000	65,000	65,000	65,000
581923	RESERVE ADDL W/COMP CLAIMS	-	-	-	-	-	-	-
NON-OPERATING EXPENSES		200,000	-	565,000	565,000	565,000	565,000	465,000
D I V T O T A L S:		200,000	-	565,000	565,000	565,000	565,000	465,000
FY 2014 TOTALS:		\$ 2,061,900	\$ 2,580,595	\$ 2,248,379	\$ 2,248,379	\$ 2,248,379	\$ 2,670,790	\$ 2,236,360

General Government

This division is a part of the City Manager’s Office but is separated to account for City-wide expenses.

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$97,387	\$31,700	\$16,500
Operating Expenses	1,379,995	852,184	956,770
Capital Outlay	52,242	50,000	49,775
Other	162,963	-	-
Total	\$1,692,784	\$933,884	\$1,023,045



FY 2015 DEPARTMENT HIGHLIGHTS

- * Town Center One Rental Payments for the Miami Dade County Library – Opa-locka Branch is included. The payment for the 1st Floor Utility Billing/Cashier office is budgeted in the Water and Sewer Fund.
- * Rent for the new offices a 3400 NW 135th St, Bldg B is included.
- * In an effort to reduce costs, the following line items are pooled in the General Government division and are no longer funded in the separate departments. Those line items are Travel & Per Diem (\$10,000), Publications & Subscriptions (\$10,000), and Education (\$10,000).
- * The contract for the City lobbyist is budgeted at \$75,000.
- * Vehicle Lease payments for the City Commission vehicles in the amount of \$49,775 are included.

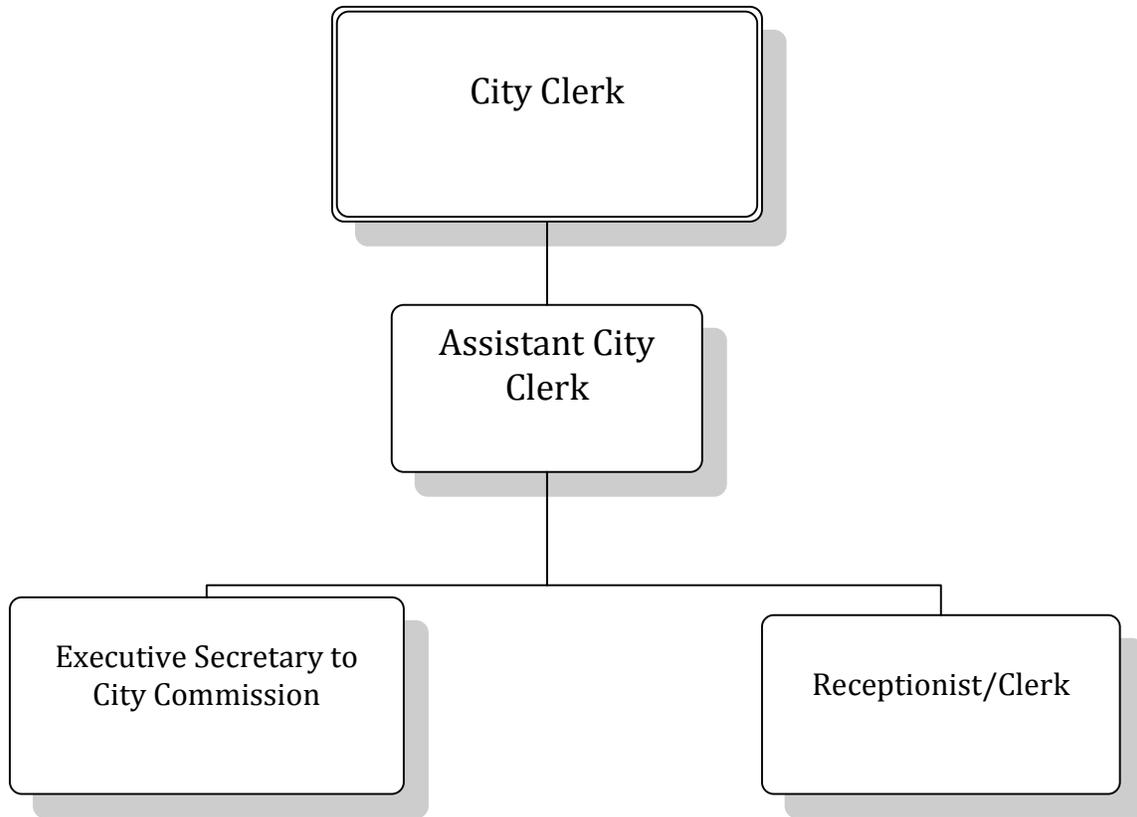
**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2014-2015**

		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUEST	ADOPTED
EXPENDITURES BY LINE ITEM								
FUND	0 01 GENERAL FUND							
DEPT	020 CITY MANAGER							
DIV	19 GENERAL GOVERNMENT							
519110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
519120	SALARIES-REGULAR	-	-	-	-	-	-	-
	CITY-WIDE MERIT/COLA	-	-	-	-	-	-	-
519140	OVERTIME	-	-	-	-	-	-	-
519210	F. I. C. A. TAXES	-	-	-	-	-	-	-
519220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
519230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
519240	WORKER'S COMPENSATION	35,882	25,547	20,000	20,000	20,000	20,000	15,000
519245	ACCIDENTAL DEATH	-	2,169	1,700	1,700	1,700	1,500	1,500
519250	UNEMPLOYMENT COMPENSATION	37,064	69,671	10,000	10,000	10,000	-	-
	SALARIES AND RELATED COSTS	72,947	97,387	31,700	31,700	31,700	21,500	16,500
519312	OTHER PROFESSIONAL SERVICES	68,796	68,168	115,000	115,000	115,000	156,500	86,500
519340	OTHER CONTRACTED SERVICES	11,471	22,549	10,000	10,000	10,000	72,000	72,000
519390	CONTINGENCIES	-	75	-	-	-	-	-
519400	TRAVEL & PER DIEM	1,019	5,985	10,000	10,000	10,000	10,000	10,000
519411	TELEPHONE - CELLULAR	83,358	71,008	70,000	70,000	70,000	85,200	80,000
519413	TELEPHONE - SUNCOM	70,334	77,491	50,000	50,000	50,000	50,000	50,000
519414	TELEPHONE - MCI, AT&T, COMCAST	1,660	2,253	2,500	2,500	2,500	4,000	4,000
519420	POSTAGE & FREIGHT	608	1,543	1,500	1,500	1,500	1,000	1,000
519430	ELECTRIC., GAS & WATER	289,110	321,671	291,020	291,020	291,020	324,000	324,000
519440	RENTALS & LEASES	563,275	640,955	226,664	226,664	226,664	275,185	254,785
519450	GAS/OIL/GREASE	-	-	-	-	-	-	-
519461	REPAIR & MAINT-BLDG & EQUIP	9,641	9,862	7,500	7,500	7,500	10,000	10,000
519465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
519470	PRINTING & BINDING	4,000	1,030	1,000	1,000	1,000	1,000	1,000
519480	PROMOTIONAL ACTIVITIES	35,981	47,827	20,000	20,000	20,000	20,000	15,485
519493	GENERAL EXPENSES	16,023	22,282	12,500	12,500	12,500	12,500	12,000
519499	TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-
519510	OFFICE SUPPLIES & EXPENSES	3,473	5,837	4,000	4,000	4,000	5,000	5,000
519520	OPERATING SUPPLIES	4,823	8,124	10,500	10,500	10,500	10,000	10,000
519526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-
519540	PUBL/SUBS/MEMBERSHIPS	11,501	51,314	10,000	10,000	10,000	10,000	10,000
519541	EDUCATIONAL COSTS	7,390	21,521	10,000	10,000	10,000	10,000	10,000
519554	DONATIONS TO NON-PROFITS	-	500	-	-	-	-	1,000
519555	GRANTS FOR SCHOOLS	-	-	-	-	-	-	-
519556	EMPLOYEE BONUS	-	-	-	-	-	-	-
	OPERATING EXPENSES	1,182,464	1,379,995	852,184	852,184	852,184	1,056,385	956,770
519610	PURCHASE OF LAND	-	197	-	-	-	-	-
	PURCHASE OF BUILDING	-	-	-	-	-	-	-
519620	BUILDING IMPROVEMENTS	-	-	-	-	-	-	-
519640	MACHINERY & EQUIP	-	-	-	-	-	-	-
519642	OFC FURN & EQUIP	-	-	-	-	-	-	-
519644	COMMUNICATION EQUIP (RADIOS)	-	-	-	-	-	-	-
519720	INTEREST	-	-	-	-	-	-	-
519730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
519648	AUTO LEASE	27,918	52,242	50,000	50,000	50,000	49,775	49,775
519646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	27,918	52,439	50,000	50,000	50,000	49,775	49,775
519970	PROVISION FOR BAD DEBTS	-	-	-	-	-	-	-
519991	OPEB OBLIGATION EXPENSE	-	162,963	-	-	-	-	-
519980	DEPRECIATION	-	-	-	-	-	-	-
D I V T O T A L S:		\$ 1,283,329	\$ 1,602,784	\$ 933,884	\$ 933,884	\$ 933,884	\$ 1,127,660	\$ 1,023,045



City Clerk

City Clerk



City Clerk

DEPARTMENT DESCRIPTION

The activities of the Office of the City Clerk are planned and managed to assist the City Commission in accomplishing the legislative process. As Clerk to the City Commission, the office records and preserves Commission proceedings.

The City Clerk prepares Commission agenda, maintains minutes of Commission meetings, coordinates public hearings, administers municipal elections, assists the public and other City staff in conducting business and coordinates City events directly related to the City Commission.

Through the Clerk's Office, legal notices are published and posted; bids are received and opened; and contracts and agreements are processed. The Office also disseminates information regarding legislative actions and policy decisions to City departments, other agencies, and the public. As official record keeper, the City Clerk maintains custody of city records and is the custodian of the City's official seal.

SERVICES

- * Custodian of Records
- * Prepares commission meeting agendas
- * Transcribes commission meeting minutes
- * Posts public meeting notices
- * Attest to City documents
- * Complies with legal requirements for public requests, advertisements and record retention
- * Coordinates various Commission events
- * Codifies all laws adopted by City Commission
- * Countersigns official documents
- * Administers oath to elected and appointed officials
- * Notary Services

MAJOR ACCOMPLISHMENTS

- * Met open law requirements for City Commission meetings
- * Updated legislative history on a continuing basis
- * Continues to incorporate City records into a system where all official documents are identified, classified, and archived.
- * Scanned and store an excess of 1,000 city records.
- * Set up training for all City boards.

City Clerk

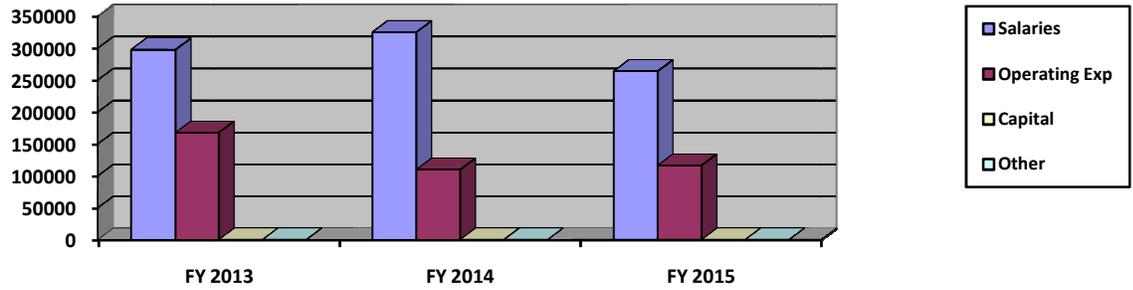
GOALS

City Goals	Department Goals
<p>City Leadership and Management</p>	<ul style="list-style-type: none"> • Respond to the legislative need of the City Commission • Administer upcoming municipal elections effectively and serve as filing officer of the City • Provide access to the City’s official record and legislative documents in as many different and mediums as possible • Administer records management program for the City • Utilize technology and best practices in effective service delivery • Effectively work as a team • Ensure that all members of the team perform their work ethically and integrity

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$297,379	\$324,615	\$ 263,600
Operating Expenses	167,574	109,700	116,200
Capital Outlay	0	0	0
Other	-	-	-
Total	\$464,953	\$434,315	\$379,800

City Clerk



DEPARTMENT STAFFING

Position Title	Number Budgeted
City Clerk	1
Assistant City Clerk	1
Executive Secretary to the Mayor and City Commission	1
Receptionist/Clerk	1
Totals	4

FY 2015 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$30,000 is included for legal advertisement.
- Funding in the amount of \$5,000 is included for expenses related to the Municode program.
- Funding in the amount of \$20,000 for the November 2014 election is included.

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	30 CITY CLERK							
DIV	16 LEGISLATIVE SUPPORT							
512110	SALARIES-EXECUTIVE	\$ 261,833	\$ 86,649	\$ 129,835	\$ 129,835	\$ 129,835	\$ 133,760	\$ 117,510
512120	SALARIES-REGULAR	110,746	120,002	111,855	111,855	111,855	89,610	89,610
512130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
512140	SALARIES - OVERTIME	3,881	3,758	2,500	2,500	2,500	2,500	2,500
512210	F. I. C. A. TAXES	24,453	16,506	18,680	18,680	18,680	17,280	16,035
512220	RETIREMENT CONTRIBUTION	22,546	23,169	26,180	26,180	26,180	16,650	15,450
512230	LIFE & HEALTH INSURANCE	30,116	40,094	28,365	28,365	28,365	23,285	22,215
512240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499	VEHICLE ALLOWANCE	8,169	7,201	7,200	7,200	7,200	280	280
	SALARIES AND RELATED COSTS	461,744	297,379	324,615	324,615	324,615	283,365	263,600
512311	EMPLOYEE PHYSICALS	-	35	-	-	-	-	-
512312	OTHER PROFESSIONAL SERVICES	3,713	12,067	4,000	4,000	4,000	25,000	20,000
512340	OTHER CONTRACTED SERVICES	650	7,090	5,000	5,000	5,000	5,000	5,000
512400	TRAVEL & PER DIEM	-	-	1,000	1,000	1,000	1,000	1,000
512412	TELEPHONE	-	-	-	-	-	-	-
512420	POSTAGE	17,588	16,493	14,000	14,000	14,000	15,000	15,000
512440	RENTALS & LEASES	14,414	29,747	12,500	12,500	12,500	13,000	13,000
512461	REPAIR & MAINT-BLDG EQUIP	-	-	-	-	-	-	-
512465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
512470	PRINTING & BINDING	-	-	-	-	-	-	-
512480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
512482	STATE OF THE CITY ADDRESS	16,817	16,785	17,500	17,500	17,500	18,000	17,500
512490	LEGAL ADVERTISING	50,339	66,049	40,000	40,000	40,000	40,000	30,000
512491	OTHER ADVERTISING	5,825	4,101	2,500	2,500	2,500	2,500	2,500
512493	GENERAL EXPENSES	3,749	1,916	2,000	2,000	2,000	2,000	2,000
512450	GAS/OIL/GREASE	-	-	-	-	-	-	-
512510	OFFICE SUPPLIES & EXPENSES	10,071	11,987	10,000	10,000	10,000	10,000	9,000
512520	OPERATING SUPPLIES	42	1,024	1,200	1,200	1,200	1,200	1,200
512546	BOOKS	-	-	-	-	-	-	-
512540	PUBL/SUBS/MEMBERSHIPS	-	280	-	-	-	-	-
512541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
512467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
512466	REPAIR & MAINT-VEH. & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	123,208	167,574	109,700	109,700	109,700	132,700	116,200
512646	COMPUTER EQUIP	-	-	-	-	-	-	-
512642	OFFICE FURN & EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-						
	TOTAL LEGISLATIVE SUPPORT	\$ 584,951	\$ 464,953	\$ 434,315	\$ 434,315	\$ 434,315	\$ 416,065	\$ 379,800

City Attorney

DEPARTMENT DESCRIPTION

The Office of the City Attorney provides legal support and advice to the City Commission and City Manager on all legal matters involving the City. The City Attorney is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission.

SERVICES

- | | |
|--|--|
| <ul style="list-style-type: none"> * Reviews and prepares all resolutions, ordinances, and contracts * Represent the City in union negotiations * Represent the City in all litigations | <ul style="list-style-type: none"> * Handles all risk management issues * Represent the City at public hearings and meetings * Furnishes opinion on question of law |
|--|--|

GOALS

City Goals

Department Goals

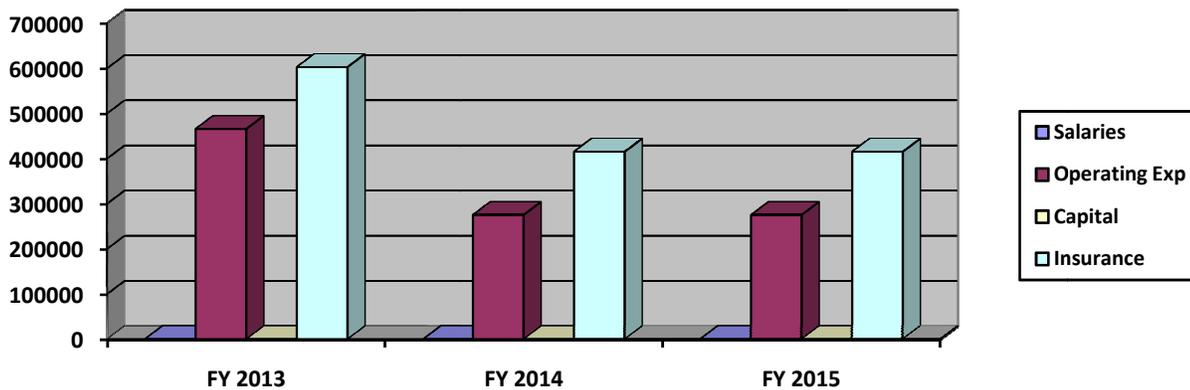
City Leadership and Management

- Initiate and prosecute litigation by the City upon approval of the City Commission.
- Aggressively negotiate contracts with vendors and consultants.
- Continue to use a preventable law approach to lessen the City's risk and litigation exposure.
- Update the City's code to eliminate outdated and inconsistent provisions.
- Continue to provide the necessary legal advice and opinions for the effective on-going operations of City departments.

City Attorney

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$0	\$0	\$0
Operating Expenses	465,417	275,000	275,000
Capital Outlay	0	0	0
Insurance	602,614	415,035	415,000
Total	\$1,068,031	\$690,035	\$690,000



DEPARTMENT STAFFING

Note: The City Attorney’s office has been contracted out to a local law firm.

FY 2015 DEPARTMENT HIGHLIGHTS

- In Other Contracted Services, \$225,000 is budgeted for the City Attorney’s contract and \$50,000 for possible litigation services.
- In the Risk Management division, \$415,000 is budgeted for the General Funds share of the property and liability insurance.

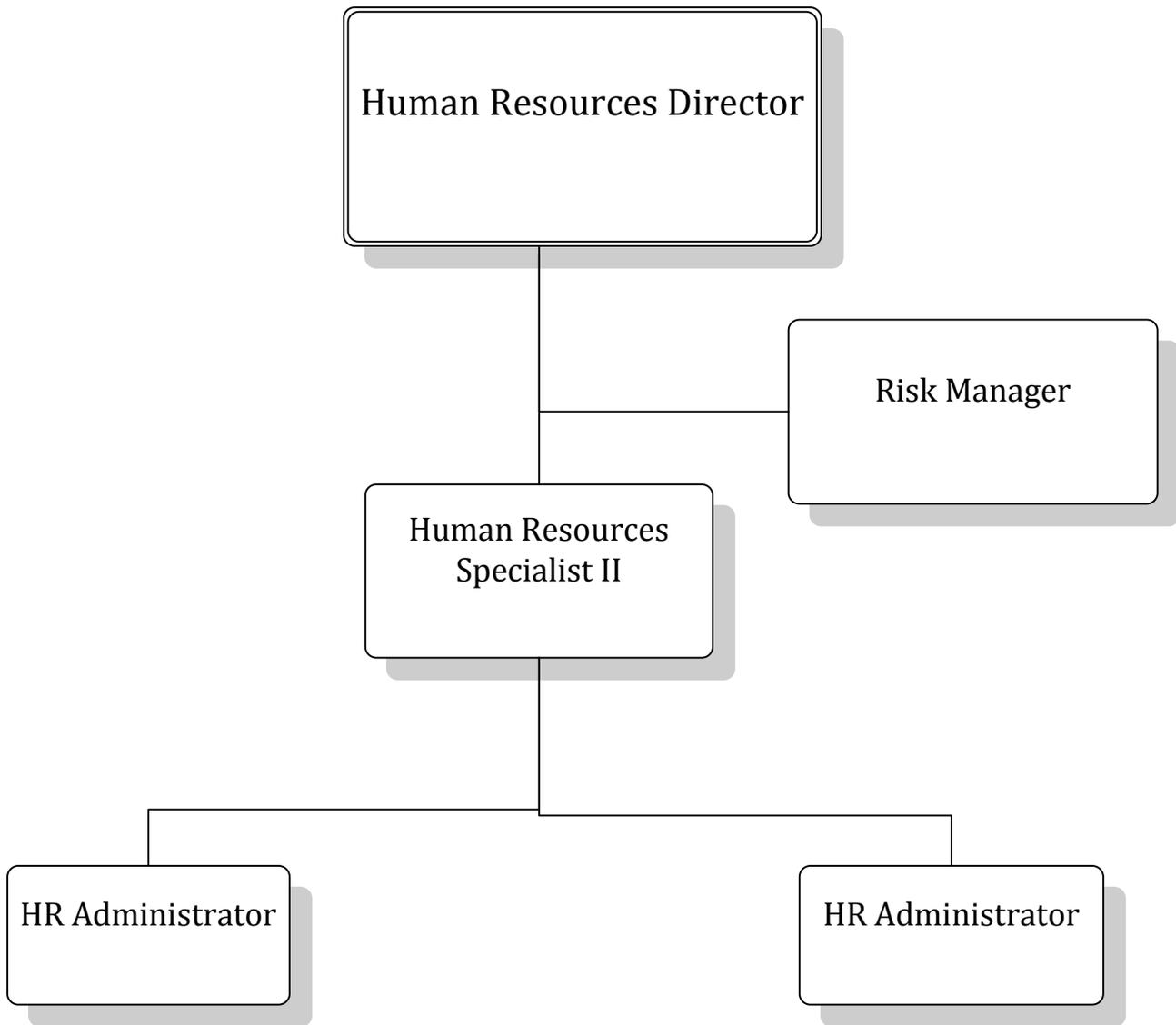
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	40 CITY ATTORNEY							
DIV	28 LEGAL COUNSEL							
514110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
514120	SALARIES-REGULAR	-	-	-	-	-	-	-
514210	F. I. C. A. TAXES	-	-	-	-	-	-	-
514220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
514230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
514240	WORKMEN'S COMPENSATION	-	-	-	-	-	-	-
514245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
514250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
514499	TRAVEL-PRIVATE	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	-	-	-	-	-	-
514310	LEGAL SERVICES	-	-	-	-	-	-	-
514320	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
514312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
514340	OTHER CONTRACTED SERVICES	237,306	111,761	225,000	225,000	225,000	230,000	225,000
514390	CONTINGENCIES	11,052	353,656	50,000	50,000	50,000	50,000	50,000
514400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
514421	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
514420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
514451	INSURANCE	-	-	-	-	-	-	-
514461	REPAIR & MAINT- BLDG	-	-	-	-	-	-	-
514465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
514470	PRINTING & BINDING	-	-	-	-	-	-	-
514490	LEGAL ADVERTISING	-	-	-	-	-	-	-
514491	OTHER ADVERTISING	-	-	-	-	-	-	-
514493	GENERAL EXPENSES	-	-	-	-	-	-	-
514510	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-
514520	OPERATING SUPPLIES	-	-	-	-	-	-	-
514540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
514541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
	OPERATING EXPENSES	248,357	465,417	275,000	275,000	275,000	280,000	275,000
514646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
514642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
514546	BOOKS	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	-	-
	TOTAL CITY ATTORNEY DEPARTMENT	\$ 248,357	\$ 465,417	\$ 275,000	\$ 275,000	\$ 275,000	\$ 280,000	\$ 275,000

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	40 CITY ATTORNEY							
DIV	18 RISK MANAGEMENT							
513312	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
513400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
513451	INSURANCE	248,833	602,614	415,035	415,035	415,035	415,000	415,000
513465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513551	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-
513540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
	OTHER OPERATING EXPENSES	248,833	602,614	415,035	415,035	415,035	415,000	415,000
	TOTAL CITY ATTY DEPARTMENT	\$ 497,190	\$ 1,068,031	\$ 690,035	\$ 690,035	\$ 690,035	\$ 695,000	\$ 690,000



Human Resources

Human Resources



Human Resources

DEPARTMENT DESCRIPTION

The Human Resources (HR) Department is responsible for all aspects of employee services including employee and labor relations, recruitment, personnel records, Family and Medical Leave Act (FMLA) management, safety and risk management, training, classification and compensation.

The Human Resources Department is dedicated to attracting, developing and retaining talented individuals who are committed to building a healthy, safe and vibrant community.

SERVICES

- Administer policies and procedures impacting employees citywide
- Recruitment and placement of employees (internally and externally)
- Consultation to address personnel related matters and compliance with the City's personnel rules and collective bargaining agreements
- Compliance with local, state and federal laws
- Employee recognition program, communications, relations and conflict resolution
- Benefit and contract administration
- Support for labor relations/collective bargaining with City's two Unions (AFSCME/PBA)
- Custodian of personnel records
- Risk Management/Safety liaison in conjunction with the City's liability and worker's compensation insurance carrier and the City Attorney
- Coordination of City Volunteer program for High School Youth
- Summer Youth Employment and other types internships
- Prepare W2 statements and ensure accuracy of City tax and social security deposits
- Process and submits Florida Retirement System benefits for all employees

Human Resources

ACCOMPLISHMENTS

- Implemented Employee Development Training and Employee Safety Training. We have held over twenty Employee Development courses with over 350 participants and over 25 Employee Safety Training courses with over 250 participants.
- Successfully transitioned payroll to the Finance Department while creating a back-up person for payroll. The City now has more than one department that can handle payroll.
- Reinitiated the employee of the month program with the STAR of Excellence program which recognizes two employees each month.
- Enriched the employee health and well-being with an enhanced Wellness Program.
- Began a college intern year round program that which has brought fresh ideas and new perspectives to the City.
- Improved the filing and retrieval process by moving to a more electronic filing system which include scanning key forms and documents to the Human Resources drive.
- Improved the utilization of the HR-Benefits “employee processing service” by meeting with the payroll vendor and making the necessary input changes. The ultimate goal is to create an overall system that communicates useful information across all sections of the product.
- Improved the quality of life for our employees by offering a 1-800 call-in system, an on-line (EAP) Employee Assistance Program that can be used by our employees with problems or to prevent potential problems.
- Ensured our employees are aware of all Health Care options available via weekly healthcare enrollment sign-up sessions. Also conducted a “big push” session on April 8, 2014 for all employees.

Human Resources

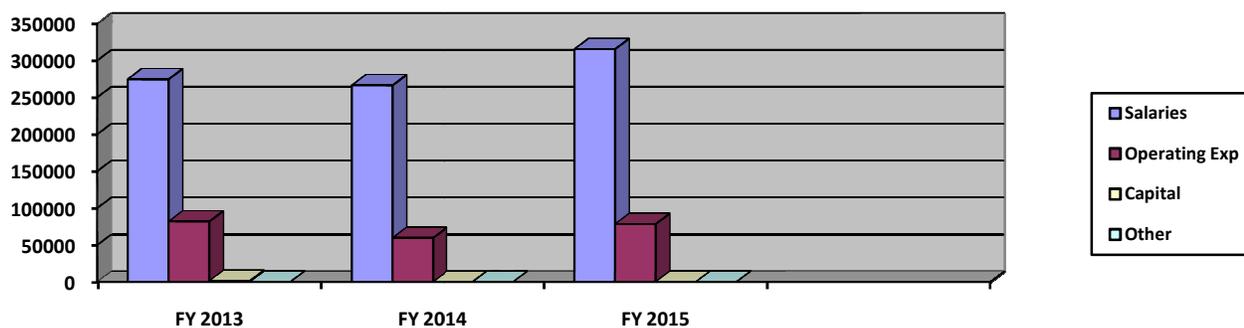
GOALS

City Goals	Department Goals
<p>City Leadership and Management</p>	<ul style="list-style-type: none"> • Establish, administer and effectively communicate sound policies, rules and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, personnel rules and the vision and values of the City of Opa-locka. • Bring all personnel records into compliance. • Act as a business partner to the City Manager’s Office to improve morale of the City and employees. • Continue to administer Employee Development and Safety training to all employees and also work to constantly improve customer service delivery, efficiency of operations and the overall effectiveness and professionalism of the City. • Continue the STAR of Excellence program that recognizes two employees monthly for exceptional work performance. • Provide Senior Management and supervisors with information and training in human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance and related matters. • Work with Broker and the insurance carrier to reduce the cost of insurances, both Health and Property/Casualty. • Work in support of the Finance Department in developing and providing a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Opa-locka • Assist with labor relations for AFSCME & PBA • Continue Risk Management activities as required by the Florida League of Cities to reduce risk and increase safety in the City thereby reducing the City’s liability.

