

The City of Opa-Locka

Florida



Adopted Operating Budget 2009 - 2010



ADOPTED OPERATING BUDGET

City of Opa-locka, Florida

FISCAL YEAR 2009-2010

CITY COMMISSION

Mayor Joseph L. Kelley
Vice-Mayor Myra L. Taylor
Commissioner Timothy Holmes
Commissioner Dorothy "Dottie" Johnson
Commissioner Rose Tydus

INTERIM CITY MANAGER

Bryan K. Finnie

CITY ATTORNEY

Burnadette Norris-Weeks

CITY CLERK

Deborah S. Irby

BUDGET TEAM

Ezekiel Orji, Ph D, CPA, Assistant City Manager/Finance Director
Faye C. Douglas – Assistant Finance Director, Budget & Administration
Shirley B. Freeman – Administrative Assistant



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Opa-Locka
Florida**

For the Fiscal Year Beginning

October 1, 2008

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Opa-Locka, Florida for its annual budget for the fiscal year beginning October 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

Page No.

<i>i-vi</i>	Budget Message
1	Community Profile
2	Miscellaneous Statistics
5	Explanation of Budgetary Policies and Basis
6	Budget Development Process
9	Financial Policies
12	City Organizational Chart
13	Fund Descriptions
18	Fund Balance
21	Executive Summary
39	Summary of All Funds Revenues
40	Summary of All Funds Expenditures
41	Adopted Revenue
47	Adopted Expenditures
50	Personnel Summary
53	City Commission
57	Office of the City Manager
63	General Government
65	Office of the City Clerk
69	Office of the City Attorney
73	Human Resources
77	Finance
85	Information Technology (IT)
91	Community Development
97	Code Enforcement
101	Building & Licenses
105	Parks and Recreation
111	Police
129	Opa-locka Youth Academy - DJJ
133	Crime Prevention
139	Public Works – Admin/ Bldg Maintenance/Roads & Streets/Vehicle Maintenance
157	Public Utilities – Solid Waste
161	Public Utilities – Water and Sewer
169	Public Utilities – Stormwater
173	Public Works - Capital Projects
187	Glossary
194	Acronyms

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City of
OPA-LOCKA
Florida

MISSION STATEMENT

The mission of the City of Opa-locka staff is to enhance the quality of life, environment, and safety of our customers and employees in an atmosphere of courtesy, integrity and quality service.

September 21, 2009

To the Honorable Mayor and members of the City Commission:

In accordance with Article VI, Section 40 of the City of Opa-Locka Code of Ordinances, I hereby submit the Proposed Operating Budget for all funds for the fiscal year beginning October 1, 2009 and ending September 30, 2010 for your review and consideration. The budget expresses the goals and objectives of the City Commission and is intended to establish the financial plan for delivering services to the community. The recommendations proposed in this budget document is a result of your vision for the City communicated via Commission Meetings, Town Hall meetings with the City Commission and city residents, and meetings with the Department Heads to develop a strategic plan.

This has been a very challenging time for the City of Opa-locka; as well as the County, State and Nation. We are in the middle of a national recession that began in December 2007. Most economists and Americans believe this is the worst economic crisis since the Great Depression.

In December 2008, every state reported an increase in unemployment. This was the first time this occurred in the 32 years unemployment records have been kept. Also, the drop in household wealth has been larger than anything on record since World War II.

Florida especially has seen the worst side of the economic crisis. Florida was in the top five that dominated the record of foreclosures nationwide. A rise in foreclosure properties puts pressure on the prices of other homes for sale. In May 2009, home prices in the state fell by 25.5%; the second highest percent decline in the country. The U.S. Bureau of Labor Statistics reported that Florida had 10.6% unemployment in June 2009; the rate for the Country for the same period was 9.5%. Some economists believe job losses will extend into 2010 and hit a peak of close to 11%.

BUDGET MESSAGE

The City of Opa-locka is not immune from the impact of the nation's economic downturn.

- There are approximately 100 properties within the City facing foreclosure. We expect this number to increase.
- The City's gross taxable value for operating purposes decreased by 4.4% when compared to last year.
- Because of the decrease in property values, the rolled back millage rate (the rate that would generate the same level of revenues as last year) has risen to 8.5467. An increase in the millage rate gives a first impression that taxes are being raised. However, since a vast majority of properties have decreased in value, most individuals will not see an increase in their property taxes.
- Other consumption driven revenue sources started to decline last year and continue to decline, such as:
 - ** Local Option Gas Tax (1 to 6 cents) declined by 9%
 - ** Local Option Gas Tax (1 to 5 cents) declined by 6%
 - ** Communications Service Tax declined by 7%
 - ** State Revenue Sharing declined by 1.1%
 - ** Local Government Sales Tax declined by 10.9%
- Miami Dade County plans to increase the purchased water rate by 17% and increased the sewer treatment rate by 21%.
- The City can no longer absorb deficit spending from special programs whose outside funding has been reduced or eliminated. All programs will be forced to limit program expenses to the funding available.

Due to the reduction in property values this past year, the City's rolled-back rate (the rate that generates the same level of revenues as the previous fiscal year) will increase the millage rate from the current rate of 8.2084 to 8.5467. The City Commission and Management recognizes that many City residents are facing foreclosure, unemployment, reduced work hours, increased gas, electrical and water charges, and other challenges. Staff is therefore presenting a balanced budget funded at a millage rate of 8.3000.

We are also facing a challenging opportunity in the Water and Sewer Fund. In 2007, the City consulted with a firm to provide a comprehensive study of the water and sewer rates. The recommended rates that were ultimately approved by the City did two things: (1) increased the rate structure from two tiers to three tiers for residential customers. The third tier was considered a conservation element that would encourage customers to use less water, and (2) ensured rates were sufficient to cover the debt service on monies that would be borrowed to complete infrastructure projects.

Residential customers have voiced their concerns and those concerns have been heard by the City Commission and Management and we are reviewing both the rate structure and the rates. We expect this review to be completed and a recommendation provided to the City Commission In October 2009.

BUDGET MESSAGE

THE BUDGET PLAN

We fully expect the economy to begin an upward swing in the next year. The American Recovery Act signed into law by President Barack Obama is intended to provide a stimulus to the U.S. economy. The Act includes federal tax cuts, expansion of unemployment benefits and other social welfare provisions, and domestic spending in education, health care, and infrastructure, including the energy sector.

We have made the following grant applications through the stimulus plan and other funding sources:

Edward Byrne Memorial Justice Grant (JAG)	\$186,713	Awarded
COPS Hiring Recovery Program	\$335,774 over 3 years	Awarded
Edward Byrne Memorial Justice Grant (JAG)	\$320,024	Pending Notification
OJJ Local Youth Mentoring	\$500,00 over 4 years	Pending Notification
Neighborhood Stabilization Program	\$4.7 million	Pending Notification
Neighborhood Stabilization Program – Demolition	Est. \$60,000	Awarded
OWLS Youth Summer Interns	Est. \$50,000	Awarded
Neighborhood Stabilization Program II	\$46.8 million	Pending Notification
Compassion Capital Fund Demonstration Program	\$500,000	Pending Notification
Second Chance Mentoring	\$385,030 + match over 3 years	Pending Notification
Gang Prevention Youth Mentoring	\$493,034 over 3 years	Pending Notification
Strategic Enhancement to Mentoring Programs	\$493,034 over 3 years	Pending Notification
Second Chance Act Youth Offender Reentry Initiative	\$414,876 + match over 3 years	Pending Notification
Edward Byrne Memorial Justice Grant (JAG)	\$45,317	Pending Notification
COPS Technology Grant	\$75,000	Awarded
Safe Neighborhood Parks Bond Program	\$293,400	Awarded
Weed & Seed Community	\$300,000 over 3 years	Awarded
Edward Byrne Memorial Justice Grant (JAG)	\$45,375	Awarded
State Legislative Appropriation - Sewer	\$500,000	Awarded

We are particularly excited about the Neighborhood Stabilization Program grant applications. These grants allow for:

- purchase and redevelopment of abandoned and foreclosed properties
- demolition of blighted single-family and multi-family homes
- development of a viable urban community by providing decent housing, suitable living environment, economic opportunity, etc.

BUDGET MESSAGE

We have also completed the design of four pump stations in need of repair. By having the design completed, we have positioned ourselves to receive grant awards from State and County agencies that are now requiring that design be "shovel ready" or substantially complete as a condition of the awards. For many years, development in the City has been stifled because many of our lift stations were at capacity. By completing these repairs, many areas of our City will now be open to new development.

THE CONTINUED CHALLENGE – STATEMENT OF GOALS

As in recent years, the upcoming year will also be challenging as we continue making progress toward the following goals:

- Providing for increased public safety service
- Continue the beautification effort and Go Green Program
- Increase Development throughout the City
- Improve the City's Perception so as to attract more visitors to the City, and
- Increase revenue

Specifically, in the next year, we will:

- Continue to aggressively search and apply for grants to supplement City funds.
- Complete the construction of four pump stations. Completion of the repair of these pump stations will release the opportunity for development.
- Continue with Sherbondy Park renovations, a \$3.8 million undertaking. We expect to break ground before Oct 1, 2009.
- Complete the demolition of the Water Plant site.
- Implement a revised water & sewer rate structure and rates that will continue to maintain the solvency of the fund and provide for infrastructure improvements.
- Increase the count of certified police officer from 44 to 51.
- Conclude labor negotiations and establish multi-year collective bargaining agreements.
- Develop a destination plan to attract more visitors to the City.
- Continue seeking new ways to increase revenues.

Long-term, we will be looking to:

- Identify additional funding to complete Sherbondy Park renovations. The completed park will include a pool, gym facility that can be utilized as a hurricane shelter for City residents, landscaping, upgraded lighting, upgraded football field, upgraded baseball field and upgraded basketball courts.
- Eliminate fund balance deficits in several special revenue funds. The FY 2008 Audit Report noted deficits in the Safe Neighborhood Capital Projects Fund (\$664,346), Solid Waste Fund (\$482,581), Opa-Locka Youth Academy Fund (\$278,140), Crime Prevention Fund (\$129,737), and VAWA Fund (\$144,471). Beginning in FY 2011, the City will annually budget a transfer from the General Fund to these Special Revenue Funds until the deficits no longer exists.

BUDGET MESSAGE

- Continue our lift station upgrade plan. The FY 2010 budget includes funding to complete renovations on four stations and plan the design of an additional four stations.
- Identify a permanent location of the City of Opa-locka Administrative Offices and long term solution for the Police Department Headquarters.

Significant FY 2009 accomplishments include:

- ▶ The assets of the City exceeded its liabilities at the close of FY 2008 by \$21.457 million (*net assets*). Of this amount, \$8.836 million (*unrestricted net assets*) may be used to meet the City's ongoing obligations to citizens and creditors.
- ▶ The Police Department Records Management System went online in May 2009. This system will allow for greater efficiencies throughout the Department.
- ▶ The Police Department implemented a Community Empowerment Team (CET) that was able to reduce crime in the Magnolia North area by 95%. The CET approach is to coordinate sufficient personnel and resources to a specific area until the residents and businesses in that area feel they have the power to maintain the safety of their neighborhood.
- ▶ The Police Department received twenty (20) Stinger Electronic Control Devices and has trained officers in the policy, use and care of the equipment.
- ▶ The City entered into an agreement with CodeRed, an emergency notification system. CodeRED employs an Internet mapping capability for geographic targeting of calls, coupled with a high speed telephone calling system capable of delivering customized pre-recorded emergency messages directly to homes and businesses at the capacity of millions of calls per day. This system will allow the City to contact residents with emergency information within minutes.
- ▶ The City entered into a contract with American Traffic Solutions to provide automated traffic safety photo enforcement and toll collections. This program will reduce violations, crashes, and injuries.
- ▶ Entered into a contract with Municipal Code Corporation MCCI Advantage to outsource the printing and mailing of the utility bills. This will save on operating costs and redirect staff time from printing and mailing to more customer service related activities.
- ▶ Completed the design of Pump Stations 11A, 11B, 11C, and 8. These projects are now "shovel ready" and meets the requirements to receive funds from the American Recovery & Redevelopment Act (federal stimulus act) and Miami Dade County CDBG and GOB agencies.
- ▶ Completed the study of the Water Plant site to make way for the demolition of the existing structure.
- ▶ Substantially completed a transit circulator study. The completion of this study provides the City with a recommendation for the most effective way to implement a transit circulator within the City. The completion of this study will also qualify the City to obtain funds FDOT, Miami Dade Transit and other state funding agencies. The transit circulator will improve mobility to mobility deprived citizens, provide connections to regional transit systems, and ease traffic congestions.
- ▶ Entered into a contract with ADP for electronic time and attendance system and the ADP payroll service. This system increases the speed and accuracy of time collection, calculation and transfer of data to payroll. Since we are also contracted with ADP for the payroll service, the opportunity for error has been virtually eliminated.
- ▶ Constructed a new pavilion at Sherbondy Park thru a grant in the amount of \$163,000 from the Miami Dade County Safe Neighborhoods Parks Program. Certain parts of the project were completed using in-house labor resulting in costs savings of over \$20,000.

BUDGET MESSAGE

- ▶ Received the Distinguished Budget Award for the FY 2009 Adopted Budget and received the Excellence in Financial Reporting Award for the FY 2008 Audit Report.
- ▶ Hired a Grant Writer and within six months, submitted over 20 Federal, State and County grant applications totaling over \$69 million. To date we have been awarded \$1.3 million; all remaining applications are pending and none have been rejected.
- ▶ Planted over 250 trees citywide for beauty and shade. Other benefits of trees include moderating climates, improving air quality, harboring wildlife, conserving water, reducing energy costs, reducing flooding, and adsorbing/deflecting wind.
- ▶ Consolidated the activities of the Parks & Recreation Department, the Crime Prevention Department, and the Opa-locka Youth Academy under one network umbrella. This network will allow for greater coordination of recreation, social service, and community safety activities.

CONCLUSION

This budget process started earlier this year with the development of a strategic implementation plan as a comprehensive approach to improving the life of our citizens. Each department used the plan and the City's overall goals in the development of their budget requests. We have also held several public meetings regarding the budget and City finances. At these meetings, the public focused their concerns primarily on the Water and Sewer rates. These concerns have led to the City to make changes to the rates and the rate structure; the impact of which is reflected in the budget. We have also met or attempted to meet one on one with each member of the City Commission for direction and input.

This budget is a conservative and fiscally responsible financial plan for the City of Opa-locka. While I have presented you with a very conservative budget proposal, you, as the elected legislative body, have the difficulty of adopting a budget that truly reflects the needs and wants of our residents and at the same time balance that against resources. You must weigh the cost of government against the need for critical services that residents depend upon that ensure a high quality of life.

On behalf of the many City employees who prepared this budget, I extend thanks to the Mayor and members of the City Commission for the many hours dedicated to overseeing the City's well-being. It has been a pleasure preparing this budget and we look forward to a successful 2009-2010 fiscal year.

Respectfully submitted,



Bryan K. Finnie
Interim City Manager

COMMUNITY PROFILE

The City of Opa-locka, Florida (the "City") was founded in 1925 by Glen H. Curtiss, a pioneer aviator, airplane manufacturer and real estate developer, who in the early 1920's developed the cities of Hialeah and Miami Springs. The name Opa-locka, derived from the Seminole Indian word Opatishawockalocka, meaning "big island covered with many trees in the swamp" is located in the northwest area of Miami-Dade County. The City is envisioned by many as the Baghdad of Miami-Dade County. The city was incorporated in 1926.

The entire city was developed with an Arabian theme which was carried throughout all phases of the city's development, including streets named Aladdin, Sharazad, Sesame, Caliph, Ali Baba and Sinbad. Opa-locka's Moorish architecture is more of a design theme than a specific style. Architect Bernard E. Mueller collaborated upon the design of the City with planner Clinton McKenzie. Mueller's designs for the buildings were inspired by the book, The 1001 Tales of the Arabian Nights, from whose stories he created an elaborate architectural motif of domes, minarets and arches. Significantly, City Hall, the first major structure, was inspired from a description of the palace of Emperor Kosroushah in "The Talking Bird", from The 1001 Tales of the Arabian Nights. The mosque-like building, with its domes, minarets and arches, provides distinctive advertising for the City.

Opa-locka is primarily a residential community, 4.5 square miles in size, and assumes an irregular shape and has the following boundaries: N.W. 151 Street on the north; N.W. 135 Street, N.W. 127 Street and N.W. 119 Street on the south; N. W. 17 Avenue, N.W. 27 Avenue and N.W. 37 Avenue on the east and N.W. 47 Avenue on the west.

A commission-manager form of government governs the City. The City Commission is comprised of five members; the mayor, vice-mayor, and three commissioners. The city manager, city attorney, and city clerk are appointed by the commission. Collectively, the appointed officials are responsible for all administrative aspects of the government, with most of the administrative and operational functions falling under the purview of the city manager.

Opa-locka is a progressive city with approximately 156 employees. The City owns and operates three utilities: a water distribution system with customers in the City and adjacent areas, a sewer collection system and a storm water drainage utility serving customers exclusively within the corporate limits. A local franchised contractor handles residential and commercial waste. The City contracts with Miami-Dade County for recycling services. The City provides its own police service. Fire and ambulatory services are provided by Miami-Dade County.

The area's population is relatively young, energetic and willing to assume its place in the labor force. The median family income within the corporate City limits is \$19,631 and vigorous efforts are being made to attract higher paying jobs to the area.

The Opa-locka Airport, which is excluded from the reporting entity, is located within the geographic boundaries of the City on land owned by the federal government. The airport is managed by Miami-Dade County, Florida (the "County") through an agreement with the federal government. Therefore, the airport does not form part of the budget process.

MISCELLANEOUS STATISTICS

Year of incorporation:	1926
City Hall address (New):	780 Fisherman Street Fourth Floor Opa-locka, FL 33054
Population:	14,951
Number of households:	4,890
Form of government:	Commission/Manager
Area in square miles:	4.5
Miles of street:	36
Number of street lights:	625
Number of police stations:	1
Sewer system:	
Miles of sanitary sewer	77
Miles of storm sewer	14
Number of service connections	3,675
Water system:	
Miles of water mains	71
Number of fire hydrants	363
Number of service connections	6,500
Daily average consumption in gallons	2.6 million
Culture and Recreation:	
Number of Community Centers	1
Number of parks	3
Number of libraries	1
Number of tennis courts	1
Hospitals:	
Number of hospitals	1
Number of patient beds	75
Education:	
Number of Elementary Schools	2

MISCELLANEOUS STATISTICS

Principal Property Taxpayers as 09/30/2008

Taxpayer	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Creative Choice Homes II	\$16,253,642	1	1.76%
Bodwin LTD Partnership	14,087,423	2	1.52%
Lejeune-Douglas Industrial Park	13,133,120	3	1.42%
Florida Power & Light	11,977,609	4	1.30%
American Fruit & Produce	10,029,596	5	1.08%
BellSouth Communications	9,076,375	6	0.98%
Sahara Properties	9,040,500	7	0.98%
SDW LLC & Emerald Nile Realty	8,439,392	8	0.91%
Aswan Village Associates	8,240,842	9	0.89%
Avanti Press Inc	7,987,700	10	0.86%
Total	\$108,266,199		8.43%

Demographics and Economic Statistics as of 09/30/2008

Calendar Year	Population	Personal Income (\$ thousands)	Per Capita Personal Income	Media Age	School Enrollment	Unemployment Rate
1999	16,000	\$19,631	\$6,767	N/A	352,595	11.7
2000	14,951	19,631	9,638	27.3	360,202	17.5
2001	14,951	19,631	9,368	27.3	368,453	17.5
2002	14,951	19,631	9,368	27.3	374,725	17.5
2003	14,951	19,631	9,368	27.3	371,482	17.5
2004	14,951	19,631	9,368	27.3	369,578	17.5
2005	14,951	19,631	9,368	27.3	361,550	17.5
2006	14,951	19,631	9,368	27.3	365,784	17.5
2007	14,951	19,631	9,368	27.3	353,283	17.5
2008	14,951	19,631	9,368	27.3	385,655	17.5

Principal Employers as of 09/30/2008

Employer	Employees	Rank	Percentage of Total City Employment
Jackson North Maternity	230	1	5%
Aramark Uniforms	224	2	5%
Master North America	200	3	4%
Don Greene Poultry	182	4	4%
United Sheet Metal	100	5	2%
Combined Services	98	6	2%
Miami Offset	75	7	2%
R. B. Ingram Elementary	73	8	1%
Nathan B. Young Elementary	66	9	1%
Alufab	50	10	1%
Total	1,298		27%

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EXPLANATION OF BUDGETARY POLICIES AND BASIS

BASIS OF BUDGETING

The basis of budgeting is the same as the basis of accounting. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP) with the following exceptions:

- Advances from other funds are presented as revenues
- Encumbrances, advances to other funds, and principal on long-term debt of the proprietary funds are presented as expenditures or expenses.
- Depreciation and compensated absences are not budgeted.

The GAAP basis of accounting for governmental funds is modified accrual. Under the modified accrual basis, revenues are recognized when they become susceptible to accrual, i.e., measurable and available to finance the City's operations. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures (decrease in net financial resources) are recognized in the accounting period in which the related fund liabilities are incurred as long as it is measurable. An exception to this is long-term debt and the long-term portion of accumulated compensated absences and longevity pay, which are recognized when due.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as a guide. There are however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditures and are usually revocable only for failure to comply with prescribed compliance requirements. The resources are reflected as revenues at the time of receipt or earlier if susceptible to accrual.

The major utility and franchise taxes are recorded as revenues when earned. Licenses and permits, fines and forfeitures, charges for services, and other revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Property taxes are recorded as revenue in the fiscal year levied, provided they are collected in the current period or within sixty days thereafter. Those remaining uncollected are recorded as deferred revenues. Investment income is recorded as revenue when earned. Special assessments are recorded as revenues only to the extent that individual installments are considered available.

The accrual basis of accounting is utilized by proprietary funds and pension and nonexpendable trust funds. Under the accrual basis, revenues are recognized in the accounting period in which they are earned, if objectively measurable, whether collected

EXPLANATION OF BUDGETARY POLICIES AND BASIS

sooner or later. Expenses, not expenditures, are recognized when the benefits of costs incurred are deemed to have been consumed or expired. Long-term liabilities are accounted for through those funds. Depreciation of fixed assets is recorded in the accounts of these funds as well.

In the operating budget, revenues are equal to expenditures without the use of prior year fund balances. However, in the capital budget, particularly with projects which overlap different fiscal years, fund balance may be utilized to fund the completion of the project.

DEVELOPMENT PROCESS

The budget process is guided by direction from the City Commission as it strives to meet the needs of the community at a reasonable price. Every Commission meeting involves deliberation about what services the City should provide, at what level, and at what price. The decisions made by the Commission throughout the year provide a general path for the budget deliberations to follow. City employees provide the perspective of professionals as to the most efficient and effective way to implement Commission policy. Residents have the opportunity to express their preferences for City services and funding mechanisms through formal budget public hearings as well as individual agenda items during the year.

BUDGET PROCESS

The budget process is a formalized annual occurrence that requires the input and collaboration between the respective City departments, the City Manager, the City Commission, and citizens. In general, the budget development process and content requirements of the City's annual budget are stated in Article VI, Budget of the City Charter and consistent with these requirements, the City Manager prepares a proposed budget. Detailed budget requests are made by each department, and approved by the City Manager.

The City Manager's proposed budget is considered by the City Commission. At least two public hearings are scheduled. Prior to October 1, the City Commission must adopt a budget and this budget may be the same as that proposed by the City Manager or may contain those amendments which the City Commission approves. After City Commission action, the proposed budget is revised if necessary and is published as the adopted budget. Once all of these steps are taken, the result is a balanced budget. A budget is considered balance when the revenues of all funds equal expenditures of all funds.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

The specific steps taken to prepare the annual budget are as follows:

1. The City Manager meets with department heads to outline the general philosophy for the upcoming budget, to discuss financial and economic conditions and to establish budgetary guidelines.
2. The budget section of the finance department conducts budget workshops for City departments to discuss and implement budget development schedules, budget forms and procedural guidelines.
3. City departments prepare budget forms and justification detail and submit them to the finance department.
4. The finance department reviews and organizes departments' forms and submits them for review and modification and approval by the City Manager.
5. The finance department estimates budgetary limits and prepares departmental line-item budgets within the constraints of available revenues. Based on established limits, departments will submit the final copy of their budget request and budget justification detail to the finance department.
6. The City receives a Certification of Taxable Value (Form DR 420) from the County's Property Appraiser which indicates the real and personal property values in the City.
7. The City Manager submits a proposed Millage rate and public hearing dates on the proposed budget to the City Commission.
8. The City Manager submits the budget estimate to the City Commission
9. The City advises the County's Property Appraiser and Tax Collector of the proposed Millage rate and the day, time and place of the first public hearing.
10. The Property Appraiser mails the notice of proposed property taxes and notification.
11. The first public hearing is held on the tentative budget and proposed Millage rate.
12. The second public hearing is advertised.
13. The second public hearing is held to adopt the final Millage rate and budget.
14. Upon final adoption, the budget is certified by the City Manager and the City Clerk and filed in the office of the City Clerk. A copy of the budget is made available to public libraries and newspapers located within the corporate limits.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

15. The County's Property Appraiser, the County's Tax Collector and the State's Department of Revenue are notified within three (3) days after adoption of the budget.

16. The Certification of Compliance with "TRIM", a copy of the adopted ordinances Millage rate, (general fund, special revenue funds, and proprietary funds), Form DR 420 and the public hearing advertisements are submitted to the State's Department of Revenue within 30 days after adoption of the budget.

FY 2009-2010 BUDGET CALENDAR

Manual Distribution and Orientation	February 2, 2009
Departmental Budgets Due	April 1, 2009
Compilation by Finance Department (including meetings with City Manager and Department Heads)	April 1, 2009 to July 30, 2009
Receive Certification of Taxable Value	July 1, 2009
Submit Preliminary Proposed Budget to City Commission	July 30, 2009
First Budget Hearing	September 8, 2009
Second Budget Hearing	September 21, 2009
FY 2008-2009 Begins	October 1, 2009

AMENDMENT PROCESS

After the budget has been adopted in September, budgetary control is maintained at the departmental and fund level, with the finance department providing support to departments in the administration of their budgets. In accordance with the City's budget transfer policy, the City Manager is authorized to transfer budgeted amounts within any fund or function; however, any supplemental appropriations or revisions that amend the total expenditures of any fund must be approved by the City Commission.

EXPLANATION OF BUDGETARY POLICIES AND BASIS

CAPITAL IMPROVEMENT PLAN

Expenditures for capital improvements are not included directly in the operating budget. The Annual Operating Budget includes and identifies amounts to be transferred to capital project funds from operating sources. The appropriation for capital improvements are budgeted as part of the Capital Improvement Plan (CIP) and prepared and approved separately. A separate CIP document is available which details each project, its purpose, funding sources, timetable, and its effect on future operating budgets. The first year of the CIP is referred to as the capital budget. The CIP and Annual Operating Budget are closely linked as the budget assumes the cost for maintaining and operating new facilities as they are constructed within the CIP.

There are many differences between the operating budget and the capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all City services, but does not result in the addition of major, physical assets for the community. The capital budget includes one-time costs for projects that may last several years and result in major physical assets being added in the community.

DEBT POLICY AND ADMINISTRATION

The debt policy is approved by the City Commission and implemented by the City Manager. Currently, there is no statutory or charter debt limitation. However, debt is limited by the City's revenue. The City is not subject to debt limits. Debt is used for a variety of purposes and in a variety of ways. The principal use of debt by the City has been for making capital expenditures. Because of the use of public capital stretched over many years, it is appropriate that those who enjoy the benefits should also pay the costs. This general principal of intergenerational equity, however, must be applied cautiously. The public capital of one generation may be regarded as a dubious asset by the next. Why should those who did not choose to make the expenditure pay for them? Any capital expenditures, the continuing merit of which is in doubt, might more appropriately be paid for by those who chose to make the expenditure. Moreover, this reservation accords with financial conservatism as a public debt based on unwanted capital expenditures is not of very good quality. Another more pragmatic qualification to this general principle is that short-lived capital expenditures may be more easily and appropriately fitted into current budgets than paid for by borrowing.

The City's long-term capital improvement debt as of October 1, 2008 is as follows:

	Bonds <u>Outstanding</u>	Interest Rate <u>Range</u>	Final <u>Maturity</u>	<u>BOND RATING</u>	
				<u>Standard & Poors</u>	<u>Moody's</u>
1994 Cap. Imp. Revenue Bonds	\$6,040,000	5.0% to 6.125%	01-01-24	Aaa	AAA
TOTAL	\$6,040,000				

EXPLANATION OF BUDGETARY POLICIES AND BASIS

The 1994 Capital Improvement Bond Debt Service requirements are as follows and is accounted for in the Capital Improvement Debt Service fund:

Fiscal Year	Principal	Interest	Total Debt Payment
2009	225,000	376,075	601,075
2010	240,000	359,800	599,800
2011	255,000	342,475	597,475
2012	275,000	323,925	598,925
2013	290,000	304,150	594,150
2014-2018	1,780,000	1,197,897	2,977,897
2019-2023	2,405,000	560,594	2,965,594
2024	570,000	17,456	587,456

Other Long-Term Debt consists of the following:

- State Revolving Loan for \$480,816, bearing interest rates ranging from 2.89% to 3.75% due in 20 annual payments of \$32,365, including interest, from July 31, 1994 through July 31, 2013, secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- State Revolving Loan for \$1.827 million, bearing interest at a rate of 2.56% and 1.54%, due in 40 semi-annual payments of \$53,240, including interest, from June 15, 2003 through December 15, 2022, , secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- State Revolving Loan for \$2.375 million, bearing interest at a rate of 1.53%, due in 40 semi-annual payments of \$71,143, including interest, from June 15, 2003 through December 15, 2022, , secured by a lien on pledge revenues as defined by the State Revolving Fund loan agreement. This is accounted for in the Water & Sewer Fund.
- Settlement with Florida Department of Transportation (FDOT) for \$632,954, bearing an implied interest rate of 4.11% due in 119 monthly payments of \$5,319, including interest, from January 2001 through December 2010. This is accounted for in the Water & Sewer Fund.

The service requirements for the other long term debt are as follows:

Fiscal Year	Principal	Interest	Total Debt Payment
2009	268,323	58,850	327,173
2010	289,540	54,886	344,426
2011	293,605	50,821	344,426
2012	297,774	46,652	344,426
2013	301,403	42,377	343,780
2014-2018	1,099,741	154,637	1,254,378
2019-2023	1,131,199	59,389	1,190,588
2024	291,341	2,580	293,921

EXPLANATION OF BUDGETARY POLICIES AND BASIS

In FY 2010, the City will continue to explore the possibility of securing additional debt to fund capital improvement dollars. In FY 2008, the City concluded a water and sewer rate study that included the CIP in the analysis. The recommended rates were approved by the City Commission and will provide acceptable income required by lenders and sufficient revenues to cover the debt service.

RESERVE POLICY

The reserve policy is approved by the City Commission and implemented by the City Manager. The General Fund is required to reserve a minimum of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) shall be available for use, with City Commission approval, to fund unanticipated budget issues, emergencies/natural disasters which may arise or potential expenditure overruns which cannot be offset through other sources. This reserve level shall be replenished at the beginning of each fiscal year so it is available on an ongoing basis. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for year end reserve.

The City shall also provide a reserve for uncompensated absences and other employee benefit liabilities. The City is required to budget sixty-five thousand dollars (\$65,000) annually in the General Fund, seventeen thousand five hundred dollars (\$17,500) in the Water and Sewer Fund, and seventeen thousand five hundred dollars (\$17,500) in the Solid Waste Fund to build the reserves sufficient to cover base liabilities for each fund.

If a budget shortfall is determined, a written plan will be forwarded from the City Manager to the City Commission within a reasonable time frame that may include the reduction of services, increases in fees and rates, or some combination thereof.

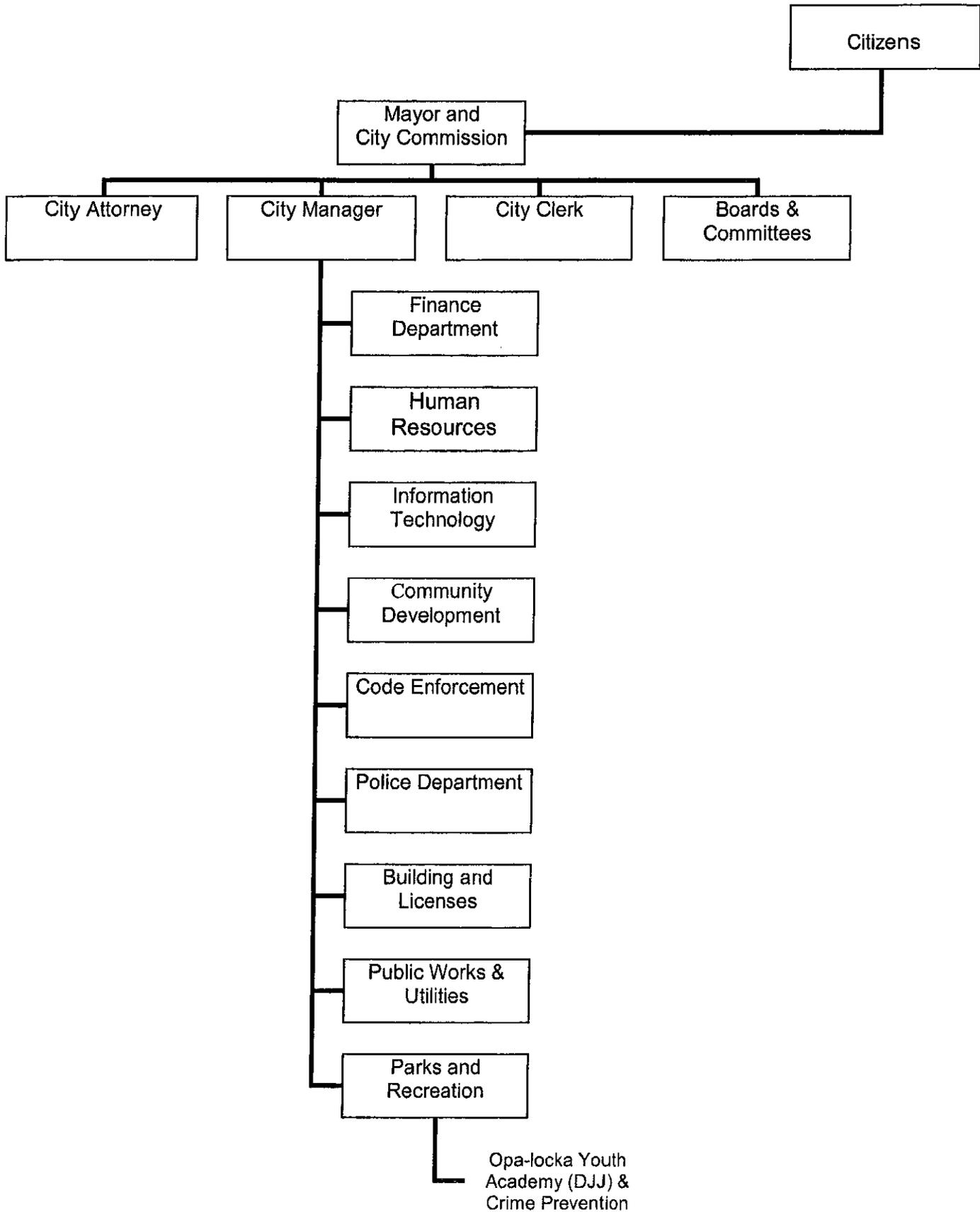
ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICY

An independent audit in accordance with Government Auditing Standards will be performed annually. Also, the City will produce financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Government Accounting Standards Board (GASB). The accounting, auditing, and financial reporting policy is considered administrative and is approved by the City Manager.

CAPITAL IMPROVEMENT PLAN (CIP)

The City will develop a five-year Capital Improvements Plan (CIP) and update it annually. The annual budget will incorporate the first year of the CIP. The capital improvement plan policy is considered administrative and is approved by the City Manager.

ORGANIZATIONAL CHART



FUND DESCRIPTIONS

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities – identified as funds—based upon the purpose for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary.

GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Capital Projects funds, and Debt Service Funds.

General Fund – Accounts for all financial resources, except those required to be accounted for in another fund.

Special Revenue Funds – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Funds – Accounts for financial resources to be used for the acquisition or construction of major capital facilities.

GENERAL FUND

The General Fund of a government unit serves as the primary reporting vehicle for current governmental operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are administrative: Mayor and City Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Parks and Recreation, Police, Public Works, and Building and Licenses.

FUND DESCRIPTIONS

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific sources, other than expendable trusts or major capital projects that are legally restricted to expenditures for specific purposes.

Police – Special Law Enforcement Revenue Fund – This fund is used to account for the proceeds from the State's special law enforcement trust fund, fines and forfeitures.

Boy Scouts Special Revenue Fund – This fund is used to account for the proceeds from donations to the City's Police Explorer Program.

Crime Prevention Special Revenue Fund – This fund is used to account for special State grants to the City to develop a crime prevention program.

Federal Emergency Management Fund – This fund is used to account for special State grants to the City in connection with Hurricane Andrew and the like.

Safe Neighborhood-Nile Gardens Special Revenue Funds – This fund is used to account for grants to the City to provide service to the Department of Juvenile Justice court mandated juveniles for care after release from incarceration.

Stop/VAWA Grant Fund – This fund is used to account for a grant to the City to operate a program of violence against women.

VOCA – This fund is used to account for a grant to the City to operate a victim advocacy program.

Peoples Transportation Tax Fund – This fund is used to account for the proceeds derived from the transportation Transit Tax Surcharge.

South Florida Water Management District Fund - This fund is used to account for funds received for the Canal Maintenance Project.

DEP Wastewater Improvement Fund – This fund is used to account for funds received for sewer improvement projects.

Local Law Enforcement Block Grant Fund – This fund is used to account for grant funds received for law enforcement purposes.

Community Redevelopment Agency (CRA) Fund – This fund was established to account for community redevelopment activities.

FUND DESCRIPTIONS

DEBT SERVICE FUND

The fund accounts for the sinking fund requirements of the Series 1194A Capital Improvement revenue bonds. At Sept 30, 2008, the annual requirements to amortize the debt as follows:

Fiscal Year ending September 30,	Principal	Interest
2009	\$225,000	\$376,075
2010	240,000	359,800
2011	255,000	342,475
2012	275,000	323,925
2013	290,000	304,150
2014-2018	1,780,000	1,197,897
2019-2023	2,405,000	560,591
Thereafter	570,000	17,546
	<u>\$6,040,000</u>	<u>\$3,482,369</u>

CAPITAL PROJECTS FUNDS

Capital Project Funds are used to account for the acquisition of major facilities other than those financed by proprietary funds and trust funds. There are three funds in this group:

Capital Improvement Debt Service Capital Projects Fund – This fund is used to account for sinking fund requirements of the 1994 Series Capital Improvement Revenue Bonds.

Capital Acquisition Capital Projects Fund – This fund is used to account for capital assets (including infrastructure) acquisition and construction from proceeds of the 1994 Series Capital Improvement Revenue Bonds.

Safe Neighborhood Capital Improvement Capital Projects Fund – This fund is used to account for grants to be utilized for activities related to the Enterprise Zone Safe Neighborhood Capital Improvement Project.

FUND DESCRIPTIONS

PROPRIETARY FUND TYPES

Proprietary Fund Types consist of the Enterprise Funds.

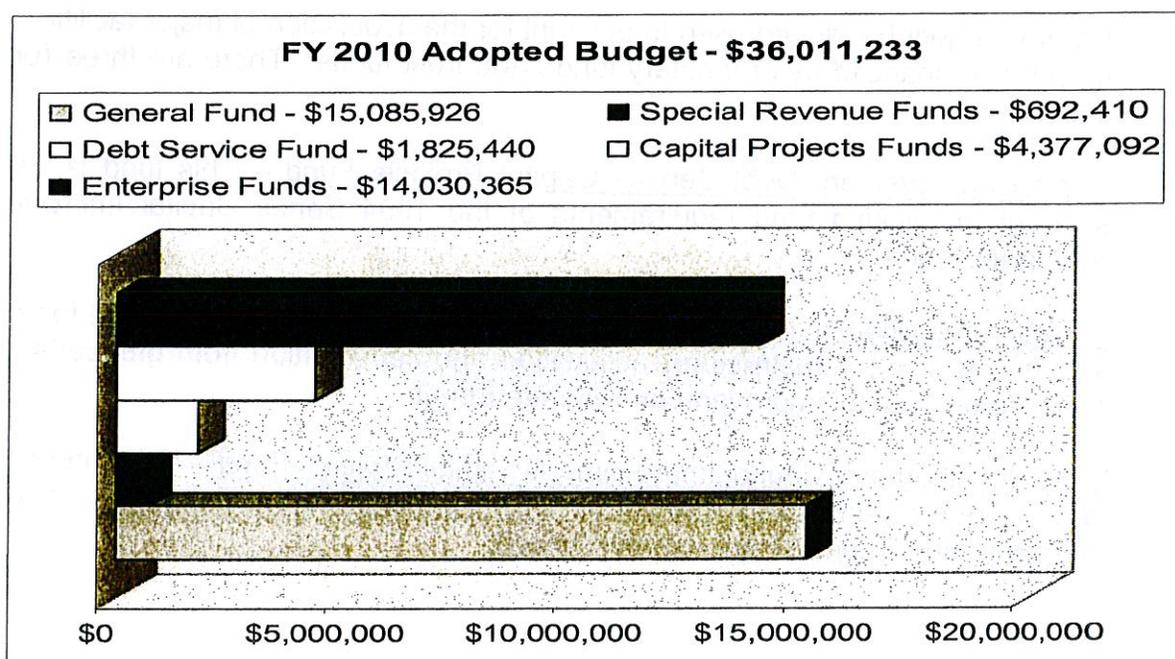
Enterprise Funds – Accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. The City operates three funds in this category:

Solid Waste Management Enterprise Fund – This fund is used to account for the services of the City's Solid Waste Management Fund.

Water and Sewer Enterprise Fund – This fund is used to account for the activities of the City's Water and Sewer Fund.

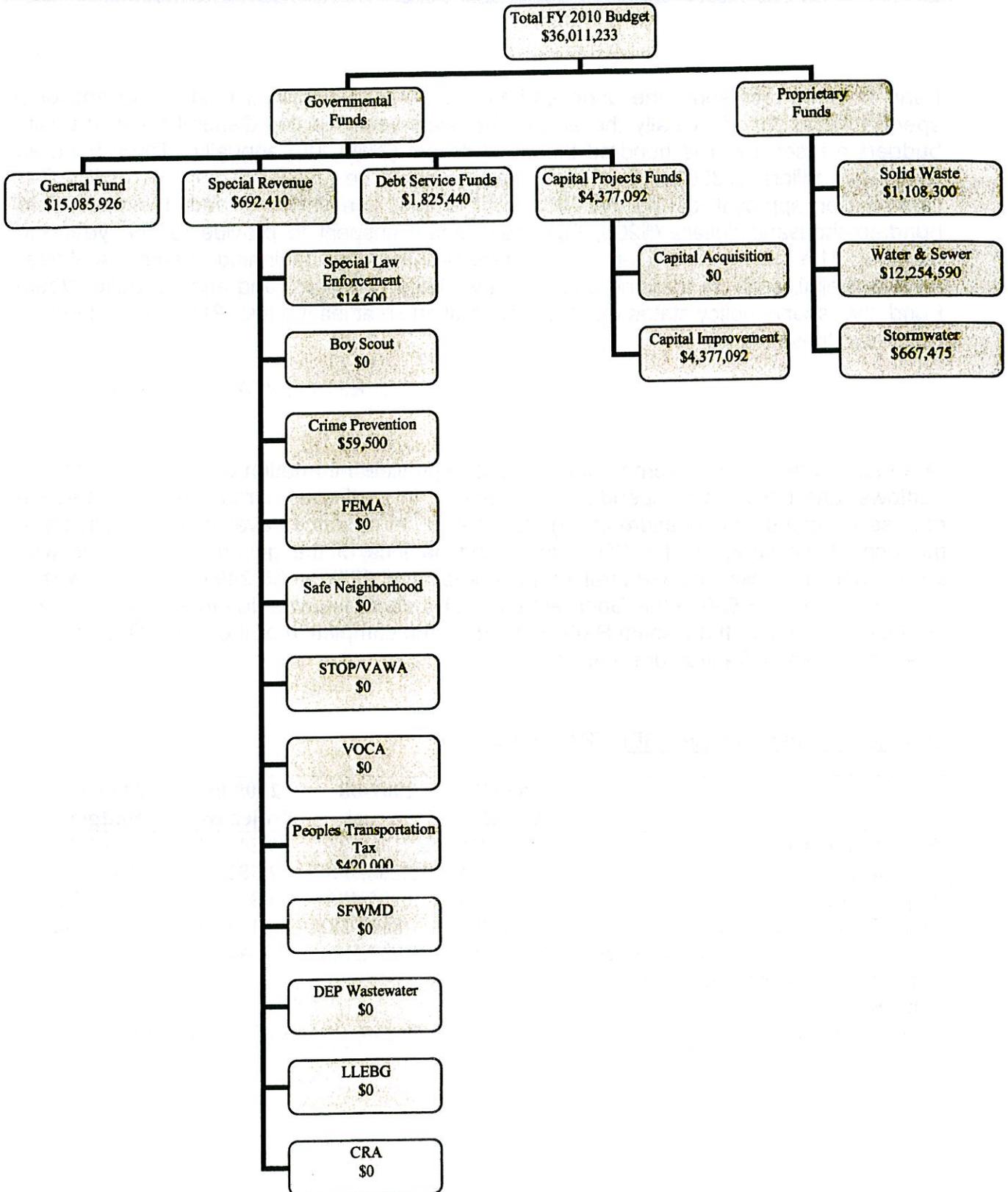
Stormwater Utility Management Fund - This fund is used to account for fees collected for Stormwater operations and capital costs.

A visual depiction of the total budget of all funds for FY 2010 is shown below:



A chart of all funds for FY 2010 is presented on the next page.

FY 2010 BUDGET BY FUND



FUND BALANCE

Fund Balance represents the unencumbered cash remaining in a fund at the end of a specified time period, usually the end of the fiscal year. In the General Fund, the City budgets a reserve of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) of the reserve shall be available for use, with City Commission approval, during the fiscal year to fund unanticipated budget issues. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for the year-end reserve. The total reserve level shall be replenished at the beginning of each fiscal year so it is available on an on-going basis. In the Water & Sewer Fund and the Solid Waste Fund, the reserve policy states that the City shall retain at least a two (2) to five (5) percent reserve in these funds.

GOVERNMENTAL FUNDS ANALYSIS

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year. In FY 2008, total fund balance of the governmental funds was \$5,931,810, of which the General Fund represented 88% or \$5,249,028. This was a decrease of \$1,903,580 in the General Fund. This decrease was due to a contribution by the General Fund to the Capital Projects fund for the completion of the Curtis Drive/Perviz Avenue roadway infrastructure project.

