

**The Opa-locka Community Redevelopment Agency**

**CRA Clerk's Summary Minutes**

**Virtual CRA Meeting**

**Wednesday, February 24, 2021**  
**5:00 P.M.**

**• CALL TO ORDER:**

Chairwoman Jannie Russell called the Virtual Community Redevelopment Agency Meeting to order at 5:11 p.m. on Wednesday, February 24, 2021.

Pursuant to Executive Order No. 20-69, issued by the office of the Governor Ron DeSantis On March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

An opportunity was given to the public to email the CRA Clerk prior to the CRA Meeting with any questions/comments/concerns on items we will hear on this evening's CRA agenda. This meeting is being streamed live at  
<https://www.youtube.com/user/CityofOpalocka>.

Since this is a virtual meeting as authorized by the Governor of the state of Florida, again, Members of the public wishing to address the CRA have been offered the opportunity to do so. Public comments will be included as part of the public record for this virtual meeting and will be considered by the CRA prior to any action taken.

**• ROLL CALL:**

The following members of the Opa-locka Community Redevelopment Agency were present: Chairwoman Jannie Russell, Board Member Alvin Burke, Board Member Chris Davis, Board Member John Taylor, Board Member Rose Tydus and Board Member Veronica Williams. Also present were Board Attorney Candice Cobbs, CRA Manager, Gregory Gay, CRA Staff, Corion Delaine, Gerald Lee and CRA Board Clerk Kinshannta Hall.

Absent Member: Board Member Matthew Pigatt

**• PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited in unison.

**Chairwoman Russell:** Are there comments or concerns from the Public? Are there any add-ons for this meeting?

**CRA Clerk Hall:** I haven't received any comments, phone calls, or emails from the Public and there are no add-ons either.

Board Member John Taylor moved to approve October 28, 2020 CRA reading minutes. Board Member Veronica Williams second. The reading minutes from October 28, 2020 CRA meeting were approved.

There being no discussion, the motion passed by a 6-0 vote.

Alvin Burke	Yes
Chris Davis	Yes
John Taylor	Yes
Veronica Williams	Yes
Rose Tydus	Yes
Jannie Russell	Yes

**Chairwoman Russell:** Public comments is now open.

**Chairwoman Russell:** Public comments is now closed.

**\*Resolution**

A RESOLUTION OF THE CITY OF OPA-LOCKA COMMUNITY  
REDEVELOPMENT AGENCY (OCRA) APPROVING AND ADOPTING  
BUDGET AMENDMENT #1 TO THE OPA-LOCKA COMMUNITY  
AGENCY'S GENERAL OPERATING AND TAX INCREMENT FUND  
BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020  
AND ENDING SEPTEMBER 30, 2021, AS SET FORTH IN EXHIBIT "A",  
DIRECTING THE EXECUTIVE DIRECTOR TO TRANSMIT A COPY OF  
SAID BUDGET AMENDMENT TO THE CITY OF OPA-LOCKA AND  
MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF  
RECITALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING  
CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE  
DATE.

**Chair Russell:** Can I get someone to move it please.

**Board Member Williams:** Move it.

**Board Member Burke:** I second it.

**Mr. Gay:** We have Mr. Robert Anathan who is the budget director for the city who has worked on this particular amendment and update to our budget. This is a matter that needs to address to our budget. When we initially did our budget funds were placed in the trust account but not to the line items. If you all would like, Mr. Anathan can give you a brief explanation as to the purpose of this budget amendment.

**Chair Russell:** What page is the budget on so we call follow along?

**Mr. Gay:** It is on page 17 & 18.

**Rob Anathan:** This a simple budget amendment. If you are looking at the left column is the adopted budget. The center column is where the budget amendment is. We are only taking \$6,000 dollars out of the reserve/ "Trust" account and move it to the line for advertisement so all future meetings can be advertised against the approved budget.

**Chair Russell:** what line item was that money taken from?

**Rob Anathan:** It came out of the reserve "Trust" account.

**Chair Russell:** Are there any questions about the amendment?

**Chris Davis:** I just want to get more information about the marketing aspect of this budget amendment.

**Rob Anathan:** This is only advertisement for the notices of the CRA meetings. Marketing has nothing to do with this resolution.

**Chair Russell:** In the resolution in section three it states executive director of the CRA who would be the City manager?

**Mr. Gay:** Yes and I serve as the CRA manager.

**Chair Russell:** I just want to make sure we are consistent in the wording and titles that we are using.

There being no discussion, the motion passed by a 6-0 vote.

Alvin Burke	Yes
Chris Davis	Yes
John Taylor	Yes
Veronica Williams	Yes
Rose Tydus	Yes
Jannie Russell	Yes

**Chair Russell:** I've asked the Clerk to have our next meeting at Sherbondy Village so we can make it convenient for everyone since the Commission has gone back to meeting in person.

**\*Discussions/Presentations**

**Mr. Gay:** We have a vacancy for vice chair. I wanted to bring this to you all attention and have some of the members to take in consideration of officers. This is something that this board should consider.

**Chair Russell:** According to our Bylaws we have until March 24, 2021 to elect officers and if the will we will have the clerk to poll the board. This could be done at our next meeting.