Human Resources

RESOURCE SUMMARY

Category	FY 2013	FY 2014	FY 2015
	Un-Audited	Projected	Budget
Salaries & Benefits	\$274,245	\$266,075	\$315,085
Operating Expenses	81,619	59,550	78,265
Capital Outlay	1,215	0	0
Other	0	0	0
Total	\$357,079	\$325,625	\$393,350



DEPARTMENT STAFFING

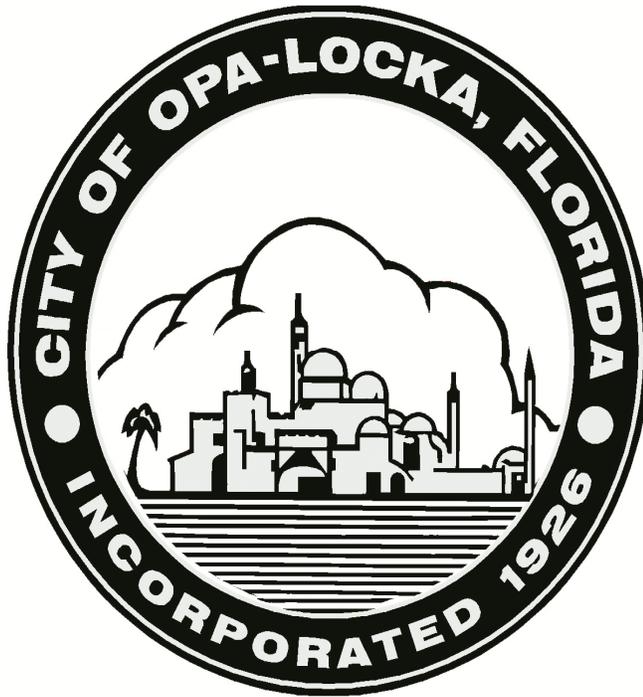
Position Title	Number Budgeted
Human Resources Director	1
Human Resources Specialist II	1
Human Resources Administrator	2
Risk Manager	1
Total	5

FY 2015 DEPARTMENT HIGHLIGHTS

- Payroll function was moved to the Finance Department.
- Risk Manager position included.
- ADP funding is included.
- Funding for Employee Appreciation and Employee Recognition is included.

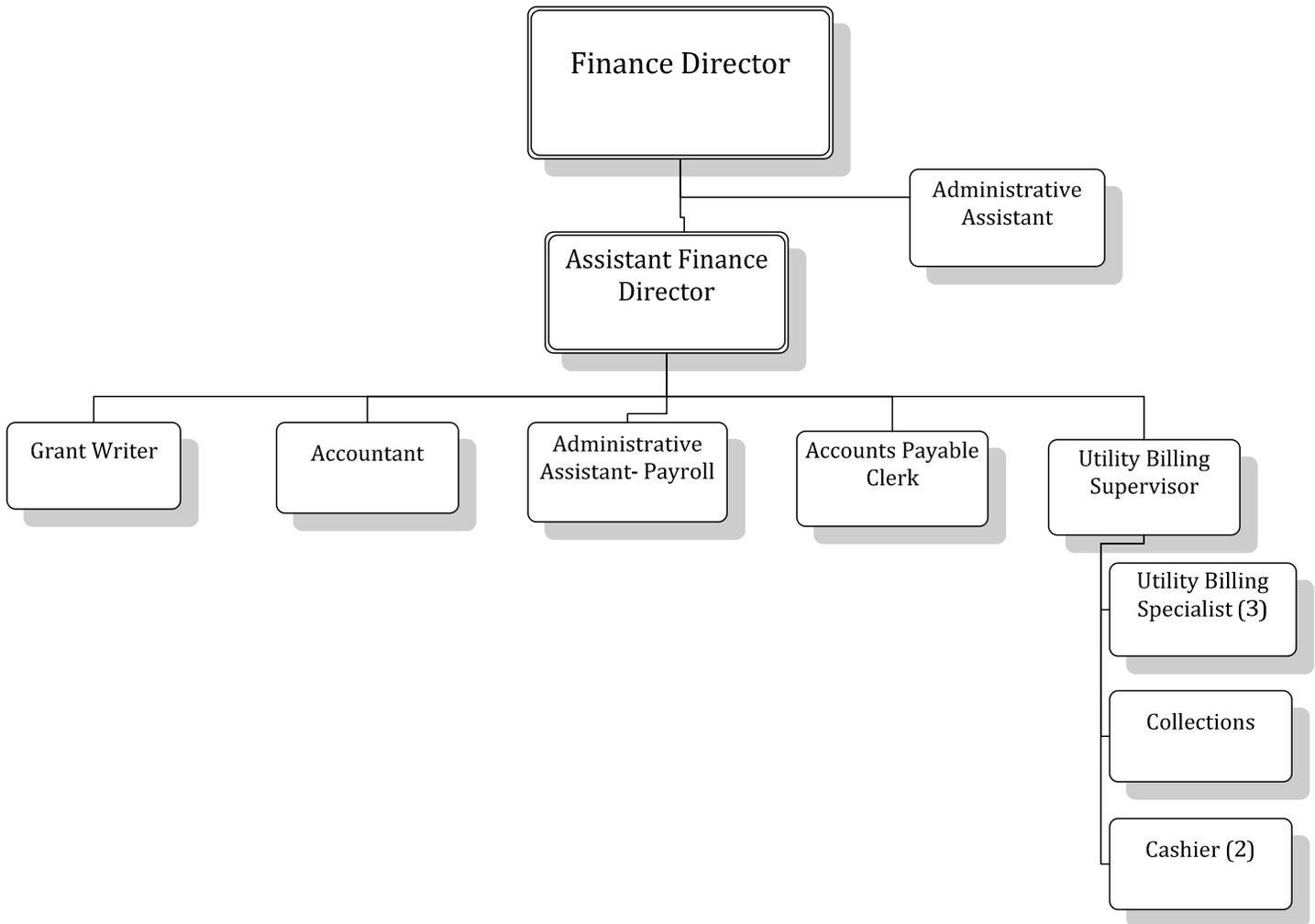
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
EXPENDITURES BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
FUND	001 GENERAL FUND							
DEPT	60 HUMAN RESOURCES							
DIV	13 PERSONNEL							
513110	SALARIES-EXECUTIVE	\$ 111,793	\$ 14,018	\$ 118,760	\$ 118,760	\$ 118,760	\$ 173,995	\$ 173,995
513120	SALARIES-REGULAR	78,300	208,404	93,965	93,965	93,965	137,280	83,200
513140	OVERTIME	1,015	2,140	-	-	-	-	-
513210	F. I. C. A. TAXES	13,982	17,004	16,275	16,275	16,275	23,810	19,675
513220	RETIREMENT CONTRIBUTION	8,945	9,365	14,785	14,785	14,785	22,940	18,955
513230	LIFE & HEALTH INSURANCE	15,517	23,314	22,290	22,290	22,290	37,935	19,260
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
513499	VEHICLE ALLOWANCE	-	-	-	-	-	2,000	-
	SALARIES AND RELATED COSTS	229,552	274,245	266,075	266,075	266,075	397,960	315,085
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	100
513312	OTHER PROFESSIONAL SERVICES	-	11,876	-	-	-	500	-
513340	OTHER CONTRACTED SERVICES	35,563	29,780	35,000	35,000	35,000	35,000	25,115
513390	CONTINGENCY	-	-	-	-	-	-	-
513397	EMPLOYEE APPRECIATION	-	6,679	5,000	5,000	5,000	-	5,000
513398	EMPLOYEE RECOGNITION	82	-	1,500	1,500	1,500	-	2,400
513400	TRAVEL & PER DIEM	-	-	-	-	-	2,000	-
513421	TELEPHONE	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	91	123	100	100	100	500	200
513430	ELECTRIC AND GAS	-	-	-	-	-	-	-
513440	RENTAL & LEASES	15,371	27,585	14,500	14,500	14,500	29,000	38,450
513461	REPAIRS & MAINT - BULDINGS	-	-	-	-	-	-	-
513465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513470	PRINTING & BINDING	-	-	750	750	750	5,000	-
513480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	2,000	-
513491	OTHER ADVERTISING	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	13	3,053	1,200	1,200	1,200	12,000	-
513450	GAS/OIL/GREASE	-	-	-	-	-	-	-
513510	OFFICE SUPPLIES & EXPENSES	2,065	2,523	1,500	1,500	1,500	1,500	2,000
513520	OPERATING SUPPLIES	-	-	-	-	-	2,000	-
513540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
513541	EDUCATIONAL COSTS	-	-	-	-	-	2,000	-
	EMPLOYEE TRAINING	-	-	-	-	-	-	5,000
	OPERATING EXPENSES	53,185	81,619	59,550	59,550	59,550	91,500	78,265
513642	OFFICE FURN & EQUIP	-	1,215	-	-	-	5,000	-
513646	COMPUTER EQUIP	-	-	-	-	-	5,000	-
	CAPITAL OUTLAYS	-	1,215	-	-	-	10,000	-
	TOTAL HUMAN RESOURCES DEPART	\$ 282,737	\$ 357,079	\$ 325,625	\$ 325,625	\$ 325,625	\$ 499,460	\$ 393,350

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Finance Department

Finance Department



Finance Department

DEPARTMENT DESCRIPTION

The Finance Department's major areas of responsibility include accounting, investments, debt management, grant administration and financial reporting. The mission of the Finance Department is to manage and maintain financial records in conformity with generally accepted accounting principles and in compliance with State and Federal Laws; to develop and maintain effective and efficient financial planning, reporting and centralized support system in order to support the operating departments in achieving their program objectives, to provide the Mayor and City Commission with accurate financial information on a timely basis; to provide quality service to the residents; and to safeguard the City's assets.

SERVICES

Financial Administration

- * Providing financial advice to City Commission, City Manager and departments
- * Manage outstanding bond portfolio
- * Develop and maintain citywide financial policies and procedures
- * Manage all banking relationships and maintains bank balances and bank accounts
- * Manage the investment of City funds
- * Continue to find ways to improve the financial reporting system to continue to provide reliable and timely reports

Accounting

- * Collect and record all revenue
- * Records all financial transactions
- * Processing and payment of all financial obligations
- * Coordinate with external auditors in the preparation of CAFR and Single Audit Report
- * Payroll
- * Grant Administration and reporting

Utility Billing/Collections

- * Operates and manages all billing and customer service activities
- * Provides for collection activities related to delinquent monies owed to the City
- * Places and releases liens on property

Finance Department

MAJOR ACCOMPLISHMENTS

- Improved collection rate on all utility billings
- Enhanced the credit/debit payment options
- Consolidated the grant application and monitoring function (police, crime prevention, public works, parks and recreation and community development)
- Submitted four (31) federal, state and county grant applications.
- Submitted payment request and received payment for projects funded by grant awards.
- A/R Collection Team collected over \$499 thousand in unpaid utility payments between Jan 2014 and Apr 2014.
- Acquired a tax exempt loan in the amount of \$8.5 million construction, installation and equipping of a new City Hall.

GOALS

City Goals	Department Goals
City Leadership and Management	<ul style="list-style-type: none"> • Continue Customer Service training in order to provide superior service to customers. • Cross training for all Finance personnel. • Continue to improve internal controls. • Provide employee training opportunities to improve their professional goals. • Continue to identify cost saving ideas in the way City does business. • Explore creative ways to increase revenues on a recurring basis. • Implement on-line payment method for Utility Billing and all of the City Services. • Continuation of AMR project. • Work with Public Works to eliminate illegal water usage. • Continue the utility billing process on a timely basis. • Continue to reconcile monthly bank statements on a timely basis. • Strive to increase the percentage of direct-deposit employee payroll payment. • Identify other sources of funding. • Continue aggressive debt collection process. • Reduce debt. • Submit grants report and reimbursement requests on a timely basis. • Establish a secondary cashier’s window at the 3400 NW 135th Street, Building B location. • Update policies and procedures for the Finance Department. • Add to fund balance and increase reserve fund account annually.

Finance Department

DEPARTMENT STAFFING

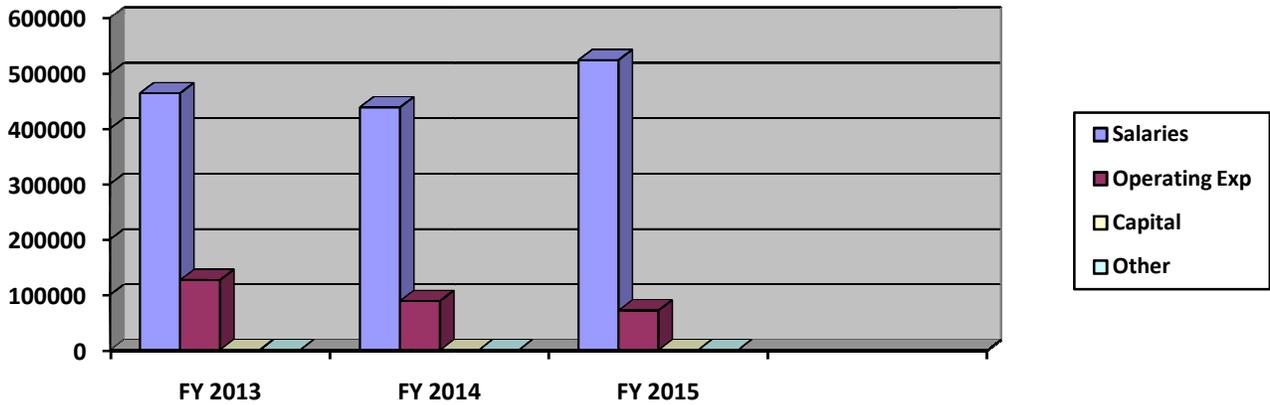
Position Title	Number Budgeted
Finance Director	1
Assistant Finance Director	1
Accountant	1
Administrative Assistant	1
Administrative Assistant – Payroll	1
Grant Writer	1
Accounts Payable Clerk	1
Utility Billing Supervisor	1
Utility Billing Specialist	3
Utility Billing Specialist/ Collections	1
Central Cashier	2
Total	14

RESOURCE SUMMARY

Category	FY 2013	FY 2014	FY 2015
	Un-Audited	Projected	Budget
<u>Administration</u>			
Salaries & Benefits	\$463,733	\$438,255	\$523,500
Operating Expenses	125,525	88,800	71,550
Capital Outlay	669	0	0
Other	0	0	0
Sub-Total	\$589,927	\$527,055	\$595,050
<u>Utility Billing Water & Sewer</u>			
Salaries & Benefits	\$152,300	\$261,480	\$293,770
Operating Expenses	225,283	769,800	866,970
Capital Outlay	0	0	0
Other	709,090	954,130	993,000
Sub-Total	\$1,086,673	\$1,985,410	\$2,153,740
<u>Capital Imp Debt Service*</u>	\$1,606,880	\$1,563,030	\$1,727,390
Total Finance Department	\$3,249,393	\$4,075,495	\$4,476,180

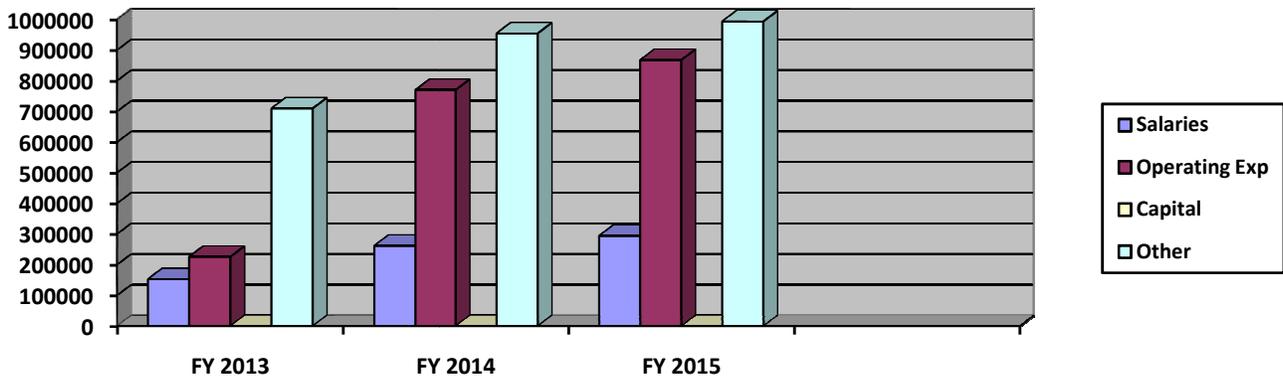
Finance Department

Administration



Included in the Administration Division are all of the personnel, operating and capital expenses of the day to day operations of the Finance Department.

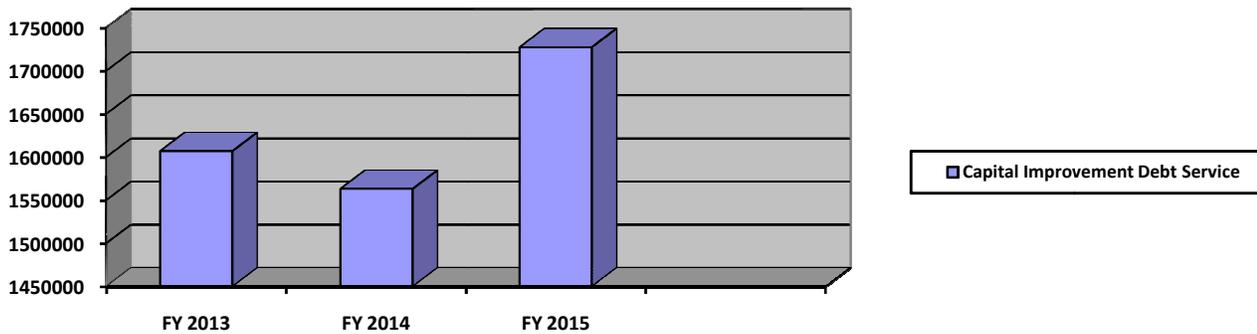
Utility Billing



Included in Utility Billing Division are the Utility Billing employee costs (\$293,770), the Water and Sewer Fund's portion of the City's liability insurance (\$700,000), the FY 2013 State Revolving Loan payment (\$320,000), the annual SunTrust Loan payment (\$423,000), and a transfer to the CRA fund (\$250,000) to support that fund until their revenue begins to come in.

Finance Department

Capital Improvement Debt Service



Included in Capital Improvement Debt Service is the 2011A&B Capital Improvement bond interest payment (\$416,000), principal payment (\$222,855) and a transfer out to the General Fund (\$1,088,535). The dollars transferred to the General Fund are the residual dollars available from Sales Tax and State Revenue Sharing revenues once the bond payments are made. Also, in FY 2011, in the Capital Improvement Debt Service Fund, the City refinanced the 1994A Capital Improvement Revenue Bonds. The 1994A bonds were paid off and the City received an additional \$2 million in revenue to support current capital project needs. Those capital dollars were utilized to complete the Sherbondy Park Community Center.

FY 2015 DEPARTMENT HIGHLIGHTS

- Dollars are included to complete the annual audit report.
- The Water & Sewer portion of the property and liability insurance is included in the amount of \$700,000.
- The principal and interest payments for the 2011A&B bonds are included.
- The Water and Sewer Fund will transfer \$250,000 to the CRA fund.
- In Other Contracted Services in the Water and Sewer Fund, funding is included to pay Municode for services related to printing and mailing the City’s utility bills to residents.
- An additional Utility Billing Specialist position is included.

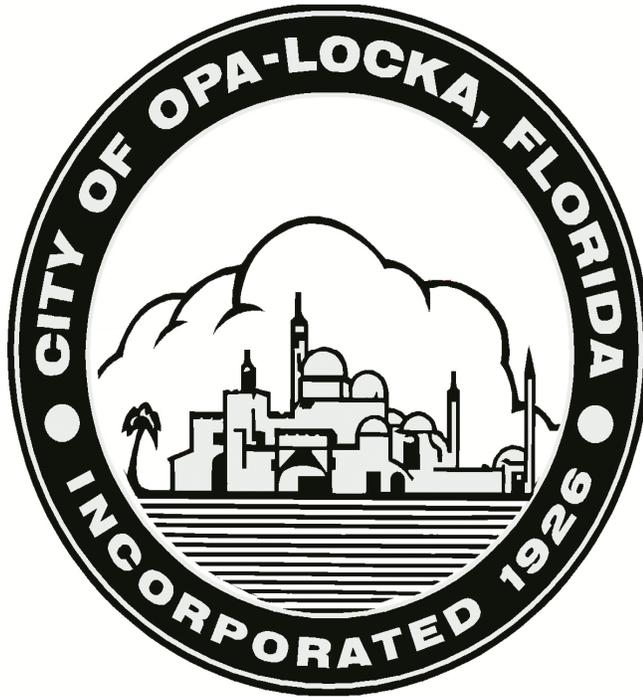
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	60 FINANCE/ADMIN							
DIV	17 FINANCIAL & ADMIN							
513110	SALARIES-EXECUTIVE	\$ 209,078	\$ 228,082	\$ 224,170	\$ 224,170	\$ 224,170	\$ 235,020	\$ 235,020
513120	SALARIES-REGULAR	84,260	134,728	115,805	115,805	115,805	167,170	167,170
513130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
513140	OVERTIME	4,779	16,696	2,500	2,500	2,500	2,500	2,500
513210	F. I. C. A. TAXES	21,250	27,764	26,200	26,200	26,200	30,960	30,960
513220	RETIREMENT CONTRIBUTION	19,671	20,290	28,095	28,095	28,095	34,325	34,325
513230	LIFE & HEALTH INSURANCE	29,123	34,419	41,485	41,485	41,485	61,085	53,525
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
513499	VEHICLE ALLOWANCE	-	1,754	-	-	-	-	-
	SALARIES AND RELATED COSTS	368,161	463,733	438,255	438,255	438,255	531,060	523,500
513311	EMPLOYEE PHYSICALS	-	70	-	-	-	-	-
513312	OTHER PROFESSIONAL SERVICES	24,032	93,408	8,000	8,000	8,000	10,000	10,000
513320	ACCOUNTING & AUDITING	66,515	12,063	58,000	58,000	58,000	42,000	40,000
513340	OTHER CONTRATED SERVICES	-	-	-	-	-	-	-
513400	TRAVEL & PER DIEM	365	313	-	-	-	-	-
513412	TEL - TEL	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	2,963	1,384	7,000	7,000	7,000	4,000	4,000
513430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
513440	RENTALS & LEASES	6,243	8,296	8,000	8,000	8,000	8,000	8,000
513461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
513465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513470	PRINTING & BINDING	-	94	1,000	1,000	1,000	550	550
513493	GENERAL EXPENSES	661	(2,766)	800	800	800	10,000	2,500
513510	OFFICE SUPPLIES & EXPENSES	4,052	9,661	5,000	5,000	5,000	7,500	5,500
513511	LIEN RECORDING/RELEASE CHARGE	-	-	-	-	-	-	-
513520	OPERATING SUPPLIES	-	1,067	1,000	1,000	1,000	1,000	1,000
513540	PUBL/SUBS/MEMBERSHIPS	-	225	-	-	-	350	-
513541	EDUCATIONAL COSTS	-	1,710	-	-	-	1,000	-
513546	BOOKS	-	-	-	-	-	-	-
	OPERATING EXPENSES	104,832	125,525	88,800	88,800	88,800	84,400	71,550
513642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
513646	COMPUTER EQUIP	-	669	-	-	-	-	-
513648	AUTO LEASE	-	-	-	-	-	-	-
513837	INTEREST	-	-	-	-	-	-	-
513594	INVENTORY OFFICE SUPPLIES	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	669	-	-	-	-	-
	DIV T O T A L S:	\$ 472,993	\$ 589,927	\$ 527,055	\$ 527,055	\$ 527,055	\$ 615,460	\$ 595,050

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	410 SOLID WASTE MGMT							
DEPT	60 FINANCE							
DIV	31 UTILITY BILLING							
513110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513120	SALARIES-REGULAR	-	-	-	-	-	-	-
513140	OVERTIME	-	-	-	-	-	-	-
513210	F. I. C. A. TAXES	-	-	-	-	-	-	-
513220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
513230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	-	-	-	-	-	-	-
513311	EMPLOYEE PHYSICAL	-	-	-	-	-	-	-
513312	OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-
513320	ACCOUNTING & AUDITING	-	-	-	-	-	-	-
513499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
513412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
513430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
513451	INSURANCE	-	-	-	-	-	-	-
513461	REPAIR & MAINT-BLDG & EQUIPMI	-	-	-	-	-	-	-
513465	REPAIR & MAINT-OFFICE EQUIPME	-	-	-	-	-	-	-
513470	PRINTING AND BINDING	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	-	-	-	-	-	-	-
513510	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-
513511	LIEN REL/REC	-	-	-	-	-	-	-
513520	OPERATING SUPPLIES	-	-	-	-	-	-	-
513541	EDUCATIONAL COST	-	-	-	-	-	-	-
	OPERATING EXPENSES	-	-	-	-	-	-	-
513642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
613646	EQUIPMENT LEASE	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	-	-
513720	INTEREST	-	-	-	-	-	-	-
513914	OPERATION RESERVE	-	-	-	-	-	-	-
513970	BAD DEBT	-	10,531	-	-	-	-	-
	NON-OPERATING EXPENSES	-	10,531	-	-	-	-	-
	DEPARTMENT T O T A L S:	\$ -	\$ 10,531	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 440	WATER & SEWER							
DEPT 60	FINANCE							
DIV 61	UTILITY BILLING							
513110	EXECUTIVE SALARIES	\$ -	\$ 1,038	\$ -	\$ -	\$ -	\$ -	\$ -
513120	SALARIES-REGULAR	87,060	103,893	191,425	191,425	191,425	192,485	215,365
513130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
513140	OVERTIME	3,764	7,407	7,000	7,000	7,000	7,000	7,000
513210	F.I.C.A. TAXES	6,810	8,212	15,180	15,180	15,180	15,260	17,010
513220	RETIREMENT CONTRIBUTION	5,774	6,948	13,790	13,790	13,790	14,700	16,390
513230	LIFE & HEALTH INSURANCE	16,190	24,802	34,085	34,085	34,085	34,290	38,005
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	119,599	152,300	261,480	261,480	261,480	263,735	293,770
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
513312	OTHER PROFESSIONAL SRVS	9,119	26,031	-	-	-	10,000	10,000
513320	ACCOUNTING & AUDITING	-	19,635	25,000	25,000	25,000	28,000	28,000
513340	OTHER CONTRATED SERVICES	18,983	31,127	25,000	25,000	25,000	25,000	39,000
513390	CONTINGENCIES	-	-	-	-	-	-	-
513411	TELEPHONE VERIZON	-	-	-	-	-	-	-
513413	TELEPHONE SUNCOM	-	-	-	-	-	-	-
513420	POSTAGE	19,138	10,422	25,000	25,000	25,000	25,000	23,370
513430	ELECTRIC, GAS & WATER	1,069	1,713	1,100	1,100	1,100	1,100	1,100
513440	RENTALS & LEASES	42,902	34,428	37,500	37,500	37,500	39,000	39,000
513450	VEHICLE MAINTENANCE	-	-	-	-	-	-	-
513451	INSURANCE	442,875	84,195	627,200	627,200	627,200	700,000	700,000
513461	REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
513465	REP & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513470	PRINTING & BINDING	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	-	9,808	-	-	-	-	-
513499	TRAVEL PRIVATE	-	-	-	-	-	-	-
513510	OFFICE SUPPLIES & EXPENSES	1,823	3,433	3,000	3,000	3,000	3,000	3,000
513511	LIEN RECORDING CHARGES	4,120	200	6,000	6,000	6,000	5,000	5,000
513520	OPERATING SUPPLIES	731	2,447	4,000	4,000	4,000	5,000	5,000
513522	CITY HARDSHIP PROGRAM	-	-	-	-	-	-	-
513528	SOFTWARE MAINTENANCE	13,156	-	14,000	14,000	14,000	12,500	12,500
513541	EDUCATIONAL COST	-	1,844	2,000	2,000	2,000	1,000	1,000
	OPERATING EXPENSES	553,916	225,283	769,800	769,800	769,800	854,600	866,970
513642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
513646	COMPUTER EQUIP	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	-	-
513720	INTEREST	-	-	-	-	-	-	-
513723	STATE REVOLVING LOAN	281,131	103,297	281,130	281,130	281,130	350,000	320,000
513724	MASTER LEASE INTEREST	-	-	-	-	-	-	-
513730	OTHER DEBT SVC COSTS	-	-	-	-	-	-	-
513733	MDWSA LOAN PAYMENT	-	-	-	-	-	-	-
513734	SUNTRUST LOAN PAYMENT	422,979	422,979	423,000	423,000	423,000	423,000	423,000
513909	TRANSFER OUT - GENERAL FUND	-	-	-	-	-	-	-
513913	TRANSFER OUT - CRA FUND	-	104,167	250,000	250,000	250,000	200,000	250,000
513916	TRANSFER OUT - CAPITAL PRJ	2,000,000	-	-	-	-	-	-
513970	BAD DEBTS	-	-	-	-	-	-	-
519990	UNRECONCIABLE DIFFERENCES	-	78,647	-	-	-	-	-
	NON-OPERATING EXPENSES	2,704,110	709,090	954,130	954,130	954,130	973,000	993,000
TOTAL FINANCE/ UTILITY BILLING		\$ 3,377,625	\$ 1,086,673	\$ 1,985,410	\$ 1,985,410	\$ 1,985,410	\$ 2,091,335	\$ 2,153,740

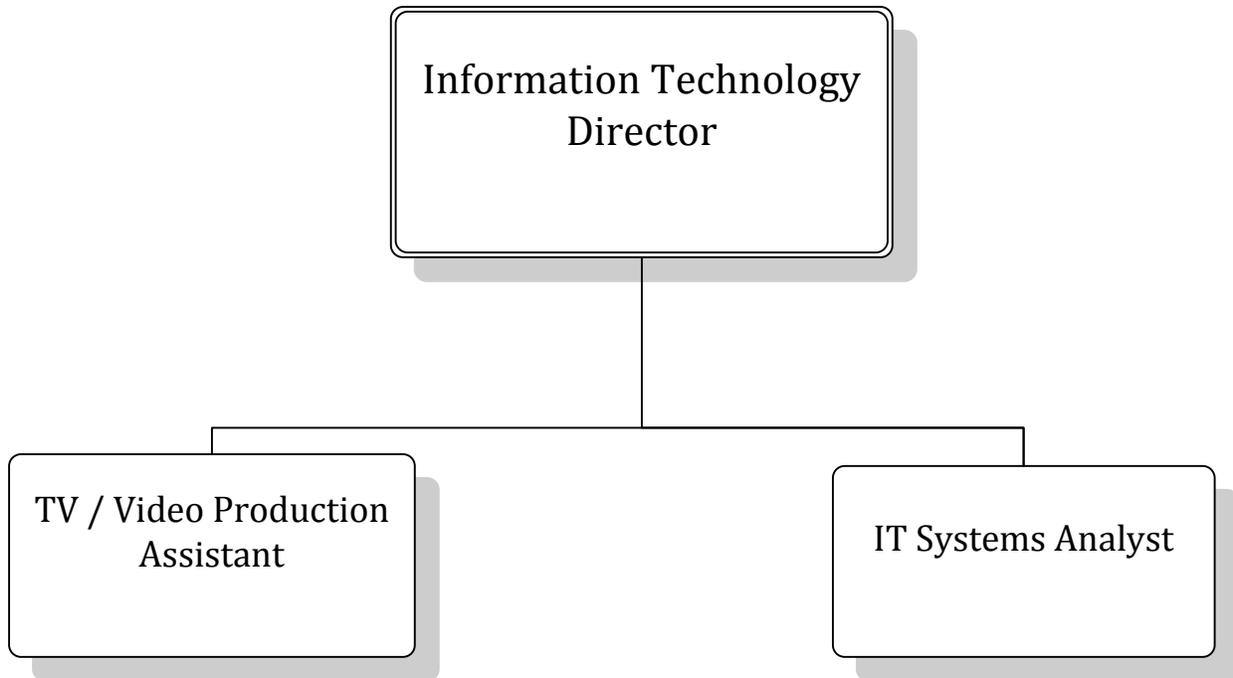
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	230 CAPITAL IMPROVEMENT DEBT SERVICE							
DEPT	60 FINANCE							
DIV	83 REDEMPTION-S/T DEBT							
513731	DOT LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513720	BOND INTEREST	262,649	247,780	236,625	236,625	236,625	222,855	222,855
513710	BOND PRINCIPAL	358,000	390,000	403,000	403,000	403,000	416,000	416,000
513723	STATE REVOLVING LOAN	-	-	-	-	-	-	-
513730	OTHER DEBT SERVICE COSTS	-	-	1,345	1,345	-	-	-
513740	BOND ISSUE COST	-	-	-	-	-	-	-
513548	AUTO PURCHASE	-	-	-	-	-	-	-
513910	TRANS OUT - UNRESTR REV	-	969,100	-	-	-	-	-
513916	TRANS OUT - CAPITAL PROJECTS	-	-	922,060	922,060	923,405	1,088,535	1,088,535
	DEBT SERVICE EXPENSES	620,649	1,606,880	1,563,030	1,563,030	1,563,030	1,727,390	1,727,390
	TOTAL CAPITAL IMPROVEMENT DEBT SERVICE	620,649	1,606,880	1,563,030	1,563,030	1,563,030	1,727,390	1,727,390

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Information Technology

Information Technology



Information Technology

DEPARTMENT DESCRIPTION

During tough economic times the Information Technology (I.T.) Department provides innovative ways to help reduce cost and provide transparency in our City. The I.T. department focuses on exceeding the cities business and technology goals by making technology an asset rather than a problem. The department will continue to deliver quality service and innovative information technology solutions to provide the citizens, business community and City staff with convenient access to the appropriate information and services.