Changes in Fund Balance - GENERAL FUND

	2006-07	2007-08	2008-09	2009-10
	Actual	Actual	Projected*	Budget
Beginning Balance	\$ 5,042,419	\$ 7,152,608	\$5,249,028	\$5,293,253
Revenues	12,849,324	12,268,958	12,382,173	12,467,121
Expenditures	11,745,594	13,285,486	15,811,745	15,085,926
Other Financing Sources	1,006,459	(887,052)	3,473,797	2,618,805
Excess (deficiency) of revenues over expenditures and other financing sources	2,110,189	(1,903,580)	44,226	-
Ending Balance	\$ 7,152,608	\$5,249,028	\$5,293,254	\$5,293,254

*Un-Audited

FUND BALANCE

Changes in Fund Balance – FEMA FUND

	2006-07 Actual	2007-08 Actual	2008-09 Projected*	2009-10 Budget
Beginning Balance	\$ 23,034	\$ 611,028	\$ 598,535	\$ 598,535
Revenues	1,580,831	269,061	160,000	-
Expenditures	992,837	281,554	160,000	-
Other Financing Sources	-	-	-	-
Excess (deficiency) of revenues over expenditures and other financing sources	587,994	(12,493)	-	-
Ending Balance	\$ 611,028	\$ 598,535	\$ 598,535	\$ 598,535

Changes in Fund Balance – CAPITAL PROJECTS FUND

	2006-07 Actual	2007-08 Actual	2008-09 Projected*	2009-10 Budget
Beginning Balance	\$ 100,377	\$ (417,272)	\$ (664,346)	\$ (219,130)
Revenues	2,156,931	1,243,419	1,488,346	3,652,092
Expenditures	2,674,580	3,598,128	1,417,000	4,377,092
Other Financing Sources	-	2,107,635	373,870	725,000
Excess (deficiency) of revenues over expenditures and other financing sources	(517,649)	2,354,709	445,216	-
Ending Balance	\$(417,272)	\$ (664,346)	\$ (219,130)	\$ (219,130)

Note: Beginning in FY 2011 the City will annually budget a transfer from the General Fund to the Capital Projects fund to have the deficit eliminated within five years.

Changes in Fund Balance – OTHER GOVERNMENTAL FUNDS

	2006-07 Actual	2007-08 Actual	2008-09 Projected*	2009-10 Budget
Beginning Balance	\$ 198,021	\$ 729,053	\$ 748,593	\$1,164,708
Revenues	2,673,846	2,340,640	2,342,140	2,017,850
Expenditures	1,268,555	1,148,167	2,770,887	2,517,850
Other Financing Sources	(874,259)	(1,172,933)	844,862	500,000
Excess (deficiency) of revenues over expenditures and other financing sources	531,032	19,540	416,115	-
Ending Balance	\$ 729,053	\$ 748,593	\$1,164,708	\$1,164,708

Note: The increase in the fund balance is primarily due to revenue received in the Peoples Transportation Tax fund. We have projected \$380,000 however, no expenses have been incurred.

*Un-Audited

FUND BALANCE

PROPRIETARY FUNDS ANALYSIS

Proprietary or Enterprise Funds are used to account for the City's business-type activities. In FY 2008, the total increase in all enterprise funds was \$1,129,181 to \$10,991,798.

Changes in Fund Net Assets – WATER & SEWER FUND

	2006-07	2007-08	2008-09	2009-10
	Actual	Actual	Projected*	Budget
Beginning Net Assets	\$ 9,670,947	\$ 8,440,688	\$10,247,125	\$10,170,880
Revenues	5,996,478	6,963,170	7,719,300	10,329,590
Expenditures	10,460,995	5,134,890	7,795,545	12,254,590
Non-Operating revenues/(expenses)	3,234,258	(21,843)	-	1,925,000
Change in Net Assets	(1,230,259)	1,806,437	-	-
Ending Net Assets	\$ 8,440,688	\$10,247,125	\$10,170,880	\$10,170,880

Changes in Fund Net Assets – SOLID WASTE FUND

	2006-07	2007-08	2008-09	2009-10
	Actual	Actual	Projected*	Budget
Beginning Net Assets	\$ 43,970	\$ (100,751)	\$ (482,581)	\$ (482,581)
Revenues	729,062	793,534	939,975	1,100,300
Expenditures	873,783	1,175,364	1,050,260	1,108,300
Non-Operating revenues/(expenses)	-	-	110,285	8,000
Change in Net Assets	(144,721)	(381,830)	-	-
Ending Net Assets	\$ (100,751)	\$ (482,581)	\$ (482,581)	\$ (482,581)

Note: The Commission adopted a schedule of annual residential solid waste collection rate adjustments that will provide the resources necessary to provide the service. Also, beginning in FY 2011 the City will annually budget a transfer from the General Fund to the Solid Waste fund to have the deficit eliminated within five years.

Changes in Fund Net Assets – STORMWATER FUND

	2006-07	2007-08	2008-09	2009-10
	Actual	Actual	Projected*	Budget
Beginning Net Assets	\$1,796,316	\$1,522,680	\$1,227,254	\$1,227,254
Revenues	303,308	271,277	275,400	275,400
Expenditures	1,716,944	566,703	392,965	667,475
Non-Operating revenues/(expenses)	1,140,000	-	117,565	392,075
Change in Net Assets	(273,636)	(295,426)	-	-
Ending Net Assets	\$1,522,680	\$1,227,254	\$1,227,254	\$1,227,254

* Un-Audited

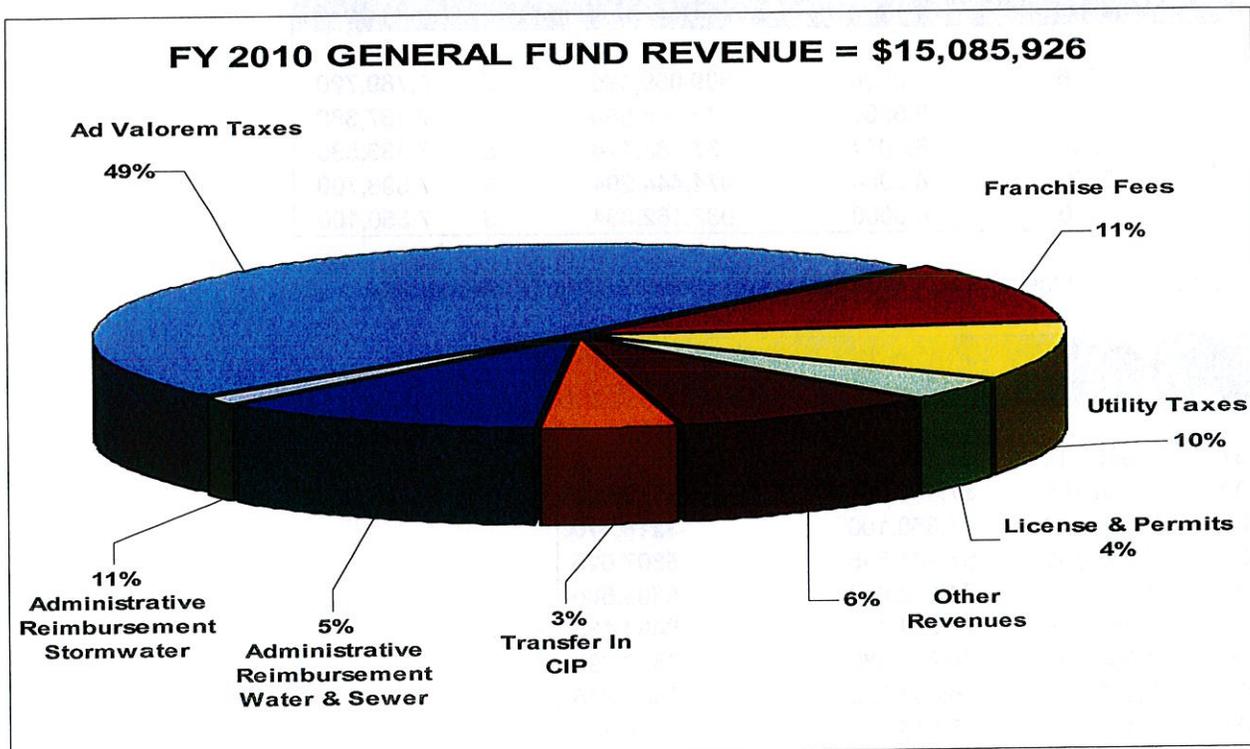
EXECUTIVE SUMMARY

Since 2006, the global economy has been declining and the FY 2010 Proposed Budget reflects the impact of this recession. Property tax values have decreased by 4.4%. Many other consumption driven revenue sources such as telecommunication taxes, sales taxes, and gas taxes are declining. The FY 2010 Proposed Budget balances our obligation to continue to provide critical services to our residents with our responsibility to remain within available resources.

The FY 2010 Budget for all funds totals \$36,011,233. This represents an increase of approximately \$1,510,894, or 4% when compared with the FY 2009 Amended Budget of \$34,500,339. This increase is due to an increase in capital projects, primarily in the Water & Sewer Fund.

GENERAL FUND REVENUE ESTIMATES

General Fund revenue estimates from all sources show a decrease of \$1,341,986 or 8.2% when compared to the amended FY 2009 budget to \$16,427,912. This decrease is primarily attributable to a decrease in tax revenue and a decrease in reimbursement from other funds. The proposed millage rate is 8.3000. This rate is lower than the rolled-back rate and, therefore, provides for decreased ad valorem tax revenue. We also see decreases in utility tax revenue and local option gas tax revenues. Also, the FY 2009 budget included a one-time transfer from the Peoples Transportation Tax Fund in the amount of \$704,382 that is not included in the FY 2010 budget. The graph below depicts the major general fund categories. All other revenue categories are grouped together under "Other Revenues". FY 2010 General Fund revenue estimates are based on historical trend unless otherwise stated.



EXECUTIVE SUMMARY

GENERAL FUND - MAJOR REVENUE SOURCES

Ad Valorem Tax Revenue

The Miami-Dade County Property Appraiser's office sets the assessed and taxable values of the property in the City of Opa-locka. Each year during September, the City sets a millage rate at which property owners are taxed according to the adopted budget. Taxable value of a property may differ from the assessed value because of exemptions. The maximum millage a city can levy is 10 mills.

The City of Opa-locka FY 2010 taxable value for operating purposes is 932,162,334. This is a 4.4% decrease compared to the FY 2009 taxable value. This is a direct result of our slumping economy (increased foreclosures, high unemployment, and frozen credit markets).

Based on the rules to calculate the City's millage rate, the rolled back rate (the rate that generates the same level of revenues as the previous year) for the City is 8.5467, which results in ad valorem tax revenue of \$7,568,570. The FY 2010 proposed millage rate is 8.3000, which will provide less revenue than the rolled back rate. Below you will find a schedule depicting the change in gross taxable revenue over five years and a schedule showing the affect of difference millage rates on ad valorem tax revenue. The proposed budget proposes the rolled back rate of 8.3000 and ad valorem tax revenue funds 48.7% of the FY 2010 General Fund expenditures.

Below is a schedule depicting the change in gross taxable value over the past five (5) years:

Number	Fiscal Year	Millage	Gross Taxable Value	Revenue
1	2006	9.8000	609,059,496	\$ 5,789,720
2	2007	9.8000	772,006,060	\$ 7,187,380
3	2008	8.0084	937,633,178	\$ 7,133,530
4	2009	8.2084	974,444,294	\$ 7,598,700
5	2010	8.3000	932,162,334	\$ 7,350,100

Below is a schedule of the affect of ad valorem tax revenue at different millage rates:

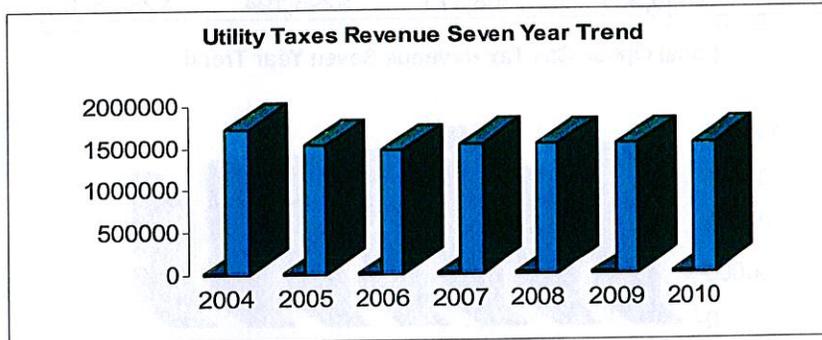
Millage Rate	Total Tax Revenue	Proposed 95% Budget	Difference From Rolled Back Rate
8.5467	\$7,966,912	\$7,568,570	\$0
8.4000	\$7,830,164	\$7,438,660	-\$129,910
8.3000	\$7,736,947	\$7,350,100	-\$218,470
8.2000	\$7,643,731	\$7,261,545	-\$307,025
8.1000	\$7,550,515	\$7,172,990	-\$395,580
8.0000	\$7,457,299	\$7,084,435	-\$484,135
7.9000	\$7,364,082	\$6,995,880	-\$572,690
7.8000	\$7,270,866	\$6,907,325	-\$661,245
7.7000	\$7,177,650	\$6,818,770	-\$749,801
7.6000	\$7,084,434	\$6,730,215	-\$838,355
7.5000	\$6,991,218	\$6,641,660	-\$926,910

EXECUTIVE SUMMARY

Utility Taxes/Telecommunications Services Tax

The City collects utility taxes from companies who charge residents or businesses for utilities such as electricity, gas, water and telecommunications. This category of revenues is estimated to provide for \$1,542,625 or 10% of the FY 2009 General Fund revenues. This is an increase of 1.0% from last year's projected revenue. The increase in revenue in FY 2010 is due to the expected increase in rates from Florida Power and Light.

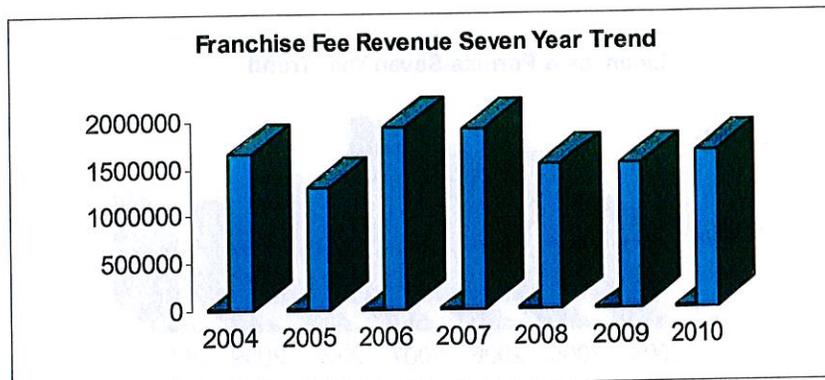
2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$1,736,442	\$1,527,801	\$1,467,039	\$1,544,532	\$1,532,071	\$1,527,960	\$1,542,625



Franchise Fees

The City assesses a fee on corporations in return for granting them a privilege to exclusive rights to provide services to residents and businesses (FPL, Waste Management, BFI, and City Gas). Estimates from this category are estimated at \$1,663,900 or 11% of total projected revenue and represents a 7.6% increase from last year. This increase is due to the revenue expected from FP&L and the commercial waste collector. FP&L are expecting to increase rates in FY 2010. Also, the City is expected to solicit a request for proposal for commercial solid waste collection and increased revenue is expected.

2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$1,674,120	\$1,313,694	\$1,941,939	\$1,919,542	\$1,540,751	\$1,546,380	\$1,663,900

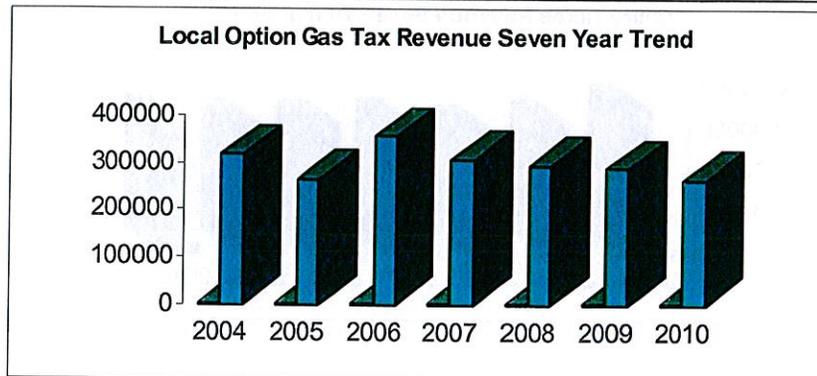


EXECUTIVE SUMMARY

Local Option Fuel Taxes

Local Option Fuel Taxes are collected by the State of Florida and is levied on every net gallon of regular and diesel fuel sold in the county. The proceeds may be used to fund transportation expenditures. The City estimates to receive \$265,165 in FY 2010, a decrease of 8.2% from last year and 1.7% of the total budget. These revenue estimates are provided by the Florida Department of Revenue, Office of Tax Research. During FY 2009, the Office of Tax Research revised estimates downward, however the downward trend is expected to continue if FY 2010.

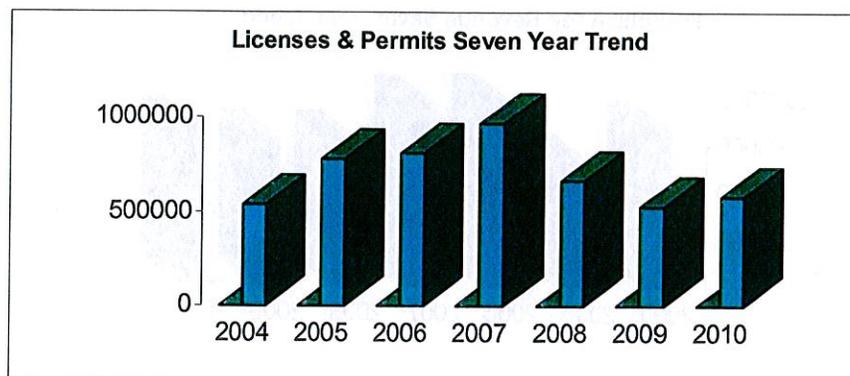
2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$318,589	\$267,045	\$356,931	\$308,171	\$295,194	\$288,870	\$265,165



Licenses and Permits

This category accounts for revenues collected by the City for the issuance of occupational licenses to businesses and the cost of building, electrical, alarm and plumbing permitting, in addition to, certificates of occupancy and inspections. It is estimated that this category would provide for \$575,000 or 3.7% of the FY 2010 general fund revenues and is 10.0% more than last year. This increase is due to the expected occupational license fees the City is expecting to receive from the Opa-locka Flea Market. Management has come to a tentative agreement of the process of collecting fees directly from the vendors.

2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$538,792	\$779,404	\$813,503	\$965,593	\$667,098	\$522,600	\$575,000



EXECUTIVE SUMMARY

GENERAL FUND - OTHER REVENUE SOURCES

State Grants

This category includes funding for several grants: COPPS Grant revenue (\$186,000), Segal Park Grant (\$20,000), Weed & Seed Grant (\$100,000), Byrne SRO Grant (\$4,598), Byrne Surveillance Grant (\$45,375), COPS Hiring Grant (\$111,925), and a Police Technology Grant (\$75,000). Management was awaiting a decision on over 20 additional pending grant applications. The total revenue in this category is estimated at \$543,611 or 3.6% of total revenue. This category is 12.6% less than FY 2009 projected, however could increase substantially based on pending applications.

Intergovernmental Revenue

The City receives revenues from the State of Florida and Miami-Dade County. The State of Florida distributes cigarette taxes, gas tax rebates, and alcoholic beverage taxes. State Shared Revenue is estimated at \$26,500, less than 1% of the general fund budget for FY 2010 and no change from last year. The County distributes school crossing guard revenues and county occupational license revenue. County Shared Revenue is estimated at \$42,330, less than 1% of the general fund budget for FY 2010. The City's share in these categories increases with the growth of the economy and the growth of the City's population.

Charges for Services

This category includes fees from services which the City provides, such as zoning and subdivision fees, rental of park facilities, police reports, and other miscellaneous charges. An estimate of \$21,090 is anticipated to be received in FY 2010, 18.9% more than FY 2009 projected revenue and less than 1% of the total budget. The increase is due to a small increase in revenue from police records due to the new records management system and an increase in recreational fees due to increased activities.

Fines and Forfeitures

This category accounts for revenues received from Miami-Dade County for court fines, city issued citations, city code violations and returned check fines/penalties. Approximately \$296,000 is estimated to be received in FY 2010. This is 2% of the general fund revenues and is 37.3% more than last year. The increase is primarily due to a new source of revenue, Red Light Camera proceeds. We are modestly budgeting revenue of \$95,000, however preliminary estimates indicate revenue may exceed \$250,000.

Interest

Interest revenue in the amount of \$35,000 is estimated to be received for funds held at Bank Atlantic, less than 1.0% of general fund revenue. Interest revenue has suffered tremendously due to the recession. The City's interest revenue is based on the Federal Funds rate and this year we saw the rate decline to less than 1%.

EXECUTIVE SUMMARY

Other Revenues

This category includes revenues such as copies, towing revenues, notary fees, etc. The FY 2010 estimate for this category is \$105,800 or .7% of the budget and represents a 13.5% decrease from FY 2009 projected revenue. This decrease is due to the reduction in rental revenue received for the Opa-locka Youth Academy for the use of City building due to their reduction in grant funding.

Other Financing Sources

This category is comprised of transfers in from the Capital Improvement Debt Service Fund. State shared revenues and sales taxes are recorded in the Capital Improvement Debt Service Fund to pay the debt service on the 1994 Capital Improvement Bonds. The residual is transferred by the Paying Agent to the General Fund. In FY 2010, \$724,640 will be transferred. This is a reduction of 13.0% from last year due to a reduction in the estimate for state revenue sharing and sales tax proceeds. These revenue estimates are provided by the Florida Department of Revenue, Office of Tax Research.

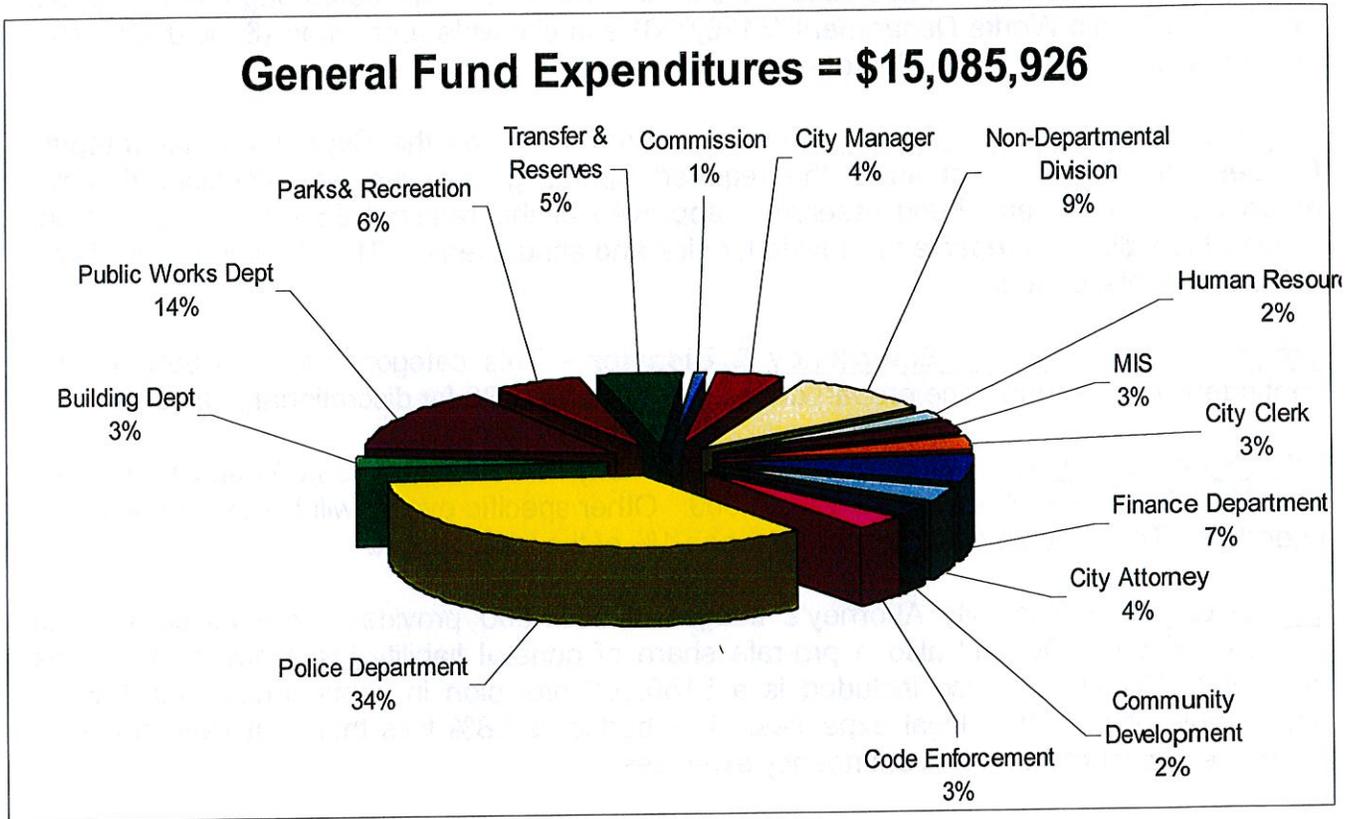
This category also includes reimbursements from the Water and Sewer and Stormwater Funds (\$1,894,165) for expenditures incurred in the general fund to provide support to the Enterprise Funds. This reimbursement is calculated based on an estimate of the percentage of resources the General Fund provides to the Enterprise Funds. This reimbursement is expected to decrease by 2.2% due to a reduction in personnel expenses in the General Fund.

This category accounts for \$2,618,805, 17.4% of expenditures for FY 2010. This represents a decrease of \$854,992 or 24.6% from the FY 2009 projected budget.

GENERAL FUND REVENUE SOURCE	2009 PROJECTED	2010 ESTIMATED	% Increase/ Decrease
AD VALOREM TAXES	\$ 7,415,920	\$ 7,350,100	-0.9%
FRANCHISE FEES	1,546,380	1,663,900	7.6%
UTILITY TAXES	1,527,960	1,542,625	1.0%
LOCAL OPTION GAS TAXES	288,870	265,165	-8.2%
LICENSES & PERMITS	522,600	575,000	10.0%
STATE GRANTS	622,148	543,611	-12.6%
STATE SHARED REVENUE	26,500	26,500	0.0%
OTHER SHARED REV/COUNTY	41,100	42,330	3.0%
CHARGES FOR SERVICES	17,745	21,090	18.9%
FINES & FORFEITURES	215,650	296,000	37.3%
INTEREST	35,000	35,000	0.0%
OTHER REVENUES	122,300	105,800	-13.5%
OTHER FIN SOURCES	3,473,797	2,618,805	-24.6%
TOTAL REVENUE	\$15,855,970	\$15,085,926	-4.9%

EXECUTIVE SUMMARY

GENERAL FUND EXPENDITURES



City Commission – The FY 2010 budget of \$127,125 reflects a decrease of \$19,905 or 13.5% compared to the FY 2009 amended budget and less than 1% of the total budget. This budget provides for the City Commission’s salary, health insurance, monthly allocation, and travel allocation.

City Manager’s Office – Executive – The FY 2010 budget of \$509,880 reflects a decrease of \$344,820 or 40.3% when compared to the FY 2009 amended budget and is 3.4% of the total budget. The FY 2009 amended budget included separation costs of the previous City Manager and Assistant City Manager.

Non-Departmental Division – This division provides for city-wide expenses that cannot be attributable to any particular department and also provides for the maintenance of City Hall. This division is expected to decrease by \$532,000 to \$1,431,020, or 27.1%, primarily due to elimination of merit and COLA increases in FY 2010. It represents 9.5% of the total budget.

Workers Compensation Claims	\$100,000
Verizon Cellular Service	\$85,000
Suncom	\$50,000
FPL	\$355,000
City Hall Maintenance	\$50,000
Rentals and Leases (Town Center 4 th Floor, Library, etc.)	\$510,000

EXECUTIVE SUMMARY

City Manager's Office – Interfund Transfers – The Capital Projects Fund requires a transfer out of \$225,000. These dollars are transferred for the mandated upgrade to the fuel tank at the Public Works Department (\$125,000) and city-wide roof repair (\$100,000). This division accounts for 1.5% of the total budget.

City Manager's Office – Reserves – As recommended by the City's Financial Integrity Policies, the City has set aside the required operating reserves and sick/annual leave reserves. The General Fund reserve is approved at the required \$500,000 level. Also, included is a \$65,000 reserve to provide for sick and annual leave. This division accounts for 3.7% of the total budget.

City Manager's Office – Emergency & Disaster – This category provides \$80,000 for contingency items (hurricane preparedness, etc.) and \$30,000 for discretionary items.

City Manager's Office – Special Events – The City has allocated \$30,000 special events. The 70's Costume Ball is budgeted at \$5,000. Other specific events will be determined at a later date. This division accounts for less than 1% of the total budget.

City Attorney – The City Attorney's budget of \$551,500 provides for legal contractual services of \$200,000 and also a pro-rata share of general liability insurance costs in the amount of \$200,000. Also included is a \$150,000 provision in contingencies for lawsuit settlements and/or other legal expenses. The budget is 28% less than last year due to a decrease in expectations for contingency expenses.

City Clerk – The City Clerk's budget is approved at \$446,195, which represents a 3.3% decrease that provides for current staffing of \$329,995 and operating costs of \$116,200. Included in the operating expenses is \$42,500 in advertising expenses and \$15,000 for postage expenses.

Human Resources – The FY 2010 budget of \$294,310 is 10.6% more than last year due to the funding of the receptionist and the Risk Manager positions. The Risk Manager position is especially important to oversee our safety program to reduce the City's liability exposure.

Finance Department – The Finance Department budget of \$981,135 is \$34,185 or 3.6% more than FY 2009. The increase is due to the funding of the Grant Writer position. The position was partially funded in FY 2009 and will be funded for the entire year in FY 2010.

IT – The budget of \$411,030 represents 28% increase from the FY 2009 Budget and is 2.7% of the total budget. The increase is due to software maintenance in the IT Department. It was previously funded in General Government. Also, all computer equipment for the City (with the exception of the Police Department) will be purchased through this Department. The Police Department received grant funds that will be used towards their records management system and other police technology.

EXECUTIVE SUMMARY

Community Development Department – Funding for FY 2010 is \$346,185. This is a decrease of 12.8% from FY 2009 and represents 2.3% of the General Fund budget. Included in this division is \$82,500 in funding for the professional services related to the planning consultant, the finding of necessity study and foreclosure assistance. The decrease in funding is due to the transfer of the Minimum Housing Inspector to the Building Department. Also, in FY 2009, Code Enforcement was separated from the Community Development Department and made into a separate department.

Code Enforcement Department – This is a newly created department in FY 2009. The FY 2010 budget is \$497,325 and is 40.2% more than FY 2009 and represents 3.3% of the budget. The increase in funding is due to the addition of four (5) urban rangers, a special labor force developed to address critical debris removal throughout the City as well as a quick-response litter control team and the addition of a department director.

Building, Permitting and License Department – The FY 2010 budget of \$404,645 represents a 10.4% increase from the previous year, and is 2.7% of the total budget. The increase is due to the funding of a part time structural plans examiner and the addition of the Minimum Housing Inspector to the department. The budget also includes \$50,000 to pay for permit inspector services.

Parks & Recreation – Funding for FY 2010, \$848,890 is \$170,680, or 16.7% less than the previous year. This is primarily due to the completion of several park improvement projects funded by FRDAP grant and the completion of the Sherbondy Park pavilion project funded totally by Miami-Dade County Parks with grant funding in the amount of \$163,000. This budget also includes a total of \$20,000 contracted services related to tutoring and after school services, \$30,000 for recreational activities and programs and \$20,000 for promotional activities related to Earth Day, Black History Month activities, Easter, etc.

Public Works – (Physical Environment) Department – The Public Works Department's budget of \$2,081,425 is 2.4% more than last year and represents 13.8% of the General Fund budget and is comprised of the following divisions:

Administrative Division	\$ 505,050
Building Maintenance	360,720
Roads and Streets	709,510
Vehicle Maintenance	506,145
Total	\$2,081,425

The FY 2010 budget includes:

- \$40,000 in machinery & equipment to lease/purchase a bobcat & asphalt machine to begin regular road paving maintenance
- \$335,000 in contracted services for landscaping and FL Dept. of Corrections services
- \$15,000 in machinery & equipment to purchase a new lift for the garage
- \$200,000 for fuel costs

EXECUTIVE SUMMARY

Police Department – The budget for the department in the amount of \$5,225,261 and represents 34.6% of the total general fund budget and is 2.2% more than FY 2009. Included in the FY 2010 budget is funding for:

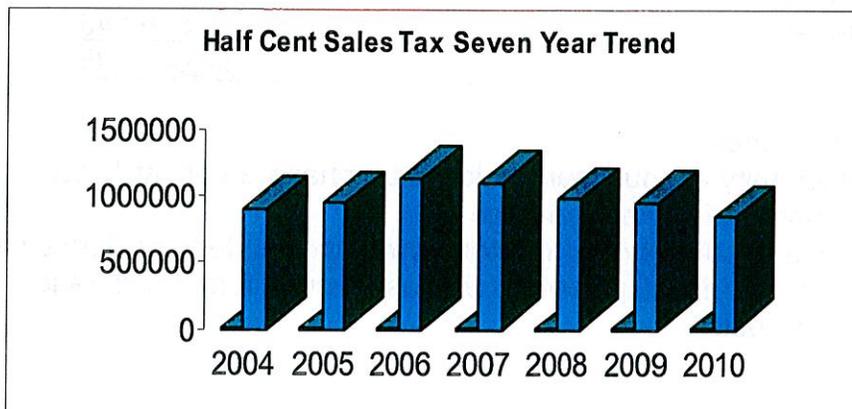
- Fifty one (51) sworn police officer positions
- \$160,000 in vehicle lease costs
- \$306,375 in grant funding to be used towards the records management system and other technology
- \$71,500 in professional services including, but not limited to, the grant consultant.
- A new division called Special Operations to handle Community Empowerment Team projects, the Weed & Seed program, and other outreach operations.

The FY 2009 budget for the Police Department was consolidated into one department, however we have decided to return to budgeting by division for more efficient cost management of the separate operations within the Police Department.

CAPITAL IMPROVEMENT FUND

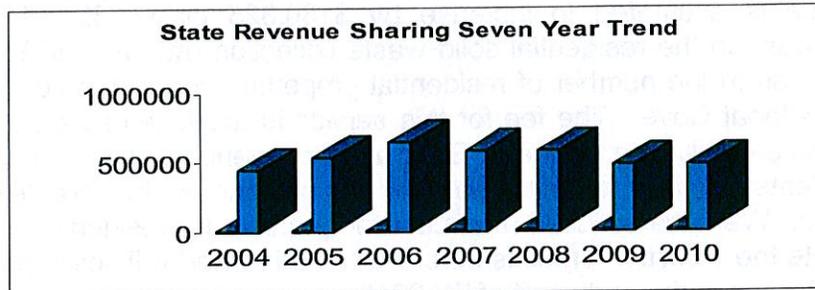
Capital Improvement Debt Service – The City has pledged receipts from two (2) revenue streams to re-pay 1994 Capital Improvement Revenues Bonds. After paying the debt service charges, the balance remaining is transferred-out to the General Fund. The table below summarizes budget estimates for FY 2009. These revenue estimates are provided annually by the Florida Department of Revenue, Office of Tax Research and were affected by estimate revisions in FY 2008. In FY 2010, Half Cent Sales Tax revenue is expected to decrease by 10.9% and State Revenue Sharing is expected to decrease by 1.1%. These revenue sources are also impacted by the slumping economy.

2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$915,395	\$949,591	\$1,146,689	\$1,104,690	\$983,202	\$954,715	\$850,400



EXECUTIVE SUMMARY

2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$440,733	\$530,192	\$643,904	\$580,911	\$575,081	\$480,295	\$474,990



Revenue	FY 2009 Projected	FY 2010 Adopted
Half-Cent Sales Tax	\$954,715	\$850,400
State Revenue Sharing	480,295	474,990
Bond Refunding Proceeds	0	500,000
Interest	100	50
Total	\$1,435,110	\$1,825,440
Expenditure		
Principal	\$225,000	\$240,000
Interest	376,075	359,800
Other Debt Service Costs	1,500	1,000
Transfer to Capital Projects Fund	0	500,000
Transfer to General Fund	832,535	724,640
Total	\$1,435,110	\$1,825,440

The increase in the Capital Improvement Debt Service Fund is attributable to the refinancing of the 1991 Series A Bond. The City expects to receive \$500,000 in proceeds that will be then transferred to the Capital Projects Fund to fund several projects. Also, due to the reduced half cent sales tax revenue and state revenue sharing revenue, we will also see a decrease in the transfer to the General Fund.

Safe Neighborhood Capital Improvement Projects – The FY 2009 budget includes revenues which the City anticipates are forthcoming from Miami-Dade County G. O. Bonds, Community Development Block Grants – OCED, and City contributions. The table shown below details these estimates.

Sherbondy Park Improvement Project	\$3,263,384
Ali- Baba Avenue Project	407,000
Magnolia Park North Improvements	50,000
Segal Park Improvements	150,000
Ingram Park Lakefront	101,708
Building Improvements – Roof Repair	100,000
Building Improvement – Ingram Park Teen Building	25,000
Bus Shelters	155,000
Underground Fuel Tank Upgrade	125,000
Totals	\$4,377,092

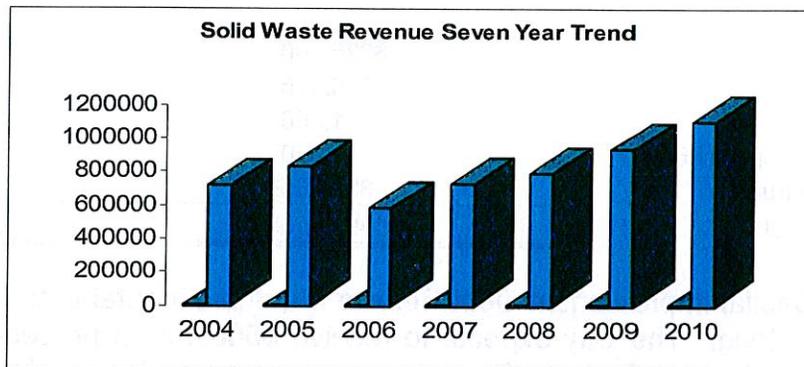
EXECUTIVE SUMMARY

ENTERPRISE FUNDS

Solid Waste Fund – The Solid Waste operations proposed budget is \$1,108,300. Waste and Garbage Fee revenue is estimated to increase by \$160,325 or 17.1%. This increase is attributable to an increase in the residential solid waste collection rate from \$455.00 to \$472.00 per year and an increase in the number of residential properties due to the completion of more townhouse units at Sailboat Cove. The fee for this service is assessed as a non - ad valorem assessment to all single-family homeowners. Solid Waste revenues are received from Miami-Dade County as residents pay their tax bills. The City has outsourced the collection of residential and commercial waste. We have solicited a request for proposal for residential waste collection and expect to complete the selection process before Oct 1 2009 and will solicit proposals for the commercial waste collection in the early part of FY 2010.

SOLID WASTE FUND - MAJOR REVENUE SOURCE

2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$720,117	\$830,956	\$583,123	\$728,162	\$793,534	\$939,975	\$1,100,300



Revenue	FY 2009	FY 2010	Difference
Sanitation Fees	\$939,975	\$1,100,300	\$160,325
Delinquent Service Charges	-	-	-
Transfer-In from General Fund	110,285	8,000	(102,285)
Interest	-	-	-
Total	\$1,050,260	\$1,108,300	\$58,040

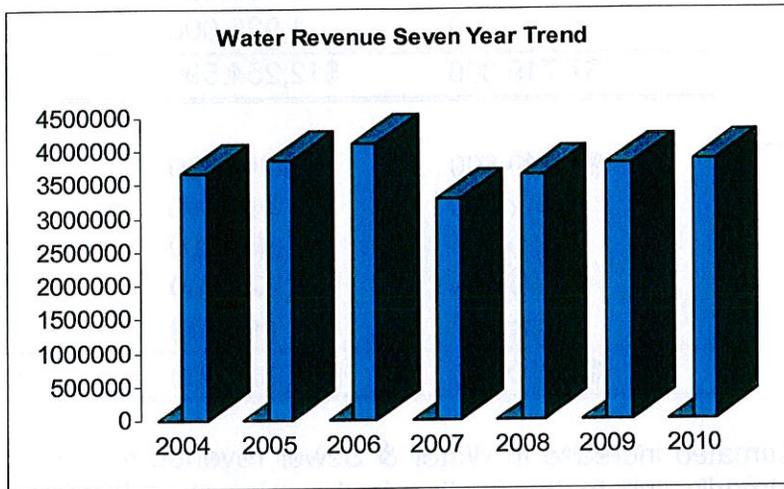
Expenditure	FY 2009	FY 2010	Difference
Contracted Services	\$930,260	\$960,000	\$29,740
Solid Waste Disposal - City Public Works Dept	40,000	52,800	12,800
Curbside Recycling - Miami Dade County	62,500	78,000	15,500
Reserve - Sick and Annual Leave	17,500	17,500	-
Total	\$1,050,260	\$1,108,300	\$58,040

The increase in the Solid Waste rates is necessary so the revenues generated in the fund can pay the expenses of the fund, rely less on the General Fund for assistance, and eventually pay off the deficit in the fund. As you can see, the transfer in from the General Fund has decreased from \$110,285 in FY 2009 to \$8,000 in FY 2010.

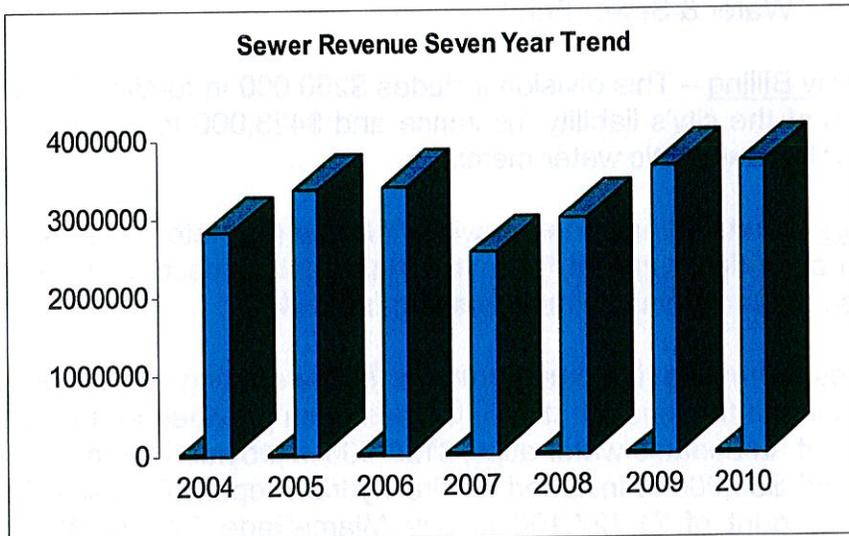
EXECUTIVE SUMMARY

Water and Sewer Fund – The City supplies water and sewer to over 5,000 customers. Areas serviced by the City’s water distribution system include outside customers in the City of Miami Gardens and parts of unincorporated Miami-Dade County. The total FY 2010 budget estimated for water and sewer operations is \$12,254,590.

WATER REVENUE						
2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$3,684,115	\$3,859,259	\$4,107,045	\$3,304,616	\$3,643,565	\$3,820,450	\$3,870,450



SEWER REVENUE						
2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$2,815,910	\$3,370,486	\$3,404,909	\$2,568,333	\$3,007,793	\$3,655,000	\$3,715,000



EXECUTIVE SUMMARY

Below is a schedule summarizing the Water & Sewer Fund revenues and expenditures:

Water and Sewer	FY 2009 Projected	FY 2010 Adopted	Difference
Revenues			
Water Revenue	\$3,820,450	\$3,870,450	\$50,000
Sewer Revenue	3,655,000	3,715,000	60,000
Grants	0	500,000	500,000
Interest	40,000	40,000	0
Other	203,850	204,140	290
Trans In - Fund Balance	0	2,000,000	2,000,000
State Revolving Loan	0	1,925,000	1,925,000
Total	<u>\$7,719,300</u>	<u>\$12,254,590</u>	<u>\$4,535,290</u>
Expenditures			
Finance-Utility Billing	\$1,149,800	\$944,800	(\$205,000)
Meter Readers	442,025	340,495	-101,530
Water Services	1,899,964	2,633,080	733,116
Sewer Services	4,199,460	8,222,000	4,022,540
Customer Services	104,296	114,215	9,919
Total	<u>\$7,795,545</u>	<u>\$12,254,590</u>	<u>\$4,459,045</u>

There is a \$4,535,290 estimated increase in Water & Sewer revenue from FY 2009 to FY 2010. This increase is primarily due to the funding in the amount of \$3,925,000 to cover infrastructure improvements. Of that amount, \$2,000,000 will be funded through the Water & Sewer Fund balance and \$1,925,000 will be financed through debt. The new water and sewer rate structure allows the City to finance debt to cover infrastructure improvements and also incorporates a conservation element to encourage users to take measures to conserve water. The City is in the process of re-evaluating the most recent study ease the burden on residents. This re-evaluation is expected to be completed in the early part of FY 2010. There are five divisions in the Water & Sewer Fund:

1. Finance – Utility Billing – This division includes \$250,000 in funding for Water & Sewer Fund's portion of the city's liability insurance and \$423,000 for the FY 2009 payment on the loan for the automatic water meters.
2. Meter Readers – Funding has been provided for four (4) meter readers. Also included is \$21,500 in operating supplies for meter repair and replacement and \$150,000 for the completion of the automatic meter reading project.
3. Water Services – Funding has been provided for the existing four (4) personnel in this division. Funding in the amount of \$75,000 has been provided for the development of the first phase of an updated water atlas, \$120,000 is provided for the demolition of the water plant, and \$50,000 is included for fire hydrant repair. Provision has also been made in the amount of \$1,727,100 to pay Miami-Dade County Water and Sewer Authority for the purchase of water. This is an increase of 17% in purchased water rates by Miami- Dade County for FY 2010.

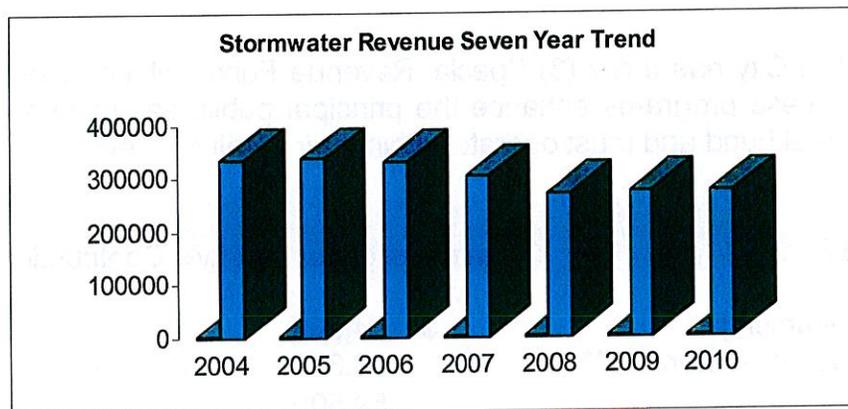
EXECUTIVE SUMMARY

4. Sewer Services – Included in this budget is sewer treatment costs payable to Miami-Dade County in the amount of \$1,275,200 representing an increase of 21% and a reserve of \$675,000. Also included is \$4,075,000 in infrastructure improvement projects.
5. Customer Service – This division will handle all customer service calls and requests for service in the Public Utilities Department. The FY 2009 budget for this division is \$114,215.

