

CITY OF OPA-LOCKA

“The Great City”

CLERK’S ACTION SUMMARY MINUTES

REGULAR COMMISSION MEETING

March 11, 2015

7:00 P.M.

Sherbondy Village Auditorium

215 President Barack Obama (Perviz) Avenue

Opa-locka, FL 33054

1. CALL TO ORDER:

Mayor Myra L. Taylor called the meeting to order at 7:00 p.m. on Wednesday, March 11, 2015 in the Auditorium at Sherbondy Village, 215 Perviz Avenue, Opa-locka, Florida.

2. ROLL CALL:

The following members of the City Commission were present: Commissioner Joseph L. Kelley, Commissioner Terence K. Pinder, Commissioner Luis B. Santiago, and Mayor Myra L. Taylor. Also in attendance were: City Manager Kelvin L. Baker, Sr., City Attorney Vincent T. Brown, and City Clerk Joanna Flores. Vice Mayor Timothy Holmes was not in attendance.

3. INVOCATION:

The Invocation was delivered by Commissioner Joseph L. Kelley.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGEMENTS:

The Mayor and City Commission recognized Sha’mecca Lawson and Officer Natasha Beckford as Employee of the Month.

Commissioner Pinder said the city is looking different and he thanked Commissioner Kelley for initiating the beautification project and allowed him to be a co-sponsor. He acknowledged the Florida Department of Corrections work squad for playing a major role in the city’s beautification initiative. In addition, Commissioner Pinder along with the Mayor and City Commission presented a commendation to Officer Julio Titus, Supervisor of the inmate work squad.

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

Mayor Taylor deferred agenda item 13-10.

The following items were pulled from the Consent Agenda to be discussed separately under Action Items: 13-1 (Commissioner Santiago); 13-2 and 13-7 (Commissioner Kelley).

Commissioner Pinder requested a ruling from the City Attorney on his ability to vote on certain agenda items.

Attorney Brown said Commissioner Pinder can vote on all items that does not affect the EPA. He made reference to him note voting on agenda item 13.1

7. APPROVAL OF AGENDA:

It was moved by Commissioner Santiago, seconded by Commissioner Pinder to approve the agenda, consent agenda and pull list.

There being no discussion, the motion passed by a 5-0 vote.

Commissioner Kelley	Yes
Commissioner Pinder	Yes
Vice Mayor Holmes	Not Present
Commissioner Santiago	Yes
Mayor Taylor	Yes

8. APPROVAL OF MINUTES:

Regular Commission Meeting – 02/11/2015

It was moved by Commissioner Pinder, seconded by Commissioner Santiago to approve the minutes of the Regular Commission Meeting of February 11, 2015

There being no discussion, the motion passed by a 3-0 vote.

Commissioner Santiago	Yes
Vice Mayor Holmes	Not Present
Commissioner Pinder	Yes
Commissioner Kelley	Out of Room
Mayor Taylor	Yes

9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:

Larry Gardner, of Miami-Dade County Commissioner Jordan's Office (District 1) came forward and announced that Commissioner Jordan opened a Summer Youth Internship program and applications are available at www.miamidade.gov.

Mayor Taylor thanked Commissioner Jordan for the demolition of ten unsightly buildings in the city.

Commissioner Pinder thanked Commissioner Jordan for the canal cleaning and assisting the city with its beautification efforts.

Commissioner Santiago thanked Commissioner Jordan for addressing his request for the Independence Day Celebration.

On behalf of Vice Mayor Holmes in his absence, Commissioner Pinder reiterated the importance of a bus for the seniors program.

Commissioner Kelley thanked Commissioner Jordan for her continued support to the city.

Melonie Burk, of Miami-Dade County Chairman Jean Monestime's Office (District 2) came forward and announced that the County Parks & Recreation is hiring for the summer and more information can be obtained at www.miamidade.gov or contact the district office. In addition, Miami Dade Transit is currently hiring for Bus Operators and the deadline to apply is March 16th.

Commissioner Pinder thanked Chairman Monestime for assisting with the city's beautification project. He requested that the Information Technology Department include the employment information on the city's local cable channel.