The I.T. Department contributes to an efficient and productive City government while using modern information technologies to improve citizen access to government information and services. The City of Opa-locka is making the necessary investments in information technology and software, which through careful planning; cooperative business and technical execution will provide its citizens with a return on investment in the form of improved services. The I.T. Department is based off of goals that energize the department in performing its functions of developing and maintaining current information technology systems, providing a technology infrastructure and customer service support to City departments.

SERVICES

IT provides technology in the broad area of Administration, Server Support, Desktop and Education, including Network Communications, Document Management, Enterprise Application, Department Specific Applications, Web Infrastructure, OPATV Operations, and Motorola Digital Radio Service.

Information Technology Administration

Develops and Implements an overall information technology strategy, architecture and support structure for the operating departments in the City of Opa-locka.

- To develop information management solutions that enable City of Opa-locka government work smarter (leadership).
- To provide an integrated computing system that provides efficient and productive information tools for the city to conduct its business (Integration).
- To deliver a top level of support services to the city departments (Service).
- To make government information more available, accessible, and affordable (Access).
- To align IT investment with organizations needs (Strategy).
- To minimize the cost of technology and information management (Cost of Ownership).
- To transform business practices to capture the benefits of automation (Process Redesign).

Server Support

- To provide server support services fundamental to supporting City of Opa-locka information services environment for the City and the Police Department while ensuring that all computer infrastructure remains highly available, reliable, and serviceable.

Information Technology

Desktop and Educational Support

- To provide superior customer service through high level software and hardware support, which meet the professional needs and objectives of city staff.

Communications

- To support, implement, develop and maintain communication system for the City of Opa-locka. Communication systems include telephone services, wireless technology services, Local Area Networks (LAN) and Wide Area Networks (WAN) data communications, two way radio communications, camera surveillance systems, and network security systems.

OPATV

- Continue to produce high quality information through the City of Opa-locka's OPATV operations and all elements related to effective communications from government to the citizens of the City of Opa-locka.

MAJOR ACCOMPLISHMENTS

- Successfully relocated all City desktops, servers, networking devices, and electronic components from 780 Fisherman to their appropriate location with zero loss or damaged equipment
- Relocated City Commission Chambers to temporary location (Sherbondy Village) adding the "live TV" feed for Comcast customers
- Implemented Wi-Fi pilot program at City Hall for possible citywide use
- Upgraded existing cellular police mobile network to include the use of LTE devices, providing larger amounts of bandwidth to patrol units
- Designed and built new network for Helen Miller Center providing high speed internet and connection to the City's existing network.
- Upgraded the IT Departments internal ticketing software which provides users an up to date status of their request
- Physically repaired 10 out-of-service Police laptops that were in non working order and placed them back in service (estimated savings of \$18,500)
- Continued to enhance the City's AMR project
- Implemented e-citation for electronic submission of traffic tickets to Dade County Clerk of Courts
- Implemented the use of Miami-Dade Police Department image database
- Successfully completed a technical audit from the Florida Department of Law Enforcement (FDLE) with no findings
- Decommissioned 95% of legacy BlackBerry devices and upgraded them to Android and Apple devices which allow for enhanced mobile services

Information Technology

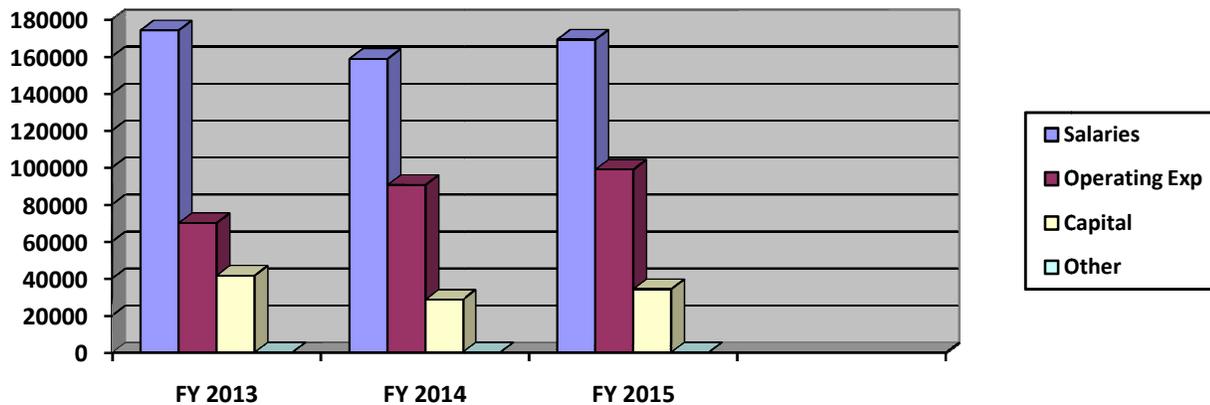
GOALS

City Goals	Department Goals
<p>City Leadership and Management</p>	<ul style="list-style-type: none"> • Continue to centralize printing to reduce costs • Implement policies to further streamline IT procedures • Continue to analyze and reduce the City’s redundant technology charges • Upgrade ageing critical servers using virtualization technology which provides an instant savings when compared to traditional servers.
<p>Community Development</p>	<ul style="list-style-type: none"> • Continue to enhance and develop content to be placed on the City’s website • Manage a cosmetic redesign of the City’s website • Continue to increase turnaround time on all IT related service calls • Identify new technology to effectively relay new information to residents • Integrate a Citizen’s Request Portal on City’s website • Apply for City recognition on outstanding Information Technology • Continue growing support for the Police Department’s applications • Implement an offsite location to backup all stored data. • Deploy new police laptops with new FDLE/FBI security • Develop e-waste recycling program • Implement Wi-Fi at all city facilities (private and public use)

Information Technology

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$174,024	\$158,635	\$169,000
Operating Expenses	69,871	90,500	98,750
Capital Outlay	41,532	28,520	34,200
Other	0	0	0
Total	\$285,427	\$277,655	\$301,950



DEPARTMENT STAFFING

Position Title	Number Budgeted
IT Director	1
Information Systems Specialist	1
TV/Video Production Assistant	1
Total	3

FY 2015 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$77,250 is included for software licensing.
- In the Computer Equipment line item, \$30,000 is included for city-wide computer needs.

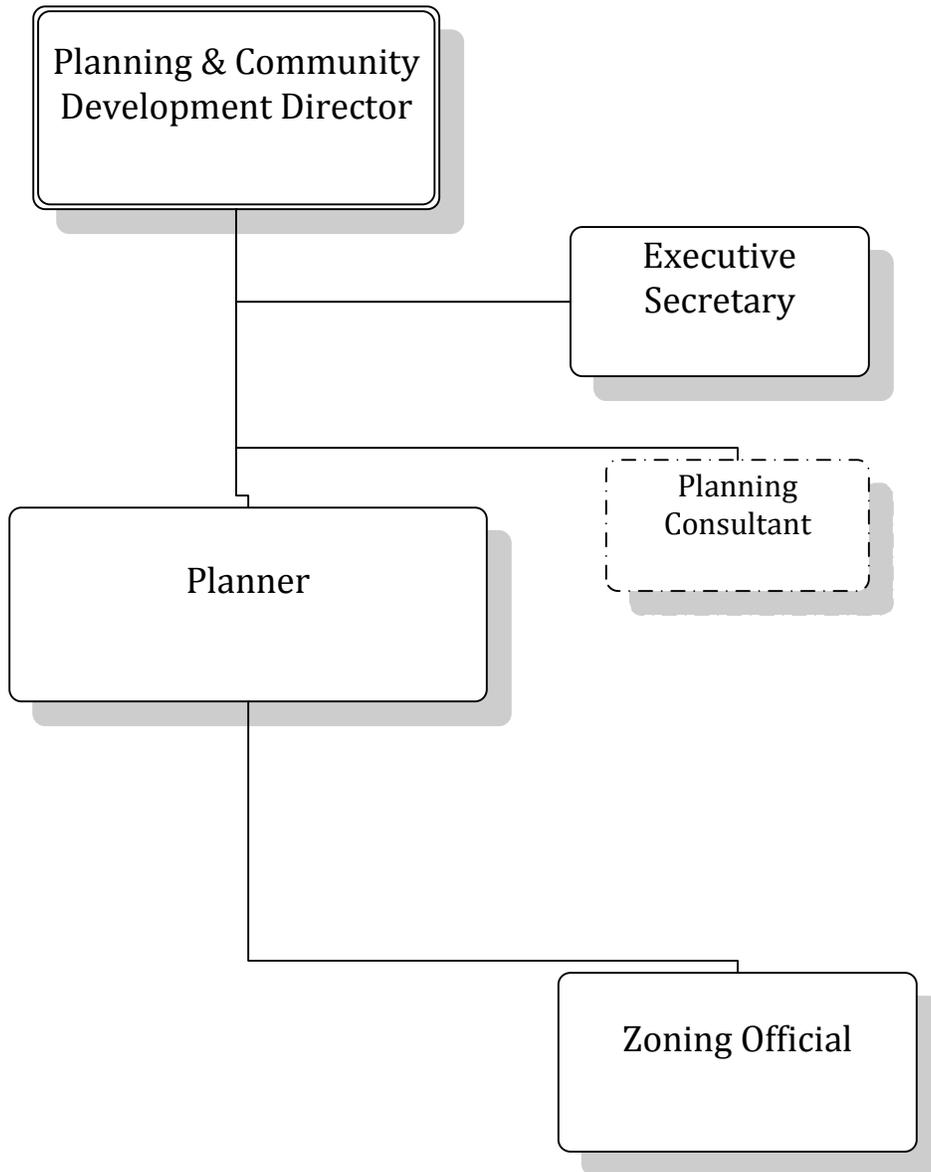
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUEST	ADOPTED
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	14 INFORMATION TECHNOLOGY							
512110	SALARIES-EXECUTIVE	\$ 62,724	\$ 64,090	\$ 59,880	\$ 59,880	\$ 59,880	\$ 62,775	\$ 62,775
512120	SALARIES-REGULAR	56,348	65,569	59,520	59,520	59,520	89,440	62,400
512130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
512140	OVERTIME	3,310	8,625	3,000	3,000	3,000	3,000	3,000
512210	F. I. C. A. TAXES	9,166	10,362	9,360	9,360	9,360	11,875	9,805
512220	RETIREMENT CONTRIBUTION	5,168	5,061	8,505	8,505	8,505	11,235	9,245
512230	LIFE & HEALTH INSURANCE	11,944	20,317	18,370	18,370	18,370	27,505	21,775
512240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499	VEHICLE ALLOWANCE	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	148,661	174,024	158,635	158,635	158,635	205,830	169,000
512311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
512340	OTHER CONTRACTED SERVICES	3,800	-	-	-	-	-	-
512400	TRAVEL & PER DIEM	-	-	-	-	-	5,000	-
512412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
512420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
512440	RENTALS & LEASES	-	-	-	-	-	-	-
512450	GAS/OIL/GREASE	-	-	-	-	-	-	-
512461	REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
512465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
512470	PRINTING & BINDING	-	-	-	-	-	-	-
512480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
512493	GENERAL EXPENSES	-	-	-	-	-	-	-
512510	OFFICE SUPPLIES & EXPENSES	1,283	2,909	3,000	3,000	3,000	3,000	3,000
512520	OPERATING SUPPLIES	13,688	10,193	12,500	12,500	12,500	25,000	18,500
512528	SOFTWARE LICENSING	76,259	56,769	75,000	75,000	75,000	100,000	77,250
512540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
512541	EDUCATIONAL COSTS	-	-	-	-	-	5,000	-
	OPERATING EXPENSES	95,030	69,871	90,500	90,500	90,500	138,000	98,750
512642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
512648	AUTOMOTIVE LEASE	1,760	2,500	3,520	3,520	3,520	30,000	4,200
512646	COMPUTER EQUIPMENT	14,184	39,032	25,000	25,000	25,000	245,000	30,000
	CAPITAL OUTLAYS	15,944	41,532	28,520	28,520	28,520	275,000	34,200
	D I V T O T A L S:	\$ 259,635	\$ 285,427	\$ 277,655	\$ 277,655	\$ 277,655	\$ 618,830	\$ 301,950

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Community Development

Community Development



Community Development

DEPARTMENT DESCRIPTION

The Planning and Community Development (CDD) is responsible for the direction and coordination of all growth, development and redevelopment related programs. The administration oversees the city's current and long-term planning processes. The Department will continue strengthening the local economy through planning and the expansion and business retention activities for the overall betterment of the city.

The Department will continue strengthening the local economy through meticulous planning and the expansion and retention of businesses activities for the overall betterment of the city and its residents.

Planning and Zoning - responsible for administering the city's current and long range planning efforts including the implementation of land use development, processing rezoning and land use applications, and the development of community neighborhood plans.

Community Development - Assists in the relocation and / expansion of businesses in the City of Opa-locka, FL by providing demographic and market data about the city, information on available space for lease, land for sale, as well as providing incentives to businesses through various county agencies and non-profit organizations.

SERVICES

- Coordinate City's planning activities.
- Recommend updates and amendments to the City's Comprehensive Master Development Plan
- Prepares reports and analysis for applications to the Planning Council, Zoning Board of Appeals, and City Commission.
- Collects and maintains demographic data application to the development and redevelopment of the city.
- Provides recommendations related to business recruitment, retention, and expansion.

Community Development

ACCOMPLISHMENTS

- Working with the Planning Consultant on a weekly basis to administer the 2011 Community Challenge Grant and Choice Neighborhood Planning Grant. This grant will produce the new Comprehensive Master Plan and Land development Regulation/Zoning Code for the City of Opa-locka. Grant will end December 31st, 2014. The Comprehensive Master Plan and Land development Regulation/Zoning Code will begin their adoption process after January 1st, 2015.
- Working with the Planning Consultant on a weekly basis to develop a new Mixed Use Overlay District, allowing reuse and mixed used development along most of the commercial corridor of the City of Opa-locka. This accomplishment allowed commercial property owners and others to develop a mixture of new housing and commercial/light industrial uses and promote rehabilitate underutilized buildings in the area.
- Monitoring the Magnolia North Redevelopment Overlay District, allowing re-use and mixed-use development. This accomplishment allowed the Opa-locka Community Development Corporation and others to develop new housing and rehabilitate underutilized buildings in the area.
- Monitoring the Transit-Oriented Development Ordinance. The 2011 Comprehensive Plan required the City to create a high-density residential development ordinance. This ordinance will allow a senior housing development along with other mixed-use medium density developments to occur within downtown Opa-locka.
- Finalizing the relationship with the Opa-locka Community Development Corporation and the administration of the 2011 Community Challenge Grant from the United States Department of HUD in which the city received \$624,479 dollars. This grant will end December 31st, 2014.
- Manage and shepherd the permitting process for the proposed Family Dollar, Presidente Supermarket, and other commercial entities interested in expanding to Opa-locka. We are pursuing other commercial ventures for relocation or to expand to the City.
- Managing the RFP for the development of the New City Hall to be located east of the Historic City Hall.
- Zoning Official visited 299 businesses to verify Certificate for current Occupancy and Occupational License. 97 Occupational License/Certificate of Use violations were reported to Code Enforcement. This activity led to violations being identified, which resulted in code violation citation and/or compliance.
- PCD Staff interns conducted windshield survey of the aesthetic conditions of the residential properties in the City of Opa-locka. This activity will lead to violations being identified which should result in code violation citation and/or compliance.
- PCD Staff interns reviewed the City's previous Brownfield's application submission and making recommendation on where to make improvement on the next submission.

Community Development

- Working closely with the City Manager, PCD Staff made a number of requests to the City Commission, leading to several recommendations from staff on important planning and ordinance matters:
 - Landlord and permit fees amendment
 - Allowing Churches/Houses of Worship in the I-1 zoning district.
 - Future expansion of the Downtown area
 - Future expansion of the Transit Oriented Development Area
- Created a new Tree Board to advise City Commission on the protection and enhancement of the City’s tree canopies citywide.
- Completed the Annexation Study for Annexation Areas A & B to expand the City’s existing boundaries.
- Provided technical assistance to the Opa-locka Chamber of Commerce to enhance business development in the Great City of Opa-locka.
- Prepared Certificate of Use Ordinance and provided training to the Finance, Building & License, and Code Enforcement staff for implementation.

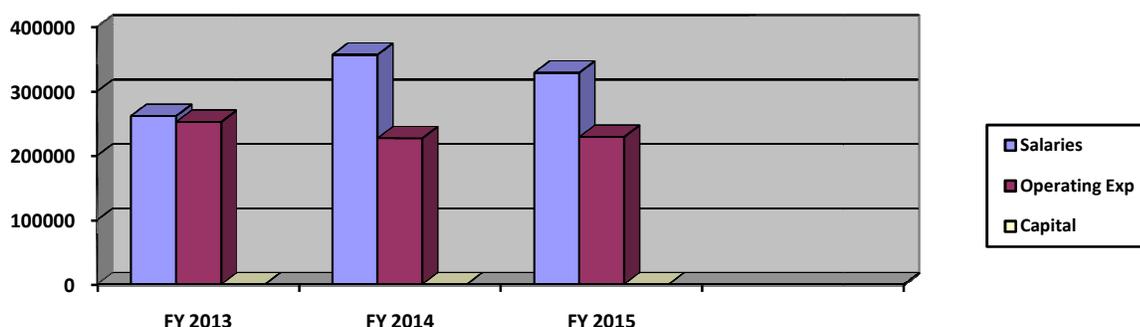
GOALS

City Goals	Department Goals
<p>Community Development</p>	<ul style="list-style-type: none"> • Continue to monitor community and economic development climate to better enhance business retention and attraction. • Successfully complete the 2011 Community Challenge grant requirements which will result in updated Comprehensive Master Plan and Land Development Code. • Continue to recommend changes in the zoning regulations to carry out the intent of the Comprehensive Plan. • Complete annexation process expeditiously in time to see increased property tax revenue next fiscal year. • Work with CRA director on Downtown Master Plan, NW 147th Street improvement plan, and other projects.

Community Development

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$261,312	\$356,335	\$328,555
Operating Expenses	252,157	226,650	228,700
Capital Outlay	0	0	0
Other	0	0	0
Total	\$513,469	\$582,985	\$557,255



DEPARTMENT STAFFING

Position Title	Number Budgeted
Community Development Director	1
Planner	1
Planning Consultant	1
Zoning Officer	1
Executive Secretary	1
Totals	5

FY 2015 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, \$15,000 is included as the City's match for the Community Challenge Grant.
- Community Challenge Grant expenses is included in the amount of \$200,000.

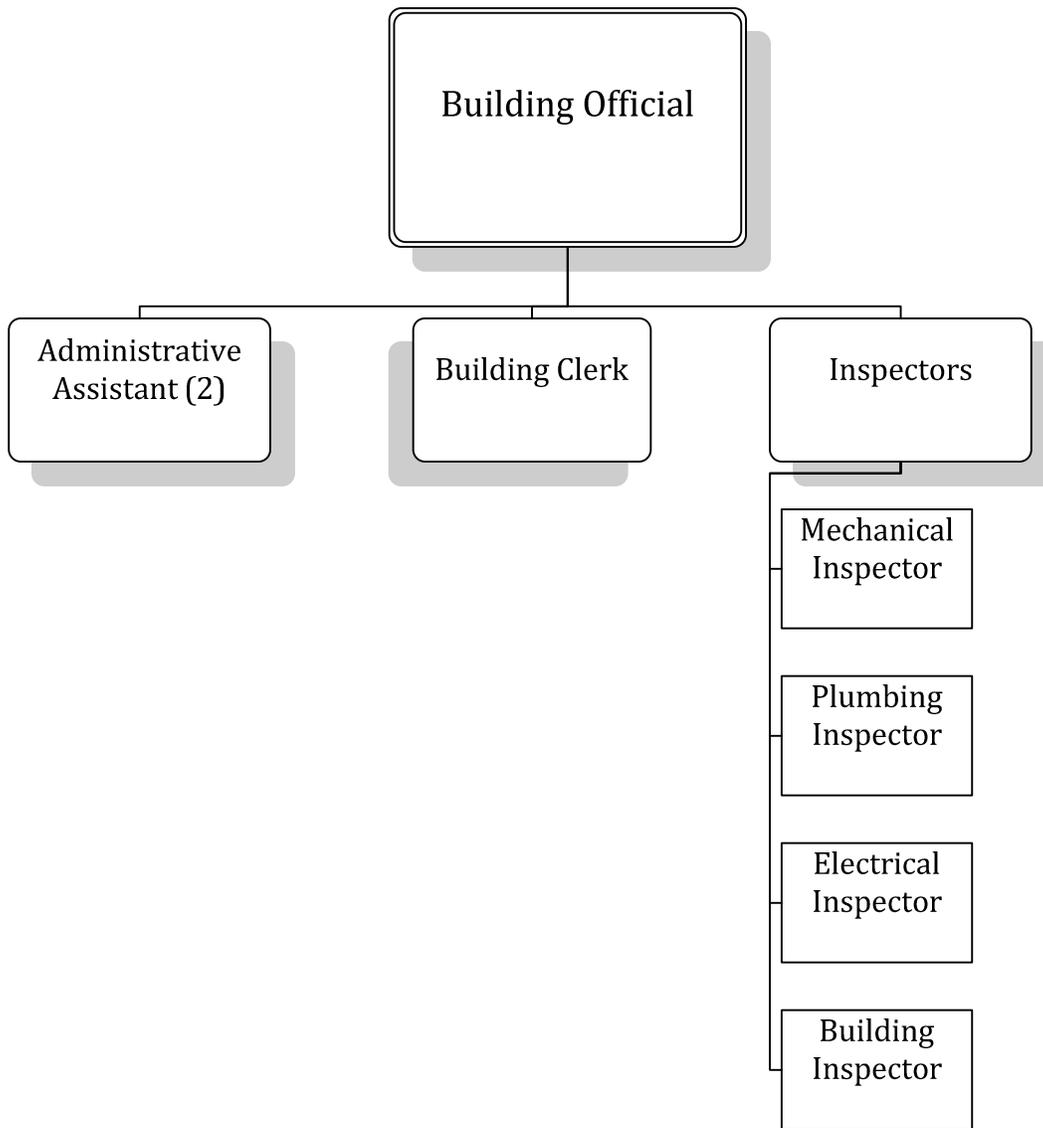
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	15 COMMUNITY DEV							
DIV	37 COMPREHENSIVE PLANNING							
515110	SALARIES-EXECUTIVE	\$ 133,399	\$ 143,143	\$ 141,085	\$ 141,085	\$ 141,085	\$ 155,000	\$ 155,000
515120	SALARIES-REGULAR	32,075	72,640	139,290	139,290	139,290	176,035	104,355
515130	SALARIES - PART TIME	-	-	14,400	14,400	14,400	14,400	-
515140	OVERTIME	-	-	-	-	-	-	-
515210	F. I. C. A. TAXES	12,465	16,344	22,550	22,550	22,550	26,425	19,840
515220	RETIREMENT CONTRIBUTION	7,043	7,664	16,595	16,595	16,595	25,460	19,115
515230	LIFE & HEALTH INSURANCE	10,199	21,521	22,415	22,415	22,415	22,425	30,245
515240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
515245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
515250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
515499	VEHICLE ALLOWANCE	-	-	-	-	-	1,500	-
	SALARIES AND RELATED COSTS	195,181	261,312	356,335	356,335	356,335	421,245	328,555
515311	EMPLOYEE PHYSICALS	-	35	-	-	-	-	-
515312	OTHER PROFESSIONAL SERVICES	25,269	52,223	15,000	15,000	15,000	20,000	15,000
515340	OTHER CONTRACTED SERVICES	-	-	-	-	-	67,880	-
515400	TRAVEL - PER DIEM	33	1,328	-	-	-	1,500	-
515421	TEL & TEL	-	-	-	-	-	-	-
515420	POSTAGE & FREIGHT	80	3,468	150	150	150	250	500
515430	ELECTRIC WATER & GAS	-	-	-	-	-	-	-
515440	RENTALS & LEASES	11,798	10,375	8,000	8,000	8,000	10,000	9,500
515461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
515465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	600	-
515470	PRINTING & BINDING	263	969	800	800	800	2,000	1,000
515490	LEGAL ADVERTISING	-	-	-	-	-	-	-
515491	OTHER ADVERTISING	-	-	-	-	-	-	-
515493	GENERAL EXPENSES	103	66	200	200	200	200	-
515510	OFFICE SUPPLIES & EXPENSES	2,303	3,770	2,000	2,000	2,000	3,000	2,200
515520	OPERATING SUPPLIES	19	-	500	500	500	500	500
515531	COMMUNITY CHALLENGE GRANT	154,949	179,923	200,000	200,000	200,000	200,000	200,000
515540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	1,900	-
515541	EDUCATIONAL COSTS	-	-	-	-	-	2,500	-
515546	BOOKS	-	-	-	-	-	-	-
	OPERATING EXPENSES	194,817	252,157	226,650	226,650	226,650	310,330	228,700
515640	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
515642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
515643	COMMUNICATION EQUIP	-	-	-	-	-	-	-
515646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
515648	AUTOMOTIVE LEASE	-	-	-	-	-	-	-
515641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	-	-
	DIV TOTAL:	\$ 389,997	\$ 513,469	\$ 582,985	\$ 582,985	\$ 582,985	\$ 731,575	\$ 557,255

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Building & Licenses

Building & Licenses



Building & Licenses

DEPARTMENT DESCRIPTION

The Building and Licensing Department issues occupational licenses, building, electrical, mechanical, roofing, and plumbing permits and certificates of occupancy in the City. In addition, the department enforces building and zoning codes in accordance with local City codes and south Florida Building Codes, to protect the health, welfare and safety of the City residents and visitors of the city.

Our mission is to provide safe and healthy structures through the effective application of construction code standards, professional inspections and quality service to the citizens of the City of Opa-locka.

SERVICES

- * Provide review of City Codes, Florida Building & Zoning Codes and County Land Development.
- * Review building/land development applications to ensure consistency with Comprehensive Master Plan.
- * Provide inspections to ensure compliance with the occupational license ordinance certificate of use ordinance, and Landlord Tenant ordinance.
- * Provide inspections of building construction activity for compliance with codes
- * Review building plans.
- * Issue permits and certificates of occupancy.
- * Issue notices to owners of 40-year old buildings to comply with the structural and electrical inspection for building recertification and review consultant’s reports.

ACCOMPLISHMENTS

- * Successfully completed the final inspection and issued the certificate of occupancy for the Helen Miller Center.
- * Completed the application to the National Flood Insurance Program Community rating system to receive a discount in flood insurance.
- * Staff completed permitting training for the Sungard Pentamation operating system to begin an electronic permitting process.
- * Identified from the City’s tax roll additional Landlord Permits generating more revenue.

