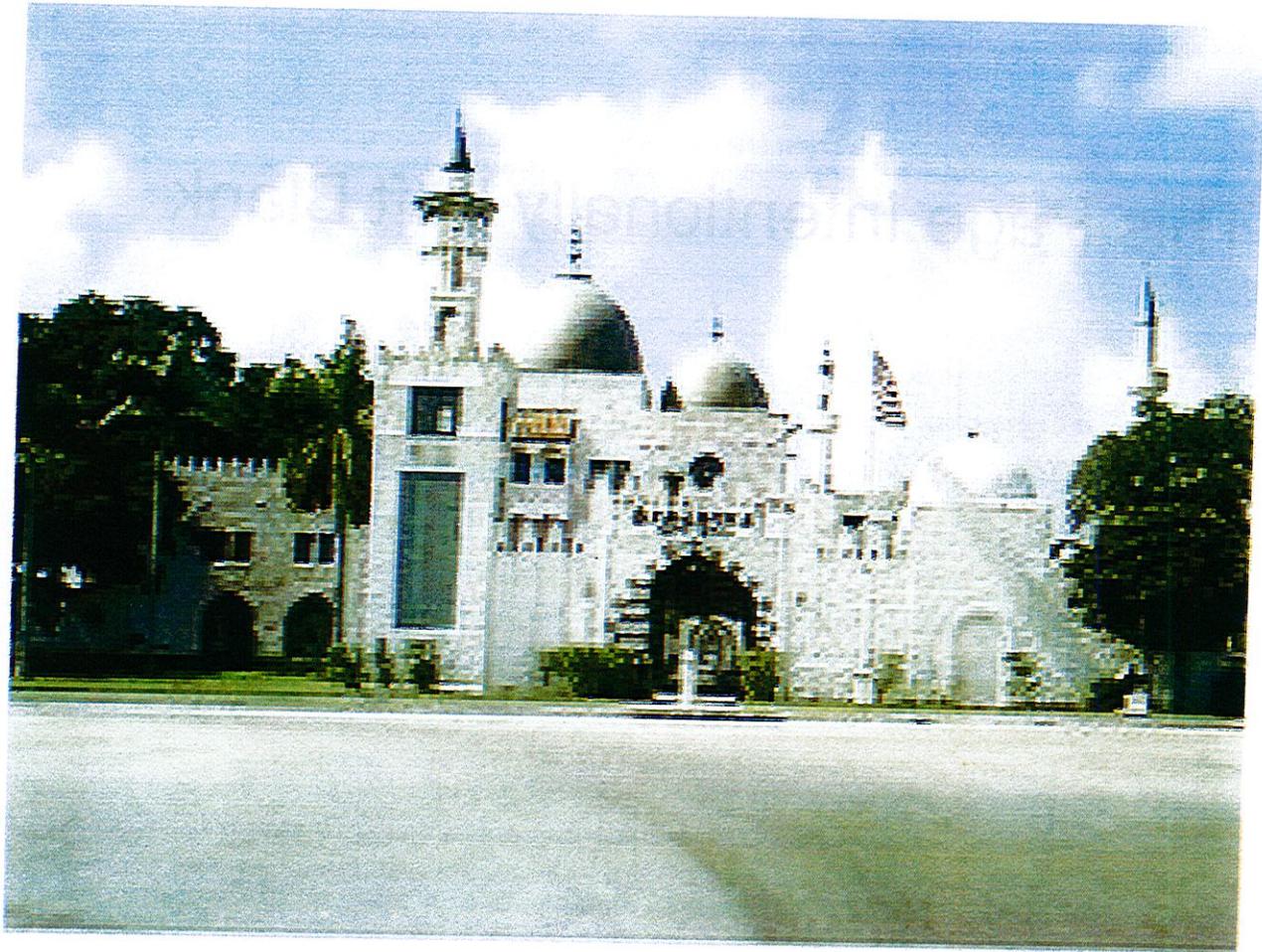


*City of Opa-locka, Florida
Adopted Operating Budget*



Fiscal Year 2013-2014

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ADOPTED OPERATING BUDGET

City of Opa-locka, Florida

FISCAL YEAR 2013-2014



From left to right: Commissioner Luis B. Santiago, Vice Mayor Joseph L. Kelley, Mayor Myra L. Taylor, Commissioner Dorothy Johnson, Commissioner Timothy Holmes

Kelvin Baker, Sr., City Manager
Joanna Flores, City Clerk
Joseph Geller, City Attorney

Faye Douglas, Budget Administrator
David Chiverton, Assistant City Manager
Susan Gooding-Liburd, Finance Director
Jeffrey Key, Chief of Police
Mohammad Nasir, Capital Improvement Projects/City Engineer
Esin Daniel Abia, Public Works Director
Howard Brown, Community Development Director
Gregory Days, Code Enforcement Manager
T.C. Adderly, Human Resources Director
Nelson Rodriguez, Information Technology Director
Charles Brown, Parks & Recreation Director

TABLE OF CONTENTS

Page No.		
1	Budget Message	A
7	Community Profile	B
9	Miscellaneous Statistics	B
13	Budget Development Process	B
17	Financial Policies	B
21	City Organizational Chart	B
23	Fund Descriptions	B
27	Executive Summary	C
45	Summary of All Funds Revenues	D
46	Summary of All Funds Expenditures	D
47	Proposed Revenue	D
53	Proposed Expenditures	D
56	Personnel Summary	D
59	City Commission	E
63	Office of the City Manager	F
69	General Government	G
71	Office of the City Clerk	H
75	Office of the City Attorney	I
79	Human Resources	J
83	Finance	K
93	Information Technology (IT)	L
99	Community Development	M
103	Building & Licenses	N
107	Code Enforcement	O
111	Parks and Recreation	P
117	Police	Q
133	Opa-locka Youth Academy - DJJ	R
135	Crime Prevention	S
141	Community Redevelopment Agency (CRA)	T
145	Public Works – Admin/ Bldg Maintenance/Roads & Streets/Vehicle Maintenance	U
159	Public Utilities – Solid Waste	V
163	Public Utilities – Water and Sewer	W
173	Public Utilities – Stormwater	X
177	Public Works - Capital Projects	Y
181	Glossary	Z
188	Acronyms	Z

BUDGET MESSAGE



City of
OPA-LOCKA
Florida

VISION STATEMENT

"Opa-locka 2018 will be your safe and secure, culturally diverse, friendly and growing community which offers business prosperity with convenient services and unique history."

Opa-locka 2018 Five-Year Strategic Plan

July 30, 2013

To the Honorable Mayor and members of the City Commission:

In accordance with Article VI, Section 40 of the City of Opa-locka Code of Ordinances, I hereby submit the FY 2013-2014 Operating Budget for all funds for the fiscal year beginning October 1, 2013 and ending September 30, 2013 for your review and consideration. The budget expresses the goals and objectives of the City Commission and is intended to establish the financial plan for delivering services to the community. The recommendations in this budget document are a result of your vision for the City communicated via Commission Meetings, Town Hall meetings with the City Commission and city residents, Budget Workshops, and meetings with the Department Heads. Our citizens have also provided their input throughout the process and, as specified in Florida Statutes, during two public hearings in September.

Additionally, this past fiscal year, the City adopted a formal 5-Year Strategic Plan. Like businesses use business plans, and builders use blueprints to construct attractive and functional structures, local governments are well-served to use strategic planning in the public arena to choose inspirational goals; find commonality among many agendas; guide work plans, budgets, and competing priorities; and measure results.

The development of the plan was a lengthy process that included multiple viewpoints. With the assistance of a facilitator, the development of the plan began with the completion of a SWOT (Strengths Weaknesses Opportunities Threats) analysis by the City Commission. The facilitator then interviewed the Commissioners, other selected employees and residents on a one-on-one basis. The City then held a retreat to flush out the goals and objectives. Once a draft of the plan was completed, the City held a Town Hall Meeting seeking public input to the plan.

The following schedule summarizes the "Opa-locka 2018" 5-Year Strategic Plan:

BUDGET MESSAGE

GOALS	OBJECTIVES
(1) Economic Development	<p>By 2014 to accommodate and attract new business, solve citywide infrastructure problems to improve capacity, especially roads and sidewalks, stormwater, and wastewater.</p> <p>In 2013, complete and begin implementing a 5- step Specific Economic Development Strategy which targets industries with sufficient market demand, entertains public-private-partnerships, offers an “investment ready” regulatory environment, and courts desirable businesses to locate or expand within the City.</p> <p>By 2014, annex areas A and B, attract new industrial tenants and consequently build tax base and city tax revenue.</p>
(2) Community Development	<p>Provide more convenient urban services for residents and visitors.</p> <p>Rebuild a positive City public image</p>
(3) City Leadership & Management	<p>On a continuing basis, inspire high quality city staff with demonstrated professionalism, loyalty and extended service, teamwork, and communication. Better, quicker, and friendlier customer service.</p> <p>On a continuing basis, advance the City’s political standing by winning favorable legislation, securing more state and federal resources, and defending against unfavorable legislation; advance regional, neighboring city, and private partnerships to achieve common and complimentary goals.</p>

We will use this plan as a guide to the development of department goals, objectives and performance measures for the FY 2013-2014 Budget.

The City is currently facing a budget gap in the General Fund in the amount of **\$2.57 million**. Closing this budget will be a monumental team effort. There are tough decisions ahead, but at this time we have any opportunity to make strategic choices that will move this City forward to a sustainable future.

The City continues to face tough economic challenges in the upcoming year that include:

1. **Continued reduction in the City property values** – The City’s property values decreased by 5.6% when compared to last years’ values. The City of Opa-locka was one of nine out of thirty-six municipalities in Miami-Dade County that experienced a decrease and the City’s decrease was the second highest out of those that did

BUDGET MESSAGE

decrease. The City's gross taxable value for FY 2010 was \$932,162,334. The City's gross taxable value for FY 2014 ad valorem taxes is \$659,709,852. In five years, the City's property values have degraded by \$272,452,482 or 29%. This has had a distressing impact on General Fund revenues as ad valorem taxes make up over 45% of revenue.

2. **Non-renewal of the City's liability and worker's comp insurance** – The City's insurance provider, The Florida League of Cities (FLC), recently provided notification that they would not be renewing the City's policy. The City annually pays the FLC about \$650,000 for insurance. We are urgently seeking quotes for coverage to begin October 1, 2013; however, preliminary indications show that the cost to replace the current coverage could be more than two to two and a half times the expiring premium.
3. **Health Insurance Increase** – The FY 2014 budget includes a 15% increase in health insurance. In the General Fund, the impact is about \$180,000.

Options to close the budget gap will be discussed further in one-on-one meetings with the City Commission and upcoming budget workshops/town hall meetings with the public. Some of the ideas we are currently looking at include:

- Obtain a loan for liability and worker's compensation coverage for one year. This will give the City time to implement a robust risk management program to mitigate claims and insurable losses that may put us in a better position to possibly return to the FLC.
- The budget currently includes twenty-five vacant/new positions in the General Fund. By eliminating fifteen of those positions, we could save about \$600,000.
- Negotiate an option for health insurance with an increase as close to zero as possible.

Due to the economic condition of the City, we will also:

- Continue to suspend the City's education reimbursement program and grandfathered annual leave payouts for an additional year.
- Continue to freeze all salaries that are not impacted by union negotiations.

Significant FY 2013 accomplishments include:

- ▶ Successfully negotiated an agreement with the Police Benevolent Association (PBA) that now includes a step plan that has been missing for several years.
- ▶ Constructed a prisoner processing facility in the Police Department that improves the safety and security for all persons.
- ▶ The Police Department has implemented a four (4) day, ten (10) hours per day shift schedule to allow for overlapping shifts which increases police visibility.
- ▶ Identified and dismantled four (4) marijuana grow houses in the City.
- ▶ Completed a camera surveillance project in the Magnolia North neighborhood

BUDGET MESSAGE

- ▶ Designed and implemented 300mbps wireless bridge connection for the Sherbondy Park Community Center.
- ▶ Implemented “live” and archived streaming of all City Commission meetings over the City’s website to further provide transparency of City Commission meetings.
- ▶ Re-engineered the internal use of Itron software for collection of water meter reads into the billing system.
- ▶ Managed the transition of the Sungard management software to a cloud platform that eliminates the need to purchase servers.
- ▶ Developed a relationship with the South Florida Workforce (SFWF) to employ City residents. Through this partnership, the City has employed over fifteen residents for temporary assignments.
- ▶ Enrolled in an On the Job Training (OJT) program through SFWF to access funds to hire unemployed residents and to access federal funding to develop current employees.
- ▶ Hired 25 Opa-locka youths for the 2013 Summer Youth Employment program.
- ▶ Significant grants awards in the past year include: Lift Stations 7 & 7A (\$390,000); Burlington Street Canal Stabilization (\$700,000); Art for Historic City Hall (\$30,000); DJJ Summer Program (\$37,344).
- ▶ Completed drainage repair and reconstruction of NW 143rd Street and Rutland Street. Also, installed a round-a-about near Nathan B. Young Elementary.
- ▶ Completed milling and resurfacing of Burlington Street from Opa-locka Blvd to NW 27th Ave. This project corrected a severe drainage problem, added sidewalks and also beautified homes with new driveways and landscaping.
- ▶ Began reconstruction of Pump Station 11C, the City’s main pump station. This project is funded with federal dollars as was delayed in the Federal Government sequestration. With the assistance of Congresswoman Frederica Wilson, the funding was released. Once completed, this rehab will almost eliminate pricey one-time fixes and overtime and will also bring improved efficiencies to the entire sewer system.
- ▶ Completed drainage repair and reconstruction of NW 128th Street
- ▶ Completed Phase I Transportation Master Plan and Enhancement Study
- ▶ Submitted an application to Miami Dade County to annex two (2) unincorporated areas South and West of the City.
- ▶ Activated the City’s Automated Meter reading (AMR) ability that will allow for more accurate reading and enhance the utility billing process.
- ▶ Grand Opening of Sherbondy Village with an historic Battle of the Bands event
- ▶ Hosted a Florida League of Cities monthly meeting in the City of Opa-locka for the first time.

BUDGET MESSAGE

- ▶ Began construction of the City's Senior Housing Development – a \$21 million mixed use facility and the largest development in the City's history.
- ▶ Implemented a City car wash facility for all City vehicles.
- ▶ Re-established a relationship with the State of Florida Revolving Loan administration.
- ▶ New Retail Developments were approved and are in process: Presidente Supermarket (28,000 sq ft Grocery Store) and Family Dollar Store
- ▶ Completed Phase I Conditional Assessment and Design of Historic City Hall
- ▶ Comprehensive fee study completed and implemented.
- ▶ Approved the engagement of a consultant to complete a comprehensive Capital Improvement Plan (CIP) that can then be used to obtain grant or bond funding.

As in recent years, the upcoming year will also be challenging as we continue making progress toward the following goals:

- Reduce millage rate.
- Continue to maintain General Fund reserve.
- Continue improving infrastructure.
- Increase development throughout City.
- Move expeditiously through the annexation process
- Increase revenue.
- Complete the rehabilitation of remaining pump stations.
- Finalize Water & Sewer rate study.

Specifically, in the next year, we will:

- Continue upgrades to bring all of the City's pump stations out of moratorium and other improvements to the utility system that will increase the opportunities for economic development and bring compliance to the City's consent agreement with DERM.
- Complete the Capital Improvement Master Plan to present to City voters in a referendum in order to obtain approval for bond funding.
- Fully deploy the CRA program, beginning in the Magnolia North community. The CRA will not only bring physical improvements to the City but also economic development and empowerment to the residents.
- Expand our online services.
- Develop a destination plan to attract more visitors to the City.
- Complete the annexing of unincorporated areas adjacent to the City.
- Begin Historic City Hall renovations.

BUDGET MESSAGE

Long-term, we will be looking to:

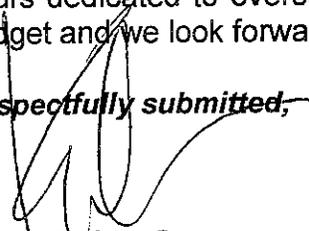
- Using the CRA and other tools, continue redevelopment opportunities throughout the City including along NW 22nd Ave, Cuyahoga property, sidewalk construction, Cairo Lane, and downtown Opa-locka.
- Eliminate fund balance deficits in several funds.
- Identify a permanent location of the City of Opa-locka Administrative Offices and long term solution for the Police Department Headquarters. City Administration eliminated the rent for the office space at a savings of \$417,660 annually and the Police Department is in need of a larger and more updated space to accommodate their needs.

We continue to deal with economic challenges that erode the City's tax base and significant increases in required insurance programs. As a City, we are determined to make those decisions that will ensure a viable future for the City. We are committed to undertaking the best budgeting and fiscal management practices in order to continue the City's healthy economic condition. Employees are the life blood of any City and so far, the City has avoided layoffs and significant furlough days. Cuts in employee positions and benefits are not popular; however, at this time, we cannot responsibly take any option off of the table.

This budget is not balanced at this time, but we are all working to present a balanced, conservative and fiscally responsible financial plan for the City of Opa-locka. While I have presented you with a very conservative budget proposal, you, as the elected legislative body, have the difficulty of adopting a budget that truly reflects the needs and wants of our residents and at the same time balance that against limited resources. You must weigh the cost of government against the need for critical services that residents depend upon that ensure a high quality of life.

Considering the numerous challenges that presented themselves during this budget process, it would not have been possible to formulate a complete, thoughtful, and realistic budget without a dedicated team effort. On behalf of the many City employees who prepared this budget, I extend thanks to the Mayor and members of the City Commission for the many hours dedicated to overseeing the City's well-being. It has been a pleasure preparing this budget and we look forward to a successful 2013-2014 fiscal year.

Respectfully submitted,


Kelvin Baker, Sr.
City Manager

COMMUNITY PROFILE

The City of Opa-locka, Florida (the "City") was founded in 1925 by Glen H. Curtiss, a pioneer aviator, airplane manufacturer and real estate developer, who in the early 1920's developed the cities of Hialeah and Miami Springs. The name Opa-locka, derived from the Seminole Indian word Opatishawockalocka, meaning "big island covered with many trees in the swamp" is located in the northwest area of Miami-Dade County. The City is envisioned by many as the Baghdad of Miami-Dade County. The city was incorporated in 1926.

The entire city was developed with an Arabian theme which was carried throughout all phases of the city's development, including streets named Aladdin, Sharazad, Sesame, Caliph, Ali Baba and Sinbad. Opa-locka's Moorish architecture is more of a design theme than a specific style. Architect Bernard E. Mueller collaborated upon the design of the City with planner Clinton McKenzie. Mueller's designs for the buildings were inspired by the book, The 1001 Tales of the Arabian Nights, from whose stories he created an elaborate architectural motif of domes, minarets and arches. Significantly, City Hall, the first major structure, was inspired from a description of the palace of Emperor Kosroushah in "The Talking Bird", from The 1001 Tales of the Arabian Nights. The mosque-like building, with its domes, minarets and arches, provides distinctive advertising for the City.

Opa-locka is primarily a residential community, 4.5 square miles in size, and assumes an irregular shape and has the following boundaries: N.W. 151 Street on the north; N.W. 135 Street, N.W. 127 Street and N.W. 119 Street on the south; N. W. 17 Avenue, N.W. 27 Avenue and N.W. 37 Avenue on the east and N.W. 47 Avenue on the west.

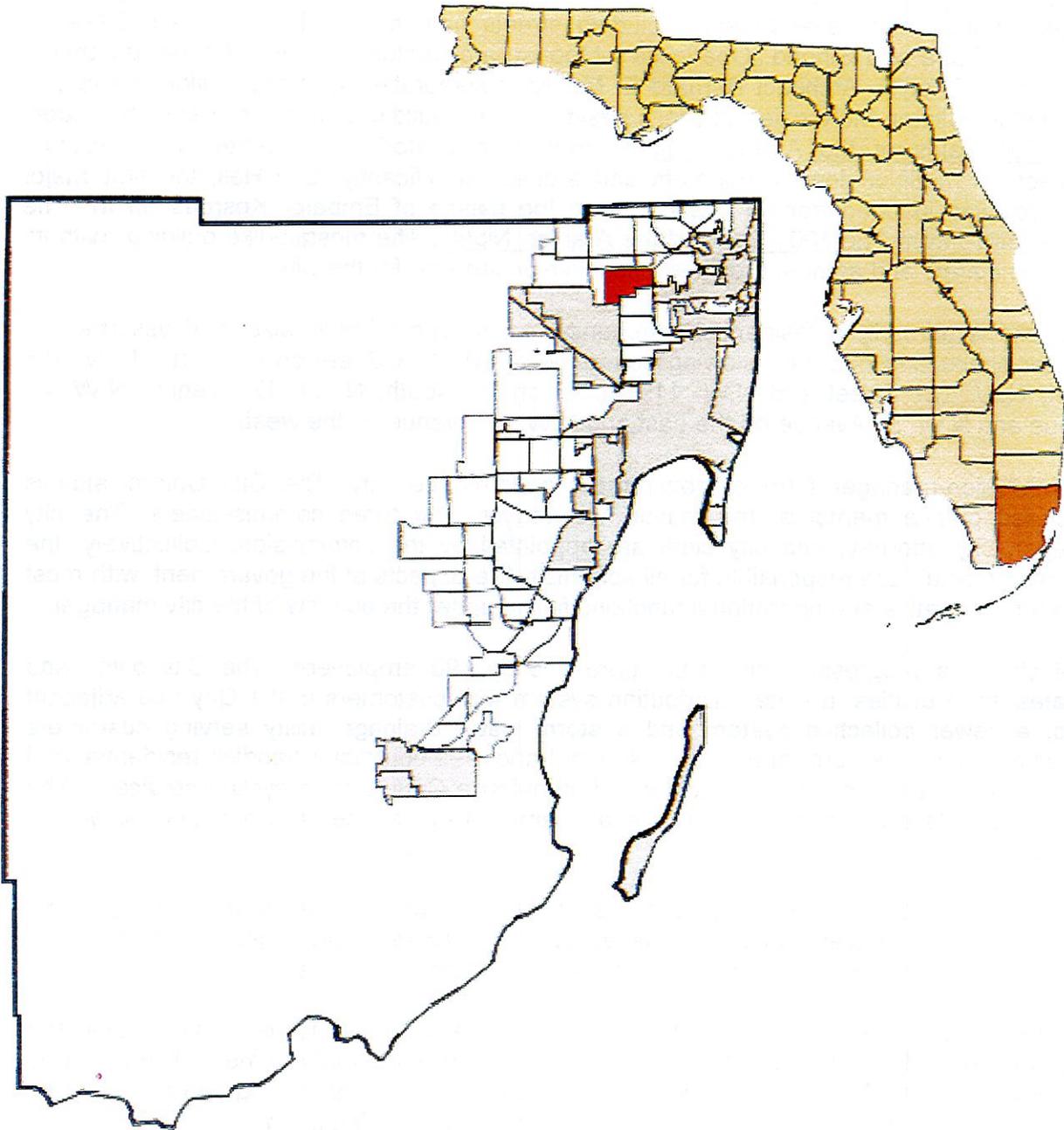
A commission-manager form of government governs the City. The City Commission is comprised of five members; the mayor, vice-mayor, and three commissioners. The city manager, city attorney, and city clerk are appointed by the commission. Collectively, the appointed officials are responsible for all administrative aspects of the government, with most of the administrative and operational functions falling under the purview of the city manager.

Opa-locka is a progressive city with approximately 190 employees. The City owns and operates three utilities: a water distribution system with customers in the City and adjacent areas, a sewer collection system and a storm water drainage utility serving customers exclusively within the corporate limits. A local franchised contractor handles residential and commercial waste. The City contracts with Miami-Dade County for recycling services. The City provides its own police service. Fire and ambulatory services are provided by Miami-Dade County.

The area's population is relatively young, energetic and willing to assume its place in the labor force. The median family income within the corporate City limits is \$19,631 and vigorous efforts are being made to attract higher paying jobs to the area.

The Opa-locka Airport, which is excluded from the reporting entity, is located within the geographic boundaries of the City on land owned by the federal government. The airport is managed by Miami-Dade County, Florida (the "County") through an agreement with the federal government. Therefore, the airport does not form part of the budget process.

Location of City of Opa-locka, Florida



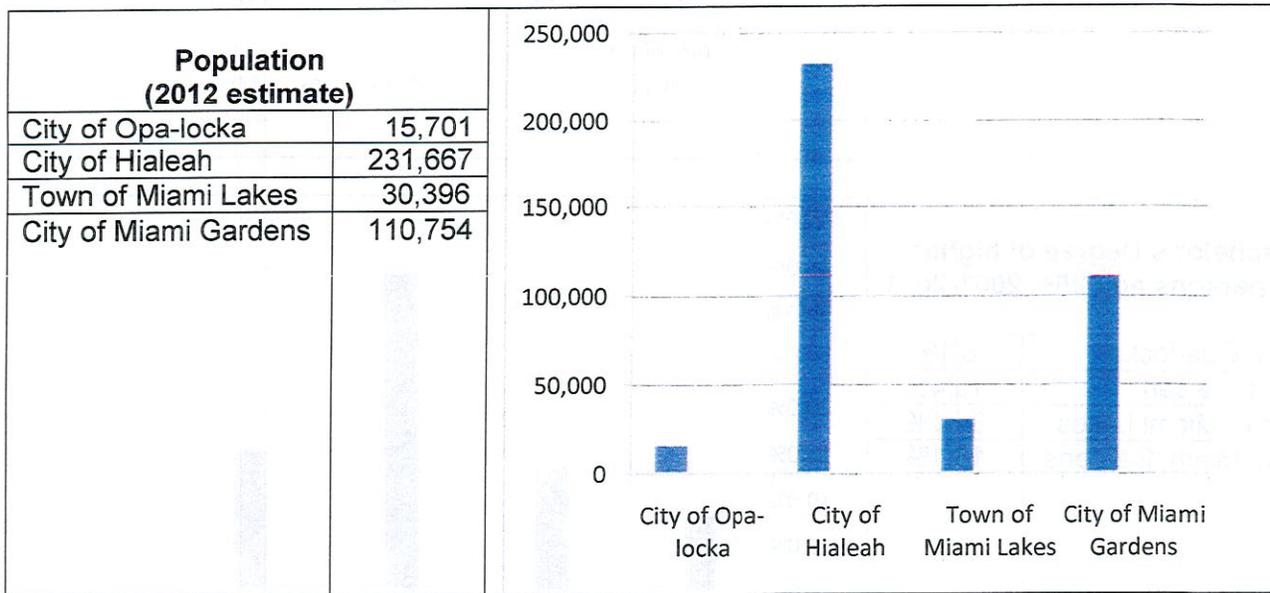
MISCELLANEOUS STATISTICS

Year of incorporation: 1926

City Hall address: 780 Fisherman Street
Fourth Floor
Opa-locka, FL 33054

Form of government: Commission/Manager

Demographic Information:
(source: <http://quickfacts.census.gov>)



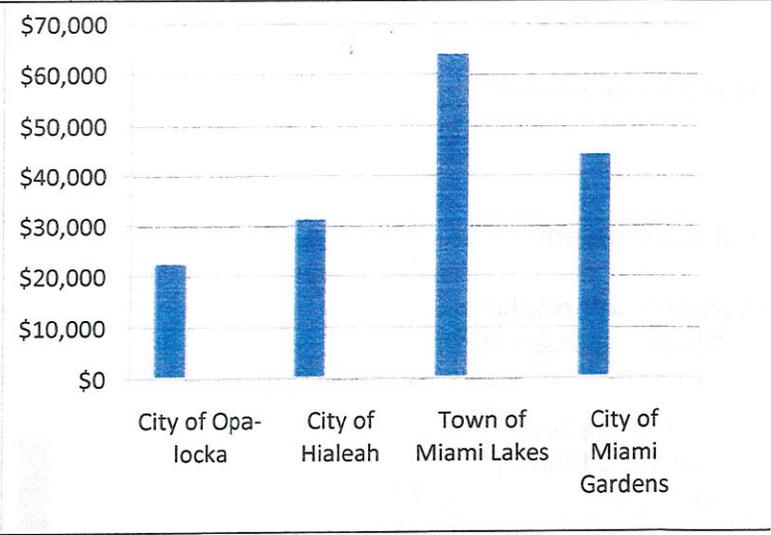
Race% (2010)	City of Opa-locka	City of Hialeah	Town of Miami Lakes	City of Miami Gardens
White (a)	27.7%	92.6%	91.7%	18.3%
\Black (a)	65.8%	2.7%	3.3%	76.3%
Hispanic (b)	35.3%	94.7%	81.1%	22.0%
American Indian & Alaskan Native (a)	0.2%	0.1%	0.1%	0.2%
Asian (a)	0.2%	0.4%	1.5%	0.6%
Hawaiian or Other Pacific Islander (a)	0.2%	-	-	-
Two or More Races	2.1%	1.6%	1.6%	2.2%
White, not Hispanic	2.1%	4.2%	14.4%	2.6%

(a) Includes persons reporting only one race.

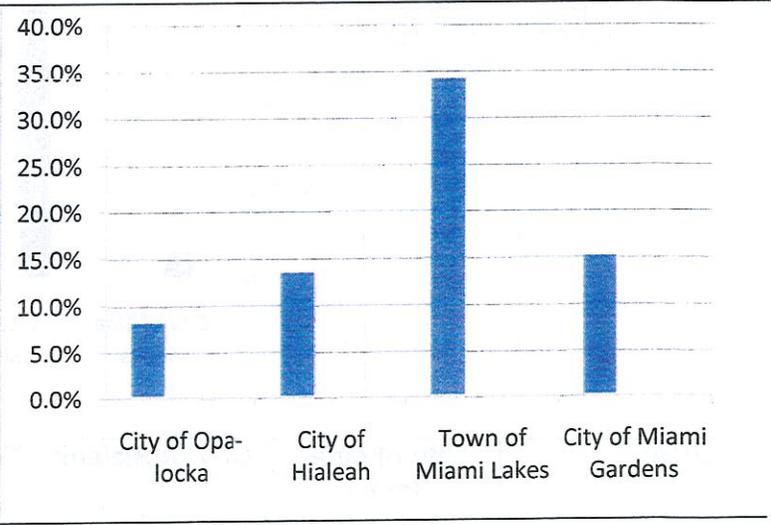
(b) Hispanics may be of any race, so also included in applicable race categories.

MISCELLANEOUS STATISTICS

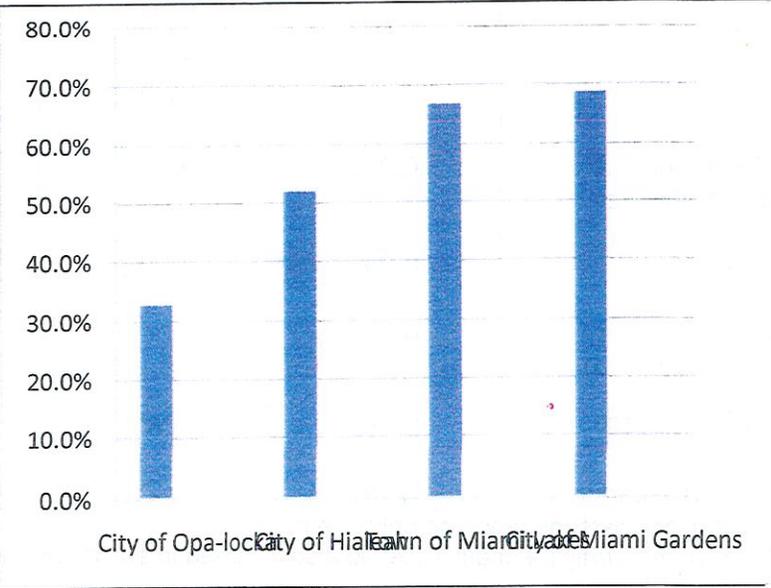
Median Household Income 2007-2011	
City of Opa-locka	\$22,214
City of Hialeah	\$31,096
Town of Miami Lakes	\$63,794
City of Miami Gardens	\$44,215



Bachelor's Degree or higher % of persons age 25+, 2007-2011	
City of Opa-locka	8.1%
City of Hialeah	13.4%
Town of Miami Lakes	34.1%
City of Miami Gardens	15.1%



Home Ownership Rate 2007-2011	
City of Opa-locka	32.7%
City of Hialeah	51.9%
Town of Miami Lakes	66.7%
City of Miami Gardens	68.5%



MISCELLANEOUS STATISTICS

Area in square miles:	4.5
Miles of street:	36
Number of street lights:	625
Number of police stations:	1
Sewer system:	
Miles of sanitary sewer	77
Miles of storm sewer	14
Number of service connections	3,675
Water system:	
Miles of water mains	71
Number of fire hydrants	363
Number of service connections	6,500
Daily average consumption in gallons	2.6 million
Culture and Recreation:	
Number of Community Centers	2
Number of parks	3
Number of libraries	1
Number of tennis courts	1
Hospitals:	
Number of hospitals	1
Number of patient beds	75
Education:	
Number of Elementary Schools	2

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BUDGET DEVELOPMENT AND FINANCIAL POLICIES

DEVELOPMENT PROCESS

The budget process is guided by direction from the City Commission as it strives to meet the needs of the community at a reasonable price. Every Commission meeting involves deliberation about what services the City should provide, at what level, and at what price. The decisions made by the Commission throughout the year provide a general path for the budget deliberations to follow. City employees provide the perspective of professionals as to the most efficient and effective way to implement Commission policy. Residents have the opportunity to express their preferences for City services and funding mechanisms through formal budget public hearings as well as individual agenda items during the year.

BUDGET PROCESS

The budget process is a formalized annual occurrence that requires the input and collaboration between the respective City departments, the City Manager, the City Commission, and citizens. In general, the budget development process and content requirements of the City's annual budget are stated in Article VI, Budget of the City Charter and consistent with these requirements, the City Manager prepares a proposed budget. Detailed budget requests are made by each department, and approved by the City Manager.

The City Manager's proposed budget is considered by the City Commission. At least two public hearings are scheduled. Prior to October 1, the City Commission must adopt a budget and this budget may be the same as that proposed by the City Manager or may contain those amendments which the City Commission approves. After City Commission action, the proposed budget is revised if necessary and is published as the adopted budget. Once all of these steps are taken, the result is a balanced budget. A budget is considered balance when the revenues of all funds equal expenditures of all funds.

BUDGET DEVELOPMENT AND FINANCIAL POLICIES

The specific steps taken to prepare the annual budget are as follows:

1. The City Manager meets with department heads to outline the general philosophy for the upcoming budget, to discuss financial and economic conditions and to establish budgetary guidelines.
2. The Budget Administrator conducts budget workshops for City departments to discuss and implement budget development schedules, budget forms and procedural guidelines.
3. City departments prepare budget forms and justification detail and submit them to the finance department.
4. The Budget Administrator reviews and organizes departments' forms and submits them for review and modification and approval by the City Manager.
5. The Budget Administrator estimates budgetary limits and prepares departmental line-item budgets within the constraints of available revenues. Based on established limits, departments will submit the final copy of their budget request and budget justification detail to the finance department.
6. The City receives a Certification of Taxable Value (Form DR 420) from the County's Property Appraiser which indicates the real and personal property values in the City.
7. The City Manager submits a proposed Millage rate and public hearing dates on the proposed budget to the City Commission.
8. The City Manager submits the budget estimate to the City Commission
9. The City advises the County's Property Appraiser and Tax Collector of the proposed Millage rate and the day, time and place of the first public hearing.
10. The Property Appraiser mails the notice of proposed property taxes and notification.
11. The first public hearing is held on the tentative budget and proposed Millage rate.
12. The second public hearing is advertised.
13. The second public hearing is held to adopt the final Millage rate and budget.
14. Upon final adoption, the budget is certified by the City Manager and the City Clerk and filed in the office of the City Clerk. A copy of the budget is made available to public libraries and newspapers located within the corporate limits.

BUDGET DEVELOPMENT AND FINANCIAL POLICIES

15. The County's Property Appraiser, the County's Tax Collector and the State's Department of Revenue are notified within three (3) days after adoption of the budget.

16. The Certification of Compliance with "TRIM", a copy of the adopted ordinances Millage rate, (general fund, special revenue funds, and proprietary funds), Form DR 420 and the public hearing advertisements are submitted to the State's Department of Revenue within 30 days after adoption of the budget.

FY 2013-2014 BUDGET CALENDAR

Budget Preparation Manual Distribution and Orientation	March 22, 2013
Departmental Budget Requests Due	April 26, 2013
Compilation by Budget Administrator (including meetings with City Manager and Department Heads)	April 27 thru July 30, 2013
Certification of Taxable Value Available	July 1, 2013
City Commission Budget Workshop	July 23, 2013
Submit Preliminary Proposed Budget to City Commission	July 31, 2013
First Budget Hearing	September 11, 2013
Second Budget Hearing	September 25, 2013
FY 2013-2014 Begins	October 1, 2013

AMENDMENT PROCESS

After the budget has been adopted in September, budgetary control is maintained at the departmental and fund level, with the Budget Administrator providing support to departments in the administration of their budgets. Adjustments within the same fund to departmental appropriations may be approved by the City Manager or by Resolution of the City Commission. The City Manager is authorized to approve adjustments to expenditure code allocations, within the limit of departmental appropriations. Any supplemental appropriations or revisions that will amend total revenues or total expenses of any fund must be approved by the City Commission. The budget is typically amended mid-year; however that budget can be amended at any time during the fiscal year.

BUDGET DEVELOPMENT AND FINANCIAL POLICIES

BASIS OF BUDGETING

The basis of budgeting is the same as the basis of accounting. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) with the following exceptions:

- Advances from other funds are presented as revenues
- Encumbrances, advances to other funds, and principal on long-term debt of the proprietary funds are presented as expenditures or expenses.
- Depreciation and compensated absences are not budgeted.

The GAAP basis of accounting for governmental funds is modified accrual. Under the modified accrual basis, revenues are recognized when they become susceptible to accrual, i.e., measurable and available to finance the City's operations. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures (decrease in net financial resources) are recognized in the accounting period in which the related fund liabilities are incurred as long as it is measurable. An exception to this is long-term debt and the long-term portion of accumulated compensated absences and longevity pay, which are recognized when due.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as a guide. There are however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with prescribed compliance requirements. The resources are reflected as revenues at the time of receipt or earlier if susceptible to accrual.

The major utility and franchise taxes are recorded as revenues when earned. Licenses and permits, fines and forfeitures, charges for services, and other revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Property taxes are recorded as revenue in the fiscal year levied, provided they are collected in the current period or within sixty days thereafter. Those remaining uncollected are recorded as deferred revenues. Investment income is recorded as revenue when earned. Special assessments are recorded as revenues only to the extent that individual installments are considered available.

The accrual basis of accounting is utilized by proprietary funds and pension and nonexpendable trust funds. Under the accrual basis, revenues are recognized in the accounting period in which they are earned, if objectively measurable, whether collected

BUDGET DEVELOPMENT AND FINANCIAL POLICIES

sooner or later. Expenses, not expenditures, are recognized when the benefits of costs incurred are deemed to have been consumed or expired. Long-term liabilities are accounted for through those funds. Depreciation of fixed assets is recorded in the accounts of these funds as well.

In the operating budget, revenues are equal to expenditures without the use of prior year fund balances. However, in the capital budget, particularly with projects which overlap different fiscal years, fund balance may be utilized to fund the completion of the project.

CAPITAL IMPROVEMENT PLAN

Expenditures for capital improvements are not included directly in the operating budget. The Annual Operating Budget includes and identifies amounts to be transferred to capital project funds from operating sources. The appropriation for capital improvements are budgeted as part of the Capital Improvement Plan (CIP) and prepared and approved separately. A separate CIP document is available which details each project, its purpose, funding sources, timetable, and its effect on future operating budgets. The first year of the CIP is referred to as the capital budget. The CIP and Annual Operating Budget are closely linked as the budget assumes the cost for maintaining and operating new facilities as they are constructed within the CIP.

There are many differences between the operating budget and the capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all City services, but does not result in the addition of major, physical assets for the community. The capital budget includes one-time costs for projects that may last several years and result in major physical assets being added in the community.

DEBT POLICY AND ADMINISTRATION

The debt policy is approved by the City Commission and implemented by the City Manager. Currently, there is no statutory or charter debt limitation. However, debt is limited by the City's revenue. The City is not subject to debt limits. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making capital expenditures. Because of the use of public capital stretched over many years, it is appropriate that those who enjoy the benefits should also pay the costs. This general principal of intergenerational equity, however, must be applied cautiously. The public capital of one generation may be regarded as a dubious asset by the next. Why should those who did not choose to make the expenditure pay for them? Any capital expenditures, the continuing merit of which is in doubt, might more appropriately be paid for by those who chose to make the expenditure. Moreover, this reservation accords with financial conservatism as a public debt based on unwanted capital expenditures is not of very good quality. Another more pragmatic qualification to this general principle is that short-lived capital expenditures may be more easily and appropriately fitted into current budgets than paid for by borrowing.

BUDGET DEVELOPMENT AND FINANCIAL POLICIES

The City's long-term capital improvement debt as of October 1, 2012 is as follows:

	Bonds Outstanding	Interest Rate Range	Final Maturity	BOND RATING	
				Standard & Poors Withdrawn	Moody's WR
2011A&B Capital Improvement Revenue and Revenue Refunding Bonds	\$7,713,000	3.890%	01-01-26	Withdrawn	WR
TOTAL	\$7,713,000				

The 2011A&B Capital Improvement Revenue and Revenue Refunding Bonds requirements are as follows and are accounted for in the Capital Improvement Debt Service fund:

Fiscal Year	Principal	Interest	Total Debt Payment
2013	390,000	249,972	639,972
2014	403,000	236,627	639,627
2015	416,000	222,854	638,854
2016	430,000	208,621	638,621
2017	445,000	193,889	638,889
2018	510,000	177,679	687,679
2019	527,000	159,957	686,957
2020	545,000	141,635	686,635
2021	564,000	122,683	686,683
2022	583,000	103,086	686,086
2023	603,000	82,816	685,816
2024	624,000	61,832	685,832
2025	645,000	38,608	683,608
2026	670,000	13,032	683,032

Other Long-Term Debt consists of the following:

- Settlement with Florida Department of Transportation (FDOT), due in 119 monthly payments of \$5,274.62, from January 2001 through November 2013. This is accounted for in the Water & Sewer Fund.

Fiscal Year	Principal	Interest	Total Debt Payment
2013	63,295	0	63,295
2014	10,549	0	10,549

- State Revolving Loan for \$480,816, bearing interest rates ranging from 2.89% to 3.75% due in 20 annual payments of \$32,365, including interest, from July 31, 1994 through July 31, 2013, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.

BUDGET DEVELOPMENT AND FINANCIAL POLICIES

- State Revolving Loan for \$1.827 million, bearing interest at a rate of 2.56% and 1.54%, due in 40 semi-annual payments of \$53,240, including interest, from June 15, 2003 through December 15, 2022, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- State Revolving Loan for \$2.375 million, bearing interest at a rate of 1.53%, due in 40 semi-annual payments of \$71,143, including interest, from June 15, 2003 through December 15, 2022, , secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.

The service requirements for the State Revolving Loan debt are as follows:

Fiscal Year	Principal	Interest	Total Debt Payment
2013	129,142	13,144	142,286
2014	130,132	12,154	142,286
2015	131,129	11,157	142,286
2016	132,135	10,151	142,286
2017	133,147	9,139	142,286
2018	134,168	8,118	142,286
2019	135,196	7,090	142,286
2020	136,232	6,054	142,286
2021	137,277	5,009	142,286
2022	138,329	3,957	142,286
2023	139,389	2,897	142,286
2024	140,457	1,829	142,286
2025	133,632	752	134,384

In FY 2014, the City will continue to explore the possibility of securing additional debt to fund capital improvement dollars. In FY 2013, the City authorized a water and sewer rate study that will include the CIP in the analysis. The recommended rates approved by the City Commission will provide acceptable income required by lenders and sufficient revenues to cover the debt service.

RESERVE POLICY

The reserve policy is approved by the City Commission and implemented by the City Manager. The General Fund is required to reserve a minimum of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) shall be available for use, with City Commission approval, to fund unanticipated budget issues, emergencies/natural disasters which may arise or potential expenditure overruns which cannot be offset through other sources. This reserve level shall be replenished at the beginning of each fiscal year so it is available on an ongoing basis. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for year end reserve.

BUDGET DEVELOPMENT AND FINANCIAL POLICIES

The City shall also provide a reserve for uncompensated absences and other employee benefit liabilities. The City is required to budget sixty-five thousand dollars (\$65,000) annually in the General Fund, seventeen thousand five hundred dollars (\$17,500) in the Water and Sewer Fund, and seventeen thousand five hundred dollars (\$17,500) in the Solid Waste Fund to build the reserves sufficient to cover base liabilities for each fund.

If a budget shortfall is determined, a written plan will be forwarded from the City Manager to the City Commission within a reasonable time frame that may include the reduction of services, increases in fees and rates, or some combination thereof.

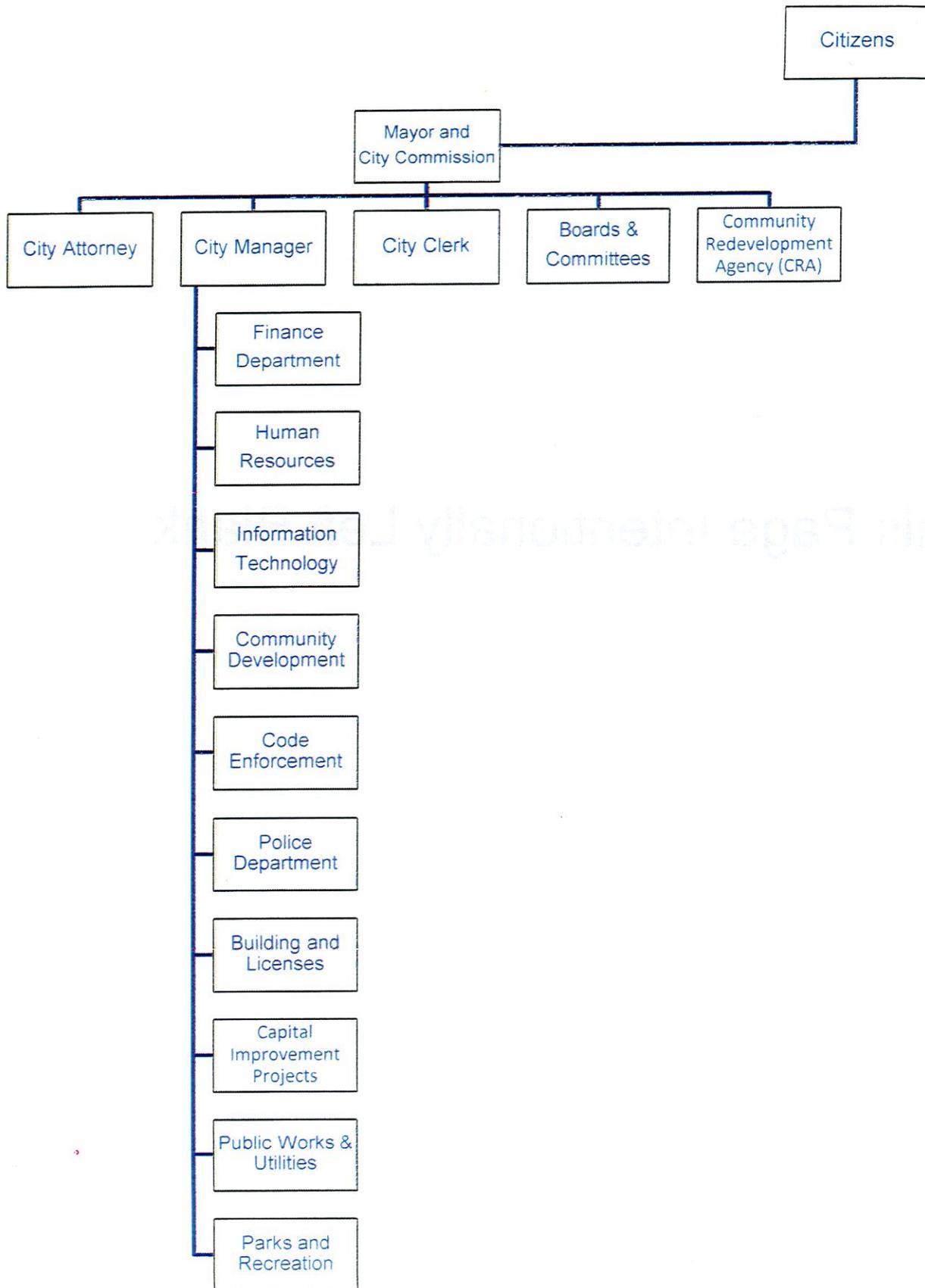
ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICY

An independent audit in accordance with Government Auditing Standards will be performed annually. Also, the City will produce financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Government Accounting Standards Board (GASB). The accounting, auditing, and financial reporting policy is considered administrative and is approved by the City Manager.