STORMWATER FUND - MAJOR REVENUE SOURCE

Stormwater Utility Fund – Revenues collected are used to fund operating expenses and capital improvements which are directly related to management of stormwater. This utility is currently staffed with three (3) employees and the contract with Miami-Dade County for canal cleaning services. The FY 2010 estimated budget is \$667,475 and is comprised as shown in the following table. During FY 2010, staff will make a determination on a way to increase canal cleaning activities. One option is to negotiate with Miami Dade County for more than four (4) cleaning times per year or supplement the Miami Dade contract with City efforts. These efforts may include additional staff and equipment.

2004 Audited	2005 Audited	2006 Audited	2007 Audited	2008 Audited	2009 Projected	2010 Adopted
\$336,351	\$337,874	\$332,821	\$303,309	\$271,277	\$275,400	\$275,400



Stormwater Revenues and Expenditures

Revenues	FY 2009 Projected	FY 2010 Adopted
User Fees	\$275,400	\$275,400
Transfer from Net Earnings	117,565	392,075
Total	\$392,965	\$667,475
Expenditures		
Salaries and Benefits	\$105,565	\$106,385
Operating expenses	287,400	511,090
Capital Outlay	0	50,000
Total	\$392,965	\$667,475

EXECUTIVE SUMMARY

The City integrates these enterprise funds into the operation of the City, as a whole. As a result, these integration costs that are shared with other City departments are allocated based on the amount of services provided by the City for these enterprise funds.

These services and other costs include:

1. The services of the City Manager, City Attorney, and City Clerk offices
2. The services of the Finance Department
3. The services of the MIS Department
4. The services of the Administrative arm of the Public Works Department
5. Shared utility services, phone service, internet service, office supplies & equipment
6. Other shared miscellaneous costs

Reimbursement of Administrative Costs			
	FY 2009	FY 2010	Difference
Water and Sewer	\$1,708,480	\$1,673,550	\$(34,930)
Storm Water	228,400	220,615	(7,785)
	\$1,936,880	\$1,894,165	\$(42,715)

In that the Administrative offices provide greater service and support for the Water and Sewer Fund rather than the Stormwater Fund, the Water and Sewer Fund is responsible for a greater percentage of the Administrative Reimbursement.

SPECIAL REVENUE FUNDS

Public Safety – The City has three (3) Special Revenue Funds which receive funding from outside sources. These programs enhance the principal public safety component which is funded by the General Fund and must operate within their funding level.

Special Revenue Fund	Grant/Revenue	City's Contribution	Total
Special Law Enforcement*	\$ 14,600	\$ -----	\$ 14,600
Department. of Justice – Aftercare**	198,310	-----	198,310
Crime Prevention**	59,500	-----	59,500
Totals	\$ 272,410	\$ -----	\$ 272,410

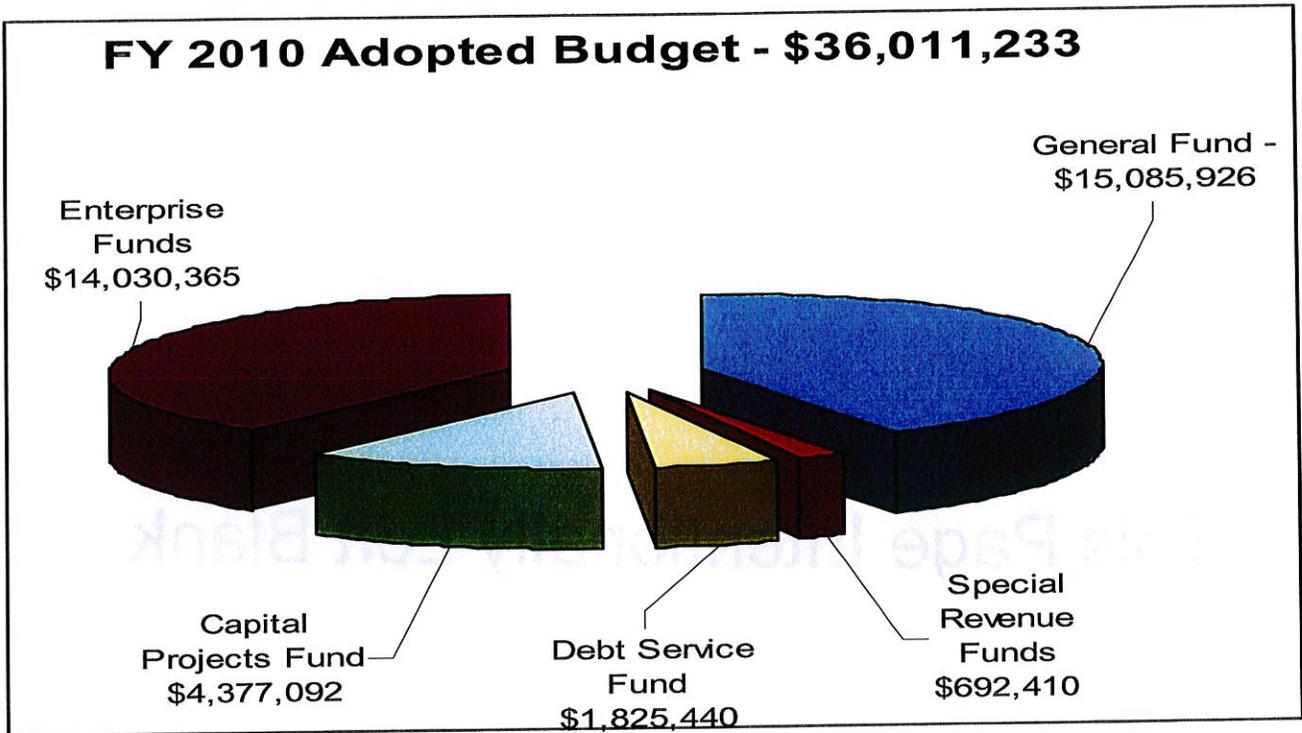
* Special Law Enforcement revenue includes \$10,000 in revenue from court forfeiture activities.

** The Department of Juvenile Justice Aftercare is a state grant funded program and Crime Prevention is a Miami-Dade County grant funded program.

Special Revenue Funds – Physical Environment –The City has budgeted \$420,000 in the Peoples' Transportation Tax Fund to fund transit and transportation related projects. This revenue estimate is based on historical trend.

EXECUTIVE SUMMARY

The FY 2010 Budget for all funds totals \$36,011,233. The graph below summarizes and illustrates by fund level the total FY 2010 Budget.



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CITY OF OPA-LOCKA
SUMMARY OF ALL FUNDS OPERATING REVENUE
FY 2009-2010

16-Oct-09

REVENUE SOURCE BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 AMENDED	FY 2009		FY 2010 ADOPTED
					7 MONTHS ACTUAL	PROJECTED	
AD VALOREM TAXES	\$ 7,207,046	\$ 7,441,926	\$ 7,598,700	\$ 7,598,700	\$ 6,184,623	\$ 7,415,920	\$ 7,350,100
FRANCHISE FEES	1,919,542	1,540,751	1,926,000	1,740,900	846,317	1,546,380	1,663,900
UTILITY TAXES	1,544,532	1,532,071	1,521,560	1,521,560	958,967	1,527,960	1,542,625
LOCAL OPTION GAS TAXES	308,171	295,194	308,950	288,870	163,474	288,870	265,165
LICENSES & PERMITS	965,593	667,098	681,300	550,100	310,410	522,600	575,000
FEDERAL GRANTS	-	-	-	-	-	-	-
STATE GRANTS	-	232,573	550,725	693,940	117,354	622,148	543,611
STATE SHARED REVENUE	23,697	23,034	25,620	25,620	11,956	26,500	26,500
OTHER SHARED REV/COUNTY	55,607	36,845	33,500	33,500	26,417	41,100	42,330
CHARGES FOR SERVICES	36,868	35,881	40,625	40,625	8,940	17,745	21,090
FINES & FORFEITURES	172,313	216,124	192,700	273,200	123,081	215,650	296,000
INTEREST	253,015	113,163	150,000	35,000	12,433	35,000	35,000
OTHER REVENUES	362,940	181,949	94,300	152,100	87,162	122,300	105,800
OTHER FINANCING SOURCES	874,259	2,895,313	2,862,655	3,473,797	1,628,773	3,473,797	2,618,805
TOTAL GENERAL FUND	13,723,582	15,211,920	15,986,635	16,427,912	10,479,907	15,855,970	15,085,926
NON GENERAL FUND REVENUES							
FUND 230 CAP. IMP. DEBT SVC	1,706,016	1,564,210	1,528,350	1,435,110	680,531	1,435,110	1,825,440
FUND 310 CAPITAL ACQUISITION	839	377	450	100	-	100	-
FUND 320 CAPITAL PROJECT	2,156,931	3,351,054	3,340,960	2,890,960	-	1,862,216	4,377,092
TOTAL CAPITAL PROJECTS FUND	3,863,786	4,915,641	4,869,760	4,326,170	680,531	3,297,426	6,202,532
FUND 410 SOLID WASTE	728,166	793,534	1,077,760	1,062,260	823,139	1,050,260	1,108,300
FUND 440 WATER & SEWER	9,566,746	7,148,929	10,416,500	10,266,500	4,807,617	7,719,300	12,254,590
FUND 450 STORM WATER UTILITY	1,443,309	271,277	665,705	665,705	157,852	392,965	667,475
TOTAL ENTERPRISE FUNDS	11,738,221	8,213,740	12,159,965	11,994,465	5,788,608	9,162,525	14,030,365
FUND 165 SPECIAL LAW ENF	48,455	22,399	26,700	24,600	7,242	14,350	14,600
FUND 167 BOY SCOUT	2	-	-	-	-	-	-
FUND 169 FEDERAL EMER.GENCY	1,580,830	269,061	-	160,000	-	160,000	-
FUND 171 DEPT OF JUSTICE AFTER CARE	224,054	146,733	378,629	198,310	100,165	253,940	198,310
FUND 172 CRIME PREVENTION	105,002	157,535	109,500	144,500	76,629	190,450	59,500
FUND 173 S/N HOOD CRIME PREVENTION	-	-	-	-	-	-	-
FUND 174 STOP/VAWA	-	-	-	-	-	28,900	-
FUND 176 PEOPLES' TRANS TAX	593,408	456,062	520,000	1,224,382	198,348	1,084,382	420,000
FUND 177 DEP WASTE WATER	-	-	-	-	-	-	-
FUND 178 SFWMD CANAL MTCE	-	-	-	-	-	-	-
FUND 179 LOCAL LAW ENFORC BLK GRANT	6	-	-	-	-	-	-
FUND 180 COMM REDEV AGENCY GRANT	-	-	-	-	-	-	-
FUND 181 VOCA GRANT	-	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	2,551,756	1,051,790	1,034,829	1,751,792	382,384	1,732,022	692,410
TOTAL REVENUE ALL FUNDS	\$ 31,877,345	\$ 29,393,091	\$ 34,051,189	\$ 34,500,339	\$ 17,331,430	\$ 30,047,943	\$ 36,011,233

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS - EXPENDITURES
FY 2009-2010

16-Oct-09

EXPENDITURES BY DEPARTMENT	FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
	ACTUAL	ACTUAL	BUDGET	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
CITY COMMISSION	\$ 138,905	\$ 144,922	\$ 147,030	\$ 85,153	\$ 135,480	\$ 162,980	\$ 127,125
OFFICE OF THE CITY MANAGER	272,020	620,419	854,700	568,782	826,270	581,250	509,880
NON DEPARTMENTAL DIVISION	1,179,509	1,733,164	1,963,020	1,028,830	1,734,920	1,741,620	1,431,020
HUMAN RESOURCES	198,259	268,920	266,040	136,485	269,640	342,510	294,310
OFFICE OF THE CITY CLERK	466,005	543,210	461,350	261,646	430,725	575,851	446,195
INFORMATION TECHNOLOGY	184,876	359,404	321,170	143,078	271,370	589,845	411,030
FINANCE/ UTILITY BILLING	231,218	938,855	946,950	552,242	962,050	1,081,710	981,135
OFFICE OF THE CITY ATTORNEY	865,389	999,334	766,000	902,425	765,905	353,900	551,500
COMMUNITY DEVELOPMENT	376,147	361,805	396,800	217,239	394,300	365,775	346,185
CODE ENFORCEMENT	272,166	347,033	354,650	198,218	349,400	660,505	497,325
CONTINGENCIES	18,226	5,125	85,000	3,416	5,000	80,000	110,000
POLICE	4,596,162	5,036,870	5,113,730	2,968,503	5,023,740	6,434,115	5,225,261
BUILDING & LICENCES	348,226	363,989	366,570	196,570	363,620	421,260	404,645
ADMIN, BLDG MTCE,ROADS, V/MTCE	1,520,653	2,180,521	2,033,185	1,183,342	2,080,595	2,693,810	2,081,425
SPECIAL EVENTS - C/MGR DEPT	1,296	76,870	63,862	61,317	70,110	5,000	30,000
PARKS & RECREATION	911,690	1,027,425	1,019,570	679,119	1,032,335	867,655	848,890
TRANSFERS OUT - OPERATIONS	-	2,107,635	703,285	-	531,285	2,041,446	225,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	565,000	-	565,000	565,000	565,000
TOTAL GENERAL FUND	\$ 11,580,747	\$ 17,115,501	\$ 16,427,912	\$ 9,184,365	\$ 15,811,745	\$ 19,564,232	\$ 15,085,926
SOLID WASTE	873,783	1,175,364	1,062,260	489,603	1,050,260	1,156,775	1,108,300
WATER & SEWER	13,009,141	5,348,468	10,266,500	3,321,923	7,795,545	9,861,642	12,254,590
STORMWATER UTILITY	1,716,944	566,703	665,705	257,097	392,965	721,760	667,475
TOTAL ENTERPRISE FUND	15,599,868	7,090,535	11,994,465	4,068,623	9,238,770	11,740,177	14,030,365
CAPITAL IMP DEBT SERVICE	1,477,697	1,772,153	1,435,110	858,802	1,435,110	1,325,440	1,825,440
CAPITAL ACQUISITION	-	-	100	-	100	-	-
CAPITAL IMPROVEMENTS	2,674,581	3,598,128	2,890,960	102,600	1,417,000	6,710,538	4,377,092
TOTAL CAPITAL PROJECTS FUND	4,152,277	5,370,281	4,326,170	961,402	2,852,210	8,035,978	6,202,532
SPECIAL LAW ENFORCEMENT	2,411	7,296	24,600	4,823	14,600	-	14,600
LLEBG	253,264	-	-	-	-	-	-
POLICE EXPLORERS	221	-	-	-	-	-	-
OPALOCKA YOUTH ACADEMY / DJJ	434,620	362,045	198,310	166,366	286,730	349,565	198,310
VAWA	7,628	-	-	-	-	28,900	-
CRIME PREVENTION	170,888	179,809	144,500	95,365	169,965	169,455	59,500
FEMA	992,837	281,554	160,000	-	160,000	-	-
SOUTH FLORIDA WATER MGMT	-	-	-	-	-	-	-
PEOPLES TRANSPORTATION TAX	49,132	-	1,224,382	-	704,382	-	420,000
DEP WASTEWATER	-	-	-	-	-	-	-
CRA	17,943	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	1,928,944	830,704	1,751,792	266,554	1,335,677	547,920	692,410
TOTAL EXPENDITURES ALL FUNDS	33,261,836	30,407,020	34,500,339	14,480,944	29,238,401	39,888,307	36,011,233

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2009-2010**

16-Oct-09

REVENUE SOURCE BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 ADOPTED
311100 AD VALOREM TAXES	\$ 7,207,046	\$ 7,441,926	\$ 7,598,700	\$ 7,598,700	\$ 6,184,623	\$ 7,415,920	\$ 7,350,100
314100 UTILITY TAX - FPL	857,384	851,004	830,975	780,975	469,710	780,975	850,000
314400 UTILITY TAX - CITY GAS	17,036	17,157	18,685	18,685	37,005	18,685	19,245
314900 UTILITY TAX - OTHER	17,580	26,198	22,700	22,700	9,949	18,100	23,380
314500 UTILITY TAX - T/COM	652,530	637,712	649,200	699,200	442,303	710,200	650,000
UTILITY TAXES	1,544,532	1,532,071	1,521,560	1,521,560	958,967	1,527,960	1,542,625
312410 LOCAL OPTION GAS TAX -(3)	83,604	82,612	84,890	79,370	46,344	79,370	74,590
312405 LOCAL OPTION GAS TAX (5)	224,567	212,582	224,060	209,500	117,130	209,500	190,575
LOCAL GAS TAXES	308,171	295,194	308,950	288,870	163,474	288,870	265,165
TOTAL TAXES	9,059,748	9,269,191	9,429,210	9,409,130	7,307,064	9,232,750	9,157,890
313100 FRANCHISE FEE - FPL	1,121,431	872,976	1,200,000	1,025,000	555,878	945,970	980,000
313400 FRANCHISE FEE - CITY GAS	31,021	25,198	24,500	29,400	-	29,400	30,300
313600 FRANCHISE FEE - BENCH ADS	1,300	800	1,500	1,500	900	1,500	2,000
313170 FRANCHISE FEE - WASTE	730,164	612,815	665,000	665,000	279,262	551,900	630,000
313700 FRANCHISE FEE - BFI	35,627	28,962	35,000	20,000	10,277	17,610	21,600
FRANCHISE FEES	1,919,542	1,540,751	1,926,000	1,740,900	846,317	1,546,380	1,663,900
321050 OCCU LICENSES - CITY	311,882	268,234	250,000	250,000	71,459	140,000	250,000
322110 BLDG PERMITS	529,241	275,702	300,000	180,000	182,086	280,000	220,000
322200 ELEC PERMITS	47,629	55,109	51,200	45,000	25,989	45,000	40,000
322300 PLUMB PERMITS	55,522	36,193	38,000	33,000	14,967	28,500	30,000
322500 LANDLORD PERMITS	-	8,765	10,000	10,000	3,525	8,000	10,000
322130 ALARM PERMITS	5,475	7,350	15,000	15,000	4,175	6,500	10,000
322400 CERT OF OCCUPANCY	400	2,004	1,100	1,100	1,062	2,000	1,500
321150 OCC LIC FIELD INSP	8,229	6,543	7,900	7,900	3,066	5,500	6,500
321200 OCC LIC - LATE PENALTIES	7,215	7,199	8,100	8,100	4,081	7,100	7,000
LICENSES & PERMITS	965,593	667,098	681,300	550,100	310,410	522,600	575,000
331510 FEDERAL DISASTER RELIEF	-	-	-	-	-	-	-
335150 ALCOHOLIC BEV	6,640	5,569	6,400	6,400	85	6,000	6,000
335490 GAS TAX REBATE	11,359	10,643	10,300	10,300	5,891	10,300	10,500
335140 MOBILE HOME LICENSES	5,698	6,821	8,920	8,920	5,980	10,200	10,000
TOTAL STATE SHARED REV	\$ 23,697	\$ 23,034	\$ 25,620	\$ 25,620	\$ 11,956	\$ 26,500	\$ 26,500
334721 GRANTS-BYRNE	\$ -	\$ -	\$ -	\$ 14,325	\$ 1,373	\$ 14,325	\$ 49,973
334720 GRANTS-VOCA	-	-	-	-	-	-	-
334700 GRANTS-OTHER	-	-	-	48,695	25,000	25,000	-
334722 GRANTS-CHILDRENS TRUST	-	39,006	-	-	26,903	26,903	-
334750 GRANTS-COPPS	-	98,422	238,725	280,420	64,078	280,420	298,638
334723 GRANTS-URBAN FORESTRY	-	-	-	-	-	-	-
334728 GRANTS-SEGAL PARK CONSULTING	-	-	-	-	-	-	20,000
334729 GRANTS-WEED & SEED	-	-	-	-	-	-	100,000
334730 GRANTS-POLICE TECHNOLOGY	-	-	-	-	-	-	75,000
334724 GRANTS-FRDAP	-	95,145	74,000	112,500	-	112,500	-
334725 GRANTS-UASI SECURITY	-	-	75,000	75,000	-	-	-
334726 GRANTS-DADE COUNTY PARKS	-	-	163,000	163,000	-	163,000	-
334950 SO. FL REGIONAL PL GRANT	-	-	-	-	-	-	-
TOTAL STATE GRANTS	-	232,573	550,725	693,940	117,354	622,148	543,611

**CITY OF OPA-LOCKA
GENERAL FUND OPERATING REVENUE SUMMARY
FY 2009-2010**

16-Oct-09

REVENUE SOURCE BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 ADOPTED
338200 OCC LICENSES - COUNTY	10,349	12,927	8,500	8,500	12,867	16,900	17,405
338110 SCH CROS GUARD PRG	45,258	23,918	25,000	25,000	13,550	24,200	24,925
TOTAL SHARED REV/COUNTY	55,607	36,845	33,500	33,500	26,417	41,100	42,330
341200 ZONING & SUB DIV FEES	21,082	13,525	17,600	17,600	2,300	4,000	5,000
342100 POLICE A/R & O/R	5,138	4,722	6,365	6,365	3,096	5,200	6,000
342110 CIVILIAN ID	-	-	-	-	-	-	-
343910 LOT MOWING & CLEARING	540	1,331	1,450	1,450	-	1,000	1,200
343920 OTHER CHRGS FOR SRVS	-	-	-	-	-	-	-
347150 LIBRARY BOOK SALE	-	-	-	-	-	-	-
347210 RECR ACTIVITIES FEES	4,950	5,981	2,165	2,165	3,344	4,500	5,500
347250 RECREATION SUMMER PGM	-	5,567	1,545	1,545	-	1,545	1,590
347260 RECREATION DONATIONS	-	1,285	-	-	-	-	-
347900 DONATIONS	4,250	2,432	10,000	10,000	-	-	-
347230 RENTAL PARK FAC	908	1,038	1,000	1,000	200	500	800
349100 BID SPEC FEE	-	-	500	500	-	1,000	1,000
CHARGES FOR SERVICES	36,868	35,881	40,625	40,625	8,940	17,745	21,090
351100 COURT FINES - COUNTY	65,946	52,616	62,500	62,500	23,467	41,500	75,000
354100 VIOLATION OF CODES/ORD	101,252	155,598	120,000	200,000	97,374	170,000	120,000
359120 RET CKS PENALTIES	665	335	1,000	1,000	90	150	-
354120 CODE ENF BRD ADM FEES	4,450	7,575	9,200	9,200	1,950	3,500	5,000
354130 FALSE ALARM PENALTY FEE	-	-	-	500	200	500	1,000
354140 RED LIGHT CAMERA FINE	-	-	-	-	-	-	95,000
FINES & FORFEITURES	172,313	216,124	192,700	273,200	123,081	215,650	296,000
361100 INTEREST EARNED	253,015	113,163	150,000	35,000	12,433	35,000	35,000
369904 TOWING	5,125	-	6,000	6,000	9,950	18,500	20,000
362100 LEASES & RENTALS/APTS	29,585	27,257	28,000	20,800	12,456	20,800	2,800
366903 FOURTH OF JULY SPONSER	-	8,050	5,000	5,000	-	-	5,000
369904 TOWING	-	5,575	-	-	-	-	-
369905 D & R TOWING	2,375	-	-	-	-	-	-
341400 NOTARY FEES	375	845	1,000	1,000	175	500	500
364100 SALE OF FIXED ASSETS	6,800	-	-	40,000	-	-	-
364110 RE-IMB LOSS OF FIXED ASSETS	10,003	20,008	10,000	10,000	-	-	-
369100 JURY DUTY	-	-	-	-	-	-	-
369200 WORKERS COMP	2,053	17,659	7,500	7,500	3,950	7,500	7,500
369950 WITNESS FEES	8	-	-	-	-	-	-
369960 LIEN RELEASES	1,020	1,990	1,500	1,500	2,820	5,000	5,000
369970 QUALIFYING FEES	-	1,785	-	-	-	-	-
341300 XEROX COPIES	469	284	300	300	6,566	10,000	5,000
369914 REFUND OF TRAVEL	-	-	-	-	-	-	-
369915 REFUND OF HOTEL	-	715	-	-	-	-	-
369900 MISC REVENUES	305,128	50,130	35,000	60,000	51,245	60,000	60,000
399010 LOAN PROCEEDS-LEASES	-	47,650	-	-	-	-	-
OTHER MISC REVENUES	\$ 362,940	\$ 181,949	\$ 94,300	\$ 152,100	\$ 87,162	\$ 122,300	\$ 105,800
381010 TRANSFER IN -FUND BAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
381220 TRANS IN - UNRES CIP	874,259	1,172,933	925,775	832,535	441,827	832,535	724,640
381176 TRANS IN - PTT	-	-	-	704,382	-	704,382	-
389030 ADM RE-IMBURSEMENT S/W	-	-	-	-	-	-	-
389040 ADM RE-IMBURSEMENT W/S	-	1,399,630	1,708,480	1,708,480	996,613	1,708,480	1,673,550
389050 ADM RE-IMBURSEMENT ST/WTR	-	322,750	228,400	228,400	190,333	228,400	220,615
389060 TRANS - CAP. ACQ. FUND BALANCE	-	-	-	-	-	-	-
TOTAL TRANSFERS	874,259	2,895,313	2,862,655	3,473,797	1,628,773	3,473,797	2,618,805
TOTAL GEN FUND REVENUES	\$ 13,723,582	\$ 15,211,920	\$ 15,986,635	\$ 16,427,912	\$ 10,479,907	\$ 15,855,970	\$ 15,085,926

**CITY OF OPA-LOCKA
CAPITAL IMPROVEMENT FUND OPERATING REVENUE SUMMARY
FY 2009-2010**

16-Oct-09

REVENUE SOURCE BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 AMENDED	FY 2009		FY 2010 ADOPTED
					7 MONTHS ACTUAL	PROJECTED	
230 CAPITAL IMPROVEMENT DEBT SERVICE							
335120 STATE SHARED REV	\$ 580,911	\$ 575,081	\$ 512,440	\$ 480,295	\$ 238,047	\$ 480,295	\$ 474,990
335180 LOCAL GOVERNMENT SALES TAX	1,104,690	983,202	1,003,910	954,715	442,462	954,715	850,400
361100 INT EARNED	20,414	5,927	12,000	100	22	100	50
385010 BOND REFUNDING PROCEEDS	-	-	-	-	-	-	500,000
381010 TRANS IN	-	-	-	-	-	-	-
TOTAL CAPITAL IMPROV D/SERV	1,706,016	1,564,210	1,528,350	1,435,110	680,531	1,435,110	1,825,440
310 CAPITAL ACQUISITION FUND							
361100 INT EARNED	839	377	450	100	-	100	-
369900 OTHER MISC REV	-	-	-	-	-	-	-
383020 TRANSFER IN- G/F D/REDUCTION	-	-	-	-	-	-	-
TOTAL CAPITAL ACQUISITION	839	377	450	100	-	100	-
320 S/HOOD CAPITAL PROJ FUND							
331691 GRANTS - COUNTY	1,791,821	1,108,319	632,000	632,000	-	1,488,346	2,854,311
331692 GRANTS - GOB	365,110	-	609,000	609,000	-	-	609,000
334727 GRANTS-MPO	-	-	60,000	60,000	-	-	-
331740 LANDSCAPING 22 AVENUE	-	-	-	-	-	-	-
334930 STATE GRANTS	-	135,100	1,018,960	1,018,960	-	-	188,781
361100 INTEREST	-	-	-	-	-	-	-
369900 OTHER MISC REV	-	-	-	-	-	-	-
383020 TRANSFER IN - GENERAL FUND	-	2,107,635	1,021,000	571,000	-	241,000	225,000
TRANSFER IN - CAPITAL IMP DEBT SVC	-	-	-	-	-	-	500,000
TRANSFER IN - DEFICIT REDUCTION	-	-	-	-	-	132,870	-
TOTAL S/N HOODCAPITAL PROJ	2,156,931	3,351,054	3,340,960	2,890,960	-	1,862,216	4,377,092
TOTAL CAPITAL PROJECTS FUNDS	\$ 3,863,786	\$ 4,915,641	\$ 4,869,760	\$ 4,326,170	\$ 680,531	\$ 3,297,426	\$ 6,202,532

**CITY OF OPA-LOCKA
ENTERPRISE FUND OPERATING REVENUE SUMMARY
FY 2009-2010**

16-Oct-09

REVENUE SOURCE BY LINE ITEM	FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	FY 2010
	ACTUAL	ACTUAL	BUDGET	AMENDED	7 MONTHS ACTUAL	PROJECTED	ADOPTED
410 SOLID WASTE FUND							
331690 FEDERAL GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
343390 DELINQ SERV CHRGS	-	-	-	-	-	-	-
343400 WASTE & GARBAGE FEES	728,162	793,534	939,975	939,975	823,139	939,975	1,100,300
313170 FRANCHISE FEES	-	-	-	-	-	-	-
381001 TRANSFER IN FROM G/F	-	-	137,785	122,285	-	110,285	8,000
364100 SALE OF FIXED ASSETS	-	-	-	-	-	-	-
361100 INTEREST	3	-	-	-	-	-	-
TOTAL SOLID WASTE FUND	728,166	793,534	1,077,760	1,062,260	823,139	1,050,260	1,108,300
440 WATER AND SEWER FUND							
331690 FEDERAL GRANTS	2,404,851	-	-	-	-	-	-
334700 STATE GRANTS	763,000	-	-	-	-	-	500,000
343310 WATER REVENUE	3,304,616	3,643,565	3,950,000	3,950,000	2,170,263	3,820,450	3,870,450
343330 FIRE LINE CHARGES	2,505	2,634	2,500	2,500	1,458	2,500	2,500
343340 FIRE HYDRANT CHARGES	85,335	73,150	85,300	85,300	64,832	85,300	89,140
343350 WATER SRV INSTAL	10,932	18,876	15,500	15,500	3,130	6,500	5,000
343341 RETURNED CHECKS	14,171	83,307	55,100	55,100	-	-	-
343343 RE-CONNECT FEE	62,086	72,746	64,500	64,500	49,004	80,000	75,000
343344 LOCK METER FEE	4,361	7,955	8,500	8,500	3,715	6,300	6,500
343345 REMOVE METER FEE	4,950	8,335	8,500	8,500	1,020	1,750	1,000
343346 PLUG LINE FEE	7,865	14,525	9,000	9,000	3,450	6,000	5,000
343347 BROKEN LOCK FEE	-	60	100	100	-	-	-
343390 DELINQ SERV CHRGS	-	-	-	-	-	-	-
WATER SERVICES	6,664,672	3,925,152	4,199,000	4,199,000	2,296,872	4,008,800	4,554,590
343510 SEWER REVENUE	2,568,333	3,007,793	3,475,000	3,475,000	2,142,847	3,655,000	3,715,000
361100 INT EARNED	304,702	185,759	200,000	50,000	28,000	40,000	40,000
361040 LIEN INT	-	-	-	-	-	-	-
343342 RETURN CK CHR	6,773	9,394	9,500	9,500	-	-	-
369960 LIEN SEARCH/RELEASES	22,265	11,730	14,500	14,500	8,612	14,500	15,000
369900 MISC REV	-	9,101	18,500	18,500	540	1,000	5,000
369901 DERM	-	-	-	-	325,424	-	-
369902 EXCISE TAX	-	-	-	-	5,322	-	-
383010 TRANSFERS FROM FUND BAL.	-	-	-	-	-	-	2,000,000
MISCELLANEOUS	29,038	30,225	42,500	42,500	339,898	15,500	2,020,000
WATER AND SEWER OPERATIONS	9,566,746	7,148,929	7,916,500	7,766,500	4,807,617	7,719,300	10,329,590
STATE REVOLVING LOAN PROGRAM							
384110 STATE REV LOAN-WTR	-	-	-	-	-	-	-
384120 STATE REV LOAN-SWR	-	-	2,500,000	2,500,000	-	-	1,925,000
TOTAL STATE REVOLVING LOANS	-	-	2,500,000	2,500,000	-	-	1,925,000
TOTAL WATER AND SEWER	9,566,746	7,148,929	10,416,500	10,266,500	4,807,617	7,719,300	12,254,590
450 STORM WATER UTILITY FUND							
343800 STORM WATER REVENUE	303,309	271,277	275,400	275,400	157,852	275,400	275,400
361100 INT EARNED	-	-	-	-	-	-	-
369900 MISC REVENUE	-	-	-	-	-	-	-
331690 GRANT	1,140,000	-	-	-	-	-	-
383010 TRANSFERS FROM RET. EARN	-	-	390,305	390,305	-	117,565	392,075
TOTAL STORM WATER REV	1,443,309	271,277	665,705	665,705	157,852	392,965	667,475
TOTAL ENTERPRISE FUND	\$ 11,738,221	\$ 8,213,740	\$ 12,159,965	\$ 11,994,465	\$ 5,788,608	\$ 9,162,525	\$ 14,030,365

CITY OF OPA-LOCKA
SPECIAL REVENUE FUNDS OPERATING REVENUE SUMMARY
FY 2009-2010

16-Oct-09

REVENUE SOURCE BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 ADOPTED
165 POLICE - SPEC LAW ENF FUND							
335210 LAW ENF TRNG	\$ 3,851	\$ 2,921	\$ 3,600	\$ 3,600	\$ 1,996	\$ 3,600	\$ 3,600
338100 COURT FORFEITURES	38,838	15,162	20,000	20,000	4,818	10,000	10,000
361100 INT EARNED	1,992	4,316	3,100	1,000	428	750	1,000
369900 OTHER MISC REVENUES	3,774	-	-	-	-	-	-
381010 TRANSFER IN	-	-	-	-	-	-	-
383020 TRANS IN - GENERAL FUND	-	-	-	-	-	-	-
TOTAL SPEC LAW ENFORCEMENT	48,455	22,399	26,700	24,600	7,242	14,350	14,600
173 SAFE N/HOOD YOUTH CRIME/PRE							
381010 TRANSFER IN -G/F FOR D/REDUCTI	-	-	-	-	-	-	-
167 POLICE EXPLORER							
366920 CONTR EXPLORER PRG	-	-	-	-	-	-	-
366920 CONTR BOYSCOUT PRG	-	-	-	-	-	-	-
361100 INTEREST	2	-	-	-	-	-	-
383020 TRANS IN - GENERAL FUND	-	-	-	-	-	-	-
TOTAL BOY SCOUTS	2	-	-	-	-	-	-
169 FEDERAL EMERGENCY ASSISTANCE							
331510 FEDERAL DISASTER ELIEF	1,573,668	261,375	-	160,000	-	160,000	-
334930 STATE GRANTS	-	-	-	-	-	-	-
361100 INTEREST	7,162	7,686	-	-	-	-	-
369900 MISC REV	-	-	-	-	-	-	-
383020 TRANSFER IN - FUND BALANCE	-	-	-	-	-	-	-
TOTAL FEDERAL EMERGENCY ASST.	1,580,830	269,061	-	160,000	-	160,000	-
172 CRIME PREV PROGRAM							
334722 GRANT REV-CHILDRENS TRUST	-	28,188	-	-	-	-	-
337500 CRIME PREV GR - COUNTY	105,002	-	59,500	59,500	37,862	59,500	59,500
337510 GRANT REV-CHILDRENS TRUST	-	-	30,000	75,000	38,767	75,000	-
369900 MISC REV	-	-	-	-	-	-	-
381010 TRANS IN - G/F FOR OPERATION	-	129,347	20,000	10,000	-	30,000	-
383020 TRANS IN - DEFICIT REDUCTION	-	-	-	-	-	25,950	-
TOTAL CRIME PREV PRG	105,002	157,535	109,500	144,500	76,629	190,450	59,500
174 STOP / VAWA							
334780 STATE GRANT	-	-	-	-	-	-	-
381010 TRANS IN - DEFICIT REDUCTION	-	-	-	-	-	28,900	-
TOTAL STOP VAWA GRANT	-	-	-	-	-	28,900	-
171 DJJ AFTER-CARE FUND							
334920 FEDERAL GRANT	224,054	146,733	378,629	198,310	100,165	198,310	198,310
334722 GRANT REV-CHILDRENS TRUST	-	-	-	-	-	-	-
369900 OTHER MISC REVENUES	-	-	-	-	-	-	-
383020 TRANS IN- DEFICIT REDUCTION	-	-	-	-	-	55,630	-
TOTAL D.J.J. AFTER CARE FUND	\$ 224,054	\$ 146,733	\$ 378,629	\$ 198,310	\$ 100,165	\$ 253,940	\$ 198,310

CITY OF OPA-LOCKA
SPECIAL REVENUE FUNDS ESTIMATED OPERATING REVENUE SUMMARY
FY 2006 -2007

16-Oct-09

REVENUE SOURCE BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 AMENDED	FY 2009 PROJECTED	FY 2010 BUDGET
176 PEOPLES' TRANS TAX FUND						
334950 STATE GRANT -	\$ 593,408	\$ 456,062	\$ 520,000	\$ 520,000	\$ 198,348	\$ 380,000
369900 MISC REV	-	-	-	-	-	-
383010 TRANSFER IN - FUND BALANCE	-	-	-	704,382	-	704,382
TOTAL PEOPLES' TRANS TAX FUND	593,408	456,062	520,000	1,224,382	198,348	1,084,382
177 DEP WASTE WATER						
334790 STATE GRANT -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
369900 MISC REV	-	-	-	-	-	-
381010 TRANSFER IN	-	-	-	-	-	-
383010 TRANSFER IN - FUND BALANCE	-	-	-	-	-	-
TOTAL DEP WASTE WATER	-	-	-	-	-	-
178 SO FL WATER MGMNT CANAL MTCE						
334000 SWWMD / STATE GRANT	-	-	-	-	-	-
361100 INTEREST EARNED	-	-	-	-	-	-
381010 TRANS IN - FUND BALANCE	-	-	-	-	-	-
TOTAL SO FL WATER MGMNT CANAL MTCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
179 LOCAL LAW ENFORCEMENT BLOCK GRANT						
334770 FEDERAL GRANT	-	-	-	-	-	-
361100 INTEREST EARNED	6	-	-	-	-	-
381010 TRANS IN - FUND BALANCE	-	-	-	-	-	-
TOTAL LOCAL LAW ENFORCEMENT BLOCK	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES
FY 2009-2010

16-Oct-09

EXPENDITURES BY FUND	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
GENERAL FUND	\$ 11,580,747	\$ 17,115,501	\$ 16,427,912	\$ 9,184,365	\$ 15,811,745	\$ 19,564,232	\$ 15,085,926
ENTERPRISE FUND							
Solid Waste	873,783	1,175,364	1,062,260	489,603	1,050,260	1,156,775	1,108,300
Water and Sewer	13,009,141	5,348,468	10,266,500	3,321,923	7,795,545	9,861,642	12,254,590
Stormwater Utility	1,716,944	566,703	665,705	257,097	392,965	721,760	667,475
TOTAL ENTERPRISE FUND	<u>15,599,868</u>	<u>7,090,535</u>	<u>11,994,465</u>	<u>4,068,623</u>	<u>9,238,770</u>	<u>11,740,177</u>	<u>14,030,365</u>
CAPITAL PROJECTS FUNDS							
Capital Improvement Debt Service	1,477,697	1,772,153	1,435,110	858,802	1,435,110	1,325,440	1,825,440
Capital Acquisition	-	-	100	-	100	-	-
Capital Improvements	2,674,581	3,598,128	2,890,960	102,600	1,417,000	6,710,538	4,377,092
TOTAL CAPITAL PROJECT FUNDS	<u>4,152,277</u>	<u>5,370,281</u>	<u>4,326,170</u>	<u>961,402</u>	<u>2,852,210</u>	<u>8,035,978</u>	<u>6,202,532</u>
SPECIAL REVENUE FUNDS							
Public Safety							
Special Police Law Enforcement	2,411	7,296	24,600	4,823	14,600	-	14,600
Local Law Enforcement Block Grant	253,264	-	-	-	-	-	-
Police Explorers	221	-	-	-	-	-	-
After Care Program - Dept. of Justice	434,620	362,045	198,310	166,366	286,730	349,565	198,310
Stop Violence Against Women - YAWA	7,628	-	-	-	-	28,900	-
Crime Prevention - CDBG	170,888	179,809	144,500	95,365	169,965	169,455	59,500
S/ Hood Crime Prevention Fund	-	-	-	-	-	-	-
Physical Environment							
Federal Emergency Management	992,837	281,554	160,000	-	160,000	-	-
South Florida Water Management Canal M	-	-	-	-	-	-	-
Peoples' Transportation Tax Fund	49,132	-	1,224,382	-	704,382	-	420,000
Dep Waste Water	-	-	-	-	-	-	-
Community Redevelopment Agency	17,943	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	<u>1,928,944</u>	<u>830,704</u>	<u>1,751,792</u>	<u>266,554</u>	<u>1,335,677</u>	<u>547,920</u>	<u>692,410</u>
TOTAL EXPENDITURES	<u>\$ 33,261,836</u>	<u>\$ 30,407,020</u>	<u>\$ 34,500,339</u>	<u>\$ 14,480,944</u>	<u>\$ 29,238,401</u>	<u>\$ 39,888,307</u>	<u>\$ 36,011,233</u>

CITY OF OPA - LOCKA
GENERAL FUND SUMMARY OF EXPENDITURES
FY 2009-2010

16-Oct-09

EXPENDITURES BY DEPARTMENT	FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
	ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
				ACTUAL		REQUESTS	
CITY COMMISSION	\$ 138,905	\$ 144,922	\$ 147,030	\$ 85,153	\$ 135,480	\$ 162,980	\$ 127,125
OFFICE OF THE CITY MANAGER	272,020	620,419	854,700	568,782	826,270	581,250	509,880
NON DEPARTMENTAL DIVISION	1,179,509	1,733,164	1,963,020	1,028,830	1,734,920	1,741,620	1,431,020
HUMAN RESOURCES	198,259	268,920	266,040	136,485	269,640	342,510	294,310
OFFICE OF THE CITY CLERK	466,005	543,210	461,350	261,646	430,725	575,851	446,195
INFORMATION TECHNOLOGY	184,876	359,404	321,170	143,078	271,370	589,845	411,030
FINANCE/ UTILITY BILLING	231,218	938,855	946,950	552,242	962,050	1,081,710	981,135
OFFICE OF THE CITY ATTORNEY	865,389	999,334	766,000	902,425	765,905	353,900	551,500
COMMUNITY DEVELOPMENT	376,147	361,805	398,800	217,239	394,300	365,775	346,185
CODE ENFORCEMENT	272,166	347,033	354,650	196,218	349,400	660,505	497,325
TOTAL GENERAL GOVERNMENT	4,184,494	6,317,066	6,477,710	4,092,098	6,140,060	6,455,946	5,595,705
PUBLIC SAFETY							
CONTINGENCIES	18,226	5,125	85,000	3,416	5,000	80,000	110,000
POLICE	4,596,162	5,036,870	5,113,730	2,968,503	5,023,740	6,434,115	5,225,261
BUILDING & LICENCES	348,226	363,989	366,570	196,570	363,620	421,260	404,645
TOTAL PUBLIC SAFETY	4,962,614	5,405,984	5,565,300	3,168,489	5,392,360	6,935,375	5,739,906
PUBLIC WORKS							
ADMIN, BLDG MTCE,ROADS & STREETS, V/M	1,520,653	2,180,521	2,033,185	1,183,342	2,080,595	2,693,810	2,081,425
TOTAL PUBLIC WORKS	1,520,653	2,180,521	2,033,185	1,183,342	2,080,595	2,693,810	2,081,425
CULTURE & RECREATION							
SPECIAL EVENTS - C/MGR DEPT	1,296	76,870	63,862	61,317	70,110	5,000	30,000
PARKS & RECREATION	911,690	1,027,425	1,019,570	679,119	1,032,335	867,655	848,890
TOTAL CULTURE & RECREATION	912,986	1,104,295	1,083,432	740,436	1,102,445	872,655	878,890
TRANSFERS OUT - OPERATIONS	-	2,107,635	703,285	-	531,285	2,041,446	225,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	565,000	-	565,000	565,000	565,000
*****GRAND TOTAL	\$ 11,580,747	\$ 17,115,501	\$ 16,427,912	\$ 9,184,365	\$ 15,811,745	\$ 19,564,232	\$ 15,085,926

CITY OF OPA - LOCKA
SUMMARY OF ALL FUNDS EXPENDITURES BY CATEGORY
FY 2009-2010

16-Oct-09

EXPENDITURES BY DEPARTMENT/FUND	PERSONAL SERVICES	OPERATING COSTS	CAPITAL OUTLAYS	DEBT SERVICE	OTHER USES	TOTAL
GENERAL FUND						
CITY COMMISSION	\$ 78,125	\$ 49,000	\$ -	\$ -	\$ -	\$ 127,125
OFFICE OF THE CITY MANAGER	497,780	12,100	-	-	-	509,880
GENERAL GOVERNMENT	11,900	1,382,000	37,120	-	-	1,431,020
HUMAN RESOURCES	259,010	35,300	-	-	-	294,310
INFORMATION TECHNOLOGY	208,510	149,000	53,520	-	-	411,030
OFFICE OF THE CITY CLERK	329,995	116,200	-	-	-	446,195
FINANCE/ UTILITY BILLING	799,615	178,000	3,520	-	-	981,135
OFFICE OF THE CITY ATTORNEY	-	551,500	-	-	-	551,500
COMMUNITY DEVELOPMENT	250,785	95,400	-	-	-	346,185
CODE ENFORCEMENT	459,825	19,500	18,000	-	-	497,325
CONTINGENCIES	-	-	-	-	110,000	110,000
POLICE	4,442,861	255,825	526,575	-	-	5,225,261
BUILDING & LICENCES	341,145	63,500	-	-	-	404,645
PUBLIC WORKS	1,238,225	769,000	74,200	-	-	2,081,425
SPECIAL EVENTS - C/MGR DEPT	-	30,000	-	-	-	30,000
PARKS & RECREATION	655,615	165,655	27,620	-	-	848,890
TRANSFERS OUT - OPERATIONS	-	-	-	-	225,000	225,000
RESERVES INCL SICK/ANNUAL LEAVE	-	-	-	-	565,000	565,000
TOTAL GENERAL FUND	9,573,391	3,871,980	740,555	-	900,000	15,085,926
PERCENTAGE OF TOTAL	63.5%	25.7%	4.9%	0.0%	6.0%	100.0%
ENTERPRISE FUND						
SOLID WASTE	-	1,090,800	-	-	17,500	1,108,300
WATER AND SEWER	726,265	5,253,025	4,508,500	-	1,766,800	12,254,590
STORMWATER UTILITY	108,890	508,585	50,000	-	-	667,475
TOTAL ENTRPRISE FUND	835,155	6,852,410	4,558,500	-	1,784,300	14,030,365
CAPITAL PROJECTS FUNDS						
CAPITAL IMPROV DEBT SERVICE	-	-	-	1,825,440	-	1,825,440
CAPITAL ACQUISITION	-	-	-	-	-	-
CAPITAL IMPROVEMENTS	-	-	4,377,092	-	-	4,377,092
TOTAL CAPITAL PROJECT FUNDS	-	-	4,377,092	1,825,440	-	6,202,532
SPECIAL REVENUE FUNDS						
SPECIAL LAW ENFORCEMENT	-	14,600	-	-	-	14,600
LOCAL LAW ENF BLOCK GRANT	-	-	-	-	-	-
POLICE EXPLORERS	-	-	-	-	-	-
AFTERCARE PROGRAM - DJJ	159,235	29,575	9,500	-	-	198,310
VAWA	-	-	-	-	-	-
CRIME PREVENTION - CDBG	40,975	18,525	-	-	-	59,500
S/HOOD CRIME PREVENTION	-	-	-	-	-	-
FEMA	-	-	-	-	-	-
SFWMD - CANAL MAINTENANCE	-	-	-	-	-	-
PEOPLES TRANSPORTATION TAX	-	-	420,000	-	-	420,000
DEP WASTEWATER	-	-	-	-	-	-
CRA	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	200,210	62,700	429,500	-	-	692,410
TOTAL ESTIMATED EXPENDITURES	\$ 10,608,756	\$ 10,787,090	\$ 10,105,647	\$ 1,825,440	\$ 2,684,300	\$ 36,011,233
PERCENTAGE OF TOTAL	29.5%	30.0%	28.1%	5.1%	7.5%	100.0%

PERSONNEL SUMMARY

(Position Count)

DESCRIPTION	FY 2008 ACTUAL	FY 2009 ADOPTED	FY 2009 PROJECTED	FY 2010 BUDGET
GENERAL FUND				
City Commission	5	5	5	5
City Manager	6	6	6	6
City Attorney	0	0	0	0
City Clerk	4	4	4	4
Human Resources	3	3	4	5
Finance	10	10	11	11
IT	3	3	3	3
Building & Licenses	4	4	6	6
Community Development	4	4	3	3
Community Development - Code Enf	6	7	12	12
Sub-Total	45	46	54	55
Public Works - Admin	5	5	6	6
Public Works - Bldg Mtce	6	7	9	9
Public Works - Roads & Streets	6	10	6	6
Public Works - Veh Mtce	3	5	4	4
Sub-Total	20	27	25	25
Police Sworn	44	48	44	51
Police Civilians (P/T)	7	8	6	7
Police Civilians (F/T)	11	16	14	15
Total Police	62	72	64	73
Parks & Recreation (F/T)	11	11	12	15
Parks & Recreation (P/T)	0	0	0	0
Sub Total	11	11	12	15
Total General Fund	138	156	155	168
SOLID WASTE FUND	0	0	0	0
WATER & SEWER FUND				
Customer Service	1	2	2	2
Meter Readers	6	5	4	4
Water Service	3	4	4	4
Sewer Service	4	7	5	5
Total Water and Sewer Fund	14	18	15	15
STORMWATER MANAGEMENT FUND	4	4	3	3
CRIME PREVENTION	1	3	4	1
DJJ AFTERCARE PROGRAM	5	5	5	3
PEOPLES TRANSPORTATION TAX FUND	0	0	0	0
Grand Total	162	186	182	190

FTE Reconciliation	FY 2008 ACTUAL	FY 2009 ADOPTED	FY 2009 PROJECTED	FY 2010 BUDGET
Citywide Full Time Equivalent (FTE) Reconciliation	158.5	182	179.3	186.3
Change From FY 2009 Projected to FY 2010 Budget =	One (1) Risk Manager in the Human Resources Department Seven (7) Police Officers One (1) vacant Crime Scene Investigator position One (1) vacant School Crossing Guard position Added three (3) positions to Parks from Crime Prevention Reduction of two (2) positions in DJJ and Three (3) in Crime Prev.			