Building & Licenses

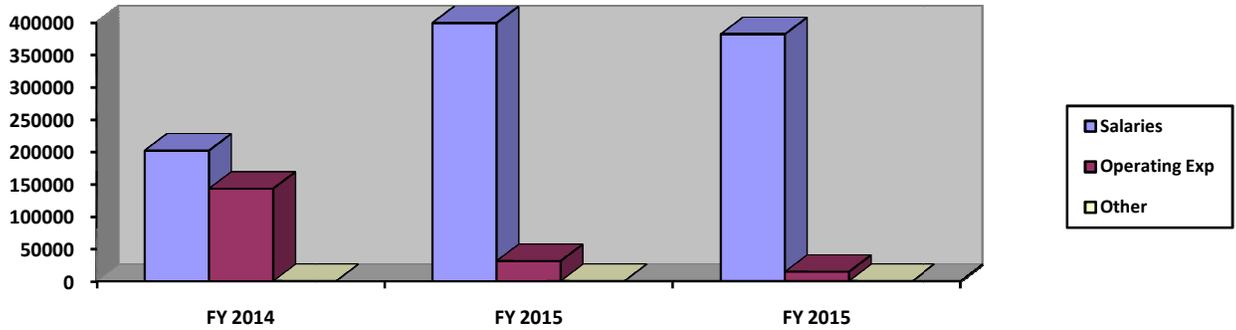
GOALS

City Goals	Department Goals
Economic Development	<ul style="list-style-type: none"> • Attract developers/businesses that will strengthen the City’s economic tax base. • Eliminate manual “paper” permit processing utilize the Sungard Pentamation system to effectively expedite the processing of permits. • Maintain the National Flood Insurance Program Community Rating System reporting so residents can continue receiving a flood insurance discount. • Provide uniformity and consistency in the interpretation and enforcement of the Florida Building Code. • Continue to enforce regulations governing buildings and unsafe structures while responding to the building industry and protecting citizens. • Continue to provide effective and efficient customer service and building service, while responding to the building industry and providing protection for our citizens and visitors.

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$201,780	\$399,020	\$381,675
Operating Expenses	142,939	31,000	14,400
Capital Outlay	0	0	0
Other	-	-	-
Total	\$344,719	\$430,020	\$396,075

Building & Licenses



DEPARTMENT STAFFING

Position Title	Number Budgeted
Building Official	1
Administrative Assistant	2
Building Clerk	1
Mechanical Inspector (P/T)	1
Plumbing Inspector (P/T)	1
Electrical Inspector (P/T)	1
Building Inspector (P/T)	1
Total	8

FY 2015 DEPARTMENT HIGHLIGHTS

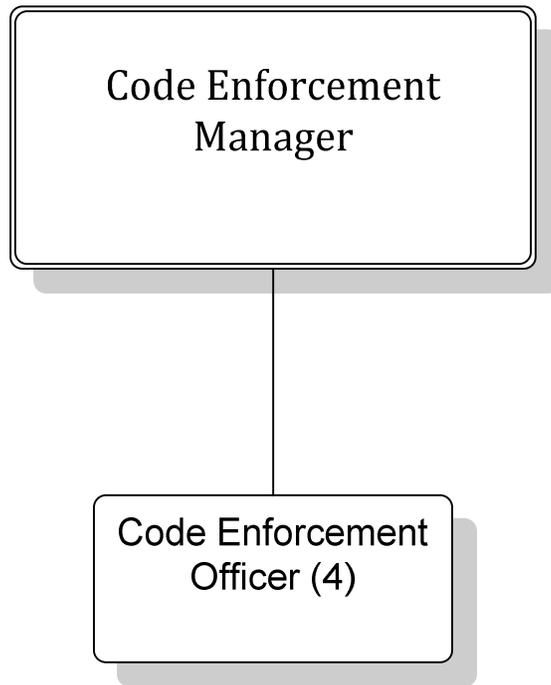
→ The FY 2015 budget includes the part-time positions for inspectors.

CITY OF OPA-LOCKA									
EXPENDITURES BY FUND / DEPARTMENT									
FY 2014-2015									
			FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM			AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001	GENERAL FUND							
DEPT	24	BUILDING & OCC. LICENCES							
DIV	30	PROTECTIVE INSPECTIONS							
524110		SALARIES-EXECUTIVE	\$ 73,349	\$ -	\$ 85,830	\$ 85,830	\$ 85,830	\$ 67,500	\$ 67,500
524120		SALARIES-REGULAR	191,241	151,359	90,655	90,655	90,655	111,215	111,215
524130		SALARIES-P/TIME & TEMP	-	-	148,800	148,800	148,800	135,615	135,615
524140		OVERTIME	392	1,524	-	-	-	-	-
524210		F. I. C. A. TAXES	20,227	11,650	28,525	28,525	28,525	24,050	24,050
524220		RETIREMENT CONTRIBUTION	11,862	10,401	25,915	25,915	25,915	23,165	23,165
524230		LIFE & HEALTH INSURANCE	20,700	26,846	19,295	19,295	19,295	21,840	20,130
524240		WORKER'S COMPENSATION	-	-	-	-	-	-	-
524245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
524250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
524499		TRAVEL-PRIVATE VEHICLE	-	-	-	-	-	-	-
		SALARIES AND RELATED COSTS	317,771	201,780	399,020	399,020	399,020	383,385	381,675
524311		EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
524312		OTHER PROFESSIONAL SERVICES	256,107	132,730	20,000	20,000	20,000	5,000	5,000
524340		OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
524341		CLOTHING & UNIFORM ALLOWANCE	-	-	-	-	-	-	-
524390		CONTINGENCIES	-	-	-	-	-	-	-
524400		TRAVEL-PER DIEM	-	-	-	-	-	-	-
524420		POSTAGE	-	390	-	-	-	-	-
524421		TELEPHONE	-	-	-	-	-	-	-
524440		RENTALS & LEASES	4,088	6,023	5,000	5,000	5,000	3,000	3,000
524450		GAS/OIL/GREASE	-	-	-	-	-	-	-
524461		REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
524465		REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
524470		PRINTING & BINDING	571	862	1,000	1,000	1,000	2,000	2,000
524493		GENERAL EXPENSES	2,085	1,036	2,000	2,000	2,000	2,000	1,800
524510		OFFICE SUPPLIES & EXPENSES	2,720	1,405	2,500	2,500	2,500	2,500	2,100
524520		OPERATING SUPPLIES	-	493	500	500	500	500	500
524540		PUBL/SUBS/MEMBERSHIPS	1,683	-	-	-	-	-	-
524541		EDUCATIONAL COSTS	152	-	-	-	-	-	-
524546		BOOKS	-	-	-	-	-	-	-
542466		REPAIR & MAINT MACH & eQUIP	-	-	-	-	-	-	-
		OPERATING EXPENSES	267,407	142,939	31,000	31,000	31,000	15,000	14,400
524642		OFFICE FURN & EQUIP	-	-	-	-	-	-	-
524630		COMMUNICATION EQUIP	-	-	-	-	-	-	-
524644		PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-
524646		COMPUTER EQUIP	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	-						
		TOTAL BUILDING & OCC. LICENSES,	\$ 585,178	\$ 344,719	\$ 430,020	\$ 430,020	\$ 430,020	\$ 398,385	\$ 396,075



Code Enforcement

Code Enforcement



Code Enforcement

DEPARTMENT DESCRIPTION

The City of Opa-locka Code Enforcement Division is responsible for enforcement of the City's Code of Ordinance which includes inspections for occupational license. Codes have been adopted over the years to protect the health, safety, and welfare of all who live, work, or visit in the City. They also establish standards to ensure a positive effect on property value, community appearance, and neighborhood pride.

Adherence to City Codes and maintenance of property is the responsibility of each and every citizen. Structures that are not maintained...deteriorate; devalue neighborhoods, and encourage crime; contributing to the blight in a community. As the City ages, it becomes more critical for property owners to be aware and comply with the City's codes. Code Enforcement provides an effective means of educating and enforcing the Code of Ordinance to ensure that the City ages gracefully and maintains its quality of life.

The primary objectives of the Code Enforcement Department personnel is to patrol the City on a daily basis and monitor for City Ordinance compliance, and where there are violations, provide ample opportunity for the subject violator to come into compliance in a reasonable time period. In circumstances where violations are deemed egregious or repetitive, immediate punitive fines are assessed. The Department is also charged with the responsibility of performing outreach to all of the residents, business leaders, and visitors to the City and informing them of the importance of adherence to the City Ordinances and how these rules benefit them as valued City stakeholders.

While punitive measures are available means to persuade conformity, it is the goal of the City to encourage voluntary compliance. However, to enforce the codes and ordinances, governing legislation has provided several tools to accomplish this task through both quasi-judicial and judicial means.

SERVICES

- * Educate the public on minimum property maintenance standards, zoning regulations and sources of assistance.
- * Inspect properties for maintenance and zoning regulations.
- * Enforce compliance through voluntary efforts, City Abatement and/or legal action.
- * Resolve citizen's complaints in regards to illegal dumping, property maintenance, etc.
- * Monitor signage and weed control issues that affect City beautification.

Code Enforcement

DEPARTMENT STAFFING

Position Title	Number Budgeted
Code Enforcement Manager	1
Code Enforcement Officer	4
Total	5

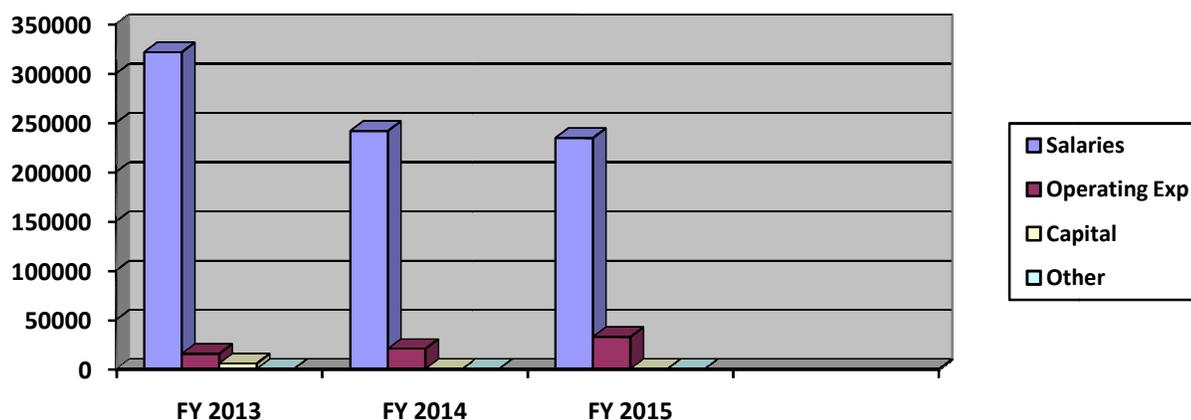
GOALS

City Goals	Department Goals
Economic Development	<ul style="list-style-type: none"> Follow due process to assure revenues invested in prosecuting violators are properly recovered in accordance to city, state and federal laws, and state and respecting the rights of all residents. Continue Special Master proceedings, especially commercial and industrial properties and occupational license holders having outstanding City debts.
Community Development	<ul style="list-style-type: none"> Deliver educational materials to the residents via mail outs, local articles, the City’s website, flyers and a code manual identifying and explaining the City’s code of ordinances. Work in collaboration with the Police Department, Public Works and Utilities Department, and the Building and Licensing departments to facilitate mandatory compliance with City ordinances and codes to promote and maintain a safe and desirable living and working environment. Work closely with the Community Development department to identify illegally zoned business and corrective measures and Implement Certificate of Use. Maintain an attractive, safe, and healthy environment in order to provide a high quality of life for our residents and visitors. Provide timely professional code enforcement to the citizens of the City of Opa-locka.

Code Enforcement

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$321,421	\$241,495	\$234,335
Operating Expenses	15,364	20,400	32,500
Capital Outlay	5,543	0	0
Other	0	0	0
Total	\$342,328	\$261,895	\$266,835



FY 2015 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, funding is included for the Special Master Services.
- The Urban Rangers were transferred to the Public Works Department in FY 2013. However, the Code Enforcement Department will continue to work closely with the Urban Rangers to quickly correct any public nuisance.

CODE ENFORCEMENT REVENUES

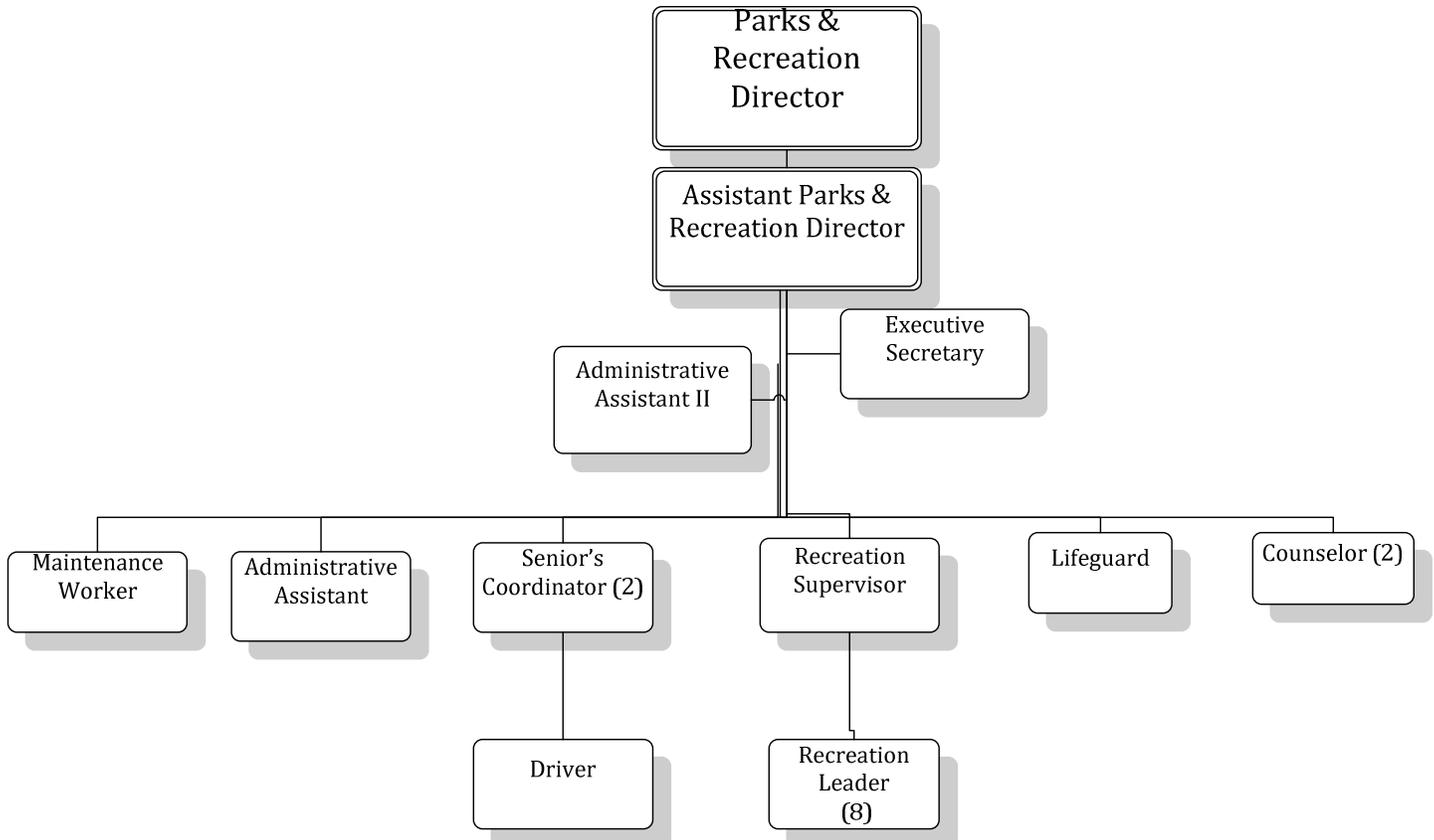
	FY 2013	FY 2014	FY 2015
Revenue Source	Un-Audited	Projected	Budget
Code Violations	\$165,000	\$265,000	\$540,000
Other Code Enforcement Revenue	3,500	15,500	19,600
Total			

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	15 CODE ENFORCEMENT							
DIV	23 CODE ENFORCEMENT							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ 50,075	\$ 50,075	\$ 50,075	\$ 52,500	\$ 52,500
521120	SALARIES-REGULAR	331,215	226,496	130,510	130,510	130,510	183,625	121,595
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	6,883	15,642	3,500	3,500	3,500	3,500	3,500
521210	F. I. C. A. TAXES	24,815	17,603	14,080	14,080	14,080	18,330	13,585
521220	RETIREMENT CONTRIBUTION	12,594	14,753	12,790	12,790	12,790	17,660	13,090
521230	LIFE & HEALTH INSURANCE	31,699	46,927	30,540	30,540	30,540	45,490	30,065
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
521499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	407,204	321,421	241,495	241,495	241,495	321,105	234,335
521311	EMPLOYEE PHYSICALS	-	107	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	3,853	5,333	10,000	10,000	10,000	10,000	10,000
521340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	4,000	-
521420	POSTAGE	-	135	400	400	400	400	9,000
521421	TELEPHONE	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
521467	REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	1,000	-
521493	GENERAL EXPENSES	-	786	1,000	1,000	1,000	1,000	1,000
521510	OFFICE SUPPLIES & EXPENSES	1,301	1,833	1,500	1,500	1,500	7,000	1,500
521511	LIEN RECORDING CHARGES	-	-	-	-	-	-	5,000
521520	OPERATING SUPPLIES	3,473	3,042	5,000	5,000	5,000	10,000	2,500
521521	CLOTHING & UNIFORM EXPENSES	1,735	4,128	2,500	2,500	2,500	3,500	3,500
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	800	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	2,000	-
	OPERATING EXPENSES	10,360	15,364	20,400	20,400	20,400	39,700	32,500
521641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
521642	OFFICE FURNITURE & EQUIP	-	1,083	-	-	-	-	-
521644	COMMUNICATION EQUIP	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	4,460	-	-	-	-	-
521648	AUTOMOTIVE LEASE	13,094	-	-	-	-	-	-
	CAPITAL OUTLAYS	13,094	5,543	-	-	-	-	-
521980	DEPRECIATION	-	-	-	-	-	-	-
	OTHER EXPENSES	-						
	TOTAL CODE COMPLIANCE	\$ 430,658	\$ 342,328	\$ 261,895	\$ 261,895	\$ 261,895	\$ 360,805	\$ 266,835



Parks & Recreation

Parks & Recreation



Parks & Recreation

DEPARTMENT DESCRIPTION

The Parks and Recreation Department provides oversight to recreation facilities, activities, and programs to meet the demands for leisure time opportunities for Opa-locka residents. The department plays a major role in maintaining a sense of community pride and providing quality of life expected by the residents. This role is exemplified through the department's delivery of programs and services that enhance the city's attractiveness as a desired place to live, work, and visit.

Sherbondy, Segal, and Ingram Parks provide open spaces and avenues for participation and enjoyment of leisure, fitness and cultural programs offered by the department.

SERVICES

- Football/Cheerleading Program-Entering the 9th year this fall under the City of Opa-locka, the football program is striving to becoming the signature sporting program. The staff is attempting to field teams @ Ingram and Sherbondy for the first time in the city's history.
- Baseball/Basketball-Entering the 10th year this spring under the City of Opa-locka. The program has increased the previous years with the goal of fielding teams @ Ingram and Sherbondy Park for the first time in the city's history.
- Seniors on the Move-The Seniors program helps improve and enhance the quality of life for the seniors and the communities. The seniors are able to fellowship and share their knowledge, wisdom and experiences with others. The seniors are heavily involved in city sponsored events, activities and or field trips. The Parks/Recreation Department's goal is to further enhance and introduce additional resources and recommend increased future funding for their annual budget.
- Camps (Spring, Summer & Winter). The camps are designed to assist the youths in programming and learning skills while out of school by providing structured activities that include arts/crafts, field trips and life skills.
- Special Events-Community Meets the Parks/Recreation Staff; Easter Egg Hunt; and annual Toy giveaway.
- Crime Prevention - This project combines counseling, tutorial, educational and recreational activities designed to empower participants, enhance self-esteem and self-confidence, and to develop survival and leadership skills.

Parks & Recreation

ACCOMPLISHMENTS

- Programmed activities and provided building maintenance services of the new Helen Miller Community & Cultural Center.
- Successfully planned and supervised several events throughout the year including a Black History Month event, monthly Community Bingo, Easter Egg Hunt, Book Bag Giveaway, Christmas Holiday in the Park, and daily Seniors on the Move activities.

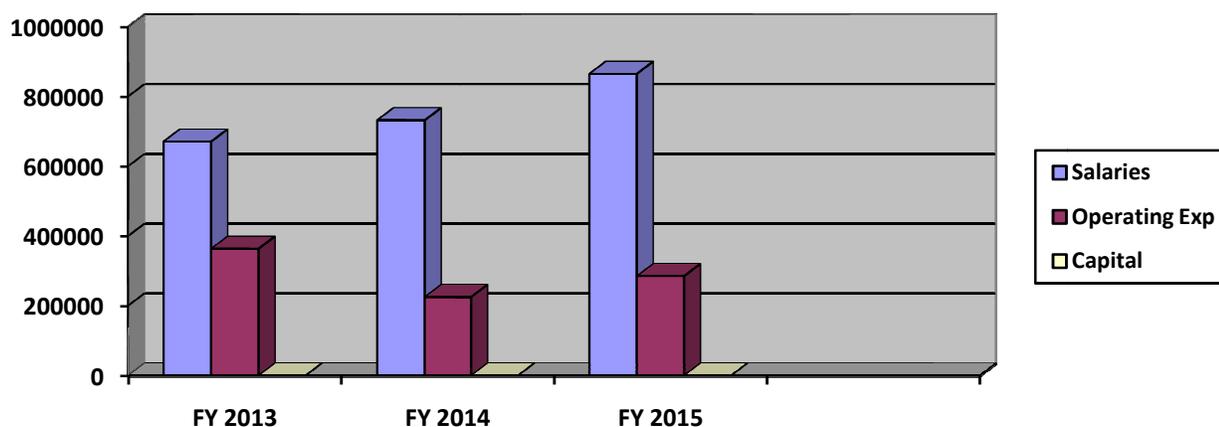
GOALS

City Goals	Department Goals
Community Development	<ul style="list-style-type: none"> • Continue to enhance and improve the coordinated efforts of all public agencies while providing citizens and visitors with recreational programs and entertainment. • Continue to maintain and develop partnerships in the community to develop facility usage and programs to meet individual/group neighborhood needs. • Continue our membership and networking of the South Florida Parks/Recreation Association. • Continue to integrate Crime Prevention activities into the Parks & Recreation Department. • Continue to educate and train our administrative staff and supervisors in rules/regulations governing Certified Park/Recreation Professionals (CPRP) through the National Recreation/ Parks Association (NRPA). • Continue to update present and new staff on the required certifications in First Aid/CPR.
City Leadership and Management	

Parks & Recreation

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$670,406	\$731,550	\$864,475
Operating Expenses	363,377	224,870	284,750
Capital Outlay	0	0	0
Other	0	0	0
Total	\$1,033,783	\$956,420	\$1,149,225



DEPARTMENT STAFFING

Position Title	Number Budgeted
Department Director	1
Assistant Director	1
Senior Citizens Coordinator	2
Administrative Assistant II	1
Recreation Supervisor	1
Recreation Leader	8
Executive Secretary	1
Counselor	2
Administrative Assistant	1
Driver	1
Maintenance Worker	1
Code Enforcement Officer	1
Total	21

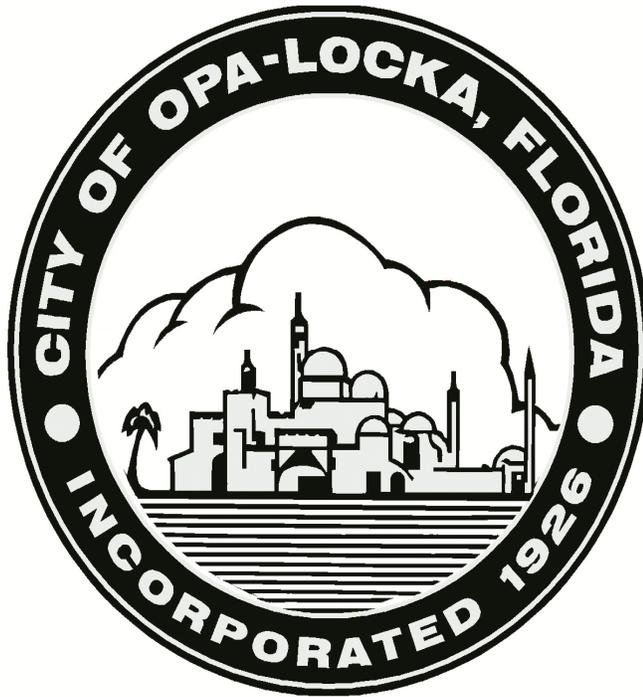
Parks & Recreation

FY 2015 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, \$129,600 is included for security services at Sherbondy Village Community Center and Helen Miller Center.
- In Repair and Maintenance Building, \$20,530 is included for services such as exterminating, general repair and elevator maintenance.
- Between Recreational Programs and Activities, \$62,500 is budgeted.
- The Crime Prevention program has merged into the Parks and Recreation Department.

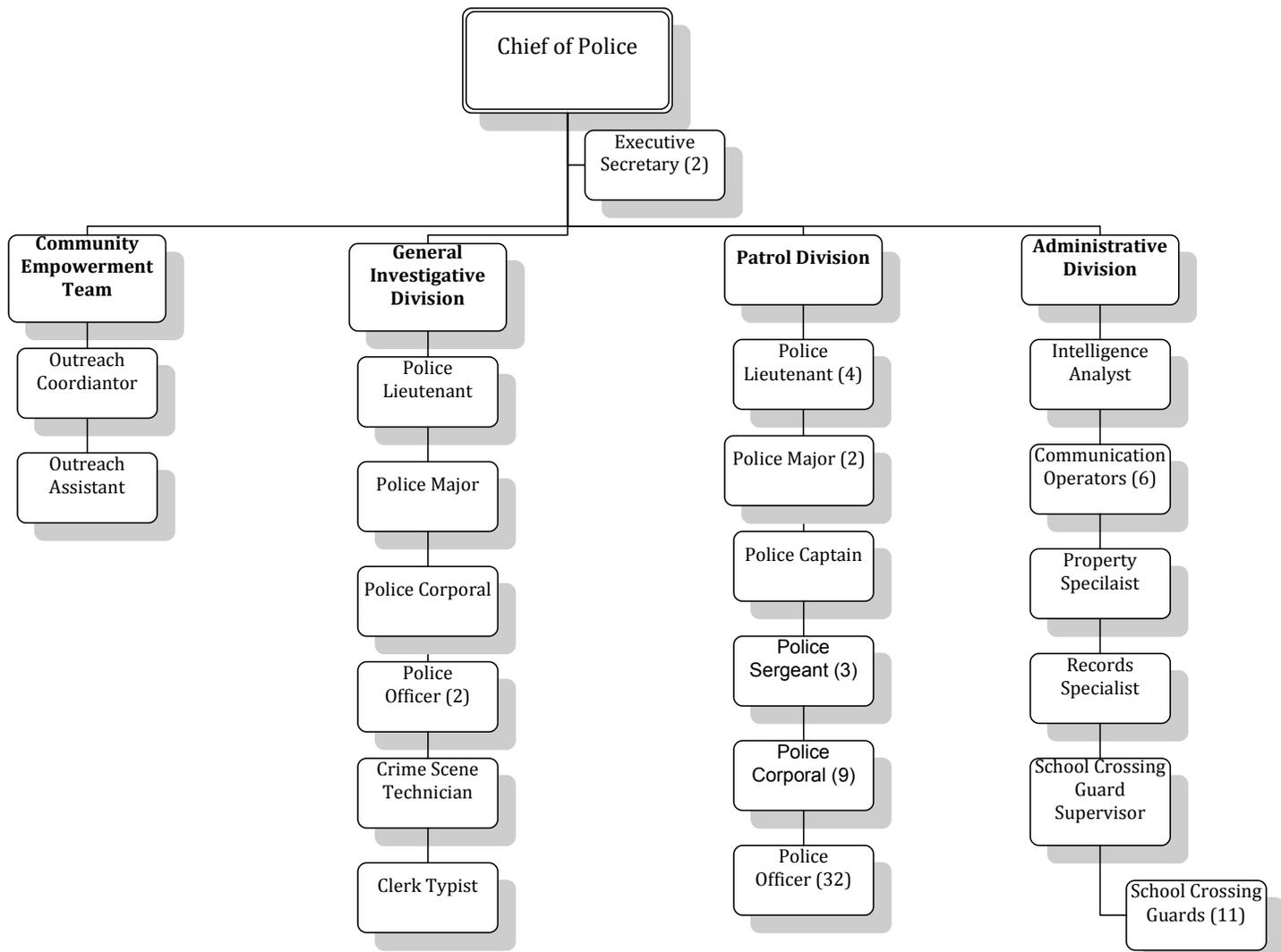
CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
EXPENDITURES BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
FUND	001 GENERAL FUND							
DEPT	72 PARKS & RECREATION							
DIV	72 PARKS & RECREATION							
572110	SALARIES-EXECUTIVE	\$ 66,708	\$ 66,862	\$ 113,900	\$ 113,900	\$ 113,900	\$ 118,810	\$ 118,810
572120	SALARIES-REGULAR	359,228	369,629	430,850	430,850	430,850	452,670	514,700
572130	SALARIES-PART TIME	-	-	-	-	-	-	-
572140	OVERTIME	31,539	61,484	12,500	12,500	12,500	12,500	12,500
572210	F. I. C. A. TAXES	32,961	36,446	33,915	33,915	33,915	44,675	49,420
572220	RETIREMENT CONTRIBUTION	23,406	30,697	30,810	30,810	30,810	43,040	47,610
572230	LIFE & HEALTH INSURANCE	71,876	105,288	109,575	109,575	109,575	105,090	121,435
572240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
572245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
572250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
572499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	585,719	670,406	731,550	731,550	731,550	776,785	864,475
572311	EMPLOYEE PHYSICALS	-	343	-	-	-	-	500
572312	OTHER PROFESSIONAL SERVICES	2,643	380	-	-	-	-	-
572340	OTHER CONTRACTED SERVICES	465	62,130	60,000	60,000	60,000	40,000	147,200
572341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
572400	TRAVEL AND PER DIEM	-	-	-	-	-	1,500	-
572412	TELEPHONE	-	-	-	-	-	-	-
572414	TELEPHONE - MCI, AT&T, COMCAST	-	-	-	-	-	-	2,800
572420	POSTAGE	-	-	-	-	-	-	-
572430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
572440	RENTALS & LEASES	47,927	39,724	33,470	33,470	33,470	28,000	23,720
572461	REPAIR & MAINT-BLDG & EQUIP	23,985	35,052	19,000	19,000	19,000	19,000	20,530
572465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
572467	REPAIR & MAIN MACH/EQUIP	-	-	-	-	-	-	-
572480	PROMOTIONAL ACTIVITIES	8,972	4,589	19,400	19,400	19,400	19,400	15,000
572481	RECREATION PROGRAMS	35,339	53,933	15,000	15,000	15,000	15,000	15,000
572485	RECREATIONAL ACTIVITIES (SPORTS)	17,755	14,104	35,000	35,000	35,000	35,000	22,500
572486	RECREATION FOOTBALL PROGRAM	-	31,384	-	-	-	-	10,000
572493	GENERAL EXPENSES	-	-	-	-	-	-	-
572450	GAS/OIL/GREASE	-	-	-	-	-	-	-
572510	OFFICE SUPPLIES & EXPENSES	2,998	5,272	3,000	3,000	3,000	2,500	2,500
572520	OPERATING SUPPLIES	9,391	88,893	10,000	10,000	10,000	8,000	10,000
572541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
572552	ELDERLY SERVICES	16,960	27,073	15,000	15,000	15,000	15,000	15,000
572525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-
572526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-
572527	COMMUNITY RELATIONS BOARD EXPENS	-	-	-	-	-	-	-
572534	WAR ON POVERTY EXP	-	-	15,000	15,000	15,000	15,000	-
572553	SUMMER CAMP PROGRAM	-	500	-	-	-	-	-
572466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	166,435	363,377	224,870	224,870	224,870	198,400	284,750
572630	IMPROV OTHER THAN BLDG	13,466	-	-	-	-	-	-
572640	MACHINERY & EQUIP	-	-	-	-	-	-	-
572642	OFFICE FURN & EQUIP	498	-	-	-	-	-	-
572646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
572648	AUTOMOTIVE LEASE	7,707	-	-	-	-	-	-
	TOTAL OUTLAY	21,671	-	-	-	-	-	-
	TOTAL PARKS AND RECREATION DEPART	\$ 773,825	\$ 1,033,783	\$ 956,420	\$ 956,420	\$ 956,420	\$ 975,185	\$ 1,149,225

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Police Department

Police Department



Police Department

DEPARTMENT DESCRIPTION

“The mission of the City of Opa-locka Police Department is to enhance the quality of life, environment, and safety of our citizens, employees, businesses and visitors in an atmosphere of courtesy, integrity and quality service.”