CAPITAL IMPROVEMENT PLAN (CIP)

The City will develop a five-year Capital Improvements Plan (CIP) and update it annually. This first year of the plan is the only year that is approved by the City Commission during the annual budget process and those projects are included in the budget. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The City Commission makes the final approval about whether and when to fund a project.

ORGANIZATIONAL CHART



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FUND DESCRIPTIONS

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities – identified as funds—based upon the purpose for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary.

GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Capital Projects funds, and Debt Service Funds.

General Fund – Accounts for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Funds – Accounts for financial resources to be used for the acquisition or construction of major capital facilities.

GENERAL FUND

The General Fund of a government unit serves as the primary reporting vehicle for current governmental operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are administrative: Mayor and City Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Parks and Recreation, Police, Public Works, and Building and Licenses.

FUND DESCRIPTIONS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific sources, other than expendable trusts or major capital projects that are legally restricted to expenditures for specific purposes.

Police – Special Law Enforcement Revenue Fund – This fund is used to account for the proceeds from the State’s special law enforcement trust fund, fines and forfeitures.

Boy Scouts Special Revenue Fund – This fund is used to account for the proceeds from donations to the City’s Police Explorer Program.

Opa-locka Youth Academy (DJJ) fund – This fund was established to account of the activities of this intervention/prevention program committed to reducing juvenile crime and delinquency by changing criminal behavior.

Crime Prevention Special Revenue Fund – This fund is used to account for special State grants to the City to develop programs to prevent at risk youths from becoming involved in or returning to criminal activities.

Federal Emergency Management Fund – This fund is used to account for special State grants to the City in connection with hurricanes.

Safe Neighborhood-Nile Gardens Special Revenue Funds – This fund is used to account for grants to the City to provide service to the Department of Juvenile Justice court mandated juveniles for care after release from incarceration.

Peoples Transportation Tax Fund – This fund is used to account for the proceeds derived from the transportation Transit Tax Surcharge. Eighty percent of these funds are used for transportation related projects and twenty percent of these funds are used for transit related projects.

DEP Wastewater Improvement Fund – This fund is used to account for funds received for sewer improvement projects.

Community Redevelopment Agency (CRA) Fund – This fund was established to account for community redevelopment activities. This redevelopment will include not only physical improvement of the community but also economic development and empowerment of the residents. Redevelopment is ultimately about helping a community meet its fullest potential.

FUND DESCRIPTIONS

DEBT SERVICE FUND

The fund accounts for the sinking fund requirements of the Series 2011A&B Capital Improvement revenue bonds. At October 1, 2014, the annual requirements to amortize the debt was as follows:

Fiscal Year	Principal	Interest	Total Debt Payment
2014	403,000	236,627	639,627
2015	416,000	222,854	638,854
2016	430,000	208,621	638,621
2017	445,000	193,889	638,889
2018	510,000	177,679	687,679
2019	527,000	159,957	686,957
2020	545,000	141,635	686,635
2021	564,000	122,683	686,683
2022	583,000	103,086	686,086
2023	603,000	82,816	685,816
2024	624,000	61,832	685,832
2025	645,000	38,608	683,608
2026	670,000	13,032	683,032

CAPITAL PROJECTS FUNDS

Capital Project Funds are used to account for the acquisition of major facilities other than those financed by proprietary funds and trust funds. There are three funds in this group:

Capital Improvement Debt Service Capital Projects Fund – This fund is used to account for sinking fund requirements of the 1994 Series Capital Improvement Revenue Bonds.

Capital Acquisition Capital Projects Fund – This fund is used to account for capital assets (including infrastructure) acquisition and construction from proceeds of the 1994 Series Capital Improvement Revenue Bonds.

Safe Neighborhood Capital Improvement Capital Projects Fund – This fund is used to account for grants to be utilized for activities related to the Enterprise Zone Safe Neighborhood Capital Improvement Project.

FUND DESCRIPTIONS

PROPRIETARY FUND TYPES

Proprietary Fund Types consist of the Enterprise Funds.

Enterprise Funds – Accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. The City operates three funds in this category:

Solid Waste Management Enterprise Fund – This fund is used to account for solid waste collection services. The City has contracted with private companies to collect residential and commercial trash and garbage. Miami Dade County is responsible for collecting recycling.

Water and Sewer Enterprise Fund – This fund is used to account for the delivery of water and sewer services. The four components of the fund are meter reading, water services, sewer services, and customer services.

Stormwater Utility Management Fund - This fund is used to account for fees collected for Stormwater operations and capital costs. Activities in this fund include maintenance of the storm drains, canals, and street and curb sweeping.

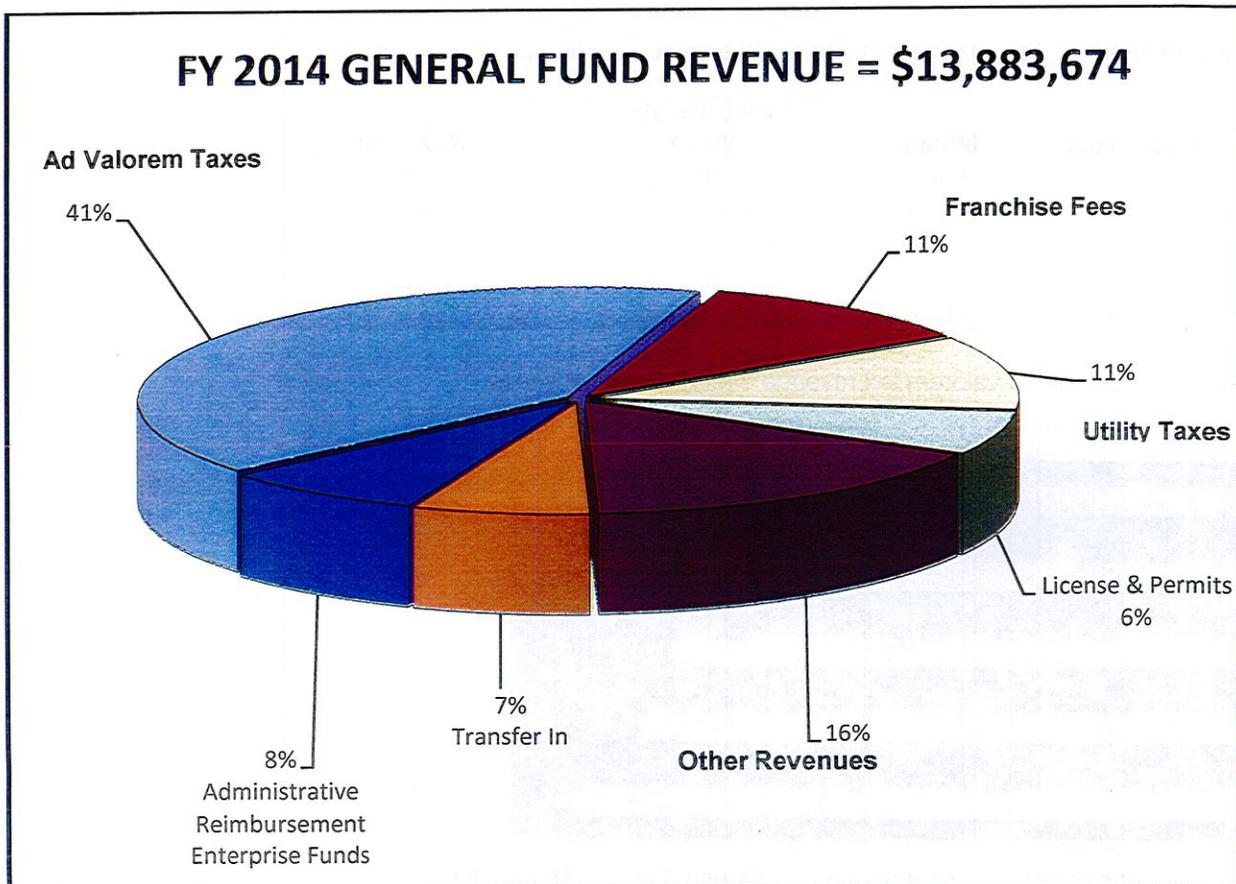
EXECUTIVE SUMMARY

We are continuing to see a decline in General Fund revenues primarily due to the decrease in property values and the impact of the challenging economy. The City's property values declined by 5.6% compared to last year's values. The FY 2014 Budget attempts to balance our obligation to continue to provide services to our residents with our fiscal responsibility to remain within available resources.

The FY 2014 Budget for all funds totals \$51,421,564. This represents an increase of \$5,182,261, or 4.0% when compared with the FY 2013 Amended Budget of \$46,239,303. The increase is primarily due to two things: (1) over \$17 million in possible loan funding for drainage and improvement projects and (2) the FY 2013 Amended Budget included \$10.1 million to purchase Town Center One that will not re-occur next fiscal year.

GENERAL FUND REVENUE ESTIMATES

General Fund revenue estimates from all sources show a decrease of \$10,730,630 or 43.6% when compared to the amended FY 2013 budget of \$24,614,305. This is primarily due to the \$10.1 million budgeted last year to purchase Town Center One. The graph below depicts the major general fund categories. All other revenue categories are grouped together under "Other Revenues". FY 2014 General Fund revenue estimates are based on historical data and the current economic environment unless otherwise stated.



EXECUTIVE SUMMARY

GENERAL FUND - MAJOR REVENUE SOURCES

Ad Valorem Tax Revenue

The Miami-Dade County Property Appraiser's office sets the assessed and taxable values of the property in the City of Opa-locka. Each year during September, the City sets a millage rate at which property owners are taxed according to the adopted budget. Taxable value of a property may differ from the assessed value because of exemptions. The maximum millage a city can levy is 10 mills.

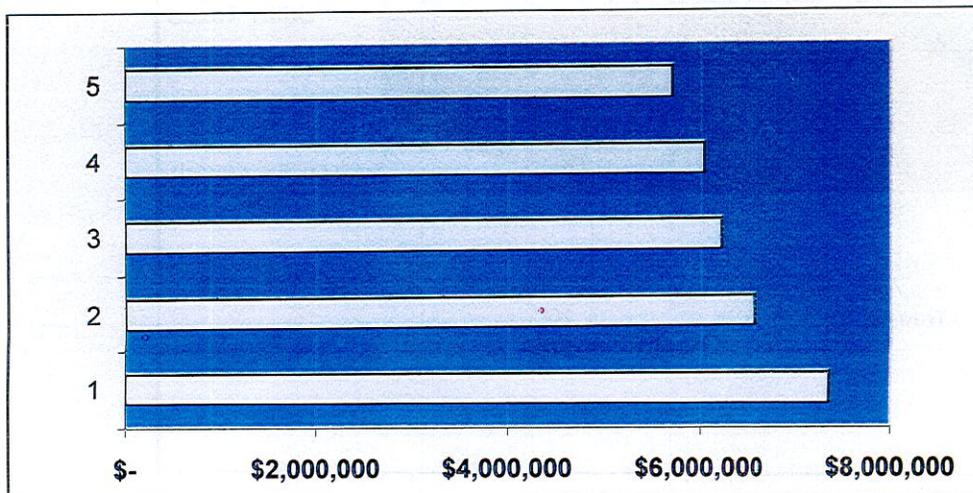
The City of Opa-locka FY 2014 taxable value for operating purposes is \$659,709,852. This is a 5.6% decrease compared to the FY 2013 taxable value and a 29.2% decrease from FY 2010 values. This is a direct result of our slumping economy (increased foreclosures, high unemployment, and frozen credit markets).

Based on the rules to calculate the City's millage rate, the rolled back rate (the rate that generates the same level of revenues as the previous year) for the City is 9.0295, which results in ad valorem tax revenue of \$5,778,145. The FY 2014 adopted millage rate is 9.0890. This rate will bring in \$336,445 **less** ad valorem tax dollars in FY 2014. Below you will find schedules depicting the change in gross taxable revenue over five years and ad valorem tax revenue over the past five years.

Below is a schedule depicting the change in gross taxable value over the past five (5) years:

Number	Fiscal Year	Millage	Gross Taxable Value	Revenue
1	2010	8.3000	932,162,334	\$ 7,350,100
2	2011	8.8000	784,617,230	\$ 6,559,400
3	2012	9.1526	714,677,660	\$ 6,214,101
4	2013	9.1000	697,830,150	\$ 6,032,745
5	2014	9.0890	659,709,852	\$ 5,696,300

Below is a graph depicting the ad valorem tax revenue over the last five years:

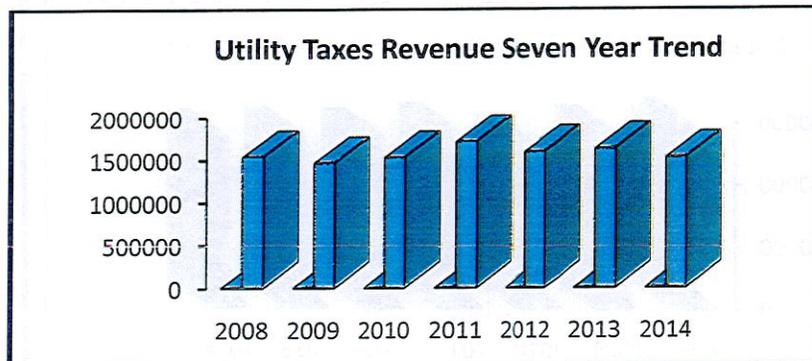


EXECUTIVE SUMMARY

Utility Taxes/Telecommunications Services Tax

The City collects utility taxes from companies who charge residents or businesses for utilities such as electricity, gas, water and telecommunications. This category of revenues is estimated to provide for \$1,524,690 or 11% of the FY 2014 General Fund revenues. This is a decrease of 6.3% from last year's projected revenue. The decrease in revenue in FY 2014 is due to conservative projections of revenue.

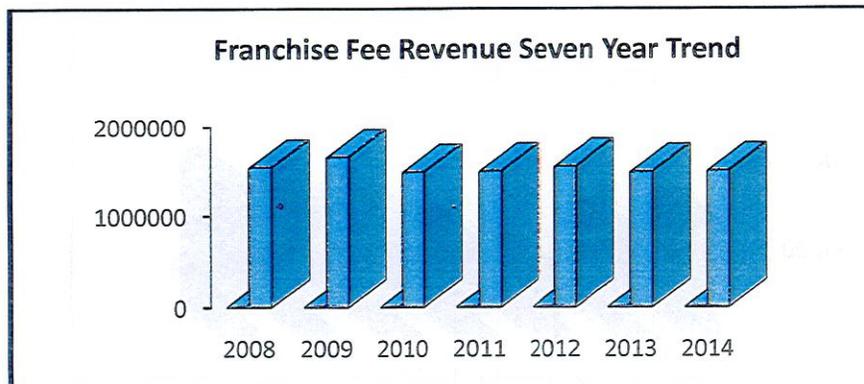
2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Projected	2013 Projected	2014 Adopted
\$1,532,071	\$1,459,022	\$1,524,326	\$1,712,345	\$1,591,401	\$1,626,900	\$1,524,690



Franchise Fees

The City assesses a fee on corporations in return for granting them a privilege to exclusive rights to provide services to residents and businesses (FPL, Waste Management, BFI, and City Gas). Estimates from this category are estimated at \$1,526,300 or 11% of total projected revenue and represents a 2.2% increase from last year. However, the amount is lower than in some prior years due to changing multi-family properties up to four units from commercial status to residential status. We no longer receive a franchise fee for those units.

2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$1,540,751	\$1,656,094	\$1,487,056	\$1,499,292	\$1,550,892	\$1,493,200	\$1,526,790

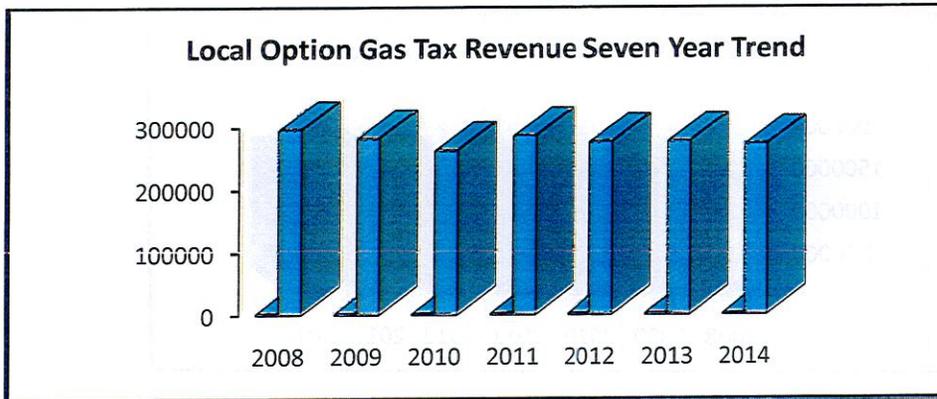


EXECUTIVE SUMMARY

Local Option Fuel Taxes

Local Option Fuel Taxes are collected by the State of Florida and is levied on every net gallon of gasoline and diesel fuel sold in the county. The proceeds may be used to fund transportation expenditures. The City estimates to receive \$271,205 in FY 2014, a decrease of 1.8% from last year and 1.95% of the total budget. These revenue estimates are provided annually by the Florida Department of Revenue, Office of Tax Research.

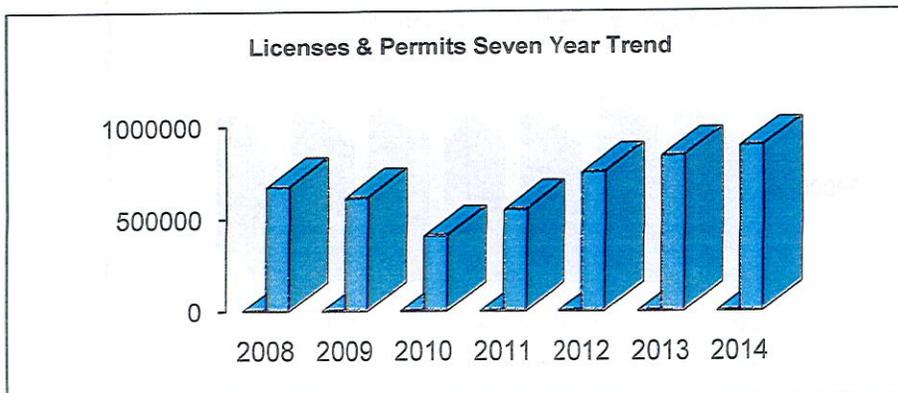
2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$295,194	\$281,095	\$261,643	\$284,901	\$275,054	\$276,205	\$271,205



Licenses and Permits

This category accounts for revenues collected by the City for the issuance of occupational licenses to businesses and the cost of building, electrical, alarm and plumbing permitting, in addition to, certificates of occupancy and inspections. It is estimated that this category would provide for \$880,940 or 6.4% of the FY 2014 general fund revenues and is 10.8% more than last year. FY 2013 revenue included permit fees from a major development project (a Senior Housing facility). In FY 2014, we expect a permit fees for a new Supermarket, Family Dollar Store and Phase II of the Senior Housing Facility.

2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$667,098	\$607,713	\$404,169	\$541,636	\$739,872	\$827,401	\$880,940



EXECUTIVE SUMMARY

GENERAL FUND - OTHER REVENUE SOURCES

State Grants

This category includes funding for several grants including: COPPS Grant revenue (\$121,040), Byrne Grant (\$72,820), War on Poverty Grant (\$15,000), Crime Prevention Grant (\$40,000), JARC Grant (\$99,260), and a Community Challenge Grant (\$200,000). The total revenue in this category is estimated at \$612,134 or 4.4% of total revenue. This category is 9.9% more than FY 2013 projected due to moving Crime Prevention to the Parks & Recreation Department. This category could increase due to pending grant applications that are awaiting decisions.

Intergovernmental Revenue

The City receives revenues from the State of Florida and Miami-Dade County. The State of Florida distributes cigarette taxes, gas tax rebates, and alcoholic beverage taxes. State Shared Revenue is estimated at \$28,300, less than 1% of the general fund budget for FY 2013 and a 0% increase from last year. The County distributes school crossing guard revenues and county occupational license revenue. County Shared Revenue is estimated at \$65,100, less than 1% of the general fund budget for FY 2014. The City's share in these categories increases with the growth of the economy and the growth of the City's population.

Charges for Services

This category includes fees from services which the City provides, such as zoning and subdivision fees, rental of park facilities, police reports, and other miscellaneous charges. An estimate of \$165,300 is anticipated to be received in FY 2014 or 1.2% of the total budget and 33.5% less than last year. The decrease is due to a reduction in impact fee revenue. FY 2014 new development revenue is still under analysis. It is possible for an increase in impact fee revenue for FY 2014 based on this analysis.

Fines and Forfeitures

This category accounts for revenues received from Miami-Dade County for court fines, city issued citations, city code violations and returned check fines/penalties. Approximately \$953,500 is estimated to be received in FY 2014. This is 6.9% of the general fund revenues and is 82.1% less than last year. The increase is due to including \$500,000 for Red Light Camera revenue in FY 2014.

Interest

Interest revenue in the amount of \$8,000 is estimated to be received for funds held at Wells Fargo, less than 1.0% of general fund revenue. Interest revenue has suffered tremendously due to the recession. The City's interest revenue is based on the Federal Funds rate and the rate continues to be less than 1%.

EXECUTIVE SUMMARY

Other Revenues

This category includes revenues such as copies, towing revenues, notary fees, etc. The FY 2014 estimate for this category is \$151,800 or 1.1% of the budget and represents a 65.2% decrease from FY 2013. Last year the City sold property that is not expected to be repeated this year.

Other Financing Sources

Included in this category are transfers from the Capital Improvement Debt Service Fund. State shared revenues and sales taxes are recorded in the Capital Improvement Debt Service Fund to pay the debt service on the 2011A&B Capital Improvement Bonds. After those payments are made, the residual is transferred by the Paying Agent to the General Fund. In FY 2014, \$922,060 will be transferred. This is an increase of 5% from last year due to an increase in state revenues.

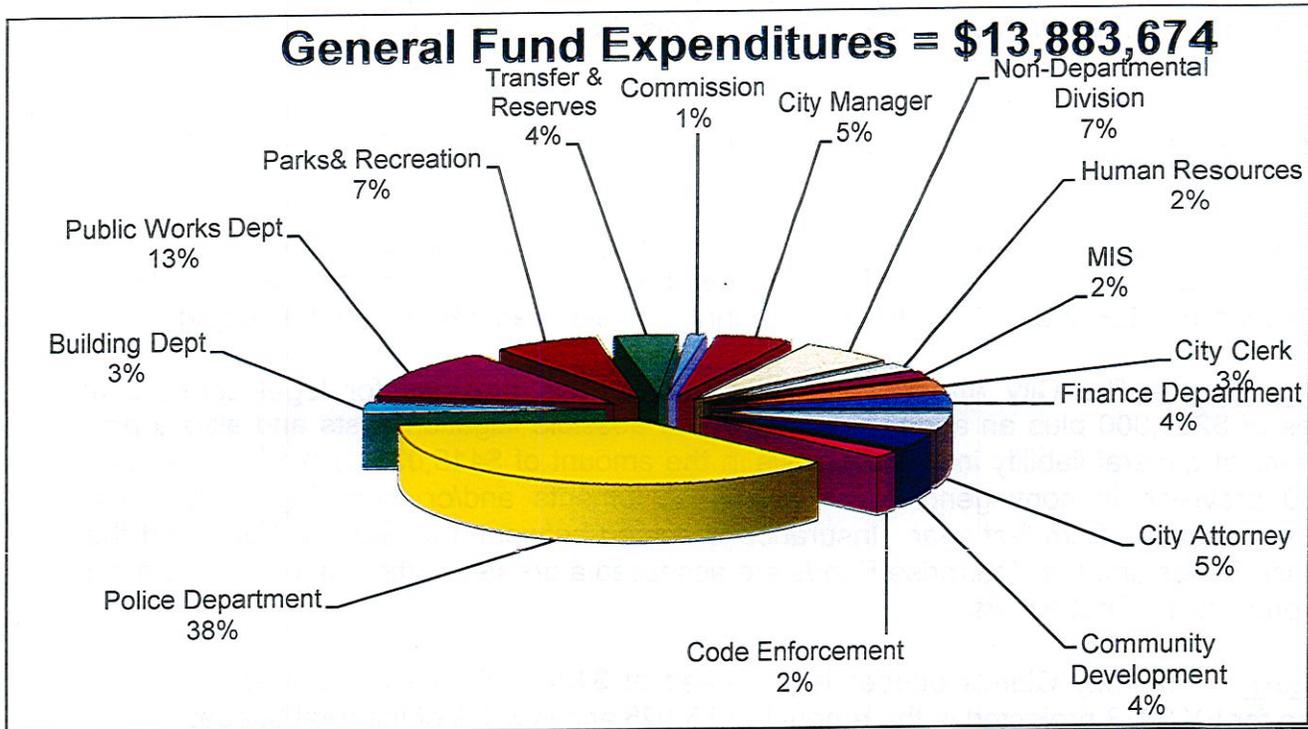
This category also includes reimbursements from the Enterprise Funds (\$1,077,555) for expenditures incurred in the general fund to provide support to the Enterprise Funds. This reimbursement is calculated based on an estimate of the percentage of indirect costs the General Fund provides to the Enterprise Funds. Direct expenses attributable to any enterprise fund are charged directly to that fund.

This category accounts for \$1,999,615, 14.4% of revenue for FY 2014. This represents a increase of \$162,955 or .09% from the FY 2014 projected budget.

AD VALOREM TAXES	\$ 6,032,745	\$ 5,696,300	-5.6%
FRANCHISE FEES	1,493,200	1,526,790	2.2%
UTILITY TAXES	1,626,900	1,524,690	-6.3%
LOCAL OPTION GAS TAXES	276,090	271,205	-1.8%
LICENSES & PERMITS	827,401	880,940	6.5%
STATE GRANTS	557,134	612,134	9.9%
STATE SHARED REVENUE	28,300	28,300	0.0%
OTHER SHARED REV/COUNTY	65,100	65,100	0.0%
CHARGES FOR SERVICES	223,600	165,300	-26.1%
FINES & FORFEITURES	353,500	953,500	169.7%
INTEREST	8,000	8,000	0.0%
OTHER REVENUES	351,805	151,800	-56.9%
OTHER FIN SOURCES	1,836,660	1,999,615	8.9%
TOTAL REVENUE	\$13,680,435	\$13,883,674	1.5%

EXECUTIVE SUMMARY

GENERAL FUND EXPENDITURES



Personnel Costs are the driving force of the General Fund expense budget and account for 67.9% of General Fund expenses. Citywide Health Insurance increased by 15%. A summary of department budgets are provided below:

City Commission – The FY 2014 budget of \$167,920 reflects a decrease of \$11,239 or 6.3% compared to the FY 2013 projected budget and 1.2% of the total budget. This budget provides for the City Commission’s salary, health insurance, monthly allocation, and travel allocation. The decrease is due to a combination of increase in health insurance costs and reduced retirement expenses. In FY 2013, the City paid a one-time penalty of approximately \$50,000 for prior years’ current and former City Commissioners retirement costs.

City Manager’s Office – Executive – The FY 2014 budget of \$694,495 reflects an increase of \$30,490 or 4.6% when compared to the FY 2013 projected budget and is 5% of the total budget. The increase is primarily due to increased health insurance costs.

Non-Departmental Division – This division provides for city-wide expenses that cannot be attributable to any particular department and also provides for the maintenance of City Hall. This division is expected to decrease by \$284,020 to \$933,884, or 23.3%, primarily due to the reduction of rental expense for City Administration offices. The City has new rental space lower than the previous space. The rental of Town Center One is not appropriated for FY 2014.

City Manager’s Office – Interfund Transfers – This division accounts for less than 1% of the total budget. The City will continue to transfer \$25,000 to the Water and Sewer Fund to continue repaying a \$560,000 loan from FY 2012 and a \$275,000 loan from FY 2011.

EXECUTIVE SUMMARY

City Manager's Office – Reserves – As recommended by the City's Financial Integrity Policies, the City has set aside the required operating reserves and sick/annual leave reserves. The General Fund reserve is approved at the required \$500,000 level and \$65,000 is approved for the sick/annual leave reserve. This division accounts for 4.1% of the total budget.

City Manager's Office – Emergency & Disaster – There are no dollars budgeted in this area in FY 2014.

City Manager's Office – Special Events – The City has allocated \$30,000 for special events. The budget includes \$5,000 for each member of the City Commission and \$5,000 is budgeted for the MLK Walk. This division accounts for less than 1% of the total budget.

City Attorney – The City Attorney's budget of \$582,985 provides for legal contractual services of \$200,000 plus an additional \$25,000 for possible litigation costs and also a pro-rata share of general liability insurance costs in the amount of \$415,035. Also included is a \$50,000 provision in contingencies for lawsuit settlements and/or other legal expenses. There is no change from last year. Insurance is shared between the General Fund and the Enterprise Funds and the Enterprise Funds are assessed a greater portion of the costs based on the proportion of net assets.

City Clerk – The City Clerk's budget is proposed at \$434,315, which represents a 1.4% increase for FY 2013 projected in the amount of \$5,925 and is 3.1% of the total budget.

Human Resources – The FY 2014 budget of \$325,625 is a less than 1% decrease from last year and represents 2.3% of the total budget. A Risk Manager position is funded in the FY 2014 budget.

Finance Department – The Finance Department budget of \$527,055 is \$5,221 or 1% more than FY 2013. The budget is essentially the same as last year, however operating expenses were reduced to accommodate the increase in health insurance costs.

IT – The budget of \$277,655 represents 10.4% decrease from the FY 2013 Budget and is 2.0% of the total budget. All computer equipment for the City (with the exception of the Police Department) will be purchased through this Department. There is \$25,000 budgeted for computer equipment and \$75,000 budgeted for software license payments.

Community Development Department – Funding for FY 2014 is \$582,985. This is an increase of 5.8% from FY 2013 and represents 4.2% of the General Fund budget. Included in this division is \$200,000 in grant expenses for the Community Challenge grant. This grant will be used to update the City's comprehensive plans, zoning ordinances, and land development code.

Code Enforcement – The FY 2014 budget is \$261,895 and is 6.7% less than FY 2013 and represents 1.9% of the budget.

EXECUTIVE SUMMARY

9/11/13

Building, Permitting and License Department – The FY 2014 budget of \$430,020 represents a 25.7% increase or \$88,000 from the previous year, and is 3.1% of the total budget. The increase is primarily due to the addition of four (4) inspectors to the department. In FY 2013, the contract for permitting review and inspection services expired and the City brought those services back in-house.

Parks & Recreation – Funding for FY 2013, \$956,420 is \$118,538 or 14.1% more than the previous year. The increase is due to increased health insurance costs, and moving the Crime Prevention employees into the Department. Also included is \$60,000 primarily for security services.

Public Works – (Physical Environment) Department – The Public Works Department's budget of \$1,751,215 is 8.5% less than last year primarily due to possible fuel savings by restricting the use of take home vehicles and the purchase of new vehicles to the fleet that will result in reduced repair costs. The Department represents 12.6% of the General Fund budget and is comprised of the following divisions:

Administrative Division	\$ 282,995
Building Maintenance	204,745
Roads and Streets	570,135
Vehicle Maintenance	693,340
Total	<u>\$1,751,215</u>

The FY 2014 budget includes:

- \$57,000 for FL Dept. of Corrections services
- \$99,260 for the City's share of bus circulator costs
- \$180,000 for vehicle maintenance supplies
- \$305,000 for fuel costs

Police Department – The budget for the department is in the amount of \$5,230,155 and represents 37.7% of the total general fund budget and is 4.4% more than FY 2013. The increase is due increased health insurance costs and the funding of increased salaries due to the PBA agreement.

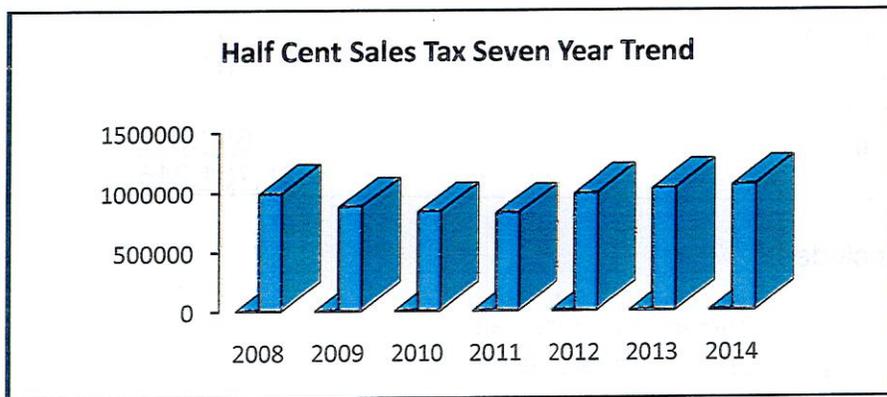
- Sixty (55) sworn police officer positions
- \$112,325 in vehicle lease/purchase payments for the existing 7 Ford Interceptors, 2 Expeditions, and 10 Ford Fusions.
- Grant funding: \$8,740 for the police equipment, \$27,443 for the purchase of tasers, \$45,375 towards the purchase of wireless cameras and \$121,040 towards the salaries of five police officers
- \$38,800 in software maintenance expenses
- Salary increases for officers per the step plan approved in the PBA agreement.

EXECUTIVE SUMMARY

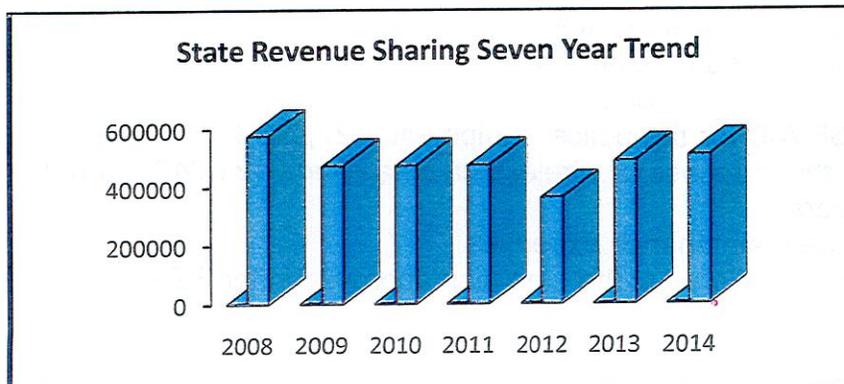
CAPITAL IMPROVEMENT FUND

Capital Improvement Debt Service – The City has pledged receipts from two (2) revenue streams to re-pay 2011A&B Capital Improvement Revenue Bonds. After paying the debt service charges, the balance remaining is transferred-out to the General Fund. The table below summarizes budget estimates for FY 2014. These revenue estimates are provided annually by the Florida Department of Revenue, Office of Tax Research.

2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$983,202	\$874,614	\$831,768	\$821,820	\$985,399	\$1,026,990	\$1,055,200



2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$575,081	\$471,927	\$472,220	\$473,933	\$360,663	\$488,390	\$507,830



EXECUTIVE SUMMARY

Revenue	FY 2013 Projected	FY 2014 Estimated
Half-Cent Sales Tax	\$1,026,990	\$1,055,200
State Revenue Sharing	488,390	507,830
Bond Refunding Proceeds	0	0
Transfer from Fund Balance	0	0
Interest	0	0
Total	\$1,515,380	\$1,563,030

Expenditure	FY 2013 Projected	FY 2014 Estimated
Principal	\$390,000	\$403,000
Interest	249,970	236,625
Other Debt Service Costs	1,000	1,345
Transfer to General Fund	874,410	922,060
Transfer to Capital Projects Fund	0	0
Total	\$1,515,380	\$1,563,030

In FY 2011, the City refinanced the Series 1994A Capital Improvement Revenue Bonds to take advantage of lower interest rates and immediately finance several capital projects. In the end, the refinancing was successful and the City received \$2,320,000 to apply towards capital projects. As a result of refinancing, the principal and interest payments to the new 2011A&B Capital improvement bonds will be lower and the transfer to the General Fund will be higher.

Safe Neighborhood Capital Improvement Projects – The FY 2014 budget includes revenues which the City anticipates are forthcoming from Miami-Dade County G. O. Bonds, Florida Department of Environmental Protection (FDEP), Community Development Block Grants – OCED, and other sources. The table shown below details these estimates.

Capital Project	Operating Funds	Loan Funds	Grant Funds	Total Cost
<i>Drainage and Pavement Improvements</i>				
NW 147th Street Improvements	\$0	\$2,800,000	\$0	\$2,800,000
Cairo Lane Improvements (NW 135 St to NW 127 St)	0	3,000,000	0	3,000,000
NW 127 St Improvements (Cairo Lane to NW 32 Ave)	0	3,500,000	0	3,500,000
Ali-Baba Avenue Improvements	0	3,500,000	0	3,500,000
132 St & 42/37 Ave Connector (NW 38 Ave to 124 St)	0	1,500,000	0	1,500,000
NW 133 St (NW 42 Ave to NW 43 Ave)	0	1,500,000	0	1,500,000
NW 34 Ave/Alexandria Drive	0	1,500,000	0	1,500,000
<i>Parks & Recreation</i>				
Helen Miller Center	0	0	2,750,000	2,750,000
TOTAL	\$0	\$17,300,000	\$2,750,000	\$20,050,000

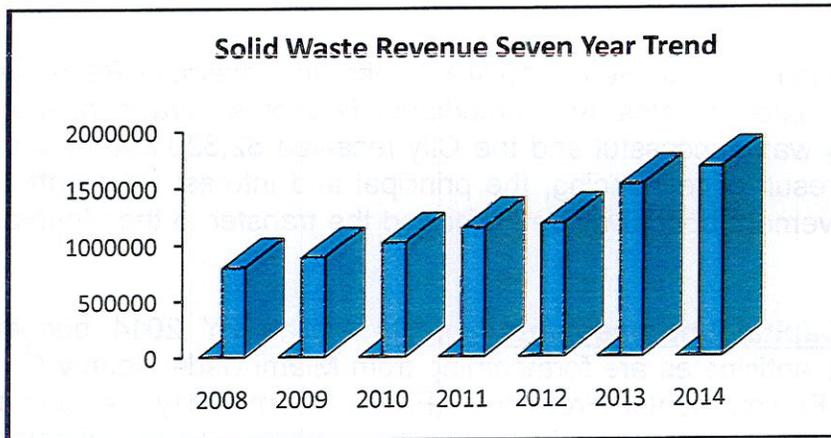
EXECUTIVE SUMMARY

ENTERPRISE FUNDS

Solid Waste Fund – The Solid Waste operations adopted budget is \$1,522,020. Waste and Garbage Fee revenue is estimated to increase by \$80,620 or 5.6%. This increase is attributable to an increase in the residential solid waste collection rate from \$530.00 to \$562.00 per year. The fee for this service is assessed as a non - ad valorem assessment to all affected homeowners. Solid Waste revenues are received from Miami- Dade County as residents pay their tax bills. The City has outsourced the collection of residential and commercial waste to private contractors.

SOLID WASTE FUND - MAJOR REVENUE SOURCE

2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Amended	2014 Adopted
\$793,534	\$885,964	\$1,014,623	\$1,142,853	\$1,181,452	\$1,522,020	\$1,680,000

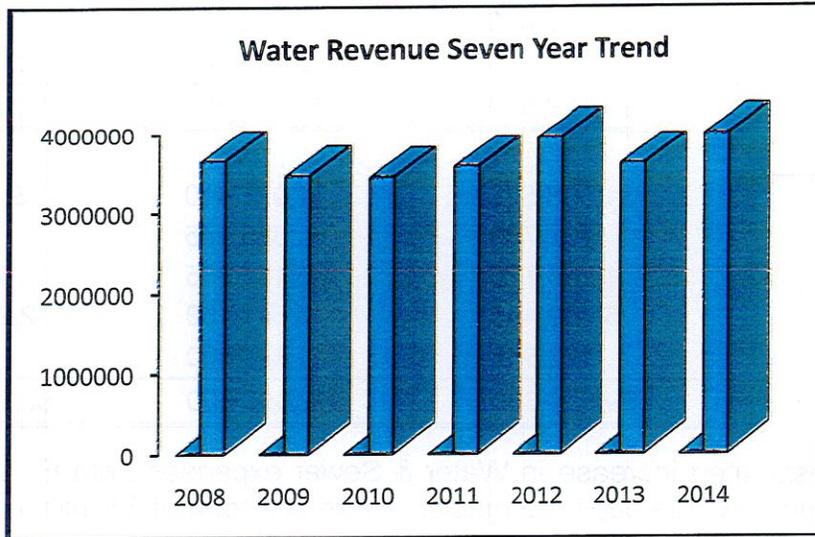


Revenue	FY 2013	FY 2014	Difference
Sanitation Fees	\$1,522,020	\$1,680,000	\$157,980
Delinquent Service Charges	-	-	-
Transfer-In from General Fund	-	-	-
Interest	-	-	-
Total	\$1,522,020	\$1,680,000	\$157,980
Expenditure			
Salaries & Benefits	\$70,330	\$33,830	-\$36,500
Worker's Compensation	-	-	-
Contracted Services	1,004,980	1,100,000	95,020
Reimbursement of Administrative Costs	153,575	153,575	-
Solid Waste Disposal - City Public Works Dept	60,000	59,200	(800)
Curbside Recycling - Miami Dade County	63,000	63,000	-
Insurance	5,650	10,000	4,350
Fuel Expenses	12,500	12,500	-
Repair & Maintenance - Machinery & Equip	-	-	-
Reserve - Sick and Annual Leave	17,500	17,500	-
Deficit Reduction	134,485	230,395	95,910
Total	\$1,522,020	\$1,680,000	\$157,980

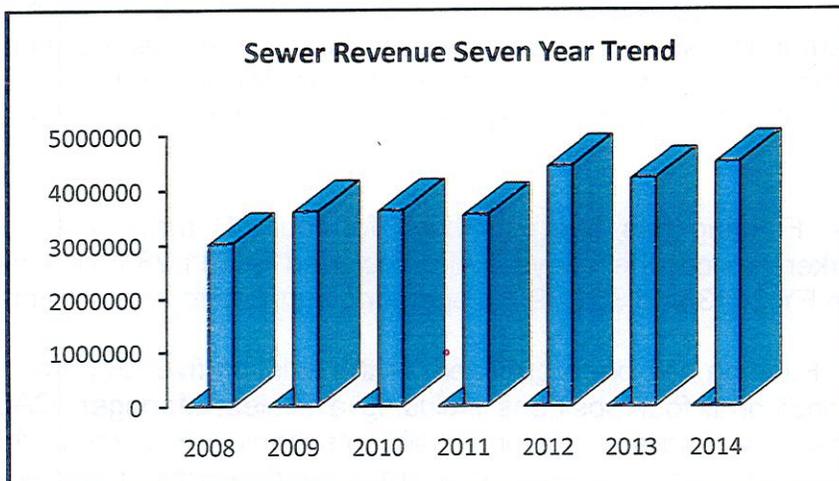
EXECUTIVE SUMMARY

Water and Sewer Fund – The City supplies water and sewer to over 5,000 customers. Areas serviced by the City's water distribution system include outside customers in the City of Miami Gardens and parts of unincorporated Miami-Dade County. Miami Dade County has increased sewer costs by 13.9% and the City is currently engaged in a rate study to possibly establish new water and sewer rates as of January 1, 2014.

WATER REVENUE						
2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$3,643,565	\$3,448,348	\$3,429,197	\$3,572,075	\$3,944,441	\$3,610,000	\$4,000,000



SEWER REVENUE						
2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$3,007,793	\$3,598,709	\$3,616,621	\$3,542,249	\$4,425,562	\$4,200,000	\$4,500,000



EXECUTIVE SUMMARY

Below is a schedule summarizing the Water & Sewer Fund revenues and expenditures:

Revenues			
Water Revenue	\$3,610,000	\$4,000,000	\$390,000
Sewer Revenue	4,200,000	4,500,000	300,000
Grants	0	1,370,000	1,370,000
Interest	1,000	1,000	0
Other	198,600	192,600	-6,000
Trans In - Fund Balance	1,280,000	0	-1,280,000
State Revolving Loan	0	2,400,000	2,400,000
Total	\$9,289,600	\$12,463,600	\$3,174,000
Expenditures			
Finance-Utility Billing	\$1,568,525	\$1,985,410	\$416,885
Meter Readers	232,700	325,145	92,445
Water Services	1,989,775	2,167,355	177,580
Sewer Services	5,639,435	7,841,160	2,201,725
Customer Services	123,865	144,530	20,665
Total	\$9,554,300	\$12,463,600	\$2,909,300

There is a \$2,900,300 estimated increase in Water & Sewer expenses from FY 2013 to FY 2014. This increase is primarily due capital projects. There is a total of \$4 million in Water & Sewer projects funded in FY 2014. The new water and sewer rate structure allows the City to finance debt to cover infrastructure improvements and also incorporates a conservation element to encourage users to take measures to conserve water.

There are five divisions in the Water & Sewer Fund:

1. Finance – Utility Billing – The FY 2013 budget for this division is \$1,985,410, an increase of 21%. The increase is due to the increase in the City’s liability and workers’ compensation insurance. Also, an additional Utility Billing Specialist position has been added to the Division. The City will also continue to transfer dollars to the CRA fund in the amount of \$250,000 to fund those expenses until the CRA can generate their own revenue.
2. Meter Readers – Funding has been provided for four (4) meter readers and six maintenance workers to cut the alleys. Also included is \$11,280 for lease of new vehicles leased in FY 2013 and \$51,890 in operating supplies for the division.
3. Water Services – Funding has been provided for the existing five (5) personnel in this division and an additional four positions including a Project Manager, CAD Analyst, Administrative Assistant, and an additional Utility Mechanic. Projects in this division include fire hydrant valve repair and replacement and a leak detection program. Provision has also been made in the amount of \$1,404,965 to pay Miami-Dade County Water and Sewer Authority for the purchase of water.