PERSONNEL SUMMARY

Explanation of changes to personnel:

Human Resources Department

One (1) Risk Manager position will be added to the department. This individual will be responsible for controlling and minimizing the City's exposure and loss. This individual will conduct risk analysis to identify areas of liability and will be responsible for reporting all claims.

Police Department

The Police Department will increase the sworn police personnel to fifty-one. This will be an addition of seven officers when compared to FY 2009 projected. These additional officers will supplement the existing force to provide public safety services including, but not limited to, responding for calls for service, criminal apprehension and suppression of unlawful activity.

The Police Department will also fill the vacant Crime Scene Investigator position and a vacant School Crossing Guard position. The Crime Scene Investigator is responsible for processing scenes where criminal acts have occurred. There is only one position and it is currently vacant. The School Crossing Guard will assure the safety of children at busy roadways on their way to and from school. There are seven positions budgeted and currently one is vacant.

Crime Prevention Department

Due to the elimination of grant funding, the Crime Prevention Department will lose three of the four positions.

Parks & Recreation Department

The Parks & Recreation Department will absorb the three positions from the Crime Prevention Department. The Department Director will oversee the activities of both departments.

Opa-locka Youth Academy (DJJ)

Due to an expected decrease in revenue, the Opa-locka Youth Academy (DJJ) will lose two positions. One of the individuals will move to the Police Department in an open CET (Community Empowerment Team) position. Revenue in the Opa-locka Youth Academy grant is dependent on the number of youths serviced. In recent years, the number of youths serviced has declined and the deficit at September 30, 2008 totaled \$278,140.

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CITY COMMISSION

DEPARTMENT DESCRIPTION

The City of Opa-locka, Florida ("City") in Miami-Dade County, Florida ("County") was incorporated in 1926 and comprises 4.5 square miles. The City operates under a Commissioner/City Manager form of government with the Commission functioning as the governing body. Under the expression of the City's Charter, the City Commission, which consists of a Mayor, a Vice-Mayor, and three Commissioners, is responsible for the determination of all matters of policy as implemented by the City Manager and City's employees.

The Commission meets on the second and fourth Wednesday of the month to discuss regular business issues. The Mayor presides at meetings and is recognized as head of the City's government for all ceremonial purposes and by the Governor for purposes of military law and civil disasters.

SERVICES

- | | |
|---|---|
| <ul style="list-style-type: none"> * Establishes the goals and priorities of the City * Adopts and amends legislation * Promotes effective and efficient government * Provides for an independent annual budget | <ul style="list-style-type: none"> * Appoints City board members * Sets the City millage rate * Appoints City Manager, City Clerk, and City Attorney |
|---|---|

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$88,735	\$84,500	\$78,125
Operating Expenses	51,281	49,780	49,000
Capital Outlay	4,907	-	-
Other	-	-	-
Total	\$144,922	\$135,480	\$127,125

GOALS

Increase Revenue

- Continue to guide the City along a path that allows for the most effective use of the City's resources.
- Establish priorities that protect and promote the fiscal well being of the City.

CITY COMMISSION

DEPARTMENT STAFFING

Position Title	Number Budgeted
Mayor	1
Vice – Mayor	1
Commissioner	3
Total	5

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	001 GENERAL FUND							
DEPT	10 CITY COMMISSION							
DIV	10 LEGISLATIVE							
511110	SALARIES-EXECUTIVE	\$ 27,425	\$ 33,000	\$ 33,000	\$ 19,250	\$ 33,000	\$ 33,000	\$ 33,000
511120	REGULAR SALARIES	-	-	-	-	-	-	-
511210	F. I. C. A. TAXES	-	-	-	-	-	-	-
511220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
511230	LIFE & HEALTH INSURANCE	69,878	55,735	64,030	30,021	51,500	54,980	45,125
511240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
511245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
511250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	97,303	88,735	97,030	49,271	84,500	87,980	78,125
511306	MONTHLY ALLOCATION-MAYOR	2,400	2,400	2,400	1,400	2,400	2,400	2,400
511307	MONTHLY ALLOWANCE - COMMISSIONERS	8,150	9,600	9,600	5,600	9,600	9,600	9,600
511312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
511390	CONTINGENCIES	-	-	-	-	-	-	-
511400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
511401	TRAVEL & PER DIEM- VM Pinder	3,035	-	-	-	-	-	-
511402	TRAVEL & PER DIEM - Mayor Kelly	6,976	9,280	8,000	7,140	10,000	10,000	8,000
511404	TRAVEL & PER DIEM- Vice Mayor Taylor	-	-	2,470	430	1,200	7,500	5,000
511405	TRAVEL & PER DIEM- Com Tydus	1,209	1,276	5,000	4,483	5,000	7,500	5,000
511408	TRAVEL & PER DIEM - Com Miller	2,999	12,349	2,530	2,530	2,530	-	-
511406	TRAVEL & PER DIEM -Com Holmes	414	1,594	5,000	100	250	7,500	5,000
511407	TRAVEL & PER DIEM -Com Johnson	549	3,281	5,000	6,671	8,000	7,500	5,000
511412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
511420	POSTAGE AND FREIGHT	-	-	-	-	-	-	-
511440	RENTALS & LEASES	-	-	-	-	-	-	-
511461	REPAIRS & MAINT BLDG	-	-	-	-	-	-	-
511465	REPAIRS & MAINT OFFICE EQUIP	-	-	-	-	-	-	-
511470	PRINTING & BINDING	-	-	-	-	-	-	-
511480	PROMOTIONAL ACTIVITIES	179	-	-	-	-	-	-
511491	OTHER ADVERTISING	-	-	-	-	-	-	-
511493	GENERAL EXPENSES	5,282	5,087	5,000	2,609	4,500	5,000	5,000
511450	GAS/OIL/GREASE	-	-	-	-	-	-	-
511510	OFFICE SUPPLIES & EXPENSES	1,701	2,148	1,000	192	500	-	1,000
511520	OPERATING SUPPLIES	996	607	1,000	464	800	-	-
511540	PUBL/SUBS/MEMBERSHIPS	3,033	3,659	3,000	3,123	5,000	3,000	3,000
	OPERATING EXPENSES	36,924	51,281	50,000	34,742	49,780	60,000	49,000
511546	BOOKS	-	-	-	-	-	-	-
511642	OFFICE FURN & EQUIP	4,678	870	-	1,140	1,200	10,000	-
511646	COMPUTER EQUIPMENT	-	4,037	-	-	-	5,000	-
	CAPITAL OUTLAYS	4,678	4,907	-	1,140	1,200	15,000	-
	TOTAL MAYOR AND CITY COMMISSION	\$ 138,905	\$ 144,922	\$ 147,030	\$ 85,153	\$ 135,480	\$ 162,980	\$ 127,125

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CITY MANAGER

DEPARTMENT DESCRIPTION

The City Manager, as the administrative head of the City Government, provides the primary source of leadership and is responsible for the efficiency of all departments. The City Manager is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission. The Office of the City Manager is the liaison for administrative functions and the legislative body.

The Office of the City Manager executes all City laws and ordinances; appoints and removes all subordinate officers and employees; directs and controls all departments created by the City Commission; attends Commission meetings with the right to take part in discussions, but does not have a vote. The City Manager makes recommendations to the City Commission to adopt measures which are necessary or urgent and performs other duties which are required by ordinances and resolutions of the City Commission. The City Manager also develops programs tailored toward implementing the policy that the City Commission has established for the City.

SERVICES

- * Carries out Commission Directives
- * Assesses major issues facing the City
- * Focuses on organizational improvement
- * Coordinates all special events
- * Prepares the annual operating and capital budgets
- * Keeps Commission advised of future needs and provides recommendations

MAJOR ACCOMPLISHMENTS

- * Submitted over 20 Federal, State, and County grant applications totaling over \$68 million. To date, one was awarded in the amount of \$186,713 and the others are pending. None have been rejected.
- * Implemented a Code Red system that will allow for immediate notification to citizens in the time of an emergency.
- * Completed the close out of the Curtis Drive/Perviz Avenue Infrastructure project. The project cost was over \$5 million.

CITY MANAGER

GOALS

- * Maintain the City's long-term financial stability
- * Increase the public safety presence throughout the City
- * Continue to aggressively apply for grants for park improvements, infrastructure improvements and additional police resources.
- * Direct resources towards becoming a Green Local Government

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$577,581	\$804,500	\$497,780
Operating Expenses	34,754	18,270	12,100
Capital Outlay	8,085	3,500	-
Transfers	-	-	-
Reserves	-	-	-
Depreciation	-	-	-
Total	\$620,419	\$826,270	\$509,880

DEPARTMENT STAFFING

Position Title	Number Budgeted
City Manager	1
Assistant City Manager	1
Assistant to City Manager	1
Executive Secretary	1
Secretary	1
Public Relations Officer	1
Total	6

CITYMANAGER

FY 2010 DEPARTMENT HIGHLIGHTS

- Funding is included in the amount of \$30,000 for several special including 70's Costume Ball and other events to be determined at a later date.
- The General Fund reserve is budgeted at \$500,000, the level required by the City's Financial Integrity Principles.
- Transfers out to the Capital Projects Fund in the amount of \$225,000 is included as matching funds and/or the City contribution for several infrastructure projects
 - * Underground Fuel Tanks 125,000
 - * Building Imp – Citywide Roof Repair 100,000
- The Contingencies line item in Emergencies & Disaster Relief is funded at \$80,000. The Discretionary Items line item is budgeted at \$30,000.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND 001 GENERAL FUND							
DEPT 20 CITY MANAGER							
DIV 12 EXECUTIVE							
512110 SALARIES-EXECUTIVE	\$ 93,528	\$ 426,959	\$ 591,325	\$ 452,554	\$ 591,325	\$ 390,065	\$ 327,330
512120 SALARIES-REGULAR	12,612	6,482	33,685	1,163	33,685	24,670	24,670
512130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
512140 OVERTIME	1,170	-	1,000	52	500	-	-
512210 F. I. C. A. TAXES	7,888	31,986	47,890	23,743	47,890	31,725	26,930
512220 RETIREMENT CONTRIBUTION	69,977	47,996	77,390	49,261	75,300	54,345	48,165
512230 LIFE & HEALTH INSURANCE	41,254	50,856	69,110	21,812	42,600	52,145	63,485
512240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499 VEHICLE ALLOWANCE	7,042	13,302	13,200	8,852	13,200	7,200	7,200
SALARIES AND RELATED COSTS	233,470	577,581	833,600	557,437	804,500	560,150	497,780
512311 EMPLOYEE PHYSICALS	630	200	-	70	70	-	-
512400 TRAVEL & PER DIEM	14,180	13,382	5,000	3,003	5,000	5,000	5,000
512412 TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
512420 POSTAGE & FREIGHT	94	108	100	151	200	100	100
512440 RENTALS & LEASES	-	-	-	-	-	-	-
512461 REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
512470 PRINTING & BINDING	-	-	-	-	-	-	-
512465 REPAIR & MAINT-OFFICE EQUIP	72	88	-	56	-	-	-
512480 PROMOTIONAL ACTIVITIES	9,311	8,160	5,000	195	5,000	5,000	2,500
512493 GENERAL EXPENSES	2,277	2,236	1,500	267	1,000	1,500	1,500
512450 GAS/OIL/GREASE	-	-	-	-	-	-	-
512510 OFFICE SUPPLIES & EXPENSES	2,370	3,301	2,000	1,846	2,000	2,000	2,000
512520 OPERATING SUPPLIES	2,045	1,634	1,000	1,671	2,000	1,000	1,000
512540 PUBL/SUBS/MEMBERSHIPS	3,253	1,765	1,000	981	1,000	1,000	-
512541 EDUCATIONAL COSTS	2,575	3,880	2,500	535	2,000	2,500	-
OPERATING EXPENSES	36,808	34,754	18,100	8,775	18,270	18,100	12,100
512646 COMPUTER EQUIPMENT	-	8,085	3,000	1,663	2,500	3,000	-
512642 OFFICE FURN & EQUIP	1,742	-	-	907	1,000	-	-
CAPITAL OUTLAYS	1,742	8,085	3,000	2,570	3,500	3,000	-
DIV TOTALS:	\$ 272,020	\$ 620,419	\$ 854,700	\$ 568,782	\$ 826,270	\$ 581,250	\$ 509,880

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	25 EMERGENCY & DISASTER RELIEF							
525390	CONTINGENCIES/CAPITAL IMP	\$ 18,226	\$ 5,125	\$ 85,000	\$ 3,416	\$ 5,000	\$ 80,000	\$ 80,000
525990	DISCRETIONARY ITEMS	-	-	-	-	-	-	30,000
DIV TOTALS:		<u>18,226</u>	<u>5,125</u>	<u>85,000</u>	<u>3,416</u>	<u>5,000</u>	<u>80,000</u>	<u>110,000</u>
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	79 SPECIAL EVENTS							
579390	MULTICULTURAL HERITAGE DAY	-	-	5,062	5,051	5,065	-	-
579391	HEALTH INITIATIVE	-	9,765	7,000	6,960	10,000	-	-
579392	ARABIAN NIGHTS FESTIVAL	-	-	-	-	-	-	-
579395	JULY FOURTH EVENT	-	30,410	5,000	-	5,000	-	-
579396	M.L.K. WALK	-	5,571	5,000	5,913	5,915	-	-
579397	EMPLOYEES APPRECIATION	1,296	3,642	-	-	-	-	-
579398	EMPLOYEE RECOGNITION	-	1,650	-	-	-	-	-
579399	JAZZ ON BURLINGTON	-	2,190	-	-	-	-	-
579400	CHRISTMAS EVENT	-	13,658	5,000	4,322	5,000	-	-
579401	SENIORS CHRISTMAS BALL	-	9,986	-	-	-	-	-
579380	BLACK HISTORY MONTH	-	-	5,000	7,091	7,100	-	-
579381	70's COSTUME BALL	-	-	15,500	15,721	15,730	5,000	5,000
579402	HOLIDAY IN THE PARK	-	-	16,300	16,259	16,300	-	-
579403	SPECIAL EVENTS	-	-	-	-	-	-	25,000
DIV TOTALS:		<u>1,296</u>	<u>76,870</u>	<u>63,862</u>	<u>61,317</u>	<u>70,110</u>	<u>5,000</u>	<u>30,000</u>
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	80 INTERFUND TRANSFERS							
581910	TRANS OUT CRIME PREVENTION	-	-	10,000	-	10,000	63,245	-
581911	TRANS OUT VAWA	-	-	-	-	-	48,160	-
581912	TRANS OUT LLEBG	-	-	-	-	-	-	-
581913	TRANS OUT CRA	-	-	-	-	-	-	-
581914	TRANS OUT FEMA	-	-	-	-	-	-	-
581915	TRANS OUT DJJ	-	-	-	-	-	92,715	-
581916	TRANS OUT CAPITAL PROJECTS	-	2,107,635	571,000	-	411,000	1,455,016	225,000
581917	TRANS OUT SOLID WASTE	-	-	122,285	-	110,285	160,860	-
581918	TRANS OUT SPECIAL LAW	-	-	-	-	-	-	-
581919	TRANS OUT POLICE EXPLORER	-	-	-	-	-	-	-
	TRANS OUT SAFE NHD CAP IMP FUND	-	-	-	-	-	221,450	-
NON-OPERATING EXPENSES		<u>-</u>	<u>2,107,635</u>	<u>703,285</u>	<u>-</u>	<u>531,285</u>	<u>2,041,446</u>	<u>225,000</u>
DIV TOTALS:		<u>-</u>	<u>2,107,635</u>	<u>703,285</u>	<u>-</u>	<u>531,285</u>	<u>2,041,446</u>	<u>225,000</u>
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	81 RESERVES							
581920	GENERAL FUND RESERVE	-	-	500,000	-	500,000	500,000	500,000
581921	FUND BALANCE RESERVES	-	-	-	-	-	-	-
581922	RESERVE FOR SICK/ANNUAL LEAVE	-	-	65,000	-	65,000	65,000	65,000
581923	RESERVE ADDL W/COMP CLAIMS	-	-	-	-	-	-	-
NON-OPERATING EXPENSES		<u>-</u>	<u>-</u>	<u>565,000</u>	<u>-</u>	<u>565,000</u>	<u>565,000</u>	<u>565,000</u>
DIV TOTALS:		<u>-</u>	<u>-</u>	<u>565,000</u>	<u>-</u>	<u>565,000</u>	<u>565,000</u>	<u>565,000</u>
TOTAL OFFICE OF THE CITY MANAGER		<u>\$ 1,471,051</u>	<u>\$ 4,543,213</u>	<u>\$ 4,234,867</u>	<u>\$ 1,662,345</u>	<u>\$ 3,732,585</u>	<u>\$ 5,014,316</u>	<u>\$ 2,870,900</u>

Note: Division 19 (General Government) has been removed from the City Manager's Budget for FY 2008 and is now a separate Non Departmental Division.

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GENERAL GOVERNMENT

This division is a part of the City Manager's Office but is separated to account for City-wide expenses.

Category	FY 2008	FY 2009	FY 2010
	Actual	Projected	Budget
Salaries & Benefits	\$279,175	\$12,500	\$ 11,900
Operating Expenses	1,199,268	1,588,420	1,382,000
Capital Outlay	254,721	134,000	37,120
Other	-	-	-
Total	\$1,733,164	\$1,734,920	\$1,431,020

FY 2009 DEPARTMENT HIGHLIGHTS

Worker's Compensation	\$100,000
Electricity Expense	\$355,000
Rental & Leases (Town Center, Library, copier, etc)*	\$510,000
Donations to Non-Profits	\$12,000

- * In an effort to reduce costs, the following line items are pooled in the General Government division and are no longer funded in the separate departments. Those line items are Travel & Per Diem (\$15,000), Publications & Subscriptions (\$15,000), and Education (\$15,000).

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	001 GENERAL FUND							
DEPT	020 CITY MANAGER							
DIV	19 GENERAL GOVERNMENT							
519110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
519120	SALARIES-REGULAR	-	-	-	-	-	-	-
	CITY-WIDE MERIT/COLA	-	-	210,000	-	-	225,000	-
519140	OVERTIME	-	-	-	-	-	-	-
519210	F. I. C. A. TAXES	-	-	-	-	-	-	-
519220	RETIREMENT CONTRIBUTION	-	1,321	-	-	-	-	-
519230	LIFE & HEALTH INSURANCE	2,110	-	-	-	-	-	-
519240	WORKER'S COMPENSATION	271,998	249,968	-	-	-	-	-
519245	ACCIDENTAL DEATH	-	-	2,500	-	2,500	2,500	2,400
519250	UNEMPLOYMENT COMPENSATION	13,743	27,886	15,000	4,250	10,000	15,000	9,500
	SALARIES AND RELATED COSTS	287,851	279,175	227,500	4,250	12,500	242,500	11,900
519240	WORKER'S COMPENSATION	-	-	175,000	42,588	90,000	100,000	100,000
519312	OTHER PROFESSIONAL SERVICES	60,388	75,615	50,000	43,650	60,000	50,000	50,000
519340	OTHER CONTRACTED SERVICES	76,997	64,990	-	-	-	-	-
519390	CONTINGENCIES	-	-	-	-	-	-	-
519400	TRAVEL & PER DIEM	-	-	-	-	-	25,000	15,000
519411	TELEPHONE - CELLULAR	45,529	149,588	70,000	72,110	115,000	85,000	85,000
519413	TELEPHONE - SUNCOM	17,031	64,678	33,100	33,532	50,000	50,000	50,000
519414	TELEPHONE - MCI, AT&T, COMCAST	66,678	101,008	55,000	33,765	55,000	20,000	20,000
519420	POSTAGE & FREIGHT	2,144	1,608	5,000	649	2,000	5,000	5,000
519430	ELECTRIC., GAS & WATER	243,957	343,559	300,000	218,163	350,000	355,000	355,000
519440	RENTALS & LEASES	63,536	133,515	540,000	339,978	540,000	510,000	510,000
519461	REPAIR & MAINT-BLDG & EQUIP	33,910	126,711	50,000	26,956	45,000	50,000	50,000
519465	REPAIR & MAINT-OFFICE EQUIP	6,344	10,340	80,000	15,826	80,000	75,000	5,000
519470	PRINTING & BINDING	1,520	2,260	2,800	2,360	2,800	2,500	2,500
519480	PROMOTIONAL ACTIVITIES	7,117	30,423	70,000	84,310	100,000	30,000	30,000
519493	GENERAL EXPENSES	36,740	51,742	50,000	41,433	50,000	30,000	30,000
519450	GAS/OIL/GREASE	-	-	-	-	-	-	-
519499	TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-
519510	OFFICE SUPPLIES & EXPENSES	130	1,443	2,500	2,127	2,500	2,500	2,500
519520	OPERATING SUPPLIES	24,630	28,765	30,000	19,831	30,000	30,000	30,000
519526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-
519540	PUBL/SUBS/MEMBERSHIPS	7,485	5,616	3,120	2,070	3,120	15,000	15,000
519541	EDUCATIONAL COSTS	7,900	5,166	15,000	1,970	10,000	15,000	15,000
519554	DONATIONS TO NON-PROFITS	10,000	2,240	-	1,200	3,000	12,000	12,000
519556	EMPLOYEE BONUS	71,250	-	-	-	-	-	-
519555	GRANTS FOR SCHOOLS	-	-	-	-	-	-	-
	OPERATING EXPENSES	783,286	1,199,268	1,531,520	982,518	1,588,420	1,462,000	1,382,000
519640	MACHINERY & EQUIP (UASI GRANT)	12,486	55,007	75,000	3,693	5,000	-	-
519642	OFC FURN & EQUIP	67,661	41,388	90,000	14,541	90,000	-	-
519644	COMMUNICATION EQUIP (RADIOS)	-	99,690	5,000	4,027	5,000	-	-
519720	INTEREST	-	-	-	-	-	-	-
519730	OTHER DEBT SERVICE COSTS	5,749	-	-	-	-	-	-
519648	AUTO LEASE	22,475	58,635	34,000	19,801	34,000	37,120	37,120
519646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	108,372	254,721	204,000	42,062	134,000	37,120	37,120
519970	PRO FOR BAD DEBTS	-	-	-	-	-	-	-
519980	DEPRECIATION	-	-	-	-	-	-	-
	DIV TOTALS:	\$ 1,179,509	\$ 1,733,164	\$ 1,963,020	\$ 1,028,830	\$ 1,734,920	\$ 1,741,620	\$ 1,431,020

CITY CLERK

DEPARTMENT DESCRIPTION

The Office of the City Clerk is the custodian of the City's Official Seal. The office records and maintains a record of the actions of the City Commission and Boards. The City Clerk is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission.

The Office of the City Clerk responds to requests for research and public records and coordinates City events directly related to the City Commission including the Mayor's State of the City Address, Board and Committee Members Appreciation Banquet and other related events.

SERVICES

- | | |
|--|---|
| <ul style="list-style-type: none"> * Supervises all City Elections * Complies with legal requirements for public requests, advertisements, & record retention. * Prepares commission meeting agendas * Coordinates various Commission events | <ul style="list-style-type: none"> * Codifies all laws adopted by City Commission * Countersigns official documents * Attests to all documents * Publish all legal notices * Administers oath to elected and appointed officials |
|--|---|

MAJOR ACCOMPLISHMENTS

- * Met open law requirements for City Commission meetings
- * Updated legislative history on a continuing basis
- * Began process for the upcoming 2010 Census

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 AUDITED	FY 2009 PROJECTED	FY 2010 BUDGET
Records requests completed within 24 hours	100%	100%	100%
Timely distribution of agenda to Commission	100%	100%	100%
Number of resolutions prepared	130	150	150
Number of ordinances prepared	20	30	30

CITY CLERK

GOALS

* **Improve Customer Service**

- Advertise non-legal information.
- Have records automated into a system where all official documents are identified, classified, and archived.
- Publish Commission meeting minutes and post board and committee meeting minutes.
- Work along with 2010 Census officials to ensure that the City population is accounted for correctly.

RESOURCE SUMMARY

Category	FY 2008	FY 2009	FY 2010
	Actual	Projected	Budget
Salaries & Benefits	\$341,382	\$324,025	\$329,995
Operating Expenses	189,231	101,200	116,200
Capital Outlay	12,597	5,500	-
Other			
Total	\$543,210	\$430,725	\$446,195

DEPARTMENT STAFFING

Position Title	Number Budgeted
City Clerk	1
Deputy City Clerk	2
Switchboard Operator	1
Totals	4

FY 2010 DEPARTMENT HIGHLIGHTS

- Funding in the amount of \$40,000 is included for legal advertising.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
					7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	30 CITY CLERK							
DIV	16 LEGISLATIVE SUPPORT							
512110	SALARIES-EXECUTIVE	\$ 131,835	\$ 131,448	\$ 142,625	\$ 82,979	\$ 142,625	\$ 159,588	\$ 146,620
512120	SALARIES-REGULAR	79,609	96,323	75,445	53,675	75,445	127,368	79,875
512130	SALARIES-P/TIME & TEMP	-	-	-	-	-	23,400	-
512140	SALARIES - OVERTIME	579	2,726	6,000	4,034	6,000	5,000	5,000
512210	F. I. C. A. TAXES	17,376	17,164	17,325	10,339	17,325	16,685	17,700
512220	RETIREMENT CONTRIBUTION	35,183	33,849	34,380	21,989	34,380	32,980	34,300
512230	LIFE & HEALTH INSURANCE	51,689	50,263	53,375	21,146	36,250	50,930	33,300
512240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499	VEHICLE ALLOWANCE	6,092	9,609	7,200	7,514	12,000	13,200	13,200
	SALARIES AND RELATED COSTS	322,365	341,382	336,350	201,676	324,025	429,151	329,995
512311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
512312	OTHER PROFESSIONAL SERVICES	3,499	43,317	20,000	2,788	5,000	20,000	10,000
512340	OTHER CONTRACTED SERVICES	4,978	400	-	-	-	20,000	-
512400	TRAVEL & PER DIEM	1,602	302	-	-	2,000	2,500	2,500
512412	TELEPHONE	-	-	-	-	-	-	-
512420	POSTAGE	12,519	17,428	15,000	7,984	13,500	15,000	15,000
512440	RENTALS & LEASES	10,669	17,124	15,000	3,314	6,500	10,000	12,500
512461	REPAIR & MAINT-BLDG EQUIP	-	-	-	-	-	-	-
512465	REPAIR & MAINT-OFFICE EQUIP	308	160	500	318	500	1,500	-
512470	PRINTING & BINDING	265	-	-	-	-	-	-
512480	PROMOTIONAL ACTIVITIES	-	200	-	-	-	500	-
	STATE OF THE CITY ADDRESS	-	-	-	-	-	25,000	17,500
512490	LEGAL ADVERTISING	-	78,959	50,000	28,289	50,000	20,000	40,000
512491	OTHER ADVERTISING	7,346	7,500	10,000	755	2,500	2,500	2,500
512493	GENERAL EXPENSES	5,112	5,206	5,000	4,383	7,500	7,500	7,000
512450	GAS/OIL/GREASE	74,684	-	-	-	-	-	-
512510	OFFICE SUPPLIES & EXPENSES	7,552	10,892	6,000	5,342	9,000	7,500	7,500
512520	OPERATING SUPPLIES	1,282	5,373	2,500	1,292	2,200	1,500	1,500
512546	BOOKS	-	-	-	-	-	200	200
512540	PUBL/SUBS/MEMBERSHIPS	3,755	998	1,000	470	1,000	2,500	-
512541	EDUCATIONAL COSTS	1,439	1,371	-	365	1,500	2,500	-
512467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
512466	REPAIR & MAINT-VEH. & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	135,009	189,231	125,000	55,300	101,200	138,700	116,200
512646	COMPUTER EQUIP	5,158	3,839	-	1,979	2,500	3,000	-
512642	OFFICE FURN & EQUIPMENT	3,473	8,757	-	2,691	3,000	5,000	-
	CAPITAL OUTLAYS	8,631	12,597	-	4,670	5,500	8,000	-
	TOTAL LEGISLATIVE SUPPORT	\$ 466,005	\$ 543,210	\$ 461,350	\$ 261,646	\$ 430,725	\$ 575,851	\$ 446,195

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CITY ATTORNEY

DEPARTMENT DESCRIPTION

The Office of the City Attorney provides legal support and advice to the City Commission and City Manager on all legal matters involving the City. The City Attorney is appointed by the City Commission for an indefinite term and serves at the discretion of the City Commission.

SERVICES

- | | |
|--|--|
| <ul style="list-style-type: none"> * Reviews and prepares all resolutions, ordinances, and contracts * Represent the City in union negotiations * Represent the City in all litigations | <ul style="list-style-type: none"> * Handles all risk management issues * Represent the City at public hearings and meetings * Furnishes opinion on question of law |
|--|--|

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 AUDITED	FY 2009 PROJECTED	FY 2010 BUDGET
Number of Commission Meetings attended	26	28	26
Number of resolutions processed	130	130	130
Number of ordinances processed	20	20	20
Respond to Commission requests within 24 hours	100%	100%	100%

GOALS

Increase Revenues

- Initiate and prosecute litigation by the City.
- Aggressively negotiate contracts with vendors and consultants.
- Continue to use a preventable law approach to lessen the City's risk and litigation exposure.
- Update the City's code to eliminate outdated and inconsistent provisions.

CITY ATTORNEY

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$68,822	\$ -	\$ -
Operating Expenses	326,762	589,500	351,500
Capital Outlay	3,706	11,405	-
Insurance	600,045	165,000	200,000
Total	\$999,334	\$765,905	\$551,500

DEPARTMENT STAFFING

Note: The City Attorney's office has been contracted out to a local law firm.

FY 2010 DEPARTMENT HIGHLIGHTS

-
- In the Other Contracted Services line item, funding is included for the contracted legal services.
 - In the Contingencies line item, funding is included for other legal obligations.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	001 GENERAL FUND							
DEPT	40 CITY ATTORNEY							
DIV	28 LEGAL COUNSEL							
514110	SALARIES-EXECUTIVE	\$ 69,547	\$ 49,747	\$ -	\$ -	\$ -	\$ -	\$ -
514120	SALARIES-REGULAR	-	-	-	-	-	-	-
514210	F. I. C. A. TAXES	4,113	1,352	-	-	-	-	-
514220	RETIREMENT CONTRIBUTION	16,959	10,725	-	-	-	-	-
514230	LIFE & HEALTH INSURANCE	16,436	4,998	-	-	-	-	-
514240	WORKMEN'S COMPENSATION	-	-	-	-	-	-	-
514245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
514250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
514499	TRAVEL-PRIVATE	5,500	2,000	-	-	-	-	-
	SALARIES AND RELATED COSTS	112,555	68,822	-	-	-	-	-
514310	LEGAL SERVICES	-	-	-	-	-	-	-
514320	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
514312	OTHER PROFESSIONAL SERVICES	-	20,516	-	-	-	-	-
514340	OTHER CONTRACTED SERVICES	-	50,000	200,000	121,321	200,000	200,000	200,000
514390	CONTINGENCIES	18,829	251,632	388,000	363,893	388,000	150,000	150,000
514400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
514421	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
514420	POSTAGE & FREIGHT	146	916	-	-	-	-	-
514451	INSURANCE	-	-	-	-	-	-	-
514461	REPAIR & MAINT- BLDG	-	-	-	-	-	-	-
514465	REPAIR & MAINT-OFFICE EQUIP	72	173	-	72	-	-	-
514470	PRINTING & BINDING	-	-	-	-	-	-	-
514490	LEGAL ADVERTISING	-	-	-	-	-	-	-
514491	OTHER ADVERTISING	-	-	-	-	-	-	-
514493	GENERAL EXPENSES	-	1,191	-	-	-	-	-
514510	OFFICE SUPPLIES & EXPENSES	1,164	828	1,500	604	1,500	1,500	1,500
514520	OPERATING SUPPLIES	210	-	-	-	-	-	-
514540	PUBL/SUBS/MEMBERSHIPS	2,869	1,506	-	-	-	400	-
514541	EDUCATIONAL COSTS	1,442	-	-	40	-	-	-
	OPERATING EXPENSES	24,732	326,762	589,500	485,930	589,500	351,900	351,500
514646	COMPUTER EQUIPMENT	-	2,551	2,000	(337)	-	-	-
514642	OFFICE FURN & EQUIP	-	-	9,500	11,405	11,405	2,000	-
514546	BOOKS	1,584	1,155	-	-	-	-	-
	CAPITAL OUTLAYS	1,584	3,706	11,500	11,068	11,405	2,000	-
	TOTAL CITY ATTORNEY DEPARTMENT	\$ 138,871	\$ 399,290	\$ 601,000	\$ 496,998	\$ 600,905	\$ 353,900	\$ 351,500

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
					7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	40 CITY ATTORNEY							
DIV	18 RISK MANAGEMENT							
513312	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
513400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
513451	INSURANCE	726,518	600,045	165,000	405,427	165,000	-	200,000
513465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513551	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-
513540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
OTHER OPERATING EXPENSES		726,518	600,045	165,000	405,427	165,000	-	200,000
TOTAL CITY ATTY DEPARTMENT		\$ 865,389	\$ 999,334	\$ 766,000	\$ 902,425	\$ 765,905	\$ 353,900	\$ 551,500

HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The Human Resource Department is responsible for providing administrative direction to departments on matters of employee recruitment and selection, policies and procedure development, problem resolution, employee performance evaluation, position classification, compensation and benefits, negotiating and administering labor agreements and equal opportunity. The department is equally committed to providing essential training opportunities for City employees.

The Human Resources Department is dedicated to attracting, developing and retaining talented individuals who are committed to building a healthy, safe and vibrant community.

SERVICES

- * Advertises and hires for all open positions
- * Coordinates employee service awards
- * Discipline Processing
- * Retirement Processing
- * Career Development/ Training
- * Labor Relations
- * Benefits Administration
- * Employee Relations

MAJOR ACCOMPLISHMENTS

- * Coordinated an Employee Appreciation lunch and awards ceremony.
- * Co-sponsored the Public Service/Public Works Week which included a week of events and culminated with a picnic at Amelia Earhart Park.
- * Coordinated a benefits fair to assist employees with selected benefits.
- * Coordinated open enrollment with representatives from various service providers.
- * Implemented electronic timekeeping and improved payroll processing system by contracting with ADP.
- * Competed contract negotiations with the AFSCME Union.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of new hires	18	24	21
Number of supervisory trainings	5	3	8
Percentage of supervisors attending training	100	98	100
Number of Vacant Position Advertised	16	12	15
Number of Audit Findings	1	1	0
Percentage of payrolls processed timely	100	100	100
Percentage of On-time annual performance evaluations	-	-	90

HUMAN RESOURCES

GOALS

* **Provide for Increased Public/Employee Safety Service**

- Promote safety to reduce the economic hardship which results from accidents and claims.
- Inform management and general employees of the importance of safety awareness, aggressive management of submitted claims and the impact that neglect and carelessness has on benefits and wages.

* **Increase Services to Internal Customers**

- Continuously improve the training opportunities provided to City employees.
- Promote and maintain a wellness program for City staff that encourages a positive lifestyle that supports a healthy work/life balance.
- Initiate a career development succession plan that will identify potential employees, and assist employees in preparing for future staffing needs.
- Conduct annual training opportunities for Sexual Harassment in every department.

* **Increase Revenues**

- Add the Risk Manager position to the department that will lead to fewer employee injuries and claims reducing the costs associated with these activities substantially.
- Re-bid the City's Agent of record and look at options for health and dental insurance plans resulting in an overall increase in benefits to the employees and reduced cost to the City.

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$238,599	\$189,690	\$259,010
Operating Expenses	26,319	31,450	35,300
Capital Outlay	4,002	48,500	-
Other	-	-	-
Total	\$268,920	\$269,640	\$294,310

HUMAN RESOURCES

DEPARTMENT STAFFING

Position Title	Number Budgeted
Human Resources Director	1
Human Resources Specialist II	1
Human Resources Specialist I	1
Receptionist	1
Risk Manager	1
Total	5

FY 2010 DEPARTMENT HIGHLIGHTS

-
- Funding is included for employee appreciation activities.
 - "Employee of the Month" program expenses are included.
 - Funding is included for a Risk Manager position.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	001 GENERAL FUND							
DEPT	60 HUMAN RESOURCES							
DIV	13 PERSONNEL							
513110	SALARIES-EXECUTIVE	\$ 89,273	\$ 102,569	\$ 64,025	\$ 37,000	\$ 64,025	\$ 105,000	\$ 91,000
513120	SALARIES-REGULAR	30,679	77,222	81,015	50,530	81,015	102,420	102,420
513140	OVERTIME	1,380	769	-	-	-	-	-
513210	F. I. C. A. TAXES	8,082	14,307	11,430	6,925	11,430	15,865	14,795
513220	RETIREMENT CONTRIBUTION	8,331	14,243	14,720	9,223	14,720	20,430	19,050
513230	LIFE & HEALTH INSURANCE	14,559	23,442	12,500	9,535	12,500	34,745	25,745
513240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
513499	VEHICLE ALLOWANCE	3,000	6,046	6,000	3,415	6,000	6,000	6,000
	SALARIES AND RELATED COSTS	155,304	238,599	189,690	116,628	189,690	284,460	259,010
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
513312	OTHER PROFESSIONAL SERVICES	-	626	-	6	-	18,000	18,000
513340	OTHER CONTRACTED SERVICES	-	840	-	-	-	2,300	1,500
513390	CONTINGENCY	-	-	-	-	-	-	-
513397	EMPLOYEE APPRECIATION	-	-	9,000	4,953	9,000	12,000	-
513398	EMPLOYEE RECOGNITION	-	-	2,000	1,177	2,000	2,000	2,000
513400	TRAVEL & PER DIEM	716	963	1,000	-	1,000	2,000	-
513421	TELEPHONE	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	506	877	1,000	150	500	1,500	500
513430	ELECTRIC AND GAS	-	-	-	-	-	-	-
513440	RENTAL & LEASES	382	4,571	3,600	2,951	4,000	3,500	4,800
513461	REPAIRS & MAINT - BULDINGS	8,094	-	-	-	-	500	-
513465	REPAIR & MAINT-OFFICE EQUIP	1,550	141	-	-	-	-	-
513470	PRINTING & BINDING	-	1,340	1,000	-	500	2,000	500
513480	PROMOTIONAL ACTIVITIES	-	1,378	1,500	-	1,000	1,500	500
513491	OTHER ADVERTISING	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	20,399	8,102	2,500	6,410	8,200	3,500	3,500
513450	GAS/OIL/GREASE	-	-	-	-	-	-	-
513510	OFFICE SUPPLIES & EXPENSES	3,058	3,420	2,000	366	1,000	3,500	2,500
513520	OPERATING SUPPLIES	1,641	2,892	1,500	1,041	1,500	2,000	1,500
513540	PUBL/SUBS/MEMBERSHIPS	1,224	449	750	555	750	750	-
513541	EDUCATIONAL COSTS	2,327	721	2,000	1,248	2,000	3,000	-
	OPERATING EXPENSES	39,897	26,319	27,850	18,857	31,450	58,050	35,300
513642	OFFICE FURN & EQUIP	3,058	-	-	-	-	-	-
513646	COMPUTER EQUIP	-	4,002	48,500	1,000	48,500	-	-
	CAPITAL OUTLAYS	3,058	4,002	48,500	1,000	48,500	-	-
TOTAL HUMAN RESOURCES DEPARTMENT		\$ 198,259	\$ 268,920	\$ 266,040	\$ 136,485	\$ 269,640	\$ 342,510	\$ 294,310

FINANCE DEPARTMENT

DEPARTMENT DESCRIPTION

The Finance Department provides centralized financial, accounting, cash investment, purchasing and debt management services for the City. The goal of the department is to manage the City's financial resources in the most cost effective and efficient manner. The mission is to provide accurate financial support in a timely manner.

The Department is also responsible for the development of the Comprehensive Annual Financial Report and the Annual Operating and Capital Budget.

SERVICES

Financial Administration

- * Providing financial advice to City Commission, City Manger and departments
- * Encourage professional growth in finance personnel
- * Develop citywide financial policies
- * Manage all banking relationships and maintains bank balances and bank accounts
- * Manage the investment of City funds
- * Improving the financial reporting system to provide more timely reports

Accounting

- * Monitor revenues and expenditures and provide monthly reports
- * Posting of all financial data to the general ledger
- * Processing and payment of all financial obligations
- * Coordinate with external auditors in the preparation of CAFR and Single Audit Report

Budget

- * Coordinate preparation of Annual Operating and Capital Budgets
- * Monitor department budgets throughout the year

Utility Billing/Collections

- * Operates and manages all billing and customer service activities
- * Provides for collection activities related to delinquent monies owed to the City
- * Places and releases liens on property

Purchasing

- * Centralized procurement of materials, supplies, services, and equipment for all City departments
- * Maintenance of fixed assets and the disposal of City-owned equipment
- * Coordinates the most cost-effective procurements of goods at the quality needed
- * Ensures that supplies are available for the use of departments

FINANCE DEPARTMENT

MAJOR ACCOMPLISHMENTS

- * Received the Distinguished Budget Presentation Award for the FY 2009 Budget.
- * Received the Excellence in Financial Reporting Award for the FY 2007 Audit Report.
- * Coordinated with external auditors and completed FY 2008 audit before March 31, 2009.
- * Coordinated with auditors for completion of a construction audit of the Curtis Drive/Perviz Ave infrastructure project.
- * Outsourced the printing and mailing of the utility bills to provide cost savings and greater efficiencies.
- * Hired a grant writer dedicated to writing grants and monitoring grant awards.
- * Submitted over 20 Federal, State, and County grant applications totaling over \$68 million. To date, one was awarded in the amount of \$186,713 and the others are pending. None have been rejected.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 AUDITED	FY 2009 PROJECTED	FY 2010 BUDGET
Improvement in the level of customer service by reducing the number mis-bills	3%	3%	3%
Improve the level of customer service by ensuring that all vendors are paid within 30 days	99%	99%	99%
Improve the collection on delinquent accounts	95%	95%	97%
Timely preparation of the month-end and quarterly financial results	15 TH of subsequent month	15 TH of subsequent month	15 TH of subsequent month
Timely preparation of year end financial results	December 31, 2008	December 31, 2009	December 31, 2010
Eliminate repeated findings in financial statements	0	0	0

FINANCE DEPARTMENT

GOALS

* **Increase Revenues**

- Continue to identify cost saving ideas in the way the City does business.
- Work with departments to ensure expenditures stay within budget.
- Explore creative ways to increase revenues on a recurring basis.
- Upgrade the Pentamation software to the most current version that will provide for greater efficiencies.

* **Improve Overall City Perception**

- Introduce the ability of customers to pay online.
- Implement the automatic reading of water meters and uploading of reads directly into the utility billing system providing for greater efficiency in the billing process.
- Continue customer service training in order to provide superior service to customers.

DEPARTMENT STAFFING

Position Title	Number Budgeted
Finance Director	1
Assistant Finance Director	2
Administrative Assistant	1
Grant Writer	1
Purchasing Officer	1
Utility Billing Lead/Collections	1
Utility Billing Specialist	2
Central Cashier	1
Accounts Payable Clerk	1
Total	11

FINANCE DEPARTMENT

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
<u>Administration</u>			
Salaries & Benefits	\$ 725,265	\$ 724,150	\$ 799,615
Operating Expenses	205,936	232,000	178,000
Capital Outlay	7,654	5,900	3,520
Other			
Sub-Total	\$ 938,855	\$ 962,050	\$ 981,135
<u>Utility Billing Water & Sewer</u>			
Salaries & Benefits	\$ -	\$ -	\$ -
Operating Expenses	279,669	458,000	273,000
Capital Outlay	-	691,800	
Other	210,004		671,800
Sub-Total	\$ 489,674	\$1,149,800	\$ 944,800
Capital Imp Debt Service	\$1,772,153	\$1,435,110	\$1,825,440
Total Finance Department	\$3,200,682	\$3,546,960	\$3,751,375

Included in the Administration Division are all of the personnel, operating and capital expenses of the day to day operations of the Finance Department.