Our mission encompasses the full spectrum of police services, including but not limited to, response to calls for service, preparation of reports to calls for service, preparation of reports documenting events, investigations of crimes occurring within the City, apprehension of persons committing those crimes, suppression of unlawful activity, traffic safety enforcement, the development of intelligence related to criminal acts committed or to be committed in order to prevent their occurrence or ensure the apprehension of the offenders.

The Police Department is divided into six bureaus: Office of the Chief, General Investigative Division Unit, Operations (Uniform Patrol) Division, and Administrative Support Services.

OFFICE OF THE CHIEF

The Office of the Chief is responsible for overall management and supervision of the operations of the Police Department. The Office is supervised by the Police Chief and is staffed by the Deputy Chief of Police and the Executive Secretary. The Deputy Chief of Police is the liaison with all Emergency Management Operations and Homeland Security.

Professional Compliance Bureau - Formerly known as Internal Affairs, the Professional Compliance Bureau (PCB) is tasked with Professional Integrity investigations of all Police Department personnel, as well as employees of other City entities as necessary. In addition, the Unit handles background investigations as deemed necessary by the Chief of Police. The PCB also coordinates State and Federally mandated training for sworn personnel in order to insure that their police certifications are maintained and current.

OPERATIONS (UNIFORM PATROL) DIVISION

The Operations Uniform Patrol Division is responsible for providing uniformed services to the public, including patrol, preliminary investigation, traffic enforcement, and accident investigation. The personnel in this unit are usually the first contact a citizen has with the police. Their ability to mediate disputes, calm nervous or distraught victims and, at the same time, get the information necessary to make an informed decision as to what course of action to pursue is critical to the effectiveness of the Department as a whole. They generate the reports concerning criminal activity that are the first step in the investigative process.

Police Department

Uniform patrol officers are the foundation of the Department. Each officer is assigned to a specific zone or area to patrol. The purpose of the increased number of officers for this division is to provide a swift and safe response to calls for police service and to render aid and assistance to victims of criminal activity or accidents.

The Operations Uniform Patrol Division is supervised by a Major and broken up into three (3) platoons that work a 10-hour hour shift. Each platoon is supervised by a Lieutenant and the actual road patrol is supervised by a Sergeant for each platoon. The Sergeant is responsible for direct supervision of assigned personnel, reviewing all reports generated by the platoon, and completing necessary summaries at the end of the work shift. Corporals patrol the City at large and handle calls when the Sergeant is present. In the absence of the Sergeant, the Corporal assumes the duties and responsibilities of the Sergeant.

Traffic Unit - A part of the Operations (Uniform Patrol) Division, the Traffic Unit, is comprised of three (3) police officers specifically assigned to enforce the traffic laws within the City. They are deployed during hours and in locations that an analysis of traffic accidents and noted repeat violations indicate they would have the greatest impact on public safety.

Records Section - The Records Section is responsible for the maintenance of all police reports generated by the various operational and investigative sections where a case number has been issued. The reports are sorted by type of crime/incident and type of Suspect/Offender (adult or juvenile) and then by case number. Accident reports are also maintained in separate files by month of occurrence. The Records Clerk must copy all accident files and forward them to Tallahassee on a monthly basis.

Intelligence Analyst/UCR Specialist - The Intelligence Analyst collects criminal activity statistics each week and prepares a computerized statistical report (Comp Stat) for review by all Command Staff and supervisory personnel on a weekly basis. In addition, the Crime Analyst submits statistical information required by the State and FBI.

Part Time Reserve Officer Program - The reserve officer program is a means of augmenting available sworn personnel in case of special operations, special events, civil disorder, or other emergency operations. The program is staffed by certified law enforcement officers who volunteer twenty (20) hours of their time per month in order to assist the Police Department and retain their Florida Department of Law Enforcement Division of Standards and Training Police Certification. Although the Reserve Officers have a clearly delineated rank structure, that structure is strictly within the Reserve Program itself. All Reserve Officers are subject to the direction and instructions of full-time sworn police personnel. The City is responsible for Worker's Compensation and life insurance, as well as replacing damaged uniform items while the Reserve Officers are operating in an on-duty basis. Reserve Officers are compensated \$1 per year.

Police Department

GENERAL INVESTIGATIVE DIVISION UNIT

The General Investigative Division Unit (GIU) is responsible for the follow up investigation of crimes originally reported to the Operations Division. They gather the necessary information and evidence to clear pending cases and secure arrests where appropriate. The Division is commanded by a Captain who assigns and follows up on special investigations. Detectives perform the bulk of the investigations in the field, including victim and subject interviews, photo lineups, taking witness statements and, when necessary or expedient, processing a crime scene for physical evidence.

Vice, Intelligence and Narcotics Unit/Crime Suppression Team (VIN/CST) - The unit is responsible for undercover investigations relating, but not limited to, drug sales, prostitution and gambling. They also coordinate with other Federal, State, County and Municipal law enforcement agencies conducting similar investigations. They gather information and plan and execute special anti crime operations. They share pertinent information with other Departmental Divisions/Units as well as outside agencies when appropriate.

Crime Scene - The Crime Scene Investigator is responsible for processing (photographing, fingerprinting, evidence collection, etc) scenes where criminal acts have occurred, or vehicles and/or items which were involved in such crimes.

ADMINISTRATIVE DIVISION

The Administrative Division is responsible for the daily internal operations of the Police Department as well as general services provided to the public from Police Headquarters. The Administrative Division is supervised by a Major who is responsible for Communications, School Crossing Guards, Crime Watch, Community Policing and the Community Empowerment Team. Additionally, the Administrative Major assists the Deputy Chief with Grant Coordination and Special Projects.

Communications Section – The Communications Section (Communication Operators) serves many roles. They receive calls for police service – by telephone, radio and citizen walk-ins. They dispatch calls for service to available Uniform Patrol units. Dispatchers must handle electronic communications with other agencies as well as conduct criminal records and driver information checks. They must enter information regarding stolen vehicles and other property into the National and Florida Crime Information Center (NCIC/FCIC) databases. When items are recovered, they must also remove them from the NCIC/FCIC databases. Dispatchers perform other communication support functions as requested by field units, such as dispatching additional units i.e. emergency response units, code enforcement and tow trucks.

School Crossing Guards – School Crossing Guards assure the safety of our school children as they cross busy intersections and roadways on their way to and from area schools. A School Crossing Guard Supervisor assures that assigned intersections and posts are being properly covered and that the children are being crossed in a safe manner.

Police Department

Community Empowerment Team (CET) – The Community Empowerment Team functions as the Police Department’s coordination center for various community empowerment and outreach projects. CET forms a coalition between the police and stakeholders in the community. Its core responsibility is to empower residents and business owners by coordinating sufficient personnel and resources to a specific location until the area residents and businesses feel that they have the power to take back their neighborhood from an undesirable or criminal element.

ACCOMPLISHMENTS

- Opa-locka Police Department maintains a Property and Evidence Room as well as a Property and Evidence Processing Work Station that are compliant with FDLE standards
- The City of Opa-locka Police Department entered into an Equitable Sharing Agreement and Certification with the US Department of Justice. Executing this agreement allows for the receipt of funds, from the US Department of Justice to the City of Opa-locka as a result of distribution of assets seized in joint agency task force operations.
- The Opa-locka Police Department has detached a detective to the US Department of Justice’s Internal Revenue Service’s Criminal Investigations Division. The detective’s participation in this unit has resulted in the assignment of funds to the OLPD as part of the Equitable Sharing Agreement.
- The Opa-locka Police Department continues Operation Clean Sweep throughout the City, targeting hotspots and high-crime areas to improve the quality of life issues in both the Gardens and the 22nd Avenue Apartments and surrounding community areas.
- Opa-locka Police Department continues the collection of surcharges payable to the City for police off-duty assignments. This surcharge has increased due to the number of clients utilizing the OLPD off-duty officers.
- Officer Vega was a finalist for the Officer of the year for the 2013 Leo Awards. The Leo Award has been compared to the Academy Awards of Law Enforcement. This is the third consecutive year the Opa-locka Police Department has been nominated for the LEO Award.
- Continue to utilize new electric T-3 vehicles to promote public safety and increase police visibility at public events.

Police Department

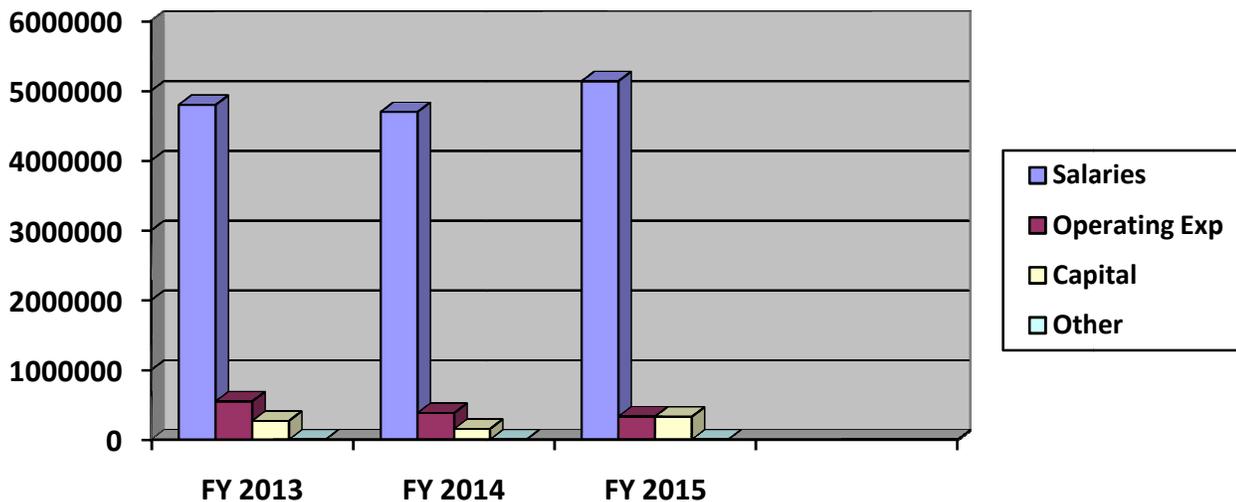
GOALS

City Goals	Department Goals
Increase Revenue	<ul style="list-style-type: none"> • Suggested Alarm ordinance revision and implementation strategy to generate additional revenue • Implement a Traffic Unit focusing on traffic enforcement where specific problems are noted. • Continue to utilize the services of the grant writer to enhance the acquisition of grants that will support the efforts to acquire equipment and hire additional personnel, as well as support community service, delinquency prevention and drug and crime prevention.
Increase Public Safety	<ul style="list-style-type: none"> • To create an environment in which OLPD enhances the quality of life for the City’s residents, businesses and employees • To provide OLPD with quality leadership that encourages individual development, productivity, integrity and commitment to being recognized as one of the finest police departments within the State of Florida • To enhance public safety partnerships through community policing; building a safer and more secure environment for the City’s residents • Increase Community Policing by conducting regular patrols within the Community; improving interaction with the business community, apartment owners/managers, civic organizations, faith-based institutions and the citizens of the Community to maintain an atmosphere of trust to successfully combat crime within the City.

Police Department

RESOURCE SUMMARY

Category	FY 2013 Un-Audited	FY 2014 Projected	FY 2015 Budget
Salaries & Benefits	\$4,794,365	\$4,694,015	\$5,133,750
Operating Expenses	547,299	382,440	331,145
Capital Outlay	268,168	153,700	326,630
Other	-	-	-
Total	\$5,609,832	\$5,230,155	\$5,791,525



PUBLIC SAFETY REVENUES

Revenue Source	FY 2013 Actual	FY 2014 Projected	FY 2015 Budget
Reports	\$6,179	\$5,000	\$5,000
Court Fines	133,394	70,000	75,000
Towing	5,007	7,000	10,500
Red Light Camera Fine	67,089	0	450,000
Special Law Enforcement Fund	42,622	20,000	5,000
Explorer Program	0	0	0
Total	\$254,291	\$102,000	\$545,500

Police Department

DEPARTMENT STAFFING

Position Title	Number Budgeted
Police Chief	1
Police Lieutenant	5
Police Major	3
Police Captain	1
Police Sergeant	3
Police Corporal	10
Police Officer	34
Police Reserves	*
Crime Scene Investigator	1
Intelligence Analyst	1
Communication Operators	6
School Crossing Guard Supervisor	1
School Crossing Guard	11
CET Outreach Coordinator	1
CET Outreach Assistant	1
Executive Secretary	2
Clerk Typist	1
Records Specialist	1
Property Specialist	1
Total Police	84

FY 2015 DEPARTMENT HIGHLIGHTS

→ Funding is included for fifty-eight (57) sworn officers.

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	22 PATROL							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	2,584,785	2,292,517	2,089,830	2,089,830	2,089,830	2,831,320	2,483,550
521125	SALARIES - PBA NEGOTIATIONS	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	217,378	191,101	150,000	150,000	150,000	150,000	150,000
521210	F. I. C. A. TAXES	208,350	186,401	171,345	171,345	171,345	216,595	201,465
521220	RETIREMENT CONTRIBUTION	359,412	355,435	426,910	426,910	426,910	561,168	521,970
521230	LIFE & HEALTH INSURANCE	244,918	332,455	301,640	301,640	301,640	381,200	316,190
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	3,614,843	3,357,909	3,139,725	3,139,725	3,139,725	4,140,283	3,673,175
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
521421	TELEPHONE	-	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	3,062	-	-	-	-	-	-
521467	REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	2,712	5,128	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	51	305	-	-	-	-	-
521520	OPERATING SUPPLIES	-	3,400	-	-	-	-	13,000
521521	CLOTHING & UNIFORM EXPENSES	45,797	67,840	62,820	62,820	62,820	43,000	35,000
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	500	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	6,000	-
521546	BOOKS	-	-	-	-	-	500	-
524440	RENTALS & LEASES	-	-	-	-	-	-	-
	OPERATING EXPENSES	51,622	76,673	62,820	62,820	62,820	50,000	48,000
521641	AUTOMOTIVE EQUIPMENT	1,944	-	-	-	-	10,000	-
521642	OFFICE FURNITURE & EQUIP	-	-	-	-	-	3,000	-
521643	COMMUNICATION EQUIP	-	16,751	-	-	-	42,000	10,000
521644	PUBLIC SAFETY EQUIP	240	5,234	-	-	-	10,000	-
521645	CANINE UNIT	-	-	-	-	-	8,000	8,000
521646	COMPUTER EQUIPMENT	-	-	-	-	-	50,000	25,000
521546	BOOKS	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE/PURCHASE	118,271	98,290	97,600	97,600	97,600	111,000	162,030
521730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
521649	MOTORCYCLE LEASE	17,100	17,100	15,300	15,300	15,300	15,300	15,300
	CAPITAL OUTLAYS	137,555	137,375	112,900	112,900	112,900	249,300	220,330
521720	INTEREST	-	-	-	-	-	-	-
521980	DEPRECIATION	-	-	-	-	-	-	-
521730	OTHER DEBT SERVICE	-	-	-	-	-	-	-
	OTHER EXPENSES	-	-	-	-	-	-	-
	DIV T O T A L S:	\$ 3,804,020	\$ 3,571,957	\$ 3,315,445	\$ 3,315,445	\$ 3,315,445	\$ 4,439,583	\$ 3,941,505

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	210 POLICE							
DIV	26 CHIEF OF POLICE OFFICE							
521110	SALARIES - EXECUTIVE	\$ 115,925	\$ 88,725	\$ 275,180	\$ 275,180	\$ 275,180	\$ 106,995	\$ 106,995
521120	SALARIES - REGULAR	116,045	205,241	44,205	44,205	44,205	88,090	88,090
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	-	119	-	-	-	-	-
521210	F. I. C. A. TAXES	17,198	20,804	24,435	24,435	24,435	14,925	14,925
521220	RETIREMENT CONTRIBUTION	20,288	24,943	55,520	55,520	55,520	27,700	27,700
521230	LIFE & HEALTH INSURANCE	10,316	30,449	25,220	25,220	25,220	12,095	12,095
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	279,772	370,281	424,560	424,560	424,560	249,805	249,805
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	150
521312	OTHER PROFESSIONAL SERVICES	-	1,500	-	-	-	1,500	-
521340	OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	144	2,000	2,000	2,000	6,000	2,500
521420	POSTAGE	-	-	-	-	-	-	-
521421	TEL & TEL	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	1,000	1,000	1,000	1,000	-
521465	REPAIR MAIN - OFFICE EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	-	-	-	-	-	5,000	1,000
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	1,649	-	1,000	1,000	1,000	4,700	1,000
521521	CLOTHING & UNIFORM EXPENSES	600	2,205	3,000	3,000	3,000	-	3,000
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	240	-	-	-	-	-
521541	EDUCATIONAL COSTS/TRAINING	475	-	-	-	-	1,000	850
521466	REPAIR & MAIN - VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	2,724	4,089	7,000	7,000	7,000	19,200	8,500
521641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	15,000	-
521642	OFFICE FURN & EQUIP	-	-	-	-	-	3,000	2,000
521643	COMMUNICATION EQUIP	-	-	-	-	-	-	-
521644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-
521646	COMPUTER EQUIP	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE	15,248	6,354	14,800	14,800	14,800	19,248	14,800
521546	BOOKS	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	15,248	6,354	14,800	14,800	14,800	37,248	16,800
	DIV T O T A L S:	\$ 297,744	\$ 380,724	\$ 446,360	\$ 446,360	\$ 446,360	\$ 306,253	\$ 275,105

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 001 GENERAL FUND								
DEPT 210 POLICE DEPARTMENT								
DIV 27 COMMUNITY EMPOWERMENT TEAM								
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	92,300	90,249	88,030	88,030	88,030	92,290	92,290
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	-	-	-	-	-	-	-
521210	F. I. C. A. TAXES	6,848	10,565	6,735	6,735	6,735	7,060	7,060
521220	RETIREMENT CONTRIBUTION	4,734	4,727	6,120	6,120	6,120	6,800	6,800
521230	LIFE & HEALTH INSURANCE	10,305	18,634	12,285	12,285	12,285	12,305	10,945
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	114,187	124,175	113,170	113,170	113,170	118,455	117,095
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
521412	TEL - TEL	-	-	-	-	-	-	-
521420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	-	-	-	-	-
521461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
521465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521470	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
521485	RECREATIONAL ACTIVITIES	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	500	2,192	1,000	1,000	1,000	800	800
521520	OPERATING SUPPLIES	150	-	1,000	1,000	1,000	800	800
521521	CLOTHING & UNIFORM EXPENSES	-	645	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
521546	BOOKS	-	-	-	-	-	-	-
	OPERATING EXPENSES	650	2,837	2,000	2,000	2,000	1,600	1,600
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
521646	COMPUTER EQUIP	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE/PURCHASE	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-						
	DIV T O T A L S:	\$ 114,837	\$ 127,012	\$ 115,170	\$ 115,170	\$ 115,170	\$ 120,055	\$ 118,695

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	181 SUPPLEMENTAL GRANTS							
DEPT	21 POLICE							
DIV	29 SUPP GRANTS							
529110	SALARIES-REGULAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
529140	OVERTIME	-	-	-	-	-	-	-
529210	F. I. C. A. TAXES	-	-	-	-	-	-	-
529220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
529230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	-	-	-	-	-	-
529311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
529529	GRANT EXPENSES - Weed & Seed	61,531	-	-	-	-	-	-
529831	GRANT EXPENSES- voca	-	-	-	-	-	-	-
529832	GRANT EXPENSES - byrne	4,782	88,617	72,820	72,820	72,820	-	32,645
529833	GRANT EXPENSES- copps	-	-	-	-	-	-	-
	OPERATING EXPENSES	66,313	88,617	72,820	72,820	72,820	-	32,645
	DIV T O T A L S:	66,313	88,617	72,820	72,820	72,820	-	32,645
	TOTAL PUBLIC SAFETY DEPARTMENT	5,268,392	5,609,832	5,230,155	5,230,155	5,230,155	6,761,523	5,791,525

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	165 SPEC LAW ENFORCEMENT							
DEPT	21 POLICE							
DIV	65 ADMINISTRATION							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	-	-	-	-	-	-	-
521210	F.I.C.A. TAXES	-	-	-	-	-	-	-
521220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
521230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	-	-	-	-	-	-
521310	LEGAL SRVS	-	-	-	-	-	-	-
521311	EMPLOYEE PHYSICAL	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521490	LEGAL ADVERTISING	-	-	-	-	-	-	-
521492	AUCTION RELATED EXPENSES	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	11,423	5,657	5,000	5,000	5,000	5,000	5,000
521510	OFFICE SUPPLIES	-	-	-	-	-	-	-
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
521466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
521595	TOWING SERVICES	-	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-
	OPERATING EXPENSES	11,423	5,657	5,000	5,000	5,000	5,000	5,000
521641	AUTOMOTIVE EQUIPMENT	26,838	-	-	-	-	-	-
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
521648	AUTO LEASE/PURCHASE	58,626	-	-	-	-	-	-
521747	EQUIPMENT LEASE	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	85,464	-	-	-	-	-	-
521970	BAD DEBTS	-	-	-	-	-	-	-
	OTHER USES	-	-	-	-	-	-	-
	TOTAL SPECIAL POLICE LAW ENF	\$ 96,887	\$ 5,657	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	167 POLICE EXPLORERS							
DEPT	21 POLICE							
DIV	67 ADMINISTRATION							
521521	CLOTHING & UNIFORM EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521493	GENERAL EXPENSES	20	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS/TRAINING	-	-	-	-	-	-	-
	OPERATING EXPENSES	20	-	-	-	-	-	-
** TOTAL	POLICE EXPLORERS FUND	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Crime Prevention Program

PROGRAM DESCRIPTION

The overall goal of the Youth Crime Prevention Program is to prevent youth at risk, ages eight (8) to eighteen (18), from becoming involved in or returning to criminal activities. The Program's activities, trainings, and workshops include multiple partnerships and endeavors to curtail juvenile crime. Its concept embodies social and behavioral applications rather than law enforcement. This project combines counseling, tutorial, educational and recreational activities designed to empower participants, enhance self-esteem and self-confidence, and to develop survival and leadership skills.

Referrals are received from the Department of Juvenile Justice, Miami Dade County Public Schools, Miami Dade Post-Arrest Diversion Program & Delinquency Prevention Services, parents and other community members. Program activities, trainings, and workshops comprise over fifty events annually.

The Program has been in operation for over 30 years within the City of Opa-locka and surrounding neighborhoods. Many young people have benefited from the vital social services provided from this program. Our program has operated through the fiscal support of grants and the general fund of the City of Opa-locka.

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$106,140	\$0	\$0
Operating Expenses	20,374	0	0
Capital Outlay	0	0	0
Other	0	0	0
Total	\$126,514	\$0	\$0

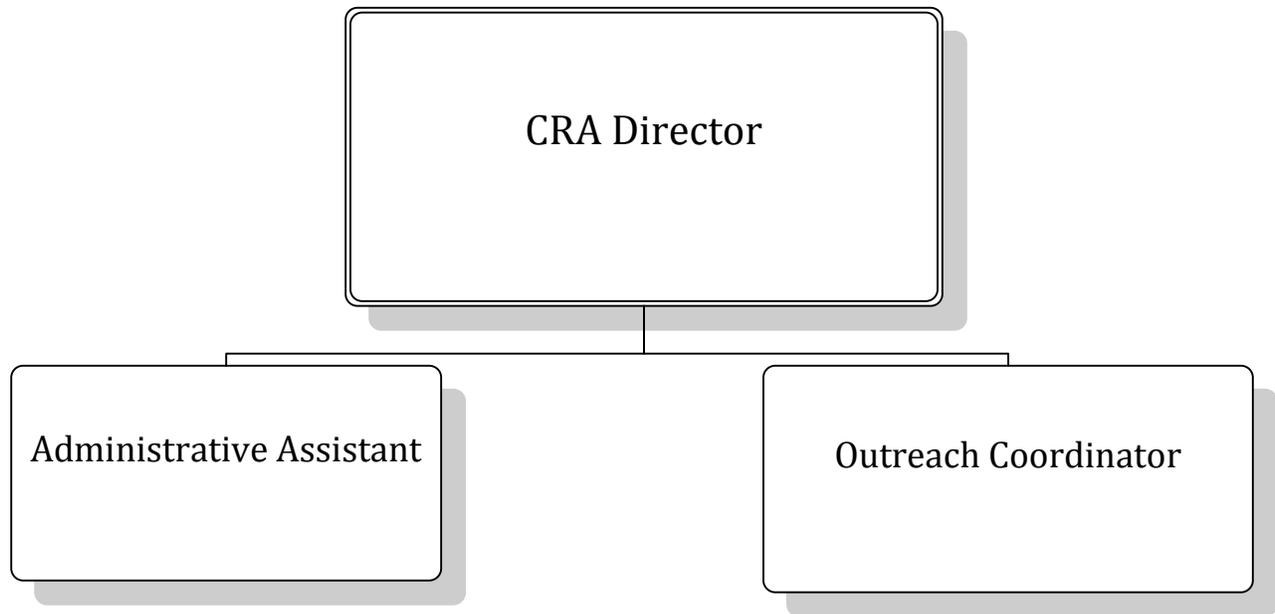
Note: The program has merged into the Parks & Recreation Department.

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	172 CRIME PREV PROGRAM							
DEPT	21 POLICE DEPARTMENT							
DIV	74 OTHER PUBLIC SAFETY							
529110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
529120	SALARIES-REGULAR	140,576	83,167	-	-	-	-	-
529140	OVERTIME	953	2,387	-	-	-	-	-
529210	F.I.C.A. TAXES	10,802	6,540	-	-	-	-	-
529220	RETIREMENT	3,321	3,006	-	-	-	-	-
529230	LIFE & HEALTH INSURANCE	10,767	11,040	-	-	-	-	-
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	166,419	106,140	-	-	-	-	-
529311	EMPLOYEES PHYSICALS	140	-	-	-	-	-	-
529312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
529400	TRAVEL	-	-	-	-	-	-	-
529499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
529421	TEL - TEL	-	-	-	-	-	-	-
529420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
529430	ELEC/GAS/WATER	-	-	-	-	-	-	-
529440	RENTALS & LEASES	-	-	-	-	-	-	-
529451	INSURANCE	-	-	-	-	-	-	-
529461	REP & MAINT-BLDG & EQUIP	746	331	-	-	-	-	-
529465	REP & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
529470	PRINTING & BINDING	-	-	-	-	-	-	-
529485	PROGRAM ACTIVITIES	23,678	8,509	-	-	-	-	-
529491	OTHER ADVERTISING	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	-	-	-	-	-	-	-
529510	OFFICE SUPPLIES & EXP	880	505	-	-	-	-	-
529520	OPERATING SUPPLIES	-	-	-	-	-	-	-
529532	YOUTH EMPLOYMENT INITIATIVE	6,642	8,705	-	-	-	-	-
529534	WAR ON POVERTY EXP	-	2,324	-	-	-	-	-
529540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
	OPERATING EXPENSES	32,087	20,374	-	-	-	-	-
529642	OFFICE FURN AND EQUIP	-	-	-	-	-	-	-
529646	COMPUTER EQUIP	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	-	-
	DEFICIT REDUCTION	-	-	-	-	-	-	-
	TOTAL CRIME PREVENTION GRANT	\$ 198,506	\$ 126,514	\$ -	\$ -	\$ -	\$ -	\$ -



Community Redevelopment Agency

Community Redevelopment Agency



Community Redevelopment Agency

DEPARTMENT DESCRIPTION

In an effort to spur investment and redevelopment in the City of Opa-locka and improve conditions for residents, the City commissioned a Finding of Necessity study in 2009. The results of the study confirmed that conditions existed for the formulation of a Community Redevelopment Agency (CRA). The CRA plan was completed and approved by the City Commission. The plan is now in the process of review and approval by Miami Dade County.