10. PUBLIC PRESENTATION:

11. CITIZENS' FORUM:

1. David Norris of 260 Perviz Avenue, Apt. 18, Opa-locka, Florida appeared before the City Commission and said before addressing the Commission he had a struggle with pride but it's something that he must do. He professes to be a Minister and at times his conduct have not lined up. He made a public apology for the way he said things in the past because he could have addressed the Commission in a different manner. The City of Opa-locka has given him a big chance and he asked for a second chance to prove himself.

2. Deborah Sheffield Irby of 14202 NW 17th Avenue, Opa-locka, Florida appeared before the City Commission and spoke on agenda 13-1. This project will be funded from the \$40 Million Dollar loan so they have to make sure they are going through the process correctly. She asked, is the City Clerk's Office still the Custodian of Records and was the CIP Department created by the City Commission or a position the City Manager created? She said it was very hard for her to find out any information about the bid. When she was the City Clerk for twenty years all bids went to the Clerk's office where they were clocked in and opened publicly. The City Clerk certified the bids and provided a copy to every Commissioner and she is not sure if that is still happening.

She further said during the bid process for the median project she helped several individuals in the community. When they returned the bid someone in the City Clerk's Office told him he need six copies and a CD.

Mrs. Irby said with regards to agenda item 13-1, did anyone ask if there were any contingencies along with that, also the person with the lowest bid was moved to the third bid.

3. Angelina Roberts on 2260 Service Road, Opa-locka, Florida appeared before the City Commission and informed them that she is having problems with the Assistant Park Director. She sent letters to everyone a month ago and the situation is getting worse. Ms. Roberts said the Assistant Director does not have respect for anyone; he talked down to her on several occasions. He doesn't respect the Park Director and numerous incidents have occurred with him and other individuals.

Commissioner Kelley said this is not new and he would like a response from the City Manager during his report.

Mayor Taylor requested that administration speak to the citizen to give her a level of comfort.

12. ACTION ITEMS (items from consent agenda pull list):

1. (13-1) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH INTERCOUNTY ENGINEERING, INC., IN AN AMOUNT NOT TO EXCEED FOUR MILLION NINE HUNDRED NINETY NINE THOUSAND ONE HUNDRED EIGHTEEN DOLLARS (\$4,999,118.00), FOR CAIRO LANE DRAINAGE, ROADWAY AND SANITARY SEWER SYSTEM IMPROVEMENTS AND NW 127TH STREET DRAINAGE AND ROADWAY, SANITARY SEWER, AND DRINKING WATER SYSTEM PROJECTS FUNDED BY FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) GRANT APPROPRIATIONS AND THE STATE OF FLORIDA REVOLVING FUNDS, PAYABLE FROM ACCOUNT NUMBERS 35-5356315, 43-5386315, AND 64-5336315, A BUDGETED ITEM; CONTINGENTLY EFFECTIVE UPON FDEP APPROVAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.
Sponsored by C.M.

The above resolution was read by title by Attorney Brown.

It was moved by Commissioner Santiago, seconded by Commissioner Kelley to pass the resolution.

Commissioner Santiago said he pulled the item because he noticed the company with the lowest bid was moved to third place. He asked, why they have an incomplete agenda?

Attorney Brown said when he received the agenda he requested the backup documentation to review for legal sufficiency and based on the city's charter the item did meet legal sufficiency.

Commissioner Santiago asked, why the bid documents for each company were not included in the agenda and has the responsibility of the City Clerk's Office changed?

Manager Baker said the RFP is set up on a point system and based of the points they select the responsible bidder.

Commissioner Santiago asked, has the state approved the recommended company?

Manager Baker replied, yes.

Commissioner Santiago expressed his concerns, because the City Commission should have approved the company prior to it going to the state. He asked, are the three companies qualified to do the job?

Manager Baker replied, yes.

Commissioner Santiago said he would like to amend the resolution to accept the proposal of the lowest bidder or wait to review all of the backup documentation.

Commissioner Kelley asked, does the process require for the bids to go to the county first?

Manager Baker replied, yes.

Commissioner Kelley said he know that the lowest bidder is not always the best bid, but they must keep in mind of how they received the funding for the projects. He asked, if the Commission decides that they don't like the recommendation that the City Manager have given, what will occur?

Manager Baker said they will have to go back to the state and indicate why it was not approved which will certainly delay the efforts because the state might suggest that it go back out for bid.

Commissioner Kelley asked, if they have to go through the bid process again, who will pay the cost?

