

APPROVAL

OF

MINUTES

(April 22, 2020)

The Opa-locka Community Redevelopment Agency

CRA Clerk's Summary Minutes

Virtual CRA Meeting

Wednesday, April 22, 2020

5:00 P.M.

- **CALL TO ORDER:**

Chairwoman Jannie Russell called the Virtual Community Redevelopment Agency Meeting to order at 5:14 p.m. on Wednesday, April 22, 2020.

Pursuant to Executive Order No. 20-69, issued by the office of the Governor Ron DeSantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

An opportunity was given to the public to email the CRA Clerk prior to the CRA Meeting with any questions/comments/concerns on items we will hear on this evening's CRA agenda. This meeting is being streamed live at <https://www.youtube.com/user/CityofOpalocka>.

Since this is a virtual meeting as authorized by the Governor of the state of Florida, again, members of the public wishing to address the CRA have been offered the opportunity to do so. Public comments will be included as part of the public record for this virtual meeting and will be considered by the CRA prior to any action taken.

- **ROLL CALL:**

The following members of the Opa-locka Community Redevelopment Agency were present: Chairwoman Jannie Russell, Vice Chairman Joseph L. Kelley, Board Member Alvin Burke, Board Member Chris Davis, Board Member Matthew Pigatt and Board Member Rose Tydus. Also present were Board Attorney Burnadette Norris Weeks, CRA Manager, Gregory Gay and CRA Board Clerk Kinshannta Hall.

Board Member Sherelean Bass was absence.

- **INVOCATION:**

The invocation was delivered by Vice Chairman Joseph Kelley.

- **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited in unison.

Chairwoman Russell: Are there any add-ons?

CRA Clerk Hall: Yes. A draft for the “2019” Annual Report which I sent about thirty minutes ago.

Chairwoman Russell: So we didn’t have time to go over the document if it was sent thirty minutes ago.

CRA Clerk Hall: It was draft that Mr. Gay wanted to add as a backup document added with one of the items on the CRA agenda.

Mr. Gay: This is a document that is required to be presented to the board for submission to Miami-Dade County on an annual basis. This information is very similar to the information provided in the previous years. If it is your desire we can move on the item today or we can defer it to the next meeting.

Vice Chairman Kelley: This is a part of one the items we are going to vote on. We can address that in that item when we get to it.

Attorney Norris-Weeks: This is a backup document.

Vice Chairman Kelley moved to approve January 22, 2020 CRA reading minutes. Board Member Davis second. The reading minutes from January 22, 2020 CRA meeting were approved.

There being no discussion, the motion passed by a 6-0 vote.

Alvin Burke	Yes
Chris Davis	Yes
Joseph L. Kelley	Yes
Matthew Pigatt	Yes
Jannie Russell	Yes
Rose Tydus	Yes

Chairwoman Russell: Public comments is now open.

Chairwoman Russell: Pubic comments is now closed.

RESOLUTIONS:

H1. A RESOLUTION OF THE CITY OF OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) APPROVING THE CREATION OF AN OCRA FAÇADE IMPROVEMENT PROGRAM IN THE OCRA AREA AND AUTHORIZING THE OPA-LOCKA COMMUNITY DEVELOPMENT CORPORATION (OLCDC) TO MANAGE AND OPERATE THE FAÇADE IMPROVEMENT PROGRAM PURSUANT TO CERTAIN TERMS AND CONDITIONS SET FORTH IN EXHIBIT “A” AND EXHIBIT “B”; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

*Chairwoman Russell did not participate in the voting process of this item due to a possibility of conflict with the Opa-locka “CDC”.

Attorney Norris-Weeks: There is a conflict form you have to sign provided by the City Clerk. You have stated the conflict on the record so you only have to sign the form.

Vice Chairman Kelley chaired this item.

Board member Davis moved the item and Board member Pigatt second.

There being no discussion, the motion passed by a 5-0 vote.

Alvin Burke	Yes
Chris Davis	Yes
Joseph L. Kelley	Yes
Matthew Pigatt	Yes
Rose Tydus	Yes

H2. A RESOLUTION OF THE CITY OF OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) AUTHORIZING THE CREATION OF A DOWNTOWN MASTER PLAN AND AUTHORIZING THE SELECTION OF STANTEC, INC. TO PERFORM THE REQUESTED SERVICES PURSUANT TO RFQ NO: 2020-0210-0200.