EXECUTIVE SUMMARY

4. Sewer Services – Included in this budget is sewer treatment costs payable to Miami-Dade County in the amount of \$1,505,115 and a reserve of \$500,000. Also included is \$4,087,425 in infrastructure improvement projects. Miami Dade County recently approved a 13.9% rate increase for sewer. This is a result of the recent resolution approving and authorizing the execution of a Consent Decree between the County, United States of America, State of Florida, and the Florida Department of Environmental Protection. The goal of the Consent Decree is the elimination of sanitary sewer overflows and prohibited bypasses throughout the County.

The fiscal impact over a 15-year period is:

1. \$1.6 billion in capital improvements to sewer system
2. \$15 million for upgrading the Water and Sewer Department's (WASD) operations, management and reporting programs
3. \$825,000 for outside monitoring by FDEP
4. A one-time civil penalty of \$978,100, and
5. \$2 million over a 5-year period for an environmental project

Financing:

1. Annual rate increase for retail customers beginning with an 8% increase in water and sewer.
2. For wholesale customers, there is a 13.9% increase in sewer proposed in FY 2014. There is discussion of a 4% increase next year, but that will be evaluated in FY 2014.
3. A combination of WASD Sewer Renewal and Replacement Fund, GO Bonds, and WASD Revenue bonds.

The City is currently engaged in a water and sewer rate study to incorporate this new consent decree and upcoming capital projects. These rates will be approved prior to January 1, 2014.

5. Customer Service – This division will handle all customer service calls and requests for service in the Public Utilities Department. The FY 2014 budget for this division is \$144,530.

The following Water & Sewer capital projects are funded in the FY 2014 Budget:

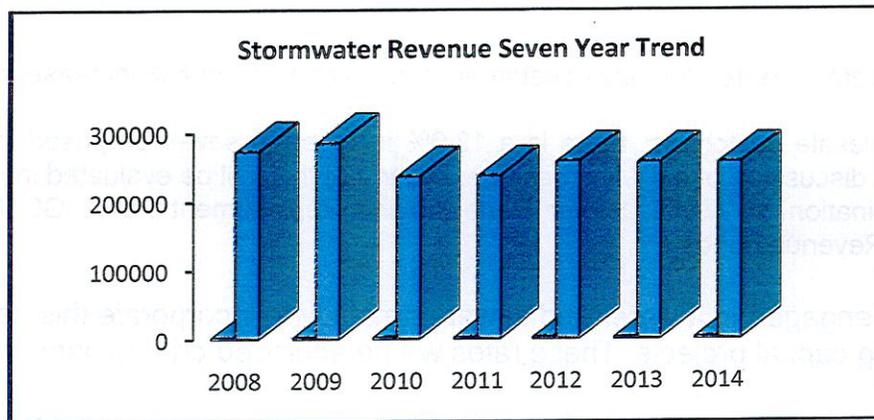
Capital Project	Operating Funds	Grant Funds	Total Cost
<i>Public Utilities</i>			
Pump Station #7 Improvements	\$700,000	0	700,000
Pump Station #7A Improvements	\$630,000	0	630,000
Pump Station #10 Improvements	\$676,545	0	676,545
Pump Station #11C Improvements	\$251,880	1,270,000	1,521,880
Pump Station #11B Improvements	\$159,000	100,000	259,000
Control and Monitoring /SCADA	\$250,000	0	250,000
Fire Hydrant & Valve Repair/Replacement	\$30,000	0	30,000
Leak Detection Program	\$20,000	0	20,000
Total	\$2,717,425	\$1,370,000	\$4,087,425

EXECUTIVE SUMMARY

STORMWATER FUND - MAJOR REVENUE SOURCE

Stormwater Utility Fund – Revenues collected are used to fund operating expenses and capital improvements which are directly related to management of stormwater. This utility is currently staffed with three (3) employees and includes the contract with Miami-Dade County for canal cleaning services. The FY 2014 estimated budget is \$801,260 and is comprised as shown in the following table. The FY 2014 budget includes \$346,325 to pay Miami Dade County for canal cleaning services and \$80,000 for the lease and maintenance costs of the street sweeper.

2008 Audited	2009 Audited	2010 Audited	2011 Audited	2012 Un-Audited	2013 Projected	2014 Adopted
\$271,277	\$283,731	\$234,934	\$235,424	\$256,289	\$255,000	\$255,000



Stormwater Revenues and Expenditures

Revenues	FY 2013 Projected	FY 2014 Estimated
User Fees	\$255,000	\$255,000
Transfer from Net Earnings	263,335	546,260
Total	\$518,335	\$801,260

Expenditures	FY 2013 Projected	FY 2014 Estimated
Salaries and Benefits	\$69,780	\$126,105
Operating expenses	398,555	595,155
Capital Outlay	50,000	80,000
Total	\$518,335	\$801,260

EXECUTIVE SUMMARY

SPECIAL REVENUE FUNDS

The City has two (2) Special Revenue Funds which are receiving funding from outside sources. These programs enhance the principal public safety and the physical environment components which are funded by the General Fund.

Special Revenue Fund	Grant/Revenue	City's Contribution	Total
Special Law Enforcement	\$5,000	\$ ----	\$5,000
Peoples' Transportation Tax	725,000	----	725,000
Totals	<u>\$730,000</u>	<u>\$ ----</u>	<u>\$730,000</u>

The **Special Law Enforcement Fund** accounts for proceeds from the State's law enforcement trust fund, fines, and forfeitures. Dollars from monthly fine proceeds are primarily used towards training. The FY 2014 revenue budget includes \$5,000 from the State.

Peoples Transportation Tax (PTT) Fund –The City has budgeted \$1,130,456 in the Peoples' Transportation Tax Fund to fund the following projects:

Rutland Street Improvement	\$95,000
Citywide Sidewalk Improvements	200,000
Roadway Milling and Resurfacing	246,673
Bus Shelters	30,000
Gateway Roundabout	100,000
Bus Circulator Costs	53,327
Total Projects	\$725,000

The City is anticipating \$420,000 in current year PTT proceeds and will carry forward the unused portion from prior years' proceeds (currently estimated at \$305,000) to FY 2014 to complete the above mentioned projects. Revenue estimates are provided by Miami Dade County.

The **Crime Prevention** program promotes social and behavioral applications rather than law enforcement to prevent at risk youths ages eight (8) to eighteen (18) from becoming involved in or return to crime. The grants that have supported this program in the past have been reduced to an estimate of \$40,000 for FY 2013-2014. This program has been incorporated into the Parks & Recreation Department funded in the General Fund.

Community Redevelopment Agency (CRA Fund) – The CRA fund was established to account for activities of the Community Redevelopment Agency. This plan and agency was approved by the City Commission in FY 2011 to spearhead physical and economic development in the City of Opa-locka. Until the agency generates its own funding, it will be supported by the City's Water & Sewer Fund. In FY 2014, \$250,000 will be transferred from the Water & Sewer Fund to the CRA Fund.

EXECUTIVE SUMMARY

Direct and Indirect Expenses

In FY 2011, we amended the way we account for direct and indirect expenses in the Enterprise Funds. In previous years, expenses that were shared between funds were charged 100% in the General Fund and an administrative reimbursement was then made from the Enterprise Funds to the General Fund. We are now charging direct expenses (those that are specifically associated to a program and clearly identifiable) to the Enterprise Funds and specifically identify indirect costs that will be an administrative charge payable from the Enterprise Funds to the General Fund.

Direct Expenses that were previously charged 100% in the General Fund and now charged to Enterprise Funds as clearly identifiable expenses include:

- Utility Billing staff and operating costs
- Pentamation software maintenance costs – the maintenance costs for the Utility Billing system can be charged directly to the Water & Sewer Fund
- FPL Costs – the energy costs for the pump stations can be charged to the Water & Sewer Fund and since the Opa-locka Youth Academy grant personnel uses the Young, Bowers & Brown building for their operations, a portion of the energy costs for that building can be charged to the grant.
- Fuel Costs – the new fuel master system will allow us to charge the fuel used for programs directly to the appropriate fund. For example, the fuel used in the meter reader trucks will be charged directly to the Water & Sewer Fund and the fuel used in the garbage truck will be charged directly to the Solid Waste Fund.

The following Indirect Expenses are an administrative charge payable from the Enterprise Funds to the General Fund.

- A percentage of the Finance Department administration and the Public Works Department administration time that supports Enterprise Fund activities.
- The City Manager's staff time will be allocated to the Enterprise Funds based on the proportion of the Enterprise Funds budget to the total budget.
- The Accounts Payable Clerk and the Purchasing Officer's time will be allocated based on the number of checks printed and purchase orders issued.
- The Human Resources staff time will be allocated based on the number of employees in the Enterprise Funds.
- The Information Technology director time will be allocated based a percentage of time that supports Enterprise Fund activities.
- The City Clerk's office based on the number of resolutions and ordinances developed pertaining to those funds.
- The Code Enforcement Division based on the number of citations written.

This change in our methodology is compliant with Generally Accepted Account Principles (GAAP) and will allow for consistency from year to year.

CITY OF OPA-LOCKA
SUMMARY OF ALL FUNDS OPERATING REVENUE
FY 2013-2014

10/31/2013

REVENUE SOURCE BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 ADOPTED
AD VALOREM TAXES	\$ 6,429,835	\$ 6,656,167	\$ 6,032,745	\$ 6,032,745	\$ 5,435,563	\$ 6,032,745	\$ 5,696,300
FRANCHISE FEES	1,499,292	1,550,892	1,408,200	1,493,200	696,204	1,493,200	1,526,790
UTILITY TAXES	1,712,345	1,591,401	1,486,900	1,626,900	767,432	1,626,900	1,524,690
LOCAL OPTION GAS TAXES	284,901	275,054	276,090	276,090	113,031	276,090	271,205
LICENSES & PERMITS	541,636	739,872	877,401	794,901	315,740	827,401	880,940
STATE GRANTS	257,888	4,555	557,134	557,134	4,560	557,134	612,134
STATE SHARED REVENUE	24,805	21,911	28,300	28,300	5,530	28,300	28,300
OTHER SHARED REV/COUNTY	68,372	58,651	123,100	65,100	10,884	65,100	65,100
CHARGES FOR SERVICES	35,516	32,690	293,600	248,600	11,352	223,600	165,300
FINES & FORFEITURES	511,453	69,246	353,500	523,500	362,247	353,500	953,500
INTEREST	7,451	558	8,000	8,000	-	8,000	8,000
OTHER REVENUES	193,472	295,931	351,805	436,805	409,488	351,805	151,800
OTHER FINANCING SOURCES	2,621,099	141,189	1,836,660	12,523,030	363,438	1,836,660	1,999,615
TOTAL GENERAL FUND	14,188,065	11,438,116	13,633,435	24,614,305	3,495,469	13,680,435	13,883,674
NON GENERAL FUND REVENUES							
FUND 230 CAP IMP. DEBT SVC	6,688,853	1,346,063	1,515,380	1,515,380	711,854	1,515,380	1,563,030
FUND 310 CAPITAL ACQUISITION	-	-	-	-	-	-	-
FUND 320 CAPITAL PROJECT	2,739,289	2,482,180	3,020,864	3,782,322	491,320	3,782,322	20,050,000
TOTAL CAPITAL PROJECTS FUND	9,428,142	3,828,243	4,536,244	5,297,702	1,203,174	5,297,702	21,613,030
FUND 410 SOLID WASTE	1,142,853	1,181,452	1,522,020	1,522,020	(4,120)	1,522,020	1,680,000
FUND 440 WATER & SEWER	7,315,975	9,148,464	12,637,605	12,637,605	6,672,923	9,289,600	12,463,600
FUND 450 STORM WATER UTILITY	235,424	256,289	575,835	575,835	306,924	518,335	801,260
TOTAL ENTERPRISE FUNDS	8,694,252	10,586,205	14,735,460	14,735,460	6,975,727	11,329,955	14,944,860
FUND 165 SPECIAL LAW ENF	61,288	7,045	5,000	80,000	2,385	80,000	5,000
FUND 167 BOY SCOUT	-	-	-	-	-	-	-
FUND 169 FEDERAL EMER GENCY	-	-	-	-	-	-	-
FUND 171 DEPT OF JUSTICE AFTER CARE	185,400	93,001	-	-	-	-	-
FUND 172 CRIME PREVENTION	61,480	49,965	131,380	131,380	93,051	146,380	-
FUND 173 S/N HOOD CRIME PREVENTION	-	-	-	-	-	-	-
FUND 174 STOP/VAWA	-	-	-	-	-	-	-
FUND 176 PEOPLES' TRANS PLAN	478,162	510,081	1,130,456	1,130,456	161,842	1,130,456	725,000
FUND 177 DEP WASTE WATER	-	-	-	-	-	-	-
FUND 178 SFWMD CANAL MTCE	-	-	-	-	-	-	-
FUND 179 LOCAL LAW ENFORC BLK GRANT	-	-	-	-	-	-	-
FUND 180 COMM REDEV AGENCY GRANT	-	200,000	250,000	250,000	104,167	250,000	250,000
FUND 181 VOCA GRANT	-	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	786,330	860,092	1,516,836	1,591,836	361,445	1,606,836	980,000
TOTAL REVENUE ALL FUNDS	\$ 33,096,789	\$ 26,712,656	\$ 34,421,975	\$ 46,239,303	\$ 17,035,816	\$ 31,914,928	\$ 51,421,564

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS - EXPENDITURES
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
CITY COMMISSION	\$ 121,970	\$ 102,998	\$ 125,340	\$ 179,159	\$ 61,964	\$ 179,159	\$ 171,070	\$ 167,920
OFFICE OF THE CITY MANAGER	728,110	530,122	717,740	664,005	288,230	664,005	847,125	694,495
NON DEPARTMENTAL DIVISION	1,739,946	1,283,329	771,682	11,317,904	540,334	1,217,904	771,682	933,884
HUMAN RESOURCES	279,132	282,737	301,400	326,065	120,225	326,065	323,535	325,625
OFFICE OF THE CITY CLERK	512,218	584,951	457,460	428,390	173,780	428,390	451,505	434,315
INFORMATION TECHNOLOGY	274,812	259,635	307,825	309,960	104,415	309,960	312,900	277,655
FINANCE ADMINISTRATION	652,489	472,993	555,840	521,835	190,728	521,835	603,291	527,055
OFFICE OF THE CITY ATTORNEY	799,144	497,190	533,500	763,300	333,645	763,300	1,160,000	690,035
COMMUNITY DEVELOPMENT	399,282	389,997	560,695	550,831	171,375	550,831	574,760	582,985
CODE ENFORCEMENT	445,616	430,658	277,245	280,800	135,549	280,800	316,430	261,895
CONTINGENCIES	1,703	-	15,000	15,000	-	15,000	15,000	-
POLICE	5,557,336	5,268,392	5,323,313	5,496,437	2,283,023	5,470,617	5,786,633	5,230,155
BUILDING & LICENCES	479,575	585,178	339,880	342,020	116,097	342,020	453,335	430,020
PUBLIC WORKS	2,349,320	1,825,520	1,833,945	1,914,346	875,777	1,914,346	1,907,360	1,751,215
SPECIAL EVENTS - C/MGR DEPT	117,139	48,449	30,000	49,991	41,969	49,991	30,000	30,000
PARKS & RECREATION	1,067,689	773,825	801,190	837,883	345,166	837,883	942,460	956,420
TRANSFERS OUT - OPERATIONS	-	-	116,380	116,380	48,492	116,380	25,000	25,000
RESERVES INCL SICK/ANNUAL LEAVE	-	200,000	565,000	500,000	-	500,000	565,000	565,000
TOTAL GENERAL FUND	\$ 15,525,481	\$ 13,535,975	\$ 13,633,435	\$ 24,614,305	\$ 5,830,769	\$ 14,488,485	\$ 15,257,086	\$ 13,883,674
SOLID WASTE	1,205,019	1,145,855	1,522,020	1,522,020	345,521	1,512,730	1,500,235	1,680,000
WATER & SEWER	6,810,019	8,510,481	12,637,605	12,637,605	2,850,333	9,554,300	12,641,455	12,463,600
STORMWATER UTILITY	291,418	322,901	575,835	575,835	46,453	518,335	586,755	801,260
TOTAL ENTERPRISE FUND	8,304,456	9,979,236	14,735,460	14,735,460	3,242,307	11,585,365	14,728,445	14,944,860
CAPITAL IMP DEBT SERVICE	6,705,926	620,649	1,515,380	1,515,380	518,270	1,515,380	1,515,380	1,563,030
CAPITAL ACQUISITION	21,540	-	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	4,160,053	1,097,552	3,020,864	3,782,322	45,775	3,782,322	-	20,050,000
TOTAL CAPITAL PROJECTS FUND	10,887,519	1,718,201	4,536,244	5,297,702	564,045	5,297,702	1,515,380	21,613,030
SPECIAL LAW ENFORCEMENT	9,437	96,887	5,000	80,000	2,500	80,000	80,000	5,000
LLEBG	-	-	-	-	-	-	-	-
POLICE EXPLORERS	-	20	-	-	-	-	-	-
OPALOCKA YOUTH ACADEMY / DJJ	189,856	153,868	-	-	(1,033)	-	-	-
VAWA	-	-	-	-	-	-	-	-
CRIME PREVENTION	88,006	198,506	131,380	131,380	56,664	146,380	208,066	-
FEMA	1,005,259	5,495	-	-	-	-	-	-
SOUTH FLORIDA WATER MGMT	-	-	-	-	-	-	-	-
PEOPLES TRANSPORTATION PLAN	126,343	74,743	1,130,456	1,130,456	50,750	1,130,456	625,000	725,000
DEP WASTEWATER	-	-	-	-	-	-	-	-
CRA	-	55,733	250,000	250,000	56,089	161,985	250,500	250,000
TOTAL SPECIAL REVENUE FUNDS	1,418,901	585,251	1,516,836	1,591,836	164,970	1,518,821	1,163,566	980,000
TOTAL EXPENDITURES ALL FUNDS	\$ 36,136,357	\$ 25,818,664	\$ 34,421,975	\$ 46,239,303	\$ 9,802,091	\$ 32,890,372	\$ 32,664,477	\$ 51,421,564

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2013-2014**

10/31/2013

REVENUE SOURCE BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 ADOPTED
311100 AD VALOREM TAXES	\$ 6,429,835	\$ 6,656,167	\$ 6,032,745	\$ 6,032,745	\$ 5,435,563	\$ 6,032,745	\$ 5,696,300
314100 UTILITY TAX - FPL	1,050,358	980,143	840,000	980,000	515,432	980,000	980,000
314400 UTILITY TAX - CITY GAS	18,335	20,477	16,900	16,900	3,801	16,900	16,900
314500 UTILITY TAX - T/COM	611,700	559,299	605,000	605,000	240,616	605,000	502,790
314900 UTILITY TAX - OTHER	31,952	31,482	25,000	25,000	7,583	25,000	25,000
UTILITY TAXES	1,712,345	1,591,401	1,486,900	1,626,900	767,432	1,626,900	1,524,690
312405 LOCAL OPTION GAS TAX (5)	205,131	198,237	198,790	198,790	81,567	198,790	195,500
312410 LOCAL OPTION GAS TAX -(3)	79,770	76,817	77,300	77,300	31,464	77,300	75,705
LOCAL GAS TAXES	284,901	275,054	276,090	276,090	113,031	276,090	271,205
TOTAL TAXES	8,427,081	8,522,622	7,795,735	7,935,735	6,316,026	7,935,735	7,492,195
313100 FRANCHISE FEE - FPL	1,028,182	1,046,267	915,000	1,000,000	470,820	1,000,000	1,016,250
313170 FRANCHISE FEE - WASTE	397,118	391,744	455,000	455,000	198,828	455,000	462,340
313400 FRANCHISE FEE - CITY GAS	22,092	22,808	22,100	22,100	21,623	22,100	22,100
313600 FRANCHISE FEE - BENCH ADS	4,400	2,500	3,000	3,000	1,500	3,000	13,000
313700 FRANCHISE FEE - BFI	47,500	87,572	13,100	13,100	3,433	13,100	13,100
FRANCHISE FEES	1,499,292	1,550,892	1,408,200	1,493,200	696,204	1,493,200	1,526,790
321050 OCCU LICENSES - CITY	212,068	107,203	215,000	215,000	73,992	215,000	216,315
321150 OCC LIC FIELD INSP	6,223	3,952	5,500	5,500	1,680	5,500	5,500
321200 OCC LIC - LATE PENALTIES	5,657	4,045	6,100	6,100	5,323	6,100	6,100
322110 BLDG PERMITS	179,649	375,731	369,355	344,355	203,846	369,355	260,400
322130 ALARM PERMITS	2,175	775	1,200	1,200	225	1,200	1,200
322200 ELEC PERMITS	92,463	113,290	129,676	124,676	19,488	129,676	80,000
322300 PLUMB PERMITS	33,679	58,300	53,670	51,170	9,636	53,670	40,000
322400 CERT OF OCCUPANCY	4,802	2,100	1,900	1,900	1,550	1,900	1,900
CERT OF USE	-	-	60,000	10,000	-	10,000	210,000
322500 LANDLORD PERMITS	4,920	74,475	35,000	35,000	-	35,000	59,525
LICENSES & PERMITS	541,636	739,872	877,401	794,901	315,740	827,401	880,940
331510 FEDERAL DISASTER RELIEF	-	-	-	-	-	-	-
335140 MOBILE HOME LICENSES	9,979	7,800	9,800	9,800	5,432	9,800	9,800
335150 ALCOHOLIC BEV	5,992	5,824	6,000	6,000	98	6,000	6,000
335490 GAS TAX REBATE	8,834	8,286	12,500	12,500	-	12,500	12,500
TOTAL STATE SHARED REV	24,805	21,911	28,300	28,300	5,530	28,300	28,300
334700 GRANTS-OTHER (JAG)	-	-	8,740	8,740	4,560	8,740	8,740
334720 GRANTS-VOCA	-	-	-	-	-	-	-
334721 GRANTS-BYRNE	-	4,500	72,820	72,820	-	72,820	72,820
334722 GRANTS-CHILDRENS TRUST	6,678	56	-	-	-	-	-
334723 GRANTS-URBAN FORESTRY	-	-	-	-	-	-	-
334724 GRANTS-FRDAP	-	-	-	-	-	-	-
334725 GRANTS-UASI SECURITY	-	-	-	-	-	-	-
334726 GRANTS-DADE COUNTY PARKS	-	-	-	-	-	-	-
334728 GRANTS-SEGAL PARK CONSULTIN	-	-	-	-	-	-	-
334729 GRANTS-WEED & SEED	96,819	-	-	-	-	-	-
334730 GRANTS-POLICE TECHNOLOGY	34,116	-	970	970	-	970	970
334732 GRANTS - BACK TO WORK	-	-	-	-	-	-	-
334734 GRANTS-COMMUNITY CHALLENGE	-	-	200,000	200,000	-	200,000	200,000
334735 GRANTS-WAR ON POVERTY	-	-	-	-	-	-	15,000
334750 GRANTS-COPPS	120,275	-	121,040	121,040	-	121,040	121,040
GRANTS-CRIME PREVENTION	-	-	-	-	-	-	40,000
GRANTS-MPO	-	-	54,304	54,304	-	54,304	54,304
GRANTS-JARC & NEW FREEDOM	-	-	99,260	99,260	-	99,260	99,260
334950 SO. FL REGIONAL PL GRANT	-	-	-	-	-	-	-
TOTAL STATE GRANTS	257,888	4,555	557,134	557,134	4,560	557,134	612,134

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2013-2014**

10/31/2013

REVENUE SOURCE BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 ADOPTED
338110 SCH CROS GUARD PRG	41,358	55,318	44,000	44,000	10,884	44,000	44,000
338120 PARKING FINES REIMB PRGM	6,307	-	-	-	-	-	-
338200 OCC LICENSES - COUNTY POLICE OPERATIONS SHARE	20,707	3,332	21,100	21,100	-	21,100	21,100
	-	-	58,000	-	-	-	-
TOTAL SHARED REV/COUNTY	68,372	58,651	123,100	65,100	10,884	65,100	65,100
341200 ZONING & SUB DIV FEES	15,050	12,450	8,000	8,000	-	8,000	8,000
341210 IMPACT FEES	-	-	142,800	142,800	100	142,800	25,000
341299 OTHER COMMUNITY DEV REV	-	-	50,000	25,000	-	10,000	50,000
342100 POLICE A/R & O/R	5,350	4,821	5,000	5,000	-	5,000	5,000
342110 CIVILIAN ID	-	-	-	-	-	-	-
343299 OTHER PUBLIC WORKS REV	-	-	40,000	20,000	1,612	10,000	40,000
343910 LOT MOWING & CLEARING	541	-	-	-	-	-	-
343920 OTHER CHRGS FOR SRVS	-	-	-	-	-	-	-
347150 LIBRARY BOOK SALE	-	-	-	-	-	-	-
347210 RECR ACTIVITIES FEES	4,637	7,586	300	300	-	300	7,800
347230 RENTAL PARK FAC	1,345	320	500	500	310	500	12,500
347250 RECREATION SUMMER PGM	8,593	7,513	7,000	7,000	265	7,000	7,000
347260 RECREATION DONATIONS	-	-	40,000	40,000	9,065	40,000	10,000
347900 DONATIONS	-	-	-	-	-	-	-
349100 BID SPEC FEE	-	-	-	-	-	-	-
CHARGES FOR SERVICES	35,516	32,690	293,600	248,600	11,352	223,600	165,300
342120 OFF DUTY REVENUE	39,343	-	45,000	45,000	2,564	45,000	45,000
351100 COURT FINES - COUNTY	113,649	122,967	120,000	120,000	61,419	120,000	120,000
354100 VIOLATION OF CODES/ORD	101,266	232,051	165,000	130,000	50,136	165,000	265,000
354120 CODE ENF BRD ADM FEES	3,986	3,969	3,500	3,500	262	3,500	3,500
354130 FALSE ALARM PENALTY FEE	-	-	20,000	10,000	-	20,000	20,000
354140 RED LIGHT CAMERA FINE	253,179	(290,826)	-	215,000	247,816	-	500,000
359120 RET CKS PENALTIES	30	1,085	-	-	50	-	-
FINES & FORFEITURES	511,453	69,246	353,500	523,500	362,247	353,500	953,500
361100 INTEREST EARNED	7,451	558	8,000	8,000	-	8,000	8,000
341300 XEROX COPIES	27	-	-	-	257	-	-
341400 NOTARY FEES	242	98	200	200	-	200	200
362100 LEASES & RENTALS/APTS	16,665	13,180	3,600	3,600	5,437	3,600	3,600
364100 SALE OF FIXED ASSETS	8,300	-	250,000	335,000	249,361	250,000	50,000
364110 RE-IMB LOSS OF FIXED ASSETS	51,331	90,427	-	-	37,824	-	-
366999 OTHER CONT & DONATIONS	57,565	45,440	35,000	35,000	19,625	35,000	35,000
369100 JURY DUTY	-	-	-	-	-	-	-
369200 WORKERS COMP	14,376	3,308	5,000	5,000	-	5,000	5,000
369900 MISC REVENUES	34,715	126,213	43,995	43,995	93,132	43,995	43,990
369904 TOWING	6,870	12,248	11,500	11,500	2,717	11,500	11,500
369950 WITNESS FEES	233	265	10	10	-	10	10
369960 LIEN RELEASES	3,148	2,713	2,500	2,500	1,135	2,500	2,500
369970 QUALIFYING FEES	-	2,040	-	-	-	-	-
399010 LOAN PROCEEDS-LEASES	-	-	-	-	-	-	-
OTHER MISC REVENUES	193,472	295,931	351,805	436,805	409,488	351,805	151,800
381010 TRANS IN - FUND BAL	-	-	-	-	-	-	-
381169 TRANS IN - FEMA FUND	1,000,000	-	-	-	-	-	-
381176 TRANS IN - PTP FUND	-	-	-	-	-	-	-
381220 TRANS IN - UNRES CIP	723,799	-	874,410	874,410	-	874,410	922,060
381320 TRANS IN - CAP PRJ FUND	-	-	90,000	90,000	-	90,000	-
381440 TRANS IN - WATER & SEWER	275,000	-	-	-	-	-	-
389030 ADM RE-IMBURSEMENT S/W	78,500	18,876	153,575	153,575	63,990	153,575	121,160
389040 ADM RE-IMBURSEMENT W/S	530,000	119,076	698,260	884,630	290,942	698,260	942,500
389050 ADM RE-IMBURSEMENT ST/WTR	13,800	3,297	20,415	20,415	8,506	20,415	13,895
389060 TRANS - CAP. ACQ. FUND BALANC	-	-	-	-	-	-	-
TOTAL TRANSFERS	2,621,099	141,189	1,836,660	2,023,030	363,438	1,836,660	1,999,615
399010 LOAN PROCEEDS	-	-	-	10,500,000	-	-	-
TOTAL NON OPERATING REVENUE	-	-	-	10,500,000	-	-	-
TOTAL GEN FUND REVENUES	\$ 14,188,065	\$ 13,633,435	\$ 24,614,305	\$ 8,495,469	\$ 13,680,435	\$ 13,883,674	

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2013-2014**

10/31/2013

REVENUE SOURCE BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 ADOPTED
230 CAPITAL IMPROVEMENT DEBT SERVICE							
335120 STATE SHARED REV	\$ 473,933	\$ 360,663	\$ 488,390	\$ 488,390	\$ 284,118	\$ 488,390	\$ 507,830
335180 LOCAL GOVERNMENT SALES TAX	821,820	985,399	1,026,990	1,026,990	427,736	1,026,990	1,055,200
361100 INT EARNED	100	-	-	-	-	-	-
385010 BOND REFUNDING PROCEEDS	5,393,000	-	-	-	-	-	-
381010 TRANS IN	-	-	-	-	-	-	-
TOTAL CAPITAL IMPROV D/SERV	6,688,853	1,346,063	1,515,380	1,515,380	711,854	1,515,380	1,563,030
310 CAPITAL ACQUISITION FUND							
361100 INT EARNED	-	-	-	-	-	-	-
369900 OTHER MISC REV	-	-	-	-	-	-	-
383020 TRANSFER IN- G/F D/REDUCTION	-	-	-	-	-	-	-
TOTAL CAPITAL ACQUISITION	-	-	-	-	-	-	-
320 S/HOOD CAPITAL PROJ FUND							
331691 GRANTS - COUNTY	126,966	-	2,750,000	3,350,000	491,320	3,350,000	2,750,000
331692 GRANTS - GOB	444,484	-	-	-	-	-	-
331740 LANDSCAPING 22 AVENUE	-	-	-	-	-	-	-
334723 DEPT OF AGR-DIVISION OF FORESTRY	14,400	-	-	-	-	-	-
334727 GRANTS-MPO	-	-	-	-	-	-	-
334733 SFRTA/JARC	20,293	12,466	-	-	-	-	-
334930 STATE GRANTS	384,875	469,708	270,864	432,322	-	432,322	17,300,000
361100 INTEREST	817	7	-	-	-	-	-
369900 OTHER MISC REV	(572,546)	-	-	-	-	-	-
384010 BONDS	2,320,000	-	-	-	-	-	-
381176 TRANSFER IN - PTP FUND	-	-	-	-	-	-	-
381230 TRANSFER IN - CAPITAL IMP DEBT SVC	-	-	-	-	-	-	-
381440 TRANSFER IN - WATER & SEWER FUND	-	2,000,000	-	-	-	-	-
383020 TRANSFER IN - GENERAL FUND	-	-	-	-	-	-	-
TOTAL S/N HOODCAPITAL PROJ	2,739,289	2,482,180	3,020,864	3,782,322	491,320	3,782,322	20,050,000
TOTAL CAPITAL PROJECTS FUNDS	\$ 9,428,142	\$ 3,828,243	\$ 4,536,244	\$ 5,297,702	\$ 1,203,174	\$ 5,297,702	\$ 21,613,030

CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2013-2014

10/31/2013

REVENUE SOURCE BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 ADOPTED
410 SOLID WASTE FUND							
331690 FEDERAL GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
343390 DELINQ SERV CHRGS	-	-	-	-	-	-	-
343400 WASTE & GARBAGE FEES	1,142,853	1,181,452	1,522,020	1,522,020	(4,120)	1,522,020	1,680,000
313170 FRANCHISE FEES	-	-	-	-	-	-	-
381001 TRANSFER IN FROM G/F	-	-	-	-	-	-	-
364100 SALE OF FIXED ASSETS	-	-	-	-	-	-	-
361100 INTEREST	-	-	-	-	-	-	-
TOTAL SOLID WASTE FUND	1,142,853	1,181,452	1,522,020	1,522,020	(4,120)	1,522,020	1,680,000
440 WATER AND SEWER FUND							
331690 FEDERAL GRANTS	-	-	-	-	-	-	-
334700 STATE GRANTS	-	-	1,920,000	1,920,000	-	-	1,370,000
343310 WATER REVENUE	3,572,075	3,944,441	3,610,000	3,610,000	2,524,177	3,610,000	4,000,000
343330 FIRE LINE CHARGES	2,171	2,171	2,500	2,500	1,479	2,000	2,000
343340 FIRE HYDRANT CHARGES	76,377	73,015	91,480	91,480	-	74,000	75,000
343350 WATER SRV INSTAL	6,031	2,475	1,000	1,000	2,769	4,000	3,000
343341 RETURNED CHECKS	11,168	20,783	-	-	(4,896)	-	10,000
343343 RE-CONNECT FEE	55,820	51,525	60,000	60,000	29,627	50,000	50,000
343344 LOCK METER FEE	1,526	975	1,200	1,200	105	200	1,000
343345 REMOVE METER FEE	80	310	100	100	300	400	100
343346 PLUG LINE FEE	(190)	800	-	-	2,100	3,000	500
343347 BROKEN LOCK FEE	50	-	-	-	-	-	-
343390 DELINQ SERV CHRGS	-	-	-	-	-	-	-
WATER SERVICES	3,725,108	4,096,494	5,686,280	5,686,280	2,555,661	3,743,600	5,511,600
343510 SEWER REVENUE	3,542,249	4,425,562	3,615,825	3,615,825	3,069,833	4,200,000	4,500,000
361100 INT EARNED	22,501	341	4,000	4,000	-	-	1,000
361040 LIEN INT	-	-	-	-	-	-	-
343342 RETURN CK CHRNG	5,600	4,635	5,500	5,500	66,630	5,500	5,000
369960 LIEN SEARCH/RELEASES	19,137	15,673	20,000	20,000	24,995	30,000	20,000
369900 MISC REV	1,380	925	1,000	1,000	4,520	5,500	1,000
369901 DERM	-	604,835	-	-	407,611	-	-
369902 EXCISE TAX	-	(1)	-	-	(77)	-	-
381001 TRANS IN - GENERAL FUND	-	-	25,000	25,000	10,417	25,000	25,000
383010 TRANSFERS FROM FUND BAL	-	-	1,280,000	1,280,000	533,333	1,280,000	-
MISCELLANEOUS	48,618	626,408	1,335,500	1,335,500	1,047,429	1,346,000	52,000
WATER AND SEWER OPERATIONS	7,315,975	9,148,464	10,637,605	10,637,605	6,672,923	9,289,600	10,063,600
STATE REVOLVING LOAN PROGRAM							
384110 STATE REV LOAN-WTR	-	-	-	-	-	-	-
384120 STATE REV LOAN-SWR	-	-	2,000,000	2,000,000	-	-	2,400,000
TOTAL STATE REVOLVING LOANS	-	-	2,000,000	2,000,000	-	-	2,400,000
TOTAL WATER AND SEWER	7,315,975	9,148,464	12,637,605	12,637,605	6,672,923	9,289,600	12,463,600
450 STORM WATER UTILITY FUND							
343800 STORM WATER REVENUE	235,424	256,289	255,000	255,000	173,243	255,000	255,000
361100 INT EARNED	-	-	-	-	-	-	-
369900 MISC REVENUE	-	-	-	-	-	-	-
331690 GRANT	-	-	-	-	-	-	-
383010 TRANSFERS FROM FUND BAL	-	-	320,835	320,835	133,681	263,335	546,260
TOTAL STORM WATER REV	235,424	256,289	575,835	575,835	306,924	518,335	801,260
TOTAL ENTERPRISE FUND	\$ 8,694,252	\$ 10,586,205	\$ 14,735,460	\$ 14,735,460	\$ 6,975,727	\$ 11,329,955	\$ 14,944,860

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2013-2014**

10/31/2013

REVENUE SOURCE BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 ADOPTED
165 POLICE - SPEC LAW ENF FUND							
335210 LAW ENF TRNG	\$ 8,963	\$ 7,045	\$ 5,000	\$ 5,000	\$ 2,385	\$ 5,000	\$ 5,000
338100 COURT FORFEITURES	51,932	-	-	-	-	-	-
361100 INT EARNED	393	-	-	-	-	-	-
369900 OTHER MISC REVENUES	-	-	-	-	-	-	-
381010 TRANSFER IN - FUND BALANCE	-	-	-	75,000	-	75,000	-
383020 TRANS IN - GENERAL FUND	-	-	-	-	-	-	-
TOTAL SPEC LAW ENFORCEMENT	\$ 61,288	\$ 7,045	\$ 5,000	\$ 80,000	\$ 2,385	\$ 80,000	\$ 5,000
173 SAFE N/HOOD YOUTH CRIME/PRE							
381010 TRANSFER IN -G/F FOR D/REDUCTI	-	-	-	-	-	-	-
167 POLICE EXPLORER							
366920 CONTR EXPLORER PRG	-	-	-	-	-	-	-
366920 CONTR BOYSCOUT PRG	-	-	-	-	-	-	-
361100 INTEREST	-	-	-	-	-	-	-
383020 TRANS IN - GENERAL FUND	-	-	-	-	-	-	-
TOTAL BOY SCOUTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169 FEDERAL EMERGENCY ASSISTANCE							
331510 FEDERAL DISASTER ELIEF	-	-	-	-	-	-	-
334930 STATE GRANTS	-	-	-	-	-	-	-
361100 INTEREST	-	-	-	-	-	-	-
369900 MISC REV	-	-	-	-	-	-	-
383020 TRANS IN - GENERAL FUND	-	-	-	-	-	-	-
383010 TRANSFER IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL FEDERAL EMERGENCY ASST.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172 CRIME PREV PROGRAM							
334722 GRANT REV-CHILDRENS TRUST	14,835	-	-	-	-	-	-
334735 GRANT REV-WAR ON POVERTY	-	-	-	-	9,000	15,000	-
337500 CRIME PREV GR - COUNTY	41,145	14,295	40,000	40,000	45,976	40,000	-
337510 GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-	-
347900 DONATIONS	5,500	35,670	-	-	-	-	-
369900 MISC REV	-	-	-	-	-	-	-
381010 TRANS IN - G/F FOR OPERATION	-	-	91,380	91,380	38,075	91,380	-
383020 TRANS IN - DEFICIT REDUCTION	-	-	-	-	-	-	-
TOTAL CRIME PREV PRG	\$ 61,480	\$ 49,965	\$ 131,380	\$ 131,380	\$ 93,051	\$ 146,380	\$ -
174 STOP / VAWA							
334780 STATE GRANT	-	-	-	-	-	-	-
381010 TRANS IN - DEFICIT REDUCTION	-	-	-	-	-	-	-
TOTAL STOP VAWA GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171 DJJ AFTER-CARE FUND							
334920 FEDERAL GRANT	185,400	93,001	-	-	-	-	-
334722 GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-	-
369900 OTHER MISC REVENUES	-	-	-	-	-	-	-
383020 TRANS IN- DEFICIT REDUCTION	-	-	-	-	-	-	-
TOTAL D.J.J. AFTER CARE FUND	\$ 185,400	\$ 93,001	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2013-2014**

10/31/2013

REVENUE SOURCE BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 ADOPTED
176 PEOPLES' TRANS PLAN FUND							
334950 STATE GRANT -	\$ 478,162	\$ 510,081	\$ 465,000	\$ 465,000	\$ 161,842	\$ 465,000	\$ 420,000
369900 MISC REV	-	-	-	-	-	-	-
383010 TRANSFER IN - FUND BALANCE	-	-	665,456	665,456	-	665,456	305,000
TRANSFER IN - CAP IMP DEBT SVC	-	-	-	-	-	-	-
TOTAL PEOPLES' TRANS TAX FUND	\$ 478,162	\$ 510,081	\$ 1,130,456	\$ 1,130,456	\$ 161,842	\$ 1,130,456	\$ 725,000
177 DEP WASTE WATER							
334790 STATE GRANT -	-	-	-	-	-	-	-
369900 MISC REV	-	-	-	-	-	-	-
381010 TRANSFER IN	-	-	-	-	-	-	-
383010 TRANSFER IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL DEP WASTE WATER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
178 SO FL WATER MGMNT CANAL MTCE							
334000 SWWMD / STATE GRANT	-	-	-	-	-	-	-
361100 INTEREST EARNED	-	-	-	-	-	-	-
381010 TRANS IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL SO FL WATER MGMNT CANAL MTCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
179 LOCAL LAW ENFORCEMENT BLOCK GRANT							
334770 FEDERAL GRANT	-	-	-	-	-	-	-
361100 INTEREST EARNED	-	-	-	-	-	-	-
381010 TRANS IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL LOCAL LAW ENFORCEMENT BLOCK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
180 COMM REDEV AGENCY GRANT							
381010 TRANS IN - FUND BALANCE	-	-	-	-	-	-	-
TRANS IN - WATER & SEWER FUN	-	200,000	250,000	250,000	104,167	250,000	250,000
TOTAL COMM REDEV AGENCY GRANT	\$ -	\$ 200,000	\$ 250,000	\$ 250,000	\$ 104,167	\$ 250,000	\$ 250,000

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES
FY 2013-2014

10/31/2013

EXPENDITURES BY FUND	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
GENERAL FUND	\$ 15,525,481	\$ 13,535,975	\$ 13,633,435	\$ 24,614,305	\$ 5,830,769	\$ 14,488,485	\$ 15,257,086	\$ 13,883,674
ENTERPRISE FUND								
Solid Waste	1,203,019	1,145,855	1,522,020	1,522,020	345,521	1,512,730	1,500,235	1,680,000
Water and Sewer	6,810,019	8,510,481	12,637,605	12,637,605	2,850,333	9,554,300	12,641,455	12,463,600
Stormwater Utility	291,418	322,901	575,835	575,835	46,453	518,335	586,755	801,260
TOTAL ENTERPRISE FUND	8,304,456	9,979,236	14,735,460	14,735,460	3,242,307	11,585,365	14,728,445	14,944,860
CAPITAL PROJECTS FUNDS								
Capital Improvement Debt Service	6,705,926	620,649	1,515,380	1,515,380	518,270	1,515,380	1,515,380	1,563,030
Capital Acquisition	21,540	-	-	-	-	-	-	-
Capital Improvement Projects	4,160,053	1,097,552	3,020,864	3,782,322	45,775	3,782,322	-	20,050,000
TOTAL CAPITAL PROJECT FUNDS	10,887,519	1,718,201	4,536,244	5,297,702	564,045	5,297,702	1,515,380	21,613,030
SPECIAL REVENUE FUNDS								
Public Safety								
Special Police Law Enforcement	9,437	96,887	5,000	80,000	2,500	80,000	80,000	5,000
Local Law Enforcement Block Grant	-	-	-	-	-	-	-	-
Police Explorers	-	20	-	-	-	-	-	-
After Care Program - Dept. of Justice	189,856	153,868	-	-	(1,033)	-	-	-
Stop Violence Against Women - VAWA	-	-	-	-	-	-	-	-
Crime Prevention - CDBG	88,006	198,506	131,380	131,380	56,664	146,380	208,066	-
Physical Environment								
Federal Emergency Management	1,005,259	5,495	-	-	-	-	-	-
South Florida Water Management Canal Mt	-	-	-	-	-	-	-	-
Peoples' Transportation Plan Fund	126,343	74,743	1,130,456	1,130,456	50,750	1,130,456	625,000	725,000
Dep Waste Water	-	-	-	-	-	-	-	-
Community Redevelopment Agency	-	55,733	250,000	250,000	56,089	161,985	250,500	250,000
TOTAL SPECIAL REVENUE FUNDS	1,418,901	585,251	1,516,836	1,591,836	164,970	1,518,821	1,163,566	980,000
TOTAL EXPENDITURES	\$ 36,136,357	\$ 25,818,664	\$ 34,421,975	\$ 46,239,303	\$ 9,802,091	\$ 32,890,372	\$ 32,664,477	\$ 51,421,564

CITY OF OPA - LOCKA
GENERAL FUND SUMMARY OF EXPENDITURES
FY 2013-2014

10/31/2013

EXPENDITURES BY DEPARTMENT	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
CITY COMMISSION	\$ 121,970	\$ 102,998	\$ 125,340	\$ 179,159	\$ 61,964	\$ 179,159	\$ 171,070	\$ 167,920
OFFICE OF THE CITY MANAGER	728,110	530,122	717,740	664,005	288,230	664,005	847,125	694,495
NON DEPARTMENTAL DIVISION	1,739,946	1,283,329	771,682	11,317,904	540,334	1,217,904	771,682	933,884
HUMAN RESOURCES	279,132	282,737	301,400	326,065	120,225	326,065	323,535	325,625
OFFICE OF THE CITY CLERK	512,218	584,951	457,460	428,390	173,780	428,390	451,505	434,315
INFORMATION TECHNOLOGY	274,812	259,635	307,825	309,960	104,415	309,960	312,900	277,655
FINANCE/ UTILITY BILLING	652,489	472,993	555,840	521,835	190,728	521,835	603,291	527,055
OFFICE OF THE CITY ATTORNEY/ RISK	799,144	497,190	533,500	763,300	333,645	763,300	1,160,000	690,035
COMMUNITY DEVELOPMENT	399,282	389,997	560,695	550,831	171,375	550,831	574,760	582,985
CODE ENFORCEMENT	445,616	430,658	277,245	280,800	135,549	280,800	316,430	261,895
TOTAL GENERAL GOVERNMENT	5,952,719	4,834,611	4,608,727	15,342,248	2,120,245	5,242,248	5,532,298	4,895,864
PUBLIC SAFETY								
CONTINGENCIES	1,703	-	15,000	15,000	-	15,000	15,000	-
POLICE	5,557,336	5,268,392	5,323,313	5,496,437	2,283,023	5,470,617	5,786,633	5,230,155
BUILDING & LICENCES	479,575	585,178	339,880	342,020	116,097	342,020	453,335	430,020
TOTAL PUBLIC SAFETY	6,038,614	5,853,570	5,678,193	5,853,457	2,399,120	5,827,637	6,254,968	5,660,175
PUBLIC WORKS								
ADMIN, BLDG MTCE,ROADS & STREETS, V/M	2,349,320	1,825,520	1,833,945	1,914,346	875,777	1,914,346	1,907,360	1,751,215
TOTAL PUBLIC WORKS	2,349,320	1,825,520	1,833,945	1,914,346	875,777	1,914,346	1,907,360	1,751,215
CULTURE & RECREATION								
SPECIAL EVENTS - C/MGR DEPT	117,139	48,449	30,000	49,991	41,969	49,991	30,000	30,000
PARKS & RECREATION	1,067,689	773,825	801,190	837,883	345,166	837,883	942,460	956,420
TOTAL CULTURE & RECREATION	1,184,828	822,274	831,190	887,874	387,135	887,874	972,460	986,420
TRANSFERS OUT - OPERATIONS	-	-	116,380	116,380	48,492	116,380	25,000	25,000
RESERVES INCL SICK/ANNUAL LEAVE	-	200,000	565,000	500,000	-	500,000	565,000	565,000
****GRAND TOTAL	\$ 15,525,481	\$ 13,535,975	\$ 13,633,435	\$ 24,614,305	\$ 5,830,769	\$ 14,488,485	\$ 15,257,086	\$ 13,883,674