The CRA is generally bounded on the north by NW 151st Street, on the west by the Opa-locka Executive Airport, on the South by the Tri-Rail corridor, and on the east by a constructed storm water lake managed by the South Florida Water Management District. The 514 acre CRA covers approximately 18% of the City's total area.

The Redevelopment Plan gives a snapshot of recommendation and perspective that will encompass improvements in residential, commercial and industrial areas. There are four (4) primary districts:

- a) Magnolia North (formally "the Triangle")
- b) Magnolia Gardens (including Cuyahoga)
- c) City Center
- d) Opa-locka & LeJeune Commerce Areas

In the Magnolia North and Magnolia Gardens communities, the CRA is a catalyst to spearhead a number of initiatives and projects that will benefit the immediate redevelopment areas that have the potential to attract resources to the City at large. The benefits extend beyond the immediate redevelopment area because the maximum potential of the projects can spur the acquisition of funds and resources outside of the CRA boundaries.

SERVICES

When the CRA has all of its administrative powers and TIF Financing, it will undertake a number of initiatives such as:

- Affordable Housing Projects
- home Buyer Subsidy Loans
- Rehabilitation Loans
- Foreclosure Loans
- Infrastructure Projects
- Land Acquisition
- Façade improvements
(Residential / Business)
- Business Assistance
- Commercial Grants
- Commercial Security
- Street Paving
- Landscaping
- Playgrounds
- Community/Cultural Events

Community Redevelopment Agency

MAJOR ACCOMPLISHMENTS

- The City Commission approved the CRA Plan, CRA Board, and CRA Agency
- Have already initiated partnerships with Housing and Urban Development (HUD), Opa-locka Community Development Corporation (CDC), and Habitat for Humanity
- Miami Dade County adopted the City’s CRA Plan. The City of Opa-locka CRA is now officially recognized as a CRA in the State of Florida.

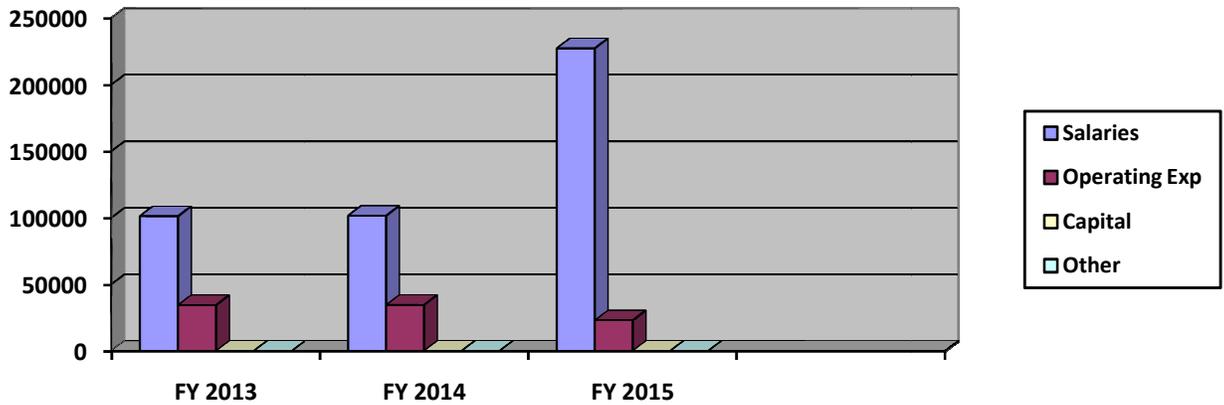
GOALS

City Goals	Department Goals
Economic Development	<ul style="list-style-type: none"> • Utilizing State Revolving Loan Dollars, complete drainage and road improvements to NW 147th Street Industrial Area. Once completed, assess area total cost in order to repay debt. • Fully deploy the statutory powers of the CRA to bring physical redevelopment to the City as well as social and economic growth to the residents. • Prepare Downtown Master Plan that will include business retention/expansion/attraction incentives, strategic infrastructure improvements, and building façade improvement program. • Continue to seek dollars to fund the agency as well as bring more development to the City.
Community Development	

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$101,046	\$101,420	\$227,200
Operating Expenses	34,355	34,450	22,800
Capital Outlay	0	0	0
Other	0	0	0
Total	\$135,401	\$135,870	\$250,000

Community Redevelopment Agency



DEPARTMENT STAFFING

Position Title	Number Budgeted
CRA Director	1
Administrative Assistant	1
Outreach Coordinator	1
Total	3

FY 2015 DEPARTMENT HIGHLIGHTS

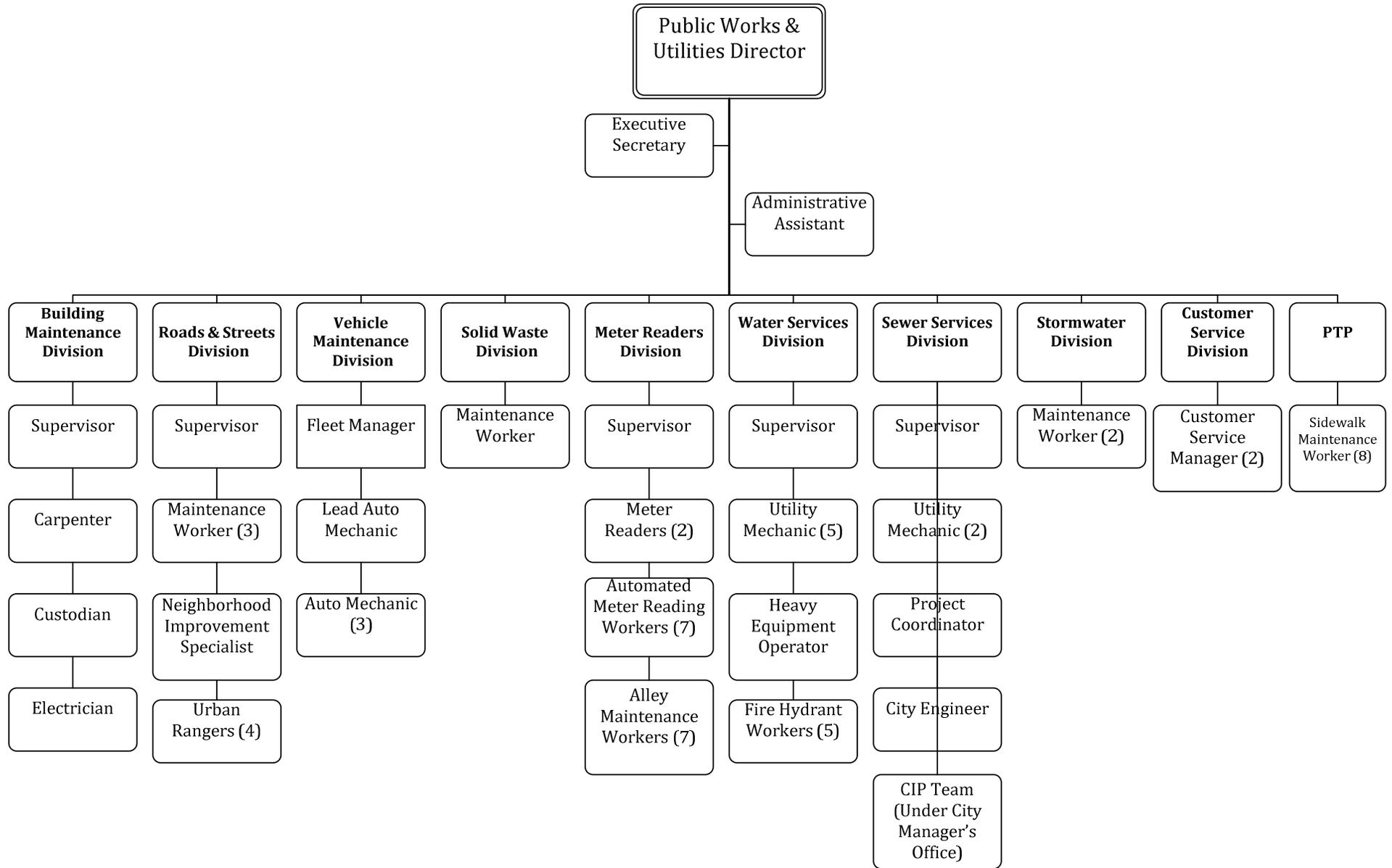
- Funding in the amount of \$250,000 is included as a transfer from the Water & Sewer Fund
- Funding is included to hire an Administrative Assistant and an Outreach Coordinator.

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	180 COMMUNITY REDEV AGENCY							
DEPT	15 COMMUNITY DEVELOPMENT							
DIV	77 CRA							
515110	SALARIES-EXECUTIVE	\$ 41,827	\$ 79,940	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
515120	SALARIES-REGULAR	-	-	95,000	95,000	-	95,000	95,000
515140	OVERTIME	-	-	-	-	-	-	-
515210	F. I. C. A. TAXES	3,456	6,576	13,390	13,390	6,120	13,390	13,390
515220	RETIREMENT CONTRIBUTION	1,809	4,046	12,160	12,160	4,800	12,900	12,900
515230	LIFE & HEALTH INSURANCE	-	4,557	16,750	16,750	4,500	19,911	19,911
515240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
515245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
515250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
515499	VEHICLE ALLOWANCE	462	5,927	6,000	6,000	6,000	6,000	6,000
	SALARIES AND RELATED COSTS	47,554	101,046	223,300	223,300	101,420	227,200	227,200
515311	EMPLOYEE PHYSICALS	35	-	-	-	-	-	-
515312	OTHER PROFESSIONAL SERVICES	167	-	18,000	18,000	-	18,000	18,000
515332	ACCOUNTING & AUDITING	-	-	3,500	3,500	-	-	-
515340	OTHER CONTRACTED SERVICES	3,000	30,000	-	-	30,000	-	-
515400	TRAVEL & PER DIEM	2,956	3,118	3,000	3,000	3,000	2,000	2,000
515440	RENTALS & LEASES	-	-	-	-	-	-	-
515461	REPAIR & MAIN - BUILDING	-	-	-	-	-	-	-
515470	PRINTING & BINDING	-	-	-	-	-	-	-
515480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
515510	OFFICE SUPPLIES & EXPENSE	-	167	1,000	1,000	250	1,000	1,000
515520	OPERATING SUPPLIES & EXPENSE	707	-	-	-	-	-	-
515540	PUBL/SUBS/MEMBERSHIPS	1,315	475	600	600	600	900	900
515541	EDUCATION	-	595	600	600	600	900	900
	OPERATING EXPENSES	8,180	34,355	26,700	26,700	34,450	22,800	22,800
515642	OFFICE FURN & EXPENSE	-	-	-	-	-	-	-
515643	COMMUNICATION EQUIPMENT	-	-	-	-	-	-	-
515646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAY	-	-	-	-	-	-	-
	TOTAL COMMUNITY REDEV AGENC	\$ 55,733	\$ 135,401	\$ 250,000	\$ 250,000	\$ 135,870	\$ 250,000	\$ 250,000



Public Works & Utilities Department

Public Works & Utilities



Public Works

DEPARTMENT DESCRIPTION

The Public Works and Utilities Department is committed to improve the quality of life, and also to promote public health, safety, transportation, economic prosperity and sustainable economic growth through effective, efficient, and responsive delivery of a high quality and level of services to the residents of the community. The staff is committed to anticipating and identifying problems and needs within the community and the development and implementation of creative and innovative solutions. The Department provides planning, supervision, and management of four divisions: Administration, Building Maintenance, Roads & Streets, and Vehicle Maintenance.

Administration

The Administration Division is responsible for the overall monitoring of the department’s operating and capital budgets and providing technical support to the other divisions within the department.

Building Maintenance

The Building Maintenance Division is responsible for the maintenance, repair, renovation and cleaning of all City facilities. The Department is working towards increasing the effectiveness and capabilities of the division by providing better services for our physical assets.

Roads and Streets

The Roads and Streets Division is responsible for the maintenance, repair and construction activities for all City dedicated streets, alleys and right-of-ways. Street resurfacing and paving are the most important issue facing the division this year.

Vehicle Maintenance

The Vehicle Maintenance Division has a major responsibility in the delivery of maintenance service for all city vehicles and heavy equipment. Staff is also required to assemble/modify equipment or tools and assist in the repairs of other ancillary equipment.

The Department also supervises the City’s utilities including solid waste contract and water and sewer system.

SERVICES

- | | |
|---------------------------------------|------------------------------------|
| * Maintenance of all City buildings | * Maintenance of all City vehicles |
| * Street resurfacing | * Monitor capital budget programs |
| * Cutting of right-of-ways and alleys | * Pothole and sidewalk repair |

Public Works

ACCOMPLISHMENTS

- Created an inventory control system to account for all material and equipment purchase and ensure proper use of material with zero waste.
- Retains a tracking system for all divisions which will allow documentation of all work performed and material used by providing a history of services.
- Replaced 30,000 sq ft of sidewalks.
- Maintained and painted 250 fire hydrants.
- Continued Job Initiative Programs to employ and train City residents: Sidewalk Repair & Construction, Fire Hydrant Maintenance & Valve Repair, Alleyway Maintenance, and Carwash Program.
- Completed the repairs of 102 pot holes.
- Completed the repairs of 550 City vehicles.
- Completed the service of 960 City vehicles.

GOALS

City Goals	Department Goals
<p>Community Development</p>	<ul style="list-style-type: none"> • Continue maintaining all thoroughfares including pot hole patching, maintaining the streetscapes, right of ways, alleys, and improving street lighting, street signs and road markings. • Continue beautification program throughout the City including all City gateways and certain high visibility areas to encourage the greening of the City and a welcoming vision for all who visit or live in the City • Continue citywide landscaping and tree planting program which will help improve the environmental aesthetics and enhance the quality of life.
<p>City Leadership and Management</p>	<ul style="list-style-type: none"> • Reorganization of the garage which includes the acquisition of Fleet Management software to better document fleet services to increase efficiencies, internal control, and enabling cost savings. • Investment in Human Capital will focus on increasing employee technical knowledge through education and develop potential leadership skills. Focus will remain on safety, job education and customer service. • Create a training library to which will be populated with material readily available for staff use to further develop technical and leadership skills.

Public Works

DEPARTMENT STAFFING

Position Title	Number Budgeted
<u>Administration</u>	
Director	1
Secretary	1
Administrative Assistant	1
<u>Building Maintenance</u>	
Supervisor	1
Custodian	1
Carpenter	1
Electrician	1
<u>Roads and Streets</u>	
Supervisor	1
Maintenance Worker	3
Neighborhood Improvement Specialist	1
Urban Rangers	4
<u>Vehicle Maintenance</u>	
Fleet Manager	1
Lead Mechanic	1
Mechanic	3
<u>Peoples Transportation Tax Plan</u>	
Sidewalk	8
Total Public Works Department	29

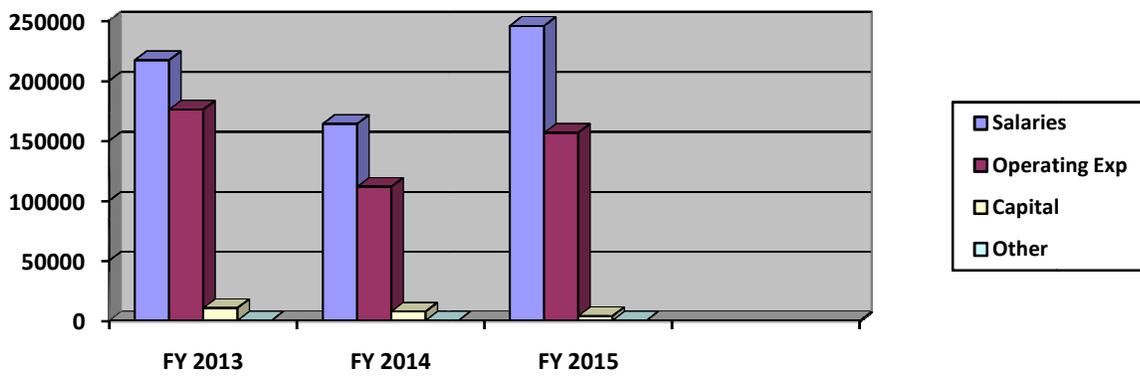
FY 2015 DEPARTMENT HIGHLIGHTS

- Funding is included for Florida Department of Corrections contract.
- Funding in the amount of \$328,000 is included as the General Fund portion for fuel for City vehicles and equipment. Additional fuel funding is included in the Solid Waste fund (\$32,800) and the Water & Sewer fund (\$64,800).
- In Public Works Administration, funding is included for the circulator.
- Road Material supplies in the amount of \$8,000 are included.
- Vehicle maintenance operating supplies in the amount of \$200,000 is included.
- In Vehicle Maintenance, \$20,000 is included for in-house car wash equipment.

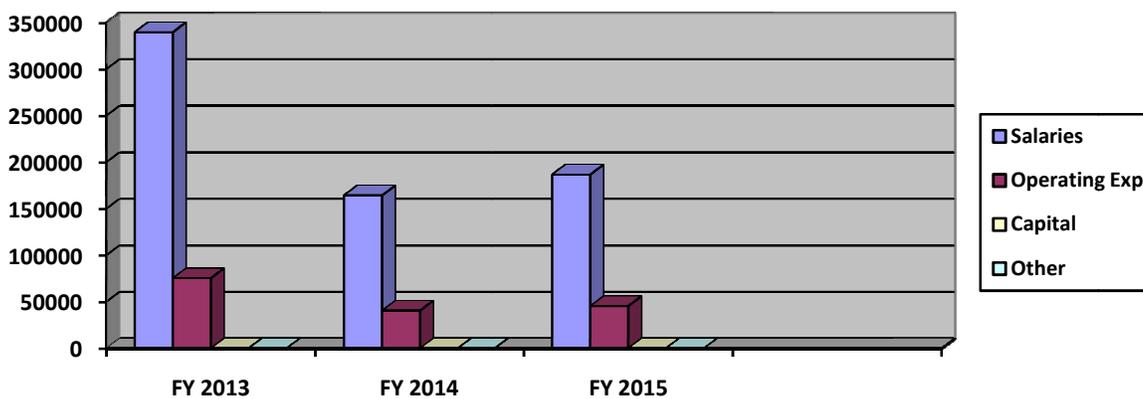
Public Works

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Administration			
Salaries & Benefits	\$217,007	\$163,935	\$245,655
Operating Expenses	175,832	111,560	156,540
Capital Outlay	10,453	7,500	3,750
Other	0	0	0
Total	\$403,292	\$282,995	\$405,945



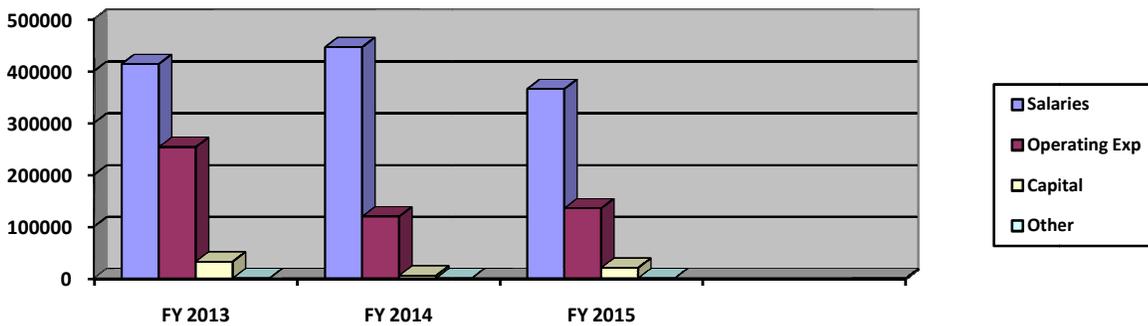
	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Building Maintenance			
Salaries & Benefits	\$339,638	\$164,245	\$186,685
Operating Expenses	75,310	40,500	45,300
Capital Outlay	0	0	0
Other	0	0	0
Total	\$414,948	\$204,745	\$231,985



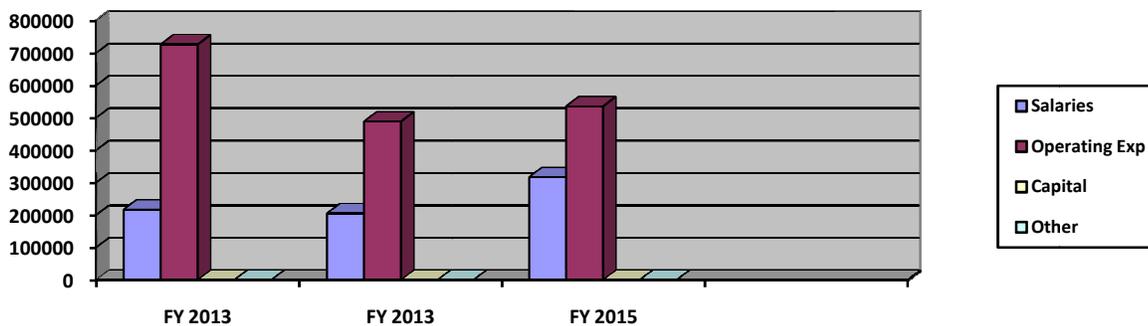
Public Works

Roads and Streets

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$413,243	\$445,935	\$365,175
Operating Expenses	253,013	119,200	135,000
Capital Outlay	32,032	5,000	20,000
Other	0	0	0
Total	\$698,288	\$570,135	\$520,175



	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Vehicle Maintenance			
Salaries & Benefits	\$216,654	\$204,840	\$316,730
Operating Expenses	726,410	488,500	535,500
Capital Outlay	0	0	0
Other	0	0	0
Total	\$943,064	\$693,340	\$852,230



Total Public Works Department	\$2,459,592	\$1,751,215	\$2,010,335
FEMA Fund	\$0	\$0	\$0
Peoples Transportation Plan	\$1,418,509	\$725,000	\$2,713,330

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	32 ADMINISTRATION							
541110	SALARIES - EXECUTIVE	\$ 40,130	\$ 80,132	\$ 90,610	\$ 90,610	\$ 90,610	\$ -	\$ 94,995
541120	SALARIES - REGULAR	108,714	90,464	41,545	41,545	41,545	99,260	99,260
541140	OVERTIME	344	6,421	-	-	-	-	-
541210	F. I. C. A. TAXES	11,303	13,600	10,110	10,110	10,110	18,675	14,860
541220	RETIREMENT CONTRIBUTION	7,483	6,520	9,185	9,185	9,185	17,990	14,320
541230	LIFE & HEALTH INSURANCE	11,190	19,870	12,485	12,485	12,485	27,920	22,220
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
541499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	179,165	217,007	163,935	163,935	163,935	163,845	245,655
541311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
541312	OTHER PROFESSIONAL SERVICES	12,020	24	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
541340	OTHER CONTRACTED SERVICES	-	150,748	99,260	99,260	99,260	171,260	142,460
541400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
541499	TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541420	POSTAGE & FREIGHT	710	-	300	300	300	200	200
541430	ELECTRIC, GAS & WATER	-	-	-	-	-	-	-
541440	RENTALS & LEASES	6,190	9,980	5,000	5,000	5,000	16,320	6,000
541461	REPAIR & MAINT-BLDG & EQUIP	7,562	10,441	3,500	3,500	3,500	3,880	3,880
541465	REPAIR & MAINT - OFFICE EQUIP	535	653	500	500	500	-	-
541470	PRINTING	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	563	-	-	-	-	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541510	OFFICE SUPPLIES & EXPENSE	1,754	2,642	2,000	2,000	2,000	2,500	2,500
541520	OPERATING SUPPLIES	796	1,025	1,000	1,000	1,000	2,000	1,500
541540	PUBL/SUBS/MEMEBRSHIPS	-	9	-	-	-	-	-
541541	EDUCATIONAL COSTS	-	310	-	-	-	-	-
	OPERATING EXPENSES	30,129	175,832	111,560	111,560	111,560	196,160	156,540
541640	MACHINERY & EQUIP	-	-	-	-	-	-	-
541642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
541646	COMPUTER EQUIPMENT	-	2,339	-	-	-	-	-
541648	AUTOMOTIVE LEASE	1,760	8,114	7,500	7,500	7,500	3,750	3,750
	CAPITAL OUTLAYS	1,760	10,453	7,500	7,500	7,500	3,750	3,750
	DEPRECIATION	-	-	-	-	-	-	-
	DIV T O T A L S:	\$ 211,055	\$ 403,292	\$ 282,995	\$ 282,995	\$ 282,995	\$ 363,755	\$ 405,945

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	39 BUILDING MAINTENANCE							
541120	SALARIES-REGULAR	\$ 172,845	\$ 216,093	\$ 117,115	\$ 117,115	\$ 117,115	\$ 158,975	\$ 136,095
541140	OVERTIME	8,958	21,016	5,000	5,000	5,000	5,000	5,000
541210	F. I. C. A. TAXES	13,682	16,197	9,340	9,340	9,340	12,545	10,795
541220	RETIREMENT CONTRIBUTION	9,580	16,746	8,485	8,485	8,485	12,085	10,400
541230	LIFE & HEALTH INSURANCE	38,229	69,586	24,305	24,305	24,305	30,605	24,395
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	243,295	339,638	164,245	164,245	164,245	219,210	186,685
541311	EMPLOYEE PHYSICALS	35	2,634	500	500	500	800	800
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	6,704	7,590	4,000	4,000	4,000	8,500	8,500
541340	OTHER CONTRACTED SERVICES	2,427	670	-	-	-	-	-
541390	CONTINGENCIES	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541440	RENTALS & LEASES	858	-	-	-	-	-	-
541461	REPAIR & MAINT-BLDG & EQUIP	1,225	-	-	-	-	-	-
541465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
541461	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	2,949	12,932	3,000	3,000	3,000	1,000	1,000
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	46,234	51,484	32,500	32,500	32,500	35,000	35,000
541541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
541550	SMALL TOOLS & SUPPLIES	292	-	500	500	500	-	-
	OPERATING EXPENSES	60,723	75,310	40,500	40,500	40,500	45,300	45,300
541640	MACHINERY & EQUIP	-	-	-	-	-	-	-
541733	STEP TRUCK & PICK-UP LEASE	-	-	-	-	-	-	-
541643	COMM EQUIP	-	-	-	-	-	-	-
541641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
541631	LIBRARY RENOVATIONS	-	-	-	-	-	-	-
541648	AUTOMOTIVE LEASE	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-						
	D I V T O T A L S:	\$ 304,018	\$ 414,948	\$ 204,745	\$ 204,745	\$ 204,745	\$ 264,510	\$ 231,985

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
EXPENDITURES BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	41 ROADS AND STREETS							
541120	SALARIES-REGULAR	\$ 129,742	\$ 308,563	\$ 332,420	\$ 332,420	\$ 332,420	\$ 336,980	\$ 272,315
541130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	3,134	42,498	5,000	5,000	5,000	5,000	5,000
541210	F. I. C. A. TAXES	9,759	25,663	25,045	25,045	25,045	26,160	21,215
541220	RETIREMENT CONTRIBUTION	5,905	6,947	22,755	22,755	22,755	25,205	20,435
541230	LIFE & HEALTH INSURANCE	18,601	29,572	60,715	60,715	60,715	66,000	46,210
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	167,140	413,243	445,935	445,935	445,935	459,345	365,175
541311	EMPLOYEE PHYSICALS	175	-	200	200	200	-	-
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541340	OTHER CONTRACTED SERVICES	182,905	123,048	40,000	40,000	40,000	65,000	65,000
541341	UNIFORM RENTAL/LAUNDRY	3,722	5,571	4,500	4,500	4,500	4,500	4,500
541390	CONTINGENCIES	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541440	RENTALS & LEASES	1,410	4,279	-	-	-	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541466	REP & MAINT - VEH & EQUIP	-	-	-	-	-	-	-
541467	REP & MAINT - MACH & EQUIP	12,678	3,934	12,500	12,500	12,500	12,500	9,000
541470	PRINTING	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	19,077	5,244	7,000	7,000	7,000	5,000	5,000
541520	OPERATING SUPPLIES	47,851	100,383	45,000	45,000	45,000	45,000	43,500
541530	ROAD MATERIALS & SUPPLIES	6,378	10,314	10,000	10,000	10,000	10,000	8,000
541541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
541550	SMALL TOOLS & SUPPLIES	1,845	240	-	-	-	-	-
	OPERATING EXPENSES	276,040	253,013	119,200	119,200	119,200	142,000	135,000
541640	MACHINERY & EQUIP	1,564	32,032	5,000	5,000	5,000	-	20,000
541641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
541630	IMPROV OTHER THAN BLDG	-	-	-	-	-	-	-
541648	AUTO LEASE	-	-	-	-	-	-	-
541643	COMM EQUIP	-	-	-	-	-	-	-
541980	DEPRECIATION	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	1,564	32,032	5,000	5,000	5,000	-	20,000
	DIV TOTALS:	\$ 444,744	\$ 698,288	\$ 570,135	\$ 570,135	\$ 570,135	\$ 601,345	\$ 520,175

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	49 VEHICLE MAINT							
541110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
541120	SALARIES-REGULAR	160,231	163,789	152,075	152,075	152,075	243,050	243,050
541130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	-	349	-	-	-	-	-
541210	F. I. C. A. TAXES	11,673	11,942	11,635	11,635	11,635	18,595	18,595
541220	RETIREMENT CONTRIBUTION	7,348	8,260	10,570	10,570	10,570	17,915	17,915
541230	LIFE & HEALTH INSURANCE	20,727	32,314	30,560	30,560	30,560	34,035	37,170
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	199,978	216,654	204,840	204,840	204,840	313,595	316,730
541311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	6,034	7,530	3,500	3,500	3,500	8,000	7,500
541340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
541440	RENTALS & LEASES	-	-	-	-	-	-	-
541461	REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
541467	REP & MAINT - MACH & EQUIP	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	-	-	-	-	-	-	-
541450	GAS/OIL/GREASE	430,413	440,333	305,000	305,000	305,000	360,000	328,000
541510	OFFICE SUPPLIES	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	228,919	278,547	180,000	180,000	180,000	200,000	200,000
541541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
541550	SMALL TOOLS	-	-	-	-	-	-	-
541466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	665,366	726,410	488,500	488,500	488,500	568,000	535,500
541640	MACHINERY & EQUIP	359	-	-	-	-	-	-
541642	OFFICE FURNITURE & EQUIP	-	-	-	-	-	-	-
541646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	359	-	-	-	-	-	-
	DIV T O T A L S:	865,703	943,064	693,340	693,340	693,340	881,595	852,230
	TOTAL PUBLIC WORKS DEPARTMENT	\$ 1,825,520	\$ 2,459,592	\$ 1,751,215	\$ 1,751,215	\$ 1,751,215	\$ 2,111,205	\$ 2,010,335