**\*Update of Bylaws**

**Mr. Gay:** One of the findings was the CRA bylaws. I would like the board to go through the Bylaws.

**Chair Russell:** I've only been the Chair for three years not five and can you send us a copy of the 99 findings.

**Board Member Davis:** From my knowledge the "MOU" stood out the most. I guess the items you are speaking are not a part of the Memorandum and where do these items come from. Are you speaking of other items?

**Mr. Gay:** It relates to the Bylaws and there was a finding that there was an issue finding 98 where it reads with the appointment of the members appointed. These are the issues that we need to look at. Staff will provide this information so you all will have a better understanding.

**Mr. Davis:** At the next meeting you want us to have feedback?

**Mr. Gay:** Yes.

**Mr. Gay:** It's finding 85-99 for the CRA.

**Board Member Davis:** How many findings do we have left?

**Mr. Gay:** Mr. Anathan is working on this now so he will be providing more information.

**Chair Russell:** I was under the impression that we addressed the appointments. The issue was it needed to say that they would coincide. The minutes we didn't have the minutes at the time to transcribe the minutes.

**Mr. Gay:** You're correct but we not have addressed to having a resolution.

**\*Update Memorandum of Understanding**

**Mr. Gay:** The Memorandum of Understanding is a new document that is in place and it required that we review this document on an annual basis. We will be bringing this information brought before you at the next CRA meeting as a resolution. Any questions?

**No questions were asked.**

**\*Update of Façade Improvement Project**

**Corion Delaine:** Just to give a brief overview, the Opa-locka CDC is over this project. I have Eric and Marcia on the call with us today. We are currently awaiting the permits. The applicants are working with the architects.

Mr. Gay: We have information within your packages and if anyone have any questions

Board Member Davis: I see that we have five projects but you mentioned six projects.

Corion Delaine: We had 6 projects but we had to omit one project because it was outside the CRA.

**Chair Russell:** For number 5 the distribution company what is their scope of work?

**Corion Delaine:** They were looking to do some designs to their building.

**Chair Russell:** I would like to encourage board members to drive by the projects that are in progress. I'm concerned with the signs. We need to let the community know that something is going on.

**Mr. Gay:** We will be working to get those signs up. Once the permitting process is completed.

**Chair Russell:** We need to order the signs and get them up so the Community will know that something is going on. Can the board have a timeline to get the signs up?

**Mr. Gay:** There will be some dates adjusted because the process is going to take longer due to permitting. We will be working to get those signs up and letting the community know.

**\*Status of “Stantec”**

**Mr. Gay:** We had a workshop that was provided by Stantec the downtown masterplan. As a part of the public forum this information is being informed on YouTube. We have Mr. Delaine if you have any questions.

**Chair Russell:** Is this on the City Webpage?

**Mr. Gay:** I've requested to have this information on the City website.

**Mr. Gay:** We have discussed that the CRA have their own logo. We've attached some examples within your packages. On page 56 we have the design for the letterheads. On page 57 this logo would be for particular marketing and banners etc. If there are any questions or concerns we can address them at this time. The innovation district speaks to the industrial area. We are looking to create this district to create technology for an area of opportunity. Mr. Delaine have some very unique ideas. We are looking at it from a zoning perspective and marketing perspective.

**Chair Russell:** Can Mr. Delaine forward us a written report so we can give feedback.

**Mr. Gay:** We need to create an incentive package for the CRA. I recommend having a workshop. If there are any questions or concerns at this time.

**Board Member Williams:** I want to offer a suggestion, with the marketing plan and other opportunities put a timeline on these projects so we will have a goal. A time and a goal we are working on. If we could work on the smaller goals that are easy on our plate we would see some of our investment.

**Chair Russell:** It is time for us to move forward with our accomplishments.

**Board Member Davis:** in reference to hosting a workshop we could develop incentives. I'm a big advocate for incentive packages. If I could put a motion on the floor this would be greatly appreciated.

**Mr. Gay:** Over the next few months there are going to be having workshops. If I could suggest one usually the Wednesday in the middle of the month are normally good. I think around March 17th would be a good date.

**Board Member Davis:** I would like to make a motion to have a workshop to have incentives for developers for March 17th, 2021.

**Board Member Tydus:** I second.

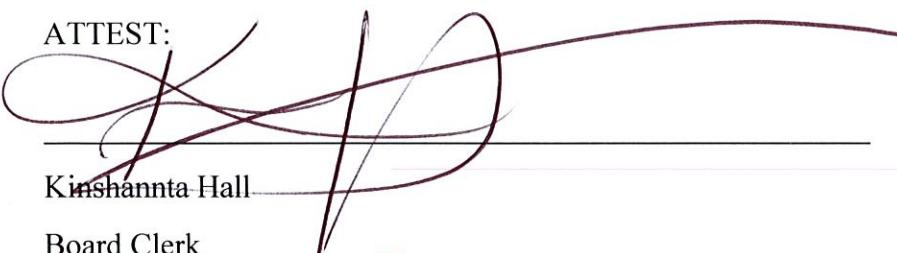
**Chair Russell:** I would like to add an add-on item for us to discuss economic development as a part of the workshop.

**Board Member Davis:** I accept the amendment.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Board Member Chris Davis and second by Board Member Rose Tydus to adjourn the meeting. The meeting was adjourned.

ATTEST:

  
Kinshannta Hall

Board Clerk

  
Jannie Russell

Jannie Russell

Chairperson