CITY OF OPA-LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES BY CATEGORY
FY 2013-2014

31-Oct-13

EXPENDITURES BY DEPARTMENT/FUND	PERSONNEL SERVICES	OPERATING COSTS	CAPITAL OUTLAYS	DEBT SERVICE	OTHER USES	TOTAL
GENERAL FUND						
CITY COMMISSION	\$ 122,420	\$ 45,500	\$ -	\$ -	\$ -	\$ 167,920
OFFICE OF THE CITY MANAGER	685,545	8,950	-	-	-	694,495
GENERAL GOVERNMENT	31,700	852,184	50,000	-	-	933,884
HUMAN RESOURCES	266,075	59,550	-	-	-	325,625
INFORMATION TECHNOLOGY	158,635	90,500	28,520	-	-	277,655
OFFICE OF THE CITY CLERK	324,615	109,700	-	-	-	434,315
FINANCE/ UTILITY BILLING	438,255	88,800	-	-	-	527,055
OFFICE OF THE CITY ATTORNEY	-	690,035	-	-	-	690,035
COMMUNITY DEVELOPMENT	356,335	226,650	-	-	-	582,985
CODE ENFORCEMENT	241,495	20,400	-	-	-	261,895
CONTINGENCIES	-	-	-	-	-	-
POLICE	4,694,015	382,440	153,700	-	-	5,230,155
BUILDING & LICENCES	399,020	31,000	-	-	-	430,020
PUBLIC WORKS	978,955	759,760	12,500	-	-	1,751,215
SPECIAL EVENTS - C/MGR DEPT	-	30,000	-	-	-	30,000
PARKS & RECREATION	731,550	224,870	-	-	-	956,420
TRANSFERS OUT - OPERATIONS	-	-	-	-	25,000	25,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	-	-	565,000	565,000
TOTAL GENERAL FUND	9,428,615	3,620,339	244,720	-	590,000	13,883,674
PERCENTAGE OF TOTAL	67.9%	26.1%	1.8%	0.0%	4.2%	100.0%
ENTERPRISE FUND						
SOLID WASTE	32,770	1,399,335	-	-	247,895	1,680,000
WATER AND SEWER	1,513,880	4,977,665	4,200,425	-	1,771,630	12,463,600
STORMWATER UTILITY	126,105	595,155	80,000	-	-	801,260
TOTAL ENTERPRISE FUND	1,672,755	6,972,155	4,280,425	-	2,019,525	14,944,860
CAPITAL PROJECTS FUNDS						
CAPITAL IMPROV DEBT SERVICE	-	-	-	1,563,030	-	1,563,030
CAPITAL ACQUISITION	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	-	-	20,050,000	-	-	20,050,000
TOTAL CAPITAL PROJECT FUNDS	-	-	20,050,000	1,563,030	-	21,613,030
SPECIAL REVENUE FUNDS						
SPECIAL LAW ENFORCEMENT	-	5,000	-	-	-	5,000
LOCAL LAW ENF BLOCK GRANT	-	-	-	-	-	-
POLICE EXPLORERS	-	-	-	-	-	-
AFTERCARE PROGRAM - DJJ	-	-	-	-	-	-
VAWA	-	-	-	-	-	-
CRIME PREVENTION - CDBG	-	-	-	-	-	-
S/HOOD CRIME PREVENTION	-	-	-	-	-	-
FEMA	-	-	-	-	-	-
SFWMD - CANAL MAINTENANCE	-	-	-	-	-	-
PEOPLES TRANSPORTATION TAX	112,310	141,017	471,673	-	-	725,000
DEP WASTEWATER	-	-	-	-	-	-
CRA	223,300	26,700	-	-	-	250,000
TOTAL SPECIAL REVENUE FUNDS	335,610	172,717	471,673	-	-	980,000
TOTAL ESTIMATED EXPENDITURES	\$ 11,436,980	\$ 10,785,211	\$ 25,046,818	\$ 1,563,030	\$ 2,609,525	\$ 51,421,564
PERCENTAGE OF TOTAL	22.2%	20.9%	48.7%	3.0%	5.1%	100.0%

PERSONNEL SUMMARY

(Position Count)

DESCRIPTION	FY 2012 ACTUAL	FY 2013 ADOPTED	FY 2013 PROJECTED	FY 2014 BUDGET
GENERAL FUND				
City Commission	5	5	5	5
City Manager	7	9	7	9
City Attorney	0	0	0	0
City Clerk	4	5	4	5
Human Resources	3	4	3	4
Finance	4	6	6	6
IT	3	3	3	3
Building & Licenses	2	4	2	8
Community Development	3	6	4	7
Code Enforcement	12	5	5	5
Sub-Total	43	47	39	52
Public Works - Admin	2	2	2	2
Public Works - Bldg Mtce	5	5	5	4
Public Works - Roads & Streets	10	10	18	12
Public Works - Veh Mtce	4	4	4	4
Sub-Total	21	21	29	22
Police Sworn	47	55	55	55
Police Civilians (P/T)	8	14	12	13
Police Civilians (F/T)	13	14	12	12
Total Police	68	83	79	80
Parks & Recreation (F/T)	12	13	16	16
Parks & Recreation (P/T)	0	0	2	2
Sub Total	12	13	18	18
Total General Fund	144	164	167	174
SOLID WASTE FUND	0	1	1	1
WATER & SEWER FUND				
Utility Billing	4	5	5	6
Customer Service	2	2	2	2
Meter Readers	3	4	3	10
Water Service	5	5	5	10
Sewer Service	7	9	7	10
Total Water and Sewer Fund	21	25	22	38
STORMWATER MANAGEMENT FUND	3	3	3	3
COMMUNITY REDEVELOPMENT AGENCY (CRA)	1	3	1	3
CRIME PREVENTION	3	3	3	0
DJJ AFTERCARE PROGRAM	0	0	0	0
PEOPLES TRANSPORTATION TAX FUND	0	0	0	7
Grand Total	172	199	197	226

PERSONNEL SUMMARY

FTE Reconciliation	FY 2012 ACTUAL	FY 2013 ADOPTED	FY 2013 PROJECTED	FY 2014 BUDGET
Citywide Full Time Equivalent (FTE) Reconciliation	168	191	186	213.5

Change From FY 2013 Projected to FY 2014 Budget

- One (1) Receptionist
- One (1) Administrative Assistant
- One (1) Deputy City Clerk
- One (1) Risk Manager
- One (1) Building Official
- One (1) Building Clerk
- Four (4) Permit Inspectors
- One (1) Planner
- Two (2) Community Development Summer Interns
- One (1) Custodian worker in Building Maintenance moved to Parks & Recreation
- Six (6) Part-time Alley Workers move from Roads & Street to Meter Reader Division
- One (1) Communication Operators (part-time)
- One (1) Utility Billing Specialist
- One (1) Meter Reader
- Five (5) Parttime worker to maintain city fire hydrants
- One (1) Administrative Assistant (Sewer)
- One (1) Project Manager (Sewer)
- One (1) CAD Analyst (Sewer)
- One (1) Administrative Assistant (CRA)
- One (1) Outreach Coordinator (CRA)
- Three (3) Employees moved to Parks & Recreation
- Seven (7) Part-tme Employees hired to repair sidewalks along bus and circulator routes

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CITY COMMISSION

DEPARTMENT DESCRIPTION

The City of Opa-locka, Florida ("City") in Miami-Dade County, Florida ("County") was incorporated in 1926 and comprises 4.5 square miles. The City operates under a Commissioner/City Manager form of government with the Commission functioning as the governing body. Under the expression of the City's Charter, the City Commission, which consists of a Mayor, a Vice-Mayor, and three Commissioners, is responsible for the determination of all matters of policy as implemented by the City Manager and City's employees.

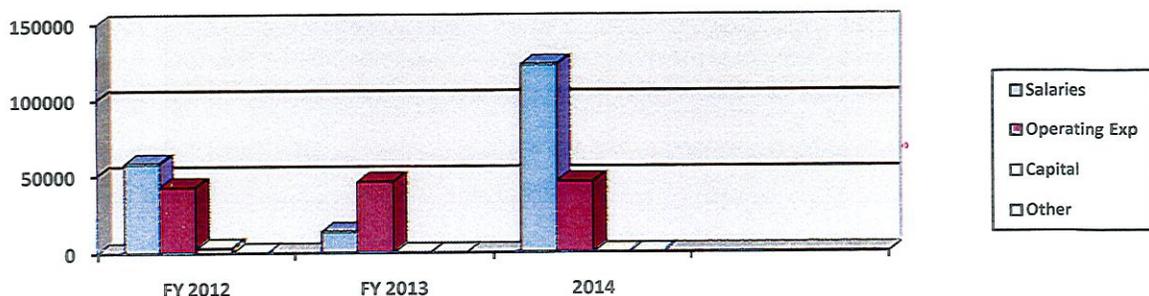
The Commission meets on the second and fourth Wednesday of the month to discuss regular business issues. The Mayor presides at meetings and is recognized as head of the City's government for all ceremonial purposes and by the Governor for purposes of military law and civil disasters.

SERVICES

- * Establishes the goals and priorities of the City
- * Adopts and amends legislation
- * Promotes effective and efficient government
- * Provides for an independent annual budget
- * Appoints City board members
- * Sets the City millage rate
- * Appoints City Manager, City Clerk, and City Attorney

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$57,721	\$133,395	\$122,420
Operating Expenses	42,296	45,764	45,500
Capital Outlay	2,981	0	0
Other	-	-	-
Total	\$102,998	\$179,159	\$167,920



CITY COMMISSION

GOALS

Economic Development

- Continue to guide the City along a path that allows for the most effective use of the City's resources.
- Establish priorities that protect and promote the fiscal well being of the City.
- Continue to monitor and update the Five-Year Strategic Plan ensuring that followed and meets the current expectation of the residents.

DEPARTMENT STAFFING

Position Title	Number Budgeted
Mayor	1
Vice – Mayor	1
Commissioner	3
Total	5

FY 2014 DEPARTMENT HIGHLIGHTS

- City Commission recently added to the City payroll due to IRS audit finding.
- Travel expenses included for the Mayor in the amount of \$8,000 and for the Vice-Mayor and Commissioners in the amount of \$5,000 each.
- In FY 2013, the City's electorate passed a new City Charter. By the beginning of FY 2014, new ordinances setting the policies and procedures of City Boards will be established and open seats will be filled.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
		AUDITED	UN-AUDITED	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND								
DEPT	10 CITY COMMISSION								
DIV	10 LEGISLATIVE								
511110	SALARIES-EXECUTIVE	\$ 33,550	\$ 30,250	\$ 33,000	\$ 36,150	\$ 17,718	\$ 36,150	\$ 33,000	\$ 33,000
511120	REGULAR SALARIES	-	-	-	-	-	-	-	-
511210	F. I. C. A. TAXES	-	1,052	2,525	2,765	1,355	2,765	2,525	2,525
511220	RETIREMENT CONTRIBUTION	-	1,175	2,815	52,980	957	52,980	10,900	10,900
511230	LIFE & HEALTH INSURANCE	39,435	25,244	41,500	41,500	17,645	41,500	79,145	75,995
511240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
511245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
511250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		72,985	57,721	79,840	133,395	37,675	133,395	125,570	122,420
511306	MONTHLY ALLOCATION-MAYOR	2,400	2,400	2,400	2,400	1,000	2,400	2,400	2,400
511307	MONTHLY ALLOWANCE - COMMISSIONERS	9,800	9,600	9,600	9,600	4,000	9,600	9,600	9,600
511312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-
511390	CONTINGENCIES	-	-	-	-	-	-	-	-
511400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
511401	TRAVEL & PER DIEM- VM Pinder	-	-	-	-	-	-	-	-
511402	TRAVEL & PER DIEM - Mayor Keity	1,664	-	-	5,000	253	5,000	5,000	5,000
511404	TRAVEL & PER DIEM- Mayor Taylor	4,013	4,015	8,000	8,000	1,250	8,000	8,000	8,000
511405	TRAVEL & PER DIEM- Com Tydus	1,046	510	5,000	224	223	224	-	-
511408	TRAVEL & PER DIEM - Com Miller	5,464	5,423	5,000	40	40	40	-	-
511406	TRAVEL & PER DIEM -Com Holmes	274	383	5,000	5,000	-	5,000	5,000	5,000
511407	TRAVEL & PER DIEM -Vice Mayor Johnson	6,754	1,579	5,000	5,000	4,990	5,000	5,000	5,000
511409	TRAVEL & PER DIEM -Comm Santiago	-	-	-	5,000	4,954	5,000	5,000	5,000
511412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-	-
511420	POSTAGE AND FREIGHT	-	-	-	-	-	-	-	-
511440	RENTALS & LEASES	-	-	-	-	-	-	-	-
511461	REPAIRS & MAINT BLDG	-	-	-	-	-	-	-	-
511465	REPAIRS & MAINT OFFICE EQUIP	-	-	-	-	-	-	-	-
511470	PRINTING & BINDING	-	-	-	-	-	-	-	-
511480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-	-
511491	OTHER ADVERTISING	-	-	-	-	-	-	-	-
511493	GENERAL EXPENSES	7,509	13,380	1,500	1,500	4,082	1,500	1,500	1,500
511450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
511510	OFFICE SUPPLIES & EXPENSES	1,187	125	1,000	1,000	547	1,000	1,000	1,000
511520	OPERATING SUPPLIES	78	-	-	-	-	-	-	-
511540	PUBL/SUBS/MEMBERSHIPS	5,762	4,881	3,000	3,000	2,950	3,000	3,000	3,000
OPERATING EXPENSES		45,951	42,296	45,500	45,764	24,289	45,764	45,500	45,500
511546	BOOKS	-	-	-	-	-	-	-	-
511642	OFFICE FURN & EQUIP	3,034	-	-	-	-	-	-	-
511646	COMPUTER EQUIPMENT	-	2,981	-	-	-	-	-	-
CAPITAL OUTLAYS		3,034	2,981	-	-	-	-	-	-
TOTAL MAYOR AND CITY COMMISSION		\$ 121,970	\$ 102,998	\$ 125,340	\$ 179,159	\$ 61,964	\$ 179,159	\$ 171,070	\$ 167,920

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CITY MANAGER

DEPARTMENT DESCRIPTION

The City Manager, as the administrative head of the City Government, provides the primary source of leadership and is responsible for the efficiency of all departments. The City Manager is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission. The Office of the City Manager is the liaison for administrative functions and the legislative body.

The Office of the City Manager executes all City laws and ordinances; appoints and removes all subordinate officers and employees; directs and controls all departments created by the City Commission; attends Commission meetings with the right to take part in discussions, but does not have a vote. The City Manager makes recommendations to the City Commission to adopt measures which are necessary or urgent and performs other duties which are required by ordinances and resolutions of the City Commission. The City Manager also develops programs tailored toward implementing the policy and Strategic Plan that the City Commission has established for the City.

SERVICES

- * Carries out Commission Directives
- * Assesses major issues facing the City
- * Focuses on organizational improvement
- * Coordinates all special events
- * Prepares the annual operating and capital budgets
- * Coordinates the procurement of materials, supplies, services and equipment for all City departments.
- * Keeps Commission advised of future needs and provides recommendations

MAJOR ACCOMPLISHMENTS

- * Completed construction on the Sherbondy Park Phase I project. Construction costs are \$3.7 million. The newly constructed park will include a gym, pool, and silver certified green building facility.
- * Completed upgrades to pump stations 11A and 14 that will allow for increased development in the City.
- * The assets of the City exceeded its liabilities at the close of FY 2011 by \$23.724 million (*net assets*). Of this amount, \$5.5 million (*unrestricted net assets*) may be used to meet the City's ongoing obligations to citizens and creditors.

CITY MANAGER

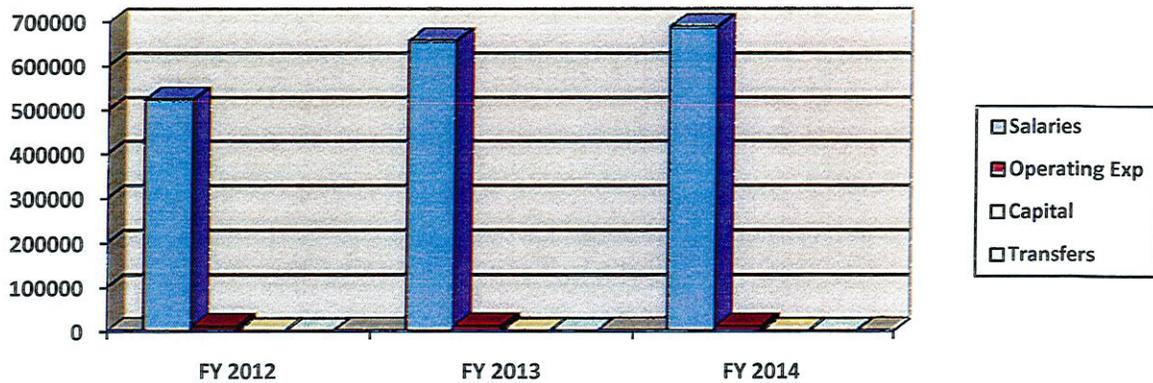
GOALS

City Goals	Department Goals
Economic Development	<ul style="list-style-type: none">• Maintain the City's long-term financial stability• Continue to aggressively apply for grants for park improvements, infrastructure improvements and additional police resources.• Complete annexation process expeditiously in time to see increased property tax revenue next fiscal year.• Complete the CIP Master Plan that will allow residents to vote on a bond referendum to get infrastructure (roads, drainage and utility) rehabilitation completed.• Continue redevelopment efforts throughout the City by providing an attractive environment ready for investment• Increase beautification efforts throughout the City.
Community Development	<ul style="list-style-type: none">• Increase the public safety presence throughout the City.• Complete the restoration of Historic City Hall and the design/building of a new City Hall for City Administration.
City Leadership and Management	<ul style="list-style-type: none">• .Work closely with the City's lobbyist in the upcoming legislative session to obtain maximum grant funding.• Closely monitor the FY 2013-2014 by controlling expenses, maximizing revenues, and curtailing non-budgeted items.

CITY MANAGER

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$521,270	\$654,055	\$685,545
Operating Expenses	8,852	9,950	8,950
Capital Outlay	0	0	0
Other	-	-	-
Total	\$530,122	\$664,005	\$694,495



DEPARTMENT STAFFING

Position Title	Number Budgeted
City Manager	1
Assistant City Manager	1
Budget Administrator	1
Executive Secretary	1
Media Coordinator	2
Purchasing Officer	1
Secretary	1
Receptionist	1
Total	9

CITY MANAGER

FY 2014 DEPARTMENT HIGHLIGHTS

- Funding is included in the amount of \$30,000 is included for special events; \$5,000 for each member of the City Commission and \$5,000 for the MLK Walk.
- The General Fund reserve is budgeted at \$500,000, the level required by the City's Financial Integrity Principles. The reserve for sick and annual leave is budgeted at \$65,000.
- A Transfer out to the Water & Sewer Fund in the amount of \$25,000 is included in repayment of loans provided in FY 2011 and FY 2012.

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM			FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001	GENERAL FUND								
DEPT	20	CITY MANAGER								
DIV	12	EXECUTIVE								
512110		SALARIES-EXECUTIVE	\$ 370,688	\$ 407,042	\$ 546,110	\$ 501,770	\$ 207,714	\$ 501,770	\$ 543,175	\$ 427,415
512120		SALARIES-REGULAR	167,466	25,420	21,600	21,600	23,396	21,600	94,060	89,715
512130		SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
512140		OVERTIME	121	291	-	-	83	-	-	-
512210		F. I. C. A. TAXES	39,804	31,207	43,430	40,035	17,731	40,035	48,750	39,560
512220		RETIREMENT CONTRIBUTION	58,115	21,082	38,935	36,635	5,946	36,635	64,950	55,650
512230		LIFE & HEALTH INSURANCE	48,634	35,397	52,215	48,515	26,872	48,515	80,040	66,005
512240		WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
512245		ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
512250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
512499		VEHICLE ALLOWANCE	28,920	831	3,600	5,500	2,753	5,500	7,200	7,200
		SALARIES AND RELATED COSTS	713,748	521,270	705,890	654,055	284,495	654,055	838,175	685,545
512311		EMPLOYEE PHYSICALS	-	35	-	-	-	-	-	-
512400		TRAVEL & PER DIEM	5,862	854	5,000	5,000	1,699	5,000	5,000	5,000
512412		TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-	-
512420		POSTAGE & FREIGHT	286	183	400	400	143	400	400	400
512440		RENTALS & LEASES	1,471	832	-	-	-	-	-	-
512461		REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-	-
512470		PRINTING & BINDING	-	-	-	-	-	-	-	-
512465		REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
512480		PROMOTIONAL ACTIVITIES	80	300	-	-	-	-	-	-
512493		GENERAL EXPENSES	45	240	250	250	35	250	250	250
512450		GAS/OIL/GREASE	-	-	-	-	-	-	-	-
512510		OFFICE SUPPLIES & EXPENSES	6,026	6,114	5,200	3,300	1,492	3,300	3,300	3,300
512520		OPERATING SUPPLIES	422	295	1,000	1,000	366	1,000	-	-
512540		PUBL/SUBS/MEMBERSHIPS	170	-	-	-	-	-	-	-
512541		EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
		OPERATING EXPENSES	14,362	8,852	11,850	9,950	3,735	9,950	8,950	8,950
512646		COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
512642		OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
		DIV TOTALS:	\$ 728,110	\$ 530,122	\$ 717,740	\$ 664,005	\$ 288,230	\$ 664,005	\$ 847,125	\$ 694,495

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

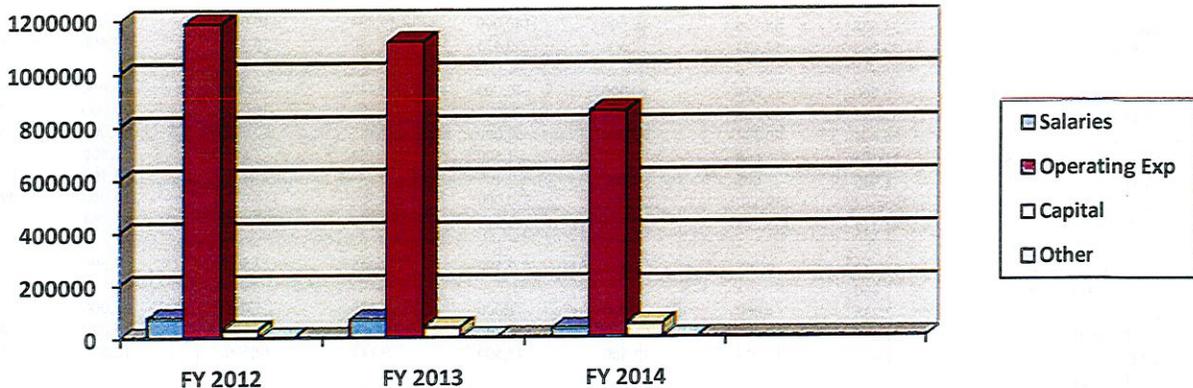
10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	20 CITY MANAGER								
DIV	25 EMERGENCY & DISASTER RELIEF								
525390	CONTINGENCIES/CAPITAL IMP	\$ 1,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
525990	DISCRETIONARY ITEMS	-	-	15,000	15,000	-	15,000	15,000	-
DIV TOTALS:		1,703	-	15,000	15,000	-	15,000	15,000	-
FUND	001 GENERAL FUND								
DEPT	20 CITY MANAGER								
DIV	79 SPECIAL EVENTS								
579390	MULTICULTURAL HERITAGE DAY	-	-	-	-	-	-	-	-
579391	HEALTH INITIATIVE	-	-	-	-	-	-	-	-
579392	ARABIAN NIGHTS FESTIVAL	-	-	-	-	-	-	-	-
579395	JULY FOURTH EVENT	-	-	-	-	-	-	-	-
579396	M.L.K. WALK	10,123	-	5,000	5,000	4,186	5,000	5,000	5,000
579397	EMPLOYEES APPRECIATION	-	-	-	-	-	-	-	-
579398	EMPLOYEE RECOGNITION	-	-	-	-	-	-	-	-
579399	JAZZ ON BURLINGTON	-	-	-	-	-	-	-	-
579400	CHRISTMAS EVENT	23,957	-	-	-	-	-	-	-
579401	SENIORS CHRISTMAS BALL	-	-	-	-	-	-	-	-
579380	BLACK HISTORY MONTH	10,766	-	-	-	-	-	-	-
579381	70's COSTUME BALL	28,717	-	-	-	-	-	-	-
579402	HOLIDAY IN THE PARK	-	-	-	7,196	9,631	7,196	-	-
579403	SPECIAL EVENTS	32,375	20,200	25,000	15,000	5,006	15,000	25,000	25,000
579404	HOLIDAY FOOD GIFT GIVING	11,201	6,075	-	22,795	23,146	22,795	-	-
579405	SCHOLARSHIP BANQUET	-	22,174	-	-	-	-	-	-
DIV TOTALS:		\$ 117,139	\$ 48,449	\$ 30,000	\$ 49,991	\$ 41,969	\$ 49,991	\$ 30,000	\$ 30,000
FUND	001 GENERAL FUND								
DEPT	20 CITY MANAGER								
DIV	80 INTERFUND TRANSFERS								
581910	TRANS OUT CRIME PREVENTION	-	-	91,380	91,380	38,075	91,380	-	-
581911	TRANS OUT VAWA	-	-	-	-	-	-	-	-
581912	TRANS OUT LLEBG	-	-	-	-	-	-	-	-
581913	TRANS OUT CRA	-	-	-	-	-	-	-	-
581914	TRANS OUT FEMA	-	-	-	-	-	-	-	-
581915	TRANS OUT DJJ	-	-	-	-	-	-	-	-
581916	TRANS OUT CAPITAL PROJECTS	-	-	-	-	-	-	-	-
581917	TRANS OUT SOLID WASTE	-	-	-	-	-	-	-	-
581918	TRANS OUT SPECIAL LAW	-	-	-	-	-	-	-	-
581919	TRANS OUT POLICE EXPLORER	-	-	-	-	-	-	-	-
581925	TRANS OUT WATER & SEWER	-	-	25,000	25,000	10,417	25,000	25,000	25,000
	TRANS OUT SAFE NHD CAP IMP FUND	-	-	-	-	-	-	-	-
NON-OPERATING EXPENSES		-	-	116,380	116,380	48,492	116,380	25,000	25,000
DIV TOTALS:		\$ -	\$ -	\$ 116,380	\$ 116,380	\$ 48,492	\$ 116,380	\$ 25,000	\$ 25,000
FUND	001 GENERAL FUND								
DEPT	20 CITY MANAGER								
DIV	81 RESERVES								
581920	GENERAL FUND RESERVE	-	200,000	500,000	500,000	-	500,000	500,000	500,000
581921	FUND BALANCE RESERVES	-	-	-	-	-	-	-	-
581922	RESERVE FOR SICK/ANNUAL LEAVE	-	-	65,000	-	-	-	65,000	65,000
581923	RESERVE ADDL W/COMP CLAIMS	-	-	-	-	-	-	-	-
NON-OPERATING EXPENSES		-	200,000	565,000	500,000	-	500,000	565,000	565,000
DIV TOTALS:		-	200,000	565,000	500,000	-	500,000	565,000	565,000
TOTAL OFFICE OF THE CITY MANAGER		\$ 2,586,898	\$ 2,061,900	\$ 2,215,802	\$ 12,663,280	\$ 919,025	\$ 2,563,280	\$ 2,253,807	\$ 2,248,379

GENERAL GOVERNMENT

This division is a part of the City Manager's Office but is separated to account for City-wide expenses.

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$72,947	\$66,900	\$31,700
Operating Expenses	1,182,464	1,114,086	852,184
Capital Outlay	27,918	36,918	50,000
Other	-	-	-
Total	\$1,283,329	\$1,217,904	\$933,884



FY 2014 DEPARTMENT HIGHLIGHTS

- * Town Center One Rental Payments for City Administrative Offices on the 2nd and 4th Floors are **no longer appropriated**: The payment for the 1st Floor Utility Billing/Cashier office is budgeted in the Water and Sewer Fund.
- * Rent fro the new offices a 3400 NW 135th St, Bldg B is included.
- * In an effort to reduce costs, the following line items are pooled in the General Government division and are no longer funded in the separate departments. Those line items are Travel & Per Diem (\$10,000), Publications & Subscriptions (\$10,000), and Education (\$10,000).
- * The contract for the City lobbyist is budgeted at \$75,000.
- * Lease payments for City Commission vehicles in the amount of \$50,000 is included.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	020 CITY MANAGER								
DIV	19 GENERAL GOVERNMENT								
519110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
519120	SALARIES-REGULAR	-	-	-	-	-	-	-	-
	CITY-WIDE MERIT/COLA	-	-	-	-	-	-	-	-
519140	OVERTIME	-	-	-	-	-	-	-	-
519210	F. I. C. A. TAXES	-	-	-	-	-	-	-	-
519220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-	-
519230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-	-
519240	WORKER'S COMPENSATION	148,822	35,882	40,000	40,000	4,272	40,000	40,000	20,000
519245	ACCIDENTAL DEATH	1,504	-	1,900	1,900	1,619	1,900	1,900	1,700
519250	UNEMPLOYMENT COMPENSATION	28,210	37,064	25,000	25,000	-	25,000	25,000	10,000
	SALARIES AND RELATED COSTS	178,536	72,947	66,900	66,900	5,891	66,900	66,900	31,700
519312	OTHER PROFESSIONAL SERVICES	34,538	68,796	40,000	140,000	30,804	140,000	40,000	115,000
519340	OTHER CONTRACTED SERVICES	32,063	11,471	17,500	30,475	19,550	30,475	17,500	10,000
519390	CONTINGENCIES	-	-	-	-	-	-	-	-
519400	TRAVEL & PER DIEM	10,960	1,019	10,000	10,000	343	10,000	10,000	10,000
519411	TELEPHONE - CELLULAR	82,943	83,358	70,000	70,000	25,470	70,000	70,000	70,000
519413	TELEPHONE - SUNCOM	86,844	70,334	50,000	50,000	22,485	50,000	50,000	50,000
519414	TELEPHONE - MCI, AT&T, COMCAST	11,194	1,660	2,500	2,500	732	2,500	2,500	2,500
519420	POSTAGE & FREIGHT	1,036	608	2,100	2,100	-	2,100	2,100	1,500
519430	ELECTRIC., GAS & WATER	295,611	289,110	310,000	310,000	158,309	310,000	310,000	291,020
519440	RENTALS & LEASES	541,314	563,275	94,264	407,511	217,570	407,511	94,264	226,664
519450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
519461	REPAIR & MAINT-BLDG & EQUIP	15,649	9,641	7,500	7,500	4,045	7,500	7,500	7,500
519465	REPAIR & MAINT-OFFICE EQUIP	860	-	-	-	-	-	-	-
519470	PRINTING & BINDING	2,218	4,000	1,000	1,000	246	1,000	1,000	1,000
519480	PROMOTIONAL ACTIVITIES	29,088	35,981	25,000	36,000	15,588	36,000	25,000	20,000
519493	GENERAL EXPENSES	16,401	16,023	12,500	12,500	9,111	12,500	12,500	12,500
519499	TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-	-
519510	OFFICE SUPPLIES & EXPENSES	5,099	3,473	4,000	4,000	1,550	4,000	4,000	4,000
519520	OPERATING SUPPLIES	18,026	4,823	10,500	10,500	7,135	10,500	10,500	10,500
519526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-	-
519540	PUBL/SUBS/MEMBERSHIPS	17,810	11,501	10,000	10,000	5,183	10,000	10,000	10,000
519541	EDUCATIONAL COSTS	17,287	7,390	10,000	10,000	4,916	10,000	10,000	10,000
519554	DONATIONS TO NON-PROFITS	7,000	-	-	-	-	-	-	-
519555	GRANTS FOR SCHOOLS	-	-	-	-	-	-	-	-
519556	EMPLOYEE BONUS	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	1,225,941	1,182,464	676,864	1,114,086	523,037	1,114,086	676,864	852,184
519610	PURCHASE OF LAND	237,184	-	-	-	-	-	-	-
	PURCHASE OF BUILDING	-	-	-	10,100,000	-	-	-	-
519620	BUILDING IMPROVEMENTS	48,968	-	-	-	-	-	-	-
519640	MACHINERY & EQUIP	5,557	-	-	-	-	-	-	-
519642	OFC FURN & EQUIP	619	-	-	-	-	-	-	-
519644	COMMUNICATION EQUIP (RADIOS)	-	-	-	-	-	-	-	-
519720	INTEREST	-	-	-	-	-	-	-	-
519730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-	-
519648	AUTO LEASE	43,141	27,918	27,918	36,918	11,406	36,918	27,918	50,000
519646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	335,469	27,918	27,918	10,136,918	11,406	36,918	27,918	50,000
519970	PROVISION FOR BAD DEBTS	-	-	-	-	-	-	-	-
519980	DEPRECIATION	-	-	-	-	-	-	-	-
	DIV TOTALS:	\$ 1,739,946	\$ 1,283,329	\$ 771,682	\$ 11,317,904	\$ 540,334	\$ 1,217,904	\$ 771,682	\$ 933,884

CITY CLERK

DEPARTMENT DESCRIPTION

The activities of the Office of the City Clerk are planned and managed to assist the City Commission in accomplishing the legislative process. As Clerk to the City Commission, the office records and preserves Commission proceedings.

The City Clerk prepares Commission agenda, maintains minutes of Commission meetings, coordinates public hearings, administers municipal elections, assists the public and other City staff in conducting business and coordinates City events directly related to the City Commission.

Through the Clerk's Office, legal notices are published and posted; bids are received and opened; and contracts and agreements are processed. The Office also disseminates information regarding legislative actions and policy decisions to City departments, other agencies, and the public. As official record keeper, the City Clerk maintains custody of city records and is the custodian of the City's official seal.

SERVICES

- | | |
|---------------------------------------------------------------------------------------------|------------------------------------------------------------|
| * Supervises all City Elections | * Countersigns official documents |
| * Complies with legal requirements for public requests, advertisements, & record retention. | * Attests to all documents |
| * Prepares commission meeting agendas | * Publish all legal notices |
| * Coordinates various Commission events | * Administers oath to elected and appointed officials |
| * Codifies all laws adopted by City Commission | * Provides Notary Services |
| | * Custodian of Records |
| | * Prepares and Transcribes City Commission Meeting minutes |

MAJOR ACCOMPLISHMENTS

- * Met open law requirements for City Commission meetings
- * Updated legislative history on a continuing basis
- * Continues to incorporate City records into a system where all official documents are identified, classified, and archived.

CITY CLERK

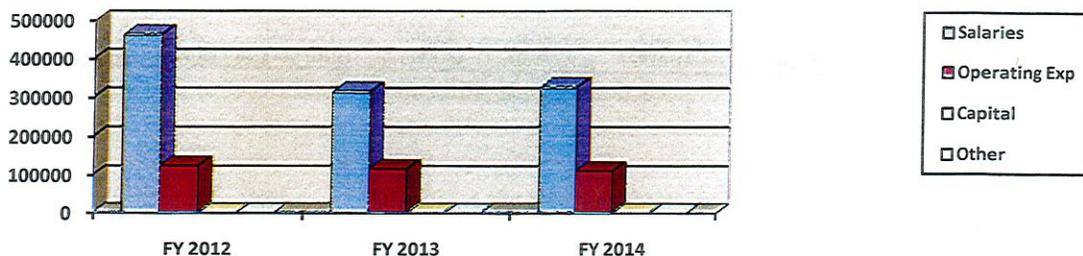
GOALS

City Goals	Department Goals
City Leadership and Management	<ul style="list-style-type: none"> • Respond to the legislative need of the City Commission • Administer upcoming municipal elections effectively and serve as filing officer of the City • Provide access to the City's official record and legislative documents in as many different and mediums as possible • Administer records management program for the City • Utilize technology and best practices in effective service delivery • Effectively work as a team • Ensure that all members of the team perform their work ethically and integrity

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$461,744	\$313,390	\$324,615
Operating Expenses	123,208	115,000	109,700
Capital Outlay	0	0	0
Other	-	-	-
Total	\$584,952	\$428,390	\$434,315

CITY CLERK



DEPARTMENT STAFFING

Position Title	Number Budgeted
City Clerk	1
Assistant City Clerk	1
Executive Secretary to the Mayor and City Commission	1
Receptionist/Clerk	1
OCS Outreach Manager	1
Totals	5

FY 2014 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$40,000 is included for legal advertisement.
- Funding in the amount of \$5,000 is included for expenses related to the Municode program.
- The OCS Coordinator will continue to electronically scan all records to move the department towards a paperless environment.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
		AUDITED	UN-AUDITEE	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 001	GENERAL FUND								
DEPT 30	CITY CLERK								
DIV 16	LEGISLATIVE SUPPORT								
512110	SALARIES-EXECUTIVE	\$ 181,599	\$ 261,833	\$ 142,505	\$ 118,135	\$ 36,499	\$ 118,135	\$ 133,760	\$ 129,835
512120	SALARIES-REGULAR	86,651	110,746	112,280	(14,170)	56,918	114,170	112,280	111,855
512130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
512140	SALARIES - OVERTIME	6,843	3,881	5,000	5,000	1,273	5,000	5,000	2,500
512210	F. I. C. A. TAXES	19,889	24,453	19,875	18,155	7,057	18,155	19,025	18,680
512220	RETIREMENT CONTRIBUTION	37,355	22,546	13,455	12,285	6,070	12,285	27,105	26,180
512230	LIFE & HEALTH INSURANCE	32,932	30,116	42,145	38,445	14,555	38,445	32,135	28,365
512240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
512245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
512250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
512499	VEHICLE ALLOWANCE	12,674	8,169	7,200	7,200	2,769	7,200	7,200	7,200
	SALARIES AND RELATED COSTS	377,743	461,744	342,460	313,390	125,141	313,390	336,505	324,615
512311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
512312	OTHER PROFESSIONAL SERVICES	-	3,713	7,000	7,000	170	7,000	7,000	4,000
512340	OTHER CONTRACTED SERVICES	9,983	650	5,000	5,000	7,090	5,000	5,000	5,000
512400	TRAVEL & PER DIEM	454	-	1,000	1,000	-	1,000	1,000	1,000
512412	TELEPHONE	-	-	-	-	-	-	-	-
512420	POSTAGE	16,656	17,588	15,000	15,000	3,000	15,000	15,000	14,000
512440	RENTALS & LEASES	16,727	14,414	12,500	12,500	5,733	12,500	12,500	12,500
512461	REPAIR & MAINT-BLDG EQUIP	-	-	-	-	-	-	-	-
512465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
512470	PRINTING & BINDING	-	-	-	-	-	-	-	-
512480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-	-
512482	STATE OF THE CITY ADDRESS	19,962	16,817	17,500	17,500	16,352	17,500	17,500	17,500
512490	LEGAL ADVERTISING	42,470	50,339	40,000	40,000	10,596	40,000	40,000	40,000
512491	OTHER ADVERTISING	7,695	5,825	2,500	2,500	810	2,500	2,500	2,500
512493	GENERAL EXPENSES	2,362	3,749	3,000	3,000	648	3,000	3,000	2,000
512450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
512510	OFFICE SUPPLIES & EXPENSES	14,407	10,071	10,000	10,000	3,668	10,000	10,000	10,000
512520	OPERATING SUPPLIES	1,421	42	1,500	1,500	572	1,500	1,500	1,200
512546	BOOKS	-	-	-	-	-	-	-	-
512540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
512541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
512467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-	-
512466	REPAIR & MAINT-VEH. & EQUIP	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	132,137	123,208	115,000	115,000	48,639	115,000	115,000	109,700
512646	COMPUTER EQUIP	-	-	-	-	-	-	-	-
512642	OFFICE FURN & EQUIPMENT	2,338	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	2,338	-						
	TOTAL LEGISLATIVE SUPPORT	\$ 512,218	\$ 584,951	\$ 457,460	\$ 428,390	\$ 173,780	\$ 428,390	\$ 451,505	\$ 434,315

CITY ATTORNEY

DEPARTMENT DESCRIPTION

The Office of the City Attorney provides legal support and advice to the City Commission and City Manager on all legal matters involving the City. The City Attorney is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission.

SERVICES

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> * Reviews and prepares all resolutions, ordinances, and contracts * Represent the City in union negotiations * Represent the City in all litigations | <ul style="list-style-type: none"> * Handles all risk management issues * Represent the City at public hearings and meetings * Furnishes opinion on question of law |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

GOALS

City Goals

Department Goals

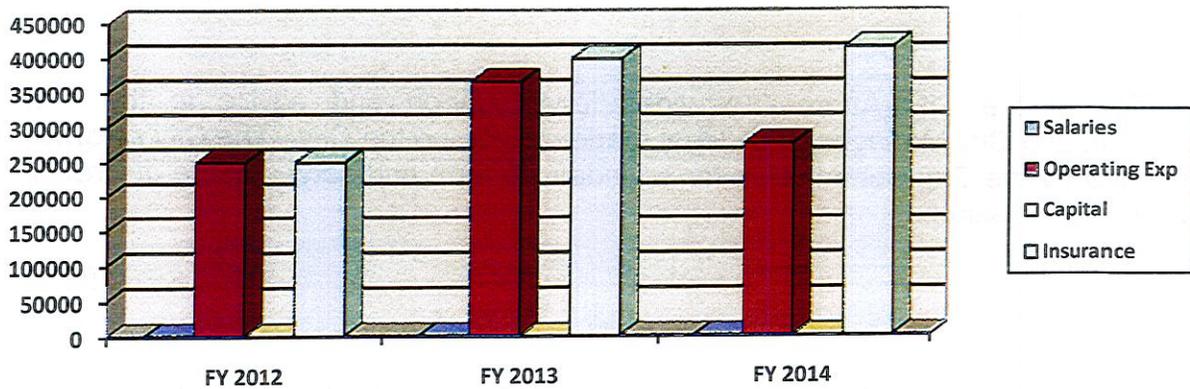
City Leadership and Management

- Initiate and prosecute litigation by the City upon approval of the City Commission.
- Aggressively negotiate contracts with vendors and consultants.
- Continue to use a preventable law approach to lessen the City's risk and litigation exposure.
- Update the City's code to eliminate outdated and inconsistent provisions.

RESOURCE SUMMARY

Category	FY 2012 Un-Audited	FY 2013 Projected	FY 2014 Budget
Salaries & Benefits	\$0	\$0	\$0
Operating Expenses	248,357	365,000	275,000
Capital Outlay	0	0	0
Insurance	248,833	398,300	415,035
Total	\$497,190	\$763,300	\$690,035

CITY ATTORNEY



DEPARTMENT STAFFING

Note: The City Attorney's office has been contracted out to a local law firm.

FY 2014 DEPARTMENT HIGHLIGHTS

→ In Other Contracted Services, \$200,000 is budgeted for the City Attorney's contract and \$25,000 for possible litigation services.

→ In the Risk Management division, \$415,035 is budgeted for the General Funds share of the property and liability insurance.

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 001	GENERAL FUND								
DEPT 40	CITY ATTORNEY								
DIV 28	LEGAL COUNSEL								
514110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
514120	SALARIES-REGULAR	-	-	-	-	-	-	-	-
514210	F. I. C. A. TAXES	-	-	-	-	-	-	-	-
514220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-	-
514230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-	-
514240	WORKMEN'S COMPENSATION	-	-	-	-	-	-	-	-
514245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
514250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
514499	TRAVEL-PRIVATE	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS									
514310	LEGAL SERVICES	-	-	-	-	-	-	-	-
514320	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
514312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-
514340	OTHER CONTRACTED SERVICES	262,512	237,306	225,000	250,000	97,640	250,000	250,000	225,000
514390	CONTINGENCIES	80,458	11,052	50,000	115,000	18,735	115,000	110,000	50,000
514400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
514421	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-	-
514420	POSTAGE & FREIGHT	-	-	-	-	-	-	-	-
514451	INSURANCE	-	-	-	-	-	-	-	-
514461	REPAIR & MAINT- BLDG	-	-	-	-	-	-	-	-
514465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
514470	PRINTING & BINDING	-	-	-	-	-	-	-	-
514490	LEGAL ADVERTISING	-	-	-	-	-	-	-	-
514491	OTHER ADVERTISING	-	-	-	-	-	-	-	-
514493	GENERAL EXPENSES	-	-	-	-	-	-	-	-
514510	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-	-
514520	OPERATING SUPPLIES	-	-	-	-	-	-	-	-
514540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
514541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
OPERATING EXPENSES		342,970	248,357	275,000	365,000	116,375	365,000	360,000	275,000
514646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
514642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
514546	BOOKS	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS									
TOTAL CITY ATTORNEY DEPARTMEN		\$ 342,970	\$ 248,357	\$ 275,000	\$ 365,000	\$ 116,375	\$ 365,000	\$ 360,000	\$ 275,000

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITEE	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	40 CITY ATTORNEY								
DIV	18 RISK MANAGEMENT								
513312	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-	-
513400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
513451	INSURANCE	456,174	248,833	258,500	398,300	217,270	398,300	800,000	415,035
513465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
513551	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-	-
513540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
OTHER OPERATING EXPENSES		456,174	248,833	258,500	398,300	217,270	398,300	800,000	415,035
TOTAL CITY ATTY DEPARTMENT		\$ 799,144	\$ 497,190	\$ 533,500	\$ 763,300	\$ 333,645	\$ 763,300	\$ 1,160,000	\$ 690,035

HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The Human Resources (HR) Department is responsible for all aspects of employee services including employee and labor relations, recruitment, personnel records, Family and Medical Leave Act (FMLA) management, safety and risk management, training, classification and compensation.

The Human Resources Department is dedicated to attracting, developing and retaining talented individuals who are committed to building a healthy, safe and vibrant community.

SERVICES

- Administer policies and procedures impacting employees citywide
- Recruitment and placement of employees (internally and externally)
- Consultation to address personnel related matters and compliance with the City's personnel rules and collective bargaining agreements
- Compliance with local, state and federal laws
- Employee recognition program, communications, relations and conflict resolution
- Benefit and contract administration
- Support for labor relations/collective bargaining with City's two Unions (AFSCME/PBA)
- Custodian of personnel records
- Risk Management/Safety liaison in conjunction with the City's liability and worker's compensation insurance carrier and the City Attorney
- Coordination of City Volunteer program for High School Youth who must fulfill court mandated community service
- Summer Youth Employment and other types internships
- Process the City of Opa-locka payroll and maintain files and accrual records
- Prepare W2 statements and ensure accuracy of City tax and social security deposits
- Process and submit FRS retirement benefits for all employees

MAJOR ACCOMPLISHMENTS

- Submit the City's 2013 pay and classification plan for City Commission approval
- Update and submit the Administrative Rules and Regulations for Commission approval
- Restructured the HR Department to meet the needs of the City and to become a Center of Excellence (COE)
- Developed a relationship with South Florida Workforce (SFWF) to employ Opa-locka residents.
- Enrolled in the On the Job Training (OJT) Program through the SFWF to access funds to hire unemployed City residents and to access Federal funding to develop current employees.