CITY OF OPA-LOCKA									
EXPENDITURES BY FUND / DEPARTMENT									
FY 2014-2015									
EXPENDITURES BY LINE ITEM			FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
			AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	169	FEDERAL EMERGENCY MGMNT							
DEPT	50	PUBLIC WORKS							
DIV	45	PUBLIC WORKS ADMINISTRATION							
538312		OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
538340		OTHER CONT SERVICES	-	-	-	-	-	-	-
538469		DEBRIS REMOVAL HURRICANE IRE	-	-	-	-	-	-	-
538493		GENERAL EXPENSES	5,495	-	-	-	-	-	-
		OPERATING EXPENSES	5,495	-	-	-	-	-	-
538914		FUND DEFICIT RESERVE	-	-	-	-	-	-	-
538909		TRANSFER OUT - GENERAL FUND	-	-	-	-	-	-	-
		NON-OPERATING EXPENSES	-	-	-	-	-	-	-
		TOTAL FEMA GRANT FUND	\$ 5,495	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
EXPENDITURES BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
FUND	176 PEOPLES' TRANSPORTATION PLAN FUND							
DEPT	50 PUBLIC WORKS ADMINISTRATION							
DIV	47 PEOPLES' TRANSPORTATION PLAN							
541110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
541120	SALARIES-REGULAR	-	171,356	98,000	98,000	98,000	112,000	112,000
541130	SALARIES-P/T & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	-	7,982	-	-	-	-	-
541210	F.I.C.A. TAXES	-	12,691	7,500	7,500	7,500	8,570	8,570
541220	RETIREMENT CONTRIBUTION	-	-	6,810	6,810	6,810	8,255	8,255
541230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	31,590
541240	WORKER'S COMPENSATION	-	468	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	192,497	112,310	112,310	112,310	128,825	160,415
541340	OTHER CONTRACTED SRVS	-	39,690	53,327	53,327	53,327	53,325	53,330
541400	TRAVEL - PER DIEM	-	-	-	-	-	-	-
541430	ELECTRIC/GAS/WATER	-	-	-	-	-	-	-
541440	RENTALS & LEASES	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	-	-	-	-	-	-	-
541450	GAS OIL GREASE	-	-	-	-	-	-	-
541510	OFFICES SUPPLIES & EXPENSE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	-	37,208	87,690	87,690	87,690	72,000	71,175
541461	REP MAINT BLDG-EQUIP	-	-	-	-	-	-	-
541541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
	OPERATING EXPENSES	-	76,898	141,017	141,017	141,017	125,325	124,505
541630	IMPROV OTHER THAN BLDGS	-	469,821	376,673	376,673	376,673	760,000	800,000
541803	NW 139TH STREET IMPROVEMENTS	-	-	-	-	-	-	-
541805	NW 143RD STREET IMPROVEMENTS	-	122,304	-	-	-	-	-
541806	NW 128TH STREET IMPROVEMENTS	-	395,827	-	-	-	-	-
541807	RUTLAND STREET IMPROVEMENTS	5,030	67,318	95,000	95,000	95,000	-	-
541810	CIRCULATOR - MPO	69,713	93,844	-	-	-	-	-
541816	BUS SHELTERS	-	-	-	-	-	-	60,000
541820	CAIRO LANE IMPROVEMENTS	-	-	-	-	-	-	-
541830	GATEWAY ROUNDABOUT	-	-	-	-	-	-	-
	PERVIZ AVE RESURFACING	-	-	-	-	-	-	700,000
	SHARAR AVE SIDEWALK PROJECT	-	-	-	-	-	-	868,410
	CAPITAL OUTLAY	74,743	1,149,114	471,673	471,673	471,673	760,000	2,428,410
541909	TRANSFER OUT - GENERAL FUND	-	-	-	-	-	-	-
541916	TRANSFER OUT - CAP PROJ FUND	-	-	-	-	-	-	-
	NON OPERATING EXPENSES	-	-	-	-	-	-	-
	TOTAL PEOPLES' TRANS TAX FUND	\$ 74,743	\$ 1,418,509	\$ 725,000	\$ 725,000	\$ 725,000	\$ 1,014,150	\$ 2,713,330

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Public Utilities – Solid Waste

DEPARTMENT DESCRIPTION

The City has contracted the collection and disposal of residential and commercial waste to an outside waste company. The City bills the fee for residential properties up to four units on the annual Tax Bill as a non ad valorem assessment. Commercial customers are billed monthly directly by the waste company and the City is paid a franchise fee from these revenues.

The City continues to face many challenges in the area of illegal dumping all over the City. Provisions have been made with Code Enforcement to identify and prosecute alleged trash dumpers. Additionally, the Florida Department of Corrections Worker Program continues to assist with the collection of illegally dumped solid waste.

The City has an inter-local agreement with Miami-Dade County for residential recycling services.

SERVICES

- * Monitor garbage and trash collection by contractors
- * Pick up illegally dumped trash

GOALS

City Goals

Department Goals

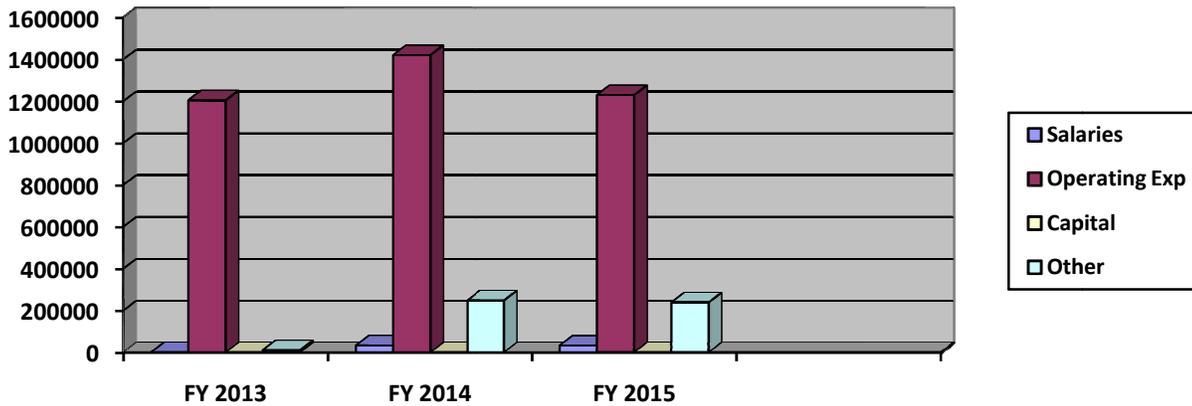
Community Development

- Work with Commercial Waste Contractor to ensure that all commercial industries are being serviced and billed.
- Continue to work with Code Enforcement to reduce illegal dumping throughout the City.

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$0	\$32,770	\$32,215
Operating Expenses	1,204,369	1,420,135	1,229,295
Capital Outlay	0	0	0
Other	0	247,895	238,490
Bad Debts	10,531	0	0
Total	\$1,214,900	\$1,700,800	\$1,500,000

Public Utilities – Solid Waste



Position Title	Number Budgeted
Maintenance Worker	1
Total	1

FY 2015 DEPARTMENT HIGHLIGHTS

- Funding is included for the residential waste collection services contract. The City recently entered into a contract with Ecological Waste Services for commercial and residential collection and disposal services.
- Funding in the amount of \$32,800 in included for the Solid Waste division fuel expenses.
- Funding in the amount of \$20,000 included to complete a rate study for residential collection that will specify rates for residential properties up to four units. The new rate will become effective October 1, 2015.

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	410 SOLID WASTE MGMT							
DEPT	50 PUBLIC UTILITIES							
DIV	34 GARBAGE/SOLID WASTE DISPOSAL							
534110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
534120	SALARIES-REGULAR	-	-	23,315	23,315	23,315	23,315	23,315
534140	OVERTIME	-	-	-	-	-	-	-
534210	F. I. C. A. TAXES	-	-	1,785	1,785	1,785	1,785	1,785
534220	RETIREMENT CONTRIBUTION	-	-	1,620	1,620	1,620	1,720	1,720
534230	LIFE & HEALTH INSURANCE	-	-	6,050	6,050	6,050	6,050	5,395
534240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
534245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
534250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	-	-	32,770	32,770	32,770	32,870	32,215
534311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
534312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	20,000
534340	OTHER CONTRACTED SERVICES	1,003,968	1,017,439	1,143,475	1,143,475	1,143,475	903,450	903,450
534341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
534391	RE-IMBUESE ADMIN. COSTS G/F	18,876	63,990	121,160	121,160	121,160	121,160	129,445
534340	CONTRACTED SERVICES	-	-	-	-	-	-	-
534421	TEL & TEL	-	-	-	-	-	-	-
534431	SOLID WASTE DISPOSAL	56,062	52,570	59,200	59,200	80,000	80,000	80,000
534440	RENTALS & LEASES	-	-	-	-	-	-	-
534451	INSURANCE	4,494	1,650	-	-	-	-	-
534493	GENERAL EXPENSES	-	-	-	-	-	-	-
534450	GAS/OIL/GREASE	-	-	12,500	12,500	12,500	12,500	32,800
534520	OPERATING SUPPLIES	-	-	-	-	-	-	-
534541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
534467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
534466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
534592	CURBSIDE RECYCLING	62,455	68,720	63,000	63,000	63,000	63,600	63,600
	OPERATING EXPENSES	1,145,855	1,204,369	1,399,335	1,399,335	1,420,135	1,180,710	1,229,295
534641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
534641	AUTOMOTIVE LEASE	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	-	-
534720	INTEREST	-	-	-	-	-	-	-
534916	RESERVE FOR SICK/ANNUAL LEAVE	-	-	17,500	17,500	17,500	17,500	17,500
534920	LOSS ON DISP OF FIXED ASSETS	-	-	-	-	-	-	-
534980	DEPRECIATION	-	-	-	-	-	-	-
	NON - OPERATING EXPENSES	-	-	17,500	17,500	17,500	17,500	17,500
	DEFICIT REDUCTION	-	-	230,395	230,395	230,395	-	220,990
	DIVISION TOTALS:	1,145,855	1,204,369	1,680,000	1,680,000	1,700,800	1,231,080	1,500,000
	DEPT TOTAL	1,145,855	1,204,369	1,680,000	1,680,000	1,700,800	1,231,080	1,500,000
	TOTAL SOLID WASTE FUND	\$ 1,145,855	\$ 1,214,900	\$ 1,680,000	\$ 1,680,000	\$ 1,700,800	\$ 1,231,080	\$ 1,500,000

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Public Utilities – Water & Sewer

DEPARTMENT DESCRIPTION

The Utility Division is responsible for delivery of water and sewer services to the City. The City buys water and disposes sewer under an inter-local agreement with Miami-Dade County. The City owns approximately 50 miles of water mains and provides water to all areas in the city. Complete infrastructure construction, repairs and maintenance are performed as part of the service.

The City is mandated to operate this fund along with some other enterprise funds in a business-like manner and assures operating reserves are sufficient to cover all costs of operations and depreciation. In addition, progress must be continually made to eliminate deficits over the next 10 years.

The four components of the division are meter reading, water, customer service, and sewer.

SERVICES

- | | |
|-----------------------------------|--|
| * Read meters for monthly billing | * Maintain sewer lines, pump stations, and force mains |
| * Validate and/or Repair meters | * Establish new residential or business services |
| * Maintain water distribution | |

MAJOR ACCOMPLISHMENTS

- Completed the construction and rehabilitation of Pump Stations 5, 8, and 10.
- Water & Sewer Atlas substantially completed by consultant.
- Citywide Drinking Water & Waste Water master plan completed. State Revolving Loan to complete master plan projects awarded.
- Started Job Initiative Program to maintain fire hydrants and perform valve exercises.
- Substantially complete Automated Meter Reading system where meters are electronically read and billed.
- Completed the adjustment of nine (9) water valve boxes and two (2) fire hydrants.
- Completed the repair of ninety-eight (98) water meter leaks.
- Successfully completed the Lead and Copper testing within allocated timeframe.
- Complete training for fire hydrant maintenance.
- Resolved twenty-two (22) sewer back-up complaints.
- Completed the repair of nine (9) laterals to assist customers.

Public Utilities – Water & Sewer

GOALS

City Goals	Department Goals
<p>City Leadership and Management</p>	<ul style="list-style-type: none"> • Survey and rehabilitate all area of sewer system to ensure optimum efficiency • Create maintenance and repair history of all lift stations • Continue to rehabilitate pump stations to bring sewer system into compliance with DERM requirements and remove moratorium on sanitary sewer lift stations • Execute design build construction agreements for citywide infrastructure projects funded by SRF loan dollars and grants and properly comply with funder requirements.
<p>Economic Development</p>	

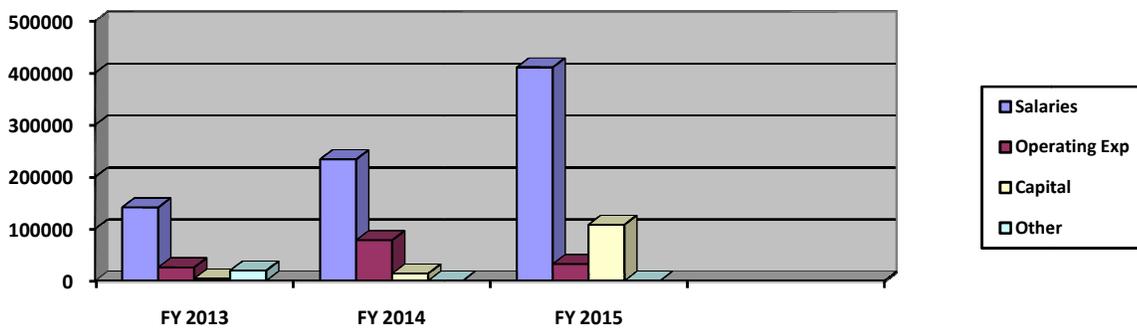
DEPARTMENT STAFFING

Position Title	Number Budgeted
Project/Utilities Engineer	1
Project Coordinator	1
Meter Reader Supervisor	1
Meter Reader	2
AMR Project Workers	6
Alley Workers	7
Water Services Supervisor	1
Water Services Utility Mechanic	6
Fire Hydrant workers	5
Sewer Services Supervisor	1
Sewer Services Utility Mechanic	2
Customer Care	2
<u>Capital Imp. Projects (CIP)</u>	
Assistant to the City Manager – CIP	1
City Engineer	1
Project Manager	4
CAD Analyst	1
Administrative Assistant	1
Purchasing Clerk	1
Budget Analyst	1
Accountant	1
Total	46

Public Utilities – Water & Sewer

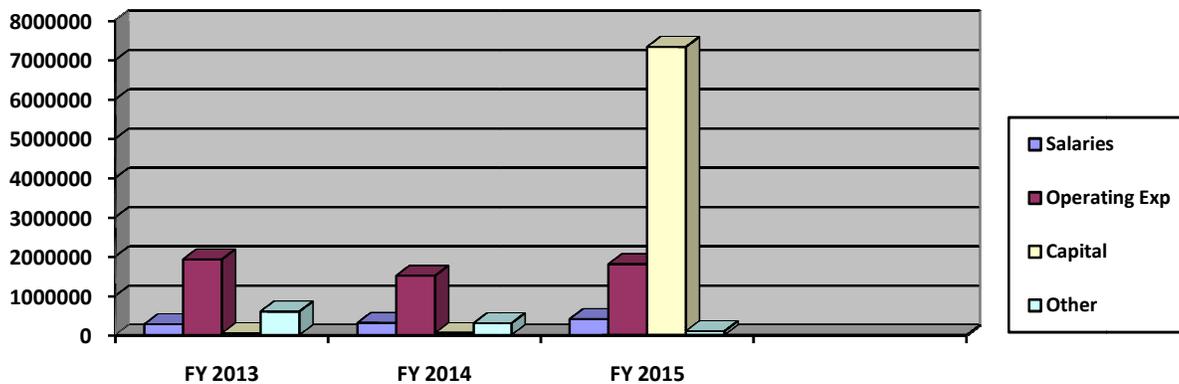
RESOURCE SUMMARY

Category	FY 2013 Actual	FY 2014 Projected	FY 2015 Budget
Meter Readers			
Salaries & Benefits	\$140,885	\$233,475	\$410,200
Operating Expenses	25,620	77,890	32,000
Capital Outlay	4,072	13,780	107,485
Other	19,393	0	0
Total	\$189,970	\$325,145	\$549,685



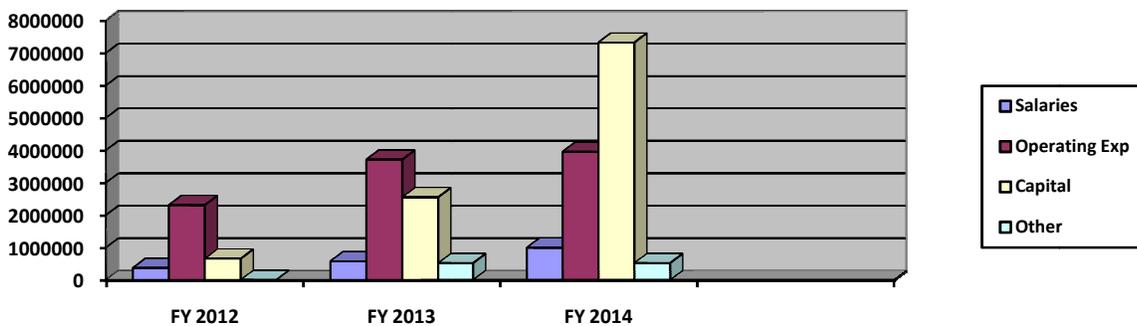
Water Services

Salaries & Benefits	\$270,625	\$308,170	\$402,230
Operating Expenses	1,924,145	1,506,965	1,799,300
Capital Outlay	44,561	50,220	7,327,970
Other	597,544	300,000	100,000
Total	\$2,836,873	\$2,165,355	\$9,629,500



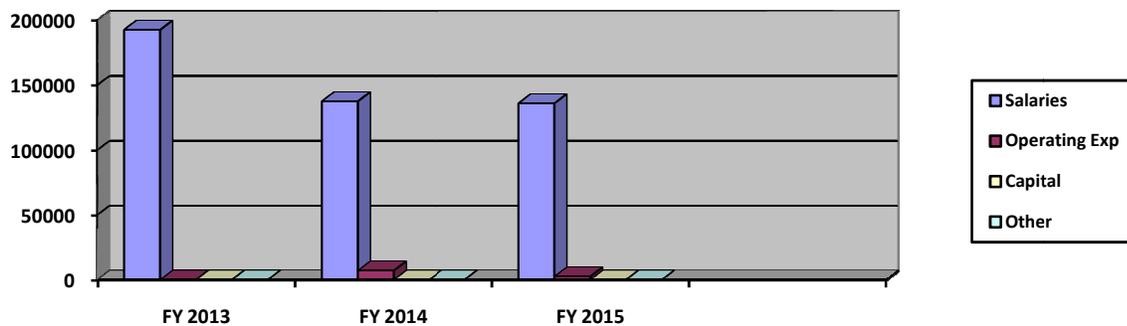
Public Utilities – Water & Sewer

Category	FY 2012 Actual	FY 2013 Projected	FY 2014 Budget
<u>Sewer Services</u>			
Salaries & Benefits	\$365,036	\$573,310	\$990,800
Operating Expenses	2,303,258	3,708,810	3,951,470
Capital Outlay	650,776	2,547,425	7,319,095
Other	0	517,500	517,500
Total	\$3,319,070	\$7,347,045	\$12,778,865



Customer Service

Salaries & Benefits	\$192,551	\$137,445	\$135,880
Operating Expenses	0	7,085	2,500
Capital Outlay	0	0	0
Other	0	0	0
Total	\$192,551	\$144,530	\$138,380



Utility Billing (Finance Dept)	\$1,086,673	\$1,985,410	\$2,153,740
Total Water and Sewer Dept.	\$7,625,137	\$12,067,485	\$25,250,170

Public Utilities – Water & Sewer

2015 DEPARTMENT HIGHLIGHTS

→ FY 2014-2015 Water & Sewer Capital Projects includes the following:

Capital Project	Operating Funds	Loan Funds	Grant Funds	Total Cost
Public Utilities				
Drinking Water - Zone 1	\$0	\$1,605,857	\$0	\$1,605,857
Drinking Water - Zone 2	0	467,785	0	467,785
Drinking Water - Zone 3	0	2,742,909	0	2,742,909
Drinking Water - Zone 4	0	107,389	0	107,389
Drinking Water - Zone 5	0	967,464	0	967,464
Drinking Water - Zone 6	0	1,410,365	0	1,410,365
Waste Water - Zone 1	0	1,344,322	0	1,344,322
Waste Water - Zone 2	0	1,133,575	0	1,133,575
Waste Water - Zone 3	0	1,541,802	0	1,541,802
Waste Water - Zone 4	0	309,173	0	309,173
Waste Water - Zone 5	0	850,322	0	850,322
Waste Water - Zone 6	0	1,105,895	0	1,105,895
Pump Station #7 Improvements	310,000	0	390,000	700,000
Pump Station #11C Improvements	0	0	421,000	421,000
Pump Station #11B Improvements	0	0	400,000	400,000
Water Meter Project	100,000	0	0	100,000
Fire Hydrant & Valve Repair/Replacement	60,000	0	0	60,000
Total	\$470,000	\$13,586,858	\$1,211,000	\$15,267,858

→ Grant funds in the amount of \$1,211,000 include the following:

- \$390,000 from the U.S. Environmental Protection Agency for improvements to Pump Station 7.
- \$421,000 balance from the U.S. Environmental Protection Agency for improvements to Pump Station 11C. The project began in FY 2014 with a total cost of \$1,521,000.
- \$100,000 from the U.S. Environmental Protection Agency for improvements to Pump Station 11B.
- \$300,000 from Miami Dade County CDBG for improvements to Pump Station 11B.

Public Utilities – Water & Sewer

- Loan funds in the amount of \$13,586,858 anticipated for Water & Sewer infrastructure master plan projects fund by State Revolving Loan dollars. The current five-year plan for completion of these projects is:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
SEWER	\$6,285,090	\$5,073,701	\$2,879,050	\$1,337,248	\$1,337,248	\$16,912,337
WATER	7,301,770	6,116,832	3,485,419	1,742,709	1,742,709	20,389,439
TOTAL	\$13,586,859	\$11,190,533	\$6,364,469	\$3,079,958	\$3,079,958	\$37,301,776

- A Water and Sewer reserve of \$500,000 is funded and a sick/vacation leave reserve is funded at \$17,500.
- In the Sewer Division, funding in the amount of \$2,516,620 is provided to pay sewage disposal costs to Miami Dade County. Miami Dade County has increased the sewer rate by 4% for FY 2014-2015. The City experienced a 13.9% increase in FY 2014.
- In the Water Division, funding in the amount of \$1,615,000 is provided to pay for water delivery service from Miami Dade County.
- The CIP Team reports to the City Manager.

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	440 WATER & SEWER							
DEPT	50 PUBLIC UTILITIES							
DIV	63 METER READERS							
533110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120	SALARIES-REGULAR	104,150	97,193	179,690	179,690	179,690	291,195	311,990
533130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140	OVERTIME	2,674	7,042	5,000	5,000	5,000	5,000	5,000
533210	F.I.C.A. TAXES	8,130	7,879	14,130	14,130	14,130	22,660	24,250
533220	RETIREMENT CONTRIBUTION	5,347	6,849	12,835	12,835	12,835	21,830	23,360
533230	LIFE & HEALTH INSURANCE	15,668	21,922	21,820	21,820	21,820	30,695	45,600
533240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	135,970	140,885	233,475	233,475	233,475	371,380	410,200
533311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
533340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
533341	UNIFORM RENTAL/LAUNDRY	2,390	1,738	2,000	2,000	2,000	2,000	2,000
533390	CONTINGENCIES	48,161	-	-	-	-	-	-
533440	RENTALS & LEASES	-	-	-	-	-	-	-
533493	GENERAL EXPENSES	-	-	-	-	-	-	-
533450	GAS/OIL/GREASE	-	-	-	-	-	-	-
533510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520	OPERATING SUPPLIES	27,914	23,882	51,890	51,890	51,890	30,000	30,000
533541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
533550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533461	REPAIR & MAINT BLDG & EQUIP	-	-	24,000	24,000	24,000	-	-
533466	REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	78,465	25,620	77,890	77,890	77,890	32,000	32,000
533630	IMPROV OTHER THAN BLDGS	-	3,579	-	-	100,000	-	100,000
533640	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
533648	AUTO LEASE	-	493	11,280	11,280	11,280	7,485	7,485
533643	COMM EQUIP	-	-	2,500	2,500	2,500	-	-
533720	INTEREST	-	-	-	-	-	-	-
533730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	4,072	13,780	13,780	113,780	7,485	107,485
533980	DEPRECIATION	-	-	-	-	-	-	-
563991	OPEB OBLIGATION EXP	-	19,393	-	-	-	-	-
	DEPRECIATION	-	19,393	-	-	-	-	-
	DIVISION TOTALS:	\$ 214,436	\$ 189,970	\$ 325,145	\$ 325,145	\$ 425,145	\$ 410,865	\$ 549,685

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2014-2015**

EXPENDITURES BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
FUND	440 WATER & SEWER							
DEPT	50 PUBLIC UTILITIES							
DIV	64 WATER SRVS							
533110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120	SALARIES-REGULAR	187,044	192,043	231,975	231,975	231,975	276,500	296,500
533130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140	OVERTIME	11,211	20,994	5,000	5,000	5,000	5,000	5,000
533210	F.I.C.A. TAXES	14,574	15,585	18,130	18,130	18,130	21,535	23,065
533220	RETIREMENT CONTRIBUTION	6,979	7,558	16,470	16,470	16,470	20,750	22,220
533230	LIFE & HEALTH INSURANCE	26,298	34,445	36,595	36,595	36,595	43,150	55,445
533240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	246,106	270,625	308,170	308,170	308,170	366,935	402,230
533301	DERM EXPENSE SERVICE FEE	-	602,952	-	-	-	-	-
533311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
533312	OTHER PROFESSIONAL SERVICES	25,101	35,728	20,000	20,000	20,000	18,000	18,000
533340	OTHER CONTRACTED SERVICES	1,550	300	10,000	10,000	10,000	10,000	10,000
533341	UNIFORM RENTAL/LAUNDRY	11,494	12,479	10,000	10,000	8,000	8,000	8,000
533400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
533420	POSTAGE	-	-	-	-	-	-	-
533433	PURCHASE OF WATER	1,283,146	1,245,686	1,404,965	1,404,965	1,404,965	1,615,000	1,615,000
533440	RENTALS & LEASES	2,531	274	5,000	5,000	5,000	6,000	6,000
533450	GAS/OIL/GREASE	-	-	-	-	-	-	64,800
533461	REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
533466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
533467	REP & MAINT-MACH & EQUIP	-	403	5,000	5,000	5,000	4,000	4,000
533493	GENERAL EXPENSES	-	-	-	-	-	-	-
533510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520	OPERATING SUPPLIES	44,524	16,190	30,000	30,000	30,000	50,000	50,000
533522	HARDSHIP ASSISTANCE PROGRAM	8,878	9,861	9,000	9,000	9,000	9,000	9,000
533523	EQUIP REPLACEMENT RESERVE	-	-	10,000	10,000	10,000	10,000	10,000
533524	OPERATING RESERVE	-	-	-	-	-	-	-
533525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-
533540	PUBL/SUBS/MEMBERSHIPS	-	169	3,000	3,000	3,000	1,500	1,500
533541	EDUCATIONAL COSTS	-	-	1,000	1,000	1,000	2,000	2,000
533555	SMALL TOOLS & SUPPLIES	-	101	1,000	1,000	1,000	1,000	1,000
	OPERATING EXPENSES	1,377,225	1,924,143	1,508,965	1,508,965	1,506,965	1,734,500	1,799,300
533630	IMPROV OTHER THAN BLDGS	6,662	43,740	-	-	-	-	-
5336314	SRF PROJECTS - WATER	-	-	-	-	-	7,067,875	7,067,875
5336315	CAIRO LANE	-	-	-	-	-	233,895	233,895
5336316	NW 127TH STREET IMPROVEMENTS	-	-	-	-	-	-	-
533640	MACHINERY & EQUIPMENT	-	-	30,000	30,000	30,000	-	-
533646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
533648	AUTO LEASE	-	821	18,720	18,720	18,720	26,200	26,200
533643	COMM EQUIP	-	-	1,500	1,500	1,500	-	-
	CAPITAL OUTLAYS	6,662	44,561	50,220	50,220	50,220	7,327,970	7,327,970
533822	DEMOLITION	-	-	-	-	-	-	-
533980	DEPRECIATION	-	597,544	300,000	300,000	300,000	300,000	100,000
	DEPRECIATION	-	597,544	300,000	300,000	300,000	300,000	100,000
	TOTAL WATER SERVICES	\$ 1,629,993	\$ 2,836,873	\$ 2,167,355	\$ 2,167,355	\$ 2,165,355	\$ 9,729,405	\$ 9,629,500