Manager Baker said the city will be responsible for the cost.

Commissioner Kelley said he hear the concerns of not having enough information, but they have to keep in mind that many of the projects will have the same structure of going to the state then to the City Commission simply because of the funding.

He requested that the citizen concern is addressed regarding accessing information.

Mayor Taylor said she have been criticized for not moving the infrastructure project since the city received the funds. She wants to move forth with the project in an expeditious manner, but she has a concern. In the past they received documentation in the agenda packets regarding bids. She asked, how many CIP people are including in the evaluation process?

Manager Baker said five or six.

Mayor Taylor said she has concerns because CIP are the engineers for the money, how can they vote on what they work on?

Manager Baker said they have the level of expertise.

Mayor Taylor said their name need to be printed on the evaluation form because it is not legible.

Commissioner Santiago requested to amend the resolution or defer the item.

Manager Baker informed the City Commission if the state disapproves what they already recommended then he has to start the process over which is a minimum of sixty days. He's trying to move the projects to the best of his ability but they have to answer to the state every step of the way.

Mayor Taylor asked, what will happen if the Commission selects the lowest bidder?

Attorney Brown said the City Manager mentioned that the state has already approved the reward now the Commission has to accept or reject the proposals.

Commissioner Kelley said in the company that has the lowest bid came back to the Commission with change orders on previous projects.

Mayor Taylor said moving forth she would like the bid documents included in the agenda packet and only one staff member from CIP is allowed to sit on the evaluation committee.

Commissioner Kelley said the item is very important and staff needs time to do their research, therefore he suggested that the resolution be deferred and a special meeting be held on March 18th at 12:30 p.m. to address the legislation.

Agenda Item 13-1 was deferred until March 18, 2015.

2. (13-2) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO RENEW AND EXECUTE THE AGREEMENT WITH SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY (SFRTA) IN COMPLIANCE UNDER THE FEDERAL JOB ACCESS REVERSE COMMUTE (JARC) FUNDING GRANT FOR THE SOUTH ROUTE SERVICE; PAYABLE FROM ACCOUNT NUMBER 44-541810, A BUDGETED ITEM; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by C.M.*

The above resolution was read by title by Attorney Brown.

It was moved by Commissioner Kelley, seconded by Commissioner Santiago to pass the resolution.

Commissioner Kelley said legislation was adopted to make sure city residents are hired; he asked does the above legislation have any impact?

Manager Baker said this legislation is to extend an existing contract. His desire is to go out for bids and re-bid the service and at that time the local hiring preference will be included in the bid specs.

Commissioner Kelley asked, what is the time frame?

Manager Baker said he expecting to roll it out in a month.

There being no further discussion, the resolution passed by a 3-0 vote.

Commissioner Santiago	Yes
Commissioner Pinder	Recused
Commissioner Kelley	Yes
Vice Mayor Holmes	Not Present
Mayor Taylor	Yes

3. (13-7) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, TO AUTHORIZE THE CITY MANAGER TO PURCHASE TEN (10) VEHICLES FOR THE OPA-LOCKA POLICE DEPARTMENT; PAYABLE FROM ACCOUNT NUMBER _____, A NON-BUDGETED ITEM; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by T.H.*

The above resolution was read by title by Attorney Brown.

It was moved by Commissioner Kelley, seconded by Commissioner Santiago to pass the resolution.

Commissioner Kelley said he is certainly for the Police Department, but he would like to know the cost for the vehicles.

Commissioner Pinder said he supports the purchase of vehicles for the Police Department; however the sponsor is not present so the item should be deferred.

Agenda Item 13-7 was deferred.

13. CONSENT AGENDA:

(13-3) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, TO AUTHORIZE THE CITY MANAGER AND OPA-LOCKA'S POLICE CHIEF TO ENTER INTO AND EXECUTE A MUTUAL AID AGREEMENT (MAA) WITH THE MIAMI-DADE COUNTY MULTI-AGENCY GANG TASK FORCE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by C.M.*

(13-4) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, TO AUTHORIZE THE CITY MANAGER AND POLICE CHIEF TO ENTER INTO AND EXECUTE A MUTUAL AID AGREEMENT ("MAA") AND A JOIN DECLARATION PURSUANT TO THE MUTUAL AID AGREEMENT WITH