HUMAN RESOURCES

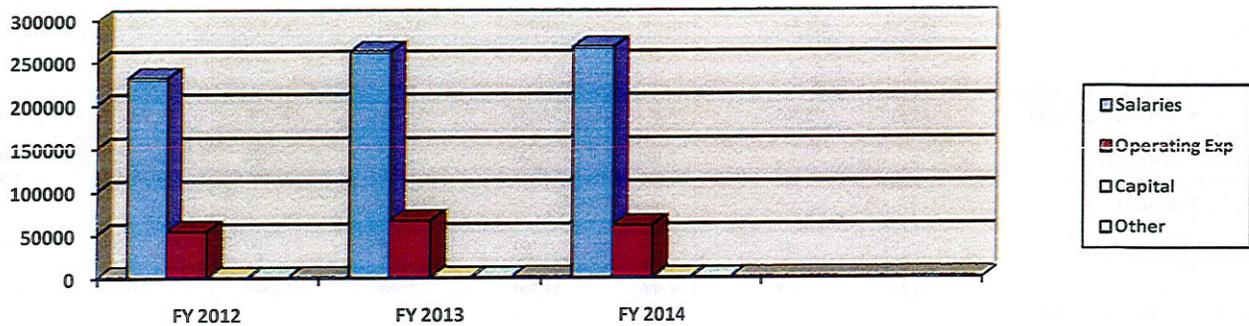
GOALS

City Goals	Department Goals
City Leadership and Management	<ul style="list-style-type: none">• Establish, administer and effectively communicate sound policies, rules and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, personnel rules and the vision and values of the City of Opa-locka.• Bring all personnel records into compliance.• Act as a business partner to the City Manager's Office to improve morale of the City and employees.• Develop and deliver training programs to all employees to constantly improve customer service delivery, efficiency of operations and the overall effectiveness and professionalism of the City.• Recognize employees who practice safety at work and document habitual non compliance with safety regulations.• Provide Senior Management and supervisors with information and training in human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance and related matters.• Work with Broker and the insurance carrier to reduce the cost of insurances, both Health and Property/Casualty.• Work in support of the Finance Department in developing and providing a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Opa-locka• Assist with labor relations for AFSCME & PBA• Hire Risk Manager as required by the Florida League of Cities to reduce risk and increase safety in the City thereby reducing the City's liability.

HUMAN RESOURCES

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$229,552	\$260,735	\$266,075
Operating Expenses	53,185	65,330	59,550
Capital Outlay	0	0	0
Other	0	0	0
Total	\$282,737	\$326,065	\$325,625



DEPARTMENT STAFFING

Position Title	Number Budgeted
Human Resources Director	1
Human Resources Specialist II	1
Risk Manager	1
Administrative Assistant	1
Total	4

FY 2014 DEPARTMENT HIGHLIGHTS

- Payroll function was moved to Human Resources Department
- Risk Manager position added.
- ADP funding is included
- Funding for Employee Appreciation and Employee Recognition is included.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
		AUDITED	UN-AUDITEE	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND								
DEPT	60 HUMAN RESOURCES								
DIV	13 PERSONNEL								
513110	SALARIES-EXECUTIVE	\$ 60,440	\$ 111,793	\$ 109,990	\$ 131,250	\$ 35,000	\$ 131,250	\$ 121,500	\$ 118,760
513120	SALARIES-REGULAR	88,849	78,300	78,315	78,945	41,375	78,945	80,100	93,965
513140	OVERTIME	1,949	1,015	1,000	1,000	672	1,000	1,000	-
513210	F. I. C. A. TAXES	12,026	13,982	14,480	16,155	5,696	16,155	15,500	16,275
513220	RETIREMENT CONTRIBUTION	12,144	8,945	9,805	10,905	2,294	10,905	14,065	14,785
513230	LIFE & HEALTH INSURANCE	13,859	15,517	22,480	22,480	8,455	22,480	26,040	22,290
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
513499	VEHICLE ALLOWANCE	3,831	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		193,098	229,552	236,070	260,735	93,492	260,735	258,205	266,075
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
513312	OTHER PROFESSIONAL SERVICES	21,862	-	-	-	4,379	-	-	-
513340	OTHER CONTRACTED SERVICES	38,677	35,563	38,280	38,280	11,759	38,280	38,280	35,000
513390	CONTINGENCY	-	-	-	-	-	-	-	-
513397	EMPLOYEE APPRECIATION	-	-	7,500	7,500	2,500	7,500	7,500	5,000
513398	EMPLOYEE RECOGNITION	5,826	82	1,500	1,500	-	1,500	1,500	1,500
513400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
513421	TELEPHONE	-	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	73	91	100	100	15	100	100	100
513430	ELECTRIC AND GAS	-	-	-	-	-	-	-	-
513440	RENTAL & LEASES	13,707	15,371	14,500	14,500	7,578	14,500	14,500	14,500
513461	REPAIRS & MAINT - BULDINGS	-	-	-	-	-	-	-	-
513465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
513470	PRINTING & BINDING	1,400	-	750	750	-	750	750	750
513480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-	-
513491	OTHER ADVERTISING	-	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	3,013	13	1,200	1,200	52	1,200	1,200	1,200
513450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
513510	OFFICE SUPPLIES & EXPENSES	1,476	2,065	1,500	1,500	450	1,500	1,500	1,500
513520	OPERATING SUPPLIES	-	-	-	-	-	-	-	-
513540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
513541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
OPERATING EXPENSES		86,034	53,185	65,330	65,330	26,733	65,330	65,330	59,550
513642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
513646	COMPUTER EQUIP	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	-	-	-
TOTAL HUMAN RESOURCES DEPART		\$ 279,132	\$ 282,737	\$ 301,400	\$ 326,065	\$ 120,225	\$ 326,065	\$ 323,535	\$ 325,625

FINANCE DEPARTMENT

DEPARTMENT DESCRIPTION

The Finance Department's major areas of responsibility include accounting, investments, debt management, grant administration and financial reporting. The mission of the Finance Department is to manage and maintain financial records in conformity with generally accepted accounting principles and in compliance with State and Federal Laws; to develop and maintain effective and efficient financial planning, reporting and centralized support system in order to support the operating departments in achieving their program objectives, to provide the Mayor and City Commission with accurate financial information on a timely basis; to provide quality service to the residents; and to safeguard the City's assets.

SERVICES

Financial Administration

- * Providing financial advice to City Commission, City Manager and departments
- * Manage outstanding bond portfolio
- * Develop and maintain citywide financial policies and procedures
- * Manage all banking relationships and maintains bank balances and bank accounts
- * Manage the investment of City funds
- * Continue to find ways to improve the financial reporting system to continue to provide reliable and timely reports

Accounting

- * Collect and record all revenue
- * Records all financial transactions
- * Processing and payment of all financial obligations
- * Coordinate with external auditors in the preparation of CAFR and Single Audit Report

Utility Billing/Collections

- * Operates and manages all billing and customer service activities
- * Provides for collection activities related to delinquent monies owed to the City
- * Places and releases liens on property

Grant Administration & Monitoring

- * Coordinate grant applications prepared by the various departments and divisions
- * Monitor grant contracts/agreements for compliance in implementing project
- * Maintain record of fixed assets by grant funds
- * Prepare and submit financial and performance grant reports
- * Prepare and submit grant applications
- * Identify sources of funding and inform the appropriate department and program coordinator

FINANCE DEPARTMENT

MAJOR ACCOMPLISHMENTS

- Improved collection rate on all utility billings
- Enhanced the credit/debit payment options
- Assisted Code Enforcement to implement the Lien Amnesty Program
- Consolidated the grant application and monitoring function (police, crime prevention, public works, parks and recreation and community development)
- Submitted four (4) federal, state and county grant applications.
- Submitted payment request and received payment for projects funded by grant awards.

GOALS

City Goals	Department Goals
City Leadership and Management	<ul style="list-style-type: none"> * Continue to improve internal controls * Explore creative ways to increase revenues on a recurring basis * Submit four (4) Federal, State and County grant applications in addition to the applications from departments * Introduce ability for customers to pay online. * Submit grant reports and reimbursement requests timely * Work with the Public Utilities Department to eliminate illegal water usage * Provide employees training opportunities to improve professional goals * Continue Customer Service training to provide superior services to customers

DEPARTMENT STAFFING

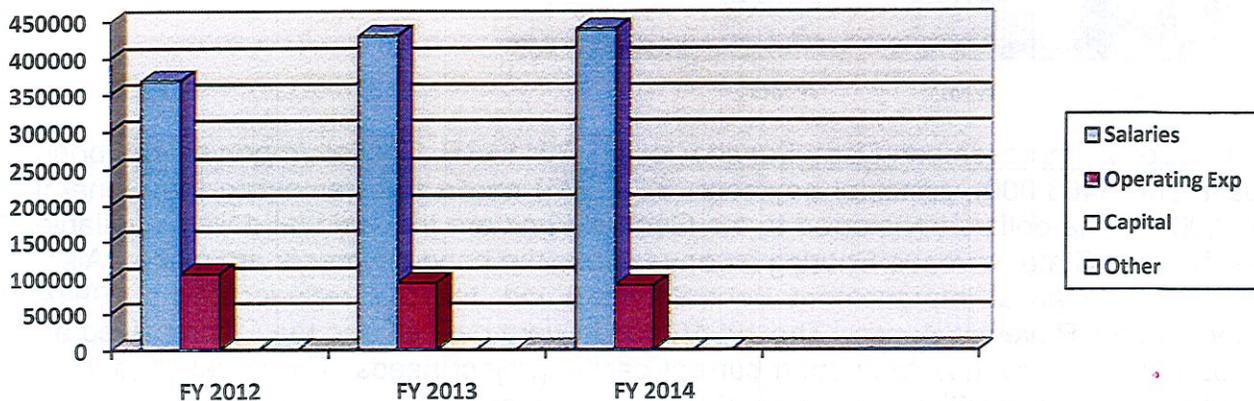
Position Title	Number Budgeted
Finance Director	1
Assistant Finance Director	1
Accountant	1
Administrative Assistant	1
Grant Writer	1
Accounts Payable Clerk	1
Utility Billing Supervisor	1
Utility Billing Specialist	3
Utility Billing Specialist/ Collections	1
Central Cashier	1
Total	12

FINANCE DEPARTMENT

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Administration			
Salaries & Benefits	\$368,161	\$429,535	\$438,255
Operating Expenses	104,832	92,300	88,800
Capital Outlay	0	0	0
Other	0	0	0
Sub-Total	\$472,993	\$521,835	\$527,055
Utility Billing Water & Sewer			
Salaries & Benefits	\$119,599	\$208,245	\$261,480
Operating Expenses	553,916	406,150	769,800
Capital Outlay	0	0	0
Other	2,704,110	954,130	954,130
Sub-Total	\$3,377,625	\$1,568,525	\$1,985,410
Capital Imp Debt Service	\$620,649	\$1,515,380	\$1,563,030
Total Finance Department	\$4,471,267	\$3,605,740	\$4,075,495

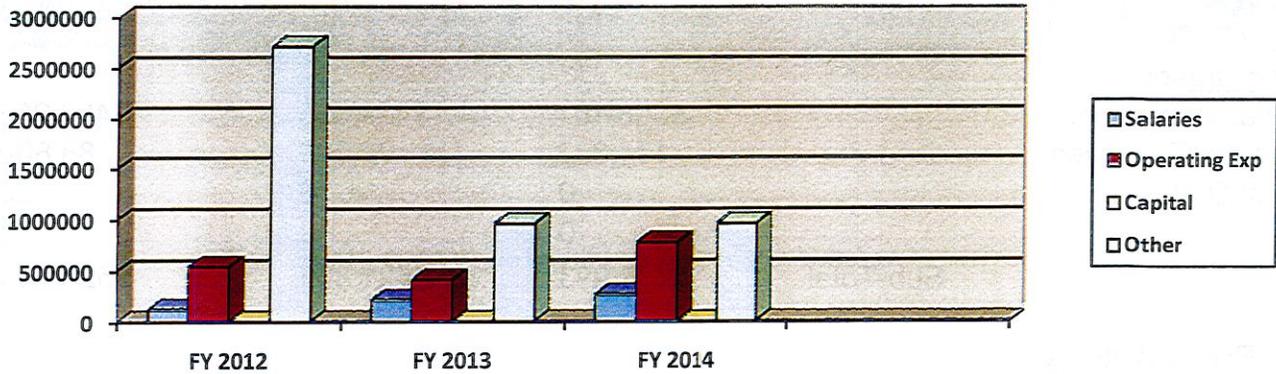
Administration



Included in the Administration Division are all of the personnel, operating and capital expenses of the day to day operations of the Finance Department.

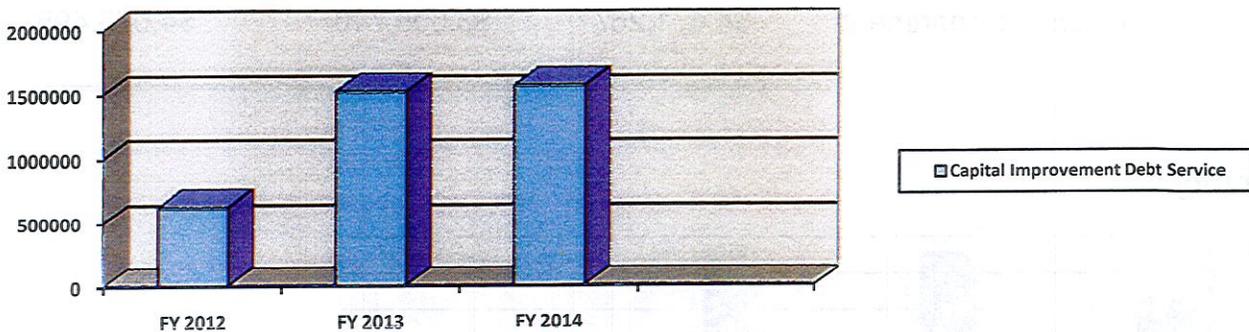
FINANCE DEPARTMENT

Utility Billing



Included in Utility Billing Division are the Utility Billing employee costs (\$261,480), the Water and Sewer Fund's portion of the City's liability insurance (\$627,200), the FY 2013 State Revolving Loan payment (\$281,130), the annual SunTrust Loan payment (\$423,000), and a transfer to the CRA fund (\$250,000) to support that fund until their revenue begins to come in. The FY 2012 "Other" costs were higher due to a \$2 million transfer from the Capital Projects fund to support the completion of the Sherbondy Park Community Center.

Capital Improvement Debt Service



Included in Capital Improvement Debt Service is the 2011A&B Capital Improvement bond interest payment (\$403,000), principal payment (\$236,625) and a transfer out to the General Fund (\$922,060). The dollars transferred to the General Fund are the residual dollars available from Sales Tax and State Revenue Sharing revenues once the bond payments are made. Also, in FY 2011, in the Capital Improvement Debt Service Fund, the City refinanced the 1994A Capital Improvement Revenue Bonds. The 1994A bonds were paid off and the City received an additional \$2 million in revenue to support current capital project needs. Those capital dollars were utilized to complete the Sherbondy Park Community Center.

FINANCE DEPARTMENT

FY 2014 DEPARTMENT HIGHLIGHTS

- Dollars are included to complete the annual audit report.
- The Water & Sewer portion of the property and liability insurance is included in the amount of \$627,200.
- The principal and interest payments for the 2011A&B bonds are included.
- The Water and Sewer Fund will transfer \$250,000 to the CRA fund.
- In Other Contracted Services in the Water and Sewer Fund, funding is included to pay Municode for services related to printing and mailing the City's utility bills to residents.
- An additional Utility Billing Specialist position is included.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 001 GENERAL FUND								
DEPT 60 FINANCE/ADMIN								
DIV 17 FINANCIAL & ADMIN								
513110 SALARIES-EXECUTIVE	\$ 283,463	\$ 209,078	\$ 259,750	\$ 225,025	\$ 79,218	\$ 225,025	\$ 242,780	\$ 224,170
513120 SALARIES-REGULAR	143,497	84,260	106,975	108,235	53,041	108,235	142,410	115,805
513130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
513140 OVERTIME	1,834	4,779	3,000	5,000	3,789	5,000	3,000	2,500
513210 F. I. C. A. TAXES	31,979	21,250	28,285	26,570	9,363	26,570	29,700	26,200
513220 RETIREMENT CONTRIBUTION	43,153	19,671	24,930	23,505	5,435	23,505	31,870	28,095
513230 LIFE & HEALTH INSURANCE	50,537	29,123	40,600	37,600	10,273	37,600	61,231	41,485
513240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
513245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
513250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
513499 VEHICLE ALLOWANCE	8,723	-	-	3,600	438	3,600	-	-
SALARIES AND RELATED COSTS	563,186	368,161	463,540	429,533	161,557	429,535	510,991	438,255
513311 EMPLOYEE PHYSICALS	-	-	-	-	35	-	-	-
513312 OTHER PROFESSIONAL SERVICES	7,542	24,032	10,000	13,500	17,578	13,500	10,000	8,000
513320 ACCOUNTING & AUDITING	51,623	66,515	58,000	58,000	5,000	58,000	58,000	58,000
513340 OTHER CONTRATED SERVICES	-	-	-	-	-	-	-	-
513400 TRAVEL & PER DIEM	351	365	-	-	-	-	-	-
513412 TEL - TEL	-	-	-	-	-	-	-	-
513420 POSTAGE & FREIGHT	8,631	2,963	7,000	3,500	990	3,500	7,000	7,000
513430 ELECTRIC, GAS & WATER	-	-	-	-	-	-	-	-
513440 RENTALS & LEASES	6,527	6,243	8,000	8,000	2,605	8,000	8,000	8,000
513461 REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-	-
513465 REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
513470 PRINTING & BINDING	546	-	1,000	1,000	-	1,000	1,000	1,000
513493 GENERAL EXPENSES	2,900	661	800	800	353	800	800	800
513510 OFFICE SUPPLIES & EXPENSES	8,451	4,052	6,500	6,500	2,385	6,500	6,500	5,000
513511 LIEN RECORDING/RELEASE CHARGES	1,510	-	-	-	-	-	-	-
513520 OPERATING SUPPLIES	1,222	-	1,000	1,000	-	1,000	1,000	1,000
513540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	225	-	-	-
513541 EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
513546 BOOKS	-	-	-	-	-	-	-	-
OPERATING EXPENSES	89,303	104,832	92,300	92,300	29,171	92,300	92,300	88,800
513642 OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
513646 COMPUTER EQUIP	-	-	-	-	-	-	-	-
513648 AUTO LEASE	-	-	-	-	-	-	-	-
513837 INTEREST	-	-	-	-	-	-	-	-
513594 INVENTORY OFFICE SUPPLIES	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
DIV T O T A L S :	\$ 652,489	\$ 472,993	\$ 555,840	\$ 521,835	\$ 190,728	\$ 521,835	\$ 603,291	\$ 527,055

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 410 SOLID WASTE MGMT								
DEPT 60 FINANCE								
DIV 31 UTILITY BILLING								
513110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513120 SALARIES-REGULAR	-	-	-	-	-	-	-	-
513140 OVERTIME	-	-	-	-	-	-	-	-
513210 F. I. C. A. TAXES	-	-	-	-	-	-	-	-
513220 RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-	-
513230 LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-	-
513240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
513245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
513250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COST	-	-	-	-	-	-	-	-
513311 EMPLOYEE PHYSICAL	-	-	-	-	-	-	-	-
513312 OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-	-
513320 ACCOUNTING & AUDITING	-	-	-	-	-	-	-	-
513499 TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-	-
513412 TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-	-
513420 POSTAGE & FREIGHT	-	-	-	-	-	-	-	-
513430 ELECTRIC, GAS & WATER	-	-	-	-	-	-	-	-
513451 INSURANCE	-	-	-	-	-	-	-	-
513461 REPAIR & MAINT-BLDG & EQUIPMEN	-	-	-	-	-	-	-	-
513465 REPAIR & MAINT-OFFICE EQUIPMEN	-	-	-	-	-	-	-	-
513470 PRINTING AND BINDING	-	-	-	-	-	-	-	-
513493 GENERAL EXPENSES	-	-	-	-	-	-	-	-
513510 OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-	-
513511 LIEN REL/REC	-	-	-	-	-	-	-	-
513520 OPERATING SUPPLIES	-	-	-	-	-	-	-	-
513541 EDUCATIONAL COST	-	-	-	-	-	-	-	-
OPERATING EXPENSES	-	-	-	-	-	-	-	-
513642 OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
613646 EQUIPMENT LEASE	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
513720 INTEREST	-	-	-	-	-	-	-	-
513914 OPERATION RESERVE	-	-	-	-	-	-	-	-
NON-OPERATING EXPENSES	-	-	-	-	-	-	-	-
DEPARTMENT TOTALS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	440 WATER & SEWER								
DEPT	60 FINANCE								
DIV	61 UTILITY BILLING								
513110	EXECUTIVE SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513120	SALARIES-REGULAR	135,978	87,060	142,835	145,355	39,354	145,355	199,350	191,425
513130	SALARIES-P/TIME & TEMP	-	-	12,480	12,480	-	12,480	-	-
513140	OVERTIME	9,311	3,764	7,000	7,000	1,359	7,000	7,000	7,000
513210	F.I.C.A. TAXES	11,237	6,810	12,415	12,610	2,988	12,610	15,785	15,180
513220	RETIREMENT CONTRIBUTION	13,289	5,774	8,390	8,520	1,434	8,520	14,340	13,790
513230	LIFE & HEALTH INSURANCE	17,222	16,190	22,280	22,280	8,363	22,280	46,280	34,085
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	187,037	119,599	205,400	208,245	53,498	208,245	282,755	261,480
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
513312	OTHER PROFESSIONAL SRVS	7,768	9,119	-	-	4,797	6,000	-	-
513320	ACCOUNTING & AUDITING	12,852	-	25,000	25,000	-	25,000	25,000	25,000
513340	OTHER CONTRATED SERVICES	15,895	18,983	25,000	25,000	6,822	25,000	25,000	25,000
513390	CONTINGENCIES	-	-	-	-	-	-	-	-
513411	TELEPHONE VERIZON	-	-	-	-	-	-	-	-
513413	TELEPHONE SUNCOM	-	-	-	-	-	-	-	-
513420	POSTAGE	21,906	19,138	25,000	25,000	7,185	12,500	25,000	25,000
513421	TEL & TEL	-	-	-	-	-	-	-	-
513430	SUNCOM	-	-	-	-	-	-	-	-
513430	ELECTRIC, GAS & WATER	1,337	1,069	1,100	1,100	543	1,100	1,100	1,100
513440	RENTALS & LEASES	21,847	42,902	37,500	37,500	15,382	25,500	37,500	37,500
513450	VEHICLE MAINTENANCE	-	-	-	-	-	-	-	-
513451	INSURANCE	107,493	442,875	288,150	288,150	84,195	288,150	288,150	627,200
513461	REP & MAINT-BLDG & EQUIP	1,183	-	-	-	-	-	-	-
513465	REP & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
513470	PRINTING & BINDING	-	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	4,011	-	-	-	1,309	-	-	-
513499	TRAVEL PRIVATE	-	-	-	-	-	-	-	-
513510	OFFICE SUPPLIES & EXPENSES	4,041	1,823	3,000	3,000	1,008	2,500	3,000	3,000
513511	LIEN RECORDING CHARGES	130	4,120	6,000	6,000	200	400	6,000	6,000
513520	OPERATING SUPPLIES	7,637	731	4,000	4,000	2,222	4,000	4,000	4,000
513522	CITY HARDSHIP PROGRAM	-	-	-	-	-	-	-	-
513528	SOFTWARE MAINTENANCE	10,461	13,156	14,000	14,000	-	14,000	14,000	14,000
513541	EDUCATIONAL COST	-	-	2,000	2,000	-	2,000	2,000	2,000
	OPERATING EXPENSES	216,561	553,916	430,750	430,750	123,663	406,150	430,750	769,800
513630	IMPROV OTHER THAN BLDG	-	-	-	-	-	-	-	-
513642	OFFICE FURN & EQUIP	9,416	-	-	-	-	-	-	-
513646	COMPUTER EQUIP	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	9,416	-	-	-	-	-	-	-
513720	INTEREST	-	-	-	-	-	-	-	-
513723	STATE REVOLVING LOAN	65,069	281,131	281,130	281,130	-	281,130	281,130	281,130
513724	MASTER LEASE INTEREST	-	-	-	-	-	-	-	-
513730	OTHER DEBT SVC COSTS	-	-	-	-	-	-	-	-
513733	MDWSA LOAN PAYMENT	-	-	-	-	-	-	-	-
513734	SUNTRUST LOAN PAYMENT	87,746	422,979	423,000	423,000	211,489	423,000	423,000	423,000
513909	TRANSFER OUT - GENERAL FUND	275,000	-	-	-	-	-	-	-
513913	TRANSFER OUT - CRA FUND	-	-	250,000	250,000	104,167	250,000	250,000	250,000
513916	TRANSFER OUT - CAPITAL PRJ	-	2,000,000	-	-	-	-	-	-
513970	BAD DEBTS	-	-	-	-	-	-	-	-
	NON-OPERATING EXPENSES	427,815	2,704,110	954,130	954,130	315,656	954,130	954,130	954,130
	TOTAL FINANCE/UTILITY BILLING	\$ 840,829	\$ 3,377,625	\$ 1,590,280	\$ 1,593,125	\$ 492,817	\$ 1,568,525	\$ 1,667,635	\$ 1,985,410

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITEE	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 230 CAPITAL IMPROVEMENT DEBT SERVICE								
DEPT 60 FINANCE								
DIV 83 REDEMPTION-S/T DEBT								
513731 DOT LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513720 BOND INTEREST	361,712	262,649	249,970	249,970	128,270	249,970	249,970	236,625
513710 BOND PRINCIPAL	5,575,000	358,000	390,000	390,000	390,000	390,000	390,000	403,000
513723 STATE REVOLVING LOAN	-	-	-	-	-	-	-	-
513730 OTHER DEBT SERVICE COSTS	2,991	-	1,000	1,000	-	1,000	1,000	1,345
513740 BOND ISSUE COST	42,425	-	-	-	-	-	-	-
513548 AUTO PURCHASE	-	-	-	-	-	-	-	-
513910 TRANS OUT - UNRESTR REV	723,798	-	874,410	874,410	-	874,410	874,410	-
513916 TRANS OUT - CAPITAL PROJECTS	-	-	-	-	-	-	-	922,060
DEBT SERVICE EXPENSES	6,705,926	620,649	1,515,380	1,515,380	518,270	1,515,380	1,515,380	1,563,030
TOTAL CAPITAL IMPROVEMENT DEBT SERVICE	6,705,926	620,649	1,515,380	1,515,380	518,270	1,515,380	1,515,380	1,563,030

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INFORMATION TECHNOLOGY

DEPARTMENT DESCRIPTION

The Information Technology Department (IT) focuses on meeting the cities strategic business and technology goals. The department delivers quality service and innovative information technology solutions to provide the citizens, business community and City staff with convenient access to the appropriate information and services. The ever increasing demands for information access have caused dramatic changes in the basic approach to information technologies.

In the past, Information Technology (IT) was largely driven by a departmental-centric perspective. The Department has changed that model to a customer-centric approach which is better suited for the delivery of information and IT required services to each customer site. Effort is now focused on new initiatives to upgrade infrastructure, improve security, and implement common IT solutions. Work is additionally being done in the general manner by which to plan and manage IT systems and services for the future. Much like the rest of the IT industry, the IT department has structured itself to align expenditures with business objectives. IT is also responsible for providing the basic framework for the City's computer system and operational plans.

SERVICES

IT provides technology in the broad area of Administration, Server Support, Desktop and Education, including Network Communications, Document Management, Enterprise Application, Department Specific Applications, Web Infrastructure, OPATV Operations, and Motorola Digital Radio Service.

Information Technology Administration

Develops and Implements an overall information technology strategy, architecture and support structure for the operating departments in the City of Opa-locka.

- To develop information management solutions that enable City of Opa-locka government work smarter (leadership).
- To provide an integrated computing system that provides efficient and productive information tools for the city to conduct its business (Integration).
- To deliver a top level of support services to the city departments (Service).
- To make government information more available, accessible, and affordable (Access).
- To align IT investment with organizations needs (Strategy).
- To minimize the cost of technology and information management (Cost of Ownership).

-
- To transform business practices to capture the benefits of automation (Process Redesign).

Server Support

- To provide server support services fundamental to supporting City of Opa-locka information services environment for the City and the Police Department while ensuring that all computer infrastructure remains highly available, reliable, and serviceable.

Desktop and Educational Support

- To provide superior customer service through high level software and hardware support, which meet the professional needs and objectives of city staff.

Communications

- To support, implement, develop and maintain communication system for the City of Opa-locka. Communication systems include telephone services, wireless technology services, Local Area Networks (LAN) and Wide Area Networks (WAN) data communications, two way radio communications, camera surveillance systems, and network security systems.

OPATV

- Continue to produce high quality information through the City of Opa-locka's OPATV operations and all elements related to effective communications from government to the citizens of the City of Opa-locka.

MAJOR ACCOMPLISHMENTS

- Obtained Commission approval for the upgrade of EOL (end of lease) Multi-function devices helping reduce printing costs by \$10,000 a year
- Successfully transferred Comcast broadcast fiber optic line from 777 Sharazad to 780 Fisherman with a 2 hour downtime
- Continued to reduce network printers and redirect printing to lower cost multi function devices (copiers)
- Continued to reduce network/phone charges by discontinuing unneeded services to the City
- Designed self-contained portable surveillance cameras
- Resolved 1064 documented call for service in the last 12 months, 870 within 1 hour (52.8% increase from last year)
- Implemented Cisco Meraki MDM (Mobile Device Management) for all City owned personal devices (laptops, smart phones, tablets, etc...)

INFORMATION TECHNOLOGY

- Implemented web access mail and BYOD mail for Police Department
- Reduced the amount of physical servers in order to reduce the City's foot print
- Implemented several new website features to further engage the community (Community Voice, Facility Reservations, Opinion Polls, and Request Tracker)
- Implemented County wide arrest form with City's record management software (grant founded)
- Implemented network and phones service at Sherbondy Village via PTP wireless backhaul

GOALS

City Goals	Department Goals
City Leadership and Management	<ul style="list-style-type: none"> • Continue to centralize printing to reduce costs • Implement policies to further streamline IT procedures • Continue to analyze and reduce the City's redundant technology charges • Successfully migrate the City's ERP software to newly approved Cloud based system
Community Development	<ul style="list-style-type: none"> • Continue to enhance and develop content to be placed on the City's website • Manage a cosmetic redesign of the City's website • Continue to increase turnaround time on all IT related service calls • Identify new technology to effectively relay new information to residents • Integrate a Citizen's Request Portal on City's website • Apply for City recognition on outstanding Information Technology • Continue growing support for the Police Department's applications • Implement an offsite location to backup all stored

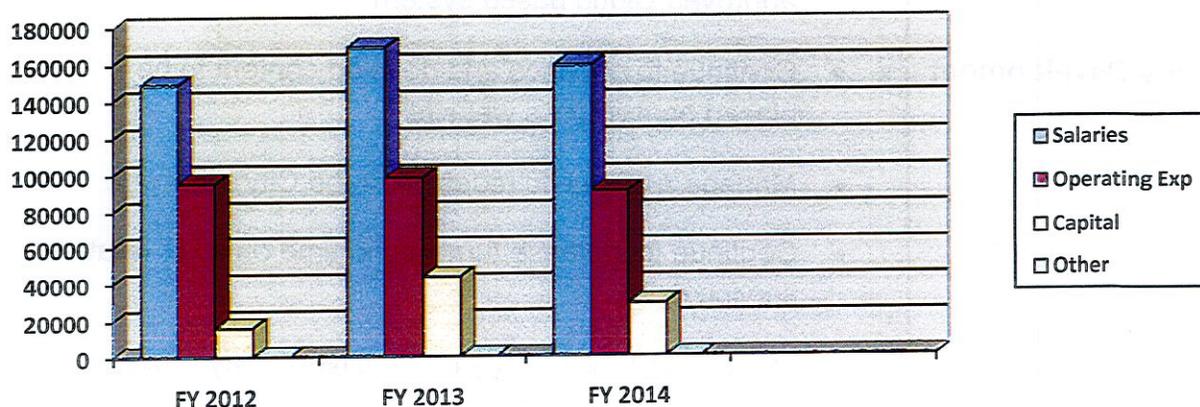
INFORMATION TECHNOLOGY

data.

- Deploy new police laptops with new FDLE/FBI security
- “Go Green” in all possible situations where the department can

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$148,661	\$168,440	\$158,635
Operating Expenses	95,030	98,000	90,500
Capital Outlay	15,944	43,520	28,520
Other	0	0	0
Total	\$259,635	\$309,960	\$277,655



DEPARTMENT STAFFING

Position Title	Number Budgeted
IT Director	1
Information Systems Specialist	1
TV/Video Production Assistant	1
Total	3

INFORMATION TECHNOLOGY

FY 2014 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$75,000 is included for software licensing.
- In the Computer Equipment line item, \$25,000 is included for city-wide computer needs.

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	20 CITY MANAGER								
DIV	14 INFORMATION TECHNOLOGY								
512110	SALARIES-EXECUTIVE	\$ 61,874	\$ 62,724	\$ 62,775	\$ 63,405	\$ 27,150	\$ 63,405	\$ 62,775	\$ 59,880
512120	SALARIES-REGULAR	60,355	56,348	62,400	63,660	28,892	63,660	62,400	59,520
512130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
512140	OVERTIME	12,350	3,310	5,000	5,000	2,102	5,000	5,000	3,000
512210	F. I. C. A. TAXES	10,389	9,166	9,960	10,105	4,368	10,105	9,960	9,360
512220	RETIREMENT CONTRIBUTION	12,375	5,168	6,745	5,845	1,207	6,845	9,050	8,505
512230	LIFE & HEALTH INSURANCE	14,977	11,944	19,425	19,425	6,501	19,425	22,195	18,370
512240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
512245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
512250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
512499	VEHICLE ALLOWANCE	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		172,320	148,661	166,305	168,440	70,220	168,440	171,380	158,635
512311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
512340	OTHER CONTRACTED SERVICES	6,032	3,800	-	-	-	-	-	-
512400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
512412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-	-
512420	POSTAGE & FREIGHT	-	-	-	-	-	-	-	-
512440	RENTALS & LEASES	-	-	-	-	-	-	-	-
512450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
512461	REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-	-
512465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
512470	PRINTING & BINDING	-	-	-	-	-	-	-	-
512480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-	-
512493	GENERAL EXPENSES	-	-	-	-	-	-	-	-
512510	OFFICE SUPPLIES & EXPENSES	1,870	1,283	3,000	3,000	350	3,000	3,000	3,000
512520	OPERATING SUPPLIES	7,138	13,688	15,000	15,000	364	15,000	15,000	12,500
512528	SOFTWARE LICENSING	67,307	76,259	80,000	80,000	26,504	80,000	80,000	75,000
512540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
512541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
OPERATING EXPENSES		82,347	95,030	98,000	98,000	27,218	98,000	98,000	90,500
512642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
512648	AUTOMOTIVE LEASE	3,814	1,760	3,520	3,520	-	3,520	3,520	3,520
512646	COMPUTER EQUIPMENT	16,331	14,184	40,000	40,000	6,977	40,000	40,000	25,000
CAPITAL OUTLAYS		20,145	15,944	43,520	43,520	6,977	43,520	43,520	28,520
D I V T O T A L S :		\$ 274,812	\$ 259,635	\$ 307,825	\$ 309,960	\$ 104,415	\$ 309,960	\$ 312,900	\$ 277,655

COMMUNITY DEVELOPMENT

DEPARTMENT DESCRIPTION

The Planning and Community Development (CDD) is responsible for the direction and coordination of all growth, development and redevelopment related programs. The administration oversees the city's current and long-term planning processes. The Department will continue strengthening the local economy through planning and the expansion and business retention activities for the overall betterment of the city.

The Department will continue strengthening the local economy through meticulous planning and the expansion and retention of businesses activities for the overall betterment of the city and its residents.

Planning and Zoning - responsible for administering the city's current and long range planning efforts including the implementation of land use development, processing rezoning and land use applications, and the development of community neighborhood plans.

Community Development - Assists in the relocation and / expansion of businesses in the City of Opa-locka, FL by providing demographic and market data about the city, information on available space for lease, land for sale, as well as providing incentives to businesses through various county agencies and non-profit organizations.

SERVICES

- Coordinate City's planning activities.
- Recommend updates and amendments to the City's Comprehensive Master Development Plan
- Prepares reports and analysis for applications to the Planning Council, Zoning Board of Appeals, and City Commission.
- Collects and maintains demographic data application to the development and redevelopment of the city.
- Provides recommendations related to business recruitment, retention, and expansion.

COMMUNITY DEVELOPMENT

MAJOR ACCOMPLISHMENTS

New Mixed-Use Development	Town Center Residential Development Project - \$28 million dollar mixed use development project: Phase I, \$21 million dollar 167 residential housing complex for Seniors and Phase II, \$7 million Commercial retail-first floor with additional 67 residential units for Seniors. Largest Development Project in City's history.
New Retail	<p>Presidente Supermarket - Commercial retail development - 28,000 sq. ft. First major grocery store since the late 1970's</p> <p>Proposed Family Dollar - Developer will be holding job fair to attract City of Opa-locka residents.</p>
Annexation	Annexation Proposals for Areas A and Area B - In 2007, the City Commission commissioned an FIU study. The City has decided to move forward with plans to annex two strategic areas of unincorporated areas. The City has provided Miami Dade County with annexation applications for Areas A & B.
Community Challenge Grant from US HUD	Comp Plan and Zoning Code Update - The City received nearly one million dollars from the United States Department of Housing and Urban Development
NEA Grant	Cultural Programming for Historic City Hall - Funds will be used to repurpose / reprogram Historic City Hall for museum, cultural center, etc. The Grant amount is \$30,000. First time ever receiving such grant.

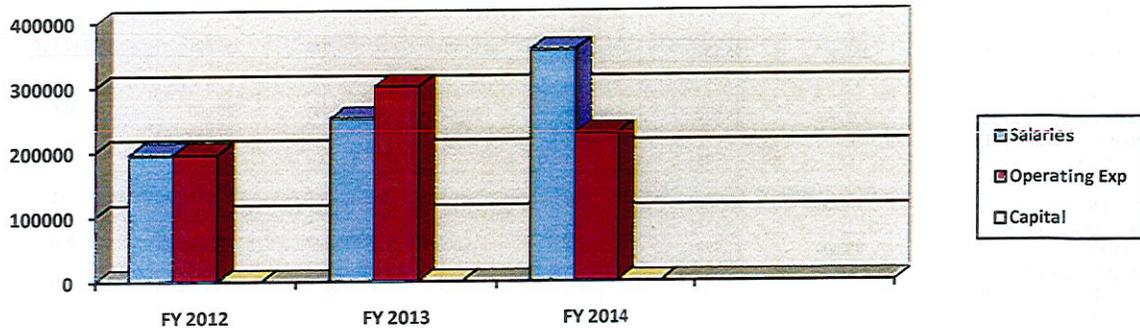
GOALS

City Goals	Department Goals
Community Development	<ul style="list-style-type: none"> • Continue to monitor community and economic development climate to better enhance business retention and attraction. • Manage the 2011 Community Challenge grant, Opa-locka Community Development contractor, and Planning firm. • Continue to recommend changes in the zoning regulations to carry out the intent of the Comprehensive Plan. • Complete annexation process expeditiously in time to see increased property tax revenue next fiscal year.

COMMUNITY DEVELOPMENT

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$195,181	\$250,501	\$356,335
Operating Expenses	194,817	300,330	226,650
Capital Outlay	0	0	0
Other	0	0	0
Total	\$389,998	\$550,831	\$582,985



DEPARTMENT STAFFING

Position Title	Number Budgeted
Community Development Director	1
Planner	1
Planning Consultant	1
Zoning Officer	1
Executive Secretary	1
Summer Interns	2
Totals	7

FY 2014 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, \$15,000 is included as the City's match for the Community Challenge Grant.
- Community Challenge Grant expenses are included in the amount of \$200,000.
- Two summer interns provided by the Community Challenge grant are included.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	15 COMMUNITY DEV								
DIV	37 COMPREHENSIVE PLANNING								
515110	SALARIES-EXECUTIVE	\$ 138,370	\$ 133,399	\$ 132,810	\$ 134,070	\$ 57,330	\$ 134,070	\$ 145,685	\$ 141,085
515120	SALARIES-REGULAR	63,003	32,075	64,950	54,950	22,705	54,950	117,095	139,290
515130	SALARIES - PART TIME	-	-	14,400	14,400	-	14,400	14,400	14,400
515140	OVERTIME	592	-	-	-	-	-	-	-
515210	F. I. C. A. TAXES	15,993	12,465	16,230	15,560	6,052	15,560	21,205	22,550
515220	RETIREMENT CONTRIBUTION	17,948	7,043	10,775	10,321	1,587	10,321	15,370	16,595
515230	LIFE & HEALTH INSURANCE	18,181	10,199	21,200	21,200	8,239	21,200	28,555	22,415
515240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
515245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
515250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
515499	VEHICLE ALLOWANCE	3,600	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	257,687	195,181	260,365	250,501	95,913	250,501	342,310	356,335
515311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
515312	OTHER PROFESSIONAL SERVICES	122,993	25,269	20,000	20,000	11,993	20,000	20,000	15,000
515340	OTHER CONTRACTED SERVICES	-	-	67,880	67,880	-	67,880	-	-
515400	TRAVEL - PER DIEM	-	33	-	-	-	-	-	-
515421	TEL & TEL	-	-	-	-	-	-	-	-
515420	POSTAGE & FREIGHT	251	80	250	250	-	250	250	150
515430	ELECTRIC WATER & GAS	-	-	-	-	-	-	-	-
515440	RENTALS & LEASES	12,800	11,798	8,000	8,000	4,347	8,000	8,000	8,000
515461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-	-
515465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
515470	PRINTING & BINDING	1,717	263	1,500	1,500	259	1,500	1,500	800
515490	LEGAL ADVERTISING	-	-	-	-	-	-	-	-
515491	OTHER ADVERTISING	-	-	-	-	-	-	-	-
515493	GENERAL EXPENSES	59	103	200	200	35	200	200	200
515510	OFFICE SUPPLIES & EXPENSES	2,856	2,303	2,000	2,000	1,951	2,000	2,000	2,000
515520	OPERATING SUPPLIES	76	19	500	500	-	500	500	500
515531	COMMUNITY CHALLENGE GRANT	-	154,949	200,000	200,000	56,877	200,000	200,000	200,000
515540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
515541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
515546	BOOKS	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	140,752	194,817	300,330	300,330	75,462	300,330	232,450	226,650
515640	MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	-
515642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
515643	COMMUNICATION EQUIP	-	-	-	-	-	-	-	-
515646	COMPUTER EQUIPMENT	843	-	-	-	-	-	-	-
515648	AUTOMOTIVE LEASE	-	-	-	-	-	-	-	-
515641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	843	-	-	-	-	-	-	-
DIV TOTAL:		\$ 399,282	\$ 389,997	\$ 560,695	\$ 550,831	\$ 171,375	\$ 550,831	\$ 574,760	\$ 582,985

BUILDING & LICENSES

DEPARTMENT DESCRIPTION

The Building and Licensing Department issues occupational licenses, building, electrical, mechanical, roofing, plumbing permits and certificates of occupancy in the City. In addition, the department enforces building and zoning codes in accordance with local City codes and south Florida Building Codes, to protect the health, welfare and safety of the City residents and visitors of the city.

Our mission is to provide safe and healthy structures through the effective application of construction code standards, professional inspections and quality service to the citizens of the City of Opa-locka.

SERVICES

- * Provide review of City Codes, Florida Building & Zoning Codes and County Land Development.
- * Review building/land development applications to ensure consistency with Comprehensive Master Plan.
- * Provide inspections to ensure compliance with the occupational license ordinance.
- * Provide inspections of building construction activity for compliance with codes
- * Review building plans.
- * Issue permits and certificates of occupancy.
- * Issue notices to owners of 40-year old buildings to comply with the structural and electrical inspection for building recertification and review consultant's reports.

ACCOMPLISHMENTS

- Building Department has successfully completed the review of plans for the foundation of Helen Miller Center and issued Foundation permit. Construction of deep foundation is in progress.
- Completed the inspection of Bus Shelter.
- The City completed the application to the National Flood Insurance Program (NFIP) Community rating system to receive a discount in Flood Insurance.
- Completed the re-inspection of the 40 year building recertification for Aramark Uniform located at 160 Ali-Baba Avenue.

BUILDING & LICENSES

GOALS

City Goals

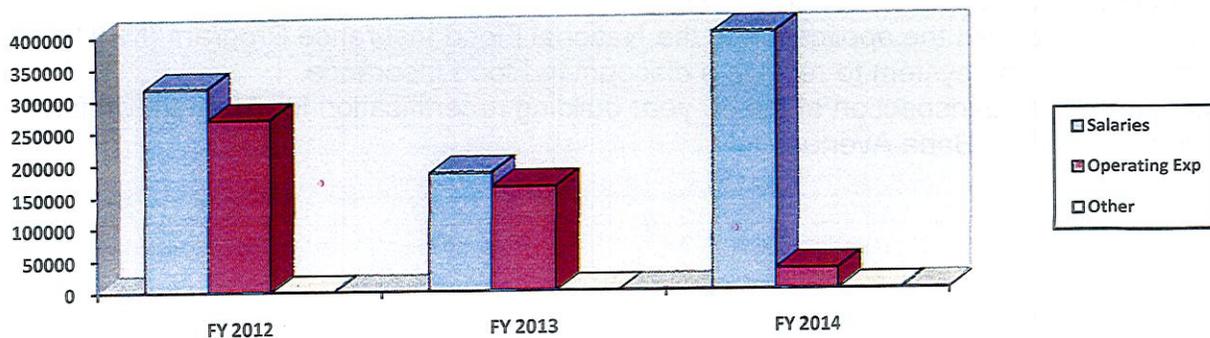
Economic Development

Department Goals

- Attract developers to start new projects in the City.
- Continue to provide efficient customer-friendly and responsive building services.
- Effectively expedite and coordinate the permit process of capital improvement and construction projects.
- Provide uniformity and consistency in the interpretation and enforcement of the Florida Building Code.
- Continue to enforce regulations governing buildings and unsafe structures while responding to the building industry and protecting citizens.