Included in Utility Billing Division is the Water and Sewer Fund's portion of the City's liability insurance (\$250,000), the FY 2010 State Revolving Loan payment (\$248,800), and the annual Suntrust Loan payment (\$423,000).

Included in Capital Improvement Debt Service is the 1994 Capital Improvement bond interest payment (\$359,800) and principal payment (\$240,000).

FY 2010 DEPARTMENT HIGHLIGHTS

- * Funding for the completion of the annual financial audit is included.
- * In the Other Contracted Services line item, funding is included to pay the service for printing and mailing the utility bills.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
				7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 001 GENERAL FUND							
DEPT 60 FINANCE/ADMIN							
DIV 17 FINANCIAL & ADMIN							
513110 SALARIES-EXECUTIVE	\$ 73,651	\$ 264,947	\$ 249,530	\$ 149,550	\$ 249,530	\$ 320,860	\$ 320,860
513120 SALARIES-REGULAR	34,198	253,080	275,865	161,712	275,865	257,485	257,485
513130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
513140 OVERTIME	3,002	13,666	7,000	1,396	5,000	10,000	7,000
513210 F. I. C. A. TAXES	13,360	40,314	40,530	23,797	40,530	45,010	44,780
513220 RETIREMENT CONTRIBUTION	16,278	67,551	58,650	37,566	58,650	62,865	63,555
513230 LIFE & HEALTH INSURANCE	26,313	79,661	76,575	46,207	76,575	95,870	87,935
513240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
513245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
513499 VEHICLE ALLOWANCE	3,380	6,046	6,000	10,800	18,000	18,000	18,000
SALARIES AND RELATED COSTS	170,181	725,265	714,150	431,028	724,150	810,090	799,615
513311 EMPLOYEE PHYSICALS	335	245	-	177	200	-	-
513312 OTHER PROFESSIONAL SERVICES	3,405	91,486	40,000	23,797	40,000	50,000	-
513320 ACCOUNTING & AUDITING	18,736	9,223	95,000	43,130	95,000	100,000	75,000
513340 OTHER CONTRATED SERVICES	-	-	20,000	2,650	20,000	75,000	75,000
513400 TRAVEL & PER DIEM	2,996	2,102	3,000	3,256	4,000	5,000	-
513412 TEL - TEL	-	-	-	-	-	-	-
513420 POSTAGE & FREIGHT	2,199	43,668	30,000	18,587	30,000	6,000	6,000
513430 ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
513440 RENTALS & LEASES	2,364	9,021	7,400	3,203	6,000	8,600	6,000
513461 REPAIR & MAINT-BLDG & EQUIP	3,216	2,209	-	-	-	-	-
513465 REPAIR & MAINT-OFFICE EQUIP	1,886	868	1,500	80	800	-	-
513470 PRINTING & BINDING	2,210	3,824	3,000	2,789	4,500	4,000	4,000
513493 GENERAL EXPENSES	2,209	8,823	3,000	3,511	4,500	2,000	2,000
513510 OFFICE SUPPLIES & EXPENSES	-	15,049	9,000	5,459	9,000	4,000	4,000
513511 LIEN RECORDING/RELEASE CHARGES	-	-	-	-	-	5,000	4,000
513520 OPERATING SUPPLIES	3,450	12,743	8,000	4,092	8,000	2,000	2,000
513540 PUBL/SUBS/MEMBERSHIPS	2,451	2669.84	2,500	2,105	4,000	1,500	-
513541 EDUCATIONAL COSTS	3,695	4,105	6,000	5,253	6,000	5,000	-
513546 BOOKS	-	-	-	-	-	-	-
OPERATING EXPENSES	49,152	205,936	228,400	118,089	232,000	268,100	178,000
513642 OFFICE FURN & EQUIP	918	1,139	-	-	-	-	-
513646 COMPUTER EQUIP	902	2,994	500	1,072	2,000	-	-
513648 AUTO LEASE	-	3,521	3,900	2,053	3,900	3,520	3,520
513837 INTEREST	-	-	-	-	-	-	-
513594 INVENTORY OFFICE SUPPLIES	10,066	-	-	-	-	-	-
CAPITAL OUTLAYS	11,886	7,654	4,400	3,125	5,900	3,520	3,520
DIV T O T A L S:	\$ 231,218	\$ 938,855	\$ 946,950	\$ 552,242	\$ 962,050	\$ 1,081,710	\$ 981,135

CITY OF OPA-LOCKA
ADOPTED EXPENDITURES BY FUND / DEPARTMENT
FY 2008-2009

10/16/2009

EXPENDITURES BY LINE ITEM	FY 2006	FY 2007	FY 2008	FY 2008	FY 2008	FY 2008	FY 2009	FY 2009
	AUDITED	AUDITED	ADOPTED	AMENDED	7 MOS ACTUAL	PROJECTED	DEPT REQUESTS	COMMISSION ADOPTED
FUND 410 SOLID WASTE MGMT								
DEPT 60 FINANCE								
DIV 31 UTILITY BILLING								
513110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513120 SALARIES-REGULAR	-	-	-	-	-	-	-	-
513140 OVERTIME	-	-	-	-	-	-	-	-
513210 F. I. C. A. TAXES	-	-	-	-	-	-	-	-
513220 RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-	-
513230 LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-	-
513240 WORKER'S COMPENSATION	-	-	-	-	-	-	-	-
513245 ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
513250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
SALARIES AND RELATED COST	-	-	-	-	-	-	-	-
513311 EMPLOYEE PHYSICAL	-	-	-	-	-	-	-	-
513312 OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-	-
513320 ACCOUNTING & AUDITING	-	-	-	-	-	-	-	-
513499 TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-	-
513412 TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-	-
513420 POSTAGE & FREIGHT	-	-	-	-	-	-	-	-
513430 ELECTRIC, GAS & WATER	-	-	-	-	-	-	-	-
513451 INSURANCE	-	-	-	-	-	-	-	-
513461 REPAIR & MAINT-BLDG & EQUIPMEN	-	-	-	-	-	-	-	-
513465 REPAIR & MAINT-OFFICE EQUIPMEN	-	-	-	-	-	-	-	-
513470 PRINTING AND BINDING	-	-	-	-	-	-	-	-
513493 GENERAL EXPENSES	-	-	-	-	-	-	-	-
513510 OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-	-
513511 LIEN REL/REC	-	-	-	-	-	-	-	-
513520 OPERATING SUPPLIES	-	-	-	-	-	-	-	-
513541 EDUCATIONAL COST	-	-	-	-	-	-	-	-
OPERATING EXPENSES	-	-	-	-	-	-	-	-
513642 OFFICE FURN & EQUIP	-	-	-	-	-	-	-	-
613646 EQUIPMENT LEASE	-	-	-	-	-	-	-	-
CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
513720 INTEREST	-	-	-	-	-	-	-	-
513914 OPERATION RESERVE	-	-	-	-	-	-	-	-
NON-OPERATING EXPENSES	-	-	-	-	-	-	-	-
DEPARTMENT TOTALS:	\$ -	\$ -	\$ -	\$ -				

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	440 WATER & SEWER							
DEPT	60 FINANCE							
DIV	61 UTILITY BILLING							
513110	EXECUTIVE SALARIES	\$ 344,861	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513120	SALARIES-REGULAR	219,024	-	-	-	-	-	-
513130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
513140	OVERTIME	-	-	-	-	-	-	-
513210	F.I.C.A. TAXES	40,812	-	-	-	-	-	-
513220	RETIREMENT CONTRIBUTION	78,223	-	-	-	-	-	-
513230	LIFE & HEALTH INSURANCE	88,426	-	-	-	-	-	-
513240	WORKER'S COMPENSATION	68,020	-	-	-	-	-	-
513245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
513250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COST		839,367	-	-	-	-	-	-
513311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	20,000
513312	OTHER PROFESSIONAL SRVS	34,010	-	-	-	-	-	-
513320	ACCOUNTING & AUDITING	40,812	-	-	-	-	-	-
513390	CONTINGENCIES	95,228	-	-	-	-	-	-
513499	TRAVEL PRIVATE	-	-	-	-	-	-	-
513411	TELEPHONE VERIZON	51,015	-	-	-	-	-	-
513413	TELEPHONE SUNCOM	40,812	-	-	-	-	-	-
513421	TEL & TEL	-	-	-	-	-	-	-
513430	SUNCOM	-	-	-	-	-	-	-
513420	POSTAGE & FREIGHT	23,807	-	-	-	-	-	-
513430	ELECTRIC, GAS & WATER	68,020	-	-	-	-	-	-
513450	VEHICLE MAINTENANCE	68,020	-	-	-	-	-	250,000
513451	INSURANCE	474,017	273,907	475,000	-	455,000	-	-
513461	REP & MAINT-BLDG & EQUIP	27,208	-	-	-	-	-	-
513465	REP & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
513470	PRINTING & BINDING	-	-	-	-	-	-	-
513493	GENERAL EXPENSES	72,101	5,762	-	2,369	3,000	-	3,000
513510	OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	-
513511	LIEN RECORDING CHARGES	-	-	-	-	-	-	-
513520	OPERATING SUPPLIES	-	-	-	-	-	-	-
513522	CITY HARDSHIP PROGRAM	-	-	-	-	-	-	-
513541	EDUCATIONAL COST	-	-	-	-	-	-	-
OPERATING EXPENSES		995,050	279,669	475,000	2,369	458,000	-	273,000
513642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
513646	COMPUTER EQUIP	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	-	-
513720	INTEREST	-	-	-	-	-	-	-
513723	STATE REVOLVING LOAN	-	69,108	248,800	124,383	248,800	124,383	248,800
513724	MASTER LEASE INTEREST	-	-	-	-	-	-	-
513730	OTHER DEBT SVC COSTS	236,963	2,403	3,000	-	-	-	-
513732	MDWSA LOAN PAYMENT	-	-	-	-	-	-	-
513734	SUNTRUST LOAN PAYMENT	-	138,493	423,000	211,489	423,000	211,489	423,000
513970	BAD DEBTS	3,932,290	-	20,000	-	20,000	-	-
NON-OPERATING EXPENSES		4,169,254	210,004	694,800	335,872	691,800	335,872	671,800
TOTAL FINANCE/ UTILITY BILLING		\$ 6,003,670	\$ 489,674	\$ 1,169,800	\$ 338,241	\$ 1,149,800	\$ 335,872	\$ 944,800

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	230 CAPITAL IMPROVEMENT DEBT SERVICE							
DEPT	60 FINANCE							
DIV	83 REDEMPTION-S/T DEBT							
513731	DOT LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
513720	BOND INTEREST	405,475	389,044	376,075	191,975	376,075	359,800	359,800
513710	BOND PRINCIPAL	195,000	210,000	225,000	225,000	225,000	240,000	240,000
513723	STATE REVOLVING LOAN	-	-	-	-	-	-	-
513730	OTHER DEBT SERVICE COSTS	2,963	175	1,500	-	1,500	1,000	1,000
513910	TRANS OUT - UNRESTR REV	874,259	1,172,933	832,535	441,827	832,535	724,640	724,640
	TRANS OUT - CAPITAL PROJECTS		-	-	-	-	-	500,000
	DEBT SERVICE EXPENSES	1,477,697	1,772,153	1,435,110	858,802	1,435,110	1,325,440	1,825,440
TOTAL CAPITAL IMPROVEMENT DEBT SERVICE		1,477,697	1,772,153	1,435,110	858,802	1,435,110	1,325,440	1,825,440

INFORMATION TECHNOLOGY

DEPARTMENT DESCRIPTION

The Information Technology Department (IT) focuses on meeting the cities strategic business and technology goals. The department delivers quality service and innovative information technology solutions to provide the citizens, business community and City staff with convenient access to the appropriate information and services. The ever increasing demands for information access have caused dramatic changes in the basic approach to information technologies.

In the past, Information Technology (IT) was largely driven by a departmental-centric perspective. The Department has changed that model to a customer-centric approach which is better suited for the delivery of information and IT required services to each customer site. Effort is now focused on new initiatives to upgrade infrastructure, improve security, and implement common IT solutions. Work is additionally being done in the general manner by which to plan and manage IT systems and services for the future. Much like the rest of the IT industry, the IT department has structured itself to align expenditures with business objectives. IT is also responsible for providing the basic framework for the City's computer system and operational plans.

SERVICES

IT provides technology in the broad area of Administration, Server Support, Desktop and Education, including Network Communications, Document Management, Enterprise Application, Department Specific Applications, Web Infrastructure, OPATV Operations, and Motorola Digital Radio Service.

MAJOR ACCOMPLISHMENTS

- * Implemented wireless link in Parks, Crime Prevention and Administration Complex facilities that allow data, surveillance, and voice communications and reduce operational cost by replacing the need for dedicated circuits.
- * Consolidated 50% of telephone lines in the city to PRI circuits that will reduce operational cost by over \$2000 monthly.
- * Installed Motorola two way radio systems and created a backup communication method for the City and a reduction in cell phone cost by \$1500 monthly.

INFORMATION TECHNOLOGY

- * Assisted in the development of the JAG grant that partially funded the Police Department Records Management system. Also assisted in the training to use the software and responsible for the configuration of all software and hardware required for the project.
- * Assisted in the implementation and installation of the network time clocks.
- * Assisted in the selection of the Red Light Camera System.
- * Responsible for implementing a system that will capture all incoming and outgoing City emails as required by Florida Statute 119 for public records retention.
- * Responsible for managing the migration of City cell phones to Sprint and acquiring several new services at no cost to the City.
- * Managed the migration of high speed wireless links between City Hall and the Police Department for current and future projects.
- * Implemented a new digital recording system in the Police Department which records all dispatch telephone and radio communication as per FDLE requirements.
- * Responsible for the selection and implementation of the new 311 Customer Service System and training of staff and directors.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 AUDITED	FY 2009 PROJECTED	FY 2010 BUDGET
Number of workstations maintained	125	145	148
Number of laptops maintained	60	72	92
Number of servers maintained	18	25	25
Number of network printers maintained	20	12	15
Number of wireless Air Cards maintained	90	60	30
Number of Copiers maintained	5	7	7
Number of service calls per day	25	25	20
Number of VPN sites maintained	5	5	5

INFORMATION TECHNOLOGY

GOALS

* **Administration**

Develops and implements an overall information technology strategy, architecture and support structure for the operating departments in the City of Opa-locka.

- To develop information management solutions that enable City of Opa-locka government work smarter (leadership).
- To provide an integrated computing system that provides efficient and productive information tools for the City to conduct its business (integration).
- To deliver a top level of support services to the city departments (service).
- To make government information more available, accessible, and affordable (access).
- To align IT investment with organizations needs (strategy).
- To minimize the cost of technology and information management (cost of ownership).
- To transform business practices to capture the benefits of automation (process redesign).

* **Server Support**

To provide server support services fundamental to supporting City of Opa-locka information services environment for the City and the Police Department while ensuring that all infrastructure remains highly available, reliable, and serviceable.

- To reduce stem administration support requirements by automation of the solution to recurring support issues.
- To continue centralized network and server operations to ensure reliability, availability and serviceability.
- To ensure that server infrastructure has all necessary system administration tools, standards, documentation and management disciplines in place to support the new level of business applications being implemented in the City.

* **Desktop and Educational Support**

To provide superior customer service through high level software and hardware support, which meet the professional needs and objectives of city staff.

- Provide top level desktop support services through a single point of contact.
- Provide ongoing education for the customer base that will allow continued growth and product/technology knowledge.
- Provide top level software and hardware support.

INFORMATION TECHNOLOGY

- * **Communication** – Support, implement, develop and maintain citywide communication systems. These systems include telephone services, wireless technology services, Local Area Networks (LAN) and Wide Area Networks (WAN) data communications, two-way radio communications, camera surveillance systems, and network security systems:
 - Provide solutions that enable communication service to be used effectively.
 - Deliver top level communication services to operating departments of the City.
 - Make communication services more reliable, cost effective, and accessible.
 - Minimize the cost of communication services.
 - Maintain professional skills and disciplines to insure the highest quality of service.

- * **OPATV** - To plan, create, develop, and implement the City of Opa-locka OPATV operations and all elements related to effective communications from government to the citizens of the City of Opa-locka.
 - Effectively utilize multiple methods of delivering the same message to the public recognizing the diversity of methods by which the public receives Information.
 - Seek new opportunities to provide information to the public.
 - Continue to develop the professional image projected on OPATV to continue to improve the perception of the City.

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$211,219	\$223,270	\$208,510
Operating Expenses	24,303	14,200	149,000
Capital Outlay	123,882	33,900	53,520
Other	-	-	-
Total	\$359,404	\$271,370	\$411,030

INFORMATION TECHNOLOGY

DEPARTMENT STAFFING

Position Title	Number Budgeted
MIS Director	1
Information Specialist	1
TV/Media Production Assistant	1
Total	3

FY 2010 DEPARTMENT HIGHLIGHTS

-
- Funding in the amount of \$100,000 is included for software licensing and to upgrade the City's Pentamotion software to the newest version available.
 - In the Computer Equipment line item, funding is included for city wide computer needs. With the exception of the Police Department, funding for computer equipment is pooled in the Information Technology budget.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
					7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	20 CITY MANAGER							
DIV	14 INFORMATION TECHNOLOGY							
512110	SALARIES-EXECUTIVE	\$ 85,918	\$ 75,254	\$ 74,580	\$ 43,098	\$ 74,580	\$ 75,715	\$ 75,710
512120	SALARIES-REGULAR	-	66,468	80,600	37,578	80,600	161,980	66,830
512130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
512140	OVERTIME	2,103	6,774	5,000	4,931	6,500	5,000	5,000
512210	F. I. C. A. TAXES	6,000	11,791	11,215	6,776	11,215	18,565	11,285
512220	RETIREMENT CONTRIBUTION	7,394	16,317	15,790	9,308	15,790	23,905	14,530
512230	LIFE & HEALTH INSURANCE	10,746	28,569	28,585	16,330	28,585	43,180	29,155
512240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
512245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
512250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
512499	VEHICLE ALLOWANCE	5,077	6,046	6,000	3,415	6,000	6,000	6,000
	SALARIES AND RELATED COSTS	117,238	211,219	221,770	121,436	223,270	334,345	208,510
512311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
512340	OTHER CONTRACTED SERVICES	12,428	6,010	30,000	2,125	-	-	30,000
512528	SOFTWARE LICENSING	-	-	-	-	-	-	100,000
512400	TRAVEL & PER DIEM	2,347	5	1,000	-	500	4,000	-
512412	TELEPHONE & TELEGRAPH	-	-	-	-	-	-	-
512420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
512440	RENTALS & LEASES	-	-	-	-	-	-	-
512461	REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
512470	PRINTING & BINDING	-	-	-	-	-	-	-
512465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
512480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	-
512493	GENERAL EXPENSES	-	-	-	-	-	25,000	-
512450	GAS/OIL/GREASE	-	-	-	-	-	-	-
512510	OFFICE SUPPLIES & EXPENSES	1,142	2,133	2,500	1,815	2,500	4,000	4,000
512520	OPERATING SUPPLIES	10,195	14,637	20,000	4,498	10,000	160,000	15,000
512540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
512541	EDUCATIONAL COSTS	2,700	1,499	2,000	737	1,200	7,500	-
	OPERATING EXPENSES	28,812	24,303	55,500	9,175	14,200	200,500	149,000
512642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
512648	AUTOMOTIVE LEASE	5,068	3,521	3,900	2,053	3,900	-	3,520
512646	COMPUTER EQUIPMENT	33,757	120,361	40,000	10,414	30,000	55,000	50,000
	CAPITAL OUTLAYS	38,825	123,882	43,900	12,467	33,900	55,000	53,520
	DIV TOTALS:	\$ 184,876	\$ 359,404	\$ 321,170	\$ 143,078	\$ 271,370	\$ 589,845	\$ 411,030

COMMUNITY DEVELOPMENT

DEPARTMENT DESCRIPTION

The Planning & Community Development Department is the central synergist of growth for the City of Opa-locka. Its mission is to "Build a sustainable community with a strong, diverse and inclusive economy that is fortified by a holistic and people centered approach, conducive to the present needs and the long-term quality of life of future generations".

The Department will continue strengthening the local economy through meticulous planning and the expansion and retention of businesses activities for the overall betterment of the city and its residents.

SERVICES

- * Coordinates the City's planning activities
- * Recommends updates and amendments to the Comprehensive Master Plan
- * Prepares reports and analysis of applications to the Planning Council and Zoning Board of Appeals
- * Collects and maintains demographic data applicable to the development of the city
- * Provides recommendations related to business development within the city

MAJOR ACCOMPLISHMENTS

- * The department has processed a total of 255 occupational licenses and building related permits. Additionally, staff provided technical assistance to 141 walk-in customers.
- * Phase one of the Urban & Community Forestry Grant Program was completed. Reports were submitted to the funding agency for review and reimbursement.
- * The planting of additional trees that were donated by the Opa-locka business community were coordinated and executed in collaboration with Milagro Farm Nursery.
- * RFP to execute Phase II of the Urban & Community Forestry Grant Program was completed and submitted for approval.
- * RFQ to execute a Finding of Necessity Study and Community Development Master Plan was completed and submitted for approval.

COMMUNITY DEVELOPMENT

- * Contract agreement with BMJ Community Development, Inc has been executed to assist families with the foreclosure crisis.
- * The department successfully coordinated a Beacon Council Business Workshop in April 2009 with over 80 businesses participating in the event.
- * Assisted in the preparation of the Neighborhood Stabilization Program 1&2 Funding application, Municipal Planning Organization Grant Program, and Miami-Dade Office of Community & Economic Development 2009 Funding Application.
- * Initial renderings depicting the NW 22 Corridor Project were completed.
- * Worked with the County Commissioner's Office in an effort to continue to promote the City's beautification program.
- * The department convened with different investment and development groups fostering community and economic development projects to include:
 - Biscayne Housing Group (Georgia Ayers Senior Living Development)
 - Creative Choice, Inc. (New Housing Development Alexandria Drive)
 - Presidente Supermarkets Development Group (Opa-locka Boulevard)
 - Universal Holdings Group (Alternative Living Facility)
 - 13300 Alexandria Apartments
 - Hessenburg Trading Corporation (Papa John's Project)
 - Buxton Retail Group
 - Gulf Stream Investments
 - 133rd Street Warehouse Development
 - Blue Ribbon Meat
 - Jose Montenegro Group
 - SunState Bank

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Occupational license applications reviewed	590	700	800
Building permit applications reviewed	340	300	300
Planning Council meetings	10	10	10
Zoning Board of Appeals meetings	3	3	3
Citizen inquiries	1890	1890	2000

COMMUNITY DEVELOPMENT

GOALS

* **Increase Revenues**

- Secure more government (County, State & Federal) grant money for local projects such as; business development, commercial revitalization, streetscape improvement, capital improvement, city beautification projects, and Public Parks.

* **Increase Development**

- Creation of a CRA district to revitalize underutilized areas by the identification of short and long term development scenarios to enhance the city, encourage economic opportunities through smart growth.
- Bring systematic remedy to the current complex conditions of the housing market and arrange an intervention strategy that involves a public-private partnership for foreclosure prevention.
- Support and expand incentives for investment capital.
- Benchmark image-improvement efforts exposing the city as the undiscovered destination for business development
- Maintaining the business retention efforts and improve the entrepreneurial climate in the city, linking local businesses with each other and to specialized agencies able to provide on-site technical assistance programs.

* **Improve Overall City Perception**

- Proactively increase awareness in the open market that "Opa-locka is the great destination for conducting business and good living", because of its location and competitive rates.
- Promote city beautification through the increase of green-space among residential, business and industrial areas as well as entrances into the city, designed to instill pride in the community and to make the City more appealing to residents, visitors, and investors.

COMMUNITY DEVELOPMENT

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$312,605	\$301,000	\$250,785
Operating Expenses	46,476	93,300	95,400
Capital Outlay	2,723	-	-
Total	\$361,805	\$394,300	\$346,185

DEPARTMENT STAFFING

Position Title	Number Budgeted
Community Development Director	1
Planner	1
Executive Secretary	1
Totals	3

FY 2010 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, funding in the amount of \$82,500 is included for the finding of necessity study/CRA Master Plan (Community Redevelopment Agency), the services of the Planning consultant and foreclosure assistance services.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
					7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	15 COMMUNITY DEV							
DIV	37 COMPREHENSIVE PLANNING							
515110	SALARIES-EXECUTIVE	\$ 184,040	\$ 205,831	\$ 139,610	\$ 81,562	\$ 139,610	\$ 141,250	\$ 145,500
515120	SALARIES-REGULAR	44,445	39,452	82,390	48,941	82,390	47,735	47,735
515140	OVERTIME	-	3,231	10,000	4,712	10,000	2,500	-
515210	F. I. C. A. TAXES	17,753	19,660	18,185	10,595	18,185	14,650	14,780
515220	RETIREMENT CONTRIBUTION	21,999	16,144	23,255	16,000	23,255	18,615	19,035
515230	LIFE & HEALTH INSURANCE	18,703	22,239	21,560	13,472	21,560	17,775	17,735
515240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
515245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
515250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
515499	VEHICLE ALLOWANCE	3,000	6,046	6,000	3,415	6,000	6,000	6,000
	SALARIES AND RELATED COSTS	289,941	312,605	301,000	178,697	301,000	248,525	250,785
515311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
515312	OTHER PROFESSIONAL SERVICES	66,352	31,159	80,000	30,863	80,000	85,000	82,500
515400	TRAVEL - PER DIEM	3,749	11	750	26	500	2,500	-
515421	TEL & TEL	-	-	-	-	-	-	-
515420	POSTAGE & FREIGHT	534	653	100	28	100	2,000	400
515430	ELECTRIC WATER & GAS	-	-	-	-	-	-	-
515440	RENTALS & LEASES	5,471	11,720	6,500	5,834	8,000	6,500	7,500
515461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
515465	REPAIR & MAINT-OFFICE EQUIP	225	-	-	-	-	600	-
515470	PRINTING & BINDING	349	60	1,000	287	750	2,000	1,500
515490	LEGAL ADVERTISING	-	-	-	-	-	-	-
515491	OTHER ADVERTISING	-	-	-	-	-	-	-
515493	GENERAL EXPENSES	759	177	1,000	-	500	2,300	1,000
515510	OFFICE SUPPLIES & EXPENSES	3	1,543	3,000	949	2,000	1,500	1,500
515520	OPERATING SUPPLIES	563	-	-	-	-	1,500	1,000
515540	PUBL/SUBS/MEMBERSHIPS	450	425	950	400	700	950	-
515541	EDUCATIONAL COSTS	1,676	729	1,500	155	750	2,500	-
515546	BOOKS	-	-	-	-	-	300	-
	OPERATING EXPENSES	80,131	46,476	94,800	38,542	93,300	107,650	95,400
515640	MACHINERY & EQUIPMENT	-	-	500	-	-	850	-
515642	OFFICE FURN & EQUIP	208	713	-	-	-	1,500	-
515643	COMMUNICATION EQUIP	-	-	-	-	-	500	-
515646	COMPUTER EQUIPMENT	5,867	2,010	500	-	-	1,500	-
515648	AUTOMOTIVE LEASE	-	-	-	-	-	5,000	-
515641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	250	-
	CAPITAL OUTLAYS	6,075	2,723	1,000	-	-	9,600	-
	DIV TOTAL:	\$ 376,147	\$ 361,805	\$ 396,800	\$ 217,239	\$ 394,300	\$ 365,775	\$ 346,185

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CODE ENFORCEMENT

DEPARTMENT DESCRIPTION

The City of Opa-locka Code Enforcement Department is responsible for enforcement of the City's Code of Ordinance which includes inspections for occupational license. Codes have been adopted over the years to protect the health, safety, and welfare of all who live, work, or visit in the City. They also establish standards to ensure a positive effect on property value, community appearance, and neighborhood pride.

Adherence to City Codes and maintenance of property is the responsibility of each and every citizen. Structures that are not maintained...deteriorate; devalue neighborhoods, and encourage crime; contributing to the blight in a community. As the City ages, it becomes more critical for property owners to be aware and comply with the City's codes. Code Enforcement provides an effective means of educating and enforcing the Code of Ordinance to ensure that the City ages gracefully and maintains its quality of life.

The primary objectives of the Code Enforcement Department personnel is to patrol the City on a daily basis and monitor for City Ordinance compliance, and where there are violations, provide ample opportunity for the subject violator to come into compliance in a reasonable time period. In circumstances where violations are deemed egregious or repetitive, immediate punitive fines are assessed. The Department is also charged with the responsibility of performing outreach to all of the residents, business leaders, and visitors to the City and informing them of the importance of adherence to the City Ordinances and how these rules benefit them as valued City stakeholders.

While punitive measures are available means to persuade conformity, it is the goal of the City to encourage voluntary compliance. However, to enforce the codes and ordinances, governing legislation has provided several tools to accomplish this task through both quasi-judicial and judicial means.

SERVICES

- * Educate the public on minimum property maintenance standards, zoning regulations and sources of assistance.
- * Inspect properties for maintenance and zoning regulations.
- * Enforce compliance through voluntary efforts, City Abatement and/or legal action.
- * Resolve citizen's complaints in regards to illegal dumping, property maintenance, etc.
- * Monitor signage and weed control issues that affect City beautification.

CODE ENFORCEMENT

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Code Enforcement citations/warnings	2767	725	7567
Special Master cases	805	693	850

DEPARTMENT STAFFING

Position Title	Number Budgeted
Director	1
Code Enforcement Officer	5
Code Enforcement Clerk	1
Urban Rangers	5
Total	12

GOALS

* **Increase Revenues**

- Follow due process to assure revenues invested in prosecuting violators are properly recovered in accordance to city, state and federal laws, and state and respecting the rights of all residents.
- Continue Special Master proceedings, especially commercial and industrial properties and occupational license holders having outstanding City debts.
- Continue to follow due process to assure revenues invested in prosecuting violators properly recovered in accordance to city, state and federal law, respecting the rights of all residents, visitors and businesses of the city.

* **Improve Overall City Perception**

- Develop an Operations Manual to create and maintain a highly professional and systematic agency that provides services and activities based on benchmarked policy and procedures.
- Implement increased compliance monitoring activities by officers, including the establishment of 10 hour/4day work weeks which will give the City 7 day compliance coverage.
- Work in collaboration with the Police Department, Public Works and Utilities Department, and the Building and Licensing departments to facilitate mandatory compliance with City ordinances and codes to promote and maintain a safe and desirable living and working environment.

CODE ENFORCEMENT

GOALS

- Initiate a Comprehensive Educational Outreach Program to inform the public of the importance and benefits of Code Compliance and interact with the community by developing a citizen-based "watch Group" similar to Crime Watch while implementing a citizen suggestion and satisfaction survey.
- Interact with community based organizations, and encourage active partnerships to educate the public on the preservation of a high quality of life for the neighborhoods.
- Create a Code Enforcement Hotline for convenience during non office work hours to address citizen complaints involving code violations.

RESOURCE SUMMARY

Category	FY 2008	FY 2009	FY 2010
	Actual	Projected	Budget
Salaries & Benefits	\$307,031	\$314,100	\$459,825
Operating Expenses	19,680	21,500	19,500
Capital Outlay	20,322	13,800	18,000
Other	-		
Total	\$347,033	\$349,400	\$497,325

FY 2010 DEPARTMENT HIGHLIGHTS

- In the Other Professional Services line item, \$12,000 is budgeted for the clearing of vacant lots and abandoned properties that will subsequently be liened.
- The Urban Rangers were moved from the Public Works Roads & Streets division to Code Enforcement to address city wide litter and maintenance issues. The Urban rangers is a special labor force and quick response team created to address critical debris removal and litter control throughout the five (5) zones of the City.

CODE ENFORCEMENT REVENUES

Revenue Source	FY 2008	FY 2009	FY 2010
	Actual	Projected	Budget
Code Violations	\$155,598	\$170,000	\$160,000
Code Enf Board Adm Fees	7,575	3,500	5,000
Total	\$163,173	\$173,500	\$165,000

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	001 GENERAL FUND							
DEPT	15 CODE ENFORCEMENT							
DIV	23 CODE ENFORCEMENT							
515110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ 44,110	\$ -	\$ 44,110	\$ 72,000	\$ 72,000
515120	SALARIES-REGULAR	143,114	190,595	164,365	116,534	164,365	354,275	260,850
515125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
515130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
515140	OVERTIME	36,389	53,300	25,000	16,011	25,000	5,000	5,000
515210	F. I. C. A. TAXES	11,851	18,509	17,890	10,031	17,890	32,995	25,845
515220	RETIREMENT CONTRIBUTION	20,708	21,616	22,775	13,086	22,775	41,990	33,280
515230	LIFE & HEALTH INSURANCE	24,695	23,010	36,460	19,931	36,460	65,225	62,850
515240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
515245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
515250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
515499	TRAVEL - PRIVATE VEHICLE	-	-	3,500	-	3,500	-	-
SALARIES AND RELATED COSTS		236,757	307,031	314,100	175,593	314,100	571,485	459,825
515311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
515312	OTHER PROFESSIONAL SERVICES	-	4,011	15,000	4,899	8,000	46,550	10,000
515390	CONTINGENCIES	-	-	-	-	-	-	-
515400	TRAVEL & PER DIEM	587	35	1,000	-	1,000	2,500	-
515420	POSTAGE	1,000	1,557	-	-	-	2,000	-
515421	TELEPHONE	-	-	-	-	-	-	-
515440	RENTALS & LEASES	-	-	-	-	-	-	-
515470	PRINTING & BINDING	-	1,212	1,500	30	500	1,500	500
515493	GENERAL EXPENSES	3,794	1,975	1,500	2,044	3,000	2,000	2,000
515450	GAS/OIL/GREASE	-	-	-	-	-	-	-
515510	OFFICE SUPPLIES & EXPENSES	4,656	4,597	3,000	3,435	5,000	10,000	5,000
515521	CLOTHING & UNIFORM EXPENSES	2,193	2,896	3,000	1,148	3,000	500	2,000
515520	OPERATING SUPPLIES	1,295	1,469	-	-	-	-	-
515540	PUBL/SUBS/MEMBERSHIPS	2,270	424	1,000	-	-	210	-
515541	EDUCATIONAL COSTS	1,665	1,504	750	810	1,000	3,360	-
515467	REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-
515466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		17,459	19,680	26,750	12,366	21,500	68,620	19,500
515641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
515642	OFFICE FURNITURE & EQUIP	895	3,077	-	-	-	-	-
515644	COMMUNICATION EQUIP	-	-	-	-	-	-	-
515646	COMPUTER EQUIPMENT	3,260	1,729	-	214	-	2,400	-
515648	AUTOMOTIVE LEASE	13,795	15,516	13,800	8,045	13,800	18,000	18,000
CAPITAL OUTLAYS		17,950	20,322	13,800	8,259	13,800	20,400	18,000
521980	DEPRECIATION	-	-	-	-	-	-	-
OTHER EXPENSES		-						
TOTAL CODE COMPLIANCE		\$ 272,166	\$ 347,033	\$ 354,650	\$ 196,218	\$ 349,400	\$ 660,505	\$ 497,325

BUILDING & LICENSES

DEPARTMENT DESCRIPTION

The Building and Licensing Department issues occupational licenses, building, electrical, mechanical, roofing, plumbing permits and certificates of occupancy in the City. In addition, the department enforces building and zoning codes in accordance with local City codes and south Florida Building Codes, to protect the health, welfare and safety of the City residents and visitors of the city.

Our mission is to provide safe and healthy structures through the effective application of construction code standards, professional inspections and quality service to the citizens of the City of Opa-locka.

SERVICES

- * Provide review of City Codes, Florida Building & Zoning Codes and County Land Development.
- * Review building/land development applications to ensure consistency with Comprehensive Master Plan.
- * Provide inspections to ensure compliance with the occupational license ordinance.
- * Provide inspections of building construction activity for compliance with codes
- * Review building plans.
- * Issue permits and certificates of occupancy.
- * Issue notices to owners of 40-year old buildings to comply with the structural and electrical inspection for building recertification and review consultant's reports.

ACCOMPLISHMENTS

- * Provided Walk-Thru Plans Processing on non-structural small building permits.
- * Increased training opportunities to enhance staff proficiency.
- * Decreased the time to review plans to 7-15 days.
- * Scheduled inspections to Business Licensure and Permitted Construction Project within one (1) to three (3) days from request if all requirements met by applicant.
- * Maintained regular inspections on foreclosures to ensure appropriate maintenance by owners and the prevention of vagrancy.
- * Made required owner notifications on building re-certifications. Applications completed by the owner's engineer or architect were processed by Building Official within 30 days.
- * Stop Work Orders were issued to owners who commenced work without the necessary permits or for work not constructed in accordance with approved plans. Stop Work Orders were issued within 24 hours of knowledge of such occurrence.

BUILDING & LICENSES

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of Permits Issued	1,300	1,350	1,500
Number of New Occupational Licenses	220	220	210
Percentage of permits processed within 10 days	97%	99%	99%
Percentage of permits inspected within 24 hours	99%	99%	99%

GOALS

- Provide on-line permitting opportunities.
- Provide for the on-line retrieval of information.

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$179,153	\$261,870	\$341,145
Operating Expenses	184,161	101,750	63,500
Capital Outlay	675	-	-
Other			
Total	\$363,989	\$363,620	\$404,645

BUILDING & LICENSES

DEPARTMENT STAFFING

Position Title	Number Budgeted
Building Director	1
Part Time Plans Examiner	1
Clerk/Office Supervisor	1
Permit Clerk	2
Minimum Housing Inspector	1
Total	6

FY 2010 DEPARTMENT HIGHLIGHTS

-
- In Other Professional Services, \$50,000 is included for costs related to electrical, mechanical and plumbing permit inspectors and consultants to perform 40-year building recertifications.
 - The part time Plans Examiner position is included.
 - The Minimum Housing Inspector position has been moved from the Community Development Department to the Building Department.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	001 GENERAL FUND							
DEPT	24 BUILDING & OCC. LICENCES							
DIV	30 PROTECTIVE INSPECTIONS							
524110	SALARIES-EXECUTIVE	\$ -	\$ 31,051	\$ 82,630	\$ 48,474	\$ 82,630	\$ 128,210	\$ 88,210
524120	SALARIES-REGULAR	101,125	108,054	90,490	50,875	90,490	93,765	134,745
524130	SALARIES-P/TIME & TEMP	-	-	25,000	-	25,000	-	37,450
524140	OVERTIME	993	-	1,000	-	250	1,000	-
524210	F. I. C. A. TAXES	7,939	10,540	15,615	7,622	14,100	17,055	19,920
524220	RETIREMENT CONTRIBUTION	8,361	5,348	20,030	10,694	19,300	21,965	25,650
524230	LIFE & HEALTH INSURANCE	22,701	24,160	21,555	15,980	25,400	23,765	29,170
524240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
524245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
524250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
524499	TRAVEL-PRIVATE VEHICLE	-	-	4,700	462	4,700	6,000	6,000
	SALARIES AND RELATED COSTS	141,119	179,153	261,020	134,107	261,870	291,760	341,145
524311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
524312	OTHER PROFESSIONAL SERVICES	182,895	161,216	85,000	55,123	85,000	100,000	50,000
524340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
524390	CONTINGENCIES	-	-	-	-	-	-	-
524400	TRAVEL-PER DIEM	-	845	800	-	800	2,000	-
524421	TELEPHONE	-	-	-	-	-	-	-
524420	POSTAGE	-	-	-	-	-	-	-
524440	RENTALS & LEASES	979	2,702	3,000	1,643	3,000	3,000	3,000
524461	REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
524465	REPAIR & MAINT-OFFICE EQUIP	456	176	500	96	250	1,500	-
542466	REPAIR & MAINT MACH & eQUIP	190	-	-	-	-	-	-
524470	PRINTING & BINDING	1,750	1,658	1,500	-	1,000	2,000	2,000
524493	GENERAL EXPENSES	15,934	10,665	10,000	2,076	5,000	10,000	5,000
524450	GAS/OIL/GREASE	-	-	-	-	-	-	-
524510	OFFICE SUPPLIES & EXPENSES	1,725	2,164	1,000	2,415	4,000	2,000	2,000
524341	CLOTHING & UNIFORM ALLOWANCE	-	-	-	-	-	-	-
524520	OPERATING SUPPLIES	903	1,506	2,000	400	1,000	2,000	1,500
524540	PUBL/SUBS/MEMBERSHIPS	622	2,880	750	710	850	1,500	-
524541	EDUCATIONAL COSTS	-	350	1,000	-	850	3,000	-
	OPERATING EXPENSES	205,454	184,161	105,550	62,463	101,750	127,000	63,500
524642	OFFICE FURN & EQUIP	-	675	-	-	-	-	-
524630	COMMUNICATION EQUIP	1,653	-	-	-	-	2,500	-
524646	COMPUTER EQUIP	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	1,653	675	-	-	-	2,500	-
	TOTAL BUILDING & OCC. LICENSES,	\$ 348,226	\$ 363,989	\$ 366,570	\$ 196,570	\$ 363,620	\$ 421,260	\$ 404,645

PARKS & RECREATION

DEPARTMENT DESCRIPTION

The Parks and Recreation Department provides oversight to recreation facilities, activities, and programs to meet the demands for leisure time opportunities for Opa-locka residents. The department plays a major role in maintaining a sense of community pride and providing quality of life expected by the residents. This role is exemplified through the department's delivery of programs and services that enhance the city's attractiveness as a desired place to live, work, and visit.

Sherbondy, Segal, and Ingram Parks provide open spaces and avenues for participation and enjoyment of leisure, fitness and cultural programs offered by the department.

In FY 2009, the Parks & Recreation Department consolidated activities with the Crime Prevention Department and the Opa-locka Youth Academy. This network was developed to be a flexible yet accurate system that will allow for one source for coordination of recreation, social service, and community safety activities. The network is even more vital now considering the decreased funding in the Crime Prevention Department and Opa-locka Youth Academy from grantors. By combining efforts, we will be able to more efficiently provide services from all three areas and avoid the duplication of services.

SERVICES

* Football & Cheerleading Program - In its third (3rd) year under City control, the football program is well on its way to becoming the C.O.O.L PARKS signature sporting program. In the summer of 2008, there were over two hundred (200) youth who participated in the cheerleading and football programs. The programs included youth ages four through fifteen years of age (4yrs – 15yrs).

* Girl Scouts – This program is dedicated solely to girls—all girls—where, in an accepting and nurturing environment, girls build character and skills for success in the real world. In partnership with committed adult volunteers, girls develop qualities that will serve them all their lives, like leadership, strong values, social conscience, and conviction about their own potential and self-worth.

* Baseball - The Baseball Program is currently in its second (2nd) year of operation as its own league within the City of Opa-locka. This program had over fifty (50) youth ages four through fifteen (4yrs – 15yrs) participating in 2008 with expectations to recruit even more in 2009.

* Arts Programs - A music and dance program was started within our developing cultural arts division of the department. This program focuses on youth thirteen through twenty-one years old who has interest in the performing arts. It targets at-risk youth, in providing innovative after-school programming.

PARKS & RECREATION

* Seniors on the Move - The Seniors Program helps improve the quality of life for seniors and their communities – from enabling seniors to share their knowledge, wisdom and experiences with others, to improving facilities for seniors' programs and activities, to raising awareness of elder abuse. They frequently attend city sponsored field trips and activities.

* Camps (Spring, Summer, & Winter) - These camps are designed to assist youth in programming while out of school by providing structured activities that includes arts and crafts, field trips, and other recreational outings.

* Special Events - The City prides itself on our special events. Signature events include the Easter Egg Hunt and the Christmas Toy giveaway.

MAJOR ACCOMPLISHMENTS

- Completed the renovation of Ingram Park.
- Completed the construction of the Sherbondy Park Pavilion funded through a grant from the Miami Dade County Safe Neighborhoods Parks program
- Began construction of Segal Park.
- Improved program services by way of increasing residential participation.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of Summer Program participants	160	100	110
Number of Football Program (including Cheerleaders) participants	270	190	209
Number of Basketball Program participants	95	60	66
Number of Afterschool Program participants	95	95	104
Number of Track Program participants	21	25	27
Number of Senior Program participants	56	56	61
Number Young Adult Basketball	65	60	66

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$533,926	\$569,835	\$655,615
Operating Expenses	238,915	128,800	165,655
Capital Outlay	234,583	333,700	27,620
Total	\$ 1,027,425	\$ 1,032,335	\$848,890

PARKS & RECREATION

GOALS *

- * Improve the existing and create additional recreation and conservation areas in the City of Opa-locka.
- * Coordinate the efforts of all public agencies while providing citizens and visitors with recreational programs.
- * Work with neighborhoods of the community to develop facilities and programs to meet the individual neighborhoods' needs.
- * Establish a working waterfront for aquatic activities.
- * Strive for full utilization of existing facilities as well as designing new facilities so that they might be utilized fully.
- * Utilize available federal, state and private financing for park and recreational areas.
- * Become accredited by the Commission for Accreditation of Park and Recreation Agencies (NRPA).
- * Have administrative staff and supervisor become Certified Park and Recreation Professional (CPRP) through the NRPA Commission of accreditation of Park professionals.
- * Become an Agency member of the Florida Recreation Professional Association (FRPA)

DEPARTMENT STAFFING

Position Title	Number Budgeted
Department Director	1
Assistant Director	1
Senior Citizens Coordinator	1
Recreation Supervisor	1
Recreation Leader	7
Counselors	2
Administrative Assistant	1
Driver	1
Total	15

PARKS & RECREATION

FY 2010 DEPARTMENT HIGHLIGHTS

- The Seniors Program has an operating budget of \$15,000.
- In the Other Professional Services line item, \$19,000 is included for a college tutor, an after school program teacher, and programming contractors (presenters during holidays, camps, and after school programs).
- The rental cost for the City of Opa-locka Library was moved to the General Government division.
- Recreation Programs are funded at \$30,000.
- Promotional Activities are funded at \$20,000. These activities include the annual Christmas Toy giveaway, Earth Day events, Red Ribbon Week events, and Halloween, Easter, and Multicultural Day events.