MIAMI SHORES VILLAGE, FLORIDA, FOR LAW ENFORCEMENT SERVICES AND RESOURCES EFFECTIVE UNTIL JANUARY 1, 2020; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by C.M.*

(13-5) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE ONE CHEVY TAHOE FROM MIAMI LAKES AUTO MALL AND FINANCED FOR 60 MONTHS THROUGH THE BANCORP BANK AT A NET COST OF \$40,930.49 AND A MONTHLY COST OF \$778.24, PAYABLE FROM ACCOUNT NUMBER 19-519648, A BUDGETED ITEM; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by C.M.*

(13-6) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, OPPOSING THE PROPOSED DEVELOPMENT OF PINE ROCKLAND ACREAGE NEAR ZOO MIAMI IN UNINCORPORATED MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECTIALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by M.T.*

(13-8) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE LEASING OF A CITY OWNED PARCEL FOR USE AS A PARKING LOT TO SERVE THE RESIDENTS OF 2070 AND 2060 LINCOLN AVENUE, A NEARBY AFFORDABLE HOUSING RENTAL COMPLEX; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by T.H.*

(13-9) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DIRECTING THE CITY MANAGER TO ISSUE A REQUEST FOR QUALIFICATIONS TO PROVIDE DEBRIS MONITORING SERVICES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by C.M.*

(13-11) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, NAMING DEBORAH SHEFFIELD IRBY AS THE CITY HISTORIAN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by M.T.*

(13-12) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR THE TOWING AND STORAGE OF VEHICLES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by T.P.*

(13-13) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DIRECTING THE CITY MANAGER TO ISSUE A REQUEST FOR QUALIFICATIONS TO PROVIDE AUDITING SERVICES TO THE CITY FOR FISCAL YEAR 2014-2015, WITH OPTIONS FOR RENEWAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by T.P.*

The above resolutions were read by title by Attorney Brown.

It was moved by Commissioner Kelley, seconded by Commissioner Pinder to pass items 3, 4, 5, 6, 8, 9, 11, 12 and 13 of the consent agenda.

The motion passed by a 4-0 vote.

Commissioner Kelley	Yes
Commissioner Pinder	Yes
Vice Mayor Holmes	Not Present
Commissioner Santiago	Yes
Mayor Taylor	Yes

14. NEW ITEMS:

15. PLANNING & ZONING:

A. HEARINGS:

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARING:

A. FIRST READING:

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, TO IMPOSE A MORATORIUM ON NEW PAWN SHOP ESTABLISHMENTS ON A CITYWIDE BASIS FOR UP TO TWELVE MONTHS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by M.T.*

The above ordinance was read by title by Attorney Brown.

It was moved by Commissioner Kelley, seconded by Commissioner Pinder to pass the above ordinance.

There being no discussion, the motion passed by a 4-0 vote.

Commissioner Pinder	Yes
Commissioner Santiago	Yes
Vice Mayor Holmes	Not Present
Commissioner Kelley	Yes
Mayor Taylor	Yes

B. SECOND READING ORDINANCES/PUBLIC HEARING:

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, TO IMPOSE A MORATORIUM ON NEW CHECK CASHING

PAY-DAY ESTABLISHMENTS ON A CITYWIDE BASIS FOR UP TO TWELVE MONTHS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading held on January 28, 2015). *Sponsored by M.T. and J.K.*

The above ordinance was read by title by Attorney Brown.

Mayor Taylor opened the floor for a public hearing. There being no persons to speak on the public hearing, the public hearing was closed.

It was moved by Commissioner Kelley, seconded by Commissioner Pinder to pass the above ordinance.

There being no discussion, the motion passed by a 4-0 vote.

Commissioner Santiago	Yes
Commissioner Kelley	Yes
Vice Mayor Holmes	Not Present
Commissioner Pinder	Yes
Mayor Taylor	Yes

C. RESOLUTIONS/PUBLIC HEARING:

17. CITY MANAGER'S REPORT:

Manager Baker highlighted that they are making great process with the New City Hall hoping to have final information by the end of the week. The Alexandria Drive project is about to come to an end. Over the last month the Public Works Department have been engaged in the citywide beautification project. They completed one of the city's largest job fairs. All departments are engaged in Customer Service training.

