

*APPROVAL*

*OF*

*MINUTES*

*(January 11, 2022)*

**The Opa-locka Community Redevelopment Agency**

**CRA Clerk's Summary Minutes**

**CRA Meeting**

**Tuesday, January 11, 2022**

**5:30 P.M.**

• **CALL TO ORDER:**

Chairwoman Jannie Russell called the Community Redevelopment Agency Meeting to order at 5:40 p.m. on Tuesday, January 11, 2022.

An opportunity was given to the public to email the CRA Clerk prior to the CRA Meeting with any questions/comments/concerns on items we will hear on this evening's CRA agenda.

• **ROLL CALL:**

The following members of the Opa-locka Community Redevelopment Agency were present: Chairwoman Jannie Russell, Vice Chair Chris Davis, Board Member Sherelean Bass, Board Member Audrey Dominguez, Board Member John Taylor, Board Member Rose Tydus, and Board Member Veronica Williams. Also present were Board Attorney Burnadette Norris-Weeks, CRA Manager, Corion Delaine, CRA Staff, Gregory Gay, Gerald Lee, and Board Clerk Kinshannta Hall.

Board Member Rose Tydus led us in Prayer.

• **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited in unison.

**Chairwoman Russell:** Do we have any add on items tonight?

\*(There were no add on items.)

Board Member John Taylor moved to approve September 29, 2021, CRA reading minutes. Board Member Sherelean Bass second. The reading minutes from September 29, 2021, CRA meeting were approved.

There being no discussion, the motion passed by a 7-0 vote.

Sherelean Bass	Yes
Audrey Dominguez	Yes
John Taylor	Yes
Rose Tydus	Yes
Veronica Williams	Yes
Chris Davis	Yes
Jannie Russell	Yes

Board Member Veronica Williams moved to approve October 19, 2021, CRA reading minutes. Board Member Audrey Dominguez second. The reading minutes from October 19, 2021, CRA meeting were approved.

There being no discussion, the motion passed by a 7-0 vote.

Sherelean Bass	Yes
Audrey Dominguez	Yes
John Taylor	Yes
Rose Tydus	Yes
Veronica Williams	Yes
Chris Davis	Yes
Jannie Russell	Yes

**Chairwoman Russell:** Public comments are open.

**(Public Comment)**

**\*There were no Public Comments. Public Comments now closed.**

**(Resolutions)**

**H1. A RESOLUTION OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA), AMENDING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S ANNUAL ADOPTED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, AS SET FORTH IN EXHIBIT "A"; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**Mr. Delaine:** This resolution is looking at an opportunity to provide additional services for the CRA. We are looking to bring on an administrative assistant and paid intern. In order to do that we must look at the budget and make the modification to the budget. This item is more tied into H3 regarding the position. The budget amendment is for the salaries for the administrative assistant and the paid intern. It will be \$45,000 for the administrative assistant and \$15,000 for the paid intern. This will be broken up for each position. The overall number is \$60,000 and it is reflected in exhibit A item.

**Chairwoman Russell:** Any questions board members?

**Vice Chair Davis:** How are we recruiting for the paid intern position?

**Mr. Delaine:** We are looking to reach out to colleges and universities in the surrounding area. We are looking at training and employment opportunities for students within the public administration space to get knowledge of urban and economic development. We will look at criteria particularly residents and local citizens.

**Vice Chair Davis:** How long will the intern position run?

**Mr. Delaine:** It will be on a semester basis spring and fall.

**Board Member Bass:** Is it \$15,000 per semester or overall, for the intern?

**Mr. Delaine:** It's for the overall year.

**Board Member Bass:** How many times per year are anticipating of having this position?

**Mr. Delaine:** Two but it can expand to three. We just need to have a base amount for the intern.

**Board Member Dominguez:** Will these positions have benefits?

**Mr. Delaine:** The administrative assistant position will be a full-time position and they will be receiving insurance. They will have benefits. The intern position will be a paid position and they will not be eligible for benefits.

Vice Chair Chris Davis moved to approve resolution "H1" and Board Member John Taylor second.

There being no discussion, the motion passed by a 7-0 vote.

Sherelean Bass	Yes
Audrey Dominguez	Yes
John Taylor	Yes
Rose Tydus	Yes
Veronica Williams	Yes
Chris Davis	Yes
Jannie Russell	Yes

**H2. A RESOLUTION OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) AUTHORIZING ALLOCATION AND PAYMENT OF SIXTY-THOUSAND DOLLARS (\$60,000.00) TO THE CITY OF OPA-LOCKA'S PARKS FENCING PROJECT, FOR THE CONSTRUCTION OF FENCING AROUND SHERBONDY PARK, INGRAM PARK AND MAGNOLIA PARK WITHIN THE OCRA REDEVELOPMENT AREA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**Chairwoman Russell:** Any question board members?