CITY OF OPA-LOCKA								
EXPENDITURES BY FUND / DEPARTMENT								
FY 2014-2015								
		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUEST	ADOPTED
FUND	440 WATER & SEWER							
DEPT	50 PUBLIC UTILITIES							
DIV	38 CUSTOMER SERVICE							
533110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120	SALARIES-REGULAR	142,228	155,893	103,835	103,835	103,835	108,555	108,555
533130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140	OVERTIME	2,011	2,305	-	-	-	-	-
533210	F.I.C.A. TAXES	10,821	11,702	7,945	7,945	7,945	8,305	8,305
533220	RETIREMENT CONTRIBUTION	4,243	4,733	7,215	7,215	7,215	8,000	8,000
533230	LIFE & HEALTH INSURANCE	10,175	17,918	18,450	18,450	18,450	14,730	11,020
533240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	169,477	192,551	137,445	137,445	137,445	139,590	135,880
533311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
533340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
533341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
533391	REIMBURSEMENT ADMIN COSTS	-	-	-	-	-	-	-
533440	RENTALS & LEASES	-	-	-	-	-	-	-
533493	GENERAL EXPENSES	-	-	-	-	-	-	-
533450	GAS/OIL/GREASE	-	-	-	-	-	-	-
533510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520	OPERATING SUPPLIES	-	-	7,085	7,085	7,085	2,500	2,500
533541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
533550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533466	REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	-	-	7,085	7,085	7,085	2,500	2,500
533630	IMPROV OTHER THAN BLDGS	-	-	-	-	-	-	-
533640	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
533648	AUTO LEASE	-	-	-	-	-	-	-
533643	COMM EQUIP	-	-	-	-	-	-	-
533720	INTEREST	-	-	-	-	-	-	-
533730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-						
533980	DEPRECIATION	-	-	-	-	-	-	-
	DEPRECIATION	-						
	DIVISION TOTALS:	\$ 169,477	\$ 192,551	\$ 144,530	\$ 144,530	\$ 144,530	\$ 142,090	\$ 138,380

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2014-2015**

EXPENDITURES BY LINE ITEM		FY 2012 AUDITED	FY 2013 AUDITED	FY 2014 ADOPTED	FY 2014 AMENDED	FY 2014 PROJECTED	FY 2015 DEPT REQUESTS	FY 2015 ADOPTED
FUND 440	WATER & SEWER							
DEPT 50	PUBLIC UTILITIES							
DIV 35	SEWER SERVICES							
535110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ 243,760	\$ 243,760	\$ 243,760	\$ 273,860	\$ 273,960
535120	SALARIES-REGULAR	276,306	283,966	197,205	197,205	197,205	477,020	500,085
535130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
535140	OVERTIME	10,657	18,898	10,000	10,000	10,000	10,000	10,000
535210	F.I.C.A. TAXES	20,011	21,048	34,500	34,500	34,500	58,215	59,980
535220	RETIREMENT CONTRIBUTION	9,044	10,617	31,340	31,340	31,340	56,085	57,785
535230	LIFE & HEALTH INSURANCE	18,245	30,507	56,505	56,505	56,505	78,050	88,990
535240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
535245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
535250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	334,263	365,036	573,310	573,310	573,310	953,230	990,800
535311	EMPLOYEE PHYSICALS	-	-	500	500	500	500	500
535340	OTHER CONTRACTED SERVICES	23,008	58,786	30,000	30,000	30,000	58,800	58,800
535341	UNIFORM RENTAL/LAUNDRY	1,365	1,625	2,200	2,200	2,200	1,500	1,500
535390	CONTINGENCIES	83,972	(1)	5,275	5,275	5,275	-	-
535391	REIMBURSEMENT OF ADMIN COSTS	119,076	290,942	942,500	942,500	942,500	1,049,550	1,249,550
535400	TRAVEL AND PER DIEM	-	-	-	-	-	-	-
535430	ELECTRIC., GAS & WATER	55,911	55,229	50,000	50,000	50,000	60,000	60,000
535432	SEWAGE DISPOSAL	1,530,908	1,836,595	1,505,115	1,505,115	2,600,000	2,600,000	2,516,620
535440	RENTALS & LEASES	63,888	17,967	20,000	20,000	20,000	18,000	18,000
535450	GAS/OIL/GREASE	-	-	-	-	-	-	-
535461	REP & MAINT-BLDG & EQUIP	2,909	5,005	21,835	21,835	21,835	10,000	10,000
535493	GENERAL EXPENSES	-	(500)	-	-	-	-	-
535520	OPERATING SUPPLIES	27,423	37,610	35,000	35,000	35,000	35,000	35,000
535540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
535541	EDUCATIONAL COSTS	750	-	1,500	1,500	1,500	1,500	1,500
	OPERATING EXPENSES	1,909,210	2,303,258	2,613,925	2,613,925	3,708,810	3,834,850	3,951,470
535630	IMPROV OTHER THAN BLDGS	874,699	650,776	-	-	-	-	-
5356302	LIFT STATION 11B IMPROV	-	-	259,000	259,000	-	259,000	300,000
5356303	LIFT STATION 11C IMPROV	-	-	1,521,880	1,521,880	1,521,880	-	-
5356304	LIFT STATION 7 IMPROV	-	-	700,000	700,000	-	700,000	700,000
5356305	LIFT STATION 7A IMPROV	-	-	630,000	630,000	-	-	-
5356308	SCADA CONTROL & MONITORING	-	-	250,000	250,000	250,000	-	-
5356309	LIFT STATION 10 IMPROV	-	-	676,545	676,545	676,545	-	-
5356310	FIRE HYD & VALVE REPAIR/REPLACE	-	-	30,000	30,000	30,000	-	-
5356311	LEAK DETECTION PROGRAM	-	-	20,000	20,000	20,000	-	-
5356314	SRF PROJECTS - WASTEWATER	-	-	-	-	-	5,907,235	5,907,235
5356315	CAIRO LANE	-	-	-	-	-	377,860	377,860
5356316	NW 127TH STREET IMPROVEMENTS	-	-	-	-	-	-	-
5356312	LIFT STATION 5 IMPROV	-	-	-	-	-	-	-
535640	MACHINERY & EQUIP	-	-	20,000	20,000	20,000	-	-
535646	COMPUTER EQUIPMENT	777	-	29,000	29,000	29,000	-	10,000
535648	AUTO LEASE	-	-	-	-	-	-	24,000
	CAPITAL OUTLAYS	875,476	650,776	4,136,425	4,136,425	2,547,425	7,244,095	7,319,095
535915	CONTINGENCY RESERVE	-	-	500,000	500,000	500,000	500,000	500,000
535916	RESERVE FOR SICK/ANNUAL LEAVE	-	-	17,500	17,500	17,500	17,500	17,500
	TOTAL NON- OPERATING EXPENSES	-	-	517,500	517,500	517,500	517,500	517,500
	TOTAL SEWER SRVICES	3,118,950	3,319,070	7,841,160	7,841,160	7,347,045	12,549,675	12,778,865
	TOTAL WATER AND SEWER FUND	\$ 8,510,481	\$ 7,625,137	\$ 12,463,600	\$ 12,463,600	\$ 12,067,485	\$ 24,923,369	\$ 25,250,170
(Total Water and Sewer Fund includes the Finance/Utility Billing Division)								

Public Utilities – Storm Water

DEPARTMENT DESCRIPTION

The Public Works (Utilities) Division is responsible for the maintenance of storm water drains, accrual basis and street and curb sweeping.

In addition, the division samples, monitors and tests storm water outfalls in order to identify and eliminate storm water pollution sources so as to obtain National Pollution Discharge Elimination System (NPDES) permit as mandated by provisions in the Clean Water Act.

The City performed a rate study in FY 2013-2014. The rate was \$1.90 per ERU and had not been adjusted since 1993. With the application to the State Revolving Loan program to obtain funding for the necessary improvements to the system identified in the Stormwater Master Plan, it was imperative the City apply a rate to meet the minimum SRF debt service coverage requirements and pay operating expenses.

Rates for FY 2015 and thereafter are:

Fiscal Year	Rate/ERU
2015	\$4.00
2016	\$6.00
2017	\$9.00
2018	\$12.00
2019	\$15.50
2020 and after	2% per year

Upon completion of infrastructure projects, another rate study is recommended to account for actual expenses and operational savings.

SERVICES

- * Ensure the City has adequate conveyance of storm runoffs
- * Collect and dispose of litter and trash thrown into canals
- * Maintain and clean canals and area around the canals
- * Maintenance of storm drains
- * Street and curb sweeping

Public Utilities – Storm Water

ACCOMPLISHMENTS

- Citywide Stormwater master plan completed. State Revolving Loan to complete master plan projects awarded.
- Completed storm water rate study which provides recommended rates necessary to recover funds to pay debt service.

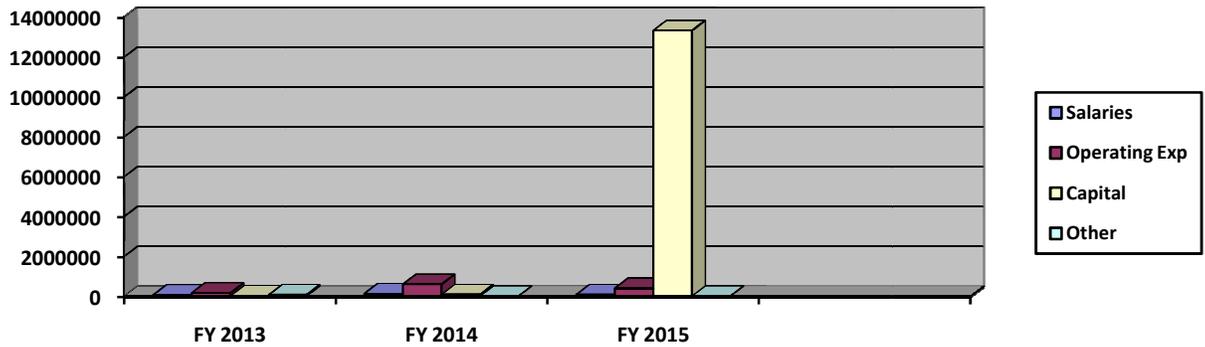
GOALS

City Goals	Department Goals
Community Development	<ul style="list-style-type: none"> • Execute design build construction agreements for citywide infrastructure projects funded by SRF loan dollars and grants and properly comply with funder requirements. Execute design build construction agreements for citywide infrastructure projects funded by SRF loan dollars and grants and properly comply with funder requirements. • Continue to monitor the inter-local agreement with Miami-Dade County to maintain the canals city-wide. Clean canals translate into more pleasant and aesthetical settings, safer open waters, and a better quality of life particularly for those residents living in close proximity to the canals.

RESOURCE SUMMARY

	FY 2013	FY 2014	FY 2015
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$54,961	\$126,105	\$75,965
Operating Expenses	162,139	595,155	393,085
Capital Outlay	8,946	80,000	13,325,725
Other	72,291	0	0
Total	\$298,337	\$801,260	\$13,794,775

Public Utilities – Storm Water



DEPARTMENT STAFFING

Position Title	Number Budgeted
Heavy Equipment Operator	2
Total	2

FY 2015 DEPARTMENT HIGHLIGHTS

- Funding is included for the agreement with Miami-Dade County for city-wide canal maintenance.
- Funding is included for the lease purchase of the street sweeper and the maintenance agreement.
- Loan funds in the amount of \$12,557,705 anticipated Storm Water infrastructure master plan projects fund by State Revolving Loan dollars. The current five-year plan for completion of these projects is:

FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
\$12,557,705	\$12,286,532	\$6,638,113	\$530,255	\$530,255	\$32,542,859

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2014-2015**

		FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	FY 2015
EXPENDITURES BY LINE ITEM		AUDITED	AUDITED	ADOPTED	AMENDED	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 450	STORM WATER UTILITY							
DEPT 50	PUBLIC UTILITIES							
DIV 43	STORM WATER MGMNT							
538110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
538120	SALARIES-REGULAR	52,949	29,875	89,130	89,130	89,130	51,690	51,690
538140	OVERTIME	2,043	5,715	5,000	5,000	5,000	5,000	5,000
538210	F.I.C.A. TAXES	4,144	2,529	7,200	7,200	7,200	4,335	4,335
538220	RETIREMENT CONTRIBUTION	2,557	3,581	6,540	6,540	6,540	4,180	4,180
538230	LIFE & HEALTH INSURANCE	7,596	13,261	18,235	18,235	18,235	12,125	10,760
538240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
538245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
538250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	69,290	54,961	126,105	126,105	126,105	77,330	75,965
538311	EMPLOYEE PHSCALS	-	-	-	-	-	-	-
538312	OTHER PROFESSIONAL SERVICES	11,950	-	200,000	200,000	200,000	-	-
538320	ACCOUNTING & AUDITING	-	-	-	-	-	-	-
538340	OTHER CONTRACTED SERVICES	181,903	140,237	346,325	346,325	346,325	346,325	346,325
538341	UNIFORM RENTAL/LAUNDRY	1,080	1,755	1,500	1,500	1,500	1,500	1,500
538390	CONTINGENCIES	42,900	-	-	-	-	-	-
538391	REIMBURSEMENT OF ADM COSTS	3,237	8,506	13,895	13,895	13,895	13,895	13,330
538420	POSTAGE	-	-	-	-	-	-	-
538430	ELECTRIC, GAS, WATER	-	-	-	-	-	-	-
538440	RENTALS & LEASES	-	-	-	-	-	-	-
538450	GAS/OIL/GREASE	-	-	-	-	-	-	-
538451	INSURANCE	4,494	1,650	6,670	6,670	6,670	10,000	10,000
538461	REPAIR & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
538465	REPAIR & MAINT OFFICE EQUIP	-	-	-	-	-	-	-
538467	REPAIR & MAINT MACH & EQUIP	936	-	16,520	16,520	16,520	10,000	10,000
538490	LEGAL ADVERTISING	-	-	-	-	-	-	-
538493	GENERAL EXPENSES	-	-	-	-	-	-	-
538520	OPERATING SUPPLIES	5,284	8,038	8,245	8,245	8,245	8,000	9,930
538541	EDUCATIONAL EXPENSES	1,828	1,953	2,000	2,000	2,000	2,000	2,000
538550	SMALL TOOLS	-	-	-	-	-	-	-
	OPERATING EXPENSES	253,612	162,139	595,155	595,155	595,155	391,720	393,085
538630	IMPROVEMENT OTHER THAN BLDG	-	-	-	-	-	-	-
5386314	SRF PROJECTS - STORMWATER	-	-	-	-	-	11,678,200	11,678,200
5386315	CAIRO LANE	-	-	-	-	-	879,505	879,505
5386316	NW 127TH STREET IMPROVEMENTS	-	-	-	-	-	-	-
5386327	BURLINGTON CANAL SLOPE PROJ	-	-	-	-	-	700,000	700,000
538640	MACHINERY & EQUIPMENT	-	8,946	80,000	80,000	80,000	68,020	68,020
538641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
538644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	8,946	80,000	80,000	80,000	13,325,725	13,325,725
538970	BAD DEBTS	-	-	-	-	-	-	-
538980	DEPRECIATION	-	69,647	-	-	-	-	-
538991	OPEB OBLIGATION EXP	-	2,644	-	-	-	-	-
	OTHER	-	72,291	-	-	-	-	-
	TOTAL STORMWATER MGMNT	\$ 322,901	\$ 298,337	\$ 801,260	\$ 801,260	\$ 801,260	\$ 13,794,775	\$ 13,794,775

Capital Projects

The Capital Projects Fund includes capital improvement projects such as:

- a. New and expanded physical facilities for the community,
- b. Large scale rehabilitation or replacement of existing facilities,
- c. Major pieces of equipment which have a relatively long period of usefulness,
- d. Equipment for any public facility or improvement when first erected or acquired,
- e. The cost of engineering or architectural studies and services related to the improvement, and
- f. The acquisition of land for a community facility such as a park, sewer line, etc.

The project must exceed \$10,000 in cost with an anticipated life exceeding one year.

Normal replacement of vehicles or equipment and normal recurring renovations or projects which are funded in departmental operating budgets are generally excluded from the Capital Projects Fund. Recurring projects are those that have a regular replacement cycle.

These Capital Project dollars are funded in the Capital Projects Fund (\$10,900,000), Peoples Transportation Tax Fund (\$2,660,000), Water & Sewer Fund (\$15,268,858) and Storm Water Fund (\$13,574,228).

ACCOMPLISHMENTS

- The City hired a consultant to complete a Citywide Infrastructure Improvement Plan with the idea to embark on a citywide infrastructure improvements program. The plan would identify the shortcomings and failures of the existing system(s) and addresses them accordingly. We expressed a need to put in place critical infrastructure components that were adequately and efficiently sized to handle current and projected demand whilst operating in an environmentally sound and sustainable manner. The city's goal is to own and maintain an infrastructure system that functions according to jurisdictional and regulatory standards whilst providing maximum service levels to the residents of the city.

The plan was complete was used to obtain State Revolving low interest loan dollars to complete all of the projects identified in the plan within a three to five year period. There are actually three separate plans (Drinking Water, Wastewater, and Storm water) that were used to obtain separate loans. The five year projection to complete these projects is as follows:

Project	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
SEWER	\$6,285,090	\$5,073,701	\$2,879,050	\$1,337,248	\$1,337,248	\$16,912,337
WATER	\$7,301,770	\$6,116,832	\$3,485,419	\$1,742,709	\$1,742,709	\$20,389,439
DRAINAGE	\$12,557,705	\$12,286,532	\$6,638,113	\$530,255	\$530,255	\$32,542,859
TOTAL	\$26,144,564	\$23,477,065	\$13,002,582	\$3,610,212	\$3,610,212	\$69,844,635

Capital Projects

- The City was successful in obtaining a bank loan in the amount of \$8.5 million to finance the construction, installation, and equipping of a new City Hall (administration building). The City has been renting office space for a number of years since moving out of Historic City Hall. Historical City Hall is listed on the State of Florida National Register of Historic Places and is currently under renovation. Funding for Historic City Hall is as follows:

Miami Dade County General Obligation Bond (GOB)	\$1,500,000
State Historical Preservation Grant	\$350,000
State Historical Preservation Small Matching Grant	\$50,000
Total	\$1,900,000

- Approximately five years ago, the City entered into an agreement with Miami Dade County DERM with one of the provisions being the City would do the necessary rehabilitation to bring all Pump Stations out of moratorium. In FY 2014, the City completed rehabilitation to Pump Stations 5, 8 and 10. Pump Station 11C improvements, the City’s master pump station, are substantially complete and the remaining \$421,000 from a U.S. Environmental Protection Agency (EPA) Grant is included. By December 2014, improvements to the two remaining pump stations (#7 and #11B) will be complete and the City will be in full compliance with these provisions of the Miami Dade County DERM agreement.

Also, utilizing the Jobs Initiative Program, the City hired city residents on a part-time basis to maintain the City’s fire hydrants and perform valve exercises. We have provided \$60,000 to continue this program.

The City has also substantially completed the Automatic Meter Reading (AMR) system that will electronically read water meters and electronically transmit the reads to the billing system. We have provided \$100,000 to continue, maintain, and troubleshoot the system and meters.

Funding for the projects include:

	EPA	Miami Dade CDBG	Water & Sewer Operating Funds	Total
Pump Station 7	\$390,000	\$0	\$310,000	\$700,000
Pump Station 11B	\$100,000	\$300,000	\$0	\$400,000
Fire Hydrant & Valve Repair/Replacement	\$0	\$0	\$60,000	\$60,000
Water Meter Project	\$0	\$0	\$100,000	\$100,000
Total	\$490,000	\$300,000	\$470,000	\$1,260,000

Capital Projects

- Miami Dade County adopted Ordinance No. 02-116 levying and imposing a one half of one percent Charter County Transit System Surtax (“Surtax”) pursuant to the authority of Sec. 212.055(1) Fla. Stats. (2002). Miami Dade County distributes 20% of the Surtax dollars to Cities. Cities are required to use at least 20% of surtax proceeds on transit uses such as circulator buses, bus shelters, bus pullout bays, sidewalks, or other transit related infrastructure. The remaining 80% or less will be used on transportation activities such as roadway milling and resurfacing.

The City annually receives approximately \$460,000 in surtax funding. Any funds not used in a given fiscal year will be carried-over to be used within the next five year period.

Projects planned in FY 2014-2015 are as follows:

Roadway Resurfacing of Barack Obama (Perviz) Ave from NW 151 st Street to Sharazad Blvd	\$700,000
Other Citywide roadway milling and resurfacing projects	\$600,000
Citywide Sidewalk Improvements	\$200,000
Sidewalk construction along Sharar Ave from NW 27 th Ave to Veterans Way (Ali Baba Ave)	\$868,410
Two additional bus shelters for NW 22 nd Ave	\$60,000
Total	\$2,428,410

The Surtax dollars will also pay \$53,330 as the City’s portion of the bus circulator costs.

- The Burlington Street Canal currently does not comply with required slope regulations per South Florida Water Management District criteria. The Canal has progressive bank erosion which is impacting the adjacent private properties. The bank is very sharp and uneven and is a health hazard. The existing condition of the Canal bank has deteriorated as residents are complaining about the threat to their property and the threat to public safety. The unprotected Canal bank is degrading the surface water quality and canal is losing its aesthetic view. The Canal bank has to be restored to ensure required slope compliance with the South Florida Water Management District regulations. The City received \$700,000 from the U.S. Environmental Protection Agency (EPA) for this project.

A summary of FY 2014-2015 Capital Project by Funding Source is located on the following pages.

FY 2014-2015 Capital Projects by Funding Source					
Project Name	FY 2014	General Fund	Water & Sewer	PTP Fund	Bank Loan
Drinking Water Projects					
Zone 1					
Zone 2					
Zone 3					
Zone 4					
Zone 5					
Zone 6					
Wastewater Projects					
Zone 1					
Zone 2					
Zone 3					
Zone 4					
Zone 5					
Zone 6					
Storm Water Projects					
Zone 1					
Zone 2					
Zone 3					
Zone 4					
Zone 5					
Zone 6					
Burlington Canal Dredging Slope Restoration					
Public Utilities					
Pump Station #7 Improvements			\$310,000		
Pump Station #11C Improvements	\$1,100,000				
Pump Station #11B Improvements					
Fire Hydrant & Valve Repair/Replacement			\$60,000		
Water Meter Project	\$130,000		\$100,000		
Public Works Roadway Milling and Resurfacing					
Perviz Avenue Resurfacing				\$700,000	
Citywide Street resurfacing projects				\$600,000	
Public Sidewalk Projects					
Citywide Sidewalk Improvements				\$200,000	
Sharar Ave - NW 27th Ave to Ali-Baba Ave				\$868,410	
Parks & Recreation Projects					
Helen Miller Cultural Center					
Community Development Projects					
Bus Shelters - Citywide	\$60,000			\$60,000	
New City Hall					\$8,500,000
Historic City Hall	\$280,000				
TOTAL	\$1,570,000	\$0	\$470,000	\$2,713,330	\$8,500,000

FY 2014-2015 Capital Projects by Funding Source					
CDBG	SRF	EPA/TRIBAL ASSISTANCE	Other	Total	Project Name
Drinking Water Projects					
	\$1,605,857			\$1,605,857	Zone 1
	\$467,785			\$467,785	Zone 2
	\$2,742,909			\$2,742,909	Zone 3
	\$107,389			\$107,389	Zone 4
	\$967,464			\$967,464	Zone 5
	\$1,410,365			\$1,410,365	Zone 6
Wastewater Projects					
	\$1,344,322			\$1,344,322	Zone 1
	\$1,133,575			\$1,133,575	Zone 2
	\$1,541,802			\$1,541,802	Zone 3
	\$309,173			\$309,173	Zone 4
	\$850,322			\$850,322	Zone 5
	\$1,105,895			\$1,105,895	Zone 6
Storm Water Projects					
	\$1,402,497			\$1,402,497	Zone 1
\$316,524	\$2,198,767			\$2,515,291	Zone 2
	\$1,060,509			\$1,060,509	Zone 3
	\$2,847,970			\$2,847,970	Zone 4
	\$4,534,599			\$4,534,599	Zone 5
	\$513,362			\$513,362	Zone 6
		\$700,000		\$700,000	Burlington Canal Dredging Slope
Public Utilities					
		\$390,000		\$700,000	Pump Station #7 Improvements
		\$421,000		\$1,521,000	Pump Station #11C Improvements
\$300,000		\$100,000		\$400,000	Pump Station #11B Improvements
				\$60,000	Fire Hydrant & Valve Repair /Replace
				\$230,000	Water Meter Project
Public Works Roadway Milling & Resurfacing					
				\$700,000	Perviz Avenue NW 151St to Sharazad
				\$600,000	Citywide Street Resurfacing
Public Sidewalk Projects					
				\$400,000	Citywide Sidewalk Improvements
				\$900,000	Sharar Ave - NW 27th Ave to Ali-Baba
Parks & Recreation Projects					
			\$500,000	\$500,000	Helen Miller Cultural Center
Community Development Projects					
				\$120,000	Bus Shelters - Citywide
				\$8,500,000	New City Hall
			\$1,900,000	\$2,180,000	Historic City Hall
\$616,524	\$26,144,562	\$1,611,000	\$2,400,000	\$43,972,086	

Glossary

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when the cash is received or spent.

Adopted Budget - The original budget as approved by the City Commission at the beginning of the fiscal year.

Ad Valorem Taxes - Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Amended Budget - The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

Annualize - Taking changes that occurred mid-year and calculating their costs for a full year, for the purpose of preparing an annual budget.

Appropriation - A legal authorization to incur obligations and make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

Asset - Resources owned or held by a government which has monetary value.

Authorized Positions - Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance - This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

Balanced Budget - A budget is considered balanced when the revenues of all funds equal the expenditures of all funds.

Base Budget - Projected cost of continuing the existing levels of service in the current budget year.

Bond - A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond - This type of bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond - This type of bond is backed only by revenues, which come from a specified enterprise or project, such as a hospital or toll road.

Glossary

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budgetary Basis – This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of the three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget – The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Expenditures – Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government – sometime referred to as infrastructure.

Capital Improvement Program (C.I.P.) – An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay – Fixed assets which have a value of \$750 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project - Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis – A basis of accounting which recognizes transactions only when cash is increased or decreased.

Collective Bargaining Agreement – A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of all employees).

Glossary

Constant or Real Dollars – The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

Consumer Price Index (CPI) – A statistical description of price levels provided by the U. S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to a government by private firms, individuals, or other government agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit – The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department – The basic organizational unit of a government which is functionally unique in its delivery of services.

Depreciation - A noncash expense that reduces the value of an asset as a result of wear and tear, age, or obsolescence.

Employee (or Fringe) Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of the costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Expenditure – The payment of cash or the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Glossary

Fiscal Policy – A governments policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For the City of Opa-locka, this twelve (12) month period is October 1 to September 30.

Fixed Assets – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Franchise Fee – Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. water, electricity, cable television.

Full Faith and Credit – A pledge of a government’s taxing power to repay debt obligations.

Fund – A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Find Balance – The excess of the assets of a fund over its liabilities, reserves, and carry-over.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Grants – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Intergovernmental Revenue – Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy – To impose taxes in support of government activities.

Line-item Budget – A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt – Debt with a maturity date of more than one year after the date of issuance.

Mill – The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Glossary

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure - The physical assets of a government (e.g. streets, water, sewer, public building and parks).

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Object of Expenditures – An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective – Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Personnel Services – Expenditures for salaries, wages, and fringe benefits of a government's employees.

Prior-year Encumbrances – Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Purpose – A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Glossary

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue – Sources of income financing the operations of government.

Rolled-back Rate - The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

Source of Revenue – Revenues are classified according to their source or point of origin.

Taxes – Compulsory charges levied by government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Temporary Positions – An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in millage (Section 200.065, Florida Statute)

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of public service by the party who benefits from the service.

Utility Taxes – Municipal charges on consumers or various utilities such as electricity, gas, water, and telecommunications.

Acronyms

ADA – Americans with Disabilities Act

ARRA – American Recovery & Reinvestment Act of 2009

AMR - Automated Meter Reading

CAD – Computer Aided Dispatch

CAFR – Comprehensive Annual Financial Report

CDBG – Community Development Block Grant

CET – Community Empowerment Team

CIP – Capital Improvement Plan

COLA – Cost of Living Adjustment

CPI – Consumer Price Index

CRA – Community Redevelopment Agency

DARE – Drug Awareness Resistance Education

DEP – Department of Environmental Protection

DJJ – Department of Juvenile Justice (Opa-locka Police Youth Academy)

EEOC – Equal Employment Opportunity Commission

ERU – Environmental Resource Unit

FDEP – Florida Department of Environmental Protection

FDLE – Florida Department of Law Enforcement

FDOT – Florida Department of Transportation

FEMA – Federal Emergency Management Association

FMLA – Family Medical Leave Act

FPL – Florida Power & Light

Acronyms

FRDAP – Florida Recreation Development Assistance Program

FTE – Full Time Equivalent

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Government Accounting Standards Board

GFOA – Government Finance Officers Association

GIS – Geographic Information System

GOB – General Obligation Bond

GIU – General Investigative Unit

HUD – Housing and Urban Development

ICMA – International City/County Management Association

IT – Information Technology

JARC – Job Access Reverse Commute

LCIR – Legislative Committee on Intergovernmental Relations

LEED – Leadership in Energy and Environmental Design

LLEBG – Local Law Enforcement Block Grant

MLK – Martin Luther King

MOU – Memorandum of Understanding

M/WBE – Minority and Women Business Enterprise

NACSLB – National Advisory Council on State and Local Budgeting

NAPOT – Nominal Average Pump Operating Time

NPDES – National Pollution Discharge Elimination System

Acronyms

OCED – Office of Community and Economic Development

P/T – Part time

PTP – People’s Transportation Plan

R & R – Repair and Replacement

RFQ/RFP – Request for Qualifications/Request for Proposal

ROW – Right of Way

SEA – Service Efforts and Accomplishments

SFWMD – South Florida Water Management District

SFRTA – South Florida Regional Transit Authority

SLE – Special Law Enforcement

SNP – Safe Neighborhood Parks (Miami Dade County)

SRF - State Revolving loan Fund

TIF – Tax Increment Financing

TRIM – Truth in millage

VAWA – Violence Against Women Act

VOCA – Victims of Crime Act

ADA – Americans with Disabilities Act

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ROW – Right of Way

SEA – Service Efforts and Accomplishments

Acronyms

SFWMD – South Florida Water Management District

SFRTA – South Florida Regional Transit Authority

SLE – Special Law Enforcement

SMS – Short Message Service

SNP – Safe Neighborhood Parks (Miami Dade County)

TIF – Tax Increment Financing

TRIM – Truth in millage

VAWA – Violence Against Women Act

VOCA – Victims of Crime Act