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$317,771	\$182,020	\$399,020
Operating Expenses	267,407	160,000	31,000
Capital Outlay	0	0	0
Other	-	-	-
Total	\$585,178	\$342,020	\$430,020



BUILDING & LICENSES

DEPARTMENT STAFFING

Position Title	Number Budgeted
Building Official	1
Administrative Assistant	2
Building Clerk	1
Mechanical Inspector (P/T)	1
Plumbing Inspector (P/T)	1
Electrical Inspector (P/T)	1
Building Inspector (P/T)	1
Total	8

FY 2014 DEPARTMENT HIGHLIGHTS

- The City's contract with C.A.P. Government for permitting review and inspection services expired in FY 2013. The City Commission decided to bring this service back in-house. The FY 2014 budget includes the part-time positions for inspectors.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
		AUDITED	UN-AUDITED	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND								
DEPT	24 BUILDING & OCC. LICENCES								
DIV	30 PROTECTIVE INSPECTIONS								
524110	SALARIES-EXECUTIVE	\$ 95,617	\$ 73,349	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,830
524120	SALARIES-REGULAR	166,439	191,241	138,800	141,320	70,999	141,320	133,640	90,655
524130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	104,000	148,800
524140	OVERTIME	1,063	392	-	300	258	300	-	-
524210	F. I. C. A. TAXES	20,877	20,227	10,620	13,810	5,460	10,810	18,180	28,525
524220	RETIREMENT CONTRIBUTION	25,426	11,862	7,200	7,330	2,487	7,330	16,515	25,915
524230	LIFE & HEALTH INSURANCE	28,113	20,700	22,260	22,260	6,800	22,260	20,000	19,295
524240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
524245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
524250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
524499	TRAVEL-PRIVATE VEHICLE	7,023	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	344,558	317,771	178,880	182,020	86,004	182,020	292,335	399,020
524311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
524312	OTHER PROFESSIONAL SERVICES	114,169	256,107	150,000	150,000	25,347	150,000	150,000	20,000
524340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-	-
524341	CLOTHING & UNIFORM ALLOWANCE	-	-	-	-	-	-	-	-
524390	CONTINGENCIES	-	-	-	-	-	-	-	-
524400	TRAVEL-PER DIEM	1,153	-	-	-	-	-	-	-
524420	POSTAGE	717	-	-	-	-	-	-	-
524421	TELEPHONE	-	-	-	-	-	-	-	-
524440	RENTALS & LEASES	5,211	4,088	5,000	5,000	3,485	5,000	5,000	5,000
524450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
524461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-	-
524465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
524470	PRINTING & BINDING	1,349	571	1,000	600	91	600	1,000	1,000
524493	GENERAL EXPENSES	8,567	2,085	2,000	3,800	260	1,800	2,000	2,000
524510	OFFICE SUPPLIES & EXPENSES	2,662	2,720	2,500	2,100	910	2,100	2,500	2,500
524520	OPERATING SUPPLIES	616	-	500	500	-	500	500	500
524540	PUBL/SUBS/MEMBERSHIPS	223	1,683	-	-	-	-	-	-
524541	EDUCATIONAL COSTS	350	152	-	-	-	-	-	-
524546	BOOKS	-	-	-	-	-	-	-	-
524266	REPAIR & MAINT MACH & EQUIP	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	135,017	267,407	161,000	160,000	30,093	160,000	161,000	31,000
524642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
524630	COMMUNICATION EQUIP	-	-	-	-	-	-	-	-
524644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-	-
524646	COMPUTER EQUIP	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-							
	TOTAL BUILDING & OCC. LICENSES,	\$ 479,575	\$ 585,178	\$ 339,880	\$ 342,020	\$ 116,097	\$ 342,020	\$ 453,335	\$ 430,020

CODE ENFORCEMENT

DEPARTMENT DESCRIPTION

The City of Opa-locka Code Enforcement Division is responsible for enforcement of the City's Code of Ordinance which includes inspections for occupational license. Codes have been adopted over the years to protect the health, safety, and welfare of all who live, work, or visit in the City. They also establish standards to ensure a positive effect on property value, community appearance, and neighborhood pride.

Adherence to City Codes and maintenance of property is the responsibility of each and every citizen. Structures that are not maintained...deteriorate; devalue neighborhoods, and encourage crime; contributing to the blight in a community. As the City ages, it becomes more critical for property owners to be aware and comply with the City's codes. Code Enforcement provides an effective means of educating and enforcing the Code of Ordinance to ensure that the City ages gracefully and maintains its quality of life.

The primary objectives of the Code Enforcement Department personnel is to patrol the City on a daily basis and monitor for City Ordinance compliance, and where there are violations, provide ample opportunity for the subject violator to come into compliance in a reasonable time period. In circumstances where violations are deemed egregious or repetitive, immediate punitive fines are assessed. The Department is also charged with the responsibility of performing outreach to all of the residents, business leaders, and visitors to the City and informing them of the importance of adherence to the City Ordinances and how these rules benefit them as valued City stakeholders.

While punitive measures are available means to persuade conformity, it is the goal of the City to encourage voluntary compliance. However, to enforce the codes and ordinances, governing legislation has provided several tools to accomplish this task through both quasi-judicial and judicial means.

SERVICES

- * Educate the public on minimum property maintenance standards, zoning regulations and sources of assistance.
- * Inspect properties for maintenance and zoning regulations.
- * Enforce compliance through voluntary efforts, City Abatement and/or legal action.
- * Resolve citizen's complaints in regards to illegal dumping, property maintenance, etc.
- * Monitor signage and weed control issues that affect City beautification.

CODE ENFORCEMENT

DEPARTMENT STAFFING

Position Title	Number Budgeted
Code Enforcement Manager	1
Code Enforcement Officer	4
Total	5

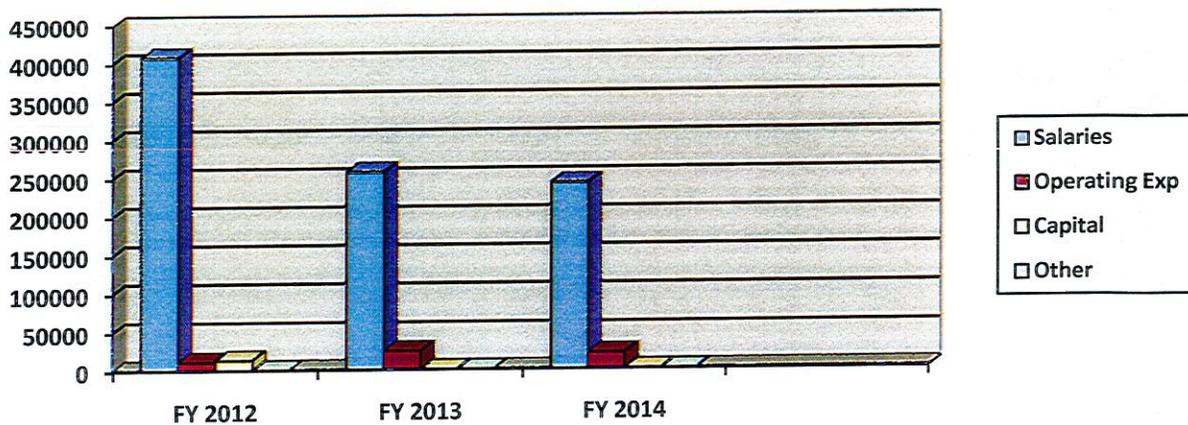
GOALS

City Goals	Department Goals
Economic Development	<ul style="list-style-type: none"> Follow due process to assure revenues invested in prosecuting violators are properly recovered in accordance to city, state and federal laws, and state and respecting the rights of all residents. Continue Special Master proceedings, especially commercial and industrial properties and occupational license holders having outstanding City debts. Deliver educational materials to the residents via mail outs, local articles, the City's website, flyers and a code manual identifying and explaining the City's code of ordinances. Work in collaboration with the Police Department, Public Works and Utilities Department, and the Building and Licensing departments to facilitate mandatory compliance with City ordinances and codes to promote and maintain a safe and desirable living and working environment. Work closely with the Community Development department to identify illegally zoned business and corrective measures and Implement Certificate of Use. Maintain an attractive, safe, and healthy environment in order to provide a high quality of life for our residents and visitors. Provide timely professional code enforcement to the citizens of the City of Opa-locka.
Community Development	

CODE ENFORCEMENT

RESOURCE SUMMARY

	FY 2012	FY 2013	FY 2014
Category	Un-Audited	Projected	Budget
Salaries & Benefits	\$407,204	\$256,900	\$241,495
Operating Expenses	10,360	23,900	20,400
Capital Outlay	13,094	0	0
Other	0	0	0
Total	\$430,658	\$280,800	\$261,895



FY 2014 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, funding is included for the Special Master Services.
- The Urban Rangers were transferred to the Public Works Department in FY 2013. However, the Code Enforcement Department will continue to work closely with the Urban Rangers to quickly correct any public nuisance.

CODE ENFORCEMENT REVENUES

	FY 2012	FY 2013	FY 2014
Revenue Source	Un-Audited	Projected	Budget
Code Violations	\$232,051	\$165,000	\$265,000
Code Enf Board Adm Fees	3,969	3,500	3,500
Total	\$236,020	\$168,500	\$268,500

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 001 GENERAL FUND								
DEPT 15 CODE ENFORCEMENT								
DIV 23 CODE ENFORCEMENT								
515110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	52,500	\$ 50,075
515120 SALARIES-REGULAR	300,428	331,215	187,740	190,890	98,874	190,890	156,825	130,510
515125 SALARIES - PBA MERIT	-	-	-	-	-	-	-	-
515130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
515140 OVERTIME	5,338	6,883	5,000	5,000	7,531	5,000	5,000	3,500
515210 F. I. C. A. TAXES	23,432	24,815	14,745	14,985	7,708	14,985	16,395	14,080
515220 RETIREMENT CONTRIBUTION	25,738	12,594	10,005	10,170	3,400	10,170	14,550	12,790
515230 LIFE & HEALTH INSURANCE	52,837	31,699	35,855	35,855	13,936	35,855	47,260	30,540
515240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
515245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
515250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
515499 TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS	407,773	407,204	253,345	256,900	131,449	256,900	292,530	241,495
515311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
515312 OTHER PROFESSIONAL SERVICES	5,417	3,853	10,000	10,000	1,300	10,000	10,000	10,000
515340 OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-	-
515390 CONTINGENCIES	-	-	-	-	-	-	-	-
515400 TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
515420 POSTAGE	692	-	400	400	-	400	400	400
515421 TELEPHONE	-	-	-	-	-	-	-	-
515440 RENTALS & LEASES	-	-	-	-	-	-	-	-
515450 GAS/OIL/GREASE	-	-	-	-	-	-	-	-
515466 REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-	-
515467 REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-	-
515470 PRINTING & BINDING	30	-	-	-	-	-	-	-
515493 GENERAL EXPENSES	4,866	-	1,000	1,000	670	1,000	1,000	1,000
515510 OFFICE SUPPLIES & EXPENSES	691	1,301	2,000	2,000	985	2,000	2,000	1,500
515520 OPERATING SUPPLIES	7,633	3,473	8,000	8,000	345	8,000	8,000	5,000
515521 CLOTHING & UNIFORM EXPENSES	3,572	1,735	2,500	2,500	800	2,500	2,500	2,500
515540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
515541 EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
OPERATING EXPENSES	22,901	10,360	23,900	23,900	4,100	23,900	23,900	20,400
515641 AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-	-
515642 OFFICE FURNITURE & EQUIP	-	-	-	-	-	-	-	-
515644 COMMUNICATION EQUIP	-	-	-	-	-	-	-	-
515646 COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
515648 AUTOMOTIVE LEASE	14,942	13,094	-	-	-	-	-	-
CAPITAL OUTLAYS	14,942	13,094	-	-	-	-	-	-
521980 DEPRECIATION	-	-	-	-	-	-	-	-
OTHER EXPENSES	-	-	-	-	-	-	-	-
TOTAL CODE COMPLIANCE	\$ 445,616	\$ 430,658	\$ 277,245	\$ 280,800	\$ 135,549	\$ 280,800	\$ 316,430	\$ 261,895

PARKS & RECREATION

DEPARTMENT DESCRIPTION

The Parks and Recreation Department provides oversight to recreation facilities, activities, and programs to meet the demands for leisure time opportunities for Opa-locka residents. The department plays a major role in maintaining a sense of community pride and providing quality of life expected by the residents. This role is exemplified through the department's delivery of programs and services that enhance the city's attractiveness as a desired place to live, work, and visit.

Sherbondy, Segal, and Ingram Parks provide open spaces and avenues for participation and enjoyment of leisure, fitness and cultural programs offered by the department.

SERVICES

- Football/Cheerleading Program-Entering the 8th year this fall under the City of Opa-Locka, the football program is striving to becoming the signature sporting program. The staff is attempting to field teams @ Ingram and Sherbondy for the first time in the city's history.
- Baseball/Basketball-Entering the 9th year this spring under the City of Opa-Locka. The program has increased the previous years with the goal of fielding teams @ Ingram and Sherbondy Park for the first time in the city's history.
- Seniors on the Move-The Seniors program helps improve and enhance the quality of life for the seniors and the communities. The seniors are able to fellowship and share their knowledge, wisdom and experiences with others. The seniors are heavily involved in city sponsored events, activities and or field trips. The Parks/Recreation Department's goal is to further enhance and introduce additional resources and recommend increased future funding for their annual budget.
- Camps (Spring, Summer & Winter). The camps are designed to assist the youths in programming and learning skills while out of school by providing structured activities that include arts/crafts, field trips and life skills.
- Special Events-Community Meets the Parks/Recreation Staff; Easter Egg Hunt; and annual Toy giveaway.
- Crime Prevention - This project combines counseling, tutorial, educational and recreational activities designed to empower participants, enhance self-esteem and self-confidence, and to develop survival and leadership skills.

PARKS & RECREATION

ACCOMPLISHMENTS

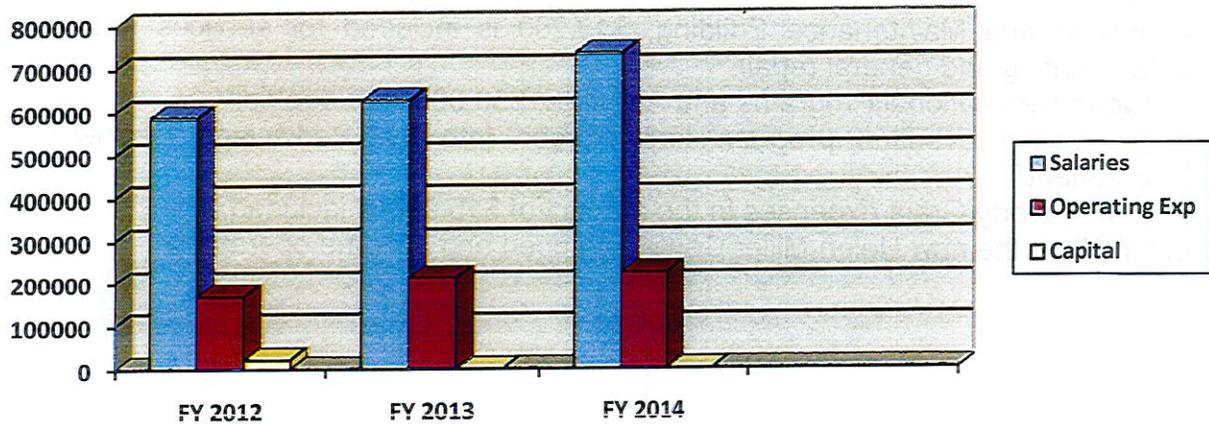
- Karate was introduced to City youths for ages 5 – 15.
- Adult basketball league was a great success.
- Dance and modeling was introduced for ages 5 – 15.
- Soccer was an additional sport added to the Sports cycle.

GOALS

City Goals	Department Goals
Community Development	<ul style="list-style-type: none"> • Continue to enhance and improve the coordinated efforts of all public agencies while providing citizens and visitors with recreational programs and entertainment. • Continue to maintain and develop partnerships in the community to develop facility usage and programs to meet individual/group neighborhood needs. • Continue our membership and networking of the South Florida Parks/Recreation Association. • Continue to integrate Crime Prevention activities into the Parks & Recreation Department. • Continue to educate and train our administrative staff and supervisors in rules/regulations governing Certified Park/Recreation Professionals (CPRP) through the National Recreation/ Parks Association (NRPA). • Continue to update present and new staff on the required certifications in First Aid/CPR.
City Leadership and Management	

PARKS & RECREATION

RESOURCE SUMMARY



Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$585,719	\$625,013	\$731,550
Operating Expenses	166,435	212,870	224,870
Capital Outlay	21,671	0	0
Other	0	0	0
Total	\$773,825	\$837,883	\$956,420

DEPARTMENT STAFFING

Position Title	Number Budgeted
Department Director	1
Assistant Director	1
Senior Citizens Coordinator	2
Recreation Supervisor	1
Recreation Leader	6
Executive Secretary	1
Counselor	2
Administrative Assistant	1
Driver	1
Certified Lifeguard (P/T)	2
Total	18

PARKS & RECREATION

FY 2014 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, \$60,000 is included primarily for security services at Sherbondy Village Community Center.
- In Repair and Maintenance Building, \$19,200 is included for services such as exterminating and general repair.
- Between Recreational Programs and Activities, \$50,000 is budgeted.
- The Crime Prevention program has merged into the Parks and Recreation Department.
- War on Poverty Grant expenses in the amount of \$15,000 is included.
- In FY 2014, the new Helen Miller Center will open and become operational.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	72 PARKS & RECREATION								
DIV	72 PARKS & RECREATION								
572110	SALARIES-EXECUTIVE	\$ 85,275	\$ 66,708	\$ 105,280	\$ 106,540	\$ 30,423	\$ 106,540	\$ 105,280	\$ 113,900
572120	SALARIES-REGULAR	493,566	359,228	323,420	329,720	150,674	329,720	446,680	430,850
572130	SALARIES-PART TIME	-	-	-	-	-	-	-	-
572140	OVERTIME	53,077	31,539	15,000	40,000	17,617	40,000	15,000	12,500
572210	F. I. C. A. TAXES	50,561	32,961	33,945	36,438	14,154	36,438	43,375	33,915
572220	RETIREMENT CONTRIBUTION	56,371	23,406	23,025	24,665	7,007	24,665	39,400	30,810
572230	LIFE & HEALTH INSURANCE	94,675	71,876	87,650	87,650	34,665	87,650	111,705	109,575
572240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
572245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
572250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
572499	TRAVEL - PRIVATE VEHICLE	2,308	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		835,833	585,719	588,320	625,013	254,540	625,013	761,440	731,550
572311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
572312	OTHER PROFESSIONAL SERVICES	4,885	2,643	-	-	-	-	-	-
572340	OTHER CONTRACTED SERVICES	7,985	465	60,000	60,000	25,460	60,000	19,200	60,000
572341	UNIFORM RENTAL/LAUNDRY	312	-	-	-	-	-	-	-
572400	TRAVEL AND PER DIEM	-	-	-	-	-	-	-	-
572412	TELEPHONE	-	-	-	-	-	-	-	-
572420	POSTAGE	-	-	-	-	-	-	-	-
572430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-	-
572440	RENTALS & LEASES	44,511	47,927	33,470	33,470	27,267	33,470	33,470	33,470
572461	REPAIR & MAINT-BLDG & EQUIP	10,882	23,985	19,000	19,000	459	19,000	19,000	19,000
572465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
572467	REPAIR & MAIN MACH/EQUIP	997	-	-	-	-	-	-	-
572480	PROMOTIONAL ACTIVITIES	25,747	8,972	19,400	19,400	4,060	19,400	19,400	19,400
572481	RECREATION PROGRAMS	44,289	35,339	30,000	30,000	20,997	30,000	9,950	15,000
572485	RECREATIONAL ACTIVITIES (SPORTS)	26,884	17,755	20,000	20,000	550	20,000	49,000	35,000
572493	GENERAL EXPENSES	796	-	-	-	-	-	-	-
572450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
572510	OFFICE SUPPLIES & EXPENSES	3,000	2,998	3,000	3,000	642	3,000	3,000	3,000
572520	OPERATING SUPPLIES	15,318	9,391	10,000	10,000	4,889	10,000	10,000	10,000
572541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
572552	ELDERLY SERVICES	14,882	16,960	18,000	18,000	6,302	18,000	18,000	15,000
572525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-	-
572526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-	-
572527	COMMUNITY RELATIONS BOARD EXPENSES	-	-	-	-	-	-	-	-
572534	WAR ON POVERTY EXP	-	-	-	-	-	-	-	15,000
572466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-	-
OPERATING EXPENSES		200,488	166,435	212,870	212,870	90,626	212,870	181,020	224,870
572630	IMPROV OTHER THAN BLDG	17,355	13,466	-	-	-	-	-	-
572640	MACHINERY & EQUIP	800	-	-	-	-	-	-	-
572642	OFFICE FURN & EQUIP	-	498	-	-	-	-	-	-
572646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
572750	INTEREST	-	-	-	-	-	-	-	-
572730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-	-
572740	E- LIBRARY	-	-	-	-	-	-	-	-
572648	AUTOMOTIVE LEASE	13,213	7,707	-	-	-	-	-	-
TOTAL OUTLAY		31,368	21,671	-	-	-	-	-	-
TOTAL PARKS AND RECREATION DEPARTMENT		\$ 1,067,689	\$ 773,825	\$ 801,190	\$ 837,883	\$ 345,166	\$ 837,883	\$ 942,460	\$ 956,420

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POLICE DEPARTMENT

DEPARTMENT DESCRIPTION

“The mission of the City of Opa-locka Police Department is to enhance the quality of life, environment, and safety of our citizens, employees, businesses and visitors in an atmosphere of courtesy, integrity and quality service.”

Our mission encompasses the full spectrum of police services, including but not limited to, response to calls for service, preparation of reports to calls for service, preparation of reports documenting events, investigations of crimes occurring within the City, apprehension of persons committing those crimes, suppression of unlawful activity, traffic safety enforcement, the development of intelligence related to criminal acts committed or to be committed in order to prevent their occurrence or ensure the apprehension of the offenders.

The Police Department is divided into six bureaus: Office of the Chief, Criminal Investigative Division, Operations (Uniform Patrol) Division, and Administrative Support Services.

OFFICE OF THE CHIEF

The Office of the Chief is responsible for overall management and supervision of the operations of the Police Department. The Office is supervised by the Police Chief and is staffed by the Deputy Chief of Police and the Executive Secretary. The Deputy Chief of Police is the liaison with all Emergency Management Operations and Homeland Security.

Professional Compliance Bureau - Formerly known as Internal Affairs, the Professional Compliance Bureau (PCB) is tasked with Professional Integrity investigations of all Police Department personnel, as well as employees of other City entities as necessary. In addition, the Unit handles background investigations as deemed necessary by the Chief of Police. The PCB also coordinates State and Federally mandated training for sworn personnel in order to insure that their police certifications are maintained and current.

OPERATIONS (UNIFORM PATROL) DIVISION

The Operations Uniform Patrol Division is responsible for providing uniformed services to the public, including patrol, preliminary investigation, traffic enforcement, and accident investigation. The personnel in this unit are usually the first contact a citizen has with the police. Their ability to mediate disputes, calm nervous or distraught victims and, at the same time, get the information necessary to make an informed decision as to what course of action to pursue is critical to the effectiveness of the Department as a whole. They generate the reports concerning criminal activity that are the first step in the investigative process.

POLICE DEPARTMENT

Uniform patrol officers are the foundation of the Department.. Each officer is assigned to a specific zone or area to patrol. The purpose of the increased number of officers for this division is to provide a swift and safe response to calls for police service and to render aid and assistance to victims of criminal activity or accidents.

The Operations Uniform Patrol Division is supervised by a Major and broken up into three (3) platoons that work a 10-hour hour shift. Each platoon is supervised by a Lieutenant and the actual road patrol is supervised by a Sergeant for each platoon. The Sergeant is responsible for direct supervision of assigned personnel, reviewing all reports generated by the platoon, and completing necessary summaries at the end of the work shift. Corporals patrol the City at large and handle calls when the Sergeant is present. In the absence of the Sergeant, the Corporal assumes the duties and responsibilities of the Sergeant.

Traffic Unit - A part of the Operations (Uniform Patrol) Division, the Traffic Unit, is comprised of three (3) police officers specifically assigned to enforce the traffic laws within the City. They are deployed during hours and in locations that an analysis of traffic accidents and noted repeat violations indicate they would have the greatest impact on public safety.

Records Section - The Records Section is responsible for the maintenance of all police reports generated by the various operational and investigative sections where a case number has been issued. The reports are sorted by type of crime/incident and type of Suspect/Offender (adult or juvenile) and then by case number. Accident reports are also maintained in separate files by month of occurrence. The Records Clerk must copy all accident files and forward them to Tallahassee on a monthly basis.

Intelligence Analyst/UCR Specialist - The Intelligence Analyst collects criminal activity statistics each week and prepares a computerized statistical report (CompStat) for review by all Command Staff and supervisory personnel on a weekly basis. In addition, the Crime Analyst submits statistical information required by the State and FBI.

Part Time Reserve Officer Program - The reserve officer program is a means of augmenting available sworn personnel in case of special operations, special events, civil disorder, or other emergency operations. The program is staffed by certified law enforcement officers who volunteer twenty (20) hours of their time per month in order to assist the Police Department and retain their Florida Department of Law Enforcement Division of Standards and Training Police Certification. Although the Reserve Officers have a clearly delineated rank structure, that structure is strictly within the Reserve Program itself. All Reserve Officers are subject to the direction and instructions of full-time sworn police personnel. The City is responsible for Worker's Compensation and life insurance, as well as replacing damaged uniform items while the Reserve Officers are operating in an on-duty basis. Reserve Officers are compensated \$1 per year.

POLICE DEPARTMENT

CRIMINAL INVESTIGATIVE DIVISION

The General Investigative Division Unit (GIU) is responsible for the follow up investigation of crimes originally reported to the Operations Division. They gather the necessary information and evidence to clear pending cases and secure arrests where appropriate. The Division is commanded by a Captain who assigns and follows up on special investigations. Detectives perform the bulk of the investigations in the field, including victim and subject interviews, photo lineups, taking witness statements and, when necessary or expedient, processing a crime scene for physical evidence.

Vice, Intelligence and Narcotics Unit/Crime Suppression Team (VIN/CST) - The unit is responsible for undercover investigations relating, but not limited to, drug sales, prostitution and gambling. They also coordinate with other Federal, State, County and Municipal law enforcement agencies conducting similar investigations. They gather information and plan and execute special anti crime operations. They share pertinent information with other Departmental Divisions/Units as well as outside agencies when appropriate.

Crime Scene - The Crime Scene Investigator is responsible for processing (photographing, fingerprinting, evidence collection, etc) scenes where criminal acts have occurred, or vehicles and/or items which were involved in such crimes.

ADMINISTRATIVE DIVISION

The Administrative Division is responsible for the daily internal operations of the Police Department as well as general services provided to the public from Police Headquarters. The Administrative Division is supervised by a Major who is responsible for Communications, School Crossing Guards, Crime Watch, Community Policing and the Community Empowerment Team. Additionally, the Administrative Major assists the Deputy Chief with Grant Coordination and Special Projects.

Communications Section – The Communications Section (Communication Operators) serves many roles. They receive calls for police service – by telephone, radio and citizen walk-ins. They dispatch calls for service to available Uniform Patrol units. Dispatchers must handle electronic communications with other agencies as well as conduct criminal records and driver information checks. They must enter information regarding stolen vehicles and other property into the National and Florida Crime Information Center (NCIC/FCIC) databases. When items are recovered, they must also remove them from the NCIC/FCIC databases. Dispatchers perform other communication support functions as requested by field units, such as dispatching additional units i.e. emergency response units, code enforcement and tow trucks.

School Crossing Guards – School Crossing Guards assure the safety of our school children as they cross busy intersections and roadways on their way to and from area schools. A School Crossing Guard Supervisor assures that assigned intersections and posts are being properly covered and that the children are being crossed in a safe manner.

POLICE DEPARTMENT

Community Empowerment Team (CET) – The Community Empowerment Team functions as the Police Department's coordination center for various community empowerment and outreach projects. CET forms a coalition between the police and stakeholders in the community. Its core responsibility is to empower residents and business owners by coordinating sufficient personnel and resources to a specific location until the area residents and businesses feel that they have the power to take back their neighborhood from an undesirable or criminal element.

ACCOMPLISHMENTS

Opa-locka Police Department maintains a Property and Evidence Room as well as a Property and Evidence Processing Work Station that are compliant with FDLE standards.

The City of Opa-locka Police Department entered into an Equitable Sharing Agreement and Certification with the U.S. Department of Justice. Executing this agreement allows for the receipt of funds, from the U.S. Department of Justice to the City of Opa-locka as a result of distribution of assets seized in joint agency task force operations.

The Opa-locka Police Department has detached a detective to the U.S. Department of Justice's Internal Revenue Service's Criminal Investigations Division. The detective's participation in this unit has resulted in the assignment of funds to the OLPD as part of the Equitable Sharing Agreement.

The Opa-locka Police Department continues Operation Clean Sweep throughout the City, targeting hotspots and high-crime areas to improve the quality of life issues in both the Gardens and the 22nd Avenue Apartments and surrounding community areas.

Opa-locka Police Department continues the collection of surcharges payable to the City for police off-duty assignments. This surcharge has increased due to the number of clients utilizing the OLPD off-duty officers.

The Miami-Dade County Association of Chiefs of Police nominated the Opa-locka Police Department's Detective Stanley Jean Francois and Detective Ludwin Vielman in the category of Investigative Excellence. The LEO Award has been compared to the Academy Awards of Law Enforcement. This is the second consecutive year the Opa-locka Police Department has been nominated for the LEO Award.

Through extensive investigations the Opa-locka Police Department has been able to recognize and identify numerous hydroponic marijuana grow houses within the City limits which have been dismantled and resulted in multiple arrests.

The Opa-locka Police Department has completed a six-month managerial assessment of operational efficiency, which has resulted in part of the realignment of ranks and operational structure, thereby significantly improving police operations, police visibility and overall efficiency and management.

POLICE DEPARTMENT

- ★ The managerial assessment has significantly reduced call response time through quality professional dispatching procedures and proper supervision.
 - ★ We have streamlined supervision to increase effectiveness.
 - ★ We have established training criteria for all supervisors.
 - ★ Some command staff have completed senior management training.
- We have had an increase in police personnel participating in our Reserve Officer Program.
 - Utilized new electric T-3 vehicles to promote public safety and increase police visibility at public events and high crime areas.
 - Implemented four day, ten hours per day shift schedules to allow for overlapping shifts which result in increased police visibility.
 - Restructures Department's Organizational Chart to ensure accountability in all Divisions.
 - CID relocation was completed to an undisclosed, off-site location.
 - Implemented new PBA Agreement that now includes a step plan that has been missing for several years.
 - Completed construction of a new prisoner processing facility to ensure the safety and security of all persons.

GOALS

City Goals	Department Goals
Economic Development	<ul style="list-style-type: none"> • Suggested Alarm ordinance revision and implementation strategy to generate additional revenue • Continue to utilize the services of the grant writer to enhance the acquisition of grants that will support the efforts to acquire equipment and hire additional personnel, as well as support community service, delinquency prevention and drug and crime prevention.
Community Development	<ul style="list-style-type: none"> • To create an environment in which OLPD enhances the quality of life for the City's residents, businesses and employees • To provide OLPD with quality leadership that encourages individual development, productivity, integrity and commitment to being recognized as one of the finest police departments

POLICE DEPARTMENT

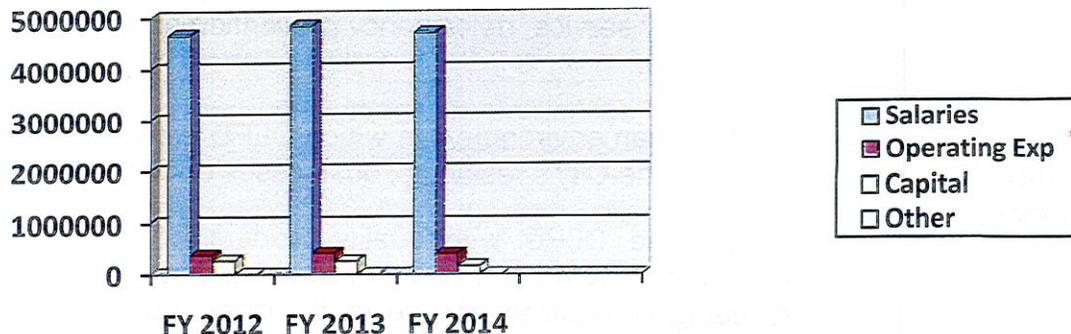
City Leadership and Management

within the State of Florida

- To enhance public safety partnerships through community policing; building a safer and more secure environment for the City's residents
- Increase Community Policing by conducting regular patrols within the Community; improving interaction with the business community, apartment owners/managers, civic organizations, faith-based institutions and the citizens of the Community to maintain an atmosphere of trust to successfully combat crime within the City.
- Increase training to support positions held to provide a well trained workforce, "state of the art" technology, and other resources to better protect the community and enhance the department's performance.
- Due to the recent tragedies involving school shootings and because the City has five schools within our jurisdiction, department personnel will attend training to prepare officers to handle such incidents.

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$4,657,442	\$4,825,310	\$4,694,015
Operating Expenses	355,002	396,099	382,440
Capital Outlay	255,948	249,208	153,700
Other	0	0	0
Total	\$5,268,392	\$5,470,617	\$5,230,155



POLICE DEPARTMENT

PUBLIC SAFETY REVENUES

Revenue Source	FY 2012 Un-Audited	FY 2013 Projected	FY 2014 Budget
Reports	\$4,821	\$5,000	\$5,000
Court Fines	122,967	120,000	120,000
Towing	12,248	11,500	11,500
Red Light Camera Fine	-290,826	215,000	500,000
Special Law Enforcement Fund	7,045	80,000	5,000
Explorer Program	0	0	0
Total	(\$143,745)	\$431,500	\$641,500

DEPARTMENT STAFFING

Position Title	Number Budgeted
Police Chief	1
Assistant Police Chief	1
Police Lieutenant	3
Police Major	2
Police Captain	1
Police Sergeant	3
Police Corporal	8
Police Officer	36
Police Reserves	*
Crime Scene Investigator	1
Communication Operators	6
Communication Operators (part-time)	1
School Crossing Guard Supervisor	1
School Crossing Guard	11
CET Outreach Coordinator	1
CET Outreach Assistant	1
Executive Secretary	1
Clerk Typist	1
Property Specialist	1
Total Police	80

POLICE DEPARTMENT

FY 2014 DEPARTMENT HIGHLIGHTS

- Funding is included for fifty-five (55) sworn officers.
- Funding is included to hire a Crime Scene Specialist
- Salary increases as per the step plan approved in the PBA Agreement are included
- Police vehicle lease payments in the amount of \$112,325 and the lease of three motorcycles are included.

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	21 POLICE								
DIV	20 CRIMINAL INVESTIGATIVE DIVISION								
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	-	-	299,200	302,980	51,254	302,980	310,180	349,920
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
521140	OVERTIME	-	-	-	-	9,843	-	7,500	5,000
521210	F. I. C. A. TAXES	-	-	22,890	23,190	4,499	23,190	23,730	26,770
521220	RETIREMENT CONTRIBUTION	-	-	41,440	41,635	-	41,635	59,120	63,090
521230	LIFE & HEALTH INSURANCE	-	-	47,440	47,440	29,633	47,440	54,045	45,880
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
****SALA SALARIES AND RELATED COSTS		-	-	410,970	415,245	95,229	415,245	454,575	490,660
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
521421	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	1,000	1,000	-	1,000	1,000	1,000
521465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	-	-	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-	-
521521	CLOTHING & UNIFORM EXPENSES	-	-	7,000	7,000	-	7,000	7,000	7,000
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	-	3,000	3,000	-	3,000	3,000	-
521467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-	-
521546	BOOKS	-	-	-	-	-	-	-	-
OPERATING EXPENSES		-	-	11,000	11,000	-	11,000	11,000	8,000
521642	OFFICE FURN & EQUIPMENT	-	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE	-	-	-	-	-	-	-	-
521644	PUBLIC SAFETY & EQUIP	-	-	-	-	-	-	-	-
521641	VEHICLES	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	-	-	-
DIV T O T A L S:		\$ -	\$ -	\$ 421,970	\$ 426,245	\$ 95,229	\$ 426,245	\$ 465,575	\$ 498,660

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
		AUDITED	UN-AUDITED	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND								
DEPT	21 POLICE								
DIV	22 PATROL								
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	2,244,056	2,584,785	2,224,630	2,256,130	1,130,491	2,256,130	2,380,700	2,089,830
521125	SALARIES - PBA NEGOTIATIONS	-	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
521140	OVERTIME	204,558	217,378	175,000	175,000	82,405	175,000	175,000	150,000
521210	F. I. C. A. TAXES	187,901	208,350	183,570	185,980	91,603	185,980	195,510	171,345
521220	RETIREMENT CONTRIBUTION	540,999	359,412	359,945	364,355	91,884	364,355	453,755	426,910
521230	LIFE & HEALTH INSURANCE	263,146	244,918	320,655	320,655	98,460	320,655	390,100	301,640
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	3,440,660	3,614,843	3,263,800	3,302,120	1,494,843	3,302,120	3,595,065	3,139,725
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
521421	TELEPHONE	-	-	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	-	3,062	-	-	-	-	-	-
521467	REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	-	2,712	-	-	1,500	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	-	51	-	-	-	-	-	-
521520	OPERATING SUPPLIES	1,158	-	-	-	(65)	-	-	-
521521	CLOTHING & UNIFORM EXPENSES	39,210	45,797	37,300	80,000	29,151	80,000	80,000	62,820
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	200	-	-	-	-	-	-	-
521546	BOOKS	-	-	-	-	-	-	-	-
524440	RENTALS & LEASES	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	40,568	51,622	37,300	80,000	30,586	80,000	80,000	62,820
521641	AUTOMOTIVE EQUIPMENT	-	1,944	-	-	-	-	-	-
521642	OFFICE FURNITURE & EQUIP	-	-	2,000	2,000	-	2,000	2,000	-
521643	COMMUNICATION EQUIP	-	-	-	-	-	-	-	-
521644	PUBLIC SAFETY EQUIP	-	240	-	-	3,509	-	-	-
521645	CANINE UNIT	-	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
521546	BOOKS	-	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE/PURCHASE	52,663	118,271	91,360	91,360	38,142	91,360	91,360	97,600
521730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-	-
521649	MOTORCYCLE LEASE	1,425	17,100	15,300	15,300	7,125	15,300	15,300	15,300
	CAPITAL OUTLAYS	54,088	137,555	108,660	108,660	48,776	108,660	108,660	112,900
521720	INTEREST	-	-	-	-	-	-	-	-
521980	DEPRECIATION	-	-	-	-	-	-	-	-
521730	OTHER DEBT SERVICE	-	-	-	-	-	-	-	-
	OTHER EXPENSES	-							
	DIV TOTALS:	\$ 3,535,316	\$ 3,804,020	\$ 3,409,760	\$ 3,490,780	\$ 1,574,205	\$ 3,490,780	\$ 3,783,725	\$ 3,315,445

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 001 GENERAL FUND								
DEPT 21 POLICE								
DIV 36 ADMINISTRATION								
521110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120 SALARIES-REGULAR	725,276	478,205	270,745	283,345	171,644	283,345	490,990	236,710
521125 SALARIES - PBA MERIT	-	-	-	-	-	-	-	-
521130 SALARIES-P/TIME & TEMP	-	581	160,440	160,440	-	160,440	-	134,440
521140 OVERTIME	79,758	63,646	50,000	50,000	10,013	50,000	50,000	40,000
521210 F. I. C. A. TAXES	62,375	40,813	36,810	37,775	13,685	37,775	41,385	31,455
521220 RETIREMENT CONTRIBUTION	47,247	15,547	24,975	25,625	3,442	25,625	37,600	28,575
521230 LIFE & HEALTH INSURANCE	68,136	49,848	58,345	58,345	19,336	58,345	84,780	54,720
521240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
521245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
521250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
521499 TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS	982,792	648,640	601,315	615,530	218,120	615,530	704,755	525,900
521311 EMPLOYEE PHYSICALS	8,117	1,551	14,000	14,000	3,160	14,000	14,000	10,000
521312 OTHER PROFESSIONAL SERVICES	26,566	40,105	13,500	13,500	7,120	13,500	13,500	13,500
521340 OTHER CONTRACTED SERVICES	490	530	10,000	10,000	1,599	10,000	10,000	10,000
521390 CONTINGENCIES	-	-	-	-	-	-	-	-
521400 TRAVEL & PER DIEM	1,286	1,328	1,000	1,000	-	1,000	1,000	1,000
521420 POSTAGE	195	-	-	-	-	-	-	-
521421 TEL & TEL	-	-	-	-	-	-	-	-
521440 RENTALS & LEASES	85,708	53,618	54,000	24,000	20,620	24,000	54,000	54,000
521450 GAS/OIL/GREASE	-	-	-	-	-	-	-	-
521461 REPAIR & MAINT-BLDG & EQUIP	26,050	9,820	20,000	20,000	16,920	20,000	20,000	15,000
521465 REPAIR & MAINT-OFFICE EQUIP	480	-	-	-	-	-	-	-
521466 REPAIR & MAINT-VEH & EQUIP	37,708	23,829	30,000	30,000	2,551	30,000	30,000	20,000
521467 REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-	-
521470 PRINTING & BINDING	-	-	-	-	-	-	-	-
521493 GENERAL EXPENSES	1,885	10,601	4,000	4,000	4,853	4,000	4,000	4,000
521510 OFFICE SUPPLIES & EXPENSES	24,678	27,473	20,000	20,000	7,974	20,000	20,000	20,000
521520 OPERATING SUPPLIES	56,518	32,489	30,000	30,000	17,341	30,000	30,000	30,000
521521 CLOTHING & UNIFORM EXPENSES	23,805	22,014	14,500	14,500	1,615	14,500	14,500	14,500
521525 CHEMICAL SUPPLIES	-	-	-	-	-	-	-	-
521528 SOFTWARE MAINTENANCE	-	-	38,970	38,970	37,822	38,970	38,970	37,800
521533 CITIZENS ON PATROL	-	-	-	-	-	-	-	-
521540 PUBL/SUBS/MEMBERSHIPS	1,641	1,696	500	500	466	500	500	-
521541 EDUCATIONAL COSTS	7,644	7,321	1,000	1,000	-	1,000	1,000	-
521546 BOOKS	1,374	1,318	1,200	1,200	-	1,200	1,200	-
521555 SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-	-
OPERATING EXPENSES	304,145	233,693	252,670	222,670	122,041	222,670	252,670	229,800
521641 AUTOMOTIVE EQUIPMENT	-	-	25,000	25,000	-	25,000	25,000	10,000
521642 FURNITURE/ OFFICE EQUIPMENT	-	15,002	7,000	7,000	-	7,000	7,000	3,500
521643 COMMUNICATION EQUIPMENT	9,290	7,402	50,000	30,000	1,403	30,000	50,000	7,500
521644 PUBLIC SAFETY EQUIP	23,263	1,495	7,500	7,500	1,912	7,500	7,500	5,000
521646 COMPUTER EQUIP	110,471	38,124	-	-	-	-	-	-
521648 AUTOMOTIVE LEASE/PURCHASE	123,853	41,121	12,000	55,800	25,327	55,800	12,000	-
CAPITAL OUTLAYS	266,877	103,145	101,500	125,300	28,642	125,300	101,500	26,000
DIV TOTALS:	\$ 1,553,814	\$ 985,478	\$ 955,485	\$ 963,500	\$ 368,803	\$ 963,500	\$ 1,058,925	\$ 781,700

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITEE	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	001 GENERAL FUND								
DEPT	210 POLICE								
DIV	26 CHIEF OF POLICE OFFICE								
521110	SALARIES - EXECUTIVE	\$ 147,973	\$ 115,925	\$ 200,000	\$ 221,260	\$ 49,066	\$ 221,260	\$ 202,010	\$ 275,180
521120	SALARIES - REGULAR	59,830	116,045	46,345	46,975	65,876	46,975	46,345	44,205
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
521140	OVERTIME	-	-	-	-	-	-	-	-
521210	F. I. C. A. TAXES	16,155	17,198	18,845	20,520	8,471	20,520	19,000	24,435
521220	RETIREMENT CONTRIBUTION	39,685	20,288	32,400	35,300	5,693	35,300	41,725	55,520
521230	LIFE & HEALTH INSURANCE	7,516	10,316	22,340	52,340	4,404	52,340	19,275	25,220
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	271,159	279,772	319,930	376,395	133,510	376,395	328,355	424,560
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SRVS	-	-	-	20,000	-	20,000	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	4,000	4,000	144	4,000	4,000	2,000
521420	POSTAGE	-	-	-	-	-	-	-	-
521421	TEL & TEL	-	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	1,000	1,000	-	1,000	1,000	1,000
521465	REPAIR MAIN - OFFICE EQUIP	-	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	-	-	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	200	1,649	1,000	1,000	-	1,000	1,000	1,000
521521	CLOTHING & UNIFORM EXPENSES	848	600	3,000	3,000	1,200	3,000	3,000	3,000
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	500	500	240	500	500	-
521541	EDUCATIONAL COSTS/TRAINING	-	475	1,000	1,000	-	1,000	1,000	-
521466	REPAIR & MAIN - VEH & EQUIP	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	1,048	2,724	10,500	30,500	1,584	30,500	10,500	7,000
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
521643	COMMUNICATION EQUIP	-	-	-	-	-	-	-	-
521644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-	-
521646	COMPUTER EQUIP	-	-	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE	-	15,248	15,248	15,248	6,353	15,248	15,248	14,800
521546	BOOKS	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	15,248	15,248	15,248	6,353	15,248	15,248	14,800
	DIV T O T A L S:	\$ 272,207	\$ 297,744	\$ 345,678	\$ 422,143	\$ 141,447	\$ 422,143	\$ 354,103	\$ 446,360

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 001 GENERAL FUND								
DEPT 210 POLICE DEPARTMENT								
DIV 27 COMMUNITY EMPOWERMENT TEAM								
521110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120 SALARIES-REGULAR	96,274	92,300	92,290	93,550	36,647	93,550	92,290	88,030
521130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
521140 OVERTIME	-	-	-	-	-	-	-	-
521210 F. I. C. A. TAXES	9,338	6,848	7,060	7,155	6,556	7,155	7,060	6,735
521220 RETIREMENT CONTRIBUTION	8,162	4,734	4,790	4,855	1,103	4,855	6,415	6,120
521230 LIFE & HEALTH INSURANCE	6,055	10,305	10,460	10,460	8,906	10,460	15,540	12,285
521240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
521245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
521250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS	119,829	114,187	114,600	116,020	53,212	116,020	121,305	113,170
521311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
521312 OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-
521400 TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
521412 TEL - TEL	-	-	-	-	-	-	-	-
521420 POSTAGE & FREIGHT	-	-	-	-	-	-	-	-
521440 RENTALS & LEASES	-	-	-	-	-	-	-	-
521461 REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-	-
521465 REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
521470 PRINTING & BINDING	-	-	-	-	-	-	-	-
521470 PROMOTIONAL ACTIVITIES	-	-	1,000	1,000	-	1,000	1,000	-
521485 RECREATIONAL ACTIVITIES	-	-	-	-	-	-	-	-
521493 GENERAL EXPENSES	-	-	-	-	-	-	-	-
521510 OFFICE SUPPLIES & EXPENSES	500	500	1,000	1,000	1,470	1,000	1,000	1,000
521520 OPERATING SUPPLIES	3,361	150	1,000	1,000	-	1,000	1,000	1,000
521521 CLOTHING & UNIFORM EXPENSES	-	-	-	-	-	-	-	-
521540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
521541 EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
521546 BOOKS	-	-	-	-	-	-	-	-
OPERATING EXPENSES	3,861	650	3,000	3,000	1,470	3,000	3,000	2,000
521642 OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
521646 COMPUTER EQUIP	-	-	-	-	-	-	-	-
521648 AUTOMOTIVE LEASE/PURCHASE	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
DIV TOTALS:	\$ 123,690	\$ 114,837	\$ 117,600	\$ 119,020	\$ 54,682	\$ 119,020	\$ 124,305	\$ 115,170

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	181 SUPPLEMENTAL GRANTS								
DEPT	21 POLICE								
DIV	29 SUPP GRANTS								
529110	SALARIES-REGULAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
529140	OVERTIME	-	-	-	-	-	-	-	-
529210	F. I. C. A. TAXES	-	-	-	-	-	-	-	-
529220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-	-
529230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-	-
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		-	-	-	-	-	-	-	-
529311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	-	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
529529	GRANT EXPENSES - Weed & Seed	67,809	61,531	-	1,929	1,929	1,929	-	-
529831	GRANT EXPENSES- voea	-	-	-	-	-	-	-	72,820
529832	GRANT EXPENSES - byrne	4,500	4,782	72,820	72,820	46,728	47,000	-	-
529833	GRANT EXPENSES- copps	-	-	-	-	-	-	-	-
OPERATING EXPENSES		72,309	66,313	72,820	74,749	48,657	48,929	-	72,820
DIV T O T A L S:		72,309	66,313	72,820	74,749	48,657	48,929	-	72,820
TOTAL PUBLIC SAFETY DEPARTMENT		5,557,336	5,268,392	5,323,313	5,496,437	2,283,023	5,470,617	5,786,633	5,230,155

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
		AUDITED	UN-AUDITED	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	165 SPEC LAW ENFORCEMENT								
DEPT	21 POLICE								
DIV	65 ADMINISTRATION								
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	-	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
521140	OVERTIME	-	-	-	32,500	-	32,500	32,500	-
521210	F.I.C.A. TAXES	-	-	-	2,485	-	2,485	2,485	-
521220	RETIREMENT CONTRIBUTION	-	-	-	4,550	-	4,550	4,550	-
521230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-	-
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		-	-	-	39,535	-	39,535	39,535	-
521310	LEGAL SRVS	-	-	-	-	-	-	-	-
521311	EMPLOYEE PHYSICAL	-	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SERVICES	4,000	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	-	30,000	-	30,000	30,000	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-	-
521490	LEGAL ADVERTISING	-	-	-	-	-	-	-	-
521492	AUCTION RELATED EXPENSES	-	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	5,437	11,423	5,000	10,465	2,500	10,465	10,465	5,000
521510	OFFICE SUPPLIES	-	-	-	-	-	-	-	-
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
521466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-	-
521595	TOWING SERVICES	-	-	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-	-
OPERATING EXPENSES		9,437	11,423	5,000	40,465	2,500	40,465	40,465	5,000
521641	AUTOMOTIVE EQUIPMENT	-	26,838	-	-	-	-	-	-
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
521648	AUTO LEASE/PURCHASE	-	58,626	-	-	-	-	-	-
521747	EQUIPMENT LEASE	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	85,464	-	-	-	-	-	-
521970	BAD DEBTS	-	-	-	-	-	-	-	-
OTHER USES		-	-	-	-	-	-	-	-
TOTAL SPECIAL POLICE LAW ENF		\$ 9,437	\$ 96,887	\$ 5,000	\$ 80,000	\$ 2,500	\$ 80,000	\$ 80,000	\$ 5,000

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 167 POLICE EXPLORERS								
DEPT 21 POLICE								
DIV 67 ADMINISTRATION								
521521 CLOTHING & UNIFORM EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521493 GENERAL EXPENSES	-	20	-	-	-	-	-	-
521540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
521541 EDUCATIONAL COSTS/TRAINING	-	-	-	-	-	-	-	-
OPERATING EXPENSES	-	20	-	-	-	-	-	-
** TOTAL POLICE EXPLORERS FUND	\$ -	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPA-LOCKA POLICE YOUTH ACADEMY

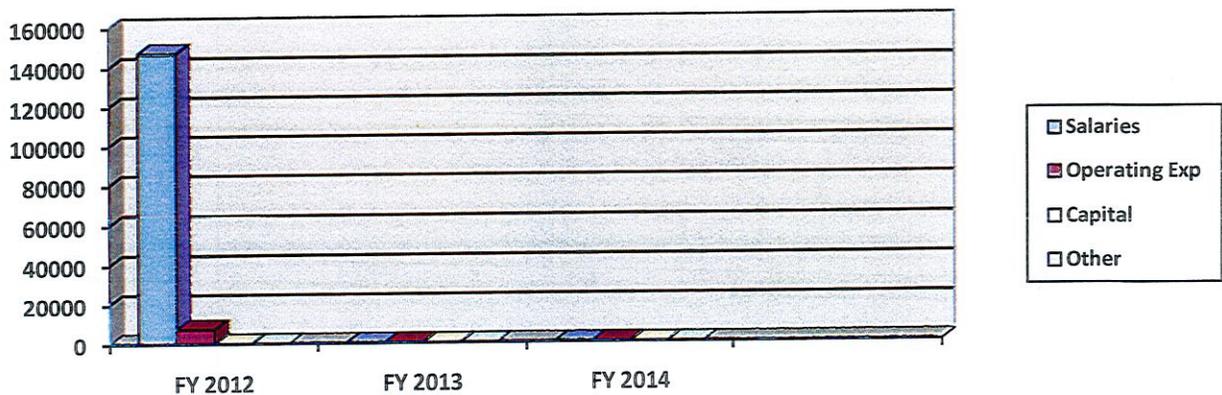
DEPARTMENT DESCRIPTION

The Opa-locka Police Youth Academy was an aftercare conditional release program committed to reducing juvenile crime and delinquency by changing criminal behavior. The program was designed to promote successful, responsible citizens in a world of continuing change and encouraged students to make better life choices and develop leadership roles.