**Board Member Bass:** If this item is passed, when can we anticipate a project start and ending date?

**Mr. Delaine:** I would like to forward that question to our budget administrator Bob Anathan.

**Bob Anathan:** Good evening, everyone, this is a project that is funded by a state grant, and it must be completed by June 30, 2022. It's on a fast track.

**Chairwoman Russell:** A portion is funded by the state grant.

**Bob Anathan:** That's correct, it's a 50/50 match.

**Board Member Taylor:** Are we refurbishing or getting a new fence around Sherbondy Village?

**Mr. Delaine:** We are looking to get a new fence around our parks in the city. We are going to do an entire upgrade.

**Board Member Tydus:** Who will be installing?

**Mr. Delaine:** I will forward this question to Mr. Anathan.

**Mr. Anathan:** The installation will be done by a contractor. The city does not play an active role in this project.

**Board Member Tydus:** Will it be going out for bid?

**Mr. Anathan:** Yes.

**Board Member Bass:** Is the installation apart of the \$60,000 dollars?

**Mr. Anathan:** Yes, but to get back to chairwoman Russell point, it does require a match and the project deemed to be \$200,000 dollars. The state grant is \$100,000 dollars. This is a portion of the overall match of \$100,000 dollars.

**Chairwoman Russell:** Initially in the budget it was \$50,000 but now it's \$60,000 can someone help me out with the extra 10.

**Mr. Anathan:** The concept originally was going to be five parks involved but now it's four parks involved. When there was going to be five parks involved three were within the CRA and that's where the sixty percent of \$100,000 dollars match came from, but it's always been structured in both budgets at \$60,000.

**Board Member Taylor:** Will there be sign on the park? We need to promote what the CRA is doing.

**Mr. Delaine:** Yes, there will be signage. This is within our marketing budget.

Vice Chair Chris Davis moved to approve resolution "H2" and Board Member Veronica Williams second.

There being no discussion, the motion passed by a 7-0 vote.

Sherelean Bass	Yes
Audrey Dominguez	Yes
John Taylor	Yes
Rose Tydus	Yes
Veronica Williams	Yes
Chris Davis	Yes
Jannie Russell	Yes

**H3. A RESOLUTION OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) AUTHORIZING THE HIRING OF AN ADMINISTRATIVE ASSISTANT AND INTERN AS SUPPORT STAFF FOR THE OCRA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**Chairwoman Russell:** Any questions or concerns board members?

**Vice Chair Davis:** I would like to encourage to seek those unpaid opportunities. I'm sure we can garner a better pool of talent. We have young people that are eager to participate.

**Chairwoman Russell:** We need to make sure that people within our community are at the forefront of the line getting these opportunities to work at our city.

**Mr. Delaine:** All these things are very important especially within the CRA, to have this opportunity this makes it more enticing. We need to make sure they are eager to learn. This is a great opportunity for our city.

**Chairwoman Russell:** Would it be a friendly amendment regarding the process of the selection committee? I would like someone from the board to be a part of the selection process. How would we go about doing this legal staff?

**Attorney Weeks:** It's not advised. The issue will be coming to you all.

Vice Chair Chris Davis moved to approve resolution "H3" and Board Member John Taylor second.

There being no discussion, the motion passed by a 7-0 vote.

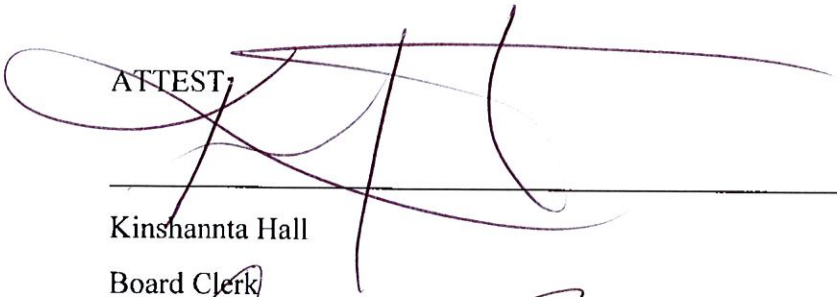
Sherelean Bass	Yes
Audrey Dominguez	Yes
John Taylor	Yes
Rose Tydus	Yes
Veronica Williams	Yes
Chris Davis	Yes
Jannie Russell	Yes



**ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned.

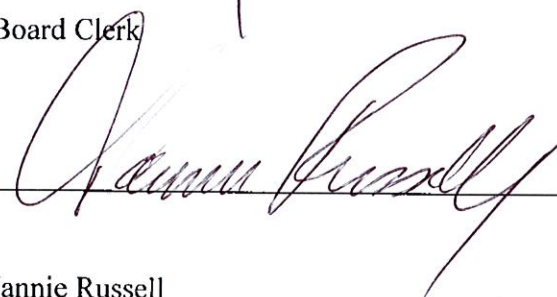
ATTEST:



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Kinshannta Hall

Board Clerk



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Jannie Russell

Chairperson