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	72 PARKS & RECREATION							
DIV	72 PARKS & RECREATION							
572110	SALARIES-EXECUTIVE	\$ 137,605	\$ 93,869	\$ 69,250	\$ 40,019	\$ 69,250	\$ 70,300	\$ 66,540
572120	SALARIES-REGULAR	247,644	284,943	301,430	187,464	301,430	319,640	396,490
572130	SALARIES-PART TIME	-	-	-	-	-	22,000	-
572140	OVERTIME	34,849	47,222	30,000	24,278	40,000	15,000	15,000
572210	F. I. C. A. TAXES	32,589	32,419	31,430	19,196	32,900	32,660	36,570
572220	RETIREMENT CONTRIBUTION	38,942	39,908	39,505	26,729	45,800	40,575	47,085
572230	LIFE & HEALTH INSURANCE	26,101	55,565	80,455	50,263	80,455	105,580	93,930
572240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
572245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
572250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	517,729	553,926	552,070	347,949	569,835	605,755	655,615
572311	EMPLOYEE PHYSICALS	880	440	300	70	300	-	-
572312	OTHER PROFESSIONAL SERVICES	-	6,452	5,000	350	2,000	19,000	19,000
572340	OTHER CONTRACTED SERVICES	-	-	31,500	6,050	15,000	47,600	20,000
572341	UNIFORM RENTAL/LAUNDRY	3,187	1,084	3,500	45	2,500	3,500	3,500
572400	TRAVEL AND PER DIEM	-	2,690	-	-	-	-	-
572412	TELEPHONE	-	-	-	-	-	-	-
572420	POSTAGE	-	-	-	-	-	-	-
572430	ELECTRIC, GAS & WATER	-	-	-	-	-	-	-
572440	RENTALS & LEASES	61,400	102,642	16,000	13,014	16,000	-	3,000
572461	REPAIR & MAINT-BLDG & EQUIP	29,483	23,762	10,000	2,408	10,000	35,000	20,000
572465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
572467	REPAIR & MAIN MACH/EQUIP	3,942	1,458	-	-	-	-	-
572480	PROMOTIONAL ACTIVITIES	4,034	-	-	-	-	40,000	20,000
572481	RECREATION PROGRAMS	90,099	55,219	50,000	19,279	50,000	30,000	30,000
572485	RECREATIONAL ACTIVITIES (SPORTS)	20,140	4,254	-	5,060	-	19,800	19,800
572493	GENERAL EXPENSES	3,097	8,572	-	9,633	14,000	-	5,000
572450	GAS/OIL/GREASE	-	-	-	-	-	-	-
572510	OFFICE SUPPLIES & EXPENSES	3,283	2,207	2,000	1,214	2,000	2,000	2,000
572520	OPERATING SUPPLIES	2,257	2,024	2,000	2,402	4,000	10,000	5,000
572541	EDUCATIONAL COSTS	-	7,129	-	135	-	1,500	-
572552	ELDERLY SERVICES	12,224	20,289	10,000	3,814	10,000	20,000	15,000
572525	CHEMICAL SUPPLIES	2,207	693	2,000	1,908	2,000	2,000	1,855
572526	LIBRARY CARD ASSISTANCE	-	-	-	-	-	-	-
572527	COMMUNITY RELATIONS BOARD EXPENSES	-	-	1,000	-	1,000	1,500	1,500
572466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	236,234	238,915	133,300	65,382	128,800	231,900	165,655
572630	IMPROV OTHER THAN BLDG (FRDAP GRANT)	36,500	154,829	140,000	91,288	140,000	-	-
572630	IMPROV OTHER THAN BLDG (COUNTY GRANT)	-	-	163,000	161,000	161,000	-	-
572630	IMPROV OTHER THAN BLDG (OTHER)	-	-	-	-	-	30,000	-
572640	MACHINERY & EQUIP	-	52,700	-	-	-	-	-
572642	OFFICE FURN & EQUIP	1,829	3,663	-	-	-	-	-
572646	COMPUTER EQUIPMENT	-	3,488	-	993	1,500	-	-
572750	INTEREST	-	-	-	-	-	-	-
572730	OTHER DEBT SERVICE COSTS	1,678	-	-	-	-	-	-
572740	E- LIBRARY	105,000	-	-	-	-	-	-
572648	AUTOMOTIVE LEASE	12,720	19,905	31,200	12,507	31,200	-	27,620
572980	DEPRECIATION	-	-	-	-	-	-	-
	TOTAL OUTLAY	157,728	234,583	334,200	265,788	333,700	30,000	27,620
	TOTAL PARKS AND RECREATION DEPARTMENT	\$ 911,690	\$ 1,027,425	\$ 1,019,570	\$ 679,119	\$ 1,032,335	\$ 867,655	\$ 848,890

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POLICE DEPARTMENT

DEPARTMENT DESCRIPTION

The Police Department is responsible for enforcing the laws of the State, county and the Code of Ordinances of the City of Opa-locka. The purpose of the Police Department is to protect and serve. These services include, but are not limited to, response to calls for service, preparation of reports documenting events, investigation of crime scenes, conduction of investigations to apprehend individuals who have committed crimes within the boundaries of the City, suppression of unlawful activity, development of intelligence related to the offenses conducted, or to be conducted, and those committing them with the intent of preventing their occurrence or ensuring the offenders apprehension.

The Police Department is divided into six bureaus: Office of the Chief, Professional Compliance, Vice, Intelligence and Narcotics Unit/Crime Suppression Team, Operations (Uniform Patrol) Division, Traffic Unit, and Community Service Officers.

OFFICE OF THE CHIEF

The Office of the Chief is responsible for overall management and supervision of the operations of the Police Department. The Office is supervised by the Police Chief and is staffed by the Assistant Chief of Police and the Executive Secretary. The Professional compliance Bureau reports directly the Assistant Chief of Police. The Vice, Intelligence and Narcotics Unit report directly to the City Manager but are still a part of the Police Department and, as such, are under the Chief of Police.

Professional Compliance Bureau - Formerly known as Internal Affairs, the Professional Compliance Bureau (PCB) is tasked with Professional Integrity investigations of all Police Department personnel, as well as employees of other City entities as necessary. In addition, the Unit handles background investigations as deemed necessary by the Chief of Police. The PCB also coordinates State and Federally mandated training for sworn personnel in order to insure that their police certifications are maintained and current.

Vice , Intelligence and Narcotics Unit/Crime Suppression Team (VIN/CST) - The VIN/CST Unit is an expansion of the current 2 Investigator Unit. The unit is responsible for undercover investigations relating, but not limited to, drug sales. They also coordinate with other Federal, State, County and Municipal law enforcement agencies conducting similar investigations. They gather information and plan and execute special anti crime operations. They share pertinent information with other Departmental Divisions/Units as well as outside agencies when appropriate. They report directly to the City Manager.

POLICE DEPARTMENT

OPERATIONS (UNIFORM PATROL) DIVISION

The Operations Uniform Patrol Division is responsible for providing uniformed services to the public, including patrol, preliminary investigation, traffic enforcement, and accident investigation. The personnel in this unit are usually the first contact a citizen has with the police. Their ability to mediate disputes, calm nervous or distraught victims and, at the same time, get the information necessary to make an informed decision as to what course of action to pursue is critical to the effectiveness of the Department as a whole. They generate the reports concerning criminal activity that are the first step in the investigative process.

Uniform patrol officers are the foundation upon which the Department is built. Each officer is assigned to a specific zone or area to patrol. The purpose of the increased number of officers for this division is to provide a swift and safe response to calls for police service and to render aid and assistance to victims of criminal activity or accidents.

The Operations Uniform Patrol Division is supervised by a Major and broken up into three (3) platoons that work an eight hour shift. Each platoon is supervised by a Captain in order to provide Command Staff continuity at all hours. The actual road patrol is supervised by a Sergeant for each platoon. The Sergeant is responsible for direct supervision of assigned personnel, reviewing all reports generated by the platoon, and completing necessary summaries at the end of the work shift. Corporals patrol the City at large and handle calls when the Sergeant is present. In the absence of the Sergeant, the Corporal assumes the duties and responsibilities of the Sergeant.

Each platoon is comprised of eight (8) police officers who are assigned responsibility for one of four zones. Additional personnel are assigned to cover areas of immediate concern, as well as support VIN/CST should the need arise.

Traffic Unit - A part of the Operations (Uniform Patrol) Division, the Traffic Unit, is comprised of two (2) police officers specifically assigned to enforce the traffic laws within the City. They are deployed during hours and in locations that an analysis of traffic crashes and noted repeat violations indicate they would have the greatest impact on public safety. The Unit also handles traffic crashes if a Community Service Officer is not available. The unit reports to the Day Shift Captain but is responsible for instructions by the Day Shift Supervisor.

Community Service Officers - Non-sworn Community Service Officers (CSO) are assigned to the Operations (Uniform Patrol) Division. When in the field, they shall report to the Shift Supervisor for their particular work hours, but are ultimately responsible to the Special Units Captain – the Day Shift Captain. CSOs are trained and responsible to complete preliminary reports on traffic accidents and routine incidents where there is no danger of the criminal returning to the scene. This includes, but is not limited to, burglaries where the suspect is known to be gone, thefts and civil incidents (other than disputes). They are also cross trained to function as back-up Crime Scene Investigators.

POLICE DEPARTMENT

GENERAL INVESTIGATIVE DIVISION

The General Investigative Division Unit (GIU) is responsible for the follow up investigation of crimes originally reported to the Operations Division. They gather the necessary information and evidence to clear pending cases and secure arrests where appropriate. The Division is commanded by a Captain who assigns and follows up on special investigations. Detectives perform the bulk of the investigations in the field, including victim and subject interviews, photo lineups, taking witness statements and, when necessary or expedient, processing a crime scene for physical evidence.

Crime Scene - The Crime Scene Investigator is responsible for processing (photographing, fingerprinting, evidence collection, etc) scenes where criminal acts have occurred, or vehicles and/or items which were involved in such crimes.

Part Time Reserve Officer Program - The reserve officer program is a means of augmenting available sworn personnel in case of Special Operations, Special Events, civil disorder, or other emergency operations. The program is staffed by certified law enforcement officers who volunteer twenty (20) hours of their time per month in order to assist the Police Department and retain their Florida Department of Law Enforcement Division of Standards and Training Police Certification. All Reserve Officers are subject to the direction and instructions of full-time sworn police personnel. Reserve Officers are compensated \$1 per year.

ADMINISTRATIVE DIVISION

The Administrative Division is responsible for the daily internal operations of the Police Department as well as general services provided to the public from Police Headquarters. Emergency Management and Homeland Security functions also fall under this Division.

Records Section - The Records Section is responsible for the maintenance of all police reports generated by the various operational and investigative sections where a case number has been issued. The Communications Section receives call for service from the public and dispatches calls for service to patrol units. Dispatchers handle electronic communications with other agencies as well as conduct criminal records and driver information checks.

Communications Section – The Communications Section receives calls for service from the public and dispatches calls for service to available patrol units. Dispatchers also handle electronic communications from other agencies as well as conduct criminal records and driver licenses checks. They enter information regarding stolen vehicles and other property into the National Florida Crime Information Center database and remove the item from the database if recovered.

POLICE DEPARTMENT

School Crossing Guards – School Crossing Guards assure the safety of our school children as they cross busy intersections and roadways on their way to and from school.

SPECIAL OPERATIONS DIVISION

The Special Operations Division functions as the Police Department's coordination center for various community empowerment and outreach projects.

Community Empowerment Team (CET) – The Community Empowerment Team approach to problematic areas within the community is to coordinate sufficient personnel and resources to a specific location until residents and businesses feel they have the power to take their neighborhood from thugs and criminals.

Weed & Seed Program – This is a new grant program designed to address a multitude of environmental and socioeconomic conditions that breed crime in specific areas.

MAJOR ACCOMPLISHMENTS

- * Received twenty (20) Stinger Electronic Control Devices and promulgated a Use Policy. Fifteen officers have been trained on the use and care of these invaluable tools.
- * Submitted Police Carbine Policy for review by the City Attorney and are awaiting approval to train and issue the equipment to personnel.
- * Record Management System is scheduled to go online in May, 2009. Preparations are being made to distribute laptops to all uniform Patrol members and other non-members as needed.
- * The City Commission has approved the purchase of ten (10) new police vehicles (2 unmarked, 8 marked). The marked units have been ordered and the unmarked units have been purchased and are being used.
- * The Police Department and the City implemented a Citizens Empowerment Team. The Team, in cooperation with the Crime Suppression Team (partially funded by a grant) was able to reduce crime in the Magnolia North (formerly the Triangle) by 95%.
- * Spearheaded the establishment of a Citizen's Crime Watch program. In coordination with the City Manager's office, various City Departments and outside agencies, the department is seeking to establish a Federal Weed and Seed program to address many of the socioeconomic and environmental problems that tend to stifle positive growth and achievement.
- * Several members of the Command Staff, as well as line supervisors, have received training in such topics as supervisory techniques, the Federal Guidelines for issuance of Amber Alerts, Emergency Management and Planning, and OSHA Safety requirements. Additional specialized training is being sought, as well as outside funding for such training in recognition of terrorist activities – both foreign and domestic, methods of investigating and dealing with terrorists, and a new approach to basic structure security.

POLICE DEPARTMENT

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of Violent Crimes (per UCR report)	885	797	718
Number of Non-Violent Crime (per UCR report)	218	197	178
Number of police officers (including reserve officers)	41	52	63
Number of officers per 1,000 residents (total of approximately 16,000 residents)	2	3	4

GOALS

* Increase Revenue

- Continue the development and implementation of the red light camera system.
- Implement a Traffic Unit focusing on traffic enforcement where specific problems are noted.
- Proposed increase in Patrol personnel will increase traffic citations, arrests and fines.
- Continue to utilize the services of the grant writer to enhance the acquisition of grants that will support the efforts to acquire equipment and hire additional personnel, as well as support community service, delinquency prevention and drug and crime prevention.

* Continue Beautification and Go Green Program and City Development

- All Police personnel are instructed to observe and report trash and litter problems that they observe while patrolling the City.
- All Police personnel are instructed to report overgrowth and damaged, poor roads while patrolling the City.

* Attract More Tourism

- Through supervision, training, and example, Police personnel are instructed on presenting a helpful, friendly appearance when dealing with the public. Our Professional Compliance Unit investigates any and all complaints relating to officer conduct and deportment.
- Increase the number of "quality of life" arrests (loiterers, drinking in public, prostitution) to improve the perception of the City. In addition, find alternative housing for the homeless.

Police Department

GOALS

* **Provide for Increased Public Safety Service**

- Seek State and Federal Grants to hire additional sworn and support personnel. Currently, we are in the process of applying for several grants including the Department of Administration for a COPS grant that will give us several officers for three years with no required match. We are attempting to get a minimum of three (3) such officers, thus reducing our actual costs for personnel services of the additional four (4) officers to an actual cost for one (1) officer.
- Acquire the necessary marked patrol vehicles and unmarked vehicles, as well as ancillary emergency lights, sirens and radios for these vehicles to insure the continued operation of the police fleet at maximum effectiveness.
- Develop a closer working relationship with Miami-Dade and Federal H.U.D. as it relates to Section 8 Housing.
 1. Set up Community Empowerment Team offices at specific locations that have been problematical in the past, with special attention to:
 - a. The 22nd Avenue Apartments - 13875 NW 22 Avenue
 - b. The Gardens East Apartments – 13410 Aswan Road
 - c. The Gardens West Apartments – 13282 Port Said Road
- Seek Weed and Seed grant funds to support the Weed and Seed Program as it addresses environmental and sociological challenges to our community through a comprehensive and cooperative effort between the Police Department, Code Enforcement, Public Works and the specific community area. The application has already been completed and submitted. We are awaiting word of its acceptance and approval.
- Be more proactive in presenting the positive accomplishments of the department through interaction with local civic organizations, increasing positive news releases to the various local media outlets and more active participation and association with other law enforcement agencies involved in similar programs.

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$3991,050	\$4,148,655	\$4,442,861
Operating Expenses	639,650	303,860	255,825
Capital Outlay	378,780	556,900	526,575
Other			
Total	\$5,009,480	\$5,009,415	\$5,225,261

POLICE DEPARTMENT

DEPARTMENT STAFFING

Position Title	Number Budgeted
Police Chief	1
Assistant Police Chief	1
Police Major	2
Police Captain	6
Police Sergeant	6
Police Corporal	4
Police Officer	30
Integrity Investigator	1
Community Service Officer	1
Crime Scene Investigator	1
Police Reserves	*
Crime Analyst	1
Desk Operations Officer	5
Community Outreach Officer	2
School Crossing Guard Supervisor	1
School Crossing Guard	6
Executive Secretary	1
Clerk Typist	2
Records Specialist	1
Property Specialist	1
Total Police	73

FY 2010 DEPARTMENT HIGHLIGHTS

- Funding is included for fifty-one (51) sworn police officers.
- Grant Funding in the amount of \$306,375 is included for additional equipment for the Records Management System and other police technology.

PUBLIC SAFETY REVENUES

Revenue Source	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Reports	\$4,722	\$5,200	\$6,000
Court Fines	52,616	41,500	75,000
Towing	5,575	18,500	20,000
Red Light Camera Fine	-	-	95,000
Special Law Enforcement Fund	22,399	14,350	14,600
Explorer Program	-	-	-
Total	\$85,312	\$79,550	\$210,600

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	21 POLICE DEPARTMENT (Summary)							
521110	SALARIES-EXECUTIVE	\$ 380,244	\$ 127,754	\$ 145,000	\$ 82,012	\$ 145,000	\$ 325,390	\$ 189,150
521120	SALARIES-REGULAR	1,777,864	2,032,186	2,170,355	1,335,580	2,170,355	3,258,240	2,619,670
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	52,094	28,684	78,700	29,470	60,500	80,675	79,415
521140	OVERTIME	433,433	739,812	600,000	414,695	675,000	300,000	290,000
521210	F. I. C. A. TAXES	206,544	221,215	229,045	139,671	233,400	303,275	243,130
521220	RETIREMENT CONTRIBUTION	498,170	519,794	580,795	366,743	618,700	709,760	589,300
521230	LIFE & HEALTH INSURANCE	295,171	321,605	368,850	125,254	245,700	674,475	432,196
521245	ACCIDENTAL DEATH	1,557	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		\$ 3,645,098	\$ 3,991,050	\$ 4,172,745	\$ 2,493,425	\$ 4,148,655	\$ 5,651,815	\$ 4,442,861
521311	EMPLOYEE PHYSICALS	17,280	14,310	12,300	9,920	12,300	17,000	15,000
521312	OTHER PROFESSIONAL SERVICES	82,477	99,758	79,000	30,603	55,000	74,700	71,500
521340	OTHER CONTRACTED SERVICES	-	80,428	60,000	19,722	50,000	36,000	21,325
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	8,801	1,030	5,000	4,115	7,100	10,000	-
521420	POSTAGE	135	54	-	-	-	-	-
521421	TELEPHONE	-	-	-	-	-	-	-
524440	RENTALS & LEASES	21,760	27,122	20,000	11,578	20,000	20,000	9,500
521461	REPAIR & MAINT- BLDG & EQUIP	245,177	207,907	40,000	9,229	20,000	50,000	-
521465	REPAIR & MAINT- OFFICE EQUIP	6,609	2,142	-	-	-	-	-
521467	REPAIR & MAINT-MACH & EQUIP	-	-	1,600	1,317	2,000	4,000	-
521466	REPAIR & MAINT-VEH & EQUIP	17,611	56,082	-	-	-	25,000	25,000
521470	PRINTING AND BINDING	-	-	-	-	-	-	3,500
521480	PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	2,000
521485	RECREATIONAL ACTIVITIES	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	20,547	20,126	13,000	18,791	25,000	31,000	18,000
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	13,292	17,341	12,000	14,548	18,200	20,000	5,000
521521	CLOTHING & UNIFORM EXPENSES	39,217	76,908	53,260	37,530	53,260	35,300	48,000
521520	OPERATING SUPPLIES	50,051	28,808	45,000	16,479	31,000	35,000	30,000
521525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	1,800	-	-	1,800	1,000
521540	PUBL/SUBS/MEMBERSHIPS	3,307	964	1,500	2,100	1,500	2,500	-
521541	EDUCATIONAL COSTS	12,787	6,670	6,500	5,869	6,500	18,000	-
521546	BOOKS	687	-	3,000	1,160	2,000	2,500	6,000
521555	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
OPERATING EXPENSES		539,739	639,650	353,960	182,961	303,860	384,800	255,825
521641	AUTOMOTIVE EQUIPMENT	-	-	85,000	-	75,000	25,000	-
521642	OFFICE FURNITURE & EQUIP	8,335	71,987	10,000	2,674	10,000	7,000	5,000
521643	COMMUNICATION EQUIP	5,102	2,289	20,000	5,182	20,000	57,000	25,000
521644	PUBLIC SAFETY EQUIP	164,447	10,337	24,400	14,570	24,400	20,000	20,000
521645	CANINE UNIT	-	-	6,500	-	2,000	6,500	-
521646	COMPUTER EQUIPMENT	39,061	156,843	280,000	182,677	280,000	100,000	306,375
521648	AUTOMOTIVE LEASE/PURCHASE	10,248	130,824	140,000	63,457	140,000	175,200	160,000
521649	MOTORCYCLE LEASE	3,800	6,500	6,800	850	5,500	6,800	10,200
CAPITAL OUTLAYS		230,993	378,780	572,700	269,410	556,900	397,500	526,675
521980	DEPRECIATION	-	-	-	-	-	-	-
521730	OTHER DEBT SERVICE	6,255	-	-	-	-	-	-
521747	AUTOMOTIVE LEASE	132,347	-	-	-	-	-	-
OTHER EXPENSES		138,602	-	-	-	-	-	-
DIV TOTALS:		4,554,431	5,009,480	5,099,405	2,945,796	5,009,415	6,434,115	5,225,261

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2008-2009**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 AUDITED	FY 2008 ADOPTED	FY 2009 AMENDED	FY 2009 7 MOS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	20 CRIMINAL INVESTIGATION							
521110	SALARIES-EXECUTIVE	\$ 50,685	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	146,814	225,040	-	-	-	-	-
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	41,094	15,000	-	-	-	-	-
521210	F. I. C. A. TAXES	18,468	19,100	-	-	-	-	-
521220	RETIREMENT CONTRIBUTION	56,911	45,625	-	-	-	-	-
521230	LIFE & HEALTH INSURANCE	9,846	28,230	-	-	-	-	-
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
****SALAISALARIES AND RELATED COSTS		323,818	332,995	-	-	-	-	-
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	2,124	-	-	-	-	-	-
521421	TELEPHONE & TELEGRAPH	-	-	-	-	-	1,000	-
521440	RENTALS & LEASES	-	-	-	-	-	-	-
521465	REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	1,521	-	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	2,094	2,500	-	-	-	-	-
521521	CLOTHING & UNIFORM EXPENSES	3,377	5,000	-	-	-	3,600	3,600
521520	OPERATING SUPPLIES	2,482	2,500	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	844	-	844	-	-	5,000	-
521467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		12,442	10,000	844	-	-	9,600	3,600
521642	OFFICE FURN & EQUIPMENT	1,280	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	3,660	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE	-	-	-	-	-	8,400	-
521644	PUBLIC SAFETY & EQUIP	90	-	-	-	-	-	-
521641	VEHICLES	-	-	-	-	-	-	-
CAPITAL OUTLAYS		5,030	-	-	-	-	8,400	-
DIV TOTALS:		\$ 341,291	\$ 342,995	\$ 844	\$ -	\$ -	\$ 18,000	\$ 3,600

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2008-2009

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		AUDITED	ADOPTED	AMENDED	7 MOS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	36 ADMINISTRATION							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	67,202	100,400	-	-	-	392,385	365,895
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	52,094	61,025	-	-	-	-	79,415
521140	OVERTIME	1,140	2,500	-	-	-	-	-
521210	F. I. C. A. TAXES	9,343	12,910	-	-	-	30,020	34,065
521220	RETIREMENT CONTRIBUTION	17,371	16,375	-	-	-	45,040	52,450
521230	LIFE & HEALTH INSURANCE	33,297	16,135	-	-	-	80,920	75,740
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		180,448	209,345	-	-	-	548,365	607,565
521311	EMPLOYEE PHYSICALS	9,485	12,000	-	-	-	17,000	15,000
521312	OTHER PROFESSIONAL SERVICES	52,653	25,000	-	-	-	73,200	70,000
521340	OTHER CONTRACTED SERVICES	-	437,500	-	-	-	38,000	21,325
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	1,209	1,800	-	-	-	3,000	-
521421	TEL & TEL	-	-	-	-	-	-	-
521420	POSTAGE	135	-	-	-	-	-	-
521440	RENTALS & LEASES	21,760	15,000	-	-	-	18,000	8,000
521461	REPAIR & MAINT-BLDG & EQUIP	245,177	10,000	-	-	-	50,000	-
521465	REPAIR & MAINT-OFFICE EQUIP	6,609	3,000	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	-	35,000	-	-	-	25,000	25,000
521467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	4,000	-
521470	PRINTING & BINDING	-	-	-	-	-	-	3,500
521493	GENERAL EXPENSES	5,362	5,000	-	-	-	25,000	18,000
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	6,595	7,000	-	-	-	20,000	-
521521	CLOTHING & UNIFORM EXPENSES	2,496	1,500	-	-	-	2,000	2,000
521520	OPERATING SUPPLIES	37,897	20,000	-	-	-	35,000	30,000
521525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	1,000	-	-	-	-	500	-
521541	EDUCATIONAL COSTS	-	7,000	-	-	-	2,000	-
521546	BOOKS	287	-	-	-	-	2,500	6,000
521555	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
OPERATING EXPENSES		390,667	579,800	-	-	-	315,200	198,825
521641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	25,000	-
521642	FURNITURE/ OFFICE EQUIPMENT	7,055	-	-	-	-	7,000	-
521643	COMMUNICATION EQUIPMENT	-	-	-	-	-	57,000	25,000
521644	PUBLIC SAFETY EQUIP	6,858	-	-	-	-	20,000	20,000
521646	COMPUTER EQUIP	34,297	240,000	-	-	-	100,000	306,375
521648	AUTOMOTIVE LEASE/PURCHASE	-	-	-	-	-	148,400	160,000
CAPITAL OUTLAYS		48,210	240,000	-	-	-	357,400	511,375
DIV TOTALS:		\$ 619,325	\$ 1,029,145	\$ -	\$ -	\$ -	\$ 1,220,965	\$ 1,317,765

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2008-2009

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 AUDITED	FY 2008 ADOPTED	FY 2009 AMENDED	FY 2009 7 MOS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	001 GENERAL FUND							
DEPT	21 POLICE							
DIV	22 PATROL							
521110	SALARIES-EXECUTIVE	\$ 127,370	\$ -	\$ -	\$ -	\$ -	136,240	\$ -
521120	SALARIES-REGULAR	1,484,345	1,703,265	-	-	-	2,733,190	2,109,080
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	80,675	-
521140	OVERTIME	390,542	100,000	-	-	-	300,000	290,000
521210	F. I. C. A. TAXES	156,594	142,950	-	-	-	248,635	183,530
521220	RETIREMENT CONTRIBUTION	352,107	375,005	-	-	-	612,085	483,030
521230	LIFE & HEALTH INSURANCE	208,841	193,600	-	-	-	552,235	316,271
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	1,557	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	2,721,356	2,514,820	-	-	-	4,663,060	3,381,911
521311	EMPLOYEE PHYSICALS	7,795	6,000	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	1,499	-	-	-	-	-	-
521421	TELEPHONE	-	-	-	-	-	-	-
524440	RENTALS & LEASES	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	11,794	3,000	-	-	-	-	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	3,437	3,500	-	-	-	-	-
521521	CLOTHING & UNIFORM EXPENSES	30,410	35,000	-	-	-	23,000	35,000
521520	OPERATING SUPPLIES	9,671	10,000	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	-	-	-	1,800	1,000
521540	PUBL/SUBS/MEMBERSHIPS	428	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	7,911	-	-	-	-	8,000	-
521467	REPAIR & MAINT/MACH & EQUIP	-	-	-	-	-	-	-
521466	REPAIR & MAINT-VEH & EQUIP	17,611	-	-	-	-	-	-
	OPERATING EXPENSES	90,557	57,500	-	-	-	32,800	36,000
521641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
521642	OFFICE FURNITURE & EQUIP	-	-	-	-	-	-	-
521643	COMMUNICATION EQUIP	5,102	5,000	-	-	-	-	-
521644	PUBLIC SAFETY EQUIP	157,500	50,000	-	-	-	-	-
521645	CANINE UNIT	-	-	-	-	-	6,500	-
521646	COMPUTER EQUIPMENT	-	50,000	-	-	-	-	-
521546	BOOKS	400	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE/PURCHASE	-	145,000	-	-	-	-	-
521730	OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
521649	MOTORCYCLE LEASE	3,800	8,400	-	-	-	6,800	10,200
521747	AUTOMOTIVE LEASE	132,347	-	-	-	-	-	-
	CAPITAL OUTLAYS	299,148	258,400	-	-	-	13,300	10,200
521720	INTEREST	-	-	-	-	-	-	-
521980	DEPRECIATION	-	-	-	-	-	-	-
521730	OTHER DEBT SERVICE	6,255	-	-	-	-	-	-
	OTHER EXPENSES	6,255	-	-	-	-	-	-
	DIV TOTALS:	\$ 3,117,316	\$ 2,830,720	\$ -	\$ -	\$ -	4,709,160	\$ 3,428,111

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2008-2009**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 AUDITED	FY 2008 ADOPTED	FY 2009 AMENDED	FY 2009 7 MOS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	001 GENERAL FUND							
DEPT	210 POLICE							
DIV	26 CHIEF OF POLICE OFFICE							
521110	SALARIES - EXECUTIVE	\$ 202,190	\$ 282,855	\$ -	\$ -	\$ -	189,150	\$ 189,150
521120	SALARIES - REGULAR	79,523	70,000	-	-	-	45,000	45,000
521125	SALARIES - PBA MERIT	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	656	1,500	-	-	-	-	-
521210	F. I. C. A. TAXES	22,139	28,050	-	-	-	17,910	17,910
521220	RETIREMENT CONTRIBUTION	71,781	72,290	-	-	-	44,000	44,000
521230	LIFE & HEALTH INSURANCE	43,187	47,990	-	-	-	28,585	28,585
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		419,476	502,685	-	-	-	324,645	324,645
521311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SERVICES	29,823	50,000	-	-	-	1,500	1,500
521340	OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
521390	CONTINGENCIES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	3,968	2,500	-	-	-	7,000	-
521420	POSTAGE	-	-	-	-	-	-	-
521421	TEL & TEL	-	-	-	-	-	-	-
521440	RENTALS & LEASES	-	-	-	-	-	1,000	1,500
521465	REPAIR MAIN - OFFICE EQUIP	-	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	1,870	2,000	-	-	-	6,000	-
521450	GAS/OIL/GREASE	-	-	-	-	-	-	-
521510	OFFICE SUPPLIES & EXPENSES	1,166	1,500	-	-	-	-	-
521521	CLOTHING & UNIFORM EXPENSES	2,934	5,000	-	-	-	3,700	6,000
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-
521540	PUBL/SUBS/MEMBERSHIPS	1,879	-	-	-	-	2,000	-
521541	EDUCATIONAL COSTS/TRAINING	4,033	5,000	-	-	-	3,000	-
521466	REPAIR & MAIN - VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		45,673	66,000	-	-	-	24,200	9,000
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
521643	COMMUNICATION EQUIP	-	-	-	-	-	-	-
521644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-
521646	COMPUTER EQUIP	1,104	-	-	-	-	-	-
521648	AUTOMOTIVE LEASE	10,248	13,500	-	-	-	8,400	-
521546	BOOKS	-	-	-	-	-	-	-
CAPITAL OUTLAYS		11,352	13,500	-	-	-	8,400	-
DIV TOTALS:		\$ 476,500	\$ 582,185	\$ -	\$ -	\$ -	357,245	\$ 333,645

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2008-2009

10/16/2009

EXPENDITURES BY LINE ITEM	FY 2007 AUDITED	FY 2008 ADOPTED	FY 2009 AMENDED	FY 2009 7 MOS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND 001 GENERAL FUND							
DEPT 210 POLICE DEPARTMENT							
DIV 27 SPECIAL OPERATIONS							
521110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
521120 SALARIES-REGULAR	-	-	-	-	-	87,665	99,695
521130 SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140 OVERTIME	-	-	-	-	-	-	-
521210 F. I. C. A. TAXES	-	-	-	-	-	6,710	7,625
521220 RETIREMENT CONTRIBUTION	-	-	-	-	-	8,635	9,820
521230 LIFE & HEALTH INSURANCE	-	-	-	-	-	12,735	11,600
521240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS	-	-	-	-	-	115,745	128,740
521311 EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
521312 OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
521400 TRAVEL & PER DIEM	-	-	-	-	-	-	-
521412 TEL - TEL	-	-	-	-	-	-	-
521420 POSTAGE & FREIGHT	-	-	-	-	-	-	-
521440 RENTALS & LEASES	-	-	-	-	-	-	-
521461 REPAIR & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
521465 REPAIR & MAINT-OFFICE EQUIP	-	-	-	-	-	-	-
521470 PRINTING & BINDING	-	-	-	-	-	-	-
521470 PROMOTIONAL ACTIVITIES	-	-	-	-	-	-	2,000
521485 RECREATIONAL ACTIVITIES	-	-	-	-	-	-	-
521493 GENERAL EXPENSES	-	-	-	-	-	-	-
521510 OFFICE SUPPLIES & EXPENSES	-	-	-	-	-	-	5,000
521520 OPERATING SUPPLIES	-	-	-	-	-	-	-
521521 CLOTHING & UNIFORM EXPENSES	-	-	-	-	-	3,000	1,400
521540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541 EDUCATIONAL COSTS	-	-	-	-	-	-	-
521546 BOOKS	-	-	-	-	-	-	-
OPERATING EXPENSES	-	-	-	-	-	3,000	8,400
521642 OFFICE FURN & EQUIP	-	-	-	-	-	-	5,000
521646 COMPUTER EQUIP	-	-	-	-	-	-	-
521648 AUTOMOTIVE LEASE/PURCHASE	-	-	-	-	-	10,000	-
CAPITAL OUTLAYS	-	-	-	-	-	10,000	5,000
DIV TOTALS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,745	\$ 142,140

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/18/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	181 SUPPLEMENTAL GRANTS							
DEPT	21 POLICE							
DIV	29 SUPP GRANTS							
529110	SALARIES-REGULAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
529140	OVERTIME	-	-	-	-	-	-	-
529210	F. I. C. A. TAXES	-	-	-	-	-	-	-
529220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
529230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	-	-	-	-	-	-
529311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
529831	GRANT EXPENSES- voca	-	-	-	-	-	-	-
529832	GRANT EXPENSES - byrne	41,731	27,390	14,325	22,707	14,325	-	-
529833	GRANT EXPENSES- coppers	-	-	-	-	-	-	-
	OPERATING EXPENSES	41,731	27,390	14,325	22,707	14,325	-	-
	DIV TOTALS:	41,731	27,390	14,325	22,707	14,325	-	-
TOTAL PUBLIC SAFETY DEPARTMENT		\$ 4,596,162	\$ 5,036,870	\$ 5,113,730	\$ 2,968,503	\$ 5,023,740	6,434,115	5,225,261

Note: In FY 2006 Code Enforcement was a division of the Police Department. It was moved to Community Development in FY 2007.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 165	SPEC LAW ENFORCEMENT							
DEPT 21	POLICE							
DIV 65	ADMINISTRATION							
521110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521120	SALARIES-REGULAR	-	-	-	-	-	-	-
521130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
521140	OVERTIME	-	-	-	-	-	-	-
521210	F.I.C.A. TAXES	-	-	-	-	-	-	-
521220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
521230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
521240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
521245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
521250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		-	-	-	-	-	-	-
521310	LEGAL SRVS	-	-	-	-	-	-	-
521311	EMPLOYEE PHYSICAL	-	-	-	-	-	-	-
521312	OTHER PROFESSIONAL SRVS	-	-	-	-	-	-	-
521340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
521400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
521440	RENTALS & LEASES	1,650	-	-	-	-	-	-
521470	PRINTING & BINDING	-	-	-	-	-	-	-
521490	LEGAL ADVERTISING	-	-	-	-	-	-	-
521492	AUCTION RELATED EXPENSES	-	-	-	-	-	-	-
521493	GENERAL EXPENSES	761	7,296	24,600	4,823	14,600	-	14,600
521510	OFFICE SUPPLIES	-	-	-	-	-	-	-
521520	OPERATING SUPPLIES	-	-	-	-	-	-	-
521541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
521466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
521595	TOWING SERVICES	-	-	-	-	-	-	-
521533	CITIZENS ON PATROL	-	-	-	-	-	-	-
OPERATING EXPENSES		2,411	7,296	24,600	4,823	14,600	-	14,600
521641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
521642	OFFICE FURN & EQUIP	-	-	-	-	-	-	-
521646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
521747	EQUIPMENT LEASE	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	-	-
521970	BAD DEBTS	-	-	-	-	-	-	-
OTHER USES		-	-	-	-	-	-	-
TOTAL SPECIAL POLICE LAW ENF		\$ 2,411	\$ 7,296	\$ 24,600	\$ 4,823	\$ 14,600	\$ -	\$ 14,600

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
				7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 167 POLICE EXPLORERS							
DEPT 21 POLICE							
DIV 67 ADMINISTRATION							
521521 CLOTHING & UNIFORM EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
521493 GENERAL EXPENSES	221	-	-	-	-	-	-
521540 PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
521541 EDUCATIONAL COSTS/TRAINING	-	-	-	-	-	-	-
OPERATING EXPENSES	221	-	-	-	-	-	-
** TOTAL POLICE EXPLORERS FUND	\$ 221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM	FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
	ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 174 STOP/VAWA GRANT							
DEPT 21 POLICE DEPT							
DIV 69 STOP/VAWA GRANT							
529110 SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
529120 SALARIES-REGULAR	-	-	-	-	-	-	-
529130 SALARIES-P/T & TEMP	-	-	-	-	-	-	-
529140 OVERTIME	-	-	-	-	-	-	-
529210 F.I.C.A. TAXES	-	-	-	-	-	-	-
529220 RETIREMENT CONTRIBUTION	5,923	-	-	-	-	-	-
529230 LIFE & HEALTH INSURANCE	1,705	-	-	-	-	-	-
529240 WORKER'S COMPENSATION	-	-	-	-	-	-	-
529245 ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS	7,628	-	-	-	-	-	-
529340 OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
529400 TRAVEL - PER DIEM	-	-	-	-	-	-	-
529410 COMMUNICATION SERVICES	-	-	-	-	-	-	-
529420 POSTAGE	-	-	-	-	-	-	-
529421 TELE & TELEGRAPH	-	-	-	-	-	-	-
529430 ELECTRIC/GAS/WATER	-	-	-	-	-	-	-
529440 RENTALS & LEASES	-	-	-	-	-	-	-
529493 GENERAL EXPENSES	-	-	-	-	-	-	-
529450 GAS OIL GREASE	-	-	-	-	-	-	-
529510 OFFICES SUPPLIES & EXPENSE	-	-	-	-	-	-	-
529520 OPERATING SUPPLIES	-	-	-	-	-	-	-
529461 REP MAINT BLDG-EQUIP	-	-	-	-	-	-	-
529521 CLOTHING & UNIFORM EXPENSES	-	-	-	-	-	-	-
OPERATING EXPENSES	-	-	-	-	-	-	-
529464 COMPUTER EQUIPMENT	-	-	-	-	-	-	-
529642 OFFICE EQUIPMENT	-	-	-	-	-	-	-
529641 AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-
DEFICIT REDUCTION	-	-	-	-	-	28,900	-
TOTAL STOP VAWA GRANT FUND	\$ 7,628	\$ -	\$ -	\$ -	\$ -	\$ 28,900	\$ -

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 173	SAFE N/HOOD CRIME PREVENTION FUND							
DEPT 21	POLICE							
DIV 73	CRIME PREVENTION							
529493	GENERAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENSES		-	-	-	-	-	-	-
529642	OFFICE EQUIPMENT	-	-	-	-	-	-	-
529646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
529546	BOOKS	-	-	-	-	-	-	-
CAPITAL OUTLAY		-	-	-	-	-	-	-
FUND DEFICITS RESERVE		-	-	-	-	-	-	-
TOTAL S/N HOOD CRIME PREV FUJ		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OPA-LOCKA POLICE YOUTH ACADEMY

DEPARTMENT DESCRIPTION

The Opa-locka Police Youth Academy is an intervention/prevention program committed to reducing juvenile crime and delinquency by changing criminal behavior. The program envisions a safe environment where people experience the benefits of life resulting from reduced risk of harm caused by juvenile delinquency. The program also envisions that children and families will live in a safe, nurturing community that provide for their needs, recognize their strengths, and supports their successes. The program serves youths in a non residential, non secure environment to transition back to the community. The program is an aftercare conditional release program serving youths fourteen (14) to twenty one (21) years of age.

The Opa-locka Police Youth Academy is committed to providing a well structured academic, instructional and behavioral program. The program offers a full range of activities and services to motivate youth released from residential commitment programs to improve delinquent behaviors. The program is designed to promote successful, responsible citizens in a world of continuing change. In partnership with families, schools, communities, and other agencies, the program anticipates increasing public safety while simultaneously decreasing juvenile delinquency. Students are encouraged to make better life choices and to develop leadership roles.

The program is funded by the Florida Department of Juvenile Justice and is limited to the funding received. The program is combining services with the Parks & Recreation Department due to their decreased funding and in order to more efficiently provide services.

SERVICES

- * Transition Planning – assist youth in making a smooth transition back into the community.
- * Academic/Leadership Services – ensure that youth is enrolled in school and provide mentoring, tutoring and testing services to assist with job placement.
- * Case Management – monitor youth and families, attend court, and coordinate community and recreational activities.
- * Self Sufficiency Enhancement – life skills needed to function in society; social skills needed to enhance interpersonal skills.
- * Mental Health/Substance Abuse/Health – provide mental health services, substance abuse education, screening, evaluations, and basic health service.
- * Behavioral Management – behavioral modification through counseling; provides for rewards, privileges and consequences.
- * Transportation – facilitate transportation to program related activities.
- * Vocational Services – ensure that youth receive vocational services.
- * Educational Field Trips – College tours, cultural awareness, etc.
- * Community Service – Youth participate in city wide community service projects.

OPA-LOCKA POLICE YOUTH ACADEMY

MAJOR ACCOMPLISHMENTS

- The Opa-locka Police Youth Academy (OPYA) was the only conditional release program to pass the 2008 Quality Assurance Review for the Dept of Juvenile Justice in circuit eleven.
- Two OPYA participants received the Florida Juvenile Justice Foundation Youth Investment Award of \$2,500.00 each for assistance with College.
- Two of OPYA youth participants received first and second place from the Greater Miami Service Corps Youth award for turning their lives around and being positive role models.
- The Opa-locka Police Youth Academy adopted the Kiddy Park in the Magnolia North Area to keep clean and provide a safe place to play.
- Several youth grade point average increased significantly
- Several youth completed the mental toughness program at Greater Miami Service Corps and are now employed.
- OPYA Youth accepted to the School for Advanced Studies for the 2009 academic year at Miami Dade Community College a full time dual enrollment Public high school.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Percentage of youth having supervision plan within 14 days of admission	100%	100%	100%
Percentage of youth participating in an academic or vocational program (excluding youths that have obtained a diploma or GED)	100%	100%	100%
Percentage of youths that have obtained a diploma or GED employed or enrolled in a higher education or vocational program	100%	100%	100%
Percentage of youths demonstrating improved behavioral and social skills	94%	94%	94%
Percentage of youths not arrested while in program	92%	95%	95%
Percentage of youths not arrested within one year of successfully completing program	96%	96%	96%

OPA-LOCKA POLICE YOUTH ACADEMY

RESOURCE SUMMARY

Category	FY 2008	FY 2009	FY 2010
	Actual	Projected	Budget
Salaries & Benefits	\$292,297	\$257,980	\$159,235
Operating Expenses	61,619	19,250	29,575
Capital Outlay	8,128	9,500	9,500
Other			
Total	\$362,045	\$286,730	\$198,310

GOALS

* **Improve Overall Perception of the City**

- Have youth participants of the program perform community service within the City to continue to the work towards beautification.

* **Increase Revenue**

- Actively seek grants that would assist the City with for at risk youth services that would help reduce truancy and decrease juvenile delinquency.
- The program will decrease the amount of utility usage (electric, gas, & water) and will recycle in an effort to "go green".

DEPARTMENT STAFFING

Position Title	Number Budgeted
Program Director	1
Case Manager	2
Total	3

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	171 DEPARTMENT OF JUSTICE- GRANT							
DEPT	21 POLICE							
DIV	68 OPA LOCKA YOUTH ACADEMY							
529110	SALARIES-EXECUTIVE	\$ 252,296	\$ 202,513	\$ 56,635	\$ 54,980	\$ 94,250	\$ 56,700	\$ -
529120	SALARIES-REGULAR	-	-	71,005	58,526	101,000	142,605	120,910
529130	SALARIES-PART TIME	-	-	-	-	-	-	-
529140	SALARIES-OVERTIME	-	-	-	-	-	-	-
529210	F.I.C.A. TAXES	19,243	15,486	9,765	8,650	14,830	15,245	9,250
529220	RETIREMENT	30,409	45,362	12,575	12,069	20,500	19,630	11,910
529230	LIFE & HEALTH INSURANCE	25,433	28,936	17,380	15,977	27,400	29,255	17,165
529240	WORKER'S COMPENSATION	19	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	327,400	292,297	167,360	150,202	257,980	263,435	159,235
529312	OTHER PROFESSIONAL SERVICES	58	-	-	-	-	-	-
529340	OTHER CONTRACTED SERVICES	43,252	16,993	1,200	404	700	1,200	1,200
529400	TRAVEL	1,609	810	300	-	-	-	-
529411	TELEPHONE AND NEXTEL	-	-	-	-	-	1,900	1,900
529499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
529421	TEL - TEL	-	-	1,900	-	-	-	-
529420	POSTAGE & FREIGHT	40	168	-	-	-	300	300
529430	ELEC/GAS/WATER	2,684	-	2,100	1,731	3,000	2,100	2,100
529440	RENTALS & LEASES	18,150	16,500	10,000	6,664	10,000	10,000	10,000
529451	INSURANCE	-	-	-	-	-	-	-
529461	REP & MAINT-BLDG & EQUIP	1,354	975	-	48	100	-	-
529465	REP & MAINT-OFFICE EQUIP	-	-	500	-	-	500	500
529470	PRINTING	-	-	-	-	-	-	-
529485	PROGRAM ACTIVITIES	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	27,090	24,427	4,950	2,236	4,950	4,500	11,320
529450	GAS OIL GREASE	-	-	-	-	-	-	-
529510	OFFICE SUPPLIES & EXP	3,535	1,746	500	339	500	500	1,500
529520	OPERATING SUPPLIES	-	-	-	-	-	-	755
529541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
	OPERATING EXPENSES	97,772	61,619	21,450	11,422	19,250	21,000	29,575
529642	OFFICE FURN AND EQUIP	-	-	-	-	-	-	-
529646	COMPUTER EQUIP	2,673	-	-	-	-	-	-
529648	AUTOMOTTVE LEASE	6,774	8,128	9,500	4,742	9,500	9,500	9,500
	CAPITAL OUTLAYS	9,447	8,128	9,500	4,742	9,500	9,500	9,500
	DEFICIT REDUCTION	-	-	-	-	-	55,630	-
TOTAL DJJ- AFTER CARE GRANT FUND		\$ 434,620	\$ 362,045	\$ 198,310	\$ 166,366	\$ 286,730	\$ 349,565	\$ 198,310

CRIME PREVENTION PROGRAM

DEPARTMENT DESCRIPTION

The overall goal of the Youth Crime Prevention Program is to prevent youth at risk, ages eight (8) to eighteen (18), from becoming involved in or returning to criminal activities. The Program's activities, trainings, and workshops include multiple partnerships and endeavors to curtail juvenile crime. Its concept embodies social and behavioral applications rather than law enforcement. This project combines counseling, tutorial, educational and recreational activities designed to empower participants, enhance self-esteem and self-confidence, and to develop survival and leadership skills.

Referrals are received from the Department of Juvenile Justice, Miami Dade County Public Schools, Miami Dade Post-Arrest Diversion Program & Delinquency Prevention Services, parents and other community members. Program activities, trainings, and workshops comprise over fifty events annually.