Unfortunately, the State of Florida Department of Juvenile Justice decided to no longer fund the program. The City's contract ended June 18, 2012.

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$146,817	\$0	\$0
Operating Expenses	7,051	0	0
Capital Outlay	0	0	0
Other	0	0	0
Total	\$153,868	\$0	\$0



**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM			FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
			AUDITED	UN-AUDITED	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	171	DEPARTMENT OF JUSTICE- GRANT								
DEPT	21	POLICE								
DIV	68	OPA LOCKA YOUTH ACADEMY								
529110		SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
529120		SALARIES-REGULAR	134,940	119,175	-	-	-	-	-	-
529130		SALARIES-PART TIME	-	-	-	-	-	-	-	-
529140		SALARIES-OVERTIME	-	-	-	-	-	-	-	-
529210		F.I.C.A. TAXES	10,491	9,117	-	-	-	-	-	-
529220		RETIREMENT	12,378	6,168	-	-	-	-	-	-
529230		LIFE & HEALTH INSURANCE	14,458	12,357	-	-	(1,033)	-	-	-
529240		WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
529245		ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
529250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COST			172,267	146,817	-	-	(1,033)	-	-	-
529312		OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-
529340		OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-	-
529400		TRAVEL	-	-	-	-	-	-	-	-
529411		TELEPHONE AND NEXTEL	-	-	-	-	-	-	-	-
529499		TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-	-
529421		TEL - TEL	-	-	-	-	-	-	-	-
529420		POSTAGE & FREIGHT	88	-	-	-	-	-	-	-
529430		ELEC/GAS/WATER	4,135	3,438	-	-	-	-	-	-
529440		RENTALS & LEASES	12	-	-	-	-	-	-	-
529451		INSURANCE	-	-	-	-	-	-	-	-
529461		REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-	-
529465		REP & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
529470		PRINTING	-	-	-	-	-	-	-	-
529485		PROGRAM ACTIVITIES	-	-	-	-	-	-	-	-
529493		GENERAL EXPENSES	5,736	2,819	-	-	-	-	-	-
529450		GAS OIL GREASE	-	-	-	-	-	-	-	-
529510		OFFICE SUPPLIES & EXP	2,574	794	-	-	-	-	-	-
529520		OPERATING SUPPLIES	-	-	-	-	-	-	-	-
529541		EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
OPERATING EXPENSES			12,545	7,051	-	-	-	-	-	-
529642		OFFICE FURN AND EQUIP	-	-	-	-	-	-	-	-
529646		COMPUTER EQUIP	-	-	-	-	-	-	-	-
529648		AUTOMOTIVE LEASE	5,044	-	-	-	-	-	-	-
CAPITAL OUTLAYS			5,044	-	-	-	-	-	-	-
DEFICIT REDUCTION			-	-	-	-	-	-	-	-
TOTAL DIJ- AFTER CARE GRANT FUNG			\$ 189,856	\$ 153,868	\$ -	\$ -	(1,033)	\$ -	\$ -	\$ -

CRIME PREVENTION PROGRAM

PROGRAM DESCRIPTION

The overall goal of the Youth Crime Prevention Program is to prevent youth at risk, ages eight (8) to eighteen (18), from becoming involved in or returning to criminal activities. The Program's activities, trainings, and workshops include multiple partnerships and endeavors to curtail juvenile crime. Its concept embodies social and behavioral applications rather than law enforcement. This project combines counseling, tutorial, educational and recreational activities designed to empower participants, enhance self-esteem and self-confidence, and to develop survival and leadership skills.

Referrals are received from the Department of Juvenile Justice, Miami Dade County Public Schools, Miami Dade Post-Arrest Diversion Program & Delinquency Prevention Services, parents and other community members. Program activities, trainings, and workshops comprise over fifty events annually.

The Program has been in operation for over 30 years within the City of Opa-locka and surrounding neighborhoods. Many young people have benefited from the vital social services provided from this program. Our program has operated through the fiscal support of grants and the general fund of the City of Opa-locka. There are over five (5) distinct programs that we provide to our youth and their families within the City of Opa-locka. Each program along with its accomplishments and futuristic activities are listed below:

SERVICES

City of Opa-locka Youth Employment Initiative (Project O.Y.E.I) - In its inaugural year of 2007 the Opa-locka Youth Employment Initiative, or Project O.Y.E.I was begun to address the issue of youth unemployment within the City of Opa-locka. Working with the Office of the Mayor, this program has raised eight thousand dollars so far in our efforts to employ youth every summer. This program emphasizes the goal of the City to Increase Revenue. This program has brought over \$50,000.00 to the City in the form of donations to assist youth receive vital services and employment during the school year and summer months.

City of Opa-locka P.E.A.R.L.S Program - The P.E.A.R.L.S Program is a collaborative endeavor along with the Parks and Recreation Department after school program. This program works with young ladies ages 12 – 18 years of age on improving employability skills, etiquette, social and academic skills. Field trips, workshops, and recreational activities are a frequent occurrence that serves as incentives for program participants. This program emphasizes the beautification goal of the City, as youth in this program continue their positive community service through tree planting and community clean ups.

CRIME PREVENTION PROGRAM

City of Opa-locka Teens (C.O.O.L Teens) - This program was begun as a byproduct of the 2007 Opa-locka Youth Employment Initiative (Project OYEI). Youth who were employed as a part of the OYEI received academic tutoring during the summer and when school begun, these youth continued to receive academic assistance from city staff and as a result, the COOL TEENS Program was born. Youth between the ages of 11-19 come to the Administrative Complex and receive academic assistance, Conflict Resolution, Substance Abuse Education, Life Skills and Mentoring by the Crime Prevention staff between the hours of 4:00 p.m. – 8:00 p.m. Youth are also provided the opportunity to receive after school jobs that focus on City beautification. We currently have 15 youth enrolled in this program and are growing daily. Any support will be greatly appreciated. A physical fitness and nutritional component occurs daily with you running at Florida International University, North Campus and receiving a balanced meal daily. This program emphasizes the beautification goal of the City, as youth in this program continue their positive community service through tree planting and community clean ups.

City of Opa-locka Alternative to Outdoor Suspension Program - The School Suspension Program (SSP) was derived from the overwhelming number of students who are suspended in the Opa-locka/Miami Gardens area within Miami-Dade County Public Schools at all grade levels. The Suspension Program was created in response to the need of placing these students in a productive environment, assisting them academically, socially, and emotionally. The School Suspension Program takes place Monday – Friday at the Opa-locka Crime Prevention Program between the hours of 8:30 a.m. – 4:00 p.m. This program emphasizes the beautification goal of the City as youth in this program continue their positive community service through tree planting and community clean ups.

City of Opa-locka Kids Program (C.O.O.L KIDS) - The C.O.O.L KIDS Program is a collaborative endeavor along with the Parks and Recreation Department after school program. This program targets at-risk elementary school aged youth within the City of Opa-locka in providing mentors along with academic and social intervention with an emphasis placed on mentoring. The students meet every Saturday from 10:30 a.m. – 4:00 p.m. Field trips and other recreational activities are a frequent occurrence within this program to produce desired outcome. The program currently has 30 youth enrolled. We would like to grow our numbers of participants for this program to 50 youth. We will also establish a partnership with Florida International University (FIU).

City of Opa-locka Youth Crime Prevention - The Youth Crime Prevention Program is designed to assist youth who have received civil citations from law enforcement officers or is ungovernable as determined by parental referrals or walk ins. We assist these youth with anger management, decisions making, and deterrence from criminal activities. The first stage of the program is 9 weeks. Youth are required to attend community service projects as well as workshops that assist them in making good choices. Once youth complete the 9 week stage of the program, their grades, behavior, and attitude is reviewed and if applicable, will begin either the P.E.A.R.L.S Program or the C.O.O.L TEENS. This program emphasizes the goal of the City of increase public safety service. This program is a juvenile delinquency prevention program that assists in keeping youth from becoming negative members of society and breaking the law.

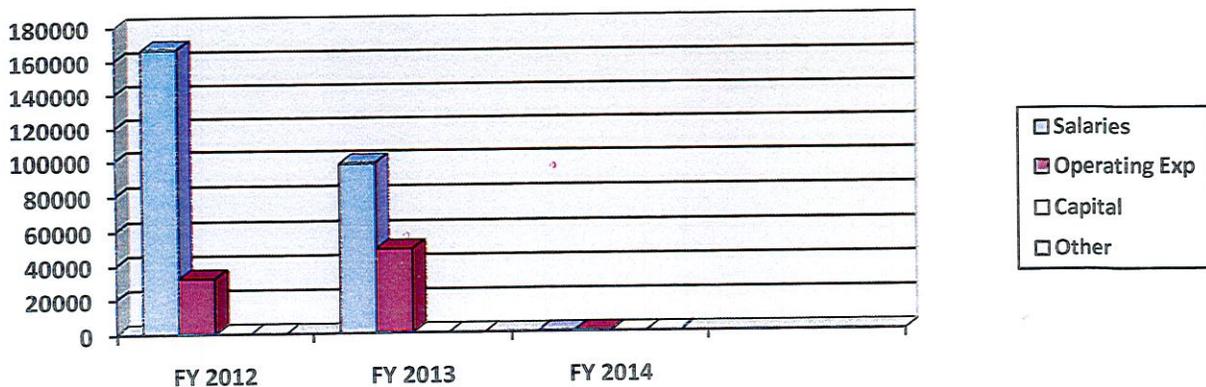
CRIME PREVENTION PROGRAM

ACCOMPLISHMENTS

- Serviced 60 youth in the Alternative to Outdoor Suspension Program (AOSP) for the 2012–2013 Miami Dade County Public School (MDCPS) year
- Received \$7,846.00 from Miami Dade County Commissioner Barbara Jordan for the summer program
- Applied for and was awarded a \$10,000.00 grant from War on Poverty to help provide fitness and nutrition workshops, outings, and activities to the youth in the city
- Successfully coordinated and executed year round camps for the benefit of those youth in need while immersing them in an atmosphere where they can get the experience of opportunities otherwise not available to them
- Held the summer youth employment business camp where the youth received over \$10,000.00 for successfully completing the summer program. The funds were provided from the Project Opa-locka Youth Employment Initiative (Project O.Y.E.I.) donations given by area businesses
- Provided youth volunteers for city functions and events
- Community service projects include but are not limited to cleaning up the Burlington Canal and providing 50 meals for the homeless at the Camillus House shelter
- Decreased youth arrest by 100% for those that were successfully serviced by the program

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$166,419	\$97,750	\$0
Operating Expenses	32,087	48,630	0
Capital Outlay	0	0	0
Other	0	0	0
Total	\$198,506	\$146,380	\$0



CRIME PREVENTION PROGRAM

GOALS

- Increase the academics, conduct, pride, and self esteem of the youth in the city by providing and implementing services and incentives which will allow them to be upstanding members of the community
- Deter problematic youth from returning to criminal or inappropriate behaviors at school and at home
- Raise more money for the summer youth employment initiative through local area businesses
- Research new grant opportunities and apply for those that are beneficial to the program and its objectives
- Obtain new Memorandum of Understanding (MOU) with Miami Dade County Public Schools to increase the Alternative to Outdoor Suspension Program numbers.
- Reestablishing relationships with the schools that we service
- Increase community awareness of the obesity epidemic that is plaguing cities across the U.S. with funds from the War on Poverty obesity grant
- Expand the fitness and nutrition component to the entire department which includes health initiatives to get the community active on a consistent basis
- More community service projects performed by the youth will not only meet high school graduation requirements, but instill in them a sense of pride and accomplishment knowing they've helped those less fortunate

DEPARTMENT STAFFING

Note: The program has merged into the Parks & Recreation Department.

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 172	CRIME PREV PROGRAM								
DEPT 21	POLICE DEPARTMENT								
DIV 74	OTHER PUBLIC SAFETY								
529110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -
529120	SALARIES-REGULAR	29,400	140,576	75,430	77,950	44,619	77,950	102,000	-
529140	OVERTIME	551	953	-	-	-	-	-	-
529210	F.I.C.A. TAXES	1,348	10,802	5,770	5,960	3,411	5,960	11,246	-
529220	RETIREMENT	3,026	3,321	3,910	4,040	748	4,040	8,820	-
529230	LIFE & HEALTH INSURANCE	4,819	10,767	9,800	9,800	4,741	9,800	18,000	-
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	39,144	166,419	94,910	97,750	53,519	97,750	185,066	-
529311	EMPLOYEES PHYSICALS	-	140	-	-	-	-	-	-
529312	OTHER PROFESSIONAL SERVICES	-	-	4,000	1,160	-	1,160	4,000	-
529400	TRAVEL	-	-	-	-	-	-	-	-
529499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-	-
529421	TEL - TEL	-	-	-	-	-	-	-	-
529420	POSTAGE & FREIGHT	-	-	-	-	-	-	-	-
529430	ELEC/GAS/WATER	-	-	-	-	-	-	-	-
529440	RENTALS & LEASES	-	-	13,470	13,470	-	13,470	-	-
529451	INSURANCE	-	-	-	-	-	-	-	-
529461	REP & MAINT-BLDG & EQUIP	-	746	-	-	331	-	-	-
529465	REP & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-	-
529470	PRINTING & BINDING	-	-	-	-	-	-	-	-
529485	PROGRAM ACTIVITIES	48,029	23,678	14,000	14,000	2,524	14,000	14,000	-
529491	OTHER ADVERTISING	-	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	-	-	-	-	-	-	-	-
529510	OFFICE SUPPLIES & EXP	485	880	5,000	5,000	290	5,000	5,000	-
529520	OPERATING SUPPLIES	348	-	-	-	-	-	-	-
529532	YOUTH EMPLOYMENT INITIATIVE	-	6,642	-	-	-	-	-	-
529534	WAR ON POVERTY EXP	-	-	-	-	-	15,000	-	-
529540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	48,862	32,087	36,470	33,630	3,145	48,630	23,000	-
529642	OFFICE FURN AND EQUIP	-	-	-	-	-	-	-	-
529646	COMPUTER EQUIP	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
	DEFICIT REDUCTION	-	-	-	-	-	-	-	-
	TOTAL CRIME PREVENTION GRANT FU	\$ 88,006	\$ 198,506	\$ 131,380	\$ 131,380	\$ 56,664	\$ 146,380	\$ 208,066	\$ -

COMMUNITY REDEVELOPMENT AGENCY

DEPARTMENT DESCRIPTION

In an effort to spur investment and redevelopment in the City of Opa-locka and improve conditions for residents, the City commissioned a Finding of Necessity study in 2009. The results of the study confirmed that conditions existed for the formulation of a Community Redevelopment Agency (CRA). The CRA plan was completed and approved by the City Commission. The plan is now in the process of review and approval by Miami Dade County.

The CRA is generally bounded on the north by NW 151st Street, on the west by the Opa-locka Executive Airport, on the South by the Tri-Rail corridor, and on the east by a constructed storm water lake managed by the South Florida Water Management District. The 514 acre CRA covers approximately 18% of the City's total area.

The Redevelopment Plan gives a snapshot of recommendation and perspective that will encompass improvements in residential, commercial and industrial areas. There are four (4) primary districts:

- a) Magnolia North (formally "the Triangle")
- b) Magnolia Gardens (including Cuyahoga)
- c) City Center
- d) Opa-locka & LeJeune Commerce Areas

In the Magnolia North and Magnolia Gardens communities, the CRA is a catalyst to spearhead a number of initiatives and projects that will benefit the immediate redevelopment areas that have the potential to attract resources to the City at large. The benefits extend beyond the immediate redevelopment area because the maximum potential of the projects can spur the acquisition of funds and resources outside of the CRA boundaries.

SERVICES

When the CRA has all of its administrative powers and TIF Financing, it will undertake a number of initiatives such as:

- Affordable Housing Projects
- home Buyer Subsidy Loans
- Rehabilitation Loans
- Foreclosure Loans
- Infrastructure Projects
- Land Acquisition
- Façade improvements (Residential / Business)
- Business Assistance
- Commercial Grants
- Commercial Security
- Street Paving
- Landscaping
- Playgrounds
- Community/Cultural Events

COMMUNITY REDEVELOPMENT AGENCY

MAJOR ACCOMPLISHMENTS

- The City Commission approved the CRA Plan, CRA Board, and CRA Agency
- Have already initiated partnerships with Housing and Urban Development (HUD), Opa-locka Community Development Corporation (CDC), and Habitat for Humanity
- Miami Dade County adopted the City's CRA Plan. The City of Opa-locka CRA is now officially recognized as a CRA in the State of Florida.

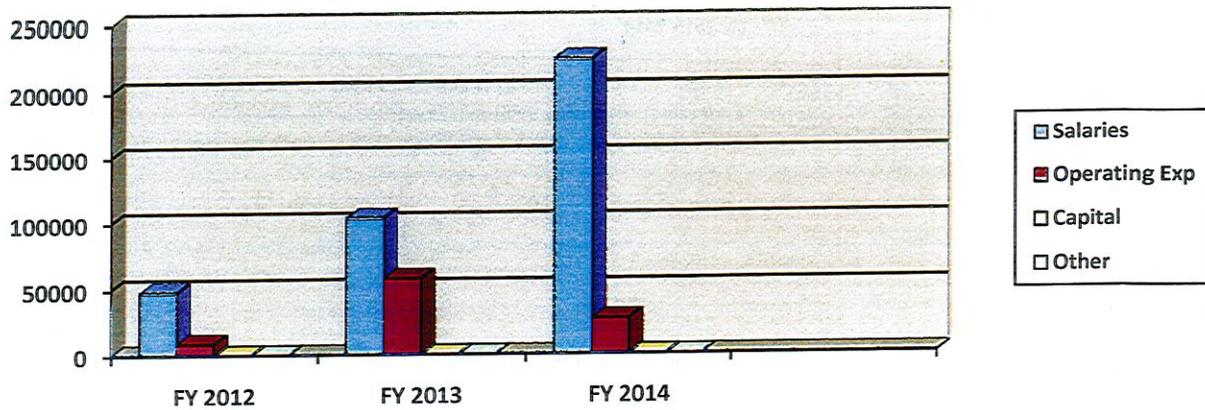
GOALS

City Goals	Department Goals
Community Development	<ul style="list-style-type: none"> • Fully deploy the statutory powers of the CRA to bring physical redevelopment to the City as well as social and economic growth to the residents. • Work with our partners to utilize all dollars coming to the City to best advantage of the City. • Continue to seek dollars to fund the agency as well as bring more development to the City.

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$47,554	\$103,030	\$223,300
Operating Expenses	8,180	57,200	26,700
Capital Outlay	0	0	0
Other	0	0	0
Total	\$55,734	\$161,985	\$250,000

COMMUNITY REDEVELOPMENT AGENCY



DEPARTMENT STAFFING

Position Title	Number Budgeted
CRA Director	1
Administrative Assistant	1
Outreach Coordinator	1
Total	3

FY 2014 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$250,000 is included as a transfer from the Water & Sewer Fund
- Funding is included to hire an Administrative Assistant and an Outreach Coordinator.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM			FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 180	COMMUNITY REDEV AGENCY									
DEPT 15	COMMUNITY DEVELOPMENT									
DIV 77	CRA									
515110	SALARIES-EXECUTIVE	\$ -	\$ 41,827	\$ 80,000	\$ 80,630	\$ 32,269	\$ 80,630	\$ 80,000	\$ 80,000	\$ 80,000
515120	SALARIES-REGULAR	-	-	100,000	70,000	-	-	95,000	95,000	95,000
515140	OVERTIME	-	-	-	-	-	-	-	-	-
515210	F. I. C. A. TAXES	-	3,456	13,770	13,105	2,663	6,168	13,390	13,390	13,390
515220	RETIREMENT CONTRIBUTION	-	1,809	9,335	9,370	896	4,032	12,160	12,160	12,160
515230	LIFE & HEALTH INSURANCE	-	-	11,940	11,940	-	6,200	16,750	16,750	16,750
515240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-	-
515245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-	-
515250	UNEMPLOYMENT COMPENSATION	-	462	6,000	6,000	2,308	6,000	6,000	6,000	6,000
515499	VEHICLE ALLOWANCE	-	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	47,554	221,045	191,045	38,136	103,030	223,300	223,300	223,300
515311	EMPLOYEE PHYSICALS	-	35	-	-	-	-	-	-	-
515312	OTHER PROFESSIONAL SERVICES	-	167	18,000	18,000	-	18,000	18,000	18,000	18,000
515332	ACCOUNTING & AUDITING	-	-	3,500	3,500	-	3,500	3,500	3,500	3,500
515340	OTHER CONTRACTED SERVICES	-	3,000	-	30,900	17,500	30,000	-	-	-
515400	TRAVEL & PER DIEM	-	2,956	1,500	1,500	413	1,500	1,500	3,000	3,000
515440	RENTALS & LEASES	-	-	-	-	-	-	-	-	-
515461	REPAIR & MAIN - BUILDING	-	-	-	-	-	-	-	-	-
515470	PRINTING & BINDING	-	-	-	-	-	-	-	-	-
515480	PROMOTIONAL ACTIVITIES	-	-	3,000	3,000	-	3,000	3,000	1,000	1,000
515510	OFFICE SUPPLIES & EXPENSE	-	707	-	-	-	-	-	-	-
515520	OPERATING SUPPLIES & EXPENSE	-	1,315	600	600	40	600	600	600	600
515540	PUBL/SUBS/MEMBERSHIPS	-	-	600	600	-	600	600	600	600
515541	EDUCATION	-	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	-	8,180	27,200	57,200	17,953	57,200	27,200	26,700	26,700
515642	OFFICE FURN & EXPENSE	-	-	1,755	1,755	-	1,755	-	-	-
515643	COMMUNICATION EQUIPMENT	-	-	-	-	-	-	-	-	-
515646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-	-
	CAPITAL OUTLAY	-	-	1,755	1,755	-	1,755	-	-	-
	TOTAL COMMUNITY REDEV AGENCY	\$ -	\$ 55,733	\$ 250,000	\$ 250,000	\$ 56,089	\$ 161,985	\$ 250,500	\$ 250,000	\$ 250,000

PUBLIC WORKS

DEPARTMENT DESCRIPTION

The Public Works and Utilities Department is committed to improve the quality of life, and also to promote public health, safety, transportation, economic prosperity and sustainable economic growth through effective, efficient, and responsive delivery of a high quality and level of services to the residents of the community. The staff is committed to anticipating and identifying problems and needs within the community and the development and implementation of creative and innovative solutions. The Department provides planning, supervision, and management of four divisions: Administration, Building Maintenance, Roads & Streets, and Vehicle Maintenance.

Administration

The Administration Division is responsible for the overall monitoring of the department's operating and capital budgets and providing technical support to the other divisions within the department.

Building Maintenance

The Building Maintenance Division is responsible for the maintenance, repair, renovation and cleaning of all City facilities. The Department is working towards increasing the effectiveness and capabilities of the division by providing better services for our physical assets.

Roads and Streets

The Roads and Streets Division is responsible for the maintenance, repair and construction activities for all City dedicated streets, alleys and right-of-ways. Street resurfacing and paving are the most important issue facing the division this year.

Vehicle Maintenance

The Vehicle Maintenance Division has a major responsibility in the delivery of maintenance service for all city vehicles and heavy equipment. Staff is also required to assemble/modify equipment or tools and assist in the repairs of other ancillary equipment.

The Department also supervises the City's utilities including solid waste contract and water and sewer system.

SERVICES

- | | |
|---------------------------------------|------------------------------------|
| * Maintenance of all City buildings | * Maintenance of all City vehicles |
| * Street resurfacing | * Monitor capital budget programs |
| * Cutting of right-of-ways and alleys | * Pothole and sidewalk repair |

PUBLIC WORKS

ACCOMPLISHMENTS

- Storm water division started the street sweeping program with the new street sweeper.
- Design/Permitting of Pump station No.10 is 90% completed. Construction will begin soon.
- The department has successfully completed the design, permitting and construction of pump station 11A.
- Pump Station 8 construction 85% complete.
- Completed design and permitting of City's master pump station 11C and the construction is in progress.
- The Department has successfully completed the installation of Emergency diesel pump at master pump station No.11C.
- Phase I Condition Assessment & Design of Historic City Hall complete.
- Completed construction of pump station No.14.
- Initiated in-house training for water, water meter, and sewer divisions to enhance job related skills and knowledge for improved operations and better customer service.
- Electronic reporting system with every day activities for each division to ensure smooth operations and accountability.
- Continue electronic NAPOT reporting to DERM.
- Completion of Emergency repair of pump station No.9.
- Continue completion of sidewalk replacement.
- Completed the marking of City owned utilities for installation of trees on Burlington Street Project.
- Construction of the NW 143rd Street Roundabout is complete
- Rutland Street Phase I Improvements are complete.
- Burlington Street Drainage and Roadway improvement project complete.
- NW 128th Street Drainage and Roadway improvement project complete.
- Transportation Master Plan and Enhancement Study Phase I complete.

GOALS

City Goals	Department Goals
Community Development	<ul style="list-style-type: none"> • Investment in Human Capital will focus on increasing employee technical knowledge through education and develop potential leadership skills. Focus will remain on safety, job education and customer service. • Continue maintaining all thoroughfares including pot hole patching, maintaining the streetscapes, right of ways, alleys, and improving street lighting, street signs and road markings. • Continue beautification program throughout the City including all City gateways and certain high visibility

PUBLIC WORKS

City Leadership and Management

areas to encourage the greening of the City and a welcoming vision for all who visit or live in the City

- Continue citywide landscaping and tree planting program which will help improve the environmental aesthetics and enhance the quality of life.
- Reorganization of the garage which include the acquisition of Fleet Management software to better document fleet services to increase efficiencies, internal control, and enabling cost savings.
- Creation of an inventory control system to account for all material and equipment purchase and ensure proper use of material with zero waste.
- Complete all grant funded infrastructure projects and open the window to apply for additional grant dollars

DEPARTMENT STAFFING

Position Title	Number Budgeted
<u>Administration</u>	
Director	1
Secretary	1
<u>Building Maintenance</u>	
Supervisor	1
Custodian	1
Carpenter	1
Electrician	1
<u>Roads and Streets</u>	
Supervisor	1
Maintenance Worker	4
Neighborhood Improvement Specialist	1
Urban Rangers	4
Car Wash	2
<u>Vehicle Maintenance</u>	
Fleet Manager	1
Mechanic	3
Total Public Works Department	22

PUBLIC WORKS

FY 2014 DEPARTMENT HIGHLIGHTS

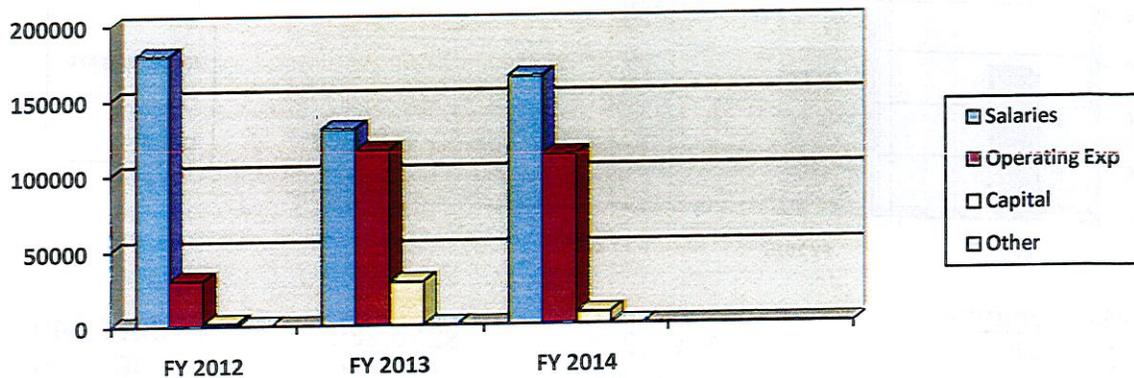
- Funding is included for Florida Department of Corrections contract.
- Funding in the amount of \$305,000 is included for fuel for City vehicles and equipment.
- In Public Works Administration, funding is included for the circulator.
- Road Material supplies in the amount of \$10,000 are included.
- Vehicle maintenance operating supplies in the amount of \$180,000 is included.
- The following Peoples' Transportation Tax projects are included:

Rutland Street Improvement	\$95,000
Citywide Sidewalk Improvements	200,000
Roadway Milling and Resurfacing	246,673
Bus Shelters	30,000
Gateway Roundabout	100,000
Bus Circulator Costs	53,327
<u>Total Projects</u>	<u>\$725,000</u>

PUBLIC WORKS

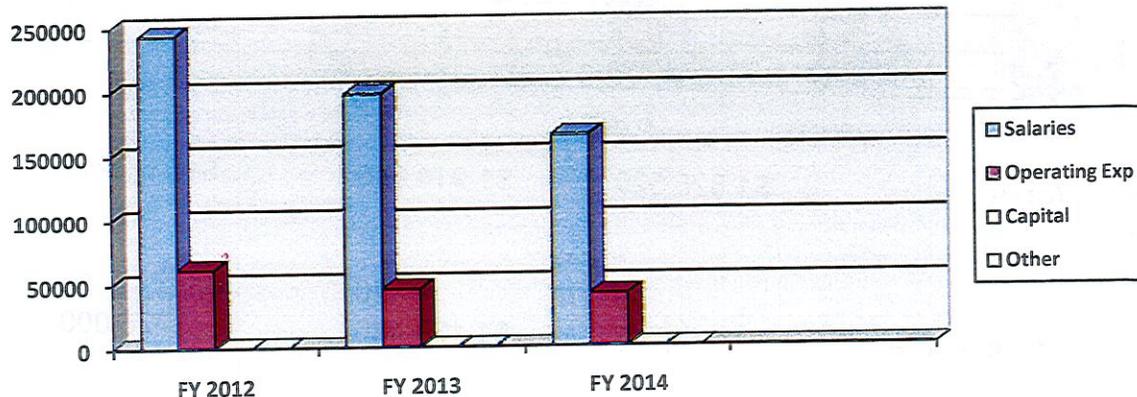
RESOURCE SUMMARY

	FY 2012 Un-Audited	FY 2013 Projected	FY 2014 Budget
Administration			
Salaries & Benefits	\$179,165	\$129,660	\$163,935
Operating Expenses	30,129	115,260	111,560
Capital Outlay	1,760	28,695	7,500
Other	0	0	0
Total	\$211,055	\$273,615	\$282,995



Building Maintenance

Salaries & Benefits	\$243,295	\$197,395	\$164,245
Operating Expenses	60,723	45,000	40,500
Capital Outlay	0	0	0
Other	0	0	0
Total	\$304,018	\$242,395	\$204,745

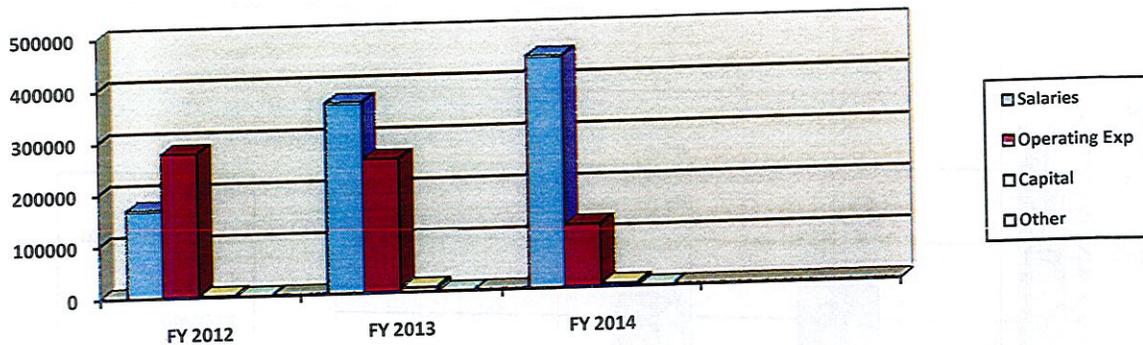


PUBLIC WORKS

Category	FY 2012 Un-Audited	FY 2013 Projected	FY 2014 Budget
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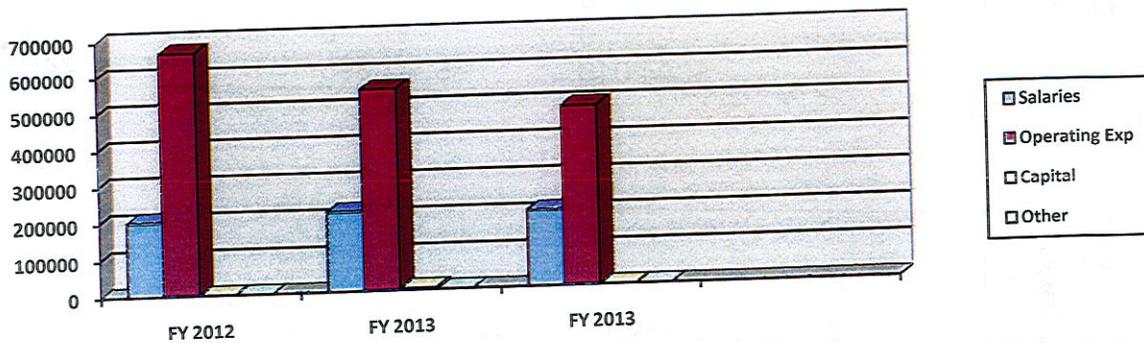
Roads and Streets

Salaries & Benefits	\$167,140	\$365,906	\$445,935
Operating Expenses	276,040	256,700	119,200
Capital Outlay	1,564	8,000	5,000
Other	0	0	0
Total	\$444,744	\$630,606	\$570,135



Vehicle Maintenance

Salaries & Benefits	\$199,978	\$215,230	\$204,840
Operating Expenses	665,366	548,500	488,500
Capital Outlay	359	4,000	0
Other	0	0	0
Total	\$865,703	\$767,730	\$693,340



Total Public Works Department

	\$1,825,520	\$1,914,346	\$1,751,215
FEMA Fund	\$0	\$0	\$0
Peoples Transportation Plan	\$74,743	\$1,130,456	\$725,000

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EX)	EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
	FUND 001 GENERAL FUND								
	DEPT 50 PUBLIC WORKS								
	DIV 32 ADMINISTRATION								
541	541110 SALARIES- EXECUTIVE	\$ 285,868	\$ 40,130	\$ 62,400	\$ 62,400	\$ 25,439	\$ 62,400	\$ -	\$ 90,610
	541120 SALARIES- REGULAR	123,034	108,714	43,555	44,185	20,204	44,185	-	41,345
	541140 OVERTIME	2,879	344	-	-	260	-	-	-
	541210 F. I. C. A. TAXES	29,991	11,303	8,105	8,155	3,511	8,155	-	10,110
541	541220 RETIREMENT CONTRIBUTION	38,389	7,483	5,500	5,535	1,497	5,535	-	9,185
54	541230 LIFE & HEALTH INSURANCE	19,250	11,190	9,385	9,385	3,862	9,385	-	12,485
	541240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
	541245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
54	541250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	541499 TRAVEL - PRIVATE VEHICLE	2,538	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	501,949	179,165	128,945	129,660	54,773	129,660	-	163,935
54	541311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
54	541312 OTHER PROFESSIONAL SERVICES	28,682	12,020	-	-	-	-	-	-
54	541341 UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-	-
	541340 OTHER CONTRACTED SERVICES	-	-	99,260	99,260	46,964	99,260	99,260	99,260
	541400 TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
5	541499 TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-	-
5	541421 TEL & TEL	-	-	-	-	-	-	-	-
5	541420 POSTAGE & FREIGHT	132	710	1,000	1,000	-	1,000	1,000	300
	541430 ELECTRIC, GAS & WATER	-	-	-	-	-	-	-	-
	541440 RENTALS & LEASES	5,330	6,190	5,000	5,000	2,303	5,000	5,000	5,000
4	541461 REPAIR & MAINT-BLDG & EQUIP	453	7,562	5,000	5,000	933	5,000	5,000	3,500
4	541465 REPAIR & MAINT - OFFICE EQUIP	308	535	1,000	1,000	-	1,000	1,000	500
	541470 PRINTING	-	-	-	-	-	-	-	-
	541493 GENERAL EXPENSES	624	563	-	-	-	-	-	-
	541450 GAS/OIL/GREASE	-	-	-	-	-	-	-	-
	541510 OFFICE SUPPLIES & EXPENSE	1,662	1,754	3,000	3,000	54	3,000	3,000	2,000
	541520 OPERATING SUPPLIES	2,308	796	1,000	1,000	702	1,000	1,000	1,000
	541540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
	541541 EDUCATIONAL COSTS	128	-	-	-	-	-	-	-
	OPERATING EXPENSES	39,627	30,129	115,260	115,260	50,956	115,260	115,260	111,560
	541640 MACHINERY & EQUIP	-	-	-	-	-	-	-	-
	541642 OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
	541646 COMPUTER EQUIPMENT	4,309	-	2,500	2,500	2,339	2,500	2,500	-
	541648 AUTOMOTIVE LEASE	3,814	1,760	26,195	26,195	-	26,195	26,195	7,500
	CAPITAL OUTLAYS	8,123	1,760	28,695	28,695	2,339	28,695	28,695	7,500
	DEPRECIATION	-	-	-	-	-	-	-	-
	DIV TOTALS:	\$ 549,699	\$ 211,055	\$ 272,900	\$ 273,615	\$ 108,068	\$ 273,615	\$ 143,955	\$ 282,995

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PUBLIC UTILITIES – SOLID WASTE

DEPARTMENT DESCRIPTION

The City has contracted the collection and disposal of residential and commercial waste to an outside waste company. The City bills the fee for residential properties up to four units on the annual Tax Bill as a non ad valorem assessment. Commercial customers are billed monthly directly by the waste company and the City is paid a franchise fee from these revenues.

The City continues to face many challenges in the area of illegal dumping all over the City. Provisions have been made with Code Enforcement to identify and prosecute alleged trash dumpers. Additionally, the Florida Department of Corrections Worker Program continues to assist with the collection of illegally dumped solid waste.

The City has an inter-local agreement with Miami-Dade County for residential recycling services.

SERVICES

- * Monitor garbage and trash collection by contractors
- * Pick up illegally dumped trash

GOALS

City Goals

Community Development

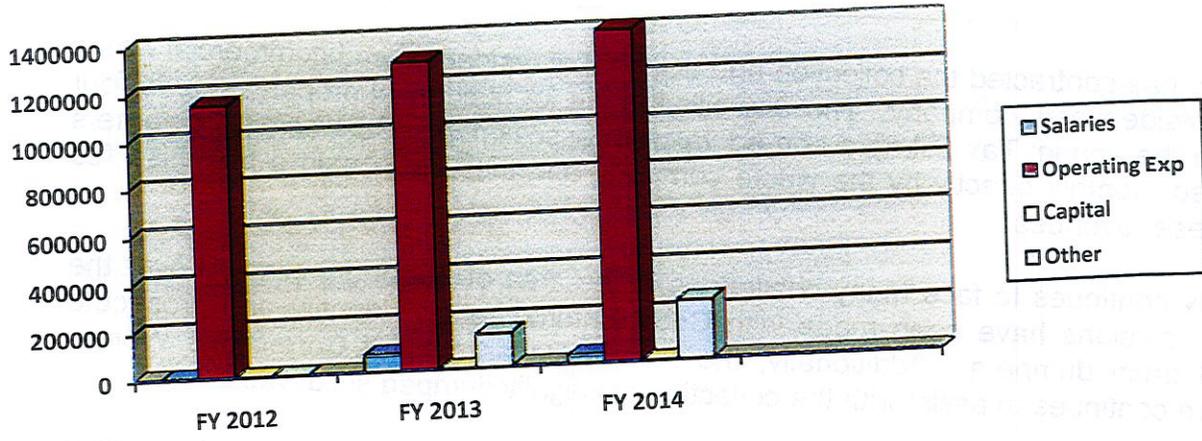
Department Goals

- Work with Commercial Waste Contractor to ensure that all commercial industries are being serviced and billed.
- Continue to work with Code Enforcement to reduce illegal dumping throughout the City.

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$0	\$70,330	\$32,770
Operating Expenses	1,145,855	1,299,705	1,399,335
Capital Outlay	0	0	0
Other	0	142,695	247,895
Total	\$1,145,855	\$1,512,730	\$1,680,000

PUBLIC UTILITIES – SOLID WASTE



Position Title	Number Budgeted
Maintenance Worker	1
Total	1

FY 2014 DEPARTMENT HIGHLIGHTS

- Funding is included for the residential waste collection services contract. The City recently entered into a contract with Ecological Waste Services for commercial and residential collection and disposal services.
- Both the residential services contract and the commercial services contract expire September 30, 2013. A new contract will begin as of October 1, 2013.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 410	SOLID WASTE MGMT								
DEPT 50	PUBLIC UTILITIES								
DIV 34	GARBAGE/SOLID WASTE DISPOSAL								
534110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ 23,320	\$ 32,530	-	\$ 52,530	23,320	23,315
534120	SALARIES-REGULAR	-	-	-	-	-	-	-	-
534140	OVERTIME	-	-	1,785	4,020	-	4,020	1,785	1,785
534210	F. I. C. A. TAXES	-	-	1,210	2,725	-	2,725	1,620	1,620
534220	RETIREMENT CONTRIBUTION	-	-	5,515	11,055	-	11,055	6,305	6,050
534230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-	-
534240	WORKER'S COMPENSATION	22,335	-	-	-	-	-	-	-
534245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
534250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COST		22,335	-	31,830	70,330	-	70,330	33,030	32,770
534311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
534340	OTHER CONTRACTED SERVICES	969,753	1,003,968	1,004,980	1,004,980	253,427	1,004,980	1,004,980	1,143,475
534341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-	-
534391	RE-IMBUESE ADMIN. COSTS G/F	78,500	18,876	153,575	153,575	63,990	153,575	153,575	121,160
534340	CONTRACTED SERVICES	-	-	-	-	-	-	-	-
534421	TEL & TEL	-	-	-	-	5,309	60,000	60,000	59,200
534431	SOLID WASTE DISPOSAL	71,691	56,062	60,000	60,000	-	-	-	-
534440	RENTALS & LEASES	-	4,494	5,650	5,650	1,650	5,650	5,650	-
534451	INSURANCE	-	-	-	-	-	-	-	-
534493	GENERAL EXPENSES	-	-	12,500	12,500	-	12,500	12,500	12,500
534450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
534520	OPERATING SUPPLIES	-	-	-	-	-	-	-	-
534541	EDUCATIONAL COSTS	-	-	10,000	9,290	-	-	10,000	-
534467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-	-
534466	REPAIR & MAINT-VEH & EQUIP	60,740	62,455	63,000	63,000	21,145	63,000	63,000	63,000
534592	CURBSIDE RECYCLING	-	-	-	-	-	-	-	-
OPERATING EXPENSES		1,180,684	1,145,855	1,309,705	1,308,995	345,521	1,299,705	1,309,705	1,399,335
534641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-	-
534641	AUTOMOTIVE LEASE	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	-	-	-
534720	INTEREST	-	-	17,500	17,500	-	17,500	17,500	17,500
534916	RESERVE FOR SICK/ANNUAL LEAVE	-	-	-	-	-	-	-	-
534920	LOSS ON DISP OF FIXED ASSETS	-	-	-	-	-	-	-	-
534980	DEPRECIATION	-	-	17,500	17,500	-	17,500	17,500	17,500
NON - OPERATING EXPENSES		-	-	162,985	125,195	-	125,195	140,000	230,395
DEFICIT REDUCTION		-	-	-	-	-	-	-	-
DIVISION TOTALS:		1,203,019	1,145,855	1,522,020	1,522,020	345,521	1,512,730	1,500,235	1,680,000
DEPT TOTAL		1,203,019	1,145,855	1,522,020	1,522,020	345,521	1,512,730	1,500,235	1,680,000
TOTAL SOLID WASTE FUND		\$ 1,203,019	\$ 1,145,855	\$ 1,522,020	\$ 1,522,020	\$ 345,521	\$ 1,512,730	\$ 1,500,235	\$ 1,680,000

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PUBLIC UTILITIES – WATER & SEWER

DEPARTMENT DESCRIPTION

The Utility Division is responsible for delivery of water and sewer services to the City. The City buys water and disposes sewer under an inter-local agreement with Miami-Dade County. The City owns approximately 50 miles of water mains and provides water to all areas in the city. Complete infrastructure construction, repairs and maintenance are performed as part of the service.