Commissioner Pinder thanked the City Manager for allowing him to work with staff for the beautification project. Sometimes there are confusions within the Public Works Department and they should all be "One Team, One Dream".

Manager Baker reported that the issue was resolved with the resident that spoke earlier regarding the Parks & Recreation Department.

Commissioner Pinder directed the City Attorney to prepare legislation to change the Bulk Trash Pick Up schedule.

Commissioner Santiago requested a report regarding the new meters that were installed in the residential area. He said they need the help of the citizens to eliminate the illegal dumping. Police visibility is needed at night time throughout the city.

Mayor Taylor directed the City Manager to have the overtime information available for the workshop. She is concerned about 22nd Avenue, that is the living room and it's not moving. She would like to meet with the property manager's for the apartments on 22nd

Avenue to inform them what is expected from them. Police is needed on 22nd Avenue because the cars block the intersection on Rutland/Wilmington Street. She requested a list of priorities for the \$40 Million Dollars.

Commissioner Pinder said it is unacceptable for the Chief of Police to submit \$15,000 of overtime every pay period. If the overtime goes over \$7,000 he expects a written justification for the overtime. In addition, Public Works should not be picking up platters, there is \$750,000 worth of receptionist and clerical staff in the city and they need a pool of city cars to pick up platters. Code Enforcement has to do a better job or they need to go to another alternative.

He further said the Commission has the duty to evaluate Public Service, Customer Service, and they have the last decision on line items.

Mayor Taylor requested that the City Attorney read the documentation from the State and Federal Government then she would like to see the possibility of putting all the RFP's out at one time. She requested a letter to be drafted and sent to CSX to cut the lot next to the tri-rail station. Coates Auto has cars above the wall and she want that to be addressed expeditiously.

Commissioner Santiago requested to meet with the City Attorney on Monday.

Commissioner Pinder requested that the City Clerk forward the meeting dates to the City Attorney so he will be aware of the Appointed Officials on-going meetings dates.

18. OFFICIAL BOARD REPORTS:

19. MAYOR/COMMISSION REPORT:

Commissioner Kelley thanked everyone for their Prayers and concerns while he was out of the office. He thanked Commissioner Pinder for hosting the Job Fair Initiative in his absence and Commissioner Santiago for hosting the Feeding South Florida Food Distribution. In addition, he thanked the City Clerk's Office for keeping him abreast of meetings and events.

He attended "Meet Me Monday" and he hopes the concerns are being addressed. Feeding South Florida Food Distribution will be held on the 3rd Friday of each month at the Sherbondy Pavilion. The monthly Movie Night Out will start on April 3rd at the Helen Miller Center and he encourages everyone to come out. Easter Fellowship will be held on March 28th at 4:00 p.m. at the Sherbondy Pavilion.

Commissioner Santiago said he is happy to help his colleagues whenever they cannot attend events. He enjoyed hosting the Feeding South Florida Food Distribution on behalf of Commissioner Kelley.

Commissioner Pinder said he will always have his colleagues back and for the record, sometimes it seems as if the Commission does not get along on the dais, but they have each other back because they have to operate with unity and that's the only way they can move the city forward.

He further directed the City Manager to provide the City Commission with a copy of everyone's evaluation by August, not to get into day-to-day operations, but to analyze their organizational chart.

Mayor Taylor requested a schedule of the upcoming demolition sites. In addition, she would like to eliminate the large signs throughout the city. She asked, what is the cost of the signs?

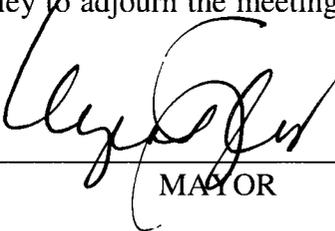
Manager Baker said they range at \$200-\$250 each.

20. OFFICIAL BOARD APPOINTMENTS:

There were none.

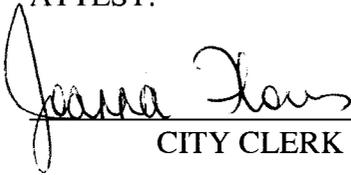
21. ADJOURNMENT:

There being no further business to come before the Commission, it was moved by Commissioner Pinder, seconded by Commissioner Kelley to adjourn the meeting at 9:25 p.m.



MAYOR

ATTEST:



CITY CLERK