The Program has been in operation for over 30 years within the City of Opa-locka and surrounding neighborhoods. Many young people have benefited from the vital social services provided from this program. Our program has operated through the fiscal support of grants and the general fund of the City of Opa-locka. There are over five (5) distinct programs that we provide to our youth and their families within the City of Opa-locka. Each program along with its accomplishments and futuristic activities are listed below:

SERVICES

City of Opa-locka Youth Employment Initiative (Project O.Y.E.I) - In its inaugural year of 2007 the Opa-locka Youth Employment Initiative, or Project O.Y.E.I was begun to address the issue of youth unemployment within the City of Opa-locka. Working with the Office of the Mayor, this program has raised eight thousand dollars so far in our efforts to employ youth in the summer of 2009. We are planning for constant growth in job placement and raised funds to employ 35 youth in the summer of 2010. This program emphasizes the goal of the City to Increase Revenue. This program has brought close to \$50,000.00 to the City in the form of donations to assist youth receive vital services and employment during the school year and summer months.

City of Opa-locka P.E.A.R.L.S Program - The P.E.A.R.L.S Program is a collaborative endeavor along with the Parks and Recreation Department after school program. This program works with young ladies ages 12 – 18 years of age on improving employability skills, etiquette, social and academic skills. Field trips, workshops, and recreational activities are a frequent occurrence that serves as incentives for program participants. This program emphasizes the beautification goal of the City, as youth in this program continue their positive community service through tree planting and community clean ups.

CRIME PREVENTION PROGRAM

City of Opa-locka Teens (C.O.O.L Teens) - This program was begun as a byproduct of the 2007 Opa-locka Youth Employment Initiative (Project OYEI). Youth who were employed as a part of the OYEI received academic tutoring during the summer and when school begun, these youth continued to receive academic assistance from city staff and as a result, the COOL TEENS Program was born. Youth between the ages of 11-19 come to the Administrative Complex and receive academic assistance, Conflict Resolution, Substance Abuse Education, Life Skills and Mentoring by the Crime Prevention staff between the hours of 4:00 p.m. – 8:00 p.m. Youth are also provided the opportunity to receive after school jobs that focus on City beautification. We currently have 15 youth enrolled in this program and are growing daily. Any support will be greatly appreciated. A physical fitness and nutritional component occurs daily with you running at Florida International University, North Campus and receiving a balanced meal daily. This program emphasizes the beautification goal of the City, as youth in this program continue their positive community service through tree planting and community clean ups.

City of Opa-locka Alternative to Outdoor Suspension Program - The School Suspension Program (SSP) was derived from the overwhelming number of students who are suspended in the Opa-locka/Miami Gardens area within Miami-Dade County Public Schools at all grade levels. The Suspension Program was created in response to the need of placing these students in a productive environment, assisting them academically, socially, and emotionally. The School Suspension Program takes place Monday – Friday at the Opa-locka Crime Prevention Program between the hours of 8:30 a.m. – 4:00 p.m. This program emphasizes the beautification goal of the City as youth in this program continue their positive community service through tree planting and community clean ups.

City of Opa-locka Kids Program (C.O.O.L KIDS) - The C.O.O.L KIDS Program is a collaborative endeavor along with the Parks and Recreation Department after school program. This program targets at-risk elementary school aged youth within the City of Opa-locka in providing mentors along with academic and social intervention with an emphasis placed on mentoring. The students meet every Saturday from 10:30 a.m. – 4:00 p.m. Field trips and other recreational activities are a frequent occurrence within this program to produce desired outcome. The program currently has 30 youth enrolled. We would like to grow our numbers of participants for this program to 50 youth. We will also establish a partnership with Florida International University (FIU).

City of Opa-locka Youth Crime Prevention - The Youth Crime Prevention Program is designed to assist youth who have received civil citations from law enforcement officers or is ungovernable as determined by parental referrals or walk ins. We assist these youth with anger management, decisions making, and deterrence from criminal activities. The first stage of the program is 9 weeks. Youth are required to attend community service projects as well as workshops that assist them in making good choices. Once youth complete the 9 week stage of the program, their grades, behavior, and attitude is reviewed and if applicable, will begin either the P.E.A.R.L.S Program or the C.O.O.L TEENS. This program emphasizes the goal of the City of increase public safety service. This program is a juvenile delinquency prevention program that assists in keeping youth from becoming negative members of society and breaking the law.

CRIME PREVENTION PROGRAM

ACCOMPLISHMENTS

- * Improved youth participants academic performance by 40% as measured by reports cards
- * Traveled with 20 youth to the Smokey Mountains
- * Traveled with 20 youth to Washington D.C. to witness the Presidential Inauguration
- * Hosted 2nd Annual Teen Summit
- * Decreased youth arrest in 2008 by 20%
- * Established partnership with MDCPS in serving suspended youth within the City of Opa-locka and Miami Gardens
- * Received \$8,000.00 in donations from local businesses for Employment Initiative
- * Established the group of concerned Opa-locka parents (COP) group which meets monthly.
- * Provided tutors and academic support to non profits within City limits
- * Hosted and planned 2008 Black History Events for the City
- * Provided youth volunteers for City functions and events
- * Organized tree planting throughout the Burlington Canal
- * Participated and organized citywide clean up event
- * Assisted two youth in college applications and SAT preparation resulting in acceptance to two major universities
- * Increased behavior grades of 80% of youth as measured by report cards

RESOURCE SUMMARY

Category	FY 2008	FY 2009	FY 2010
	Actual	Projected	Budget
Salaries & Benefits	\$115,335	\$101,005	\$40,975
Operating Expenses	62,229	64,460	18,525
Capital Outlay	2,245	2,500	-
Other			
Total	\$179,809	\$169,965	\$59,500

GOALS

→ Improve academic efficiency

- Provide tutoring services
- Provide homework assistance to improve reading and writing skills
- Increase cultural knowledge, awareness and pride
- Provide for educational field trips

CRIME PREVENTION PROGRAM

→ **Encourage positive behaviors**

- Improve social and personal etiquette
- Provide lessons in anger management
- Prevent the entering or return to criminal behavior

→ **Introduce Skills to Prepare for Independent Living**

- Increase knowledge of life skills
- Provide for career exploration and internship opportunities
- Provide summer and in-school employment

DEPARTMENT STAFFING

Position Title	Number Budgeted
Program Director	*
Counselor	1
Total	1

* Program managed by the Parks and Recreation Department.

FY 2010 DEPARTMENT HIGHLIGHTS

→ Only one position is funded in the Department. The other activities will be provided through the Parks and Recreation Department.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	172 CRIME PREV PROGRAM							
DEPT	21 POLICE DEPARTMENT							
DIV	74 OTHER PUBLIC SAFETY							
529110	SALARIES-EXECUTIVE	\$ 36,827	\$ 92,215	\$ -	\$ -	\$ -	\$ -	\$ -
529120	SALARIES-REGULAR	-	-	66,560	44,555	76,380	106,850	30,000
529140	OVERTIME	-	1,224	-	144	400	-	-
529210	F.I.C.A. TAXES	3,284	7,133	5,090	3,419	5,800	8,175	2,295
529220	RETIREMENT	118,907	7,300	6,500	4,535	7,775	9,295	2,955
529230	LIFE & HEALTH INSURANCE	7,371	7,463	10,650	6,409	10,650	11,985	5,725
529240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
529245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
529250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	166,390	115,335	88,800	59,062	101,005	136,305	40,975
529311	EMPLOYEES PHYSICALS	-	896	100	70	100	-	-
529312	OTHER PROFESSIONAL SERVICES	214	1,740	11,800	172	10,000	-	-
529400	TRAVEL	-	5,167	-	-	-	-	-
529499	TRAVEL - PRIVATE VEHICLE	-	-	-	-	-	-	-
529421	TEL - TEL	-	-	-	-	-	-	-
529420	POSTAGE & FREIGHT	-	-	-	-	-	-	-
529430	ELEC/GAS/WATER	-	-	-	-	-	-	-
529440	RENTALS & LEASES	-	-	-	-	-	-	-
529451	INSURANCE	-	-	-	-	-	-	-
529461	REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
529465	REP & MAINT-OFFICE EQUIP	360	42	150	160	160	-	-
529470	PRINTING & BINDING	-	-	-	-	-	-	-
529485	PROGRAM ACTIVITIES	3,315	37,926	36,500	32,052	50,000	7,200	14,210
529491	OTHER ADVERTISING	-	-	-	-	-	-	-
529493	GENERAL EXPENSES	441	-	-	-	-	-	-
529510	OFFICE SUPPLIES & EXP	169	1,538	3,000	1,800	3,000	-	4,315
529520	OPERATING SUPPLIES	-	5,391	3,000	1,596	2,700	-	-
529540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
529541	EDUCATIONAL COSTS	-	9,529	500	387	500	-	-
	OPERATING EXPENSES	4,499	62,229	55,050	36,237	66,460	7,200	18,525
529642	OFFICE FURN AND EQUIP	-	2,245	650	66	2,500	-	-
529646	COMPUTER EQUIP	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	2,245	650	66	2,500	-	-
	DEFICIT REDUCTION	-	-	-	-	-	25,950	-
	TOTAL CRIME PREVENTION GRANT FU	\$ 170,888	\$ 179,809	\$ 144,500	\$ 95,365	\$ 169,965	\$ 169,455	\$ 59,500

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PUBLIC WORKS

DEPARTMENT DESCRIPTION

The Public Works and Utilities Department plays a critical role in the operation, maintenance, and development of capital infrastructure as well as meeting the goals of protecting health and safety of residents and businesses. The Department provides planning, supervision, and management of four divisions: Administration, Building Maintenance, Roads & Streets, and Vehicle Maintenance.

Administration

The Administration Division is responsible for the overall monitoring of the department's operating and capital budgets and providing technical support to the other divisions within the department. To this end, included in the FY 2009 budget is the position of a Project Engineer. This individual will assist with the demanding workload of project management, oversight of inspections, technical reports, utilities' permitting and grant writing support.

Building Maintenance

The Building Maintenance Division is responsible for the maintenance, repair, renovation and cleaning of all City facilities. The Department is working towards increasing the effectiveness and capabilities of the division by providing better services for our physical assets.

Roads and Streets

The Roads and Streets Division is responsible for the maintenance, repair and construction activities for all City dedicated streets, alleys and right-of-ways. Street resurfacing and paving are the most important issue facing the division this year.

Vehicle Maintenance

The Vehicle Maintenance Division has a major responsibility in the delivery of maintenance service for all city vehicles and heavy equipment. Staff is also required to assemble/modify equipment or tools and assist in the repairs of other ancillary equipment.

The Department also supervises the City's utilities including solid waste contract and water and sewer system.

SERVICES

- | | |
|---------------------------------------|------------------------------------|
| * Maintenance of all City buildings | * Maintenance of all City vehicles |
| * Street resurfacing | * Monitor capital budget programs |
| * Cutting of right-of-ways and alleys | * Pothole and sidewalk repair |

PUBLIC WORKS

ACCOMPLISHMENTS

- * The Department has successfully completed the closeout of Curtiss Drive Roadway improvement and Perviz Avenue Gateway; Certification of the Wastewater Rehabilitation Projects as well as the substantial completion of installing the Automated Drive-By Meter Reading System. The Department was also successful in retaining a consultant for the demolition of the Water Plant.
- * The Beautification Program which started in 2008 is continuing with the Implementation of a Citywide beautification program at all the Gateways into the City.
- * The Department was successful in applying and obtaining an allocation of funds through the American Recovery and Reinvestment Act (ARRA) for an improvement project on Ali-Baba Avenue. The Department has conducted the Circular Transit Improvement Study funded through a grant from the MPO (Metropolitan Planning Association) which resulted with the implementation of a local circular pilot program.
- * Sherbondy Park Pavilion – Public Works realized savings at every level of the project. Design, based on industry standards, was created in-house. The Public Works Department saved approximately \$8,000 in design costs. Construction administration was handled in-house as well, resulting in a cost savings of at least \$3,500. We realized savings again using in-house labor in the construction phase by performing at least 50% of the electrical work and 100% of the concrete work providing a savings of approximately \$18,000. In conclusion, the overall total cost saving was \$28,500.
- * Ingram Park – Public Works performed drainage work using in-house labor force and realizing a savings of approximately \$5,000. This is based on quotes submitted by outside vendors of \$10,000.
- * Historic City Hall – Public Works installed a new sprinkler system and new sod at the corner of the property using in-house labor force. Savings, again, based on outside vendor quotes, is approximately \$23,500.
- * Beautification of Old Water Plant – Public Works initiated a beautification project in the streetscape area of the Old Water Plant. In-house labor force installed sod, plants and bullards at the site. Quotes based on similar installations resulted in a savings of \$6,800.

PUBLIC WORKS

- * Sidewalk Improvements – Public Works is continuing with the Sidewalk Improvement Program Citywide. To date Public Works has completed 2100 linear feet of sidewalk repair using in-house labor force; realizing a cost savings of \$35,700 along with removing any liabilities to the City due to lack of sidewalk maintenance and repair.
- * Opa-locka Boulevard Street Light Project – Public Works, using in-house labor force, including the addition this year of a City Electrician, repaired street lights that had been inoperable for a considerable period of time. Again, based on quotes provided by outside vendors, the resulting cost savings is approximately \$23,500.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of alley miles cut/maintained	6	6	6
Number of city facilities cut/maintained	9	9	9
Number of potholes repaired	400	300	400
Number of vehicles repaired	104	104	125
Number of buildings cleaned	8	8	9
Number of yards of roadway to be resurfaced	12,000	12,000	12,000

GOALS

- * **Improve Overall City Perception**
 - The progressive mentoring and training of the workforce at Public Works will continue. Performing employees within the department are assisted and encouraged to reach further professional development and advancement in their careers. One employee has been promoted to an Inspector/Public Works Superintendent. Management is encouraging the Public Works labor force to focus on increasing their technical knowledge through education and is supportive of individuals taking initiative in their divisions to further develop potential leadership skills. Focus will remain on safety, job education and better customer service.
 - Continue beautification program throughout the City including all City gateways and certain high visibility areas to encourage the greening of the City and a welcoming vision for all who visit or live in the City.

PUBLIC WORKS

- Beautification and Roadway Improvement Program – Previous grant funds are being utilized to complete design phases in progress. However a practical approach, this year, will be to pool these resources from several projects into a higher priority roadway in order to complete it. In conjunction with the Community Development Department, at least one (1) smaller lot will be targeted for gardens or playgrounds and ten (10) local streets Citywide for landscaping and tree planting.

- Improve Public Awareness of the Department and its goal. Certain initiatives must be implemented. First, Public Works will disseminate information through flyers, the Public Information Office, and Opa-TV in an effort to increase the public knowledge about our work and upcoming plans and projects. Second, each month Public Works staff and management will be in the neighborhood of all five (5) Zones of the City and will disseminate information about our beautification efforts as well as our "Go Green" initiative and its significance. This campaign will also utilize utility bill stuffers as well as our newsletters to carry the message through. Promote seasonal events. Encourage venues like Public Works Week, Water Day, Earth Day, Career Day and bi-annual town hall meetings with residents to discuss and get feedback about their concerns and our performance.

- * **Increase Public Safety Services** - While traditional Public Safety duties are associated with the Opa-locka Police Department, Public works will be proactive in identifying and resolving many general safety and quality of life issues affecting our neighborhoods. In particular during FY 2009-2010 by relying on a more professional workforce and using inter-departmental cooperation to help identify and improve in the following areas:
 - Overall Roadway and traffic safety
 - Identify and repair potholes.
 - Remove debris and other dangerous objects from right of way.
 - Identify and repair any down traffic signage and lights.
 - Continue with sidewalk assessment and replacement program.
 - Fence and maintain all City owned property in order to avoid illegal dumping.

PUBLIC WORKS

- Monitor lighting and electrical easements
 - Continue to monitor street lighting to facilitate FPL's repairs and upgrades of areas with low lighting and enhance crime fighting ability in the City.
 - Monitor yearly maintenance of easement and high trees under power lines.

- Training and education of personnel
 - Adhere to established safety procedures.
 - Request annual inspections of key facilities by safety experts for compliance with safety standards.
 - Continue using the resources of the League of Cities to provide necessary training to staff.
 - Partner with other City departments and outside public agencies to obtain other perspectives in ensuring Public Safety.

- Overall Repair and Maintenance of Public Assets
 - Monitor regular repairs of fencing, guardrails, buildings, heavy equipment and fleet vehicles as may be required.
 - Cooperate in updating Hurricane Preparedness plans and other emergency procedures
 - Procure emergency equipment and supplies such as a generator for Public Works' fuel pump and wet gears.

* Increase Development in the City

The main supporting factors for sustainable growth of any community can be summarized as: proper planning (land use), adequate infrastructure (transportation, housing, utilities...), opportunities for enterprise and jobs, excellence in government and public services, safety and stable environment.

- Centralize the Capital Infrastructure Projects. In order to stimulate further development (housing projects, new businesses and industries), the Department will continue to support and enhance the Capital Infrastructure Program. By maximizing the ability to upgrade and renew its aging infrastructure, the City will be able to attract further growth by establishing new commercial centers, mixed use neighborhoods and similar venture which appeal to a larger market all the while retaining its own residents as local consumers as close attention is given to the City's diversity.

PUBLIC WORKS

GOALS

* **Attract More Tourism** - One of the most important goals is to attract tourism since the City has the ability to attract new consumers and a market share beyond its physical limits. Opa-locka has a great geographical location (proximity to high traffic corridor, transit rail and three (3) university centers) not to mention homes with unique architectural character. Short, mid and long-term planning that invests in public friendly spaces should be prioritized as well as showcasing our existing parks.

→ Rehabilitate the Downtown area. By helping to implement the infrastructure component of a new down town corridor, Public Woks can be a big help in attracting tourism. Improvement projects such as placing new hardscape (sidewalks, pavers, open spaces, lighting) along Opa-locka Boulevard and adjacent streets, new landscaping, a building façade renovation program, implementing a trolley to bring visitors in and about the various historical residences in the City.

→ Artistic and Recreational. Using our park system, such as Sherbondy park or lakefront amenities (boardwalk, fishing pier, boat ramps, cabanas) at Ingram Park, the City has the potential to attract the academic and artistic communities as well as various other groups.

* **Increase Revenues** - As with all municipalities, the primary source of revenues for our budget comes from Ad Valorem taxes. Given the legislative limitations attached to millage rates, the City needs to continue to diversify other revenue sources to enhance the Budget. Public works will continue with its cost-saving initiatives and new ideas, as well as, enhancing some existing practices.

→ Introduce a revised service fee system. Research the possibility of revamping fees for services associated to utility permits (plan review, site plan, right of way permits, yearly inspection programs...) as practiced in most localities to recapture budgeted costs and lessen the dependence of the department's expense on the General fund.

→ Aggressive Grant Search. Seek all available sources of grants funding to finance ongoing infrastructure upgrades (water, sewer, storm water, roadway, open spaces, parks, urban improvements...). These monies can help reduce a considerable share of expenses for infrastructure related work currently paid for by the general fund or through debt (SRF). Grants can be sought to improve the downtown corridor by reviving and beautifying it. A revived downtown area will attract businesses, outdoor cafes and stores which ultimately would bring revenues (new licenses, utility accounts parking meters, etc.).

PUBLIC WORKS

DEPARTMENT STAFFING

Position Title	Number Budgeted
<u>Administration</u>	
Director	1
Assistant Director	1
Operations Manager	1
Secretary	2
Project Coordinator	1
<u>Building Maintenance</u>	
Supervisor	1
Electrician	1
Custodian	3
Carpenter	1
Maintenance Worker	3
<u>Roads and Streets</u>	
Supervisor	1
Maintenance Worker	5
<u>Vehicle Maintenance</u>	
Supervisor	1
Mechanic	3
Total Public Works Department	25

PUBLIC WORKS

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
<u>Administration</u>			
Salaries & Benefits	\$ 361,168	\$359,125	\$457,350
Operating Expenses	55,982	68,500	28,500
Capital Outlay	5,687	31,700	19,200
Other	-	-	-
Sub-Total	422,837	459,325	505,050
<u>Building Maintenance</u>			
Salaries & Benefits	232,686	277,700	337,220
Operating Expenses	41,919	49,750	23,500
Capital Outlay	-	100	-
Other	-	-	-
Sub-Total	274,605	327,550	360,720
<u>Roads and Streets</u>			
Salaries & Benefits	211,038	280,984	235,510
Operating Expenses	479,541	451,200	434,000
Capital Outlay	149,274	20,000	40,000
Other	-	-	-
Sub-Total	839,853	752,184	709,510
<u>Vehicle Maintenance</u>			
Salaries & Benefits	168,200	222,536	208,145
Operating Expenses	475,026	284,000	283,000
Capital Outlay	-	35,000	15,000
Other	-	-	-
Sub-Total	643,226	541,536	506,145
Total Public Works Department	\$2,180,521	\$2,080,595	\$2,081,425
FEMA Fund	\$ 281,554	\$ 160,000	\$ -
Peoples Transportation Tax	-	704,382	420,000

PUBLIC WORKS

FY 2010 DEPARTMENT HIGHLIGHTS

- In the Roads & Streets division, funding is included for the landscape contractor and Department of Corrections work services program.
- In the Roads and Streets division, funding is included to purchase a bobcat and asphalt machine.
- In the Vehicle Maintenance division, \$200,000 is funded for fuel purchases.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	32 ADMINISTRATION							
541110	SALARIES- EXECUTIVE	\$ 121,869	\$ 204,750	\$ 202,210	\$ 86,486	\$ 202,210	\$ 231,065	\$ 231,065
541120	SALARIES- REGULAR	53,304	67,743	64,485	73,928	64,485	113,280	112,140
541140	OVERTIME	1,629	423	1,000	474	1,000	-	-
541210	F. I. C. A. TAXES	13,280	20,878	20,320	12,467	20,320	26,345	26,255
541220	RETIREMENT CONTRIBUTION	15,553	28,390	26,165	19,716	26,165	33,920	33,085
541230	LIFE & HEALTH INSURANCE	14,341	38,984	40,345	28,975	40,345	53,430	48,805
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
541499	TRAVEL - PRIVATE VEHICLE	-	-	-	2,077	4,600	6,000	6,000
	SALARIES AND RELATED COSTS	219,976	361,168	354,525	224,123	359,125	464,040	457,350
541311	EMPLOYEE PHYSICALS	2,235	6,133	5,000	3,928	5,000	5,000	5,000
541312	OTHER PROFESSIONAL SERVICES	11,605	12,746	20,000	34,923	50,000	19,000	10,000
541341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
541340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
541400	TRAVEL & PER DIEM	1,145	1,097	-	6	-	2,500	-
541499	TRAVEL PRIVATE VEHICLE	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541420	POSTAGE & FREIGHT	84	922	750	69	300	2,000	2,000
541430	ELECTRIC, GAS & WATER	-	-	-	-	-	-	-
541440	RENTALS & LEASES	5,253	8,801	5,000	2,937	5,000	10,000	5,000
541461	REPAIR & MAINT-BLDG & EQUIP	4,005	2,080	-	414	650	25,000	-
541465	REPAIR & MAINT - OFFICE EQUIP	380	160	500	121	250	500	500
541470	PRINTING	-	8	-	-	-	500	-
541493	GENERAL EXPENSES	3,974	8,919	-	443	800	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541510	OFFICE SUPPLIES *& EXPENSE	1,637	4,298	1,500	1,320	2,000	2,000	2,000
541520	OPERATING SUPPLIES	4,844	6,001	4,000	2,453	4,000	4,000	4,000
541540	PUBL/SUBS/MEMEBRSHIPS	494	460	500	-	500	1,200	-
541541	EDUCATIONAL COSTS	1,067	4,357	-	-	-	5,000	-
	OPERATING EXPENSES	36,723	55,982	37,250	46,614	68,500	76,700	28,300
541640	MACHINERY & EQUIP	-	-	8,500	-	5,000	10,000	-
541642	OFFICE FURN & EQUIP	2,175	-	-	868	1,000	3,000	-
541646	COMPUTER EQUIPMENT	-	5,687	2,000	4,626	6,500	5,000	-
541648	VEHICLE LEASE	-	-	19,200	4,789	19,200	38,400	19,200
	CAPITAL OUTLAYS	2,175	5,687	29,700	10,283	31,700	56,400	19,200
	DEPRECIATION	-						
	DIV TOTALS:	\$ 258,873	\$ 422,837	\$ 421,475	\$ 281,020	\$ 459,325	\$ 597,140	\$ 505,050

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	39 BUILDING MAINTENANCE							
541120	SALARIES-REGULAR	\$ 158,402	\$ 151,334	\$ 169,065	\$ 120,701	\$ 201,900	\$ 260,020	\$ 229,840
541140	OVERTIME	13,830	6,802	7,500	5,058	8,500	7,500	7,500
541210	F. I. C. A. TAXES	13,257	12,032	13,895	9,554	16,300	20,465	18,155
541220	RETIREMENT CONTRIBUTION	22,950	22,622	17,890	11,940	19,500	26,350	23,380
541230	LIFE & HEALTH INSURANCE	41,027	39,896	37,205	21,844	31,500	71,460	58,345
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	249,465	232,686	245,555	169,097	277,700	385,795	337,220
541311	EMPLOYEE PHYSICALS	181	-	-	280	300	4,500	4,500
541312	OTHER PROFESSIONAL SERVICES	4,315	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	3,021	3,599	3,200	2,313	3,200	5,000	4,000
541340	OTHER CONTRACTED SERVICES	-	-	-	3,119	5,000	-	-
541390	CONTINGENCIES	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541440	RENTALS & LEASES	1,676	-	-	-	-	-	-
541461	REPAIR & MAINT-BLDG & EQUIP	5,869	-	-	141	250	-	-
541493	GENERAL EXPENSES	3,213	1,555	-	693	1,000	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	30,114	36,765	25,000	25,663	40,000	15,000	15,000
541541	EDUCATIONAL COSTS	693	-	1,000	-	-	1,000	-
541550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
	OPERATING EXPENSES	49,082	41,919	29,200	32,209	49,750	25,500	23,500
541640	MACHINERY & EQUIP	-	-	3,000	22	100	3,000	-
541733	STEP TRUCK & PICK-UP LEASE	-	-	-	-	-	-	-
541643	COMM EQUIP	-	-	-	-	-	-	-
541641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
541631	LIBRARY RENOVATIONS	-	-	-	-	-	-	-
541648	AUTOMOTIVE LEASE	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	3,000	22	100	3,000	-
	DIV TOTALS:	\$ 298,548	\$ 274,605	\$ 277,755	\$ 201,328	\$ 327,550	\$ 414,295	\$ 360,720

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
					7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	41 ROADS AND STREETS							
541120	SALARIES-REGULAR	\$ 153,564	\$ 145,568	\$ 195,000	\$ 81,887	\$ 195,000	\$ 249,370	\$ 164,090
541130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	12,357	8,855	6,000	5,237	8,000	5,000	5,000
541210	F. I. C. A. TAXES	12,785	11,557	15,380	6,651	15,530	19,460	12,935
541220	RETIREMENT CONTRIBUTION	15,561	16,590	19,800	9,612	19,995	25,055	16,655
541230	LIFE & HEALTH INSURANCE	36,128	28,468	42,460	20,942	42,460	64,470	36,830
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		230,395	211,038	278,640	124,329	280,984	363,355	235,510
541311	EMPLOYEE PHYSICALS	275	-	-	-	-	2,000	2,000
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	2,262	2,664	3,000	2,316	3,500	5,000	4,000
541340	OTHER CONTRACTED SERVICES	198,406	380,652	315,000	198,785	335,700	315,000	335,000
541390	CONTINGENCIES	-	-	-	-	-	-	-
541421	TEL & TEL	-	-	-	-	-	-	-
541440	RENTALS & LEASES	4,956	34	-	657	1,000	-	-
541467	REP & MAINT - MACH & EQUIP	4,408	3,902	10,000	6,391	10,000	8,000	8,000
541470	PRINTING	-	-	-	-	-	1,000	-
541493	GENERAL EXPENSES	4,982	7,951	-	4,154	6,000	-	-
541450	GAS/OIL/GREASE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	22,792	61,335	25,000	49,535	70,000	45,000	60,000
541530	ROAD MATERIALS & SUPPLIES	22,297	22,929	50,000	13,747	25,000	50,000	25,000
541541	EDUCATIONAL COSTS	32	75	-	-	-	3,500	-
541550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
541466	REP & MAINT - VEH & EQUIP	-	-	-	-	-	-	-
OPERATING EXPENSES		260,409	479,541	403,000	275,585	451,200	429,500	434,000
541640	MACHINERY & EQUIP	-	-	40,000	-	20,000	45,000	40,000
541630	IMPROV OTHER THAN BLDG	49,420	1,612	-	-	-	-	-
541648	AUTO LEASE PAYMENT	11,178	147,662	-	6,385	-	11,000	-
541643	COMM EQUIP	-	-	-	-	-	-	-
541980	DEPRECIATION	-	-	-	-	-	-	-
CAPITAL OUTLAYS		60,598	149,274	40,000	6,385	20,000	56,000	40,000
DIV TOTALS:		\$ 551,403	\$ 839,853	\$ 721,640	\$ 406,299	\$ 752,184	\$ 848,855	\$ 709,510

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
					7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	001 GENERAL FUND							
DEPT	50 PUBLIC WORKS							
DIV	49 VEHICLE MAINT							
541110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
541120	SALARIES-REGULAR	137,079	114,510	172,870	90,722	165,500	154,775	154,775
541130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	740	2,987	1,000	252	1,000	500	500
541210	F. I. C. A. TAXES	10,747	9,021	13,700	6,960	12,735	11,880	11,880
541220	RETIREMENT CONTRIBUTION	14,688	16,845	17,600	9,670	16,400	15,295	15,295
541230	LIFE & HEALTH INSURANCE	25,242	24,837	29,145	15,666	26,900	35,570	25,695
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	188,496	168,200	234,315	123,270	222,536	218,020	208,145
541311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
541312	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
541341	UNIFORM RENTAL/LAUNDRY	2,661	3,523	3,000	2,313	4,000	3,000	3,000
541340	OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
541440	RENTALS & LEASES	-	-	-	-	-	-	-
541461	REP & MAINT BLDG & EQUIP	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	-	-	-	-	-	-	-
541450	GAS/OIL/GREASE	125,247	341,454	250,000	89,473	160,000	500,000	200,000
541510	OFFICE SUPPLIES	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	94,418	130,049	90,000	71,031	120,000	80,000	80,000
541541	EDUCATIONAL COSTS	1,007	-	-	-	-	2,500	-
541550	SMALL TOOLS	-	-	-	-	-	-	-
541466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
	OPERATING EXPENSES	223,333	475,026	343,000	162,817	284,000	585,500	283,000
541640	MACHINERY & EQUIP	-	-	10,000	8,608	10,000	25,000	15,000
541642	OFFICE FURNITURE & EQUIP	-	-	-	-	-	-	-
541646	COMPUTER EQUIPMENT	-	-	25,000	-	25,000	5,000	-
	CAPITAL OUTLAYS	-	-	35,000	8,608	35,000	30,000	15,000
	DIV TOTALS:	411,829	643,226	612,315	294,695	541,536	833,520	506,145
	TOTAL PUBLIC WORKS DEPARTMENT	\$ 1,520,653	\$ 2,180,521	\$ 2,033,185	\$ 1,183,342	\$ 2,080,595	\$ 2,693,810	\$ 2,081,425

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009 7 MONTHS ACTUAL	FY 2009 PROJECTED	FY 2010 DEPT REQUESTS	FY 2010 ADOPTED
FUND	169 FEDERAL EMERGENCY MGMNT							
DEPT	50 PUBLIC WORKS							
DIV	45 PUBLIC WORKS ADMINSTRTION							
538312	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
538340	OTHER CONT SERVICES	992,837	281,554	160,000	-	160,000	-	-
538469	DEBRIS REMOVAL HURRICANE IRENI	-	-	-	-	-	-	-
538493	GENERAL EXPENSES	-	-	-	-	-	-	-
	OPERATING EXPENSES	992,837	281,554	160,000	-	160,000	-	-
538914	FUND DEFICIT RESERVE	-	-	-	-	-	-	-
	TOTAL FEMA GRANT FUND	\$ 992,837	\$ 281,554	\$ 160,000	\$ -	\$ 160,000	\$ -	-

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	176 PEOPLES' TRANSPORTATION TAX FUND							
DEPT	50 PUBLIC WORKS ADMINISTRATION							
DIV	47 PEOPLES' TRANSPORTATION TAX							
541110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
541120	SALARIES-REGULAR	-	-	-	-	-	-	-
541130	SALARIES-P/T & TEMP	-	-	-	-	-	-	-
541140	OVERTIME	-	-	-	-	-	-	-
541210	F.I.C.A. TAXES	-	-	-	-	-	-	-
541220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
541230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
541240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
541245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
541250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COSTS	-	-	-	-	-	-	-
541340	OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
541400	TRAVEL - PER DIEM	-	-	-	-	-	-	-
541420	POSTAGE	-	-	-	-	-	-	-
541421	TELE & TELEGRAPH	-	-	-	-	-	-	-
541430	ELECTRIC/GAS/WATER	-	-	-	-	-	-	-
541440	RENTALS & LEASES	-	-	-	-	-	-	-
541493	GENERAL EXPENSES	132	-	-	-	-	-	-
541450	GAS OIL GREASE	-	-	-	-	-	-	-
541510	OFFICES SUPPLIES & EXPENSE	-	-	-	-	-	-	-
541520	OPERATING SUPPLIES	-	-	-	-	-	-	-
541461	REP MAINT BLDG-EQUIP	-	-	-	-	-	-	-
541541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
	OPERATING EXPENSES	132	-	-	-	-	-	-
541646	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
541630	IMPROV OTHER THAN BLDGS	49,000	-	520,000	-	-	-	420,000
541641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
	CAPITAL OUTLAY	49,000	-	520,000	-	-	-	420,000
541909	TRANSFER OUT - GENERAL FUND	-	-	704,382	-	704,382	-	-
	NON OPERATING EXPENSES	-	-	704,382	-	704,382	-	-
	TOTAL PEOPLES' TRANS TAX FUND	\$ 49,132	\$ -	\$ 1,224,382	\$ -	\$ 704,382	\$ -	\$ 420,000

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 AMENDED	FY 2009	FY 2009	FY 2010	FY 2010
					7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	177	DEP WASTEWATER SYSTEM IMPROV						
DEPT	50	PUBLIC WORKS						
DIV	46	DEP WASTEWATER SYSTEM IMPROV						
535110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
535120	SALARIES-REGULAR	-	-	-	-	-	-	-
535130	SALARIES-P/T & TEMP	-	-	-	-	-	-	-
535140	OVERTIME	-	-	-	-	-	-	-
535210	F.I.C.A. TAXES	-	-	-	-	-	-	-
535220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
535230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
535240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
535245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
535250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS		-	-	-	-	-	-	-
535340	OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
535400	TRAVEL - PER DIEM	-	-	-	-	-	-	-
535420	POSTAGE	-	-	-	-	-	-	-
535421	TELE & TELEGRAPH	-	-	-	-	-	-	-
535430	ELECTRIC/GAS/WATER	-	-	-	-	-	-	-
535440	RENTALS & LEASES	-	-	-	-	-	-	-
535493	GENERAL EXPENSES	-	-	-	-	-	-	-
535450	GAS OIL GREASE	-	-	-	-	-	-	-
535510	OFFICES SUPPLIES & EXPENSE	-	-	-	-	-	-	-
535520	OPERATING SUPPLIES	-	-	-	-	-	-	-
535461	REP MAINT BLDG-EQUIP	-	-	-	-	-	-	-
535541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
OPERATING EXPENSES		-	-	-	-	-	-	-
535630	IMPROV OTHER THAN BLDGS	-	-	-	-	-	-	-
535640	MACHINERY & EQUIP	-	-	-	-	-	-	-
535642	OFFICE EQUIPMENT	-	-	-	-	-	-	-
535641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY		-	-	-	-	-	-	-
TOTAL SO. FL WATER MGMNT CANAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM			FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
			ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
								REQUESTS	
FUND	178	SOUTH FL WATER MGMNT CANAL MTCE FUND							
DEPT	50	PUBLIC WORKS							
DIV	48	PUBLIC WORKS ADMINISTRATION							
538110		SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
538120		SALARIES-REGULAR	-	-	-	-	-	-	-
538130		SALARIES-P/T & TEMP	-	-	-	-	-	-	-
538140		OVERTIME	-	-	-	-	-	-	-
538210		F.I.C.A. TAXES	-	-	-	-	-	-	-
538220		RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
538230		LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
538240		WORKER'S COMPENSATION	-	-	-	-	-	-	-
538245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
538250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COSTS			-	-	-	-	-	-	-
538340		OTHER CONTRACTED SRVS	-	-	-	-	-	-	-
538400		TRAVEL - PER DIEM	-	-	-	-	-	-	-
538420		POSTAGE	-	-	-	-	-	-	-
538421		TELE & TELEGRAPH	-	-	-	-	-	-	-
538430		ELECTRIC/GAS/WATER	-	-	-	-	-	-	-
538440		RENTALS & LEASES	-	-	-	-	-	-	-
538493		GENERAL EXPENSES	-	-	-	-	-	-	-
538450		GAS OIL GREASE	-	-	-	-	-	-	-
538510		OFFICES SUPPLIES & EXPENSE	-	-	-	-	-	-	-
538520		OPERATING SUPPLIES	-	-	-	-	-	-	-
538461		REP MAINT. BLDG-EQUIP	-	-	-	-	-	-	-
538541		EDUCATIONAL COSTS	-	-	-	-	-	-	-
OPERATING EXPENSES			-	-	-	-	-	-	-
538640		MACHINERY & EQUIP	-	-	-	-	-	-	-
538642		OFFICE EQUIPMENT	-	-	-	-	-	-	-
538641		AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
CAPITAL OUTLAY			-	-	-	-	-	-	-
TOTAL SO. FL WATER MGMNT CANAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
FUND	310 CAPITAL ACQUISITION							
DEPT	50 PUBLIC WORKS							
DIV	42 STREETS/DRAINAGE MAINT							
541748	INFRA-STRUCTURE IMPROVEMENT: \$	-	-	-	-	-	-	-
	CAPITAL OUTLAY	-	-	-	-	-	-	-
	DIV. TOTALS:	-	-	-	-	-	-	-
FUND	310 CAPITAL ACQUISITION							
DEPT	50 PUBLIC WORKS							
DIV	33 ADMINISTRATION							
541493	GENERAL EXPENSES	-	-	100	-	100	-	-
541804	DEMOLITION	-	-	-	-	-	-	-
	CAPITAL OUTLAY	-	-	100	-	100	-	-
FUND	BALANCE RESERVE	-	-	-	-	-	-	-
I DIV.	TOTAL	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ -
TOTAL	CAPITAL ACQUISITION FUN	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ -

PUBLIC UTILITIES – SOLID WASTE

DEPARTMENT DESCRIPTION

The City has is currently contracted with Waste Management, Inc. for collection and disposal of residential and commercial solid waste. The City currently receives a 26% franchise fee for commercial solid waste collected and disposed of by the company.

The City continues to face many challenges in the area of illegal dumping all over the City. Provisions have been made with Code Enforcement to identify and prosecute alleged trash dumpers. Additionally, the Florida Department of Corrections Worker Program assists by collecting illegally dumped solid waste.

The City has an inter-local agreement with Miami-Dade County for residential recycling services.

On October 1, 2009, the City will enter into a new contract for residential waste collection. Also, early in FY 2010, the City will advertise a request for proposals for commercial waster collection service.

SERVICES

- * Monitor garbage and trash collection by contractor
- * Pick up illegally dumped trash

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of single-family residential units	2,331	2,331	2,331
Percentage of households participating in recycling program	48%	48%	48%

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$ -	\$ -	\$ -
Operating Expenses	1,175,364	1,032,760	1,090,800
Capital Outlay	-	-	-
Other		17,500	17,500
Total	\$ 1,175,364	\$ 1,050,260	\$ 1,108,300

PUBLIC UTILITIES – SOLID WASTE

GOALS

* **Increase Revenues**

- Complete the Request for Proposal process seeking increased franchise fees from the Commercial waste collection.

* **Improve Overall City Perception**

- Continue to work with Code Enforcement to reduce illegal dumping throughout the City.
- Implement a consistent residential trash container program to reduce litter and improve the image of the City.

FY 2010 DEPARTMENT HIGHLIGHTS

- Other Contracted Services includes funding to pay the contractor for the collection of residential solid waste.
- In FY 2010, the City will complete the RFP process for commercial waste collection service.

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	410 SOLID WASTE MGMT							
DEPT	50 PUBLIC UTILITIES							
DIV	34 GARBAGE/SOLID WASTE DISPOSAL							
534110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
534120	SALARIES-REGULAR	-	-	-	-	-	-	-
534140	OVERTIME	-	-	-	-	-	-	-
534210	F. I. C. A. TAXES	-	-	-	-	-	-	-
534220	RETIREMENT CONTRIBUTION	-	-	-	-	-	-	-
534230	LIFE & HEALTH INSURANCE	-	-	-	-	-	-	-
534240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
534245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
534250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
SALARIES AND RELATED COST		-	-	-	-	-	-	-
534311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
534340	OTHER CONTRACTED SERVICES	736,075	1,031,743	930,260	468,874	930,260	930,260	960,000
534341	UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
534391	RE-IMBUESE ADMIN. COSTS G/F	-	-	-	-	-	-	-
534340	CONTRACTED SERVICES	-	-	-	-	-	-	-
534421	TEL & TEL	-	-	-	-	-	-	-
534431	SOLID WASTE DISPOSAL	74,678	64,489	52,000	20,729	40,000	60,000	52,800
534440	RENTALS & LEASES	-	-	-	-	-	-	-
534493	GENERAL EXPENSES	-	-	-	-	-	-	-
534450	GAS/OIL/GREASE	-	-	-	-	-	-	-
534520	OPERATING SUPPLIES	-	-	-	-	-	-	-
534541	EDUCATIONAL COSTS	-	-	-	-	-	-	-
534467	REPAIR & MAINT-MACH & EQUIP	-	-	-	-	-	-	-
534466	REPAIR & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
534592	CURBSIDE RECYCLING	63,030	79,132	62,500	-	62,500	70,000	78,000
OPERATING EXPENSES		873,783	1,175,364	1,044,760	489,603	1,032,760	1,060,260	1,090,800
534641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	-	-
534641	AUTOMOTIVE LEASE	-	-	-	-	-	-	-
CAPITAL OUTLAYS		-	-	-	-	-	-	-
534720	INTEREST	-	-	-	-	-	-	-
534916	RESERVE FOR SICK/ANNUAL LEAVE	-	-	17,500	-	17,500	-	17,500
534920	LOSS ON DISP OF FIXED ASSETS	-	-	-	-	-	-	-
534980	DEPRECIATION	-	-	-	-	-	-	-
NON - OPERATING EXPENSES		-	-	17,500	-	17,500	-	17,500
DEFICIT REDUCTION		-	-	-	-	-	96,515	-
DIVISION TOTALS:		873,783	1,175,364	1,062,260	489,603	1,050,260	1,156,775	1,108,300
DEPT TOTAL		873,783	1,175,364	1,062,260	489,603	1,050,260	1,156,775	1,108,300
TOTAL SOLID WASTE FUND		\$ 873,783	\$ 1,175,364	\$ 1,062,260	\$ 489,603	\$ 1,050,260	\$ 1,156,775	\$ 1,108,300

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PUBLIC UTILITIES – WATER & SEWER

DEPARTMENT DESCRIPTION

The Utility Division is responsible for delivery of water and sewer services to the City. The City buys water and disposes sewer under an inter-local agreement with Miami-Dade County. The City owns approximately 50 miles of water mains and provides water to all areas in the city. Complete infrastructure construction, repairs and maintenance are performed as part of the service.

The City is mandated to operate this fund along with some other enterprise funds in a business-like manner and assures operating reserves are sufficient to cover all costs of operations and depreciation. In addition, progress must be continually made to eliminate deficits over the next 10 years.

The three components of the division are meter reading, water, and sewer.

SERVICES

- | | |
|--------------------------------------|--|
| * Read meters for monthly billing | * Maintain sewer lines, pump stations, and force mains |
| * Validate and/or Repair meters | * Establish new residential or business services |
| * Maintain water distribution system | |

MAJOR ACCOMPLISHMENTS

- * Completed a city wide assessment of all fire hydrants.
- * Purchased 20 automatic fire hydrant flushing devices to save valuable potable water that is lost during manual flushing of the water distribution system.
- * Hired a Project/Utility Engineer for more efficient review of plans.
- * Completed the design of Pump Stations 11A, 11B, 11C, and 8.
- * The consultant has completed the study of the demolition of the Water Plant.
- * Completed the removal of all debris at the Water Plant.

PUBLIC UTILITIES – WATER & SEWER

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of water meters read per month	6,200	6,200	6,200
Number of water meters repaired	100	110	90
Number of meters read per meter reader	1,050	1,240	1,240
Number of meters repaired/replaced per employee	25	25	18
Gallons of water purchased (in thousands)	945,155	914,500	935,790
Gallons of wastewater treated (in thousands)	1,388,980	780,900	795,900

GOALS

- Sewer Services – Upgrade at least four (4) pump Stations (#11, #11B, #11C and #8) during the current fiscal year. Continue maintaining the pump stations critical to the functioning of the city including routine degreasing within all the stations. Respond to all emergency sewer stoppages.
- Meter readers – Transition from manual meter reading to fully automated electronic meter reading installed by Johnson Controls, Inc. Continue to improve the automated system to generate more cost savings.
- Water Services – Continue with the fire hydrant replacement program throughout the City. Continue maintaining leak detection and repair for all residents in the distribution system. Provide water services to new customers. Regular testing to ensure drinking water is within DEP guidelines.
- Sewer Division – Public Works Sewer Division has realized some savings as well through the hiring of the electrician. As the Sewer crew replaces certain pumps and other electrical devices, such work no longer requires the services of an outside electrical contractor for installation and connection. This has contributed to savings in dollars as well as eliminated critical down service time; especially since the sewer system is an ongoing, daily aspect of the City's ability to provide appropriate services for its residents.
- Monitor Water Supply and Sewer Operations
 - Increase frequency of testing and provide additional sampling points.
 - Add monitoring capabilities (SCADA) to all new pump stations.
 - Continue the upgrade and rehabilitation program for the sewer system by lining sewer pipes to prevent potential leaks and sewer back-up creating a health hazard.
 - Continue replacement and repair of existing hydrants because they are a key component of the City's Fire Safety and Protection as well as a major liability for the City.