The City is mandated to operate this fund along with some other enterprise funds in a business-like manner and assures operating reserves are sufficient to cover all costs of operations and depreciation. In addition, progress must be continually made to eliminate deficits over the next 10 years.

The four components of the division are meter reading, water, customer service, and sewer.

SERVICES

- * Read meters for monthly billing
- * Validate and/or Repair meters
- * Maintain water distribution system
- * Maintain sewer lines, pump stations, and force mains
- * Establish new residential or business services

MAJOR ACCOMPLISHMENTS

- Completed the construction and rehabilitation of Pump Stations 14 and 11A

PUBLIC UTILITIES – WATER & SEWER

GOALS

City Goals	Department Goals
<p>City Leadership and Management</p>	<ul style="list-style-type: none"> • Prepare electronic water distribution and sewer system Atlas • Survey and rehabilitate all area of sewer system to ensure optimum efficiency • Create maintenance and repair history of all lift stations • Prepare valve exercise program for all sanitary sewer force mains • Resolve electronic meter reading issues in order to transition to automated meter readings
<p>Community Development</p>	<ul style="list-style-type: none"> • Continue to rehabilitate pump stations to bring sewer system into compliance with DERM requirements and remove moratorium on sanitary sewer lift stations

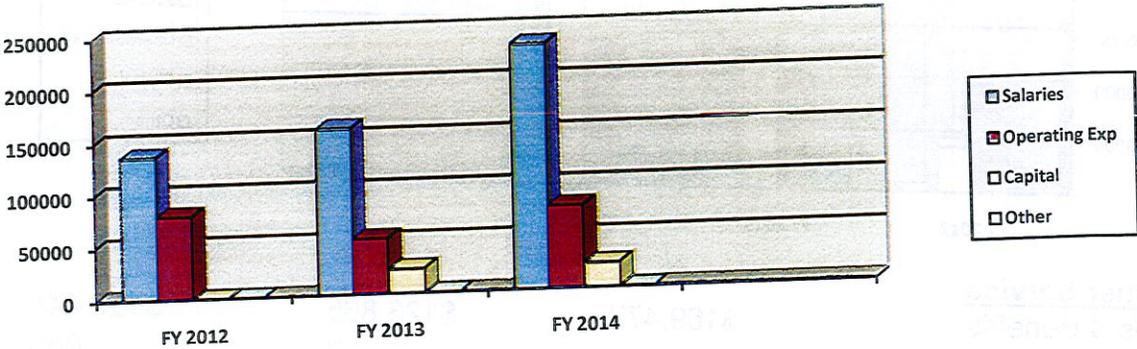
DEPARTMENT STAFFING

Position Title	Number Budgeted
Project/Utilities Engineer	2
Project Manager	1
CAD Analyst	1
Project Coordinator	1
Administrative Assistant	1
Meter Reader Supervisor	3
Meter Reader	6
Alley Workers	1
Water Services Supervisor	4
Water Services Utility Mechanic	5
Fire Hydrant workers	1
Sewer Services Supervisor	3
Sewer Services Utility Mechanic	2
Total	32

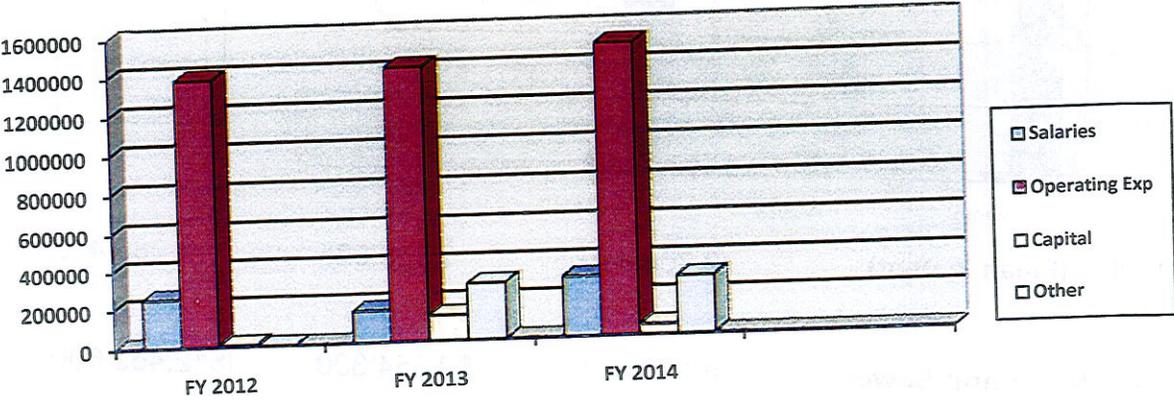
PUBLIC UTILITIES – WATER & SEWER

RESOURCE SUMMARY

Category	FY 2012 Actual	FY 2013 Projected	FY 2014 Budget
Meter Readers			
Salaries & Benefits	\$135,970	\$158,200	\$233,475
Operating Expenses	78,465	52,000	77,890
Capital Outlay	0	22,500	13,780
Other	0	0	0
Sub-Total	\$214,436	\$232,700	\$325,145

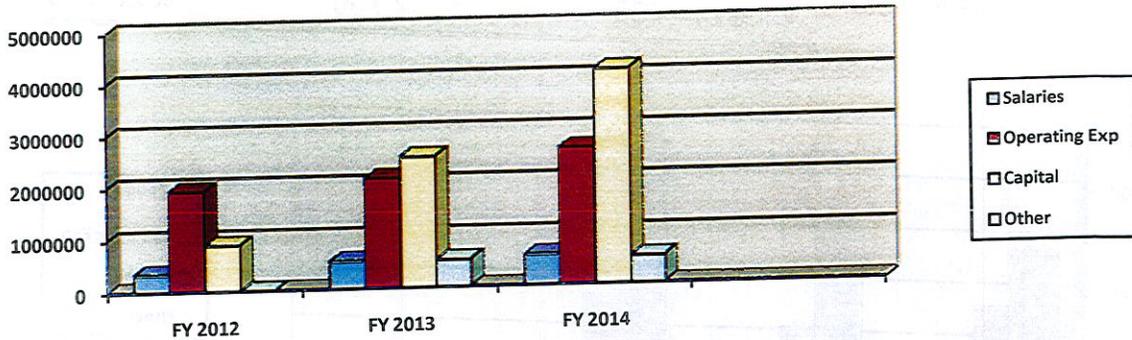


Water Services			
Salaries & Benefits	\$246,106	\$159,000	\$308,170
Operating Expenses	1,377,225	1,414,275	1,508,965
Capital Outlay	6,662	126,500	50,220
Other	0	290,000	300,000
Sub-Total	\$1,629,993	\$1,989,775	\$2,167,355

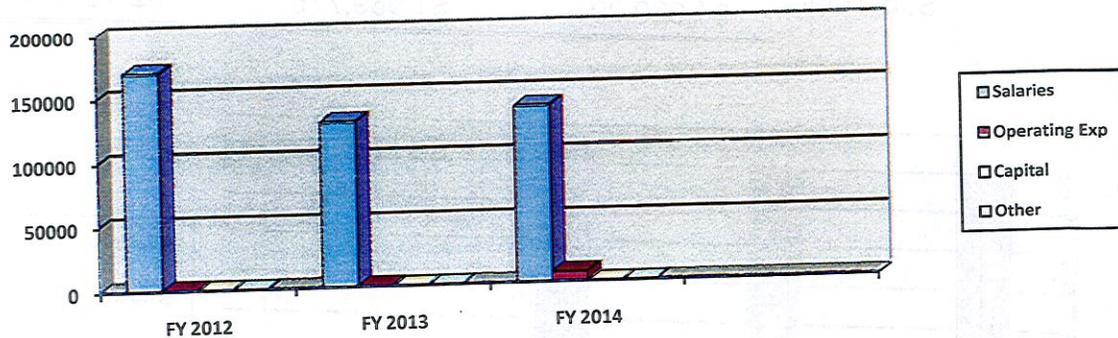


PUBLIC UTILITIES – WATER & SEWER

Category	FY 2012 Actual	FY 2013 Projected	FY 2014 Budget
Sewer Services			
Salaries & Benefits	\$334,263	\$521,675	\$573,310
Operating Expenses	1,909,210	2,100,260	2,613,925
Capital Outlay	875,476	2,500,000	4,136,425
Other	0	517,500	517,500
Sub-Total	\$3,118,950	\$5,639,435	\$7,841,160



Customer Service			
Salaries & Benefits	\$169,477	\$123,865	\$137,445
Operating Expenses	0	0	7,085
Capital Outlay	0	0	0
Other	0	0	0
Sub-Total	\$169,477	\$123,865	\$144,530



Utility Billing (Finance Dept)	2,704,110	1,568,525	1,985,410
Total Water and Sewer Department	\$8,510,481	\$9,554,300	\$12,463,600

PUBLIC UTILITIES – WATER & SEWER

2014 DEPARTMENT HIGHLIGHTS

→ FY 2013-2014 Water & Sewer Capital Projects includes the following:

Capital Project	Operating Funds	Grant Funds	Total Cost
Public Utilities			
Pump Station #7 Improvements	\$700,000	\$0	\$700,000
Pump Station #7A Improvements	\$630,000	0	630,000
Pump Station #10 Improvements	\$676,545	0	676,545
Pump Station #11C Improvements	\$251,880	1,270,000	1,521,880
Pump Station #11B Improvements	\$159,000	100,000	259,000
Control and Monitoring /SCADA	\$250,000	0	250,000
Fire Hydrant & Valve Repair/Replacement	\$30,000	0	30,000
Leak Detection Program	\$20,000	0	20,000
Total	\$2,717,425	\$1,370,000	\$4,087,425

- Grant funds in the amount of \$1,370,000 include the following:
- 2009 State Legislative Appropriation in the amount of \$500,000; of which the City will receive \$485,000 after deduction of State administrative fees
 - 2010 State Legislative Appropriation in the amount of \$500,000; of which the City will receive \$485,000 after deduction of State administrative fees
 - Miami Dade County Community Development Block Grant in the amount of \$100,000 for pump station #8
- A Water and Sewer reserve of \$500,000 is funded and a sick/vacation leave reserve is funded at \$17,500.
- In the Meter Reader Division, employees that cut alleys for access to water meters have been moved from the Roads & Street Division to the Meter Reader Division.
- In the Sewer Division, funding in the amount of \$1,505,000 is provided to pay sewage disposal costs to Miami Dade County. Miami Dade County has increased the sewer rate by 13.9% for FY 2013-2014.
- In the Water Division, funding in the amount of \$1,404,965 is provided to pay for water delivery service from Miami Dade County.

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 440 WATER & SEWER								
DEPT 50 PUBLIC UTILITIES								
DIV 63 METER READERS								
533110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ 108,825	\$ 110,715	\$ 40,551	\$ 121,000	\$ 108,825	\$ 179,690
533120 SALARIES-REGULAR	109,380	104,150	-	-	-	-	-	-
533130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
533140 OVERTIME	1,917	2,674	5,000	5,000	366	1,500	5,000	5,000
533210 F.I.C.A. TAXES	8,705	8,130	8,705	8,850	3,117	9,300	8,705	14,130
533220 RETIREMENT CONTRIBUTION	10,279	5,347	5,910	6,010	1,482	4,500	7,910	12,835
533230 LIFE & HEALTH INSURANCE	24,702	15,668	20,360	20,360	7,304	21,900	19,890	21,820
533240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
533245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
533250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COST	154,983	135,970	148,800	150,935	52,820	158,200	150,330	233,475
533311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
533340 OTHER CONTRACTED SERVICES	-	-	135,000	135,000	-	-	-	-
533341 UNIFORM RENTAL/LAUNDRY	1,938	2,390	2,000	2,000	578	2,000	2,000	2,000
533390 CONTINGENCIES	-	48,161	-	-	-	-	-	-
533440 RENTALS & LEASES	-	-	-	-	-	-	-	-
533493 GENERAL EXPENSES	-	-	-	-	-	-	-	-
533450 GAS/OIL/GREASE	-	-	-	-	-	-	-	-
533510 OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-	-
533520 OPERATING SUPPLIES	29,790	27,914	30,000	30,000	23,125	50,000	30,000	51,890
533541 EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
533550 SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-	-
533461 REPAIR & MAINT BLDG & EQUIP	-	-	24,000	24,000	-	-	24,000	24,000
533466 REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-	-
OPERATING EXPENSES	31,728	78,465	191,000	191,000	23,703	52,000	56,000	77,890
533630 IMPROV OTHER THAN BLDGS	-	-	-	-	-	-	-	-
533640 MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	-
533648 AUTO LEASE	-	-	20,000	20,000	-	20,000	20,000	11,280
533643 COMM EQUIP	-	-	2,500	2,500	-	2,500	2,500	2,500
533720 INTEREST	-	-	-	-	-	-	-	-
533730 OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS	-	-	22,500	22,500	-	22,500	22,500	13,780
533980 DEPRECIATION	-	-	-	-	-	-	-	-
DEPRECIATION	-	-	-	-	-	-	-	-
DIVISION TOTALS:	\$ 186,711	\$ 214,436	\$ 362,300	\$ 364,435	\$ 76,523	\$ 232,700	\$ 228,830	\$ 325,145

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	440 WATER & SEWER								
DEPT	50 PUBLIC UTILITIES								
DIV	64 WATER SRVS								
533110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120	SALARIES-REGULAR	141,128	187,044	167,065	170,215	75,815	115,000	172,580	231,975
533130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
533140	OVERTIME	5,679	11,211	5,000	5,000	8,711	13,000	5,000	5,000
533210	F.I.C.A. TAXES	11,369	14,574	13,165	13,405	6,125	9,200	13,585	18,130
533220	RETIREMENT CONTRIBUTION	13,503	6,979	8,930	9,095	1,936	2,900	12,345	16,470
533230	LIFE & HEALTH INSURANCE	29,826	26,298	38,860	38,860	12,523	18,900	44,200	36,595
533240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
533245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
533250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	201,505	246,106	233,020	236,575	105,110	159,000	247,710	308,170
533311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
533312	OTHER PROFESSIONAL SERVICES	14,640	25,101	20,000	20,000	7,353	12,000	20,000	20,000
533340	OTHER CONTRACTED SERVICES	7,564	1,550	10,000	10,000	-	-	10,000	10,000
533341	UNIFORM RENTAL/LAUNDRY	9,644	11,494	9,130	9,130	4,624	7,500	9,130	10,000
533400	TRAVEL & PER DIEM	-	-	-	-	-	-	-	-
533420	POSTAGE	-	-	-	-	-	-	-	-
533421	TEL & TEL	-	-	-	-	-	-	-	-
533430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-	-
533433	PURCHASE OF WATER	1,496,613	1,283,146	1,374,995	1,360,775	301,455	1,360,775	1,374,995	1,404,965
533440	RENTALS & LEASES	8,118	2,531	5,000	5,000	-	5,000	5,000	5,000
533450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
533461	REP & MAINT-BLDG & EQUIP	-	-	24,000	24,000	-	-	24,000	-
533466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-	-
533467	REP & MAINT-MACH & EQUIP	795	-	5,000	5,000	403	1,500	5,000	5,000
533493	GENERAL EXPENSES	1,000	-	-	-	-	-	-	-
533510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-	-
533520	OPERATING SUPPLIES	39,015	44,524	32,000	32,000	5,941	10,000	32,000	30,000
533522	HARDSHIP ASSISTANCE PROGRAM	6,042	8,878	5,000	5,000	4,933	7,500	5,000	9,000
533523	EQUIP REPLACEMENT RESERVE	(2,916)	-	10,000	10,000	-	10,000	10,000	10,000
533524	OPERATING RESERVE	-	-	-	-	-	-	-	-
533525	CHEMICAL SUPPLIES	-	-	-	-	-	-	3,000	3,000
533540	PUBL/SUBS/MEMBERSHIPS	-	-	3,000	3,000	-	-	1,000	1,000
533541	EDUCATIONAL COSTS	-	-	1,000	1,000	-	-	1,000	1,000
533555	SMALL TOOLS & SUPPLIES	-	-	1,000	1,000	-	-	1,000	1,000
	OPERATING EXPENSES	1,580,515	1,377,225	1,500,125	1,485,905	324,709	1,414,275	1,500,125	1,508,965
533630	IMPROV OTHER THAN BLDGS	-	6,662	85,000	85,000	-	85,000	85,000	-
533640	MACHINERY & EQUIPMENT	3,731	-	30,000	30,000	-	30,000	30,000	30,000
533646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-	-
533648	AUTO LEASE	-	-	10,000	10,000	-	10,000	10,000	18,720
533643	COMM EQUIP	-	-	1,500	1,500	-	1,500	1,500	1,500
	CAPITAL OUTLAYS	3,731	6,662	126,500	126,500	-	126,500	126,500	50,220
533822	DEMOLITION	24,132	-	-	-	-	-	-	-
533980	DEPRECIATION	471,713	-	290,000	290,000	-	290,000	300,000	300,000
	DEPRECIATION	495,845	-	290,000	290,000	-	290,000	300,000	300,000
	TOTAL WATER SERVICES	\$ 2,281,596	\$ 1,629,993	\$ 2,149,645	\$ 2,138,980	\$ 429,819	\$ 1,989,775	\$ 2,174,335	\$ 2,167,355

CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014

10/31/2013

EXPENDITURES BY LINE ITEM			FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014
			AUDITED	UN-AUDITED	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	440	WATER & SEWER								
DEPT	50	PUBLIC UTILITIES								
DIV	38	CUSTOMER SERVICE								
			\$	\$	\$	\$	\$	\$	\$	\$
533110		SALARIES-EXECUTIVE	-	-	-	-	-	-	-	-
533120		SALARIES-REGULAR	96,574	142,228	95,100	96,360	65,831	96,360	103,835	103,835
533130		SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
533140		OVERTIME	616	2,011	-	-	1,042	1,400	-	-
533210		F.I.C.A. TAXES	7,508	10,821	7,275	7,370	5,021	7,370	7,945	7,945
533220		RETIREMENT CONTRIBUTION	8,616	4,243	4,935	5,000	1,179	5,000	7,220	7,215
533230		LIFE & HEALTH INSURANCE	14,677	10,175	13,735	13,735	4,651	13,735	21,960	18,450
533240		WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
533245		ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
533250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
		SALARIES AND RELATED COST	127,991	169,477	121,045	122,465	77,724	123,865	140,960	137,445
533311		EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
533340		OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-	-
533341		UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-	-
533391		REIMBURSEMENT ADMIN COSTS	-	-	-	-	-	-	-	-
533440		RENTALS & LEASES	-	-	-	-	-	-	-	-
533493		GENERAL EXPENSES	-	-	-	-	-	-	-	-
533450		GAS/OIL/GREASE	-	-	-	-	-	-	-	-
533510		OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-	7,085
533520		OPERATING SUPPLIES	-	-	-	-	-	-	-	-
533541		EDUCATIONAL COSTS	-	-	-	-	-	-	-	-
533550		SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-	-
533466		REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-	-
		OPERATING EXPENSES	-	-	-	-	-	-	-	7,085
533630		IMPROV OTHER THAN BLDGS	-	-	-	-	-	-	-	-
533640		MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	-
533648		AUTO LEASE	-	-	-	-	-	-	-	-
533643		COMM EQUIP	-	-	-	-	-	-	-	-
533720		INTEREST	-	-	-	-	-	-	-	-
533730		OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
533980		DEPRECIATION	-	-	-	-	-	-	-	-
		DEPRECIATION	-	-	-	-	-	-	-	-
		DIVISION TOTALS:	\$ 127,991	\$ 169,477	\$ 121,045	\$ 122,465	\$ 77,724	\$ 123,865	\$ 140,960	\$ 144,530

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM		FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND	440 WATER & SEWER								
DEPT	50 PUBLIC UTILITIES								
DIV	35 SEWER SERVICES								
535110	SALARIES-EXECUTIVE	\$ 55,047	\$ -	\$ 207,305	\$ 208,565	\$ -	\$ 208,565	\$ 207,305	\$ 243,760
535120	SALARIES-REGULAR	119,037	276,306	199,720	202,240	125,987	202,240	199,720	197,205
535130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-	-
535140	OVERTIME	4,778	10,657	5,000	5,000	6,096	10,000	5,000	10,000
535210	F.I.C.A. TAXES	13,662	20,011	31,520	31,810	9,308	31,810	31,520	34,500
535220	RETIREMENT CONTRIBUTION	14,234	9,044	21,385	21,580	2,235	21,580	28,635	31,340
535230	LIFE & HEALTH INSURANCE	22,248	18,245	47,480	47,480	9,767	47,480	55,590	56,505
535240	WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
535245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
535250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	229,006	334,263	512,410	516,675	153,393	521,675	527,770	573,310
535311	EMPLOYEE PHYSICALS	130	-	500	500	472	500	500	500
535340	OTHER CONTRACTED SERVICES	47,935	23,008	30,000	30,000	6,697	15,000	30,000	30,000
535341	UNIFORM RENTAL/LAUNDRY	1,236	1,365	2,200	2,200	-	2,200	2,200	2,200
535390	CONTINGENCIES	68,570	83,972	63,300	63,300	26,373	63,300	63,300	5,275
535391	REIMBURSEMENT OF ADMIN COSTS	530,000	119,076	698,260	698,260	290,942	698,260	698,260	942,500
535400	TRAVEL AND PER DIEM	-	-	-	-	-	-	-	-
535421	TEL & TEL	-	-	-	-	-	-	-	-
535421	TEL & TEL	-	-	-	-	-	-	-	-
535430	ELECTRIC., GAS & WATER	51,625	55,911	50,000	50,000	24,165	50,000	50,000	50,000
535432	SEWAGE DISPOSAL	1,425,421	1,530,908	1,215,000	1,215,000	676,861	1,215,000	1,215,000	1,505,115
535440	RENTALS & LEASES	24,413	63,888	20,000	20,000	10,410	20,000	20,000	20,000
535450	GAS/OIL/GREASE	-	-	-	-	-	-	-	-
535461	REP & MAINT-BLDG & EQUIP	438	2,909	24,000	24,000	234	1,000	24,000	21,835
535466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-	-
535467	REP & MAINT-MACH & EQUIP	1,095	-	-	-	-	-	-	-
535493	GENERAL EXPENSES	19,958	-	-	-	-	-	-	-
535499	TRAVEL-PRIVATE VEHICLE	-	-	-	-	-	-	-	-
535510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-	-
535520	OPERATING SUPPLIES	-	27,423	35,000	35,000	17,503	35,000	35,000	35,000
535525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-	-
535540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-	-
535541	EDUCATIONAL COSTS	-	750	1,500	1,500	-	-	1,500	1,500
535550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-	-
535595	TOWING	-	-	-	-	-	-	-	-
	OPERATING EXPENSES	2,170,821	1,909,210	2,139,760	2,139,760	1,053,657	2,100,260	2,139,760	2,613,925
535630	IMPROV OTHER THAN BLDGS	971,565	874,699	5,191,665	5,191,665	566,400	2,500,000	5,191,665	4,087,425
535640	MACHINERY & EQUIP	-	-	20,000	20,000	-	-	20,000	20,000
535646	COMPUTER EQUIPMENT	1,500	777	33,000	33,000	-	-	33,000	29,000
535648	AUTO LEASE	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	973,065	875,476	5,244,665	5,244,665	566,400	2,500,000	5,244,665	4,136,425
535980	DEPRECIATION	-	-	-	-	-	-	-	-
535914	RESERVE FOR DEFICIT REDUCTION	-	-	-	-	-	-	-	-
535915	CONTINGENCY RESERVE	-	-	500,000	500,000	-	500,000	500,000	500,000
535916	RESERVE FOR SICK/ANNUAL LEAVE	-	-	17,500	17,500	-	17,500	17,500	17,500
	TOTAL NON- OPERATING EXPENSES	-	-	517,500	517,500	-	517,500	517,500	517,500
	TOTAL SEWER SRVICES	3,372,892	3,118,950	8,414,335	8,418,600	1,773,450	5,639,435	8,429,695	7,841,160
	TOTAL WATER AND SEWER FUND	\$ 6,810,019	\$ 8,510,481	\$ 12,637,605	\$ 12,637,605	\$ 2,850,333	\$ 9,554,300	\$ 12,641,455	\$ 12,463,600

(Total Water and Sewer Fund includes the Finance/Utility Billing Division)

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PUBLIC UTILITIES - STORMWATER

DEPARTMENT DESCRIPTION

The Public Works (Utilities) Division is responsible for the maintenance of stormwater drains, accrual basis and street and curb sweeping.

In addition, the division samples, monitors and tests stormwater outfalls in order to identify and eliminate stormwater pollution sources so as to obtain National Pollution Discharge Elimination System (NPDES) permit as mandated by provisions in the Clean Water Act. The City currently charges \$1.90 per Environmental Residential Unit (ERU). No increase is proposed in FY 2011.

SERVICES

- * Ensure the City has adequate conveyance of storm runoffs
- * Collect and dispose of litter and trash thrown into canals
- * Maintain and clean canals and area around the canals
- * Maintenance of storm drains
- * Street and curb sweeping

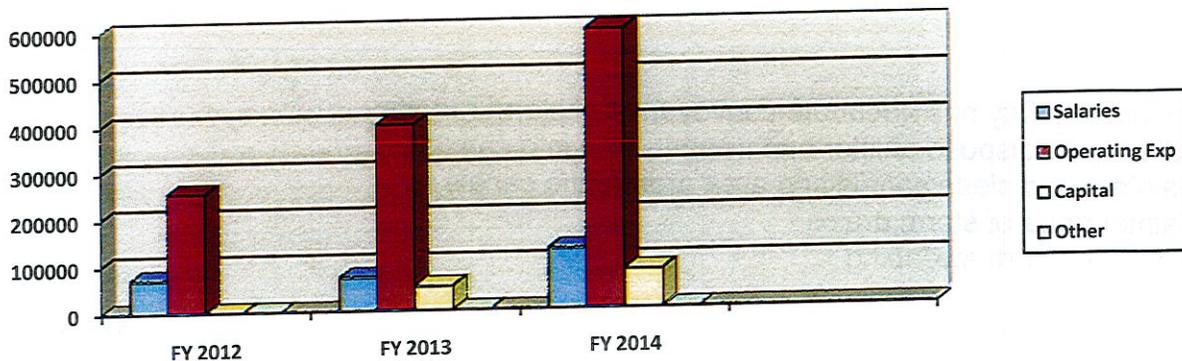
GOALS

City Goals	Department Goals
<p>Community Development</p>	<ul style="list-style-type: none"> • Prepare storm water master plans with implementation strategy for better drain/flood management • Continue to monitor the inter-local agreement with Miami-Dade County to maintain the canals city-wide. Clean canals translate into more pleasant and aesthetical settings, safer open waters, and a better quality of life particularly for those residents living in close proximity to the canals. • Fully deploy new street sweeper and implement regular street sweeping program in order to avoid any problems during the rainy season; while meeting the reporting requirements of DERM including NPDES Report.

PUBLIC UTILITIES - STORMWATER

RESOURCE SUMMARY

Category	FY 2012	FY 2013	FY 2014
	Un-Audited	Projected	Budget
Salaries & Benefits	\$69,290	\$69,780	\$126,105
Operating Expenses	253,612	398,555	595,155
Capital Outlay	0	50,000	80,000
Other	0	0	0
Total	\$322,901	\$518,335	\$801,260



DEPARTMENT STAFFING

Position Title	Number Budgeted
Stormwater Supervisor	1
Heavy Equipment Operator	2
Total	3

FY 2014 DEPARTMENT HIGHLIGHTS

- Funding is included for the agreement with Miami-Dade County for city-wide canal maintenance.
- Funding is included for the lease purchase of the street sweeper and the maintenance agreement.
- Staffing levels and skills compliant with NPDES requirements.

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM	FY 2011 AUDITED	FY 2012 UN-AUDITED	FY 2013 ADOPTED	FY 2013 AMENDED	ACTUAL THRU MAY 30	FY 2013 PROJECTED	FY 2014 DEPT REQUESTS	FY 2014 ADOPTED
FUND 450 STORM WATER UTILITY DEPT 50 PUBLIC UTILITIES DIV 43 STORM WATER MGMNT								
538110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
538120 SALARIES-REGULAR	52,238	52,949	78,830	80,720	14,860	46,580	84,970	89,130
538140 OVERTIME	2,111	2,043	5,000	5,000	2,592	5,000	5,000	5,000
538210 F.I.C.A. TAXES	4,204	4,144	6,415	6,560	1,300	3,900	6,885	7,200
538220 RETIREMENT CONTRIBUTION	5,016	2,557	4,350	4,450	814	2,500	6,255	6,540
538230 LIFE & HEALTH INSURANCE	9,248	7,596	16,580	16,580	3,606	11,800	18,985	18,235
538240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
538245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
538250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COST	72,817	69,290	111,175	(13,310)	23,172	69,780	122,095	126,105
538311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
538312 OTHER PROFESSIONAL SERVICES	-	(1,950)	15,000	15,000	-	-	15,000	200,000
538320 ACCOUNTING & AUDITING	-	-	-	-	-	-	-	-
538340 OTHER CONTRACTED SERVICES	163,353	181,903	346,325	346,325	-	346,325	346,325	346,325
538341 UNIFORM RENTAL/LAUNDRY	1,316	1,080	1,500	1,500	1,121	3,300	1,500	1,500
538390 CONTINGENCIES	-	42,900	-	-	-	-	-	-
538391 REIMBURSEMENT OF ADM COSTS	13,800	3,237	20,415	20,415	8,506	20,415	20,415	13,895
538411 TELEPHONE - NEXTEL	-	-	-	-	-	-	-	-
538413 TELEPHONE - SUNCOM	-	-	-	-	-	-	-	-
538420 POSTAGE	-	-	-	-	-	-	-	-
538430 ELECTRIC, GAS, WATER	-	-	-	-	-	-	-	-
538440 RENTALS & LEASES	-	-	5,000	5,000	-	5,000	5,000	-
538450 GAS/OIL/GREASE	-	-	-	-	-	-	-	-
538451 INSURANCE	-	4,494	5,650	5,650	1,650	5,650	5,650	6,670
538461 REPAIR & MAINT BLDG & EQUIP	-	-	-	-	-	-	-	-
538465 REPAIR & MAINT OFFICE EQUIP	-	-	-	-	-	-	-	-
538467 REPAIR & MAINT MACH & EQUIP	120	936	7,770	7,770	-	7,000	7,770	16,520
538490 LEGAL ADVERTISING	-	-	-	-	-	-	-	-
538495 GENERAL EXPENSES	-	-	-	-	-	-	-	-
538520 OPERATING SUPPLIES	1,012	5,284	10,000	7,865	-	7,865	10,000	8,245
538541 EDUCATIONAL EXPENSES	558	1,828	3,000	3,000	-	3,000	3,000	2,000
538550 SMALL TOOLS	-	-	-	-	-	-	-	-
OPERATING EXPENSES	180,159	253,612	414,660	412,525	11,277	398,555	414,660	595,155
538630 IMPROVEMENT OTHER THAN BLDG	-	-	-	-	-	-	-	-
538640 MACHINERY & EQUIPMENT	-	-	50,000	50,000	12,004	50,000	50,000	80,000
538641 AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-	-
538644 PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS	-	-	50,000	50,000	12,004	50,000	50,000	80,000
538970 BAD DEBTS	-	-	-	-	-	-	-	-
538980 DEPRECIATION	38,442	-	-	-	-	-	-	-
DRAIN MAINTENANCE	-	-	-	-	-	-	-	-
OTHER	38,442	-	-	-	-	-	-	-
TOTAL STORMWATER MGMNT	\$ 291,418	\$ 322,901	\$ 575,835	\$ 575,835	\$ 46,453	\$ 518,335	\$ 586,755	\$ 801,260

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CAPITAL PROJECTS

The Capital Projects Fund includes capital improvement projects such as:

- a. New and expanded physical facilities for the community,
- b. Large scale rehabilitation or replacement of existing facilities,
- c. Major pieces of equipment which have a relatively long period of usefulness,
- d. Equipment for any public facility or improvement when first erected or acquired,
- e. The cost of engineering or architectural studies and services related to the improvement, and
- f. The acquisition of land for a community facility such as a park, sewer line, etc.

The project must exceed \$10,000 in cost with an anticipated life exceeding one year.

Normal replacement of vehicles or equipment and normal recurring renovations or projects which are funded in departmental operating budgets are generally excluded from the Capital Projects Fund. Recurring projects are those that have a regular replacement cycle.

Capital Projects are funded in the Capital Projects Fund (\$20,050,000), Peoples Transportation Tax Fund (\$725,000) and the Water & Sewer Fund (\$5,701,665).

The City has hired a consultant to complete a comprehensive citywide capital improvement master plan. This plan will be completed in FY 2014 and then be presented to the residents for approval of a bond referendum.

A summary of FY 2013-2014 Capital Project by Funding Source is located on the following pages.

City of Opa-locka

FY 2013-2014 Capital Projects by Funding Source

Project Name	FY 2014	General Fund	Water & Sewer Fund	PTP Fund	ARRA
Public Works Drainage and Pavement Improvements					
PW-1 NW 128th Street Drainage Improvements	\$95,000			\$95,000	
PW-4 Rutland Street Improvements	\$2,800,000				
PW-5 NW 147th Street Improvements	\$3,000,000				
PW-6 Cairo Lane Improvements (NW 135 st to NW 127 st)	\$3,500,000				
PW-16 NW 127 St Improvements (Cairo Ln to NW 32 ave)	\$3,500,000				
PW-7 Ali-Baba Avenue Improvements	\$1,500,000				
PW-17 132 St & 42/37 Ave Connector (NW 38 ave to 124 st)	\$1,500,000				
PW-18 NW 133 St (NW 42 ave to NW 43 ave)	\$1,500,000				
PW-19 NW 34 Ave/Alexandria Drive (South from					
Public Works Milling and Resurfacing Projects					
PW-9 Citywide Street Resurfacing	\$300,000			\$246,673	
Public Sidewalk Projects					
PW-56 Citywide Sidewalk Improvements	\$200,000			\$200,000	
Public Utilities					
PU-8 Pump Station #7 Improvements	\$700,000		\$700,000		
Pump Station #7A Improvements	\$630,000		\$630,000		
PU-11 Pump Station #10 Improvements	\$676,545		\$676,545		
PU-12 Pump Station #11C Improvements	\$1,521,880		\$251,880		
PU-13 Pump Station #11B Improvements	\$259,000		\$159,000		
PU-17 Control and Monitoring /SCADA	\$250,000		\$250,000		
PU-18 Fire Hydrant & Valve Repair/Replacement	\$30,000		\$30,000		
PU-19 Leak Detection Program	\$20,000		\$20,000		
Parks & Recreation Projects					
PR-6 Helen Miller Center	\$2,750,000				
Community Development Projects					
CD-3 Bus Shelters - Citywide	\$30,000			\$30,000	
Gateway Roundabout				\$100,000	
	<u>\$24,762,425</u>	<u>\$0</u>	<u>\$2,717,425</u>	<u>\$671,673</u>	<u>\$0</u>

City of Opa-locka
FY 2013-2014 Capital Projects by Funding Source

CDBG	FDEP	EPA/TRIBAL ASSISTANCE	Total	Project Name	Expense Account Number(s)
				Public Works Drainage and Pavement Improvements	
			\$0	NW 128th Street Drainage Improvements	44-541806
			\$95,000	Rutland Street Improvements	44-541807
	\$2,800,000		\$2,800,000	NW 147th Street Improvements	44-541827
	\$3,000,000		\$3,000,000	Cairo Lane Improvements (NW 135 st to NW 127 st)	44-541820
	\$3,500,000		\$3,500,000	NW 127 St Improvements (Cairo Ln to NW 32 ave)	44-541827
	\$3,500,000		\$3,500,000	Ali-Baba Avenue Improvements	44-541818
	\$1,500,000		\$1,500,000	132 St & 42/37 Ave Connector (NW 38 ave to 124 st)	44-541827
	\$1,500,000		\$1,500,000	NW 133 St (NW 42 ave to NW 43 ave)	44-541828
	\$1,500,000		\$1,500,000	NW 34 Ave/Alexandria Drive (South from)	44-541829
				Public Works Milling and Resurfacing	
			\$246,673	Citywide Street Resurfacing	47-541630
				Public Sidewalk Projects	
			\$200,000	Citywide Sidewalk Improvements	47-541630
				Public Utilities	
			\$700,000	Pump Station #7 Improvements	35-535630
			\$630,000	Pump Station #7A Improvements	35-535630
			\$676,545	Pump Station #10 Improvements	35-535630
\$300,000		\$970,000	\$1,521,880	Pump Station #11C Improvements	35-535630
\$100,000			\$259,000	Pump Station #11B Improvements	35-535630
			\$250,000	Control and Monitoring /SCADA	35-535630
			\$30,000	Fire Hydrant Repair/Replacement	64-541630
			\$20,000	Leak Detection Program	64-541630
				Parks & Recreation Projects	
\$2,750,000			\$2,750,000	Helen Miller Center	44-541814
				Community Development Projects	
			\$30,000	Bus Shelters - Citywide	44-541816
			\$100,000	Gateway Roundabout	
<u>\$3,150,000</u>	<u>\$17,300,000</u>	<u>\$970,000</u>	<u>\$24,809,098</u>		

**CITY OF OPA-LOCKA
EXPENDITURES BY FUND / DEPARTMENT
FY 2013-2014**

10/31/2013

EXPENDITURES BY LINE ITEM			FY 2011	FY 2012	FY 2013	FY 2013	ACTUAL	FY 2013	FY 2014	FY 2014	
			AUDITED	UN-AUDITED	ADOPTED	AMENDED	THRU MAY 30	PROJECTED	DEPT REQUESTS	ADOPTED	
FUND	320	CAPITAL PROJECTS FUND CDBG/GOB									
DEPT	50	PUBLIC WORKS									
DIV	44	ADMINISTRATION									
541620	CITYWIDE BUILDING IMPROV	\$	4,873	\$	-	\$	-	\$	-	\$	-
541740	BOND ISSUE COST		17,897		-		-		-		-
541801	CURTIS DRIVE IMPROV		-		-		-		-		-
541802	SHERBONDY PARK IMPROV		3,629,163		476,897		-		23,469		-
541803	NW 139TH ST/ROADWAY IMP.		-		-		-		-		-
541804	CURTIS DRIVE IMPROV II		-		-		-		-		-
541805	NW 143RD ST/ROADWAY IMP.		10,330		411,482		58,175		22,306		58,175
541806	NW 128TH ST/ROADWAY IMP.		-		-		161,458		-		161,458
541807	RUTLAND ST ROADWAY IMP.		2,000		-		60,414		-		60,414
541809	NW 38TH AVENUE		-		-		-		-		-
541810	BUS CIRCULATOR		745		151,328		-		-		-
541812	GREEN PILOT PROGRAM		-		-		-		-		-
541813	MAGNOLIA PARK NORTH		-		-		-		-		-
541814	SEGAL PARK IMPROVEMENTS		17,440		-		2,660,000		-		2,660,000
541815	INGRAM PARK IMPROVEMENTS		115,683		-		-		-		-
541815	INGRAM PARK LAKEFRONT		-		-		-		-		-
541816	BUS SHELTERS		-		-		152,275		-		152,275
541817	UNDERGROUND FUEL TAKS		-		-		-		-		-
541818	ALI BABA AVE		347,522		55,246		-		-		-
541819	TREE PLANTING		14,400		-		-		-		-
541820	CAIRO LANE IMPROVEMENTS		-		2,600		-		-		-
541822	DEMOLITION		-		-		-		-		-
541823	HISTORICAL CITY HALL		-		-		600,000		-		600,000
541825	NW 147TH STREET IMPROV		-		-		-		-		-
541826	NW 127TH STREET IMPROV		-		-		-		-		-
541827	132ND ST & NW 42/37 CONNECTOR		-		-		-		-		-
541828	NW 133 ST (NW 42 AVE TO NW 43 AVE)		-		-		-		-		-
541829	NW 34 AVE/ALEXANDRIA DR		-		-		-		-		-
CAPITAL OUTLAY			4,160,053	1,097,552	2,930,864	3,692,322	45,775	3,692,322	-	20,050,000	
TRANSFER OUT - GENERAL FUND			-	-	90,000	90,000	-	90,000	-	-	
TOTAL S/HOOD CAP PROJECTSFUND			4,160,053	1,097,552	3,020,864	3,782,322	45,775	3,782,322	-	20,050,000	
TOTAL CAPITAL PROJECTS FUND			\$ 4,160,053	\$ 1,097,552	\$ 3,020,864	\$ 3,782,322	\$ 45,775	\$ 3,782,322	\$ -	\$ 20,050,000	

GLOSSARY

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when the cash is received or spent.

Adopted Budget - The original budget as approved by the City Commission at the beginning of the fiscal year.

Ad Valorem Taxes - Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Amended Budget - The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

Annualize - Taking changes that occurred mid-year and calculating their costs for a full year, for the purpose of preparing an annual budget.

Appropriation - A legal authorization to incur obligations and make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

Asset - Resources owned or held by a government which have monetary value.

Authorized Positions - Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance - This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

Balanced Budget - A budget is considered balanced when the revenues of all funds equal the expenditures of all funds.

Base Budget - Projected cost of continuing the existing levels of service in the current budget year.

Bond - A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond - This type of bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond - This type of bond is backed only by revenues, which come from a specified enterprise or project, such as a hospital or toll road.

GLOSSARY

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budgetary Basis – This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of the three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget – The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Expenditures – Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government – sometime referred to as infrastructure.

Capital Improvement Program (C.I.P.) – An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay – Fixed assets which have a value of \$750 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project - Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis – A basis of accounting which recognizes transactions only when cash is increased or decreased.

GLOSSARY

Collective Bargaining Agreement – A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of all employees).

Constant or Real Dollars – The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

Consumer Price Index (CPI) – A statistical description of price levels provided by the U. S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to a government by private firms, individuals, or other government agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit – The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department – The basic organizational unit of a government which is functionally unique in its delivery of services.

Depreciation - A noncash expense that reduces the value of an asset as a result of wear and tear, age, or obsolescence.

Employee (or Fringe) Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the governments share of the costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

GLOSSARY

Expenditure – The payment of cash or the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy – A governments policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For the City of Opa-locka, this twelve (12) month period is October 1 to September 30.

Fixed Assets – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Franchise Fee – Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. water, electricity, cable television.

Full Faith and Credit – A pledge of a government's taxing power to repay debt obligations.

Fund – A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Find Balance – The excess of the assets of a fund over its liabilities, reserves, and carry-over.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Grants – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Intergovernmental Revenue – Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

GLOSSARY

Levy – To impose taxes in support of government activities.

Line-item Budget – A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt – Debt with a maturity date of more than one year after the date of issuance.

Mill – The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure - The physical assets of a government (e.g. streets, water, sewer, public building and parks).

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Object of Expenditures – An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective – Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Personnel Services – Expenditures for salaries, wages, and fringe benefits of a government's employees.

GLOSSARY

Prior-year Encumbrances – Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Purpose – A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue – Sources of income financing the operations of government.

Rolled-back Rate - The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

Source of Revenue – Revenues are classified according to their source or point of origin.

Taxes – Compulsory charges levied by government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Temporary Positions – An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in millage (Section 200.065, Florida Statute)

GLOSSARY

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of public service by the party who benefits from the service.

Utility Taxes – Municipal charges on consumers or various utilities such as electricity, gas, water, and telecommunications.

ACRONYMS

- ADA** – Americans With Disabilities Act
- ARRA** – American Recovery & Reinvestment Act of 2009
- CAD** – Computer Aided Dispatch
- CAFR** – Comprehensive Annual Financial Report
- CDBG** – Community Development Block Grant
- CET** – Community Empowerment Team
- CIP** – Capital Improvement Plan
- COLA** – Cost of Living Adjustment
- CPI** – Consumer Price Index
- CRA** – Community Redevelopment Agency
- DARE** – Drug Awareness Resistance Education
- DEP** – Department of Environmental Protection
- DJJ** – Department of Juvenile Justice (Opa-locka Police Youth Academy)
- EEOC** – Equal Employment Opportunity Commission
- ERU** – Environmental Resource Unit
- FDEP** – Florida Department of Environmental Protection
- FDLE** – Florida Department of Law Enforcement
- FDOT** – Florida Department of Transportation
- FEMA** – Federal Emergency Management Association
- FMLA** – Family Medical Leave Act
- FPL** – Florida Power & Light
- FRDAP** – Florida Recreation Development Assistance Program
- FTE** – Full Time Equivalent
- FY** – Fiscal Year
- GAAP** – Generally Accepted Accounting Principles
- GASB** – Government Accounting Standards Board
- GFOA** – Government Finance Officers Association

ACRONYMS

- GIS** – Geographic Information System
- GOB** – General Obligation Bond
- GIU** – General Investigative Unit
- HUD** – Housing and Urban Development
- ICMA** – International City/County Management Association
- IT** – Information Technology
- JARC** – Job Access Reverse Commute
- LCIR** – Legislative Committee on Intergovernmental Relations
- LEED** – Leadership in Energy and Environmental Design
- LLEBG** – Local Law Enforcement Block Grant
- MLK** – Martin Luther King
- MOU** – Memorandum of Understanding
- M/WBE** – Minority and Women Business Enterprise
- NACSLB** – National Advisory Council on State and Local Budgeting
- NAPOT** – Nominal Average Pump Operating Time
- NPDES** – National Pollution Discharge Elimination System
- OCED** – Office of Community and Economic Development
- P/T** – Part time
- PTP** – People’s Transportation Plan
- R & R** – Repair and Replacement
- RFQ/RFP** – Request for Qualifications/Request for Proposal
- ROW** – Right of Way
- SEA** – Service Efforts and Accomplishments
- SFWMD** – South Florida Water Management District

ACRONYMS

SFRTA – South Florida Regional Transit Authority

SLE – Special Law Enforcement

SMS – Short Message Service

SNP – Safe Neighborhood Parks (Miami Dade County)

TIF – Tax Increment Financing

TRIM – Truth in millage

VAWA – Violence Against Women Act

VOCA – Victims of Crime Act