*This item will be brought back before the CRA board with all information on all companies involved who submitted along with supportive and detailed documents. This item will be brought back before the CRA board.

*This item was deferred.

H3. A RESOLUTION OF THE CITY OF OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (CRA) APPROVING THE CRA ANNUAL REPORT FOR 2019; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

*This item will be brought back before the CRA board with all supportive and financial detailed documents.

*This item was deferred.

Mr. Gay: On the last page is a memo that was provided to you all. We've already addressed some of the concerns regarding the façade improvement program. At your last board meeting you approved a resolution to assist in funding for the completion of historic city hall. I had a conversation with the Public Works director. The vendor that they were looking to reengage with has decided to not move forward with completing the work of historic city hall. A selection process will be done to hire another company to look at the completion of historic city hall and that will add more additional time as it relates to that particular project will be completed. Within your package there is a bank statement from City National Bank that shows that there is approximately \$861,000.00 dollars within the TIFF trust account. The finance department has been working diligently to go through a full reconciliation of the City of Opa-locka and the CRA and the expenses that has gone back and forth between both entities and that is going to be a part of the information that will be provided at our next meeting in updating with our financials. We've been meeting with a veteran group for a few months now and they are looking

for new development within the CRA. We will be making a presentation before you all soon regarding this project. As it relates to the finding of necessity and the update of the CRA masterplan we would like to add additional projects and programs and expand the CRA boundaries and extend the timeline to equal the sunset date for the state. We are looking to extend an additional six years. When relating to the auditor general report we are in the process of putting together policies and procedures outlined a part of the 15 findings that related specifically with the CRA. If you have any questions or concerns I will address them at this time.

Board Member Davis: The contractor that we were scheduled to revisit is not interested in remobilizing the scope of work for historic city hall anymore?

Mr. Gay: The conversation that I had with Mr. Austin the director of Public Works did inform me of that. We are waiting to see where we are from the City and CRA standpoint.

Vice Chairman Kelley: Were there any discussions of needing additional dollars from the CRA to help with historic city hall?

Mr. Gay: We did not have a discussion regarding funds allocated towards the completion of the project. It hasn't been determined at this time.

Vice Chairman Kelley: in reference to Cuyahoga can you give us on an update to where we are with that?

Mr. Gay: Yes I can provide an update.

***Vice Chairman Kelley made a request regarding a resolution of extending the CRA timeline.**

Mr. Gay: We will be providing that request before the CRA board later this year so we can be in better standing with submission.

Chairwoman Russell: You said you have worked on some of the audit findings and that you would present them before us at the next board meeting. You said in a previous meeting that we already addressed some of those finding previously.

Mr. Gay: In the previous meeting what was addressed was addressing some of the concerns of how the City and the CRA interact with each other which was through the memorandum of understanding. As a result we are one step closer to establishing policies and procedures based on the memorandum of understanding directed us to do.

Chairwoman Russell: so the things we addressed already been submitted or you're holding on to everything to send as one.

Mr. Gay: We have been working with the budget director. My primary focus has been the CRA and we want to be precise. Some information has been transferred to the state and the state has responded back to us. We still have more work to do.

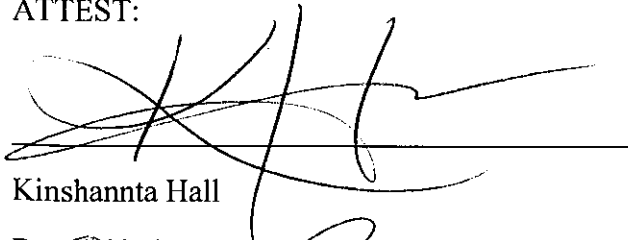
Chairwoman Russell: Any information that has been sent to Tallahassee as a board can we have access to that information as well?

Mr. Gay: Yes.

ADJOURNMENT:

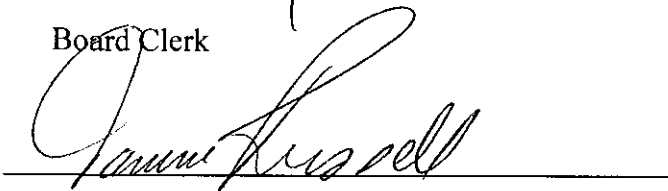
There being no further business to come before the Board, it was moved by Vice Chairman Kelley and second by board member Burke to adjourn the meeting. The meeting was adjourned at 6:15pm.

ATTEST:



Kinshannta Hall

Board Clerk



Jannie Russell

Chairperson