PUBLIC UTILITIES – WATER & SEWER

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
<u>Meter Readers</u>			
Salaries & Benefits	\$176,994	\$173,620	\$155,495
Operating Expenses	34,594	31,600	23,500
Capital Outlay	-	236,805	161,500
Other			
Sub-Total	211,588	442,025	340,495
<u>Water Services</u>			
Salaries & Benefits	\$184,599	\$215,464	\$193,080
Operating Expenses	1,172,354	1,354,500	1,843,000
Capital Outlay	-	-	177,000
Other	314,539	330,000	420,000
Sub-Total	1,671,492	1,899,964	2,633,080
<u>Sewer Services</u>			
Salaries & Benefits	\$143,058	\$233,580	\$263,475
Operating Expenses	2,520,535	2,913,880	3,113,525
Capital Outlay	87,076	502,000	4,170,000
Other	137,500	550,000	675,000
Sub-Total	2,888,169	4,199,460	8,222,000
<u>Customer Service</u>			
Salaries & Benefits	87,544	104,296	114,215
Operating Expenses	-	-	-
Capital Outlay	-	-	-
Other	-	-	-
Sub-Total	87,544	104,296	111,290
Utility Billing (Finance Dept)	489,674	1,169,800	994,800
Total Water and Sewer Department	\$5,348,468	\$7,795,545	\$12,254,590

PUBLIC UTILITIES – WATER & SEWER

DEPARTMENT STAFFING

Position Title	Number Budgeted
Meter Reader Supervisor	1
Meter Reader	3
Water Services Supervisor	1
Water Services Utility Mechanic	3
Sewer Services Supervisor	1
Sewer Services Utility Mechanic	4
Customer Care	2
Total	15

FY 2010 DEPARTMENT HIGHLIGHTS

- Funding is included for the remaining electronic meters throughout the City.
- The FY 2010 Budget includes funding for the demolition of the water plant.
- Water & Sewer Capital Projects includes the following:
 - Wastewater Infrastructure Improvements - Pump St 11A
 - Wastewater Infrastructure Improvements - Pump St 14
 - Wastewater Infrastructure Improvements - Pump St 11B
 - Wastewater Infrastructure Improvements - Pump St 8
 - Wastewater Infrastructure Improvements - Pump St 7
 - Wastewater Infrastructure Improvements - Pump St 9
 - Wastewater Infrastructure Improvements - Pump St 11C
 - Wastewater Infrastructure Improvements - Pump St 1
 - SSES Phase III
 - New Sewer Atlas Phase I
 - Fire Hydrant Repair/Replacement
 - New Water Atlas Phase I
 - Water Plant Demolition
- A Water and Sewer reserve of \$675,000 is funded.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM			FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
			ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
						ACTUAL		REQUESTS	
FUND	440	WATER & SEWER							
DEPT	50	PUBLIC UTILITIES							
DIV	63	METER READERS							
533110		SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120		SALARIES-REGULAR	113,989	125,432	122,040	64,836	122,040	107,245	107,245
533130		SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140		OVERTIME	3,673	4,558	6,000	2,383	5,000	5,000	5,000
533210		F.I.C.A. TAXES	8,031	10,033	10,000	5,110	10,000	8,585	8,585
533220		RETIREMENT CONTRIBUTION	8,591	16,532	12,880	7,196	12,880	11,055	11,055
533230		LIFE & HEALTH INSURANCE	32,295	20,441	26,575	12,669	23,700	23,965	23,610
533240		WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
		SALARIES AND RELATED COST	166,579	176,994	177,495	92,194	173,620	155,850	155,495
533311		EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
533340		OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
533341		UNIFORM RENTAL/LAUNDRY	1,787	2,351	2,500	924	1,600	2,000	2,000
533440		RENTALS & LEASES	-	-	-	-	-	-	-
533493		GENERAL EXPENSES	-	-	-	-	-	-	-
533450		GAS/OIL/GREASE	-	-	-	-	-	-	-
533510		OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520		OPERATING SUPPLIES	36,554	32,243	20,000	18,774	30,000	20,000	21,500
533541		EDUCATIONAL COSTS	-	-	1,500	-	-	1,500	-
533550		SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533466		REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-
		OPERATING EXPENSES	38,341	34,594	24,000	19,698	31,600	23,500	23,500
533630		IMPROV OTHER THAN BLDGS	2,308,950	-	330,000	45,455	225,305	330,000	150,000
533640		MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
533648		AUTO LEASE	-	-	11,500	4,753	11,500	11,500	11,500
533643		COMM EQUIP	-	-	-	-	-	-	-
533720		INTEREST	1,332	-	-	-	-	-	-
533730		OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	2,310,282	-	341,500	50,208	236,805	341,500	161,500
533980		DEPRECIATION	-	-	-	-	-	-	-
		DEPRECIATION	-	-	-	-	-	-	-
		DIVISION TOTALS:	\$ 2,515,203	\$ 211,588	\$ 542,995	\$ 162,100	\$ 442,025	\$ 520,850	\$ 340,495

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
					ACTUAL		REQUESTS	
FUND	440 WATER & SEWER							
DEPT	50 PUBLIC UTILITIES							
DIV	64 WATER SRVS							
533110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120	SALARIES-REGULAR	153,870	113,453	131,600	88,719	152,000	135,325	135,325
533130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140	OVERTIME	21,029	11,766	5,000	5,734	9,000	5,000	5,000
533210	F.I.C.A. TAXES	12,774	9,482	10,755	7,171	12,315	10,735	10,735
533220	RETIREMENT CONTRIBUTION	17,280	16,631	13,845	9,939	15,860	13,820	13,820
533230	LIFE & HEALTH INSURANCE	23,207	33,268	26,290	17,313	26,290	35,135	28,200
533240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	228,160	184,599	187,490	128,876	215,464	200,015	193,080
533311	EMPLOYEE PHYSICALS	-	1,805	2,000	-	-	2,000	2,000
533312	OTHER PROFESSIONAL SERVICES	12,015	15,450	8,000	21,515	30,000	8,000	8,000
533341	UNIFORM RENTAL/LAUNDRY	4,090	4,536	5,000	3,114	5,000	5,000	5,000
533340	OTHER CONTRACTED SERVICES	23,996	10,816	10,000	1,300	2,500	10,000	10,000
533400	TRAVEL & PER DIEM	-	-	-	-	-	-	-
533421	TEL & TEL	-	-	-	-	-	-	-
533420	POSTAGE	-	-	-	-	-	-	-
533430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
533433	PURCHASE OF WATER	1,040,771	1,056,414	1,200,000	535,441	1,230,000	1,200,000	1,727,100
533440	RENTALS & LEASES	8,670	17,937	18,000	7,733	15,000	18,000	18,000
533461	REP & MAINT-BLDG & EQUIP	-	-	-	-	-	-	-
533467	REP & MAINT-MACH & EQUIP	3,672	1,675	-	-	-	-	-
533466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
533493	GENERAL EXPENSES	2,485	2,854	2,500	4,813	7,000	2,500	2,500
533450	GAS/OIL/GREASE	-	-	-	-	-	-	-
533510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520	OPERATING SUPPLIES	31,947	35,781	30,000	30,746	50,000	30,000	45,400
533522	HARDSHIP ASSISTANCE PROGRAM	9,712	25,085	10,000	9,122	15,000	10,000	15,000
533523	EQUIP REPLACEMENT RESERVE	-	-	10,000	-	-	10,000	10,000
533524	OPERATING RESERVE	-	-	-	4	-	-	-
533540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
533541	EDUCATIONAL COSTS	-	-	1,500	-	-	1,500	-
533555	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533525	CHEMICAL SUPPLIES	-	-	-	-	-	-	-
	OPERATING EXPENSES	1,137,358	1,172,354	1,297,000	613,788	1,354,500	1,297,000	1,843,000
533630	IMPROV OTHER THAN BLDGS	-	-	-	-	-	-	50,000
533640	MACHINERY & EQUIPMENT	-	-	-	-	-	50,000	50,000
533646	COMPUTER EQUIPMENT	-	-	75,000	-	-	75,000	75,000
533648	AUTO LEASE	-	-	-	-	-	2,000	2,000
533643	COMM EQUIP	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	75,000	-	-	127,000	177,000
533822	DEMOLITION	-	-	80,000	-	30,000	120,000	120,000
533980	DEPRECIATION	203,497	314,539	300,000	175,000	300,000	300,000	300,000
	DEPRECIATION	203,497	314,539	380,000	175,000	330,000	420,000	420,000
	TOTAL WATER SERVICES	\$ 1,569,015	\$ 1,671,492	\$ 1,939,490	\$ 917,664	\$ 1,899,964	\$ 2,044,015	\$ 2,633,080

**CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010**

10/16/2009

EXPENDITURES BY LINE ITEM			FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
			ACTUAL	ACTUAL	AMENDED	7 MONTHS	PROJECTED	DEPT	ADOPTED
						ACTUAL		REQUESTS	
FUND	440	WATER & SEWER							
DEPT	50	PUBLIC UTILITIES							
DIV	38	CUSTOMER SERVICE							
533110		SALARIES-EXECUTIVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
533120		SALARIES-REGULAR	-	63,991	78,570	48,055	82,380	87,235	87,235
533130		SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
533140		OVERTIME	-	8,810	-	-	-	-	-
533210		F.I.C.A. TAXES	-	8,143	6,190	3,650	6,300	6,675	6,675
533220		RETIREMENT CONTRIBUTION	-	2,649	7,970	2,618	8,115	8,595	8,595
533230		LIFE & HEALTH INSURANCE	-	3,951	10,630	3,393	7,500	11,860	11,710
533240		WORKER'S COMPENSATION	-	-	-	-	-	-	-
533245		ACCIDENTAL DEATH	-	-	-	-	-	-	-
533250		UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
		SALARIES AND RELATED COST	-	87,544	103,360	57,716	104,296	114,365	114,215
533311		EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
533340		OTHER CONTRACTED SERVICES	-	-	-	-	-	-	-
533341		UNIFORM RENTAL/LAUNDRY	-	-	-	-	-	-	-
533391		REIMBURSEMENT ADMIN COSTS	-	-	-	-	-	-	-
533440		RENTALS & LEASES	-	-	-	-	-	-	-
533493		GENERAL EXPENSES	-	-	-	-	-	-	-
533450		GAS/OIL/GREASE	-	-	-	-	-	-	-
533510		OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
533520		OPERATING SUPPLIES	-	-	-	-	-	-	-
533541		EDUCATIONAL COSTS	-	-	-	-	-	-	-
533550		SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
533466		REPAIR & MAINT VEH & EQUIP	-	-	-	-	-	-	-
		OPERATING EXPENSES	-	-	-	-	-	-	-
533630		IMPROV OTHER THAN BLDGS	-	-	-	-	-	-	-
533640		MACHINERY & EQUIPMENT	-	-	-	-	-	-	-
533648		AUTO LEASE	-	-	-	-	-	-	-
533643		COMM EQUIP	-	-	-	-	-	-	-
533720		INTEREST	-	-	-	-	-	-	-
533730		OTHER DEBT SERVICE COSTS	-	-	-	-	-	-	-
		CAPITAL OUTLAYS	-	-	-	-	-	-	-
533980		DEPRECIATION	-	-	-	-	-	-	-
		DEPRECIATION	-	-	-	-	-	-	-
		DIVISION TOTALS:	\$ -	\$ 87,544	\$ 103,360	\$ 57,716	\$ 104,296	\$ 114,365	\$ 114,215

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	440 WATER & SEWER							
DEPT	50 PUBLIC UTILITIES							
DIV	35 SEWER SERVICES							
535110	SALARIES-EXECUTIVE	\$ -	\$ -	\$ 41,250	\$ -	\$ 41,250	\$ 136,505	\$ 61,505
535120	SALARIES-REGULAR	97,089	97,530	168,945	73,198	125,500	134,390	134,390
535130	SALARIES-P/TIME & TEMP	-	-	-	-	-	-	-
535140	OVERTIME	16,611	14,036	10,000	6,499	10,000	5,000	5,000
535210	F.I.C.A. TAXES	7,736	8,535	16,785	6,003	13,520	15,370	13,600
535220	RETIREMENT CONTRIBUTION	12,951	5,811	21,610	8,737	17,410	19,790	17,510
535230	LIFE & HEALTH INSURANCE	19,403	17,147	35,325	13,987	25,900	41,505	31,470
535240	WORKER'S COMPENSATION	-	-	-	-	-	-	-
535245	ACCIDENTAL DEATH	-	-	-	-	-	-	-
535250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	153,790	143,058	293,915	108,424	233,580	352,560	263,475
535311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-
535340	OTHER CONTRACTED SERVICES	27,557	20,840	15,000	7,000	15,000	15,000	15,000
535341	UNIFORM RENTAL/LAUNDRY	1,721	3,103	2,660	1,146	2,500	3,000	3,000
535391	REIMBURSEMENT OF ADMIN COSTS	-	1,399,630	1,708,480	996,622	1,708,480	1,708,480	1,673,550
535390	CONTINGENCIES	-	-	63,300	31,648	63,300	65,000	63,300
535400	TRAVEL AND PER DIEM	825	-	-	-	-	-	-
535499	TRAVEL-PRIVATE VEHICLE	-	-	-	-	-	-	-
535421	TEL & TEL	-	-	-	-	-	-	-
535430	ELECTRIC., GAS & WATER	-	-	-	-	-	-	-
535432	SEWAGE DISPOSAL	2,394,846	1,021,626	1,645,000	399,166	1,047,100	1,900,000	1,275,200
535440	RENTALS & LEASES	48,051	48,490	40,000	25,216	40,000	40,000	40,000
535461	REP & MAINT-BLDG & EQUIP	221	-	2,500	717	2,500	2,500	2,500
535493	GENERAL EXPENSES	-	923	10,000	1,973	5,000	10,000	10,000
535450	GAS/OIL/GREASE	-	-	-	-	-	-	-
535510	OFFICE SUPPLIES & EXPENSE	-	-	-	-	-	-	-
535520	OPERATING SUPPLIES	37,584	25,874	28,000	16,764	28,000	28,000	30,975
535540	PUBL/SUBS/MEMBERSHIPS	-	-	-	-	-	-	-
535541	EDUCATIONAL COSTS	-	-	2,000	249	2,000	2,000	-
535550	SMALL TOOLS & SUPPLIES	-	-	-	-	-	-	-
535525	CHEMICAL SUPPLIES	2,115	-	-	-	-	-	-
535467	REP & MAINT-MACH & EQUIP	10,217	49	-	-	-	-	-
535466	REP & MAINT-VEH & EQUIP	-	-	-	-	-	-	-
535595	TOWING	-	-	-	-	-	-	-
	OPERATING EXPENSES	2,523,136	2,520,535	3,516,940	1,480,501	2,913,880	3,773,980	3,113,525
535630	IMPROV OTHER THAN BLDGS	13,517	87,076	2,000,000	255,923	500,000	2,000,000	4,075,000
535640	MACHINERY & EQUIP	-	-	-	-	-	-	-
535646	COMPUTER EQUIPMENT	-	-	150,000	1,354	2,000	150,000	75,000
535648	AUTO LEASE	-	-	-	-	-	20,000	20,000
535752	PUMP STATION 7	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	13,517	87,076	2,150,000	257,277	502,000	2,170,000	4,170,000
535980	DEPRECIATION	230,810	137,500	-	-	-	-	-
535914	RESERVE FOR DEFICIT REDUCTION	-	-	-	-	-	-	-
535915	CONTINGENCY RESERVE	-	-	550,000	-	550,000	550,000	675,000
535916	RESERVE FOR SICK/ANNUAL LEAVE	-	-	-	-	-	-	-
	TOTAL NON- OPERATING EXPENSES	230,810	137,500	550,000	-	550,000	550,000	675,000
	TOTAL SEWER SRVICES	2,921,253	2,888,169	6,510,855	1,846,202	4,199,460	6,846,540	8,222,000
	TOTAL WATER AND SEWER FUND	\$ 13,009,141	\$ 5,348,468	\$ 10,266,500	\$ 3,321,923	\$ 7,795,545	\$ 9,861,642	\$ 12,254,590

(Total Water and Sewer Fund includes the Finance/Utility Billing Division)

PUBLIC UTILITIES – STORMWATER

DEPARTMENT DESCRIPTION

The Public Works (Utilities) Division is responsible for the maintenance of stormwater drains, accrual basis and street and curb sweeping.

In addition, the division samples, monitors and tests stormwater outfalls in order to identify and eliminate stormwater pollution sources so as to obtain National Pollution Discharge Elimination System (NPDES) permit as mandated by provisions in the Clean Water Act. The City currently charges \$1.90 per Environmental Residential Unit (ERU). No increase is proposed in FY 2009.

SERVICES

- * Ensure the City has adequate conveyance of storm runoffs
- * Collect and dispose of litter and trash thrown into canals
- * Maintain and clean canals and area around the canals
- * Maintenance of storm drains
- * Street and curb sweeping

MAJOR ACCOMPLISHMENTS

- * Completed a schedule for regular street sweeping and drain cleaning.

KEY PERFORMANCE INDICATORS

MEASURE	FY 2008 ACTUAL	FY 2009 PROJECTED	FY 2010 BUDGET
Number of canal segments cleaned	8	8	8
Miles of canals cleaned	60	60	60
Number of canals cleaned per employee	1.0	1.0	1.0
Miles of canals cleaned per employee	7.5	7.5	7.5

PUBLIC UTILITIES – STORMWATER

GOALS

* **Improve Overall City Perception**

- The City has contracted with Miami-Dade County to maintain the canals city-wide. Clean canals translate into more pleasant and aesthetical settings, safer open waters, and a better quality of life particularly for those residents living in close proximity to the canals.
- Continue the storm drain cleaning program combined with regular street sweepings in order to avoid any problem during the rainy season; while meeting the reporting requirements of DERM including NPDES Report.
- Make a determination on a way to increase canal cleaning activities. One option is to negotiate with Miami Dade County for more than four (4) cleaning times per year or supplement the Miami Dade contract with City efforts. These efforts may include additional staff and equipment.

* **Increase Revenues**

- There are several roadways within the City suffering from poor drainage. Rain water sits for days and weeks causing distress and inconvenience to residents, business owners, customers, and visitors. We will vigorously seek funding to address these areas.

RESOURCE SUMMARY

Category	FY 2008 Actual	FY 2009 Projected	FY 2010 Budget
Salaries & Benefits	\$168,896	\$105,565	\$108,890
Operating Expenses	342,565	287,400	508,585
Capital Outlay	-	-	-
Other	55,242	-	50,000
Total	\$566,703	\$392,965	\$667,475

DEPARTMENT STAFFING

Position Title	Number Budgeted
Equipment Operator	3
Total	3

FY 2010 DEPARTMENT HIGHLIGHTS

- Funding is included to for the contract with Miami-Dade County for city-wide canal maintenance.

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM			FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
			ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND 450	STORM WATER UTILITY								
DEPT 50	PUBLIC UTILITIES								
DIV 43	STORM WATER MGMNT								
538110	SALARIES-EXECUTIVE	\$ 70,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
538120	SALARIES-REGULAR	177,054	109,956	106,560	41,274	70,800	73,070	73,070	73,070
538140	OVERTIME	14,236	13,818	5,000	3,387	5,000	5,000	5,000	5,000
538210	F.I.C.A. TAXES	20,000	9,641	8,780	3,399	5,800	5,975	5,975	5,975
538220	RETIREMENT CONTRIBUTION	31,552	12,403	11,300	5,329	7,465	7,690	7,690	7,690
538230	LIFE & HEALTH INSURANCE	52,685	23,077	21,265	9,575	16,500	17,225	17,155	17,155
538240	WORKER'S COMPENSATION	13,995	-	-	-	-	-	-	-
538245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
538250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	380,477	168,896	152,905	62,964	105,565	108,960	108,890	108,890
538311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
538312	OTHER PROFESSIONAL SERVICES	6,998	-	-	-	-	-	-	-
538320	ACCOUNTING & AUDITING	8,397	-	-	-	-	-	-	-
538341	UNIFORM RENTAL/LAUNDRY	3,100	1,788	3,000	828	1,500	2,000	1,500	1,500
538340	OTHER CONTRACTED SERVICES	1,032,029	-	261,400	-	50,000	261,400	261,400	261,400
538390	CONTINGENCIES	19,593	-	-	-	-	-	-	-
538411	TELEPHONE - NEXTEL	10,496	-	-	-	-	-	-	-
538413	TELEPHONE - SUNCOM	8,397	-	-	-	-	-	-	-
538420	POSTAGE	4,898	-	-	-	-	-	-	-
538430	ELECTRIC, GAS, WATER	13,995	-	-	-	-	-	-	-
538440	RENTALS & LEASES	3,120	-	-	-	-	15,000	10,000	10,000
538391	REIMBURSEMENT OF ADM COSTS	-	322,750	228,400	190,333	228,400	228,400	220,615	220,615
538493	GENERAL EXPENSES	16,555	-	-	-	-	-	-	-
538490	LEGAL ADVERTISING	-	-	-	-	-	-	-	-
538450	GAS/OIL/GREASE	13,995	-	-	-	-	-	-	-
538461	REPAIR & MAINT BLDG & EQUIP	5,909	-	-	-	-	3,000	-	-
538465	REPAIR & MAINT OFFICE EQUIP	-	-	-	-	-	3,000	-	-
538520	OPERATING SUPPLIES	22,215	17,778	15,000	549	2,500	25,000	12,500	12,500
538541	EDUCATIONAL EXPENSES	70	249	2,000	-	-	5,000	-	-
538550	SMALL TOOLS	-	-	-	-	-	-	-	-
538467	REPAIR & MAINT MACH & EQUIP	9,378	-	3,000	2,423	5,000	-	2,570	2,570
	OPERATING EXPENSES	1,179,145	342,565	512,800	194,133	287,400	542,800	508,585	508,585
538630	IMPROVEMENT OTHER THAN BLDG	-	-	-	-	-	-	-	50,000
538641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	20,000	-	-
538644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	20,000	50,000	50,000
538970	BAD DEBTS	99,577	-	-	-	-	-	-	-
538980	DEPRECIATION	57,745	55,242	-	-	-	-	-	-
	DRAIN MAINTENANCE	-	-	-	-	-	50,000	-	-
	OTHER	157,322	55,242	-	-	-	50,000	-	-
	TOTAL STORMWATER MGMNT	\$ 1,716,944	\$ 566,703	\$ 665,705	\$ 257,097	\$ 392,965	\$ 721,760	\$ 667,475	\$ 667,475

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PUBLIC UTILITIES – STORMWATER

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Number of canals cleaned per employee	1.0	1.0	1.0
Miles of canals cleaned per employee	7.5	7.5	7.5

PUBLIC UTILITIES – STORMWATER

GOALS

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RESOURCE SUMMARY

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Capital Outlay	-	-	-
Other	55,242	-	50,000
Total	\$566,703	\$392,965	\$667,475

DEPARTMENT STAFFING

Position Title	Number Budgeted
Equipment Operator	3
Total	3

FY 2010 DEPARTMENT HIGHLIGHTS

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CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/16/2009

EXPENDITURES BY LINE ITEM			FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
			ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
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DEPT 50	PUBLIC UTILITIES								
DIV 43	STORM WATER MGMNT								
538110	SALARIES-EXECUTIVE	\$ 70,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
538120	SALARIES-REGULAR	177,054	109,956	106,560	41,274	70,800	73,070	73,070	73,070
538140	OVERTIME	14,236	13,818	5,000	3,387	5,000	5,000	5,000	5,000
538210	F.I.C.A. TAXES	20,000	9,641	8,780	3,399	5,800	5,975	5,975	5,975
538220	RETIREMENT CONTRIBUTION	31,552	12,403	11,300	5,329	7,465	7,690	7,690	7,690
538230	LIFE & HEALTH INSURANCE	52,685	23,077	21,265	9,575	16,500	17,225	17,155	17,155
538240	WORKER'S COMPENSATION	13,995	-	-	-	-	-	-	-
538245	ACCIDENTAL DEATH	-	-	-	-	-	-	-	-
538250	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
	SALARIES AND RELATED COST	380,477	168,896	152,905	62,964	105,565	108,960	108,890	108,890
538311	EMPLOYEE PHYSICALS	-	-	-	-	-	-	-	-
538312	OTHER PROFESSIONAL SERVICES	6,998	-	-	-	-	-	-	-
538320	ACCOUNTING & AUDITING	8,397	-	-	-	-	-	-	-
538341	UNIFORM RENTAL/LAUNDRY	3,100	1,788	3,000	828	1,500	2,000	1,500	1,500
538340	OTHER CONTRACTED SERVICES	1,032,029	-	261,400	-	50,000	261,400	261,400	261,400
538390	CONTINGENCIES	19,593	-	-	-	-	-	-	-
538411	TELEPHONE - NEXTEL	10,496	-	-	-	-	-	-	-
538413	TELEPHONE - SUNCOM	8,397	-	-	-	-	-	-	-
538420	POSTAGE	4,898	-	-	-	-	-	-	-
538430	ELECTRIC, GAS, WATER	13,995	-	-	-	-	-	-	-
538440	RENTALS & LEASES	3,120	-	-	-	-	15,000	10,000	10,000
538391	REIMBURSEMENT OF ADM COSTS	-	322,750	228,400	190,333	228,400	228,400	220,615	220,615
538493	GENERAL EXPENSES	16,555	-	-	-	-	-	-	-
538490	LEGAL ADVERTISING	-	-	-	-	-	-	-	-
538450	GAS/OIL/GREASE	13,995	-	-	-	-	-	-	-
538461	REPAIR & MAINT BLDG & EQUIP	5,909	-	-	-	-	3,000	-	-
538465	REPAIR & MAINT OFFICE EQUIP	-	-	-	-	-	3,000	-	-
538520	OPERATING SUPPLIES	22,215	17,778	15,000	549	2,500	25,000	12,500	12,500
538541	EDUCATIONAL EXPENSES	70	249	2,000	-	-	5,000	-	-
538550	SMALL TOOLS	-	-	-	-	-	-	-	-
538467	REPAIR & MAINT MACH & EQUIP	9,378	-	3,000	2,423	5,000	-	-	2,570
	OPERATING EXPENSES	1,179,145	342,565	512,800	194,133	287,400	542,800	508,585	508,585
538630	IMPROVEMENT OTHER THAN BLDG	-	-	-	-	-	-	-	50,000
538641	AUTOMOTIVE EQUIPMENT	-	-	-	-	-	20,000	-	-
538644	PUBLIC SAFETY EQUIPMENT	-	-	-	-	-	-	-	-
	CAPITAL OUTLAYS	-	-	-	-	-	20,000	50,000	50,000
538970	BAD DEBTS	99,577	-	-	-	-	-	-	-
538980	DEPRECIATION	57,745	55,242	-	-	-	-	-	-
	DRAIN MAINTENANCE	-	-	-	-	-	50,000	-	-
	OTHER	157,322	55,242	-	-	-	50,000	-	-
	TOTAL STORMWATER MGMNT	\$ 1,716,944	\$ 566,703	\$ 665,705	\$ 257,097	\$ 392,965	\$ 721,760	\$ 667,475	\$ 667,475

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CAPITAL PROJECTS

The Capital Projects Fund includes capital improvement projects such as:

- a. New and expanded physical facilities for the community,
- b. Large scale rehabilitation or replacement of existing facilities,
- c. Major pieces of equipment which have a relatively long period of usefulness,
- d. Equipment for any public facility or improvement when first erected or acquired,
- e. The cost of engineering or architectural studies and services related to the improvement, and
- f. The acquisition of land for a community facility such as a park, sewer line, etc.

The project must exceed \$10,000 in cost with an anticipated life exceeding one year.

Normal replacement of vehicles or equipment and normal recurring renovations which are funded in departmental operating budgets are generally excluded from the Capital Projects Fund.

Capital Projects are funded in either the Capital Projects Fund or the Water & Sewer Fund.

CAPITAL PROJECT DESCRIPTION

Project #1 - Sherbondy Park Renovations (Phase I)

Scope - A complete renovation of the park to include: demolition of exiting structures, vacating a street, a community pool, and a community center that will be used for park offices, recreation center, and hurricane shelter.

Estimated Cost - \$ 3,793,400.00

Funding Sources -	Miami Dade County GOB	\$ 609,000.00
	Miami Dade County CDBG	\$ 2,063,911.00
	Miami Dade County SNP	\$ 293,400.00
	City of Opa-locka (FY 10 Budget)	\$ 297,073.00
	City of Opa-locka (FY 11 Budget)	\$ 530,016.00

Future Impact on Operating Budget – Once completed, personnel costs and maintenance costs will increase by approximately \$300,000 annually to maintain the new facilities.

CAPITAL PROJECTS

Project #2 - NW 128th Street Drainage Improvements

Scope - Drainage improvements along NW 128th Street

Estimated Cost - \$1,446,460.00

Funding Sources - State of Florida
 Department of Environmental Resources
 FY 2005-2006 Legislative Appropriation \$ 206,460.00
 FY 2006-2007 Legislative Appropriation 620,000.00
Unfunded 620,000.00

Future Impact on Operating Budget -- Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #3 - NW 139th Street Improvements

Scope - Drainage improvements along NW 139th Street

Estimated Cost - \$ 1,280,000.00

Funding Sources- State of Florida
 Department of Environmental Resources
 FY 2005-2006 Legislative Appropriation \$ 48,547.00
Unfunded 1,231,453.00

Future Impact on Operating Budget -- Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #4 - NW 143rd Street Stormwater Drainage Improvements

Scope - Drainage improvements along NW 143rd Street

Estimated Cost - \$ 772,000.00

Funding Sources - State of Florida
 Department of Environmental Resources
 FY 2006-2007 Legislative Appropriation \$ 192,500.00
 DEP 2008-2009 Appropriation 100,000.00
Unfunded 479,500.00

Future Impact on Operating Budget -- Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #5 - Rutland Street Improvements

Scope - Drainage and roadway improvements along Rutland Street

Estimated Cost - \$1,200,000.00

Funding Sources - State of Florida
Department of Environmental Resources
FY 2005-2006 Legislative Appropriation \$ 105,515.00
Unfunded 1,094,485.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #6 - NW 147th Street Improvements (NW 27th Ave to NW 22nd Ave)

Scope - Drainage and roadway improvements along NW 147th Street between NW 27th Ave and NW 22 Ave.

Estimated Cost - \$2,400,000.00

Funding Sources - **Unfunded \$2,400,000.00**

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #7 - Cairo Lane Improvements

Scope - Drainage and roadway improvements along Cairo Lane

Estimated Cost - \$3,223,680.00

Funding Sources - State of Florida
Department of Environmental Resources
FY 2007-2008 Legislative Appropriation \$ 100,000.00
Unfunded \$3,123,680.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #8 - Inspection / Repair and Building Recertification Program

Scope - This program consists of the inspection of existing City owned buildings in order to effect repairs due to age, renovations (in compliance with applicable codes) and various improvement for continued and/or recertification.

Estimated Cost - \$250,000.00

Funding Sources - **Unfunded** \$250,000.00

Future Impact on Operating Budget – The project will reduce maintenance costs. Specific cost savings cannot be determined.

Project #9 - Beautification Enhancement Program Citywide

Scope - Enhancing overall appearance including landscaping, lighting, tree planting, sidewalks, signs, as well as entrances to the City.

Estimated Cost - \$100,000.00

Funding Sources - **Unfunded** \$ 100,000.00

Future Impact on Operating Budget – This project will have a minimal effect on the operating budget.

Project #10 - Police Fleet Replacement

Scope - Replacement of police fleet for improved safety and reduced costs, financed over four years.

Estimated Cost - \$270,000.00

Funding Sources - **Unfunded** \$270,000.00

Future Impact on Operating Budget – The project will reduce maintenance costs. Specific cost savings cannot be determined.

CAPITAL PROJECTS

Project #11 - Ingram Park Lakefront

Scope -

Estimated Cost - \$101,708.00

Funding Sources - FRDAP Grant \$ 76,281.00
City of Opa-locka (FY 10 Budget) \$ 25,427.00

Future Impact on Operating Budget –

Project #12 - Ali Baba Avenue Improvements

Scope -

Estimated Cost - \$407,000.00

Funding Sources - Miami Dade – MPO \$342,000.00
City of Opa-locka (FY 10 Budget) \$ 65,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced costs during flood events. The amount of savings cannot be determined.

Project #13 - Segal Park Improvements

Scope -

Estimated Cost - \$150,000.00

Funding Sources - FRDAP Grant \$112,500.00
City of Opa-locka (FY 10 Budget) \$ 25,427.00

Future Impact on Operating Budget – Once completed, personnel costs and maintenance costs will increase by approximately \$30,000 annually to maintain the facilities.

CAPITAL PROJECTS

Project #14 - Magnolia Park Improvements

Scope -

Estimated Cost - \$50,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$50,000.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

Project #15 - Bus Shelters

Scope -

Estimated Cost - \$155,000.00

Funding Sources - Miami Dade County \$155,000.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

Project #16 - Underground Fuel Tank Upgrade

Scope -

Estimated Cost - \$125,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$125,000.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

CAPITAL PROJECTS

Project #17 - Building Improvements – Roof Repair

Scope -

Estimated Cost - \$300,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$100,000.00
Unfunded \$200,000.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

Project #18 - Building Improvements – Ingram Park Building

Scope -

Estimated Cost - \$25,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$25,000.00

Future Impact on Operating Budget – Once completed, the future impact on the operating budget is nominal.

Project #19- Wastewater Infrastructure Improvements

Scope - Pump Station #11A – Upgrade/repairs to pump station #11A to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$560,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$560,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #20 - Wastewater Infrastructure Improvements

Scope - Pump Station #14 – Upgrade/repairs to pump station #14 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$300,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$300,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #21 - Wastewater Infrastructure Improvements

Scope - Pump Station #11B – Upgrade/repairs to pump station #10 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$400,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$400,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #22 - Wastewater Infrastructure Improvements

Scope - Pump Station #8 – Upgrade/repairs to pump station #8 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$350,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$350,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #23 - Wastewater Infrastructure Improvements

Scope - Pump Station #7 – Upgrade/repairs to pump station #7 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$325,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$325,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #24 - Wastewater Infrastructure Improvements

Scope - Pump Station #9 – Upgrade/repairs to pump station #9 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$325,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$325,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #25 - Wastewater Infrastructure Improvements

Scope - Pump Station #11C – Upgrade/repairs to pump station #11C to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$900,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$900,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

CAPITAL PROJECTS

Project #26 - Wastewater Infrastructure Improvements

Scope - Pump Station #1 – Upgrade/repairs to pump station #1 to address existing capacity issues and accommodate future growth citywide. (Work to include pump upgrades, lining and manhole repair.)

Estimated Cost - \$325,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$325,000.00

Future Impact on Operating Budget – Upon completion of this project there will be increased efficiencies. The amount of savings cannot be determined.

Project #27 - I/I Repairs-Laterals and Manhole Repairs (Citywide) - SSES

Scope - Continue with infrastructure repairs to wastewater system in compliance with SSES conditions and DERM requirements.

Estimated Cost - \$2,500,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$ 620,000.00
Unfunded \$1,880,000.00

Future Impact on Operating Budget – Upon completion of this project there will be reduced infiltration. The amount of savings cannot be determined.

Project #28 - New Sewer Atlas – Phase 1

Scope - Commissioning of a new sewer atlas to accurately account for City's critical infrastructure and schedule effective future maintenance. Current atlas is nearly 50 years old and information is inaccurate not reflecting new improvements undertaken over the past decades.

Estimated Cost - \$150,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$ 75,000.00
Unfunded \$ 75,000.00

Future Impact on Operating Budget - None

CAPITAL PROJECTS

Project #29 - Control & Monitoring System for Wastewater Pump Stations (Telemetry)

Scope - This system will be a tool to oversee sewer pump stations or other critical assets in our collection network. The telemetry system will enable the City to monitor real time assets operations and performances citywide.

Estimated Cost - \$180,000.00

Funding Sources - **Unfunded** \$180,000.00

Future Impact on Operating Budget - None

Project #30 - Water Distribution System Improvements (Fire Hydrant Repair Replacement Program)

Scope - Establish a leak detection and repair program to mitigate losses due to unaccounted for water usage as well as bring the system into regulatory compliance.

Estimated Cost - \$50,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$50,000.00

Future Impact on Operating Budget - None

Project #31 - New Water Meter Atlas – Phase I

Scope - Commissioning of a new water atlas to accurately account for City's critical infrastructure and schedule effective future maintenance. Current atlas is nearly 50 years old and information is inaccurate not reflecting new improvements undertaken over the past decades

Estimated Cost - \$150,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$ 75,000.00
Unfunded \$ 75,000.00

Future Impact on Operating Budget – None

CAPITAL PROJECTS

Project #32 - Water Plant Demolition

Scope -

Estimated Cost - \$120,000.00

Funding Sources - City of Opa-locka (FY 10 Budget) \$120,000.00

Future Impact on Operating Budget - None

CAPITAL PROJECTS - SUMMARY

Project #	Project Name	Grant Funded	City Funded General Fund	City Funded Cap Imp Fund	City Funded FY 2011	Total Funding	Unfunded Portion	Total Project Cost
1	Sherbondy Park Improvements	\$2,966,311	\$0	\$297,073	\$530,016	\$3,793,400	\$0	\$3,793,400
2	NW 128th Street Drainage Improvements	826,460	0	0	0	826,460	620,000	1,446,460
3	NW 139th Street Improvements	48,547	0	0	0	48,547	1,231,453	1,280,000
4	NW 143rd Street Drainage Improvements	292,500	0	0	0	292,500	479,500	772,000
5	Rutland Street Improvements	105,515	0	0	0	105,515	1,094,485	1,200,000
6	NW 147th Street Improvements	0	0	0	0	0	2,400,000	2,400,000
7	Cairo Lane Improvements	100,000	0	0	0	100,000	3,123,680	3,223,680
8	Building Recertification Program	0	0	0	0	0	250,000	250,000
9	Beautification Program Citywide	0	0	0	0	0	100,000	100,000
10	Police Fleet Replacement	0	0	0	0	0	270,000	270,000
11	Ingram Park Lakefront	76,281	0	25,427	0	101,708	0	101,708
12	Ali-Baba Avenue Improvements (ARRA 2009)	342,000	0	65,000	0	407,000	0	407,000
13	Segal Park Improvements	112,500	0	37,500	0	150,000	0	150,000
14	Magnolia Park Improvements	0	0	50,000	0	50,000	0	50,000
15	Bus Shelters (ARRA 2009)	155,000	0	0	0	155,000	0	155,000
16	Underground Fuel Tank Upgrade	0	125,000	0	0	125,000	0	125,000
17	Building Improvements - Roof Repair	0	100,000	0	0	100,000	200,000	300,000
18	Building Improvements - Ingram Park Building	0	0	25,000	0	25,000	0	25,000
Total Projects (excluding Water & Sewer)		\$5,025,114	\$225,000	\$500,000	\$530,016	\$6,280,130	\$9,769,118	\$16,049,248
19	Wastewater Improv - Pump St 11A	\$250,000	\$310,000	0	0	\$560,000	\$0	\$560,000
20	Wastewater Improv - Pump St 14	0	300,000	0	0	300,000	0	300,000
21	Wastewater Improv - Pump St 11B	250,000	150,000	0	0	400,000	0	400,000
22	Wastewater Improv - Pump St 8	0	350,000	0	0	350,000	0	350,000
23	Wastewater Improv - Pump St 7	0	325,000	0	0	325,000	0	325,000
24	Wastewater Improv - Pump St 9	0	325,000	0	0	325,000	0	325,000
25	Wastewater Improv - Pump St 11C	0	900,000	0	0	900,000	0	900,000
26	Wastewater Improv - Pump St 1	0	325,000	0	0	325,000	0	325,000
27	SSES Phase III	0	620,000	0	0	620,000	1,880,000	2,500,000
28	New Sewer Atlas Phase I	0	75,000	0	0	75,000	75,000	150,000
29	Control and Monitoring System	0	0	0	0	0	180,000	180,000
30	Fire Hydrant Repair/Replacement	0	50,000	0	0	50,000	0	50,000
31	New Water Atlas Phase I	0	75,000	0	0	75,000	75,000	150,000
32	Water Plant Demolition	0	120,000	0	0	120,000	0	120,000
Total Water & Sewer Projects		\$500,000	\$3,925,000	\$0	\$0	\$4,425,000	\$2,210,000	\$6,635,000
Grand Total Capital Projects		\$5,525,114	\$4,150,000	\$500,000	\$530,016	\$10,705,130	\$11,979,118	\$22,684,248

CITY OF OPA-LOCKA
PROPOSED EXPENDITURES BY FUND / DEPARTMENT
FY 2009-2010

10/20/2009

EXPENDITURES BY LINE ITEM		FY 2007	FY 2008	FY 2009	FY 2009	FY 2009	FY 2010	FY 2010
		ACTUAL	ACTUAL	AMENDED	7 MONTHS ACTUAL	PROJECTED	DEPT REQUESTS	ADOPTED
FUND	320 CAPITAL PROJECTS FUND CDBG/GOB							
DEPT	50 PUBLIC WORKS							
DIV	44 ADMINISTRATION							
541801	CURTIS DRIVE IMPROV	\$ 782,826	\$ 737,752	\$ -	\$ -	\$ -	\$ -	\$ -
541804	CURTIS DRIVE IMPROV II	1,463,605	2,343,892	-	58,000	75,000	-	-
541802	SHERBONDY PARK IMPROV	-	452,000	1,467,000	44,600	1,280,000	3,500,000	3,263,384
541818	ALI BABA AVE	-	-	-	-	-	407,000	407,000
541803	NW 139TH ST/ ROADWAY IMP.	90,000	-	-	-	-	-	-
541805	RUTLAND ST ROADWAY IMP.	-	-	-	-	-	-	-
541806	NW 128TH ST/ ROADWAY IMP.	90,000	-	826,460	-	-	1,446,460	-
541807	NW 143RD ST/ROADWAY IMP.	225,450	-	192,500	-	-	192,500	-
541809	NW 38TH AVENUE	-	50,585	-	-	-	-	-
541806	CIRCULATOR-MPO	-	-	75,000	-	25,000	75,000	-
541813	MAGNOLIA PARK NORTH	-	-	-	-	-	50,000	50,000
541811	INGRAM PARK IMPROVEMENTS	-	-	40,000	-	37,000	-	-
541814	SEGAL PARK IMPROVEMENTS	-	-	-	-	-	150,000	150,000
541815	INGRAM PARK LAKEFRONT	-	-	-	-	-	101,708	101,708
541812	GREEN PILOT PROGRAM	-	-	80,000	-	-	-	-
541822	DEMOLITION	22,700	13,900	50,000	-	-	-	-
541620	CITYWIDE BUILDING IMPROV	-	-	160,000	-	-	250,000	125,000
541816	BUS SHELTERS	-	-	-	-	-	155,000	155,000
541817	UNDERGROUND FUEL TAKS	-	-	-	-	-	250,000	125,000
	CAPITAL OUTLAY	2,674,581	3,598,128	2,890,960	102,600	1,417,000	6,577,668	4,377,092
	DEFICIT REDUCTION	-	-	-	-	-	132,870	-
	TOTAL S/HOOD CAP PROJECTSFUNE	2,674,581	3,598,128	2,890,960	102,600	1,417,000	6,710,538	4,377,092
	TOTAL CAPITAL PROJECTS FUND	\$ 2,674,581	\$ 3,598,128	\$ 2,890,960	\$ 102,600	\$ 1,417,000	\$ 6,710,538	\$ 4,377,092

GLOSSARY

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when the cash is received or spent.

Adopted Budget - The original budget as approved by the City Commission at the beginning of the fiscal year.

Ad Valorem Taxes - Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Amended Budget – The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

Annualize – Taking changes that occurred mid-year and calculating their costs for a full year, for the purpose of preparing an annual budget.

Appropriation – A legal authorization to incur obligations and make expenditures for specific purposes.

Assessed Valuation – The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

Asset – Resources owned or held by a government which have monetary value.

Authorized Positions – Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance – This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

Balanced Budget – A budget is considered balanced when the revenues of all funds equal the expenditures of all funds.

Base Budget – Projected cost of continuing the existing levels of service in the current budget year.

Bond – A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond – This type of bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond – This type of bond is backed only by revenues, which come from a specified enterprise or project, such as a hospital or toll road.

GLOSSARY

Bond Refinancing – The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budgetary Basis – This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of the three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget – The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Improvements – Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government – sometime referred to as infrastructure.

Capital Improvement Program (C.I.P.) – An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay – Fixed assets which have a value of \$750 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project - Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis – A basis of accounting which recognizes transactions only when cash is increased or decreased.

GLOSSARY

Collective Bargaining Agreement – A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of all employees).

Constant or Real Dollars – The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

Consumer Price Index (CPI) – A statistical description of price levels provided by the U. S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to a government by private firms, individuals, or other government agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit – The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department – The basic organizational unit of a government which is functionally unique in its delivery of services.

Depreciation - A noncash expense that reduces the value of an asset as a result of wear and tear, age, or obsolescence.

Employee (or Fringe) Benefits – Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the governments share of the costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

GLOSSARY

Expenditure – The payment of cash or the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy – A governments policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For the City of Opa-locka, this twelve (12) month period is October 1 to September 30.

Fixed Assets – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Franchise Fee – Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. water, electricity, cable television.

Full Faith and Credit – A pledge of a government's taxing power to repay debt obligations.

Fund – A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Find Balance – The excess of the assets of a fund over its liabilities, reserves, and carry-over.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Goal – A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Grants – A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Intergovernmental Revenue – Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

GLOSSARY

Levy – To impose taxes in support of government activities.

Line-item Budget – A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt – Debt with a maturity date of more than one year after the date of issuance.

Mill – The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure - The physical assets of a government (e.g. streets, water, sewer, public building and parks).

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Object of Expenditures – An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective – Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Personnel Services – Expenditures for salaries, wages, and fringe benefits of a government's employees.

GLOSSARY

Prior-year Encumbrances – Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Purpose – A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue – Sources of income financing the operations of government.

Rolled-back Rate - The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

Source of Revenue – Revenues are classified according to their source or point of origin.

Taxes – Compulsory charges levied by government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Temporary Positions – An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM – Truth in millage (Section 200.065, Florida Statute)

GLOSSARY

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of public service by the party who benefits from the service.

Utility Taxes – Municipal charges on consumers or various utilities such as electricity, gas, water, and telecommunications.

ACRONYMS

- ADA** – Americans With Disabilities Act
- CAD** – Computer Aided Dispatch
- CAFR** – Comprehensive Annual Financial Report
- CDBG** – Community Development Block Grant
- CET** – Community Empowerment Team
- CIP** – Capital Improvement Plan
- COLA** – Cost of Living Adjustment
- CPI** – Consumer Price Index
- CRA** – Community Redevelopment Agency
- DARE** – Drug Awareness Resistance Education
- DEP** – Department of Environmental Protection
- DJJ** – Department of Juvenile Justice (Opa-locka Police Youth Academy)
- EEOC** – Equal Employment Opportunity Commission
- ERU** – Environmental Resource Unit
- FDEP** – Florida Department of Environmental Protection
- FDLE** – Florida Department of Law Enforcement
- FDOT** – Florida Department of Transportation
- FEMA** – Federal Emergency Management Association
- FMLA** – Family Medical Leave Act
- FPL** – Florida Power & Light
- FTE** – Full Time Equivalent
- FY** – Fiscal Year
- GAAP** – Generally Accepted Accounting Principles
- GASB** – Government Accounting Standards Board
- GFOA** – Government Finance Officers Association
- GIS** – Geographic Information System

ACRONYMS

GOB – General Obligation Bond

GUI – General Investigative Unit

HUD – Housing and Urban Development

ICAM – International City/County Management Association

IT – Information Technology

LCIR – Legislative Committee on Intergovernmental Relations

LLEBG – Local Law Enforcement Block Grant

MLK – Martin Luther King

MOU – Memorandum of Understanding

M/WBE – Minority and Women Business Enterprise

NACSLB – National Advisory Council on State and Local Budgeting

NPDES – National Pollution Discharge Elimination System

OCED – Office of Community and Economic Development

P/T – Part time

R & R – Repair and Replacement

RFQ/RFP – Request for Qualifications/Request for Proposal

ROW – Right of Way

SEA – Service Efforts and Accomplishments

SFWMD – South Florida Water Management District

SLE – Special Law Enforcement

TIF – Tax Increment Financing

TRIM – Truth in millage

VAWA – Violence Against Women Act

VOCA – Victims of Crime Act

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